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DEPARTMENT OF CORRECTIONAL SERVICES
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THOMAS A. COUGHLIN III
COMMISSIONER

WARD DE WITT
ASSISTANT COMMISSIONER

DIVISION OF PROGRAM PLANNING, RESEARCH AND EVALUATION

Frank Tracy, Director

JTPA SUMMER YOUTH EMPLOYMENT PROGRAM: 1986

Executive Summary

The purpose of this report is to provide an overview of the Department's participation in the JTPA Summer Youth Employment Program in 1986.

This report presents the responses of Department facilities to a recent questionnaire on their participation in the program.

The Department's participation in this program continued to expand in 1986. In 1984, seven (7) facilities received a total of 15 participants under this program. In 1985, an increased number of facilities (15) as well as Main Office secured an aggregate total of 58 participants. In 1986, the number of participating facilities grew to 20 while the number of participants correspondingly increased to 72.

This growth in the Department's participation in this program is highlighted by two illustrative graphics on the following page.

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Prepared By:

NCJRS

Mary Lee Smaldone
Information Processing Specialist I

JUL 15 1987

Donald G. Macdonald
Program Research Specialist IV

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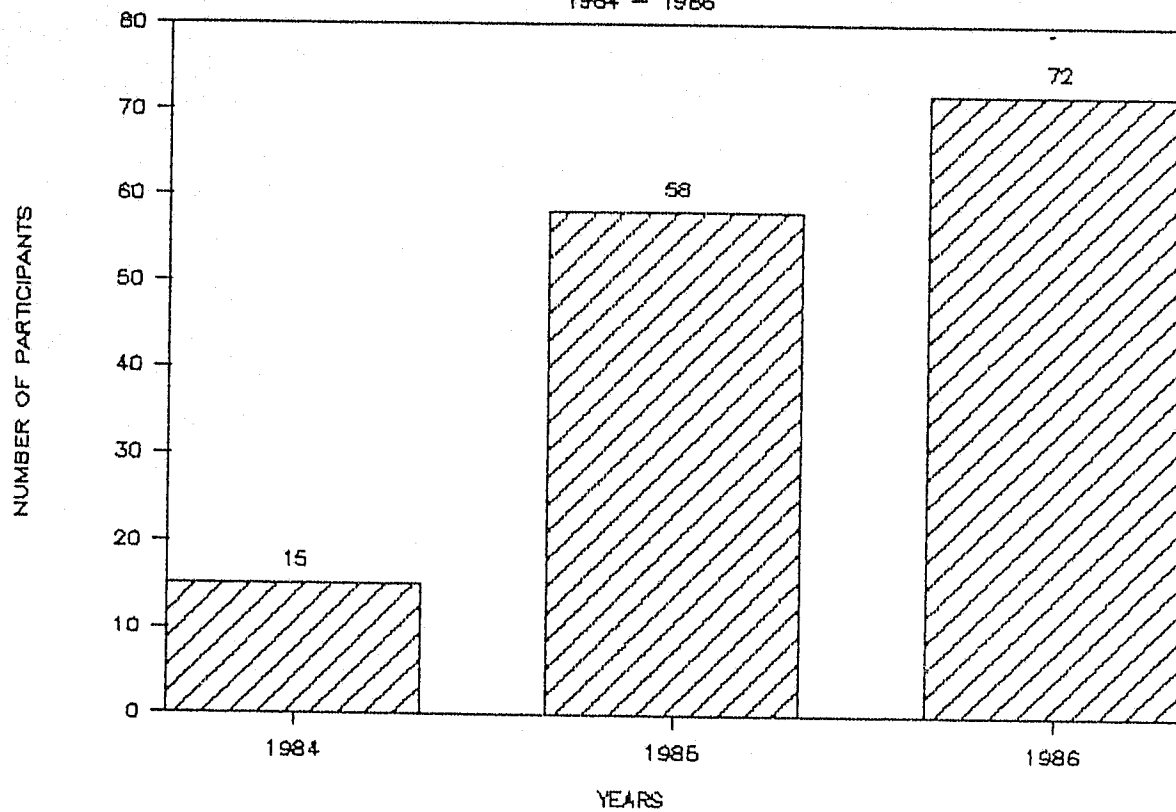
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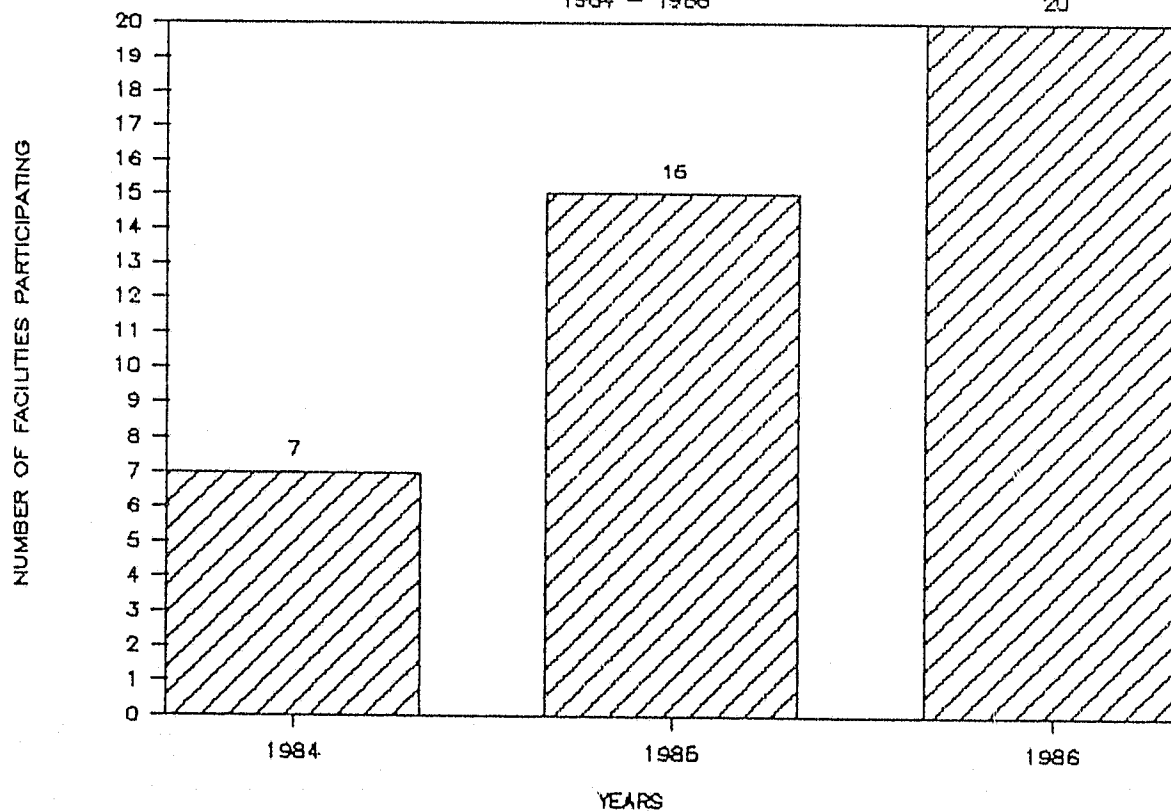
NUMBER OF PARTICIPANTS

