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# Superior Court in Maricopa County Phoenix, Arizona Adult Probation Department

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Day Fine Demonstration Project (FARE Probation)

NCJRS

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ACQUISITIONS

June 1, 1991
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### Project Background

A Day Fine is a comprehensive financial sanction which is based on offense severity and factored by the offender's daily income. The day fine concept was first developed by Scandinavian criminologists and implemented in Finland in 1921. Since that time, day fines have been used extensively in Western Europe and produced monetary sanctions which have been proportionate to offense severity and equivalent in punitive impact for offenders with different financial resources.

In 1980 the Vera Institute of Justice began studying fines as criminal sanctions and started an effort to introduce means-based fining in the United States. By 1988 the Vera Institute of Justice and the Richmond County Criminal Court in Staten Island, New York, had successfully implemented the day fines sentencing concept in a misdemeanor court. Shortly thereafter, Vera began a research effort with the Maricopa County Superior Court in Phoenix, Arizona to incorporated the use of day fines in a felony court. Numerous county officials were involved in the planning stages of this project; including Superior Court Judges, Superior Court administrators, Adult Probation program developers, the Superior Court Clerk and County Attorney.

On March 1, 1991 the Vera Institute of Justice, through the State Justice Institute, awarded the Adult Probation Department of the Superior Court in Maricopa County a \$100,000 sub-contract to implement a Day Fines Demonstration Project within select criminal divisions of the court. The project began accepting sentencings on April 15, 1991 and is scheduled to last 18 months. It is expected that during this time approximately 300 defendants will pass through the program. The primary purpose of this project is to generate research data to study the feasibility of using day fines in an expanded role in the Superior Court and other felony courts across the country.

To incorporate the day fines concept in Maricopa County the court created a new form of probation fitting between summary probation (unsupervised) and standard probation (supervised) on the existing sentencing continuum. This new type of disposition, called F.A.R.E. (Financial Assessments Related to Employability) Probation was considered the most viable local adaption of the day fines sentencing concept after considering target populations, the existing sentencing continuum, statutory limitations, and the overall political climate. FARE Probation targets offenders with low treatment and/or supervision needs who have historically received standard probation supervision. An appropriate FARE Probation candidate is a defendant who is convicted of a probation eligible offense in one of the eight geographically diverse demonstration project sentencing divisions and is not a threat to the community. In addition, the ideal defendant

is not in need of formal supervision or treatment services, is employable or has a source of income, and does not owe restitution exceeding the day fine.

The day fine is determined by using two of three tables. The first of which provides offense severity values for all probation eligible offenses. The second table provides net daily income figures with prorated discounts based on number of dependents and a general discount for incomes falling below the National Poverty Level. The third table provides net daily income figures for employable defendants without jobs, based on skill level.

### Sentencing

Once a defendant enters a plea of guilty, or is found guilty of a criminal offense, in the Superior Court in Maricopa County, the case is assigned to the Adult Probation Department Presentence Division for a thorough investigation of the defendant's background. The presentence investigator examines the defendant's criminal record, social situation and among other things completes an assessment of the defendant's financial situation. In cases where sentencing is set before a judge participating in the Day Fines Demonstration Project, a notification is automatically sent to the presentence investigator indicating the defendant may be eligible for FARE Probation.

If the presentence officer completes the investigation and determines that the defendant fits the FARE Probation offender profile, a worksheet is completed to determine the day fine. When completing the FARE Probation Worksheet the investigator begins with Step One which determines net daily income from financial information collected during the presentence investigation. The investigator then cross references the total number of people supported by the defendant to determine the Financial Assessment Unit Value. The investigator then multiplies the Unit Value by the appropriate Offense Unit with the result being the total Financial Assessment (Day Fine). The investigator then proceeds to Steps Two and Three which allocate funds to mandatory fees and formulates a recommendation for the dispersement of the day fine. The officer then completes a short form presentence report and uses standardized wording to recommend FARE Probation. The defendant's Financial Statement, FARE Probation Worksheet, and Terms of FARE Probation are attached to the completed presentence report and sent to the court two days before sentencing.

### Supervision

The supervision of FARE probationers starts in the court at the time of sentencing when the judge orders the defendant to report immediately to the Adult Probation Department. The defendant generally meets the FARE Probation Officer within minutes of sentencing. At this first meeting, the defendant completes an interview form detailing employment, pay periods, familial responsibilities and financial situation. The probation officer then reviews this information with the defendant and stresses the length of probation is in the hands of the defendant, the sooner the Financial Assessment is paid the sooner court supervision is terminated. The probation officer also explains two other standard terms of probation: (1) Written notification of any change of residential address within ten days and (2) not be formally charged with a new felony offense. The defendant then signs a contract to make specific payments each pay period and is provided pre-addressed bar-coded envelopes for the remittance. The probation officer concludes the first visit by collecting the first payment from the defendant.

The probation officer then enters numerous case and payment variables in the project data base and creates a temporary hard file for case materials. The custom software program primarily tracks payment activities and automatically posts a series of four progressively more serious delinquency letters each within four days of the payment due date. The software also tracks offender criminal history, employment history, demographic information and a host of other variables.

The FARE Probation Officer's primary goal is to push defendants through their FARE Probation grant, collecting the total financial assessment in as short a period as possible. To meet this objective, The probation officer makes a follow-up telephone call to the defendant's place of employment or residence after the first delinquency letter. If a second or third delinquency letter becomes necessary the probation officer makes a personal visit to the defendant's job site or home to stimulate payment. During the course of these contacts with the defendant, the probation officer will determine if the delinquency is a result of unemployment and/or hardship or if the defendant is willfully neglecting to pay.

If the probation officer determines that the defendant has made a good faith effort, the original financial order, payment amounts and/or frequency of payments, will be adjusted by the court through a Modification Order filed by the probation officer. If it is determined that the defendant has willfully neglected to pay any part of the financial assessment, a Petition to Revoke Probation and Summons will be requested from the court. If the defendant should abscond or be charged

with a new felony offense, a Petition to Revoke Probation and Bench Warrant will be request from the court. In willful non-payment cases the court has the option of reinstating a term of FARE Probation with an adjusted financial assessment and possibly a term of incarceration in the county jail. If FARE Probation no longer appears to be an appropriate sanction, the defendant can be granted a term of Standard Probation Supervision with or without incarceration, Intensive Probation Supervision with of without incarceration, be sentenced to the Maricopa County Jail as a terminal disposition or be committed to the State Department of Corrections.

