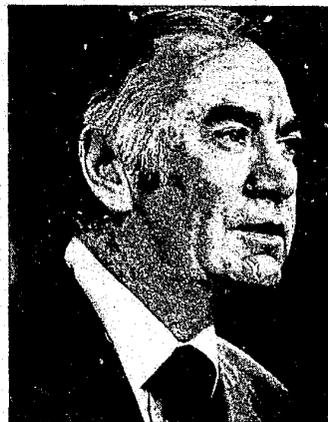


1978
Annual Report
Division of Probation
New York State

69046
copy one



Hugh L. Carey, Governor

A Message by
Thomas J. Callanan
State Director
of Probation



Probation is a service program under which a convicted offender remains within the community, subject to conditions imposed by or for a court, under the supervision and guidance of a probation officer.

During 1978, Probation saw an ever-expanding workload which reflected increasing delinquent and criminal activity. This was true in spite of the fact that there had been a decreasing percentage of probation sentences and corresponding increase in institutional commitments. Given the current status of local and State finances, it is more important than ever that our Probation system seek out the most efficient and effective techniques for fulfilling its mission.

A major goal of the New York State Division of Probation is to insure that Probation services for all our citizens are both meaningful and productive.

Accountability and teamwork relative to action programming must and should be the key component in the development of all future programming for both State and local Probation departments.

Thomas J. Callanan

NCJRS

JUL 14 1980

ACQUISITIONS

Mission

Probation Division—Powers and Duties

Memoranda relating to this chapter, see pages 2947, 3101

CHAPTER 479

An Act to amend the executive law and the correction law, in relation to the removal of the division of probation from the state department of correction and the establishment of the division of probation as a division in the executive department and in relation to changes in the duties, functions and powers of such division, and to repeal sections of the correction law in relation to present duties, functions, powers and organizational structure of the division of probation in the department of correction.

Approved May 8, 1970, effective Jan. 1, 1971.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. The executive law is hereby amended by inserting therein a new article, to be article twelve, to read as follows:

ARTICLE 12—DIVISION OF PROBATION

Section

240. Division of probation; director.

241. Officers and employees.

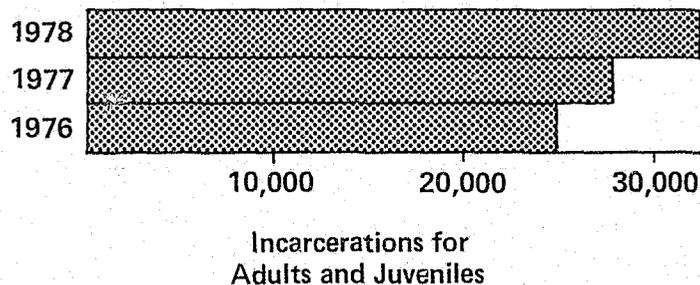
Under the bill, responsibilities assigned to the Division include:

- Supervision over administration of probation throughout the State, including probation in the family court;
- Collection and publication of statistical and other information related to the administration of probation in the State;
- Making recommendations regarding the administration of probation in family court;
- Securing effective application of the probation system;
- Promulgation of rules to regulate the methods and procedure in the administration of probation to be binding upon all probation officers;
- Conduct training programs for city, county and State probation personnel;
- Prepare and execute programs of information and education;
- Administer a program of State aid to the City of New York and the respective counties outside the City; and
- In certain cases, provide direct probation services to any county or combination of counties.

\$5.5 Million in New Program Monies

Intensive Supervision Program:

As part of Governor Hugh Carey's 1978 Crime Control package, the State Division of Probation initiated the Intensive Supervision Program which represents a major effort to improve community protection through the delivery of intensified probation supervision services to adult offenders at the county level. The program is also designed to demonstrate the feasibility of increasing the use of probation as a sentencing alternative to incarceration. As indicated in the chart below, the rate of incarceration in New York State has been increasing steadily over the past years.



