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ACQUISITIONS

**MICHIGAN
INCIDENT
CRIME
REPORTING
(MICR)**

**Data Specifications
Handbook**

**Michigan Department of State Police
CENTRAL RECORDS DIVISION
Uniform Crime Reporting Section
January 01, 1994**

MICHIGAN INCIDENT CRIME REPORTING

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MICHIGAN INCIDENT CRIME REPORTING

(MICR)

SECTION I

INTRODUCTION

AND

GUIDELINES

**Michigan Department of State Police
CENTRAL RECORDS DIVISION
Uniform Crime Reporting Section
January 01, 1994**

INTRODUCTION

History

In the 1930s, the International Association of Chiefs of Police (IACP) developed the Uniform Crime Reporting Program to provide a uniform method of aggregating crime in the United States. Due to the great variation in definitions of criminal offenses, standardized definitions were adopted for all offenses to provide nation wide uniformity. Since the development of the UCR program, law enforcements information needs have changed and data processing capabilities have greatly increased while the UCR program remained virtually unchanged.

The Michigan UCR Program was instituted in 1959 when the State Police requested all Law Enforcement agencies to voluntarily submit crime data for the purpose of compiling a uniform crime report. The enactment of Michigan Public Act 319 in 1968, spurred the growth of the UCR program by making submission of crime data mandatory. The UCR program collected aggregate (summary) counts of offense and arrest information on all reported crimes.

In 1976, the Michigan UCR program introduced an incident reporting system known as the Law Enforcement Management System (LEMS). It was the intent of LEMS to provide agencies with valid crime data to assist them in the management of their respective departments, but this never became a reality due to state budgetary problems.

In 1979 and 1980, a committee of representatives of the Michigan Association of Chiefs of Police (MACP) and the Michigan Sheriffs Association (MSA) requested that much of the management information collected under LEMS be reduced and only a minimum amount of criminal data (required by the FBI UCR program) be collected. Therefore, the incident system was redesigned, implemented in 1982, and became known as the Incident Reporting System (IRS).

In 1986, the Michigan UCR Program developed an on-line batch program to allow agencies with Law Enforcement Information Network (LEIN) terminals to submit their incident reports. At that time, the UCR program was collecting IRS/UCR information via eight different methods of reporting (incident forms, four different tape formats, punch cards, on-line, summary forms). Accuracy and timeliness of the crime data became an issue. To improve the integrity of the UCR Program, a committee was formed representing the automated contributors of police and sheriffs departments. This committee proposed solutions to 10 problems they saw as contributing to the inaccuracy and untimeliness of the UCR data. These proposals included but were not limited to reduction in reporting methods, need for documentation, regular training sessions, monthly newsletters to the agencies, and edit checking by automated agencies.

Since the introduction of LEMS in 1976, the Michigan UCR program has operated dual systems. Ninety-three percent of the contributors participate in the incident system reporting seventy-one percent of the state's crime statistics. The remaining twenty-nine percent is reported by agencies on the summary system. Currently, reporting IRS/UCR data has been reduced to six different methods. Many of the problems identified by the Automated Committee still exist today due to inadequate staffing to handle the manual processes in the UCR program.

National Incident-Based Reporting System (NIBRS)

Following an extensive study requested by the IACP and NSA (National Sheriffs Association), Blueprint for the Future of the Uniform Crime Reporting Program published in 1985, provided the guidelines and specifications used to develop NIBRS. In 1988, this national incident-based system was unanimously endorsed by the Nation's law enforcement community, the FBI Director, and the Attorney General. Implementation of NIBRS began in 1989.

The goals of the National Incident-Based Reporting System have been defined as:

1. To enhance the quantity, quality, and timeliness of crime statistical data collected by the law enforcement community.
2. To improve the methodology used for compiling, analyzing, auditing, and publishing the collected crime data.

NIBRS provides additional information to be collected in the following areas:

- Detailed collection of victim and offender data.
- Collection of drug information.
- Increase in offenses from 8 index crimes to 46 offenses.
- Alcohol/drug involvement in all offenses.
- Crime locations.
- Correlation between reported incidents and arrests.
- Reporting of all offenses occurring in the incident.

NIBRS Group A and Group B Offense Definitions

NIBRS has grouped the 46 offenses into Group A and Group B. The two groupings are based on the amount of reporting required for each by the state program. Both incidents and arrests are reported for Group A offenses and only arrests are reported for Group B offenses. (See Section V for Group A and B offenses.)

The difference in reporting treatment recognizes the inherent qualities of offenses which dictate that some are appropriate indicators of the dimensions and trends in crime on a national scale (Group A) while others are not (Group B).

The following criteria were used in deciding whether a crime was to be designated as a Group A Offense: (1) The seriousness or significance of the offense; (2) the frequency or volume of its occurrence; (3) how widespread the offense occurs in the United States; (4) whether the offense will come to the attention of law enforcement; (5) whether law enforcement is the best channel for collecting data regarding the offense; (6) the burden placed on law enforcement in collecting data on the offense; (7) the national statistical validity and usefulness of the collected data; and (8) the National UCR Program's responsibility to make crime data available not only to law enforcement but to others having a legitimate interest in it.

Michigan UCR Program Redesign

In 1989, the UCR Program with the endorsement of the MACP and MSA, applied for a Federal grant from the Bureau of Justice Statistics to redesign the UCR program in Michigan.

It was determined that the UCR Program was in need of a redesign for the following reasons:

- The UCR program can no longer support a dual reporting system. The Auditor General has recommended to eliminate the collection of summary data.
- The current incident reporting programs have been modified to correct reporting problems which has resulted in inconsistent data collection.
- The need to reassess the training program.
- The need to resolve the problems/solutions identified by the Automated Committee.
- Pressure from local departments currently looking at inhouse computer systems and UCR software.
- The need to further automate the UCR process.
- The need to develop an audit process for the reporting of UCR statistics.

Overview of MICR

The redesign goal of the UCR program is to automate the UCR process as much as possible. The MICR system will be an on-line update system (although we are designing for some batch processing, i.e. tapes and paper submission). As data is submitted and edited, an acceptance or error message is immediately returned to the submitting agency. The data base is immediately updated with the incidents/information which passed all editing.

MICR is being developed to allow an on-line computer-to-computer interface for those agencies with their own computer systems and direct line access instead of submitting data via 9-track tape.

The screens/record formats are being designed so the majority of the incidents (approximately 95% of all incidents will have one offense, one victim and one offender/arrest) can be entered on one screen/record format. Additional screens/record formats are provided to report additional victims, offenders, arrests, and property.

The screens/record formats for the MICR system will apply to all types of submission of incident data; regardless if data is submitted via on-line, computer-to-computer interface, 9-track tape, or paper. This will decrease the confusion and training of agencies switching from one mode of submission to another.

Eventually, all agencies will be on one incident system. At the time the MICR system is implemented, the summary collection of data will cease. Those agencies currently submitting summary data will be required to change to the MICR system. Those agencies which are currently on-line or submit paper will be the first agencies to implement MICR. Current automated (tape) agencies will implement as their automated systems are rewritten and tested.

MICR will retain two calendar years of data on the on-line MICR data base. This will provide less chance of error and duplication in reporting of incident information. The agencies will have access to current year and the most previous year data. Output reports are being designed to provide comparison data to contributing agencies.

Changes in Incident Reporting

The state program has applied the NIBRS Data Collection Guidelines and Data Submission Specifications to develop the MICR system. Keeping in mind the state programs experience with LEMS, all NIBRS data elements will be collected but not to the extent of the Federal program. The MICR system reflects changes in the current incident system as follows:

1. **Offense File Classes**

In order to accurately categorize offenses for NIBRS, the current file classes have been expanded. The UCR state program has provided enhanced crime definitions and requirements for each offense. The fields indicating the types of larceny, arson, and motor vehicle theft have been eliminated as this information will be gathered through other elements. The state program will collect four offenses per incident.

2. **Domestic Assault**

Michigan is required by law to collect domestic assault information. The UCR program has had difficulty providing a meaningful domestic assault report in part due to inconsistent domestic assault definitions, interpretations of the definitions by special interest groups, law enforcement training, etc. Therefore, the MICR system will not contain a domestic assault flag/indicator. Reports will be generated using the offense file class and victim to offender relationships based on the definition/requirements of the interest group requesting the report.

3. **Homicides**

All homicide information will be collected through the incident system. A supplementary homicide report will no longer be submitted. The circumstance information previously collected only on supplementary homicide reports has been expanded to aggravated assault offenses also.

4. **Victim Information**

Victim records will be required for all incidents defined by the FBI as Group A offenses along with Negligent Homicide Vehicle/Boat and Nonviolent Family Offenses. Types of victims have been expanded to include society, government, religious organizations, and financial institutions.

5. **Property Information**

Property information has been expanded to include seized, counterfeited, burned, and damaged. Property recovered for another jurisdiction will no longer be collected. Arson and motor vehicle theft information will be collected as part of the property record. Collection of drug information will provide some insight on the types and amounts of drugs being seized on a regional and state-wide basis.

6. Offender Information
Offender data will be required for all incidents defined by the FBI as Group A offenses including Negligent Homicide Vehicle/Boat and Nonviolent Family Offenses. Offender information replaces the current suspect information.
7. Arrest Information
A clearance field on all arrest records will indicate if the arrest clears more than one incident. In the event of an arrest clearing more than one incident, the current incident system allows the arrest to be submitted on one incident and nothing to be submitted on the other incidents that the one arrest clears. (Inflation of arrest data results if the arrest is submitted on more than one incident). More accurate clearance rates should be obtained from the MICR system.
8. Alcohol/Drug/Computer Related
Offense records will indicate if the offender used alcohol, drugs, and/or computer equipment to perpetrate the offense.
9. Bias Motivation
Federal legislation passed in 1990 and state legislation passed in December, 1991, has added the collection of bias motivation information to NIBRS and MICR.
10. Data Modification
The current incident system allows agencies to change information on the data base by submitting a supplement with the new information. This will not occur in the MICR system. Very little information can be modified. If the information on the MICR data base is incorrect, a "replacement" incident can be submitted which will delete the incident on the data base and replace it with the new incident data submitted.
11. Incident Status
The MICR system will not collect information on the status of an incident. The only information required by NIBRS is exceptional clearance and the exceptional clearance date. Unfounded incidents will not be collected in the MICR system. Incidents must be deleted if unfounded after the original was submitted.

Conclusion

The redesign of the incident reporting and uniform crime reporting systems will provide a uniform method of reporting crime information throughout the state. This will result in the ability to share statistical information across the state and provide more detailed information in relation to incidents, victims, offenders, and property. The redesigned system will provide the descriptive characteristics and tools necessary for managing resources, policy analysis, program development, and research.

GUIDELINES

OVERVIEW OF DATA SUBMITTED FOR AN INCIDENT

An incident report may consist of many possible combinations of circumstances ranging from a simple situation involving only one offense, one victim, and one offender, to a complex set of several offenses, victims, offenders, property losses, and arrests. In addition, each of the victims may not be involved in every offense. Nor will all offenders have victimized the same victims.