### Offender Profile

1. Defendant must be convicted of a probation eligible offense.

2. Defendant must be set for sentencing before one of the following Judges:

Cole

Ryan

Coulter

Sheldon

Dann

Hall / Schneider 7-1-91

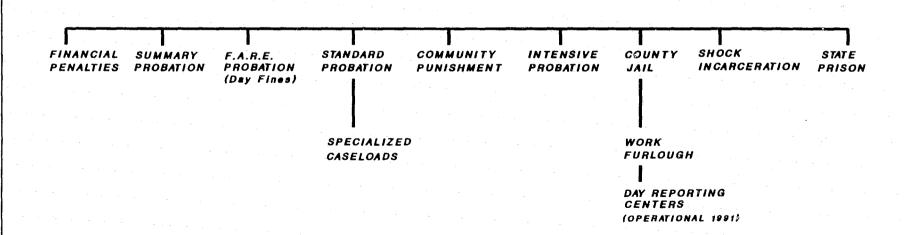
Katz

Howe / Hilliard 7-1-91

- 3. Defendant is not in need of formal supervision.
  - -Defendant does not pose a threat to the community
  - -Defendant is not prone to violence
  - -Defendant is not a chronic offender
- 4. Defendant is not suffering from any major personal and/or social problems which would require treatment, training, or education.
  - -Defendant does not suffer from substance abuse problems
  - -Defendant does not suffer from any major emotional, sexual or mental problems
  - -Defendant is employable
- 5. Defendant does not owe restitution which exceeds the Financial Assessment amount.

# Superior Court in Maricopa County Sentencing Continuum

More Control



# Tables

NET			Tota (II	al Persor	ns Supp Defend	orted ant)		
Daily	_ 1	2	3	4	5	66	7	8
Income \$ 3	2	1	1	1	1	1	1	0
4	2	2	2	1	1	1	1	1
5	3	2	2	2	1	1	1	1
6	3	3	3	2	4 8	1	1	1
7	4	3	· 3	2	2	1.	. 1	1
8	5	4	3	2	2	2	1	1
9	- 5	4	4	3	2	2	2	1
10	6	5	4	3	2	2	2	1
11	6	5	5	3	3	2	2	1
12	7	6	5	4	3	2	2	2
13	7	6	6	4	3	3	2	2
14	8	7	6	4	3	3	2	2
15	9	7	7	5	4	3	3	2
16	9	7	7	5	4	3	3	2
17	10	8	7	5	4	3	3	2
18	10	8	8	5	. 4	4	3	2
19	16	9	8	6	4	4	3	3
20	17	9	9	6	5	. 4	3	3
21	18	10	9	6	5	4	4	- з
22	19	10	10	7	5	4	4	3
23	20	11	10	7	5	5	4	3
24	20	11	10	7	6	5	4	3
25	21	18	11	8	6	5	4	- 3
26	22	18	11	. 8	6	5	4	3
27	23	19	12	8	6	5	5	4
28	24	20	12	8	7	6	5	4
29	25	20	13	9	7	6	5	4
30	26	21	20	9	7	6	5	4
31	26	22	20	9	7	6	5	4
32	27	22	21	10	, <b>7</b> ,	6	5	4
33	28	23	21	10	8	7	6	4
34	29	24	22	10	8	7	6	5
35	30	25	23	11	. 8	. 47	6	5
36	31	25	23	11	8	7	6	5
37	31	26	24	11	9	7	6	5 5
38	32	27	25	17	9	8	7	6
39	33	27	25	18	9	8	7	5
40	34	28	26	18	9	8	7	5
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Total	Persons	<b>Support</b>	ed
(Inc	ludina D	)efendani	t)

NET			(Ir	ncluding	Defend	ant)		
Daily	1	2	3	4	5	6	7	8
Income \$41	35	29	27	18	19	8	7	- 5
42	36	29	27	19	10	8	7	6
43	37	30	28	19	10	. 9	7	6
44	37	31	29	20	10	9	7,	6
45	38	32	29	20	16	9	8	6
46	39	32	30	21	16	9	8	6
47	40	33	31	21	16	9	8	6
48	41	34	31	22	17	10	8	6
49	42	34	32	22	17	10	8	7
50	43	35	33	23	18	10	8	7
51	43	36	33	23	18	15	9	7
52	44	36	34	23	18	16	9	7
53	45	37	34	24	19	16	9	7
54	46	38	35	24	19	16	9	7
55	47	39	36	25	19	17	9	. 7
56	48	39	36	25	20	17	9	7
57	48	40	37	26	20	17	14	8
58	49	41	38	26	20	17	15	8
59	50	41	38	27	21	18	15	8
60	51	42	39	27	21	18	15	8
61	52	43	40	27	21	18	15	8
62	53	43	40	28	22	19	16	8
63	54	44	41	28	22	19	16	13
64	54	45	42	29	22	19	16	13
65	55	46	42	29	23	20	16	13
66	56	46	43	30	23	20	17	13
67	57	47	44	30	23	20	17	13
68	58	48	44	31	24	20	17	14
69	59	48	45	31	24	21	17	14
70	60	49	46	32	25	21	18	14
71	60	50	46	32	25	21	18	14
72	61	50	47	32	25	22	18	14
73	62	51	47	33	26	22	18	15
74	63	52	48	33	26	22	19	15
75	64	53	49	34	26	23	19	15
76	65	53	49	34	27	23	19	15
77	65	54	50	35	27	23	19	15
78	66	55	51	35	27	23	20	ୁ 16
79	67	55	51	,36	28	24	20	16
80	68	56	52	36	28	24	20	16
i								

Total	Person:	s Su	pport	ed
(inc	luding I	Defe	ndani	t)

NET	(Including Defendant)							
Daily	_ 1	2	3	4	5	6	77	8
Income \$81	69	57	53	36	28	24	20	16
82	70	57	53	37	29	25	21	16
83	. 71	58	54	37	29	25	21	17
84	71	59	55	38	29	25	21	17
85	72	60	55	38	30	26	21	17
86	73	60	56	39	30	26	22	17
87	74	61	57	39	30	26	22	17
88	75	62	57	40	31	26	22	18
89	76	62	58	40	31	27	22	18
90	77	63	59	41	32	27	23	18
91	77	64	59	41	32	27	23	18
92	78	64	60	41	32	28	23	18
93	79	65	60	42	33	28	23	19
94	80	66	61	42	33	28	24	19
95	81	67	62	43	33	29	24	19
96	82	67	62	43	34	29	24	19
97	82	68	63	44	34	29	24	19
98	83	69	64	44	34	29	25	20
99	84	69	64	45	35	30	25	20
100	85	70	65	45	35	30	25	20