1984 - 1986



NUMBER OF FACILITIES PARTICIPATING

1984 - 1986



JTPA SUMMER YOUTH EMPLOYMENT PROGRAM: 1986

The purpose of this report is to provide an overview of the Department's participation in the JTPA Summer Youth Employment Program in 1986.

Background. Under Title II-B of the Job Training Partnership Act, Federal funding is provided for a Summer Youth Employment Program.

Under this section of the Act, eligible persons (based primarily on income criteria) under 22 years of age are given work experience and are trained in a variety of pre-employment and work maturity skills.

Initial Year of Department's Participation in JTPA Summer Youth Program in 1984. The Department initially participated in this program on a systemwide basis in 1984.

The Department's involvement in this program began with a briefing by New York State Department of Labor staff in October 1983. At this briefing, the New York State Department of Labor staff indicated that the State was divided into a number of regions (entitled Service Delivery Areas) for the purpose of this program. In each Service Delivery Area an agency was designated to administer the program on a local level within broad guidelines. As such, the Department of Labor staff recommended that each facility contact its local administering agency to apply for program participation.

This information was transmitted in a briefing memorandum to all Superintendents in October 1983. A supplemental briefing memorandum was sent to all Superintendents in the Spring of 1984, which responded to facility questions on the program.

At the conclusion of the 1984 program, a one page questionnaire was sent to all facilities concerning the participation in the program. The results of this survey were presented in a brief report in October 1984.