Definition of Terms

Base Date is January 1st of the first year of two years of data retained on the on-line MICR data base.

Date Range is measured from the current date back to January 1st of the previous year. For example, if today's date is August 13, 1994, the date range for MICR data base will be between January 1, 1993, and August 13, 1994.

Start Date is the date an agency begins submitting MICR data. Agencies will be required to begin submitting MICR data on the 1st of the month, not in the middle.

Window Updates are updates of exceptional clearance, arrests, and/or recovered property for incidents that occurred prior to the agency submitting MICR data or prior to the base date of the on-line MICR data base. The Exceptional Clearance Date, Date of Arrest, and Date Recovered must occur in the date range for the MICR data base.

Incident is defined as one or more offenses committed by the same offender, or group of offenders acting in concert, at the same time and place.

Concept of Time and Place provides: If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, all of the crimes make up a single incident. The Concept of Time and Place is applied to determine whether a group of crimes constitute a single incident. This is of crucial importance since the application of the concept will determine whether the crimes are to be reported as individual incidents or as a single incident comprised of multiple offenses.

Acting in Concert requires the offenders actually commit or assist in the commission of the crime(s). The offenders must be aware of, and consent to, the commission of the crime(s); or, even if nonconsenting, their actions assist in the commission of the offense(s). This is important because all of the offenders in an incident are considered to have committed all of the offenses in the incident. If one or more of the offenders did not act in concert, then there is more than one incident involved.

Same Time and Place refers to the time interval between the offenses and the distance between the locations where they occurred were insignificant. Normally, the offenses must have occurred during an unbroken time duration and at the same or adjoining location(s). However, incidents can also be comprised of offenses which by their nature involve continuing criminal

activity by the same offender(s) at different times and places, as long as the activity is deemed to constitute a single criminal transaction. Because it is not possible to provide instructions which will cover all of the possible fact situations which might occur, in some cases the reporting agency will have to use its best judgment in determining how many incidents were involved.

Special Offense Circumstances

Justifiable Homicide (Offense File Class 0900-4) - Due to circumstances involved in this offense, the justifiable homicide and the offense which gave rise to it are reported as separate incidents. For the justifiable homicide, code the police officer or civilian who killed the criminal as the "offender" and the criminal who was killed as the "victim". These instructions are based on the definition of an "incident" which requires that all of the offenders "act in concert". If the "justified" killer committed another offense in connection with the justifiable homicide (e.g., illegal possession of the gun he/she used), that offense would constitute a third incident (the second being the offense committed by the criminal who was killed).

Offenses Where Participants are Both Victims and Offenders - There are cases such as domestic disputes and bar fights which the participants are both victims and offenders. Technically, these types of cases involve multiple incidents because, although the offenders assaulted each other, it cannot be said that they were "acting in concert", especially in the assault on themselves. To alleviate any burden on police officers to report multiple incidents and most law enforcement will report these cases as a single incident, the Victim to Offender Relationship data element includes the code "VICTIM WAS OFFENDER" to provide a means for reporting these cases as a single incident. However, the agency must decide whether to report these types of cases as a single incident with multiple victims and offenders or as multiple incidents.

Data Retention for MICR

The state program will retain two calendar years data on the on-line MICR data base (current plus one previous year). January 1st of the previous year will be the "base date" for determining on-line MICR data base incidents.

For example, if the state program begins accepting MICR data on January 1, 1993, this will be the base date for two years. On December 31, 1994, the on-line MICR data base will contain two years of data. In January 1995, a master back-up tape will be created with the 1993 incident data. The 1993 incident data will be removed from the MICR data base except for exceptional clearances, arrests, and recovered property records that relate to reports that have clearance, arrest, and/or recovered dates occurring in 1994.

Record Types

An incident is comprised of six record types involving 61 data elements which describe the circumstances of the incident. Not all record types will be used for each incident but the circumstances of the incident will dictate what record types are used. These six record types include:

1. Administrative - provides administrative information regarding the overall incident. This information is only submitted one time per incident.

2. Offense - provides information about each offense involved in the incident. Up to four offenses can be submitted per incident.
3. Offender - provides information about the offender(s) involved in the incident. Up to 99 offenders can be submitted per incident.
4. Victim - provides information about the victim(s) involved in the incident. Up to 99 victims can be submitted per incident.
5. Arrest - provides information about the arrest(s) involved in the incident. Up to 99 arrests can be submitted per incident.
6. Property - provides information about the various types of property involved in the incident. Up to 99 property items can be submitted per incident.

Screens/Formats

Incident data is submitted to the state program using one to five screens/formats. These five screens/formats include:

1. Incident (MICR.1) - used to submit original incidents which includes the administrative, four offenses, one offender, one victim, one arrest and four property items. This screen/format is used for the submission of administrative, offense, one arrest, and four recovered property items for window update records. It can also be used for delete, replace and inquiry transactions. This is the only screen/format which uses the modify action code.
2. Offender (MICR.3) - used to submit additional offender records for an incident. An original incident must be resident on the data base. This screen/format is used to delete individual offender records and to inquiry all offender records for an incident.
3. Victim (MICR.5) - used to submit additional victim records for an incident. An original incident must be resident on the data base. This screen/format is used to delete individual victim records and to inquiry all victim records for an incident.
4. Arrest (MICR.7) - used to submit additional arrest records for an incident. An original incident must be resident on the data base unless the arrest is a window update record. This screen/format is used to delete individual arrest records and to inquiry all arrest records for an incident.
5. Property (MICR.9) - used to submit additional property records for an incident. An original incident must be resident on the data base unless the property is a window update record. This screen/format is used to delete individual property records and to inquiry all property records for an incident.

Determining What Data to Submit to MICR

This section explains how to determine what data to send to MICR. For instance, incidents will require different records depending on the start date of the local agency and the base date of the MICR system.

The on-line MICR data base will consist of complete incidents with an original date of report occurring in the date range. It will also consist of window update records for those incidents which occurred prior to the base date or prior to the agency start date.

If the original date of report is after the base date and after the date the agency begins submitting MICR data, follow the procedures for Complete Incident Submission. For window update incidents, follow the procedures under Window Update Submissions.

COMPLETE INCIDENT SUBMISSIONOriginal Incident Submission

Original incident submission is used for initial submission of the incident or resubmission if the incident was deleted by the agency or rejected by the state program due to errors.

Original incident data is submitted using the Incident (MICR.1) transaction record with an Action of "O" (ORIGINAL). Administrative and Offense information is required for all original incidents. Victim and Offender information is required for all original incidents with an offense that is defined by the FBI as a Group A offense. If entering a "Crime against Property", Kidnapping, or Gambling; a Property record is also required.

Following are the minimum mandatory data elements which must be entered for each original incident. Completion of other data elements may be required depending on the codes entered in these required data elements.

- Element Number
- 01 - Action (must be "O")
 - 02 - Originating Agency Identifier Number
 - 03 - Original Year
 - 04 - Incident Number
 - 05 - County
 - 06 - City/Township
 - 08 - Date of Occurrence/Report
 - 09 - Occurrence/Report Date Indicator
 - 10 - Hour Occurred
 - 14 - Offense File Class
 - 15 - Location Site
 - 16 - Offense Attempted/Completed
 - 61 - Incident Complete Indicator

Also required if offense is a Group A offense, Negligent Homicide Vehicle/Boat, or Nonviolent Family Offenses:

- Element Number 17 - Offender Suspected of Using
- 22 - Offender Number
- 26 - Victim Number
- 27 - Victim Connected Offense File Class
- 28 - Victim Type

EXCEPTION: No criminal data to report, see page I-18.

Adding Incident Information

To add supplemental offenders, victims, arrests, and property using the Offender (MICR.3), Victim (MICR.5), Arrest (MICR.7), or Property (MICR.9) transaction record with an Action of "A" (ADD). An original incident must be present on the data base before data can be added.

Following are the minimum mandatory data elements required for each type of transaction record. Other data elements are required depending on the supplemental information being added.

- Element Number 01 - Action (must be "A")
- 02 - Originating Agency Identifier Number
- 03 - Original Year
- 04 - Incident Number
- 61 - Incident Complete Indicator

Modifying Incident Information

The only information on the incident which can be modified is Exceptional Clearance and Exceptional Clearance Date. Use the Incident (MICR.1) transaction record with an Action of "M" (MODIFY).

Following are the mandatory data elements required to modify the Exceptional Clearance and Exceptional Clearance Date.

- Element Number 01 - Action (must be "M")
- 02 - Originating Agency Identifier Number
- 03 - Original Year
- 04 - Incident Number
- 11 - Exceptional Clearance
- 12 - Exceptional Clearance Date
- 61 - Incident Complete Indicator

If an incident was initially entered as exceptionally cleared and needs to be changed so an arrest can be added, the incident may be modified and leave the Exceptional Clearance and Exceptional Clearance Date (data elements 11 and 12) blank. All other information cannot be modified. To change data in the administrative (excluding exceptional clearance and exceptional clearance date) and offense records, the entire incident must be deleted and re-entered. Individual offender, victim, arrest, or property records can be changed by first deleting that individual record and re-entering only that individual record with the correct information.

Replacing Incident Information

To replace incident information, the required data elements must be completed as if entering an original incident. All edits will apply as if entering an original incident. This action will first delete the entire incident on the data base and replace it with the information contained in the screen/format after all edit checks have been applied on the replace incident. If there are more than one victim, one offender, one arrest, and/or four property items to be replaced, the additional records must be added after the initial replacement record.

Following are the minimum mandatory data elements which must be entered for each replacement incident. Completion of other data elements may be required depending on the codes entered in these data elements.

- Element Number 01 - Action (must be "R")
02 - Originating Agency Identifier Number
03 - Original Year
04 - Incident Number
05 - County
06 - City/Township
08 - Date of Occurrence/Report
09 - Occurrence/Report Date Indicator
10 - Hour Occurred
14 - Offense File Class
15 - Location Site
16 - Offense Attempted/Completed
61 - Incident Complete Indicator

Also required if offense is a Group A offense, Negligent Homicide Vehicle/Boat, or Nonviolent Family Offenses:

- Element Number 17 - Offender Suspected of Using
22 - Offender Number
26 - Victim Number
27 - Victim Connected Offense File Class
28 - Victim Type

WINDOW UPDATE SUBMISSIONS

Supplemental data for incidents reported prior to the 2 year retention data or for incidents prior to the agency start date will be limited to reporting of additional arrests, recovery of stolen property, and exceptional clearance. Certain information is required so the state program can forward this data on to NIBRS and accurately report this information in the annual report.