# Financial Assessment Units by Offense

Code/Class	<u>Charge</u> <u>Units</u>
13-1703 6F	Arson, Att. 50
13-1703 5F	Arson 85
13-1704 4F	Arson, Solic. 335
13-1703 4F	Arson 170
13-1704 3F	Arson, Att. 340
13-1704 2F	Arson N/A
13-1203 3M	Assault 15
13-1203 2M	Assault 25
13-1204 1M	Assault, Aggravated, Att. 35
13-1203 1M	Assault 35
13-1204 6F	Assault, Aggravated 70
13-1204 4F	Assault, Aggravated, Att. 190
13-1204 3F	Assault, Aggravated 270
13-1204 2F	Assault, Aggravated 360
13-3305 1M	Betting and Wagering, Att. 20
13-3305 6F	Betting and Wagering 30
13-1506 2M	Burglary, 3rd deg., Att. Facil. 25
13-1506 1M	Burglary, 3rd deg., Facil. 50
13-1507 1M	Burglary, 2nd deg., Att. Facil. 35
13-1507 6F	Burglary, 2nd deg., Facil. 50
13-1506 6F	Burglary, 3rd deg., Solic. 65
13-1506 5F	Burglary, 3rd deg., Att. 120
13-1507 5F	Burglary, 2nd deg., Solic. 160
13-1507 4F	Burglary, 2nd deg., Att. 235
13-1506 4F	Burglary, 3rd deg. 160
13-1507 3F	Burglary, 2nd deg. 340
13-1508 3F	Burglary, 1st deg. 340
13-1508 2F	Burglary, 1st deg. N/A
13-1505 1M	Burglary Tools, Poss., Att. 15
13-1505 6F	<b>9 9</b>
13-3623 1M	Child Abuse, Att. 35
	Child Abuse 70
13-3623 5F	Child Abuse 125
	Child Abuse 190
13-3623 3F	Child Abuse 270
	Child Abuse N/A
13-1410 3F	Child Molestation, Att. 260
13-1410 2F	Child Molestation N/A
13-3212 3F	Child Prostitution, Att. 350
	Computer Fraud, 2nd deg., Att. 20
13-2316 6F	Computer Fraud, 2nd deg. 80
13-2316 3F	Computer Fraud, 1st deg. 200

Code/Class	Charge	<u>Units</u>
13-3453 1M	Cont. Sub., Man.Dis.Pos.Dis.Imitat., Att.	20
13-3453 6F	Cont. Sub., Man.Dis.Pos.Dis.Imitation.	40
13-3613 1M	Contributing to Deliq./Depend. of Child	30
13-1602 2M	Criminal Damage	15
13-1604 1M	Criminal Damage, Aggravated	20
13-1602 1M	Criminal Damage, Att.	20
13-1604 6F	Criminal Damage, Aggravated	60
13-1602 6F	Criminal Damage	45
13-1602 5F	Criminal Damage	100
13-2006 1M	Criminal Impersonation	20
13-2003 1M	Criminal Poss. Forgery Device, Att.	30
13-2003 6F 13-2004 6F	Criminal Poss. Forgery Device  Criminal Simulation	45 30
13-2004 6F 13-1502 3M	Criminal Trespass, 3rd deg.	10
13-1502 SM	Criminal Trespass, 2nd deg.	15
13-1504 1M	Criminal Trespass, 2nd deg.  Criminal Trespass, 1st deg.	20
13-1504 6F	Criminal Trespass, 1st deg.	60
13-1302 1M	Custodial Interference	25
13-1302 6F	Custodial Interference	50
13-3407 1M	Dangerous Drug, Poss.	20
13-3407 6F	Dangerous Drug, Poss, Solic.	45
13-3407 5F	Dangerous Drug, Poss., Att.	105
13-3407 4F	Dangerous Drug, Poss.	150
13-3407 3F	Dangerous Drug, Trans./Sell, Att.	220
13-3407 2F	Dangerous Drug, Trans./Sell	320
36-0861 5F	Disinterment of a Human Body	75
13-2904 1M	Disorderly Conduct	20
28-0473 1M	Driving with a Suspended License	20
13-3415 2M	Drug Paraphernalia, Pos.Man.Del., Solic.	15
13-3415 1M	Drug Paraphernalia, Pos.Man.Del., Att.	20
13-3415 6F	Drug Paraphernalia, Pos.Man.Del.	40
28-0692 1M	DUI with One Prior	85
28-0692 6F	DUI with Two Priors, Att.	65
28-0692 5F	DUI with License Suspended	115
13-1201 1M	Endangerment	35
13-1201 6F	Endangerment	70
13-2503 1M	Escape, 2nd deg., Facil.	40
13-2502 1M	Escape, 3rd deg., Att.	40
13-2503 6F	Escape, 2nd deg., Att.	95 75
13-2502 6F	Escape, 3rd deg.	75 105
13-2503 5F	Escape, 2nd deg.	195

Code/Class	<u>Charge</u>	<u>Units</u>
13-2507 1M	Failure to Appear, 1st degree, Att.	30
13-3620 1M	Failure to Report Child Abuse	30
13-3002 1M	False or Forged Messages, Att.	20
13-3002 6F	False or Forged Messages	30
13-2907 1M	False Reporting	20
13-2107 1M	False Statement Fin. Cond. or ID, Att.	20
13-2107 6F	False Statement Fin. Cond. or ID	30
23-0785 6F	False Statement	30
13-2703 6F	False Swearing	55
13-2002 1M	Forgery, Facil.	30
13-2002 6F	Forgery, Solic.	45
13-2002 5F	Forgery, Att.	100
13-2002 4F	Forgery	140
13-2104 6F	Forgery of Credit Card	30
44-1220 1M	Fraudulent Insurance Claim, Att.	30
44-1220 6F	Fraudulent Insurance Claim	55
13-2310 1M	Fraudulent Schemes & Arti., Att. Facil.	20
13-2310 6F	Fraudulent Schemes & Arti., Facil.	60
13-2310 4F	Fraudulent Schemes & Arti., Solic.	80
13-2310 3F	Fraudulent Schemes & Arti., Att.	140
13-2310 2F	Fraudulent Schemes & Arti.	295
13-2311 1M	Fraudulent Schemes & Prac., Facil.	20
13-2311 6F	Fraudulent Schemes & Prac., Att.	30
13-2311 5F	Fraudulent Schemes & Prac.	60
13-2105 1M	Fraudulent Use of Credit Card	20
13-2105 6F	Fraudulent Use of Credit Card	30
13-2512 1M	Hindering Prosecution, 1st deg., Facil.	20
13-2512 6F	Hindering Prosecution, 1st deg., Att.	30
13-2512 5F	Hindering Prosecution, 1st deg.	75
13-2312 6F	Illegal Control of an Enter., Facil.	60
13-2312 4F	Illegal Control of an Enter., Att.	140
13-2312 3F	Illegal Control of an Enterprise	200
49-0923 6F	Illegal Disposal of Hazardous Waste	115
13-3608 4F	Incest	260
13-1402 1M	Indecent Exposure	20
13-1402 6F	Indecent Exposure	70
13-2802 1M	Influencing a Witness	30
13-2810 1M	Interfering with Judicial Proceedings	55
13-1807 1M	Issuing a Bad Check	20
13-3208 1M	Keeping/House of Prost., Employee	20
13-3208 6F	Keeping/House of Prost., Operating, Att.	55
13-3208 5F	Keeping/House of Prost., Operating	95