An annual appropriation of \$2.7 million has enabled 22 local probation departments and the Division's Direct Service Area to participate in the program at no additional local cost, while maintaining previously existing staffing levels. Each of the participating counties, in aggregate, represent 89% of the total State probation population. A total of 104 local probation officers, funded through this program, will supervise a Statewide caseload of 2600 probationers. While direct supervision services are provided by each participating department, contractual agreements between these departments and the Division of Probation requires conformity to established program guidelines and procedures.

State funds for this program were made available subsequent to Governor Hugh Carey's announcement of March 1, 1978 that a program will be implemented to improve probation supervision services. In his announcement, the Governor declared:

"Better to supervise those offenders who remain in the community, I propose an annual increase of \$3 million in local assistance for probation services to provide additional probation officers to rebuild and regenerate local probation services. These funds will be utilized to implement 100 percent State funded intensive supervision projects in selected localities."

The Intensive Supervision Program represents a significant undertaking in providing supervision services for high-risk adult probationers in the State. The program's ultimate goals will be the overall improvement in the quality and delivery of supervision services; the promotion of crime-free behavior; and, the increase in public protection and confidence in the State of New York's probation system.



Warrant Unit:



The Warrant Unit for the probation department in the City of New York will act as a liaison to the New York City Police Department to insure that warrants for probation violators are executed expeditiously. The probation warrant liaison officers will function as a linkage between the probation officer who directly supervises the probationer for whom a warrant has been issued and the police department warrant officers. Probation warrant liaison officers will provide and coordinate the technical and social information necessary to enable the police to promptly execute court warrants related to probation matters. Probation warrant liaison officers will be trained in arrest, search and seizure procedures and the use of firearms.

Juvenile Restitution:



Recognizing the substantial increase in non-violent juvenile crime in New York State, the Division obtained from the Federal Office of Juvenile Justice and Delinquency Prevention the single largest juvenile restitution grant in the Country.

This \$2.5 million grant represents a major effort to develop and strengthen probation juvenile justice services within the State.

The restitution program provides an alternative to the placement of non-violent juveniles in institutions at a cost of \$30 thousand per year. Instead, they will participate in a program at a cost of less than \$2,400 a year, that will require that they obtain employment for the purpose of providing just compensation to their victims.

The local counties benefitting from this program include Nassau, Suffolk, Albany, Rensselaer, Schenectady, Saratoga, Warren, Fulton and Montgomery. Fifteen probation officers and supervisory positions have been established to operate the program. It is expected that a minimum of 300 adjudicated juvenile delinquents will be involved in the program over a two year period.

The Juvenile Restitution Program is designed to reduce the need for expensive and long-term institutional placements for juveniles; to increase the use of restitution as a dispositional alternative for non-violent juvenile offenders; and to determine the impact of restitution on juvenile recidivism, as well as on the other components of the juvenile justice system.

The juvenile restitution program demonstrates that non-violent juveniles, in providing monetary and service compensation to crime victims, can restore the public's confidence in New York's juvenile justice system.

* * *

Pages 16 to 19 contain a description of other State and Federal monies received by the Division in 1978 for the improvement of local probation services.

Service Assistance to Local Departments



The Division of Probation continued to carry out its statutory responsibilities and provide management consultation and program improvement assistance in support of 55 county and city probation departments throughout the State. Major program support and assistance during the year was provided to the New York City Department of Probation, which generated more than 50% of the entire Statewide probation workload.

Along with its primary responsibilities for overseeing local probation programs and services, the Division administered several State and Federally-funded programs. These programs included Volunteer/Community Resource Development, Community Resource Identification and Management, Interstate Transfers, Intensive Supervision (ISP), Staff Development and Training, Juvenile Restitution, Juvenile Justice Intake and Job Development/Youth Employment (YEP).

The major contributions realized through these various programs will enhance the delivery of a full range of probation services offered at the local level. These programs represent an increasing effort on the part of the Division to provide firm, aggressive leadership for the probation system in New York State.