All three types of updates must include administrative information and the offense file class(es). An Incident (MICR.1) transaction record must be submitted with data elements:

Element Number 01 - Action (must be "W")
02 - Originating Agency Identifier Number
03 - Original Year
04 - Incident Number
05 - County
06 - City/Township
08 - Date of Occurrence/Report (Original date of occurrence)
14 - Offense File Class
61 - Incident Complete Indicator

Exceptional Clearance

These data elements are also completed on the administrative record if the incident is updated to exceptional clearance:

Element Number 11 - Exceptional Clearance
12 - Exceptional Clearance Date

Arrests

These data elements are completed if arrest records are being added to the incident:

Element Number 39 - Arrest Number
40 - Arrest Type
41 - Arrest Age
42 - Arrest Race
43 - Arrest Sex
44 - Arrest Ethnicity
45 - Arrest Residence
46 - Arrest Charge
47 - Arrest Armed
48 - Date of Arrest
49 - Multiple Arrest Indicator
50 - Disposition of Arrest under 18 (only if arrest is
under 18 years old)
51 - Clearance Indicator
61 - Incident Complete Indicator

If only one arrest is being added to the incident, submit the administrative, offense, and arrest on the Incident (MICR.1) transaction record. If multiple arrests are being added to the incident, first submit the administrative, offense, and one arrest record on the Incident (MICR.1) transaction record. The remaining arrests can be submitted on the supplemental Arrest (MICR.7) transaction record or the Incident (MICR.1) transaction record. Action "W" (WINDOW UPDATE) is used for either transaction records. An Incident (MICR.1) transaction record must be on the data base prior to submission of a supplemental Arrest (MICR.7) transaction record.

Recovered Property

These data elements must be completed if property is recovered which was originally reported stolen by your agency:

- Element Number 52 - Item Number
53 - Property Loss Type (must be "5" RECOVERED)
54 - Property Class
55 - Property Value
56 - Date Recovered
57 - Number of Recovered Vehicles (only if Property Description is "03" AUTOMOBILES, "05" BUSES, "24" OTHER MOTOR VEHICLES, "28" RECREATIONAL VEHICLES, or "37" TRUCKS)
61 - Incident Complete Indicator

If four or less property items are being updated to recovered, submit the administrative, offense, and property information on the Incident (MICR.1) transaction record. If more than four property items are being updated, first submit the administrative, offense, and four property items on the Incident (MICR.1) transaction record. The remaining property items can be submitted on the supplemental Property (MICR.9) transaction record or the Incident (MICR.1) transaction record. Action "W" (WINDOW UPDATE) is used for either transaction records. An Incident (MICR.1) transaction record must be on the data base prior to submission of a supplemental Property (MICR.9) transaction record.

DELETE PROCEDURES

Use the following procedures to delete entire incidents or individual records in the incident. The information must have been submitted prior to deletion or an error will occur.

Administrative

To delete the administrative, offense, offender, victim, arrest, and property records connected to the incident, use the Incident (MICR.1) transaction record. Use this action to delete unfounded incidents which were previously submitted as originals. [NOTE: Special care should be taken when using this delete function and the Incident (MICR.1) screen/format as all information will be deleted. Make certain all required data can be resubmitted if the incident is being deleted for resubmission.]

Mandatory data elements:

- Element Number 01 - Action (must be "D")
02 - Originating Agency Identifier
03 - Original Year
04 - Incident Number
61 - Incident Complete Indicator

Offenders

To delete individual offender subject records by Offender Number, use the Offender (MICR.3) transaction record.

Mandatory data elements:

Element Number 01 - Action (must be "D")
02 - Originating Agency Identifier
03 - Original Year
04 - Incident Number
22 - Offender Number
61 - Incident Complete Indicator

Victims

To delete individual victim subject records by Victim Number, use the Victim (MICR.5) transaction record.

Mandatory data elements:

Element Number 01 - Action (must be "D")
02 - Originating Agency Identifier
03 - Original Year
04 - Incident Number
26 - Victim Number
61 - Incident Complete Indicator

Arrests

To delete individual arrest subject records by Arrest Number, use the Arrest (MICR.7) transaction record.

Mandatory data elements:

Element Number 01 - Action (must be "D")
02 - Originating Agency Identifier
03 - Original Year
04 - Incident Number
39 - Arrest Number
61 - Incident Complete Indicator

Property

To delete individual property item records by Item Number, use the Property (MICR.9) transaction record.

Mandatory data elements:

Element Number 01 - Action (must be "D")
02 - Originating Agency Identifier
03 - Original Year
04 - Incident Number
52 - Item Number
61 - Incident Complete Indicator

INQUIRY PROCEDURES

Use the following procedures to inquire the data base for incident information. This procedure is available to agencies who submit data via a LEIN terminal or agencies who have access to a LEIN terminal. It can be used on all transaction screens/formats.

Complete Incident Inquiry

Inquiry using the Incident (MICR.1) transaction screen will query the data base for all information for the incident. All administrative and offense information, one victim, one offender, one arrest and four property items can be completed on the Incident (MICR.1) screen. If additional victims, offenders, arrests, and/or property are on the data base for the incident, they can be queried using the supplemental screens.

Offender Inquiry

Inquiry using the Offender (MICR.3) transaction screen will query the data base for all offenders for the incident. If no number is entered in the first Offender Number field, the record will display up to twenty offenders beginning with Offender Number 01. If a number is entered in the first Offender Number field, the record will display up to twenty offenders beginning with the requested Offender Number.

Victim Inquiry

Inquiry using the Victim (MICR.5) transaction screen will query the data base for all victims for the incident. If no number is entered in the first Victim Number field, the record will display up to five victims beginning with Victim Number 01. If a number is entered in the first Victim Number field, the record will display up to five victims beginning with the requested Victim Number.

Arrest Inquiry

Inquiry using the Arrest (MICR.7) transaction screen will query the data base for all arrests for the incident. If no number is entered in the first Arrest Number field, the record will display up to seven arrests beginning with Arrest Number 01. If a number is entered in the first Arrest Number field, the record will display up to seven arrests beginning with the requested Arrest Number.

Property Inquiry

Inquiry using the Property (MICR.9) transaction screen will query the data base for all property items in the incident. If no number is entered in the first Item Number field, the record will display up to ten items beginning with Item Number 001. If a number is entered in the first Item Number field, the record will display up to ten items beginning with the requested Item Number.

Mandatory data elements for each transaction screen:

Element Number 01 - Action (must be "I")
02 - Originating Agency Identifier Number
03 - Original Year
04 - Incident Number

NO CRIMINAL DATA TO REPORT

Agencies which have no criminal activity in a given month must submit a record to notify the UCR Section of no criminal activity. This will prevent notification of delinquent reporting. This record must be submitted for each month that the agency has no criminal activity to report.

The information required for this record is:

Element Number 01 - Action (must be "O")
02 - Originating Agency Identifier Number
03 - Original Year
04 - Incident Number (must be "0000000000")
05 - County
06 - City/Township
08 - Date of Occurrence/Report (Day must be "00")
09 - Occurrence/Report Date Indicator (must be "R")
61 - Incident Complete Indicator

This record must only be submitted if the agency has no criminal incidents to report and no arrests, recovered property or exceptional clearances with dates occurring within the given month.

HATE/BIAS MOTIVATION GUIDELINES

Bias Motivation

The object of the collection of Hate/Bias Crime statistics is to indicate whether the offender was motivated to commit the offense because of his/her bias against a racial, religious, ethnic/national origin, or sexual orientation group. Because of the difficulty of ascertaining the offender's subjective motivation, bias is to be reported only if the investigation reveals sufficient objective facts to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias. The specific types of bias to be reported are:

Racial Bias:

- Anti-White
- Anti-Black
- Anti-American Indian/Alaskan Native
- Anti-Asian/Pacific Islander
- Anti-Multi-Racial Group

Religious Bias:

- Anti-Jewish
- Anti-Catholic
- Anti-Protestant
- Anti-Islamic (Moslem)
- Anti-Other Religion (Buddhism, Hinduism, Shintoism, etc.)
- Anti-Multi-Religious Group
- Anti-Atheist/Agnostic

Ethnicity/National Origin Bias:

- Anti-Arab
- Anti-Hispanic
- Anti-Other Ethnicity/National Origin

Sexual Orientation Bias:

- Anti-Male Homosexual (Gay)
- Anti-Female Homosexual (Lesbian)
- Anti-Homosexual (Gays and Lesbians)
- Anti-Heterosexual
- Anti-Bisexual

Gender Bias:

- Anti-Female
- Anti-Male

Other BiasObjective Evidence the Crime was Motivated by Bias

An important distinction must be made. The mere fact that the offender is biased against the victim's racial, religious, ethnic/national origin, and/or sexual orientation group does not mean that a hate crime was involved. Rather, the offender's criminal act must have been motivated, in whole or in part, by his/her bias.

Because motivation is subjective, it is difficult to know with certainty whether a crime was the result of the offender's bias. Therefore, before an incident can be reported as a hate crime, sufficient objective facts must be present to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias. While no single fact may be conclusive facts such as the following, particularly when combined, are supportive of a finding of bias:

(a) The offender and the victim were of different racial, religious, ethnic/national origin, sexual orientation or gender groups. For example, the victim was black and the offenders were white.

(b) Bias related oral comments, written statements, or gestures were made by the offender which indicate his/her bias. For example, the offender shouted a racial epithet at the victim.

(c) Bias related drawings, markings, symbols, or graffiti were left at the crime scene. For example, a swastika was painted on the door of a synagogue.

(d) Certain objects, items, or things which indicate bias were used (e.g., the offenders wore white sheets with hoods covering their faces) or left behind by the offender(s) (e.g., a burning cross was left in front of the victim's residence).

(e) The victim is a member of a racial, religious, ethnic/national origin, sexual orientation, or gender group which is overwhelmingly outnumbered by members of another group in the neighborhood where the victim lives and the incident took place. This factor loses significance with the passage of time, i.e., it is most significant when the victim first moved into the neighborhood and becomes less and less significant as time passes without incident.

(f) The victim was visiting a neighborhood where previous hate crimes had been committed against other members of his/her racial, religious, ethnic/national origin, sexual orientation, or gender group and where tensions remain high against his/her group.

(g) Several incidents have occurred in the same locality, at or about the same time, and the victims are all of the same racial, religious, ethnic/national origin, or sexual orientation group.

(h) A substantial portion of the community where the crime occurred perceives that the incident was motivated by bias.

(i) The victim was engaged in activities promoting his/her racial, religious, ethnic/national origin, sexual orientation, or gender group. For example, the victim is a member of the NAACP, participated in gay rights demonstrations, etc.

(j) The incident coincided with a holiday relating to, or a date of particular significance to, a racial, religious, or ethnic/national origin group (e.g., Martin Luther King Day, Rosh Hashanah, etc.).

(k) The offender was previously involved in a similar hate crime or is a member of a hate group.

(l) There were indications that a hate group was involved. For example, a hate group claimed responsibility for the crime or was active in the neighborhood.

(m) A historically established animosity exists between the victim's group and the offender's group.

(n) The victim, although not a member of the targeted racial, religious, ethnic/national origin, sexual orientation, or gender group, is a member of an advocacy group supporting the precepts of the victim group.

Cautions

1. Need for Case-by-Case Assessment of the Facts

The aforementioned factors are not all-inclusive of the types of objective facts which evidence biased motivation. Therefore, reporting agencies must examine each case for facts which clearly evidence that the offender's bias motivated him/her to commit the crime.

2. Misleading Facts

Agencies must be alert to misleading facts. For example, the offender used an epithet to refer to the victim's race, but the offender and victim were of the same race.