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Code/Class	<u>Charge</u>	<u>Units</u>
13-1304 5F	Kidnapping, Att.	130
13-1304.4F	Kidnapping	180
13-1304 3F	Kidnapping	260
13-1304 2F	Kidnapping	N/A
28-0661 1M	Leaving the Scene of an Inj. Acc., Att.	30
28-0661 6F	Leaving the Scene of an Inj. Acc.	55
28-0663 6F	Leaving the Scene of an Inj. Acc.	55
13-2905 3M	Loitering	10
13-2905 1M	Loitering, Att.	20
13-2905 6F	Loitering	30
13-1103 3F	Manslaughter	N/A
13-3405 1M	Marijuana, Poss., Att.	20
13-3405 6F	Marijuana, Poss.	45
13-3405 5F	Marijuana, Poss.	60
13-3405 4F	Marijuana, Poss. for Sale	105
13-3405 3F	Marijuana, Poss. for Sale	150
13-3405 2F	Marijuana, Trans./Sell	220
13-3102 2M	Misconduct Involving Weapons, Att.	20
13-3102 1M	Misconduct Involving Weapons	45
13-3102 6F	Misconduct Involving Weapons	80
13-3102 5F	Misconduct Involving Weapons, Att.	105
13-3102 4F	Misconduct Involving Weapons	145
13-2317 6F	Money Laundering, 2nd deg., Facil.	60
13-2317 3F	Money Laundering, 2nd deg.	200
13-1105 5F	Murder, 1st deg., Facil.	270
13-1105 3F	Murder, 1st deg., Solic.	N/A
13-1104 2F	Murder, 2nd degree, Att.	N/A
13-1105 2F	Murder, 1st degree, Att.	
13-1104 1F	Murder, 2nd degree	N/A
13-1105 1F	Murder, 1st degree	N/A
13-3408 1M	Narcotic Drug, Poss., Facil.	20
13-3408 6F	Narcotic Drug, Poss., Solic.	45
13-3408 5F	Narcotic Drug, Poss., Att.	105
13-3408 4F	Narcotic Drug, Poss.	150
13-3408 3F	Narcotic Drug, Trans./Sell, Att.	220
13-3408 2F	Narcotic Drug, Trans./Sell	320
13-1102 4F	Negligent Homicide	190
13-3506 4F	Obscene/Harmful Items, Furn.to Minors	135
13-3502 1M	Obscene Items, Prod.Publ.Sale,Facil.	20
13-3502 6F	Obscene Items, Prod.Publ.Sale, Att.	
13-2409 5F	Obstructing Criminal Investigations	95
13-3209 5F	Pandering	

Code/Class	<u>Charge</u>	<u>Units</u>
13-2702 4F	Perjury	135
13-3554 1M	Portraying Adult as Minor	20
13-3406 1M	Prescription Drug, Poss.	20
13-3406 6F	Prescription Drug, Poss. for Sale	30
13-3303 1M	Promoting Gambling, Facil	20
13-3303 6F	Promoting Gambling, Att.	30
13-3303 5F	Promoting Gambling	55
13-2505 1M	Promoting Prison Contraband, Facil.	20
13-2505 6F	Promoting Prison Contraband, Att.	80
13-2505 5F	Promoting Prison Contraband	105
13-2505 4F	Promoting Prison Contraband, Att.	220
13-2505 3F	Promoting Prison Contraband	320
13-3214 1M	Prostitution	20
13-3507 1M	Public Display of Expl. Sex. Mat., Att.	20
13-1403 5F	Public Sexual Indecency to a Minor	260
13-2103 6F	Receipt by Fraud. Use of Credit Card	30
13-3204 6F	Receiving Earnings of a Prostitute, Att.	55
13-3204 5F	Receiving Earnings of Prostitute	95
13-1702 1M	Reckless Burning	35
13-2508 1M	Flesisting Arrest, Att.	30
13-2508 6F	Resisting Arrest	75
13-1902 6F	Robbery, Solic.	85
13-1902 5F	Robbery, Att.	120
13-1902 4F	Robbery	235
13-1903 6F	Robbery, Agg., Facil.	85
13-1903 4F	Robbery, Aggravated, Att.	235
13-1903 3F	Robbery, Aggravated	340
13-1904 6F	Robbery, Armed, Facil.	115
13-1904 4F	Robbery, Armed, Solic.	235
13-1904 3F	Robbery, Armed, Att.	340
13-1904 2F	Robbery, Armed	N/A
13-2408 1M	Securing the Proceeds of a Felony, Att.	45
13-2408 6F	Securing the Proceeds of a Felony	55
13-1404 1M	Sexual Abuse, Facil.	35
13-1404 6F	Sexual Abuse, Att.	70
13-1404 5F	Sexual Abuse	130
13-1404 4F	Sexual Abuse, Att.	260
13-1404 3F	Sexual Abuse	350
13-1406 6F	Sexual Assault of a Spouse	180
13-1406 3F	Sexual Assault, Att.	350
13-1406 2F	Sexual Assault	N/A

.