In 1978, the Division:

- Conducted an extensive survey of field supervision practices in the New York City Department of Probation to determine the degree of departmental compliance with specific provisions of the general rule on probation supervision. The survey resulted in the development of a more effective workload management system in the City of New York.
- Completed a **program analysis** of the administrative and program service of the New York City Department of Probation and the Queens-County Criminal and Family Court. A plan of action to correct deficiencies, and to improve delivery, was instituted. Under this plan, the department established program priorities, reallocated staff resources and developed uniform written procedures governing intake practices within the Queens Family Court Branch Office.
- Provided major assistance to the City of New York to implement the Governor's **Warrant Program**. This program will provide swift enforcement of warrants for the apprehension of the department's probation violators and contribute to increased community protection. The program will substantially reduce the current number of outstanding warrants on probation violators.
- Sponsored and provided major **technical assistance** to the New York City Economic Development Council in its management study of the New York City Department of Probation. The study identified major organizational problems

within the department and provided recommendations for corrective action and legislation. Some of the major effects of the study involve the reordering of a more equitable span of control and subsequent reassignment of middle management personnel and long range plans to effect program consolidation in the department's various branch offices. This will result in a more efficient use of manpower resources and programs.

- Conducted a Statewide study of "out-of-title" and professional probation positions to determine the need to revise the State's Standard Specifications for Probation Personnel. A review of the duties, tasks and activities performed by incumbents in those positions determined the need to revise the standard specifications, particularly for the State's large metropolitan departments.
- Conducted **comprehensive organizational studies** in three large departments in Albany, Monroe and Onondaga Counties, at the request of local officials, to assess departmental operations. In Albany, the study resulted in extending the work day for staff, a concomitant increase in salaries and increased productivity. In Monroe, the study was responsible for staff reorganization and the creation of specialized service units to improve service delivery. In Onondaga, the report provided impetus in the creation of decentralized, full service delivery teams on a regional basis. This new service delivery structure will improve probation services to the entire county.
- Actively assisted all probation departments with the development of their respective Annual Probation Program Plans. These annual plans involve an intensive examination of program needs and problem areas. The results of this examination enabled each department to establish its annual program priorities and to develop specific program objectives to alleviate problem areas and to meet program needs.
- Conduct Workload and Staffing Requirement Studies in all departments in the State. These studies provide each department with annual workload efficiently and effectively.
- Conducted **Rules Compliance Surveys** in 55 local departments to determine the degree of compliance to rules on probation supervision and case record management.
- Implemented **Intensive Supervision Programs** in 25 probation departments in the State, including the New York City Department of Probation, and the Division's three-county Direct Service Area. This program represents a major effort to improve the quality and delivery of adult probation supervision services throughout the State.
- Developed and implemented a **Juvenile Restitution Program** in nine county probation departments. This program was designed to help strengthen juvenile justice services within the probation system. It is anticipated that, with the participation of 300 juvenile offenders, over a two year period, the program will demonstrate its value as a viable alternative to institutional placement. Moreover, it will demonstrate the usefulness of restitution as a dispositional alternative for non-violent

juveniles, and will restore public confidence in the juvenile system in New York State.