Second Year of Department's Participation in Program: 1985. This report on the Department's involvement in this program in 1984 highlighted the need to familiarize the local administering agencies with the possibility of considering Department facilities as work sites.

This issue was raised with the Department's contact person in the New York State Department of Labor, who prepared a technical advisory bulletin on this topic. This bulletin indicated the possibility of considering Department facilities as work sites. This technical advisory bulletin was forwarded to all Service Delivery Areas in February 1985 (see attached copy).

In March 1985, an expanded set of briefing materials was forwarded by Assistant Commissioner DeWitt to all Superintendents to facilitate their involvement in the program.

The very brief questionnaire used in 1984 was again forwarded to all facility Superintendents at the end of the 1985 program to generate comparable data and an updated program report was prepared.

This survey found that the Department's participation in the program increased significantly in 1985 as compared to 1984. The number of participating facilities grew from 7 to 15 while the aggregate number of participants jumped from 15 to 58. This report concluded that this expansion might be attributed to the increasing familiarity of facility staff with the program together with the development of positive working relationships with the New York State Department of Labor and the local administering agencies.

Program Participation in 1986. In view of the favorable growth of this program in 1985, the Department closely adhered to this successful program model in 1986.

The New York State Department of Labor again issued a technical advisory bulletin to the local administering agencies, which encouraged the use of Department facilities as work sites. In view of the apparently positive impact of this bulletin in 1985, the continued willingness of the New York State Department of Labor to assist the Department of Correctional Services in this area was viewed as a key element in the Department's participation in this program.

Similarly, the expanded set of briefing materials that was developed in 1985 was again forwarded to all Superintendents in 1986. The questions of involved facility staff were handled by the program coordinator in the Department's Labor Relations Office and by the Department's Program Planning Unit.

In 1986, the annual questionnaire was modified to secure information on additional topics. During the first two years of the program's operation, a need for systemwide data on such topics as the age and sex of the participants was identified. Information on the satisfactory or unsatisfactory program participation was also seen as an important issue. These additional data elements were added to the questionnaire while retaining its previous length of one page.

Survey Results. All facilities responded to this questionnaire. The responses of these facilities are summarized in Appended Table A.

Contact Local Administering Agency Regarding Possible Program Participation. As illustrated by this appended table, 32 of these facilities did contact their local administering agencies regarding possible participation in the program.

The facilities which did not pursue the program generally felt the program was not needed or appropriate for their institution.

Approved As Work Site/Apply for Summer Positions. The next two questions inquired whether or not (a) the facility was approved by the local administering agency as a work site and (b) if so, did the facility apply for summer positions.

Of the 32 facilities that contacted their local administering agencies, 28 were approved as work sites and proceeded to eventually apply for summer positions.

Eight (8) facilities did not secure participants after requesting authorization to act as a work site. These facilities typically encountered problems concerning the inability of the participants to arrange transportation to the facilities. On occasion, a lack of candidates interested in being placed in a correctional facility or appropriate for such opportunities also presented problems.

Facilities Participating in the Summer Program. A total of 20 facilities took part in this program. The 20 facilities that participated in the program were comprised of six (6) maximum security institutions (Auburn, Clinton, Downstate, Eastern, Elmira and Great Meadow); nine (9) medium security institutions (Arthur Kill, Groveland, Hudson, Mt. McGregor, Ogdensburg, Orleans, Queensboro, Washington, and Watertown); and five (5) minimum security institutions (Fulton, Lyon Mountain, Rochester, Camp Beacon, and Camp Pharsalia).

These 20 sites received an aggregate of 72 participants.

Significant Growth in Department Participation in Program: 1984-1986. The Department has continued to significantly expand its participation in this program.

As illustrated by Table 1, both the number of participating facilities and the number of participants have grown substantially.

In 1984, seven (7) facilities received a combined total of 15 temporary summer participants under this program. In 1985, 13 facilities as well as Main Office received an aggregate total of 58 participants. In 1986, 20 facilities received a total of 72 participants.