Code/Class	Charge	<u>Units</u>
13-1405 1M	Sexual Conduct, Minor 15 or >, Att.	50
13-1405 6F	Sexual Conduct, Minor 15 or >	180
13-1405 5F	Sexual Conduct, Minor <15, Solic., Att.	130
13-1405 4F	Sexual Conduct, Minor <15, Solic.	180
13-1405 3F	Sexual Conduct, Minor <15, Att.	260
13-1405 2F	Sexual Conduct, Minor <15	N/A
13-3553 3F	Sexual Exploitation of a Minor, Att.	350
13-3553 2F	Sexual Exploitation of a Minor	350
13-1403 6F	Sexual Indecency to a Minor, Att.	90
13-1805 1M	Shoplifting	20
13-1805 6F	Shoplifting	60
13-2809 1M	Tampering with Physical Evidence, Att.	40
13-2809 6F	Tampering with Physical Evidence	75
13-2407 1M	Tampering with a Public Record, Att.	40
13-2804 6F	Tampering with a Witness	135
13-1802 1M	Theft	20
13-1802 6F	Theft	45
13-1802 5F	Theft	80
13-1802 4F	Theft	100
13-1802 3F	Theft	145
13-2102 1M	Theft of Credit Card, Solic.	20
13-2102 6F	Theft of Credit Card, Att.	45
13-2102 5F	Theft of Credit Card or Fraud. Obtain.	80
13-1804 1M	Theft by Extortion, Facil.	50
13-1804 4F	Theft by Extortion	160
13-1202 1M	Threatening or Intimidating Assault	25
13-2307 1M	Traffic. Siln. Prop., 2nd deg, Att.Facil.	20
13-2307 6F	Traffic. Stln. Prop., 2nd deg., Facil.	45
13-2307 5F	Traffic. Stln. Prop., 2nd deg., Solic.	80
13-2307 4F	· · · · · · · · · · · · · · · · · · ·	100
13-2307 3F	Traffic. Stln. Prop., 2nd deg.	140
13-2307 2F	Traffic. Stln. Prop., 1st deg.	295
13-1806 1M	Unlawful Failure to Return Rented Prop.	20
13-1806 6F	Unlawful Failure to Return Rented Prop.	60
28-0622 6F	Unlawful Flight from Law Officer, Att.	85
28-0622 5F	Unlawful Flight from Law Officer	135
13-1303 1M	Unlawful Imprisonment	35
13-1303 6F	Unlawful Imprisonment	70
13-3701 1M	Unlawful Use of Food Stamps	20
13-3701 6F	Unlawful Use of Food Stamps	30
13-1803 1M	Unlawful Use of Means of Transp., Att.	20
13-1803 6F	Unlawful Use of Means of Transp.	60

Code/Class	<u>Charge</u>	<u>Units</u>
13-2704 6F	Unsworn Falsification	40
13-2916 1M	Use/Telephone to Terrify/Threaten/Har	ass 30
13-3403 1M	Vapor/Toxic Substance, Pos./Sale	30
13-3403 6F	Vapor/Toxic Substance, Pos./Sale., Att	: 80
13-3403 5F	Vapor/Toxic Substance, Pos./Sale	145

# **Unemployment Reference**

NET Daily Income Figures for Skilled Unemployed Defendants. Use these figures only if the defendant is unemployed.

Unskilled and Services	\$16.00
Landscaper, "Burger King", General Laborer, Assembly, Etc.	
Clerical	\$22.00
Sales	\$22.00
Construction/Maintenance/Production	\$28.00
Managerial	\$33.00
Technical	\$39.00
Professional	\$44.00

Source: Maricopa County Small Employer Wage Survey 1989 Arizona Department of Economic Security Research Administration April 1, 1991

# Sample Case

### Maricopa County Adult Probation Department Defendant Financial Statement

APO Name: Dona D'Elia							
Defendant Name: Kevin Lee He	lms cr: 9102307						
1.Employment:    Employed	Self □Spouse ts □Children(# of) re □OTAL □ □DIOTAL □ □DIOYED						
	fare, etc.): \$ 18900 every 7 days.						
5. If unemployed; months of unemployme	ent NA Occupation Telemarke fing						
6.ASSETS (Value)	7.MONTHLY EXPENSES						
Motor Vehicle(s) \$	Rent / Mortgage \$ 14700						
Home \$	Utilities / Insurance \$ 8500						
Property \$	Loans / Credit Cards \$						
Savings Accounts \$	Food / Clothing \$ 100 00						
Checking accounts \$	Transportation \$						
Cash on Hand \$	Medical / Dental \$						
All Other \$	All Other \$ 5000						
TOTAL ASSETS \$	TOTAL EXPENSES \$ 38200						
8.If a financial assessment is imposed how much could you afford to pay each month?							
Defendant Signature funderfolmo Date 4-10-91							

### F.A.R.E. PROBATION WORKSHEET

PSI DAPO NAME: DEFENDANT:	Donna D'E Kevin Lee	Helms		CR#: _	9102307	
Step 1: To compu	te Total Financial Ass	essment (G.), use Def	endant's Financial St	atement and Tables 1, 2	and/or 3.	( 07)
1890	÷ =	= 27	3	X	45	= 540
(A.) Defendant's NET Income per Pay Period Line 4* Financial Statement	(B.) Number of Days in Pay Period Line 4* Financial Statement	( C. ) Defendant's NET Dally Income Round off to nearest dollar	(D.) Total Persons Supported Question 3 Financial Statement	(E.) Financial Assessment Unit Value Table 1 Reference C and D	(F.) Number of Financial Assessment Units by Offense Table 2	( G. ) Total Financial Assessment Go to Step 2

Step 2: To co	mpute disbur	sement, start	with (G.) and	subtract appr	opriate Feet	s, Fines and Re	estitution. <i>I</i>	Any remaining	balance is PS	SF.
(H.) Total Financial Assessment Use (G.) from line above	(I.) Time Payment Fee	(J.)	(K.) Victim Compensation Fund	<u>432</u> 00	(M.) Restitution	= <u>43200</u> (N)	(O.) Fine and Surcharge	= $\frac{432^{00}}{(P.)^*}$ *If amount is NEGATIVE: (N.) is Fine (P.) is Civil Judgement (Q.) = 0	(Q.) Reimburement	(R.) Probation Service Fee
		-						(A.) = 0		

A) Time Decement Con	£ 800	and (R.) from Step 2. If ne	
(i.) Time Payment Fee	\$ 1000		
(K.) Victim Compensation Fund	\$ 100		
(M.) Restitution (O.) or (N.) Fine and Surcharge	\$ 0	+ (P.) Civil Judgement_	
(Q.) Reimbursement	\$		(delete negative sign)
(A.) Probation Service Fee	\$ 434		
	- 540 00		
Total Financial Assessment	Must equal (G.)		

### <u>STATE OF ARIZONA -- COUNTY OF MARICOPA -- ADULT PROBATION DEPARTMENT</u>

NORMAN L. HELBER, CHIEF PROBATION OFFICER

DONNA D'ELIA PRIMARY LANG: P.O.: ENGLISH

KEVIN LEE HELMS NAME

RESIDENCE 6805 North Twenty-seventh Avenue, #132 EYES Blu

Phoenix, AZ

ZIP 85017

HAIR Bro DOB 03-07-71

RACE White SEX M

HT 6'0" WT 135 AGE 20

PHONE 249-3258 MESSAGE PHONE None

AKA OR MAIDEN None

ID MARKS Scar-Abdominal

EMPLOYER/ADDRESS/PHONE Allied Publishers 939-3599

4224 W. Townley, Phoenix, AZ

OCCUPATION Telemarketing EDUCATION 10A

MARITAL Single

RELIGION None

CITIZEN OF USA BIRTHPLACE Ajo. AZ DRIVER'S LIC. NO. None

S.S. NO. 600-14-5910 FBI NO. None

BOOKING NO. 292564

CHILDREN O

### CURRENT OFFENSE

OFFENSE DATE 03-04-91 NCIC S2589N <u>CAUSE NO.</u> CR9102307 CHARGE Solicitation to Commit Forgery, a Class 6 Undesignated offense A.R.<u>S. NOS.</u> 13-1002, 2001, 2002, 701, 702, 707, 801, 802, 812, 301, 303, 304

DATE OF ARREST 03-04-91

ARRESTING AGENCY PHPD

DATE INCAR. 03-04-91

REL. DATE 03-05-91

REL. STATUS O.R.