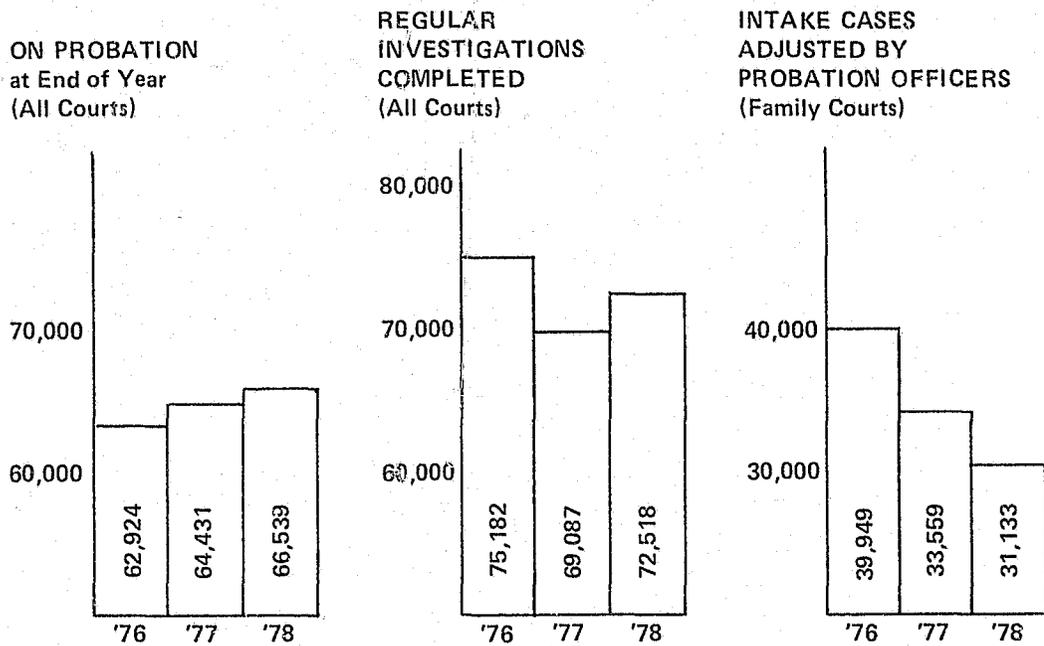
- Conducted a comprehensive study of the probation warrant program in the Suffolk County Probation Department to assess the value and impact of this specialized service on probation supervision programs. The study determined that the program was cost effective which, if replicated on a Statewide basis, would improve the probation system's capacity to safeguard the community.
- Provided technical assistance to all 55 probation departments in the preparation of their total annual budgets for submission to the State and their respective Legislatures. The State's share to the localities amounted to \$22 million.
- Rendered assistance in the development of operational manuals for departments which has facilitated a more efficient use of existing staff resources.
- Assisted probation departments in Wayne and Onondaga Counties in the development of **intake/diversion services**, and evaluated existing programs in the county departments of Madison, Oneida, Oswego, Cortland and Tompkins. As a result of these efforts, these communities will be provided with greatly improved services to juveniles and a reduction of unnecessary and costly institutional commitments.
- Provided on-site technical assistance to the Monroe County Probation Department for the purpose of developing and implementing a community resource management program.
- Coordinated and processed the **interstate transfer** of over 3,400 probationers. The orderly and expeditious transfer of these probation supervision cases were executed under the Division's revised transfer procedures, which were completed. These transfer procedures enabled the Division to ensure the carefully controlled interstate movement and supervision of probationers who have been sentenced by the courts.
- Adopted and monitored a "**management by objectives**" system within the Division in conjunction with the Governor's objective development program. This program signifies the Division's ongoing effort to improve overall administrative and program management of probation services at the State and local level.
- Continued to administer and expand probation **volunteer programs** throughout the State. The Division directed the expansion of volunteer services to a total of 37 probation departments in the State, with the recent additions of departments in Albany and Rockland counties. The average number of volunteers in service throughout the State in 1978 was well over 700, providing an aggregate total of 75,000 hours of service during the year. These services were provided in various ways, including employment counseling, public relations, tutoring, research, intake and clerical work.
- Provided an aggregate of 12 months in **direct services** to the Albany and Sullivan County departments of probation. This direct service was rendered by the Division's district consultants who functioned in the capacity of probation directors

for these departments. This was accomplished at no cost to the counties and prevented the interruption of essential management functions in these departments due to the death and resignation of the two respective probation directors.