3. Feigned Facts

Agencies must be alert to evidence left by the offenders which is meant to give the false impression that the incident was motivated by bias. For example, students of a religious school vandalize their own school, leaving anti-religious statements and symbols on its walls, in the hope that they will be excused from attending class.

4. Offender's Mistaken Perception

Even if the offender was mistaken in his/her belief that the victim was a member of a racial, religious, ethnic/national origin, sexual orientation, or gender group; the offense is still a hate crime as long as the offender was motivated by bias against that group. For example, a middle-aged, non-gay man walking by a bar frequented by gays was attacked by six teenagers who mistakenly believed the victim had left the bar and was gay. Although the offenders were wrong of both counts, the offense is a hate crime because it was motivated by the offenders' anti-gay bias.

5. Changes in Findings of Bias

If, after an original incident report was submitted, a contrary finding regarding bias occurs, the state program must be updated with the new finding. For example, if an initial finding of no bias was later changed to racial bias or a finding of racial bias was later changed to religious bias, the change should be reported to the UCR state program.

Hate/Bias Definitions

To ensure uniformity in reporting nationwide, the following definitions have been adopted for us in hate crime reporting:

Bias - A preformed negative opinion or attitude toward a group of persons based on their race, religion, ethnicity/national origin, sexual orientation, or gender.

Bias Crime - A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias against a race, religion, ethnic/national origin group, sexual orientation, or gender group. Also known as "Hate Crime".

Bisexual - [adjective] Of or relating to persons who experience sexual attraction toward, and responsiveness to, both males and females; [noun] a bisexual person.

Ethnicity/National Origin Bias - A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions (e.g., Arabs, Hispanics, etc.).

Gay - [adjective] Of or relating to males who experience a sexual attraction toward, and responsiveness to, other males; [noun] a homosexual male.

Gender Bias - A preformed negative opinion or attitude toward a group of persons of the same biological category.

Hate Crime - See Bias Crime.

Hate Group - An organization whose primary purpose is to promote animosity, hostility, and malice against persons belonging to a racial, religious, ethnic/national origin, or sexual orientation group which suffers from that of the members of the organization (e.g., the Ku Klux Klan, American Nazi Party, etc.).

Heterosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of the opposite sex; [noun] a heterosexual person.

Homosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of their own sex; [noun] a homosexual person.

Lesbian - [adjective] Of or relating to females who experience a sexual attraction toward, and responsiveness to, other females; [noun] a homosexual female.

Racial Bias - A preformed negative opinion or attitude toward a group of person who possess common physical characteristics (e.g., color of skin, eyes and/or hair, facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g. Asians, blacks, whites, etc.).

Religious Bias - A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists, etc.).

Sexual Orientation Bias - A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals, etc.).

LAW ENFORCEMENT OFFICERS KILLED OR ASSAULTED (LEOKA)

The Law Enforcement Officers Killed or Assaulted information will continue to be submitted on the paper form (RI-126). (The FBI is planning to enhance the collection of LEOKA data so a change in the data submitted is probable in the future.)

When an officer is killed or assaulted, the information must be reported on an incident report and also on the monthly LEOKA report. To determine if the assault should be reported as an additional offense to the original incident or a separate incident, the agency utilizes the "Concept of Time and Place". This is defined as "if more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, then all of the crimes make up a single incident". Therefore, if the original offense/arrest and assault offense occurred during an unbroken time duration and at the same or adjoining locations(s), then the reporting agency should report these offenses as a single incident.

DATA TRANSACTION GUIDELINES**On-line LEIN Terminal Agencies**

Agencies submitting MICR data through the LEIN terminal will "callup" the form(s) as it is done on the current incident system. The required information must be completed and the screen information transmitted from the designated field. An acceptance or error message is immediately returned to the agency. All editing of the incident information is completed when the incident is flagged as "complete" (see data element #61). All erroneous incidents should be corrected and resent as soon as possible. No "fatal letters" will be sent to these agencies. Agencies will not submit the Supplementary Homicide Report (SHR) as this data is included in the MICR system. However, the Law Enforcement Officers Killed or Assaulted (LEOKA) form must still be submitted when applicable.

Automated Submission by Agency Computer

Agencies can submit MICR data from their own computerized information system via three methods: computer-to-computer interactive, bulletin board, 9 track tape, or cartridge tape.

All submission types will use the record formats on pages VI-8 - VI-21. Agencies will be required to complete a testing phase prior to authorization from the state program to participate in MICR. The purpose of this testing phase is to ensure the quality and integrity of data collected and submitted to MICR. The agency must contact the UCR section to schedule testing activities. The specifications in this document must be followed to minimize transaction errors. During the testing phase, the local agency must continue to submit all incident data under the Incident Reporting System via their current method of reporting.

After the agency has successfully tested their MICR software with the state program, formal authorization to participate in MICR will be granted. The agency will no longer need to submit the Supplementary Homicide Report (SHR) nor incident data under the Incident Reporting System. The Law Enforcement Officers Killed or Assaulted (LEOKA) form will still need to be submitted when applicable.

Transactions and Errors

1. Computer-to-Computer Interactive

Transactions are submitted via direct interactive LEIN lines. The agency must develop software to receive acceptance and error messages. The agency must be able to correct erroneous incidents and resubmit the corrected incident data. Agencies who have not established direct line communication with the Criminal Justice Data Center will need to contact that division to obtain information on the communication protocol.

2. Bulletin Board System

The state program will develop a bulletin board system allowing agencies to upload an ASCII file. The MICR bulletin board system will be the same type as currently being used by the State Fire Marshal Division for the Michigan Fire Incident Reporting System (MFIRS). Errors will be printed and mailed to the agency. The agency must correct and resubmit the corrected records with the next upload. (Eventually, the errors will be put into a file on the bulletin board for the agency to download.) More information will be available as the system is developed.

3. Magnetic Media

The state program will accept unlabeled IBM 3480 style cartridge and unlabeled 9 track reel tapes from automated agencies which are unable to report via computer-to-computer interactive or bulletin board. The 9 track reel tapes must be created at 1600 or 6250 BPI. It is preferred the reel tapes be 1/2" x 10 1/2" in a Autoloader II tape strap; although other sizes will be accepted.

The records must be fixed length of 420 characters, EBCDIC, block 10. They must be sorted by ORI number (if multiple agencies are submitted on one tape), in incident number and record type order. Errors will be returned via a paper report. The agency must correct and resubmit the corrected records on the next tape submission.

Error Messages

There are two types of error messages which will be returned to the agency; field and final edit errors. Final edit errors are stipulated as such.

Field edits occur as each screen/record format is processed. If there is missing or invalid data in the field, a field edit error is printed on an error listing for that agency. The data for that screen/format is not entered on the data base.

Final edits are processed when the Incident Complete Indicator is "Y". Because additional offenders, victims, arrests and property can be submitted on the supplemental MICR screens/formats, some crossfield edits cannot occur until all information has been submitted. When an agency submits the last screen/format which has "Y" in the Incident Complete Indicator (data element

#61), all final crossfield edits will be completed. If errors occur in final edits, the data is maintained on the data base but the Incident Complete Indicator is set to "N" in the data base record. Error messages indicate "final edit error". The error could be the result of data entered on the last screen/format or from a previous screen/format. The agency must determine what has caused the error. If additional offenders, victims, or property is required to correct the incident, the information can be added using a supplemental screen/format. Sometimes it will be necessary and easier to delete the entire incident and reenter the correct incident information.

Forms

Those agencies which have no access to a LEIN on-line system and do not have a computer system to collect this information will be provided forms to submit their MICR data.

MICHIGAN INCIDENT CRIME REPORTING

(MICR)

SECTION II

OFFENSE FILE CLASS DEFINITIONS

AND

ARREST CHARGES

**Michigan Department of State Police
CENTRAL RECORDS DIVISION
Uniform Crime Reporting Section
January 01, 1994**

0100-0 SOVEREIGNTY

Offenses which relate to unlawful acts against state government.

Treason	0101
Treason Misprision.....	0102
Espionage	0103
Sabotage	0104
Sedition	0105
Selective Service	0106
Sovereignty (Other)	0199

0200-0 MILITARY

Offenses which relate to military laws.

Desertion	0201
AWOL	0297
Military (Other)	0299

0300-0 IMMIGRATION

Offenses which relate to immigration laws.

Illegal Entry	0301
False Citizenship	0302
Smuggling Aliens	0303
Immigration (Other)	0399

HOMICIDE

The killing of one human being by another.

NOTE: Attempted Murder/Homicide is classified as offense file class
1300-2 Aggravated/Felonious Assault.

0900-1 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)

The willful (nonnegligent) killing of one human being by another.

Willful Killing - Family - Gun	0901
Willful Killing - Family - Other Weapon	0902
Willful Killing - Non-family - Gun	0903
Willful Killing - Non-family - Other Weapon	0904
Willful Killing - Public Official - Gun	0905
Willful Killing - Public Official - Other Weapon	0906
Willful Killing - Police Officer - Gun	0907
Willful Killing - Police Officer - Other Weapon	0908
Willful Killing - Gun	0911
Willful Killing - Other Weapon	0912
Homicide - (Other)	0999

0900-2 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)

The killing of another person through gross negligence or without malice.

Negligent Homicide/Manslaughter - Weapon 0910

0900-3 NEGLIGENT HOMICIDE - VEHICLE/BOAT

A death resulting from the negligent operation of a motor vehicle or boat.

Negligent Homicide - Vehicle 0909

Felony Death by Drunk Driving - Vehicle 8046

Felony Death by Drunk Driving - Boat 5486

0900-4 JUSTIFIABLE HOMICIDE

The killing of a perpetrator of a serious criminal offense by a peace officer in the line of duty; or the killing, during the commission of a serious criminal offense, of the perpetrator by a private individual.

NOTE: A "serious criminal offense" is a felony or high misdemeanor.

KIDNAPPING/ABDUCTION VIOLATIONS

The unlawful seizure, transportation, and/or detention of a person against her/his will, or of a minor without the consent of his/her custodial parent(s) or legal guardian.

1000-1 KIDNAPPING/ABDUCTION

The unlawful taking away of another person using force, persuasion, misrepresentation, false promise, or the like, to serve as a hostage for ransom or reward, or with any other intent.

Kidnap Minor for Ransom 1001

Kidnap Adult for Ransom 1002

Kidnap Minor to Sexually Assault 1003

Kidnap Adult to Sexually Assault 1004

Kidnap Minor 1005

Kidnap Adult 1006

Kidnap Hostage for Escape 1007

Abduct - No Ransom or Assault 1008

Kidnap - Hijack Aircraft 1009

Kidnapping (Other)..... 1099

1000-2 PARENTAL KIDNAPPING

The taking or retention for more than 24 hours his/her child(ren), with the intent to detain said child(ren) from the other parent or legal guardian of the child(ren) who had lawful right to custody or visitation of the child(ren) at the time of the taking or retention.

Parental Kidnap (MCL750.350A[1] 1072

SEXUAL ASSAULT - FORCIBLE

Any sexual act directed against another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent.