STATE

DAYS IN JAIL THIS ARREST 2 REMAND JUVENILE COURT/DATE--NO

DEFENSE COUNSEL Tamara Brooks, DPD

GUILT BY/DATE Plea/04-03-91 DATE OF SENTENCE 04-30-91

CODEF/DISPOS None

PROSECUTOR William DeMars SENTENCING JUDGE RUFUS C. COULTER

### CRIMINAL\_HISTORY

### WARRANTS OUTSTANDING

CHARGE

NO. CONVICTIONS: FEL MISD NO. INCARCERATIONS:

**PRISON ESCAPE** 

<u>JUV</u> JAIL OTHER

CASE NO.

OTHER:

NO. SUPERVISIONS:

**PROB** 

**PAROLE** 

### GENERAL INFORMATION

NARCOTICS/ALCOHOL HISTORY U-Alcohol TREATMENT/PROGRAMS None

MILITARY HISTORY NOT APPLICABLE

BRANCH ENTRY DATE TYPE DISCH. DISCH. DATE

### SPOUSE/RELATIVES/CHILDREN

NAME	RELATION	AGE	ADDRESS	PHONE
Faith Kadwell	Girl-F	17	6805 N. 27th Ave., #322, Phoenix, AZ	249-3258
Vern Helms	Father	49	Street Unknown, Casa Grande, AZ	836-5039
Annette Benites	Mother	48	#Unknown, 67th Avenue, Phoenix, AZ	849-4410
Mike Helms	Brother	28.	Route 1, Box 513, Lakeside, AZ	367-3311

THE STATE OF ARIZONA
Plaintiff

VS.

KEVIN LEE HELMS
Defendant

CAUSE NO. CR9102307
HONORABLE RUFUS C. COULTER
CRIMINAL DIVISION M

SUPERIOR COURT

### PRESENTENCE INVESTIGATION

### PRESENT OFFENSE:

The following information is taken from Phoenix Police Departmental Report #10-127493:

On March 4, 1991, at approximately 5:20 p.m., suspect Kevin Helms, in the company of William Sneed, attempted to cash a welfare check issued by the State of Arizona to Jammie T. Tippit in the amount of \$233.00, while at the Chex Cash store located at 3501 West Dunlap Street in Phoenix, Arizona. The suspect signed the check in the presence of Donna Kelle, using the name on the check. Because the suspect was acting nervous, Ms. Kelle asked the suspect where he had gotten the check and he told her it was an unemployment check. Because the code on the check indicated it was a welfare check, Ms. Kelle telephoned the police department.

Both suspects were taken into custody in the lobby of the Chex Cash store. When questioned by officers, suspect Sneed advised them that the check had been mailed to his home located at 6805 North Twenty-seventh Avenue, apartment #322. When he discovered the check in his mailbox, he showed it to his roommate, Kevin Helms, and a short time later, they decided to take the check and try to cash it because they needed the money. Suspect Helms also related the same story to officers.

The defendant was charged by information in cause number CR9102307 with forgery, a class 4 felony. On April 3, 1991, he entered a plea of guilty to the charge of solicitation to commit forgery, a class 6 undesignated offense before Pro Tem Commission Brian Ishikwa, sitting for Commission Stephen J. Ventre. The Court deferred acceptance of the plea and scheduled sentencing in this matter for April 30, 1991, before the Honorable Rufus C. Coulter in Criminal Division M of the Superior Court. Under the terms of the plea agreement, the defendant is to be placed on probation and the State agreed not to file any additional charges out of Phoenix Police Departmental Report #10-127493, which has been discussed in the present offense section of this report.

### **DEFENDANT'S STATEMENT:**

The defendant readily admitted his guilt in the present offense and indicated the facts as contained in the police report were

# KEVIN LEE HELMS Defendant

accurate. The defendant further indicated he involved himself in this offense because he needed the money for rent. He would request that the Court place him on probation because this is his first contact with the criminal justice system and he has learned his lesson about illegal activities.

### CODEFENDANT ACTION:

William David Sneed does not appear to have been charged in reference to the present offense.

### STATEMENT OF VICTIMS:

Donna Kelle, the assistant manager of Chex Cash store, advised this officer the store did not sustain a loss as a result of the defendant's actions. She had no other comments to make in regards to the defendant or sentencing.

### ARREST HISTORY:

### JUVENILE:

The Maricopa County Juvenile Court Center has not reported an arrest history for the defendant. The defendant advised this officer that he was arrested in February of 1987 for shoplifting at Smitty's. He performed community service and the charges were adjusted.

### ADULT:

According to information furnished by the Phoenix Police Department, the Maricopa County Sheriff's Office, the Arizona Department of Public Safety, and the defendant, the present offense constitutes his only contact with the criminal justice system as an adult.

### SIGNIFICANT FACTORS:

These factors were considered in making the sentencing recommendation:

- 1. The defendant's minimal prior arrest history.
- 2. There was no financial loss to the victim in this cause.
- 3. The defendant's youthful age.
- 4. The defendant's participation in the present offense appears to have been an impulsive act and does not appear likely to reoccur again in the future.
- 5. The defendant's companion, David Sneed, was not charged in reference to the present offense.

According to all available criminal history information, the defendant does not have any prior adjudications as a juvenile or convictions as an adult. He has readily admitted his guilt in the present offense and has not attempted to minimize his behavior. This officer would describe the defendant's actions as opportunistic and impulsive. It appears that the defendant was down on his luck and took advantage of an opportunity not likely to reoccur again in the future.

The plea agreement in this cause stipulates that the defendant is to be placed on probation. This officer does not believe that the defendant presents a significant risk to the community. Additionally, the defendant does not appear to have any problems which would require standard probation supervision. There is no indication of drug usage; the defendant is employed; and he reads above the sixth grade level. However, because the defendant committed the offense for monetary gain, this officer is of the opinion that something more than summary probation is needed. Therefore, this officer will recommend that the defendant be placed on F.A.R.E. probation and receive a financial assessment. Other intermediate sanctions do not appear to be necessary at this time. If it is later discovered that the defendant has treatment needs that went undetected during the presentence process, he can always be brought back before the Court.