- Conducted more than 40 **training and staff development programs** for all levels of probation personnel in State and local positions. These programs, instituted on a regional and centralized basis, consisted of more than 29,000 training hours, and trained over 1,000 probation professionals in courses ranging from fundamentals of probation practice to executive management. Training contributes to the ongoing development of the knowledge, skills and techniques of probation personnel which impacts on the effective delivery of probation services.
- Administered the **Direct Service Program**, which services all courts in Fulton, Montgomery and Warren Counties. During 1978, Direct Service supervised more than 730 probationers, conducted nearly 700 pre-sentence and pre-dispositional investigations, serviced over 560 juvenile and PINS cases, and collected some \$39,000 in restitution and \$6,300 in court-ordered fines.
- Initiated the **Juvenile Justice Intake Project** which was designed to develop and, through on-site demonstration in six local probation departments, test juvenile intake decision making criteria. The criteria, when finalized, will be issued for Statewide use. By instituting standard criteria, decisions affecting more than 50,000 juveniles annually will be rendered in a more consistent fashion within and among departments in the State.
- Initiated the **Job Development and Youth Employment Project** for the purpose of increasing job opportunities for young adults under probation supervision. Specifically, this program is designed to establish linkages between county probation departments and local employers, employment training directors, CETA offices and community colleges in Albany, Fulton, Montgomery, Rensselaer, Schenectady and Warren Counties. In 1978, the program provided for the screening and selection of over 55 probationers for special services, which consist of a mutual employability program, ongoing counseling and specialized placements. Since the inception of the program, over 30 individuals were placed in employment/training positions within those communities.
- Provided an **"inspector general"** service for investigating and overseeing general complaints and questionable probation practices. This service ensures that both legal and proper probation services are consistently rendered to the citizens of New York State.
- The Division's **Intensive Evaluation** component completed its evaluations of the Division's Probation Training Academy and Program Analysis and Review Project. In June of 1978, funding was received from the Division of Criminal Justice Services for an 18 month evaluation of four Federally-funded juvenile diversion programs. The program is being examined in terms of its impact on client attitudes and behavior. The results of the evaluations should allow for modifications

of the existing programs while providing a model for this particular aspect of preliminary procedures.

- An "Improved Correctional Field Services Project" grant was awarded to the Division and will allow for the implementation of an action/research project to determine the effectiveness of probation screening procedures combined with differential levels of supervision. A careful analysis of the data produced by this project will enable the Division to determine the interaction between frequency of contact, level of risk and success/failure on probation.



Administrative Assistance to Local Departments

The Division's developing **computerized management and information systems** provided the following services to 58 local probation departments and the City of New York:

- Statewide registration of 52,000 probationers into a central file from which probation departments could obtain pertinent information concerning their arrests. The availability of these records diminished the amount of time needed by probation officers to gather specific case data about an individual probationer.
- When a probationer was rearrested anywhere in the State, notification was immediately provided to the department in charge of the case for appropriate action. In 1978, some 20,000 rearrest notices (hit notices) were processed.
- The system provided information about a probationer's former criminal history (rap sheets). Approximately 12,000 rap sheets per month were produced for New York City and 10,000 per month for upstate. Through the system, probation professionals were provided with speedy and accurate information of a probationer's past criminal history, which assisted in the efficient preparation of a pre-sentence report for the court in the event of a rearrest.
- The system generated a monthly print-out for each local department which listed the caseload for each probation officer. This service eliminated the need for time-consuming departmental manual card files and enabled probation supervisors to keep closer track of each officer's caseload.
- Monthly print-outs by the system indicated when a probationer should be released from probation. This information insured that probationers did not exceed their period of sentence to probation.
- The system provided monthly print-outs to 24 departments about their most critical cases. These cases were assigned to an intensive supervision category by the department and seen a minimum of eight times a month by a probation officer. The information generated through these reports contributed to greater community protection as well as guidance for the general handling of the probationer.
- The system recorded pertinent data from all presentence investigation reports produced by probation within the State. Given the rearrest of a probationer, this important information could be immediately punched up. This meant that an officer had immediate access to all previous investigation reports as well as knowledge as to what county or court previously handled the case.

- Special reports were provided to local departments which assisted in the identification of probationers' needs, information for decision making about the local allocation of funds and personnel resources, staff development and training needs.

The Division's financial component improved the State aid application process by preparing new procedures and formats which assisted the counties and the State in reviewing budgets for reimbursement. New York State provided over \$20 million to local governments for probation services in 1978.