Force or coercion can be used or threatened. Use of authority can be a form of coercion.

(Refer to CSC statute for definitions.)

NOTE: The offense could possibly be 3600-1 Sexual Penetration Nonforcible Blood/Affinity if the following circumstances exist:

1. The victim is 13, 14, or 15 years of age AND
2. The actor is a member of the same household or related by blood or affinity AND
3. Force or coercion was NOT involved.

The offense could possibly be 3600-2 Sexual Penetration Nonforcible Other if the following circumstances exist:

1. The victim is 13, 14, or 15 years of age AND
2. Force or coercion was NOT involved.

1100-1 SEXUAL PENETRATION PENIS/VAGINA - CSC 1ST DEGREE

The sexual intercourse of a person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

NOTE: Sexual intercourse is defined as penetration of the vagina by the penis.

CSC 1st Degree - Penetration Penis/Vagina 1171

1100-2 SEXUAL PENETRATION PENIS/VAGINA - CSC 3RD DEGREE

The sexual intercourse of a person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree - Penetration Penis/Vagina 1172

1100-3 SEXUAL PENETRATION ORAL/ANAL - CSC 1ST DEGREE

Oral or anal sexual penetration with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 1st Degree - Penetration Oral/Anal 1173

1100-4 SEXUAL PENETRATION ORAL/ANAL - CSC 3RD DEGREE

Oral or anal sexual penetration with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree - Penetration Oral/Anal 1174

1100-5 SEXUAL PENETRATION OBJECT - CSC 1ST DEGREE

To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 1st Degree - Penetration Object 1175

1100-6 SEXUAL PENETRATION OBJECT - CSC 3RD DEGREE

To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree - Penetration Object 1176

1100-7 SEXUAL CONTACT FORCIBLE - CSC 2ND DEGREE

The intentional touching of the intimate body parts of another person for the purpose of sexual arousal or gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 2nd Degree - Forcible Contact 1177

Sex Offense Against Child - Fondling 3601

1100-8 SEXUAL CONTACT FORCIBLE - CSC 4TH DEGREE

The intentional touching of the intimate body parts of another person for the purpose of sexual arousal or gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 4th Degree - Forcible Contact 1178

1200-0 ROBBERY

The taking or attempting to take anything of value under confrontational circumstances from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

NOTE: Because some type of assault is an element of the crime of Robbery, an assault should not be reported as a separate offense as long as it was performed in furtherance of the robbery. However, if the injury results in death, a Homicide offense must also be reported.

Business - Gun	1201
Business - Other Weapon	1202
Business - Strong Arm	1203
Street - Gun	1204
Street - Other Weapon	1205
Street - Strong Arm	1206
Residence - Gun	1207
Residence - Other Weapon	1208
Residence - Strong Arm	1209
Forcible Purse Snatching	1210
Banking Type Institution	1211
Motor Vehicle (Carjacking)	1270
Attempted Robbery - Unarmed	1297
Attempted Robbery - Armed	1298
Robbery (Other)	1299

ASSAULT

An unlawful attack by one person upon another.

NOTE: Careful consideration of the following factors should assist in classifying assaults:

1. The type of weapon employed or the use of an object as a weapon;
2. The seriousness of the injury;
3. The intent and capability of the assailant to cause serious injury.

Usually, the weapon used or the extent of the injury sustained will be the deciding factors in distinguishing aggravated from nonaggravated assaults. In only a limited number of instances should it be necessary to examine the intent and capability of the assailant. (UCR Handbook, NIBRS Edition)

1300-1 NONAGGRAVATED ASSAULT

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Assault & Battery/Simple Assault	1313
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1300-2 AGGRAVATED/FELONIOUS ASSAULT

An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Family - Gun	1301
Family - Other Weapon	1302
Family - Strong Arm	1303
Non-Family - Gun	1304
Non-Family - Other Weapon	1305
Non-Family - Strong Arm	1306
Public Official - Gun	1307
Public Official - Other Weapon	1308
Public Official - Strong Arm	1309
Police Officer - Gun	1310
Police Officer - Other Weapon	1311
Police Officer - Strong Arm	1312
Mayhem	1393
Assault, Intent to Commit Felony	1394
Assault, Intent to Maim	1395
Murder Attempt	1371
Assault Less than Murder	1396
Assault w/Intent to Murder	1397
Assault (Other)	1399

1300-3 INTIMIDATION/STALKING

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Intimidation	1316
Telephone Used for Harassment, Threats	1380
Aggravated Stalking (Felony)	1381
Stalking (Misdemeanor)	1382
Threat to Bomb	5215
Threat to Burn	5216

1400-0 ABORTION

Unlawful purposeful induced termination of a human pregnancy.

Abortion Act on Other	1401
Abortion Act on Self	1402
Submission to Abortifacient Act	1403
Abortifacient (Selling, Manufacturing, etc.)	1404
Abortion (Other)	1499

2000-0 ARSON

To unlawfully and intentionally damage, or attempt to damage any real or personal property by fire or incendiary device.

Business - Endangered Life	2001
Residence - Endangered Life	2002
Business - Defraud Insurer	2003
Residence - Defraud Insurer	2004
Arson - Business	2005
Arson - Residence	2006
Setting Fire to Woods and Prairies	2007
Public Building (Includes Hotel/Motel) Endangered Life	2008
Arson - Public Building	2009
Burning of Real Property	2072
Burning of Personal Property	2073
Burning of Insured Property (Own)	2097
Preparation to Burn	2098
Arson (Other)	2099

2100-0 EXTORTION

To unlawfully obtain money, property or any other thing of value, either tangible or intangible, through the use or threat of force, misuse of authority, threat of criminal prosecution, threat of destruction of reputation or social standing or through other coercive means.

Threat to Injure Person	2101
Threat to Damage Property	2102
Threat to Injure Reputation	2103
Threat to Accuse Person of Crime	2104
Threat of Informing of Violation	2105
Extortion (Other)	2199

BURGLARY/BREAKING & ENTERING

Unlawful entry into a building or other structure; or possession of burglary tools. Structure includes but is not limited to: apartment, barn, cabin, church, condominium, dwelling house, factory, garage, housetrailer or houseboat (used as permanent dwelling), mill, office, other building, outbuilding, public building, railroad car, room, school, stable, vessel (ship), and warehouse.

NOTE: Incidental damage resulting from a Burglary (e.g., a forced door, broken window, hole in wall, dynamited safe, etc.) is to be reported only if the amount of damage is deemed substantial by the reporting agency. If deemed substantial, the damage is to be reported under offense file class 2900-0 Damage to Property.

Property stolen in connection with a Burglary/Breaking & Entering is to be reported as part of the Burglary and not as a separate offense of Larceny.

BURGLARY/BREAKING & ENTERING (cont.)

The illegal entry of a tent, tent trailer, motorhome, housetrailer, or any other mobile unit being used for recreational purposes, followed by a theft, felony, or attempt to commit a felony or theft, should be classified as larceny.

Breaking and Entering of a Motor Vehicle is classified as 2300-5 Larceny - Theft from Motor Vehicle

2200-1 BURGLARY - FORCED ENTRY

Unlawful forcible entry of a building or other structure with the intent to commit a theft or felony. Does not apply to autos or coin boxes.

Burglary - Safe/Vault	2201
Forced Entry - Residence	2202
Forced Entry - Non-Residence	2203
Banking Type Institution	2207
Unoccupied Building or Other Structure	2275
Burglary - Other Forced Entry	2299

2200-2 BURGLARY - ENTRY WITHOUT FORCE (Intent to Commit)

Unlawful entry without force with the intent to commit a theft or other felony.

No Forced Entry - Residence	2204
No Forced Entry - Non-Residence	2205

2200-3 BURGLARY - ENTRY WITHOUT AUTHORITY, WITH OR WITHOUT FORCE (No Intent)

Entry without intent to commit a theft or other felony.

Entering without Permission	2298
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2200-4 POSSESSION OF BURGLARY TOOLS

Possession of a tool or implement designed for breaking and entering.

Possession of Burglary Tools	2206
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LARCENY VIOLATIONS

The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.

NOTE: Larceny violations which involve shoplifting, see offense file class 3000-2 Retail Fraud - Theft.

2300-1 LARCENY - POCKETPICKING

The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.

Pocketpicking 2301

2300-2 LARCENY - PURSESNAATCHING

The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.

NOTE: If more force was used than actually necessary to wrench the purse from the grasp of the person, then a strong-arm Robbery occurred, rather than Pursesnatching.

Pursesnatching - No Force 2302

2300-3 LARCENY - THEFT FROM BUILDING

A theft from within a building which is either open to the general public or where the offender has legal access.

From Building (Includes library, office used by public, etc.) 2308

From Banking Type Institution 2311

2300-4 LARCENY - THEFT FROM COIN-OPERATED MACHINE/DEVICE

A theft from a machine or device which is operated or activated by the use of coins.

From Coin Machines (Includes Telephone Coin Box) 2307

2300-5 LARCENY - THEFT FROM MOTOR VEHICLE

The theft of articles from a motor vehicle, whether locked or unlocked.

Personal Property from Vehicle 2305

2300-6 LARCENY - THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES

The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle, or necessary for its operation.

Parts & Accessories from Vehicle 2304

2300-7 LARCENY - OTHER

All thefts which are not specifically defined in the Larceny subcategories listed above.

NOTE: This includes thefts from fenced enclosures, boats, and airplanes. Theft of animals, lawnmowers, lawn furniture, hand tools, and farm and construction equipment are also included where no break-in of a structure was involved.

From Shipment	2306
From Yards (Grounds surrounding a building)	2309
From Mails	2310
From Interstate Shipment	2312
Obstruct Correspondence (Postal Violation)	2313
Theft of U.S. Government Property	2314
Larceny from U. S. Government Reserve	2315
Larceny of Gasoline, Self-Service Station	2379
Larceny (Other)	2399
Aircraft Theft (Includes Taking & Using)	2410

MOTOR VEHICLE THEFT/FRAUD VIOLATIONS

The unlawful taking or driving away of a motor vehicle. Receiving or transporting stolen motor vehicles. Fraudulently obtaining money or goods under false pretenses.

NOTE: Aircraft theft is classified as offense file class 2300-7 Larceny - Other.

Theft of motor vehicle parts/accessories is classified as offense file class 2300-6 Larceny - Theft of Motor Vehicle Parts/Accessories.

Carjackings are classified as 1200-0 Robbery.

2400-1 MOTOR VEHICLE THEFT (Reported by your jurisdiction)

Theft of a self-propelled motor vehicle that runs on the surface of land and not on rails. Includes mopeds and snowmobiles.

Theft and Sale	2401
Theft and Strip	2402
Theft and Use in Other Crime	2403
Vehicle Theft	2404
Theft by Bailee - Fail to Return Vehicle	2405
Possess Stolen Vehicle	2408
Unauthorized Use (Includes Joy Riding)	2411
Stolen (Other)	2499

2400-2 MOTOR VEHICLE AS STOLEN PROPERTY (Reported by another jurisdiction)
Receiving or interstate transporting of stolen motor vehicles.