### RECOMMENDATION:

It is respectfully recommended that the defendant be granted F.A.R.E. probation until the financial assessment is paid in full, or for a period of three years, whichever occurs first.

Under  $\underline{\text{term }\#1}$ , the defendant shall pay a total financial assessment of \$540.00 in monthly payments of at least \$20.00 beginning this date as follows:

term #1a, pay an \$8.00 time payment fee per A.R.S. 12-116, unless all penalties, fines, and sanctions are paid in full on this sentencing date;

term #1b, pay a felony penalty assessment in the total amount of \$100.00;

term #1f, pay a probation fee in the total amount of \$432.00;

The following terms are also recommended:  $\frac{\text{term } \#2}{\text{term } \#3}$ .

### KEVIN LEE HELMS Defendant

### CAUSE NO. CR9102307

incarceration.	The	defendant	has	served	two	days	of pr	esentence
				Respectfu	lly su	ubmitte ∩(	d,	
I have reviewed and the probation offi		By: Down D'E Deputy Ad 262-3438		obatio	MA n Office	<del>-</del>		
Judge:	· 	·						
Date:		· · · · · · · · · · · · · · · · · · ·		DD:1q:296 April 18,				

# IN THE SUPERIOR COURT STATE OF ARIZONA - MARICOPA COUNTY

STATE OF ARIZONA

VS	CR 9102307
KEVIN LEE HELMS	JUDGMENT AND ORDER
NEVEN DEE MEETING	SUSPENDING SENTENCE
	AND IMPOSING TERMS OF
	F.A.R.E. PROBATION
IT IS THE JUDGMENT OF THIS COURT THAT	DEFENDANT IS GUILTY OF:
Solicitation to Commit Forgery, a Cla	ss 6 Undesignated offense.
ORDERED suspending imposition of sentence and placing the Probation Department F.A.R.E. (Financial Assessments Related to I financial assessment or for 3 years / MONOS, whichever occurred the defendant shall abide by all regulations checked below.	Employability) Program until the fulfillment of the following
The describant shall ablue by an regulations encence below.	
1. Pay a financial assessment of \$540.00 through the Cl	erk of the Maricona County Superior Court in navments
of at least \$ 20.00 commencing this date and every m	
officer until paid in full. The Clerks Office shall distribute the	
X□ a. Time Payment Fee  X□ b. Victim Compensation Fund  \$\begin{array}{cccccccccccccccccccccccccccccccccccc	
C Restitution S d. Fine and Surcharge	Civil Judgment
(ARS)	
e Reimbursment \$	
TOTAL ASSESSMENT \$ \frac{432.00}{540.00}	
TOTAL ASSESSMENT 3 340:00	
2. Notify the supervising probation officer in writing within 10 day	s of any change in residential address.
3. Not be formally charged with any new felony offense(s).	
4. Be incarcerated in the Maricopa County Jail in accordance w	rith ARS 13-901(F) for a period ofdays/months
beginning on ( with a flat time release date of	). The defendant shall be considered for
appropriate Furlough Programs, and if accepted abide by a	l rules and regulations.
1. 1	
JUDGE F. Cours	DATE 4-30-91
RECEIPT AND ACKNOWLEDGEMENT: I ACK	
THE FOREGOING TERMS AND REGULATION	
THAT IF I VIOLATE ANY TERM OR CONDI	
TERMINATE MY PROBATION AND IMPOSE A	MAXIMUM SENTENCE IN ACCORDANCE
WITH THE LAW. I AGREE TO WAIVE E	XTRADITION FOR ANY PROBATION
REVOCATION PROCEEDINGS WHICH OCCU	JR WITH REFERENCE TO PROBATION
FRANTED BY THIS ORDER.	
DEFENDANT FRUM C. HELLINS	DATE 4-3-0-9 (
Form 1100-185 (3-91)	

# Forms and Form Letters

### Maricopa County Adult Probation Department Defendant Financial Statement

Defendant Name:		_ CR:	3
☐ Full-time ☐ Part-time ☐ ☐ Unemployed ☐ ☐ Disabled ☐ ☐ Student ☐ ☐ Homemaker ☐ ☐	Self Spouse Parents Welfare S.S.I. A.D.C. Unemployed	□Self □Spous □Childr □Other	
4. Your NET Income (take home pa			
6.ASSETS (Value)	7.MONT	HLY EXPE	NSES
Motor Vehicle(s) \$	Rent / M	lortgage	\$
Home \$	Utilities	/ Insurance	\$
Property \$	Loans /	Credit Card	s \$
Savings Accounts \$	Food / C	Clothing	\$
Checking accounts \$	Transpoi	rtation	\$
Cash on Hand \$	Medical	/ Dental	\$
All Other \$	All Other	• • • • • • • • • • • • • • • • • • •	\$
TOTAL ASSETS \$	TOTAL	EXPENSES	S <b>\$</b>
8.If a financial assessment is pay each month?	s imposed how		you afford to
Defendant Signature		Date	

DEFENDANT:						OD#.			
DEFENDANT:		<del></del>				CR#:			
Step 1: To compute	Total Financial Assess	ment (G.), use	Defendant's	Financial Sta	tement and Tab	les 1, 2	and/or 3.		
· · · · · · · · · · · · · · · · · · ·			. 1		1				
			_		-	X		=_	
(A.) Defendant's NET income per Pay Period Line 4* Financial Statement	(B.) Number of Days in Pay Period Line 4* Financial Statement	( C. ) Defendent's NE Daily Income Round off to nearest dollar	S Q F S	(D.) al Persons upported uestion 3 inancial latement	(E.) Financial Assessment ( Value Table 1 Reference C and D	JnH	(F.) Number of Financia Assessme Units by Offent Table 2	l - ent	(G.) Total Financial Assessmen Go to Step 2
*If unemployed; reference	line 5 of Financial Stateme	nt for Occupation	and use Table :	3 to compute ( C.	).	· · · · · ·		· · · · · · · · · · · · · · · · · · ·	
(H.) (I.) Time Financial Assessment Use (G.) from line above		(K.) Victim npensation Fund	(L) F	(M.) estitution	Fin	O.) and harge	(P.)*  *If amount le NEGATIVE: (N.)ie Fine (P.) is Civit Judgement (Q.) = 0 (R.) = 0	(Q.) Reimburement	(R.) Probatio Service Fee
(l.) T (K.) V (M.) F (O.) <u>or</u> (N.) F (Q.) F	ime Payment, bring ime Payment Fee lictim Compensation lestitution ine and Surcharge leimbursement robation Service Fe	\$ \$ \$ \$ \$	.), (M.), (O.),		rom Step 2. If i		ary, bring don	wn (N.) <b>a</b> nd (F	<b>'.).</b>