- Developed cost projections and budgets for the Governor's \$2.2 million Intensive Supervision Program and later developed forms and procedures for implementation of the fiscal aspects of this program. This included preparation of systems which would provide for advance funding as opposed to reimbursement funding as is the regular State-aid program. Similar action was also required for the \$187,000 Warrant Enforcement Program within the City of New York.
- Developed data and prepared appropriation requests for State-aid funds. This was followed by provision of additional information and discussion of State-aid funding with staff from the New York State Division of the Budget and staff from the fiscal committees of the State Legislature.
- Assisted in preparation of grant requests which will increasingly provide for the funneling of Federal funds through the Division to local operating departments. Examples of such grants are: Adjudicated Delinquent Restitution Program; Improved Correctional Field Services Program; Alcohol Treatment Program; Management by Objectives Program.
- To increase fiscal accountability within the Division the finance office, in conjunction with various departments, has developed a unit budget concept for probation. This unit budget approach is anticipated to be an important step toward more responsible and accurate costing of the functions of the Division, with a view toward applying costing procedures to probation operations Statewide. Instruments were developed which will move toward the capture of the cost of specific probation functions such as intake, investigation and supervision.
- Assisted local departments in the phaseout or transfer of support units and IV-D operations. This took the form primarily of technical advice on how to reflect these changes in terms of State-aid and IV-D budgets, expenditures and claims.
- Provided local probation departments, Legislative staff, professional probation groups, and other interested parties with various schedules of information relating to the operation of the State-aid program, the Intensive Supervision Program and other Division operations, such as Federal grants.

The Division through its **personnel service** assisted local departments in the transfer of 104 professionals to the Intensive Supervision Program, 18 officers to the Juvenile Restitution Program and five officers to the New York City Warrant Liaison Unit.

The Division also continued to provide its ongoing services to personnel and projects in the areas of employee insurance, payroll preparation, recruitment and hiring of staff for special projects and grants, attendance records, retirement counseling, and grievance preparations.

Additionally, the Division worked closely with the Municipal Services Division of the Department of Civil Service dealing with local examinations. This involved job analysis, review of classifications, review of job specifications and minimum qualifications. Local probation departments and local Civil Service Commissions were advised on matters relating to recruitment and compensation. Contacts were made either by staff of the personnel office or through the Division's field consultants. Additionally, the Division dealt with individuals seeking positions with local departments and referred them to the appropriate sources.

Comprehensive development and expansion of Statewide probation services is contingent upon the Division's ability to provide **planning/research** and **legal assistance** to localities.

The Division's planning/research effort contributed to the Governor's programs for improvement of offender supervision and arrest procedures for probation warrants. Other accomplishments included the Juvenile Restitution grant, the second year funding of the Juvenile Justice Intake Project and approval of a Data Analysis and Objectives Development Unit. Preliminary contact was also made with the National Institute of Alcohol and Alcohol Abuse regarding potential for a million dollar plus project in the area of alcohol services delivery to probationers. Furthermore, contact and initial discussions were begun with the Court's Unit of Law Enforcement Assistance Administration regarding a Statewide project under the Jail Overcrowding and PreTrial Detainee Program.

The legal affairs component of the State Division of Probation endeavor to secure the effective application of the probation system and the enforcement of probation laws and the laws relating to family courts throughout the State.

Legal affairs provided advice and consultation services to the State Director of Probation, bureau chiefs, Executive Committee, Probation Commission, Division staff, Direct Service Program, and the local probation departments, as well as the Training Academy. Legal affairs advised the local probation departments and Probation Commission of pending legislation and its potential impact.

Provided legal advice and consultation to the Warrant Unit and Intensive Super-

vision Program. Drafted numerous contracts and entered into negotiations with participating counties including the drafting and negotiations of extension agreements; negotiated sub-contracts for Federal grant projects including Juvenile Restitution, Management by Objectives, Intensive Evaluation, Improved Correctional Field Services and the Probation Alcohol Treatment Project.