Possess/Receive Stolen Vehicle/Parts	2406
Interstate Transport of Stolen Vehicle	2409
Theft and Sale	2472
Theft and Strip (Includes Chop Shop)	2473
Theft and Use	2474
Unauthorized Use (Includes Joy Riding)	2475
Motor Vehicle as Stolen Property (Other)	2498

2400-3 MOTOR VEHICLE FRAUD

Intentional misrepresentation of the truth to obtain money, goods, or other things of value involving motor vehicles.

NOTE: This file class includes offenses which involve the theft of motor vehicles to defraud insurance companies, re-tagged motor vehicles, and all owner give-ups during narcotics trafficking.

Obtain Money/Goods, False Pretenses	2470
Concealing Identity of Motor Vehicle	2471
Motor Vehicle Fraud (Other)	2497

2500-0 FORGERY/COUNTERFEITING

The altering, copying, or imitation of something, without authority or right, with the intent to deceive or defraud by passing the copy or thing altered or imitated as that which is original or genuine; or the selling, buying, or possession of an altered, copied, or imitated thing with the intent to deceive or defraud.

Forgery of Checks	2501
Forgery of Other Object	2502
Counterfeiting of Any Object	2503
Pass Forged - Any Object	2504
Pass Counterfeited - Any Object	2505
Possess Forged - Any Object	2506
Possess Counterfeited - Any Object	2507
Possess Tools, Plates, etc., for Forgery or Counterfeiting	2508
Transport Forged - Any Object	2509
Transport Counterfeited - Any Object	2510
Transport Tools, Plates, etc., for Forgery or Counterfeiting	2511
Forgery (Other)	2589
Counterfeiting (Other)	2599

FRAUDULENT ACTIVITIES

The intentional perversion of the truth for the purpose of inducing another person, or other entity, in reliance upon it to part with some thing of value or to surrender a legal right.

NOTE: The most specific subcategory of fraud should be reported whenever the circumstances fit the definition of more than one of the subcategories listed below. For example, most frauds would fit the definition of False Pretenses/Swindle/Confidence Game. But, if a credit card was used to perpetrate the fraud, the offense would be classified as Credit Card/Automatic Teller Machine Fraud.

Fraud offenses which involve motor vehicle thefts should be classified as 2400-3 Motor Vehicle Fraud.

2600-1 FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME

The intentional misrepresentation of existing fact or condition, or the use of some other deceptive scheme or device, to obtain money, goods, or other things of value.

Confidence Game/Fortune Telling	2601
Swindle	2602
Mail Fraud	2603
False Statements	2607
Fraud (Larceny) by Conversion	2674
Fraudulently Obtaining of Goods Offered for Sale	2675
Defrauding Hotels, Restaurants, Innkeeper, etc.	2677
Fraudulently Obtaining Gasoline (Attendant Delivered) .	2679
Obtaining Money Under False Pretenses	2695
Fraud (Other)	2699

2600-2 FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE

The unlawful use of a credit (or debit) card or automatic teller machine for fraudulent purposes.

Illegal Use of Credit Card	2605
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2600-3 FRAUD - IMPERSONATION

Falsely representing one's identity or position, and acting in the character or position thus unlawfully assumed, to deceive others and thereby gain a profit or advantage, enjoy some right or privilege, or subject another person or entity to an expense, charge, or liability which would not have otherwise been incurred.

Imperson	2604
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2600-4 FRAUD - WELFARE FRAUD

The use of deceitful statements, practices or devices to unlawfully obtain welfare benefits.

Obtain Welfare	2678
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2600-5 FRAUD - WIRE FRAUD

The use of an electric or electronic communications facility to intentionally transmit a false and/or deceptive message in furtherance of a fraudulent activity.

Fraud by Wire 2608

2600-6 FRAUD - BAD CHECKS

Knowingly and intentionally writing and/or negotiating checks drawn against insufficient or nonexistent funds.

NOTE: Forgery of checks is classified as offense file class 2500-0 Forgery.

Non-Sufficient Funds Checks 2606
 No-Account Check 2676
 Uttering and Publishing Check 2693

2700-0 EMBEZZLEMENT

The illegal taking, misapplying, or misappropriating by an offender to his/her own use or purpose of money, property or other thing of value entrusted to his/her care, custody, or control.

Business Property 2701
 Interstate Shipment 2702
 Banking Type Institution 2703
 Public Property (Federal, State or City Property) 2704
 Postal 2705
 Misappropriate Funds 2798
 Embezzlement (Other) 2799

2800-0 STOLEN PROPERTY

Buying, receiving, selling, concealing, transporting, or possessing any property of another with the knowledge that it has been criminally taken.

NOTE: Do not use this offense file class for automobiles. Classify as 2400-2 Motor Vehicle as Stolen Property.

Sale of Stolen Property 2801
 Interstate Transportation of 2802
 Receiving 2803
 Possessing 2804
 Concealing 2805
 Stolen Property (Other) 2899

2900-0 DAMAGE TO PROPERTY

The willful or malicious destruction, damage, injury, disfigurement, or defacement of any public or private property, real or personal, without the consent of the owner or person having custody or control.

NOTE: This offense is to be reported only if the reporting agency deems that substantial injury to property has occurred. The offense includes a broad range of injury to property, i.e., from deliberate, extensive destruction of property at one extreme to mischievous less extensive damage at the other extreme. It does not include destruction or damage to property caused by the crime of Arson.

Business Property	2901
Private Property	2902
Public Property	2903
Business Property - With Explosives	2904
Private Property - With Explosives	2905
Public Property - With Explosives	2906
Destruction of Tombs & Memorials	2995
Throwing Stone, etc., at Train or Motor Vehicle	2996
Destroy, Injure Property of Police or Fire Departments	2998
Damage to Property (Other)	2999

RETAIL FRAUD

The theft or misrepresentation to obtain money or property with the intent to defraud while in a store or in its immediate vicinity while the store is open to the public.

NOTE: 1st Degree - Dollar value is greater than \$100.
2nd Degree - Dollar value is \$100 or less.

3000-1 RETAIL FRAUD - MISREPRESENTATION

To alter, transfer, remove and replace, conceal, or otherwise misrepresent the price at which property is offered for sale, with the intent not to pay for the property or to pay less than the price at which the property is offered for sale.

Retail Fraud Misrepresentation 1st Degree	3071
Retail Fraud Misrepresentation 2nd Degree	3072

3000-2 RETAIL FRAUD - THEFT

To steal property of a store that is offered for sale.

NOTE: This offense file class includes Larceny - Shoplifting.

Retail Fraud Theft 1st Degree	3073
Retail Fraud Theft 2nd Degree	3074

3000-3 RETAIL FRAUD - REFUND/EXCHANGE

With the intent to defraud, to obtain or attempt to obtain money or property from a store as a refund or exchange for property that was not paid for and belongs to the store.

Retail Fraud Refund/Exchange 1st Degree 3075
 Retail Fraud Refund/Exchange 2nd Degree 3076

DRUG/NARCOTIC VIOLATIONS

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

NOTE: Inhalation of Chemical Agents is classified as offense file class 5000-0 Health and Safety.

3500-1 VIOLATION OF CONTROLLED SUBSTANCE ACT

The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance.

Hallucinogen - Manufacture 3501
 Hallucinogen - Distribution 3502
 Hallucinogen - Sell 3503
 Hallucinogen - Possess 3504
 Hallucinogen - (Other) 3505
 Hallucinogen - Use 3506
 Heroin - Sell/Manufacture 3510
 Heroin - Smuggle 3511
 Heroin - Possess 3512
 Heroin - (Other) 3513
 Heroin - Use 3514
 Opium or Derivative - Sell 3520
 Opium or Derivative - Smuggle 3521
 Opium or Derivative - Possess 3522
 Opium or Derivative - (Other) 3523
 Opium or Derivative - Use 3524
 Cocaine - Sell 3530
 Cocaine - Smuggle 3531
 Cocaine - Possess 3532
 Cocaine - (Other) 3533
 Cocaine - Use 3534
 Synthetic Narcotic - Sell 3540
 Synthetic Narcotic - Smuggle 3541
 Synthetic Narcotic - Possess 3542
 Synthetic Narcotic - (Other) 3543
 Synthetic Narcotic - Use 3544
 Marijuana - Sell 3560
 Marijuana - Smuggle 3561
 Marijuana - Possess 3562
 Marijuana - Producing 3563
 Marijuana - (Other) 3564
 Marijuana - Use 3565

3500-1 VIOLATION OF CONTROLLED SUBSTANCE (cont.)

Amphetamine - Manufacture	3570
Amphetamine - Sell	3571
Amphetamine - Possess	3572
Amphetamine - (Other)	3573
Amphetamine - Use	3574
Barbiturate - Manufacture	3580
Barbiturate - Sell	3581
Barbiturate - Possess	3582
Barbiturate - (Other)	3583
Barbiturate - Use	3584
LSD - Manufacture	3585
LSD - Sell	3586
LSD - Possess	3587
LSD - Use	3588
LSD - (Other)	3589
Crack - Sell	3590
Crack - Smuggle	3591
Crack - Possess	3592
Crack - (Other)	3593
Crack - Use	3594
Drugs, Illegal Use of	3595
Delivery of Imitation Controlled Substance	3597
Narcotic Drugs, Fraudulent Procurement of	3598
Dangerous Drugs (Other)	3599

3500-2 NARCOTIC EQUIPMENT VIOLATIONS

The unlawful manufacture, sale, purchase, possession, or transportation of equipment or devices utilized in preparing and/or using drugs or narcotics.

Narcotic Equipment	3550
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SEX OFFENSES

Unlawful, nonforcible sexual penetration; illegal acts done for sexual stimulation or gratification, or involving display or exposure of sexual organs.

NOTE: Sex Offense Against Child - Fondling (3601) is classified as offense file class 1100-7 Sexual Contact Forcible - CSC 2nd Degree.

3600-1 SEXUAL PENETRATION NONFORCIBLE - BLOOD/AFFINITY

(Criminal Sexual Conduct, 1st and 3rd Degree)

Nonforcible sexual penetration with a person who is 13, 14, or 15 years of age and the actor is a member of the same household or related by blood or affinity and force or coercion was NOT involved.

Sexual Penetration Blood/Affinity	3691
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3600-2 SEXUAL PENETRATION NONFORCIBLE - OTHER

(Criminal Sexual Conduct, 1st and 3rd Degree)

Nonforcible sexual penetration with a person who is 13, 14, or 15 years of age and force or coercion was NOT involved.

Sexual Penetration (Other) 3692

3600-3 PEEPING TOM

To secretly look through a window, doorway, keyhole, or other aperture for the purpose of voyeurism.

Peeping Tom 3611

3600-4 SEX OFFENSE - OTHER

Sex offenses which are not specifically defined in the Sex Offense subcategories listed above.

Indecent Exposure 3605

Bestiality 3606

Seduction of Adult 3608

Gross Indecency 3696

Sex Offense (Other) 3699

3700-0 OBSCENITY

Unlawful manufacture, publishing, sale, purchase, or possession of sexually explicit material, e.g., literature, photographs, etc.