Table 1

	<u>Number of Participants</u>		
	<u>1984</u>	<u>1985</u>	<u>1986</u>
<u>Maximum Security</u>			
Auburn	-	2	2
Clinton	3	2	1
Coxsackie	-	2	-
Downstate	-	-	4
Eastern	1	-	5
Elmira	-	10	7
Great Meadow	2	2	3
<u>Medium Security</u>			
Altona	2	4	-
Arthur Kill	3	2	4
Groveland	-	-	9
Hudson	-	3	3
Mid-State	-	15	-
Mt. McGregor	1	1	2
Ogdensburg	-	2	2
Orleans	-	-	4
Queensboro	-	-	6
Washington	-	3	3
Watertown	3	4	3
<u>Minimum Security</u>			
Fulton	-	-	7
Lyon Mt.	-	4	3
Rochester	-	1	2
Camp Beacon	-	-	2
Camp Pharsalia	-	-	1
<u>Main Office</u>			
Central Files	-	1	-
TOTAL	15	58	72

Type of Positions. As illustrated by Table 2, the majority of these participants were in clerical or maintenance aide positions.

Table 2		
FACILITY	JOB TITLES	NO. OF PARTICIPANTS
<u>Maximum Security</u>		<u>22</u>
Auburn	Typists	2
Clinton	Mail & Supply Clerk	1
Downstate	Clerical Aides	4
Eastern	Clerical Aides	4
	Maintenance Helper	1
Elmira	Clerical Assistants	3
	Mail & Supply Clerk	1
	Painters	2
	Power Plant Helper	1
Great Meadow	Clerical Aides	2
	Stores Clerk	1
<u>Medium Security</u>		<u>35</u>
Arthur Kill	General Office Workers	4
Groveland	Utility Persons	5
	Clerical Aides	4
Hudson	Account Clerk Aide	1
	Computer Aide	1
	Typing Aide	1
Mt. McGregor	Clerk	1
	Mail Clerk	1
Ogdensburg	Clerical Aides	2
Orleans	Clerical Aides	4
Queensboro	Clerical Aides	6
Washington	Clerical Aides	2
Watertown	Clerical Aide	1
	Maintenance Aides	2
<u>Minimum Security</u>		<u>15</u>
Fulton	Clerical Aides	7
Lyon Mountain	Clerk	1
	Maintenance Assistant	1
	Telephone Operator	1
Rochester	Maintenance Helpers	2
Camp Beacon	Clerical Aides	2
Camp Pharsalia	Maintenance Helper	1
<u>TOTAL</u>		<u>72</u>

Sex of Participants. As noted previously, this year's survey was expanded to secure information on the sex and age of the program participants. As can be seen from the following table, the majority of participants at all security levels were female.

Table 3

<u>Sex</u>	<u>Maximum Security Facility</u>	<u>Medium Security Facility</u>	<u>Minimum Security Facility</u>	<u>TOTAL</u>
Male	5	9	5	19
Female	17	26	10	53

Age of Participants. Table 4 presents the number of participants categorized by age. The majority (61) of the 72 participants were between 15 and 20 years of age. In general terms, individuals of varying ages were placed at all security levels. However, it is noteworthy that 9 of the 14 participants under 16 years old were placed at minimum security facilities. On the other hand, 7 of the 22 participants at the maximum security facilities were 20 years old.

Table 4

<u>Age</u>	<u>Maximum Security Facility</u>	<u>Medium Security Facility</u>	<u>Minimum Security Facility</u>	<u>TOTAL</u>
14	0	1	2	3
15	2	2	7	11
16	3	6	1	10
17	4	5	0	9
18	4	5	1	10
19	2	2	1	5
20	7	5	2	15
21	0	4	1	5
22	0	3	0	3
TOTAL	22	35	15	72

Satisfactory and Unsatisfactory Program Participation.
Another additional area covered by the revised questionnaire was whether or not the participant satisfactorily completed the program. This issue was seen as a key element in assessing operation of this program.

Table 5 indicates the number of satisfactory and unsatisfactory program completions by facility. As illustrated by this table, 79% (57) of the 72 program participants satisfactorily completed the program.

Table 5

<u>Maximum Security Facility</u>	<u>Satisfactory Participants</u>	<u>Unsatisfactory Participants</u>	<u>TOTAL</u>
Auburn	2	0	2
Clinton	1	0	1
Downstate	4	0	4
Eastern	5	0	5
Elmira	7	0	7
Great Meadow	2	1	3
Subtotal	(21)	(1)	(22)
<u>Medium Security Facility</u>			
Arthur Kill	4	0	4
Groveland	3	0	3
Hudson	3	0	3
Mt. McGregor	2	0	2
Ogdensburg	2	0	2
Orleans	2	2	4
Queensboro	3	3	6
Washington	2	0	2
Watertown	1	2	3
Subtotal	(28)	(7)	(35)
<u>Minimum Security Facility</u>			
Fulton	0	7	7
Lyon Mountain	3	0	3
Rochester	2	0	2
Camp Beacon	2	0	2
Camp Pharsalia	1	0	1
Subtotal	(8)	(7)	(15)
TOTAL	57	15	72