# IN THE SUPERIOR COURT STATE OF ARIZONA - MARICOPA COUNTY

STATEOFARIZONA	
vs	CR
	JUDGMENT AND ORDER
	SUSPENDING SENTENCE
	AND IMPOSING TERMS OF
	F.A.R.E. PROBATION
	r.A.R.B. I RODATION
IT IS THE JUDGMENT OF THIS COURT THAT DE	FENDANT IS GUILTY OF:
ORDERED suspending imposition of sentence and placing the defende	
Probation Department F.A.R.E. (Financial Assessments Related to Emplo financial assessment or for years / months, whichever occurs firm	yability) Program until the fulfillment of the following
The defendant shall abide by all regulations checked below.	<b>50.</b> The control of the control of
The delendant shall able by all references energy soloni	
1.Pay a financial assessment of \$ through the Clerk of of at least \$ commencing this date and every month to officer until paid in full. The Clerks Office shall distribute the assess	thereafter as directed by the supervising probation
□ a. Time Payment Fee S	
□ a. Time Payment Fee  □ b. Victim Compensation Fund  \$	
□ c. Restitution S	
	Civil Judgment
(ARS)	
(ARS) □ e. Reimbursment	
TOTAL ASSESSMENT \$	
2. Notify the supervising probation officer in writing within 10 days of a	ny change in residential address.
3. Not be formally charged with any new felony offense(s).	
4. Be incarcerated in the Maricopa County Jail in accordance with A	RS 13-901/F) for a period of days/months
beginning on (with a flat time release date of	). The defendant shall be considered for
appropriate Furlough Programs, and if accepted abide by all rules	s and regulations.
	DATE
RECEIPT AND ACKNOWLEDGEMENT: I ACKNO	WLEDGE RECEIPT OF A COPY OF
THE FOREGOING TERMS AND REGULATIONS	OF PROBATION. I UNDERSTAND
THAT IF I VIOLATE ANY TERM OR CONDITION	THE COURT MAY REVOKE AND
TERMINATE MY PROBATION AND IMPOSE A MAX	
WITH THE LAW. I AGREE TO WAIVE EXTR	
REVOCATION PROCEEDINGS WHICH OCCUR V	VITH REFERENCE TO PROBATION
FRANTED BY THIS ORDER.	
DEFENDANT	DATE
Form 1100 195 (2.01)	

# FARE Probation Client Interview Form

lame:		DOB:
Home Address:		Apt:
City:	St: Zip:	Phone:
Mailing Address:		Apt:
City:	St: Zip:	
Employment:	Supported By:	Persons Supported:
O Employed	○ Self	O Self
O Full-Time O Part-Time	O Spouse	O Spouse
O Unemployed	O Parents	O Children(#of)
O Disabled	O Welfare	O Other
O Student	O S.S.I.	O TOTAL
O Homemaker	O A.D.C.	<u> </u>
O Military	O Unemployment	
Other	Other	
		<del></del>
If unemployed, months of un	employment: Occupa	tion:
Your NET Income (take home	e pay, welfare, etc.): \$	days
Employer:	<u> </u>	od litle:
Address		Suito
Address:		Suite:
City:	St: Zip:	Phone:
Gity.	St Zip.	I none.
ASSETS (Value)	MONTHLY EX	PENSES
Motor Vehicle(s) \$	Rent / Mortgag	e \$
Home \$	Utilities / Insura	
Property \$	Loans / Credit	• • • • • • • • • • • • • • • • • • • •
Savings Account(s) \$	Food / Clothing	
Checking Account(s) \$ Cash on hand \$	Transportation	<b>\$</b>
All Other \$	Transportation	
	Medical / Denta	al \$
	Medical / Denta	s
TOTAL ASSETS \$	Medical / Denta	s
	Medical / Denta	s
TOTAL ASSETS \$	Medical / Denta	\$ \$ ISES \$
TOTAL ASSETS \$	Medical / Denta	s   \$   ISES
TOTAL ASSETS \$	Medical / Denta	s   \$   ISES

## MARICOPA COUNTY ADULT PROBATION DEPARTMENT

# **FARE PROBATION CONTRACT**

NAME
CASE #
In accordance with the terms of probation granted by the Court in the above cause and the provisions of Rule 27.1 of the Arizona Rules of Criminal Procedure, the following regulations are deemed necessary to implement the conditions imposed by the Court, and are not inconsistent with them.
TERM # 1: The above named probationer is hereby directed to pay a financial assessment in the total amount of \$, in payments of at least \$, which are due on the and of every month, beginning immediately and continuing until the assessment is paid in full. If you fail to make these payments, a warrant could be issued for your arrest, your probation could be revoked, and the original sentence for your offense could be imposed.
PAYMENT INSTRUCTIONS
1. All payments are due at the probation office on the above noted dates.
2. If making payment by mail, use the preaddressed envelopes you were provided and send a money order, cashiers check, or personal check. <u>Do not send cash</u> . Make sure you write your Name, Address, and Case Number on the payment.  Make payable to: Clerk of the Superior Court  Mail payment to: Maricopa County Adult Probation / FARE  P.O. Box 29613  Phoenix, AZ 85038-9613
<ol> <li>Cash payments can be made in person at:</li> <li>45 W. Jefferson, Suite 210, Phoenix</li> </ol>
4. If you are unable to make a payment or need more envelopes, <u>immediately</u> contact Marilynn Windust at 262-3239.
<b>TERM # 2:</b> The above named probationer is hereby directed to notify the supervising probation officer, in writing, within 10 days of any change in residential address.
Deputy Adult Probation Officer
I have (read the above) (had the above explained to me) and fully understand the directive of the Probation Officer. Further, on the date undersigned, I acknowledge receipt of a copy of this document and I have no additional questions as to my expected behavior.
Probationer

# 

MARICOPA COUNTY ADULT PROBATION/F.A.R.E. 85038-9613 PO BOX 29613 PHOENIX AZ

- Do not send cash.
   Please print name, address, and case number on payment.

800

# ANULT PROBATION DEPARTMENT

### SUPERIOR COURT OF ARIZONA MARICOPA COUNTY

NORMAN L. HELBER, Chief Probation Officer



MAILING ADDRESS P.O. Box 3407 Commerce Station Phoenix, AZ 85030

MEMO TO: BRUG

BRUCE ATKINSON

FROM:

MARILYNN WINDUST

DATE:

MAY 29, 1991

RE:

GEOFFREY WRIGHT, CR9100001

According to LEJIS information, the above noted defendant is set for sentencing in a F.A.R.E.-eligible division. Please consider such a sanction for those who are appropriate, based on the criteria provided in your F.A.R.E. manual.

Call Marilyn Windust at 262-3239 or 250-9762 if you have any questions about F.A.R.E., or would like to staff a case.

Thanks.