Obscene Material - Manufacture/Publish 3701

Obscene Material - Sell 3702

Obscene Material - Mailing 3703

Obscene Material - Possess 3704

Obscene Material - Distribute 3705

Obscene Material - Transport 3706

Obscene Communication 3707

Obscenity (Other) 3799

FAMILY OFFENSES

Unlawful, nonviolent acts by a family member (or legal guardian) which threatens the unity of the family or the physical, mental, or economic welfare or morals of another family member, and which are not classifiable as another offense, such as Sexual Assault, Assault, Sex Offense, etc.

3800-1 FAMILY - ABUSE/NEGLECT NONVIOLENTOffenses involving nonviolent abuse or neglect towards other family members.

Cruelty Toward Child/Nonviolent 3802

Cruelty Toward Wife/Nonviolent 3803

Neglect Child 3806

Cruelty/Neglect (Other) 3898

3800-2 FAMILY - NONSUPPORT

Offenses involving desertion or non-support of other family members.

Neglect Family/Non-Support Felony 3801
Non-Payment of Alimony 3807
Non-Support of Parents 3808

3800-3 FAMILY - OTHER

Family offenses which are not specifically defined in the Family
Offense subcategories listed above.

Bigamy-Polygamy 3804
Contribute to Delinquency of Minor (Except Alcohol) ... 3805
Failing to Report Child Abuse 3871
Family Offense (Other) 3899

GAMBLING VIOLATIONS

To unlawfully bet or wager money or something else of value; assist,
promote, or operate a game of chance for money or some other stake;
possess or transmit wagering information; manufacture, sell,
purchase, possess, or transport gambling equipment, devices or
goods; or tamper with the outcome of a sporting event or contest to
gain a gambling advantage.

3900-1 GAMBLING - BETTING/WAGERING

To unlawfully stake money or something else of value on the
happening of an uncertain event or on the ascertainment of a fact in
dispute.

Card Game - Playing 3903
Dice Game - Playing 3906
Lottery - Planning 3917
Gambling (Other) 3999

3900-2 GAMBLING - OPERATING/PROMOTING/ASSISTING

To unlawfully operate, promote or assist in the operation of a game
of chance, lottery, or other gambling activity.

Bookmaking 3901
Card Game - Operating 3902
Card Game 3904
Dice Game - Operating 3905
Dice Game 3907
Lottery - Operating 3915
Lottery - Runner 3916
Lottery 3918
Transmit Wager Information 3920
Establish Gambling Places 3921

3900-3 GAMBLING - EQUIPMENT VIOLATIONS

To unlawfully manufacture, sell, buy, possess, or transport equipment, devices, and/or goods used for gambling purposes.

Gambling Device - Possess	3908
Gambling Device - Transport	3909
Gambling Device - Not Registered	3910
Gambling Device	3911
Gambling Goods - Possess	3912
Gambling Goods - Transport	3913
Gambling Goods	3914

3900-4 GAMBLING - SPORTS TAMPERING

To unlawfully alter, meddle in, or otherwise interfere with a sporting contest or event for the purpose of gaining a gambling advantage.

Sports Tampering	3919
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COMMERCIALIZED SEX OFFENSES

Illegal activities related to engaging in normal or deviate, heterosexual or homosexual acts for profit or gain.

4000-1 COMMERCIALIZED SEX - PROSTITUTION

To unlawfully engage in sexual relations for profit.

Commercial Sex - Homosexual Prostitution	4003
Prostitution	4004

4000-2 COMMERCIALIZED SEX - ASSISTING/PROMOTING PROSTITUTION

To solicit customers or transport persons for prostitution purposes; to own, manage, or operate a dwelling or other establishment for the purpose of providing a place where prostitution is performed; or to otherwise assist or promote prostitution.

Keeping House of Ill Fame	4001
Procure for Prostitute - Pimping	4002
Frequent House of Ill Fame	4005
Transport Female Interstate for Immoral Purpose	4006
Commercial Sex (Other)	4099

LIQUOR LAW VIOLATIONS

Violations of liquor laws or ordinances.

4100-1 LIQUOR LICENSE - ESTABLISHMENT

Offenses relating to violations of liquor license laws for establishments.

Violation of Liquor Control Laws	4171
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4100-2 LIQUOR VIOLATIONS - OTHER

Unlawfully purchasing, manufacturing, transporting, selling, using, or possessing intoxicating alcoholic beverages.

Manufacture	4101
Sell	4102
Transport (Open container, etc.)	4103
Possession of Alcoholic Liquor in a Motor Vehicle	4104
Minor Misrepresenting Age	4105
Furnishing Alcohol to a Minor	4198
Liquor Violations (Other)	4199

4200-0 DRUNKENNESS - EXCEPT OUIL

To drink alcoholic beverages to the extent that one's mental faculties and physical coordination are substantially impaired.

Drunkenness (All Criminal)	4299
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4800-0 OBSTRUCTING POLICE

Offenses which interfere with investigation, enforcement, or administration of justice at the police level or at the correctional level in the criminal justice system.

NOTE: If resisting officer charge involves an assault on the officer, an assault offense should be coded and a Law Enforcement Officer Killed or Assaulted form should be submitted.

Resisting Officer	4801
Obstruct Criminal Investigation	4802
Making False Report	4803
Evidence Destroying	4804
Witness - Dissuading	4805
Witness - Deceiving	4806
Refusing to Assist Officer	4807
Compounding Crime	4808
Unauthorized Communication with Prisoner	4809
Illegal Arrest	4810
Crossing Police Lines	4811
Failure to Report Crime	4812
Failing to Move On	4813
False Personation, Wearing Badge or Uniform of State Policeman	4872
False Personation of Police Officer	4873
Police Radio in Vehicle	4874
Police Radio Receiver in a Motor Vehicle	4876
Obstruct Police and/or Fireman	4898
Obstruct Police (Other)	4899

4900-0 ESCAPE/FLIGHT

Escaping from legal detention or custody.

Escape - Prison	4901
Flight to Avoid Prosecution, etc., Absconding, Fleeing or Eluding	4902
Aiding Prisoner Escape	4903
Harboring (Escaper or Fugitive)	4904
Escape - County Jail/Work Farm	4971
Escape Mental Institution - Criminal	4975
Breaking While Enroute - Awaiting Court	4976
Escape - Youth Home, Youth Training Camp, etc.	4991
Fugitive	4998
Escape/Flight (Other)	4999

5000-0 OBSTRUCTING JUSTICE

The impedance, obstruction, interference, or contempt for the proper administration of justice by the courts, a legislative body, or specifically designated commission, etc.

Bail - Secured Bond	5001
Bail - Personal Recognizance	5002
Perjury	5003
Subornation of Perjury	5004
Contempt of Court	5005
Obstructing Justice	5006
Obstructing Court Order	5007
Judicial Officer Misconduct	5008
Contempt of Congress	5009
Contempt of Legislature	5010
Parole Violation	5011
Probation Violation	5012
Conditional Release Violation	5013
Mandatory Release Violation	5014
Failure to Appear	5015
Violation of Preliminary Injunctive Order (Peace Bond).	5070
Obstruct (Other)	5099

5100-0 BRIBERY

Giving, offering, receiving or soliciting anything of value (i.e., a bribe, gratuity, or kickback) to sway the judgment or action of a person in a position of trust or influence.

NOTE: If the bribery involves changing the outcome of a sporting contest or event, it should be classified as offense file class 3900-4 Gambling - Sports Tampering.

Bribe - Giving	5101
Bribe - Offering	5102
Bribe - Receiving	5103
Bribe (Other)	5104
Conflict of Interest	5105
Gratuity - Giving	5106

5100-0 BRIBERY (cont.)

Gratuity - Offering	5107
Gratuity - Receiving	5108
Gratuity (Other)	5109
Kickback - Giving	5110
Kickback - Offering	5111
Kickback - Receiving	5112
Kickback (Other)	5113
Bribery (Other)	5199

WEAPONS OFFENSES

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

5200-1 WEAPONS OFFENSE - CONCEALED

Offenses relating to concealment, sale, purchase, or possession of firearms or cutting instruments.

Altering Identification	5201
Carrying Concealed	5202
Carrying Prohibited	5203
Safety Inspection & Registration Violation	5210
Possession of Weapon	5212
Selling & Purchase Violations	5214
Short Barreled Shotgun or Rifle - Manufacture, Sell, Offer for Sale, Possess	5273
Possession of Firearm in Commission of Crime	5275
Firearm in Auto (CCW)	5295
Possession or Use of Firearm While Under Influence of Liquor or Drugs	5297
Weapons Concealed (Other)	5289

5200-2 WEAPONS OFFENSE - EXPLOSIVES

Offenses relating to manufacturing, transporting, use, or possession of explosives or incendiary devices.

Explosives (Bombs) - Teaching Use	5204
Explosives (Bombs) - Transporting	5205
Explosives (Bombs) - Using	5206
Incendiary Device - Possess	5207
Incendiary Device - Using	5208
Incendiary Device - Teaching Use	5209
Explosives - Manufacture, Sale, Furnishing	5279
Fireworks - Possession, Sale, Use, or Furnish	5282
Illegal Possession/Use of Blank Pistol	5283
Weapons Explosives (Other)	5296

5200-3 WEAPONS OFFENSE - OTHER

Offenses which are not specifically defined in the Weapons offense subcategories listed above.

Weapons, Firing of (Includes Careless, Reckless,
Heedless Use) 5213
Weapons Offense (Other) 5299

PUBLIC PEACE

Offenses which agitate against or which disturb the peace or tranquility of the community in general.

5300-1 DISORDERLY CONDUCT

Any behavior that tends to disturb the public peace or decorum, scandalize the community, or shock the public sense of morality.

Disorderly Conduct 5311
Disturbing the Peace 5312
Affray, Jostling, Roughing Crowd 5374
Indecent, Immoral, Obscene or Vulgar Language 5375
Disorderly Conduct (Other) 5393

5300-2 PUBLIC PEACE - OTHER

Offenses which are not specifically defined in the Public Peace subcategory listed above.

Anarchism 5301
Riot - Inciting 5302
Riot - Engaging in 5303
Riot - Interfere Fireman 5304
Riot - Interfere Officer 5305
Riot - (Other) 5306
Assembly - Unlawful 5307
False Fire Alarm 5308
Harassing Communications 5309
Telephone used for Obscene Calls 5372
Public Peace (Other) 5399

OPERATING MOTOR VEHICLE/BOAT VIOLATIONS

Violations with motor vehicles relating to hit and run accidents and operating under the influence. Violations with boats relating to operating under the influence.

5400-1 HIT & RUN MOTOR VEHICLE ACCIDENT

Motor vehicle accidents occurring on a roadway or private property where the driver failed to stop and identify or give assistance.

Failed to Stop and Identify 8011
Failed to Give Assistance 8012

5400-2 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS

Driving or operating a motor vehicle or boat while mentally or physically impaired as the result of consuming an alcoholic beverage or using a drug or narcotic.