Provided instruction at the Division's Training Academy and guest lecturer services for the Council of Probation Administrators and the Probation Officers Association; rendered advice and consultation to the American Bar Association's Task Force on Revisions to Probation and Alternatives to Sentencing.

FISCAL ASSISTANCE TO LOCAL DEPARTMENTS

Department	State Aid \$	ISP \$	Total \$
Albany	202,479		202,479
Allegany	30,079		30,079
Broome	205,970	3,370	209,340
Cattaraugus	57,636	2,881	60,518
Cayuga	44,743		44,743
Chautauqua	136,730		136,730
Chemung	171,076	1,784	172,860
Chenango	30,525		30,525
Clinton	77,079		77,079
Columbia	24,183		24,183
Cortland	70,500		70,500
Delaware	27,174		27,174
Dutchess	211,612	6,955	218,567
Erie	817,339		817,339
Essex	28,583		28,583
Franklin	56,476		56,476
Genesee	68,330		68,330
Greene	36,779		36,779
Hamilton	4,779		4,779
Herkimer	28,089		28,089
Jefferson	87,717	1,596	89,313
Lewis	21,083		21,083
Livingston	42,541		42,541
Madison	58,525		58,525
Monroe	783,600	16,083	799,683
Nassau	3,266,373		3,266,373
Niagara	207,579		207,579
Oneida "Adult"	115,431	4,312	119,743
Oneida "Family"	80,934		80,934
Onondaga	540,992	22,882	563,874
Ontario	78,305	3,722	82,027
Orange	167,450	5,335	172,785
Orleans	46,158		46,158
Oswego	134,578	3,179	137,757
Otsego	21,958		21,958
Putnam	56,859		56,859
Rensselaer	139,453	5,278	144,731
Rockland	246,624	6,979	253,603
St. Lawrence	149,954		149,954
Saratoga	61,866		61,866
Schenectady	117,758		117,758
Schoharie	18,684		18,684
Schuyler	24,154		24,154
Seneca	25,813		25,813
Steuben	107,197		107,197
Suffolk	2,093,119		2,093,119
Sullivan	43,756		43,756
Tioga	52,514		52,514
Tompkins	85,730		85,730
Ulster	99,219	1,001	100,220
Washington	30,322		30,322
Wayne	82,749		82,749
Westchester	1,197,408		1,197,408
Yates	15,952		15,952
New York City	6,478,893		6,478,893
TOTAL	\$19,111,408	\$85,357	\$19,196,765

Note: Some of the above are estimates.

Fiscal Assistance to Local Departments

State and Federally Funded Programs

<u>Title</u>	<u>Purpose</u>	<u>New York State Funds</u>
*Intensive Supervision Project	A demonstration project in 23 counties with State funding for 104 local probation officers and related staff which represents a major effort at the State level to improve the delivery and quality of probation supervision services and to demonstrate the feasibility of the increased use of probation as a sentencing alternative.	\$3,000,000
*Warrant Unit	State funded unit within the New York City Probation Department to act as a liaison with the New York City Police Department to insure that warrants for probation violators are quickly executed.	\$ 200,000
		<u>Federal Funds</u>
*Improved Correctional Field Services	This is an action/research project designed to evaluate a model of probation supervision based upon surveillance and control coupled with voluntary behavior specific, community oriented services.	\$ 300,000
*Juvenile Restitution	The purpose of this discretionary grant is to develop, evaluate and replicate program of restitution as an alternative to institutionalizing adjudicated juvenile delinquents and to increase confidence in the juvenile justice system by the victim and the general public.	\$2,289,325
Juvenile Justice Intake Project	To develop and demonstrate, on site, the relevancy and usefulness of a model for intake decision making concerning juvenile offenders.	\$ 188,840