It is noteworthy that five (5) facilities accounted for these 15 unsatisfactory completions. Fifteen (15) of the 20 involved facilities reported all satisfactory completions. When satisfactory/unsatisfactory completions are examined on a regional basis, it is found that 67% (10 of the total 15) participants reported by the three participating New York City facilities of Fulton, Arthur Kill, and Queensboro were classified as unsatisfactory completions. On the other hand, only 9% of the Upstate participants (5 of the total 55) were classified as unsatisfactory.

Implications of 1987 Program Participation. New York State Department of Labor staff indicates that the Summer Youth Employment Program will be continued in 1987. It is anticipated that the program will be operated in a similar fashion.

In view of the continued growth of the Department's program in 1985 and 1986, it appears the current program model might well be followed again in 1987. The Department's liaison at the New York State Department of Labor has indicated a willingness to consider the appropriateness of a similar technical advisory bulletin to local administering agencies in 1987. In line with this year's procedure, a comparable set of briefing materials will be forwarded to facility Superintendents in the early spring.

In closing, it is hoped that the continuing assistance of the New York State Department of Labor combined with the growing relationships between the facilities and their respective administering agencies will enable the Department to continue to expand its participation in this program.

TABLE A. FACILITY RESPONSES TO QUESTIONNAIRE ON
JTPA SUMMER YOUTH EMPLOYMENT PROGRAM

	Contact	Approved	Apply for	Receive
	Local Program	as Work	Summer	Summer
<u>SECURITY</u>	<u>Administrator</u>	<u>Site</u>	<u>Participants</u>	<u>Participants</u>
Attica	Yes	Yes	No	No
Auburn	Yes	Yes	Yes	Yes
Clinton	Yes	Yes	Yes	Yes
Coxsackie	Yes	Yes	Yes	No
Downstate	Yes	Yes	Yes	Yes
Eastern	Yes	Yes	Yes	Yes
Elmira	Yes	Yes	Yes	Yes
Great Meadow	Yes	Yes	Yes	Yes
Green Haven	Yes	Yes	Yes	No
Shawangunk	No	No	No	No
Sing Sing	No	No	No	No
Sullivan	No	No	No	No
Wende	No	No	No	No
<u>MEDIUM SECURITY</u>				
Adirondack	Yes	No	No	No
Altona	Yes	Yes	Yes	No
Arthur Kill	Yes	Yes	Yes	Yes
Collins	No	No	No	No
Fishkill	Yes	No	Yes	No
Franklin	New Facility			
Greene	Yes	Yes	Yes	No
Groveland	Yes	Yes	Yes	Yes
Hudson	Yes	Yes	Yes	Yes
Mid-Orange	Yes	No	No	No
Mid-State	No	No	No	No
Mt. McGregor	Yes	Yes	Yes	Yes
Ogdensburg	Yes	Yes	Yes	Yes
Orleans	Yes	Yes	Yes	Yes
Otisville	Yes	No	No	No
Queensboro	Yes	Yes	Yes	Yes
Taconic	No	No	No	No
Wallkill	No	No	No	No
Washington	Yes	Yes	Yes	Yes
Watertown	Yes	Yes	Yes	Yes
Woodbourne	No	No	No	No
Wyoming	Yes	Yes	Yes	No
<u>MINIMUM: OTHER</u>				
Edgecombe	No	No	No	No
Fulton	Yes	Yes	Yes	Yes
Lincoln	No	No	No	No
Lyon Mt.	Yes	Yes	Yes	Yes
Rochester	Yes	Yes	Yes	Yes
<u>MINIMUM: CAMPS</u>				
Camp Beacon	Yes	Yes	Yes	Yes
Camp Gabriels	Yes	Yes	Yes	No
Camp Georgetown	No	No	No	No
Camp Monterey	No	No	No	No
Camp Pharsalia	Yes	Yes	Yes	Yes
Camp Summit	No	No	No	No
<u>FEMALE FACILITIES</u>				
Albion	No	No	No	No
Bayview	No	No	No	No
Bedford Hills	Yes	Yes	Yes	No
Parkside	No	No	No	No