<u>Title</u>	<u>Purpose</u>	<u>Federal Funds</u>
Offender-Based Transaction Statistics	This discretionary program is directed at providing the Division of Probation and other participating criminal justice agencies with the capacity to determine at any time the status of an individual offender in the criminal justice system.	\$ 163,839
Intensive Evaluation	A grant to design and plan the methodology for an impact evaluation of four Federally-funded probation operated juvenile diversion programs.	\$ 60,346
Intensive Evaluation of Juvenile Diversion	To conduct an intensive evaluation of Federally-funded probation operated juvenile diversion programs in New York State.	\$ 230,342
Management by Objectives	Executive level training, State and local, in Management by Objectives management concepts, process, implementation. Implementation in selected counties, with special consultants, to develop a unified probation system.	\$ 23,132
*Youth Employment Program	Development of linkages through personal contact between probation departments and employers, Civil Employment Training Act offices, community colleges, and employment training directors in order to generate employment and employment training opportunities for probationers 16-21 years of age.	\$ 164,480
*PROBAMIS	The purpose of this discretionary grant project is to provide New York State with a Probation Management Information System which would serve the operational needs of local departments and the State Division of Probation.	\$ 449,533
*Probation Statewide Training Academy IV	Training of a yearly maximum of 1,000 probation officers, administrators and consultants throughout the State.	\$ 94,000

<u>Title</u>	<u>Purpose</u>	<u>Federal Funds</u>
Performance Evaluation Unit II	This project established a Performance Evaluation Specialist position to analyze the operation of the Division's various grant programs and to assist in the development of data concerning grant activities.	\$ 29,076
*Community Resource Identification Management	This program was directed toward developing models for community resource identification and management in three counties, identifying elements of the models that have the greatest potential impact for supervision, and developing a mechanism for implementing the models in local departments.	\$ 56,115
*Management Analysis Team	Provided staff to: (1) develop an automated management system and (2) provide planning assistance to local probation departments.	\$ 83,779
*Research Interns	Division of Probation employment of two research interns for three months, full-time.	\$ 5,994
*CETA Interagency Consultant	The Interagency Consultant Team aims to improve the impact and functioning of youth related Civil Employment Training Act programs throughout State government.	\$25,245.72
*Probation Feasibility	Examined the possible role probation should play in the State's Drinking Driver Program. The report concluded that probation should demonstrate a probation and alcohol treatment project for the multiple offender of driving while intoxicated in Suffolk County.	\$ 26,068

*Grants received in 1978.

Probation Commission

The State Probation Commission advises and consults with the State Director of Probation in the formulation of policies relating to probation throughout the State.

As reconstituted by Chapter 695 of the Laws of 1971 and amended by Chapter 496, Laws of 1972, the State Probation Commission consists of the State Director of Probation, who is Chairman, and six other members selected as follows: three appointed by the Governor from among persons who, as members of the community, have demonstrated an interest and involvement in the field of probation; two appointed by the Governor from among probation administrators and probation officers actually employed in the field of probation in this State who have demonstrated by work in a Statewide professional association, concerned generally with probation affairs throughout the State, outstanding service to the field of probation; and the State Administrator of the unified court system. Members do not receive any compensation for their services as members, and those appointed by the Governor serve at the pleasure of the Governor.

Members:

Community Representatives: Dr. Egon Plager, McKownville; William E. Lytle, Buffalo; Rev. Alexander C. Carmichael, Fayetteville

Probation Administrators or Officers: Robert E. Golden, Kent; Avis Mulvaney, Brooklyn

State Administrative Judge: Richard J. Bartlett

Chairman: Thomas J. Callanan, State Director of Probation

TELEPHONE DIRECTORY

**Executive Staff
Division of Probation**

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Director

518-474-2233 – Edward L. Keely, Jr., Director of Manpower Management

518-474-4222 – Phyllis J. McNeal, Executive Assistant

518-474-3497 – John L. Phillips, Finance Officer

518-474-1499 – M.C. "Skip" Preddice, Public Information Officer

212-488-2621 – James W. Pryor, Practice Review Officer

518-474-3757 – John W. Russell, Deputy Director for Planning and Admin-
istration

518-474-1499 – Margot L. Thomas, Counsel

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212-488-2621 – John R. Ackerman, Area Administrator, New York City

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