NOTE: Felony Death by Drunk Driving with a vehicle or boat is classified as offense file class 0900-3 Negligent Homicide - Vehicle/Boat.

The following arrest charges are to be used for violation of the motor vehicle code:

Operating Under the Influence of Drugs	8031
Permitted Person Under the Influence	
of Drugs to Operate	8032
Ability Impaired by Drugs, Voluntary	8033
Operating Under the Influence of Alcohol	8041
Permitted Person Under the Influence	
of Alcohol to Operate	8042
Ability Impaired by Alcohol, Voluntary	8043
"Per Se" - Violation of Operating with	
B.A.C. of 10% or more	8044
Felony Long Term Incapacitating Injury by Drunk	
Driving	8047

The following arrest charges are to be used for boat violations:

Operating Under the Influence of Drugs - Boat	5471
Permitted Person Under the Influence	
of Drugs to Operate - Boat	5472
Ability Impaired by Drugs, Voluntary - Boat	5473
Operating Under the Influence of Alcohol - Boat	5481
Permitted Person Under the Influence	
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Felony Long Term Incapacitating Injury - Boat	5487

5500-0 HEALTH AND SAFETY

Violations involving the endangering of health or physical safety of an individual or of a community, and not more specifically identifiable with another offense file class code.

Drugs - Adulterated	5501
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5500-0 HEALTH AND SAFETY (cont.)

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Violation of Boat & Navigation Laws	5582
Animals - Cruelty to	5586
Littering of Medical Waste	5587
Inhalation of Chemical Agents	5591
Violation of Smokeless Tobacco Products Law	5592
Violation of Smoking Laws	5593
Agricultural Violations	5598
Health & Safety Violations (Other)	5599

5600-0 CIVIL RIGHTS

Violations of civil rights as defined by state, local or federal statute.

Civil Rights - All Violations	5699
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INVASION OF PRIVACY

Invasion of a legally established right to withhold one's self and property from public scrutiny.

5700-1 TRESPASS

To unlawfully enter land, a dwelling, or other real property.

Trespass (Other)	5707
Trespass - Hunting & Fishing on Private Lands	5767

5700-2 INVASION OF PRIVACY - OTHER

Offenses which are not specifically defined in the Invasion of Privacy subcategory listed above.

Divulge Eavesdrop Information	5701
Divulge Eavesdrop Order	5702
Divulge Message Contents	5703
Eavesdropping (Other)	5704
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Opening Sealed Communication	5706
Wiretap, Failure to Report	5708
Invade Privacy (Other)	5799

5800-0 SMUGGLING

Fraudulently bringing into or taking out of the country, another jurisdiction, or prison, any merchandise or goods for which duty has not been paid or which is otherwise prohibited.

Smuggle Contraband	5801
Smuggle Contraband into Prison/County Jail	5802
Smuggle to Avoid Paying Duty	5803
Smuggling (Other)	5899

5900-0 ELECTION LAWS

Offenses relating to the election of local, state, and federal officials.

Violation of Election Laws	5999
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6000-0 ANTITRUST

Offenses relating to trade and commerce laws.

Antitrust	6099
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6100-0 TAX/REVENUE

Offenses relating to laws established with regards to the raising of local, state or federal revenues, and which are not specifically identifiable with another offense file class code.

Income Tax	6101
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Cigarette Tax	6173
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6200-0 CONSERVATION

Offenses which relate to conservation and preservation of animals, fish, plants, parks, etc.

Animals (Out of season, over limit, etc.)	6201
Fish (Out of season, over limit, etc.)	6202
Birds (Out of season, over limit, etc.)	6203
License - Stamp Violations	6204
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Uncased Gun in Vehicle (Conservation Violation)	6272
Hunting While Intoxicated	6273
Littering on Public or Private Property	6274
Snowmobile Violations (Except Trespass)	6276
Off Road Vehicle Violations	6277
Violation of Conservation Laws (Other)	6299

6300-0 VAGRANCY

The violation of a court order, regulation, ordinance, or law requiring the withdrawal of persons from the streets or other specified areas; prohibiting persons from remaining in an area or place in an idle or aimless manner; or prohibiting persons from going from place to place without visible means of support.

Curfew 5313
 Loitering 5314
 Vagrancy (Other) 6399

7000-0 JUVENILE RUNAWAY

A person under the age of 17 who has left home, without the permission of his/her parent(s) or legal guardian.

Runaway 7070

7300-0 MISCELLANEOUS CRIMINAL OFFENSE

Criminal offenses which do not appear to qualify for any of the preceding offense file class codes.

Miscellaneous Arrest 7399

7500-0 SOLICITATION (ALL CRIMES EXCEPT PROSTITUTION)

Requesting or encouraging someone to engage in illegal conduct. This offense file class is used when the crime has not been committed. (Example: Solicitation to commit murder would be classified under this offense file class if the murder did not occur.)

Solicitation 7571

7700-0 CONSPIRACY (ALL CRIMES)

Investigation reveals the planning of a crime is being undertaken. (Example: Conspiracy to murder would be classified under this offense file class until the planned event was executed. At that time, the offense file class would be changed to reflect the crime.)

Conspiracy 7771

MICHIGAN INCIDENT CRIME REPORTING

(MICR)

SECTION III

DATA ELEMENTS

**Michigan Department of State Police
CENTRAL RECORDS DIVISION
Uniform Crime Reporting Section
January 01, 1994**

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<u>Data Element Name</u>	<u>Data Element Number</u>	<u>Page Number</u>
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Property Value	55	III-94
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Suspected Drug Type	58	III-99
Estimated Drug Quantity	59	III-101
Type Drug Measurement	60	III-102
Incident Complete Indicator	61	III-104

DATA ELEMENT # 1. Action

DATA BASE NAME: ACTION

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code identifying the action to be taken with the input screen/format.

O = Enter ORIGINAL incident data to the data base.

A = ADD information to the incident record.

M = MODIFY exceptional clearance of the incident on the data base.

R = REPLACE the original incident data on the data base.

D = DELETE data on the data base.

W = WINDOW UPDATE exceptional clearance, arrests, and recovered property.

I = INQUIRY the data base for incident information.

NOTE: See procedures below.

Base Date is defined as January 1 of the first year of the two years of data retained on the state on-line MICR data base.

Start Date is defined as the date the agency begins submitting MICR data.

EDITS: Must be valid code.

Required for all transaction screens/formats.

Action "O" is valid only for Incident (MICR.1) transaction screen/format.

Action "O" is not valid for incidents with an Original Year prior to the base date or agency start date.

Action "A" is not valid for Incident (MICR.1) transaction screen/format.

Action "A" is not valid if Assist ORI is completed.

Action "M" is valid only for Incident (MICR.1) transaction screen/format.

Action "R" is valid only for Incident (MICR.1) transaction screen/format.

Action "D" is valid for all transaction screens/formats.

Action "W" is valid only for Incident (MICR.1), Arrest (MICR.7), or Property (MICR.9) transaction screens/formats.

Action "W" is valid only for incidents with an Original Year and original Date of Occurrence/Report prior to the base date or agency start date.

If Action is "W", Exceptional Clearance Date, Date of Arrest, or Date Recovered cannot be prior to the base date or agency start date.

PROCEDURES:

ACTION "O"

Action "O" is used to enter original incident data on the data base using the Incident (MICR.1) transaction screen/format. Administrative and Offense information is required for all original incidents. Victim and Offender information is required for all original incidents with an offense that is defined by the FBI as a Group A offense along with Negligent Homicide Vehicle/Boat and Nonviolent Family Offenses. If entering a "Crime against Property", Kidnapping, or Gambling, a Property record is also required.

Following are the minimum mandatory data elements which must be entered for each original incident. However, completion of other data elements may be required depending on the codes entered in these data elements.

Element Number 01 - Action (must be "O")
02 - Originating Agency Identifier Number
03 - Original Year
04 - Incident Number
05 - County
06 - City/Township
08 - Date of Occurrence/Report
09 - Occurrence/Report Date Indicator
10 - Hour Occurred
14 - Offense File Class
15 - Location Site
16 - Offense Attempted/Completed
61 - Incident Complete Indicator

Required if offense is a Group A offense, Negligent Homicide Vehicle/Boat, or Nonviolent Family Offenses:

Element Number 17 - Offender Suspected of Using
22 - Offender Number
26 - Victim Number
27 - Victim Connected Offense File Class
28 - Victim Type

EXCEPTION: If submitting a record to indicate "no criminal data to report", the data elements required are:

Element Number 01 - Action (must be "O")
02 - Originating Agency Identifier Number
03 - Original Year
04 - Incident Number (must be "0000000000")
05 - County
06 - City/Township
08 - Date of Occurrence/Report (Day must be "00")
09 - Occurrence/Report Date Indicator (must be "R")
61 - Incident Complete Indicator

PROCEDURES: (cont.)

ACTION "A"

Action "A" is used to add supplemental offenders, victims, arrests, and property using the Offender (MICR.3), Victim (MICR.5), Arrest (MICR.7), or Property (MICR.9) transaction screens/formats. An original incident must be present on the data base.

Following are the minimum mandatory data elements required for each type of transaction screen/format. Other data elements are required depending on the supplemental information being added.

Element Number 01 - Action (must be "A")
02 - Originating Agency Identifier Number
03 - Original Year
04 - Incident Number
61 - Incident Complete Indicator

ACTION "M"

Action "M" is used to modify Exceptional Clearance and Exceptional Clearance Date on the data base using the Incident (MICR.1) transaction screen/format.

Following are the mandatory data elements required to modify the Exceptional Clearance and Exceptional Clearance Date.

Element Number 01 - Action (must be "3")
02 - Originating Agency Identifier Number
03 - Original Year
04 - Incident Number
11 - Exceptional Clearance
12 - Exceptional Clearance Date
61 - Incident Complete Indicator

If an incident was initially entered as exceptionally cleared and needs to be changed so an arrest can be added, the incident may be modified and leave the Exceptional Clearance and Exceptional Clearance Date (data elements 11 and 12) blank.

All other information cannot be modified. To change data in the administrative (excluding exceptional clearance and exceptional clearance date) and offense records, the entire incident must be deleted and re-entered. Individual offender, victim, arrest, or property records can be changed by first deleting that individual record and re-entering only that individual record with the correct information.

PROCEDURES: (cont.)

Action "R"

Action "R" is used to replace original incident data on the data base using the Incident (MICR.1) transaction screen/format. This action will delete ALL data for the incident and replace it with the information contained in the screen/format. Therefore, all edits will apply as if entering an original incident. If more than one victim, one offender, one arrest and/or four property items need to be replaced, they must be added after the original incident is replaced.

Following are the minimum mandatory data elements which must be entered for each replace incident. However, completion of other data elements may be required depending on the codes entered in these data elements.

- Element Number 01 - Action (must be "R")
02 - Originating Agency Identifier Number
03 - Original Year
04 - Incident Number
05 - County
06 - City/Township
08 - Date of Occurrence/Report
09 - Occurrence/Report Date Indicator
10 - Hour Occurred
14 - Offense File Class
15 - Location Site
16 - Offense Attempted/Completed
61 - Incident Complete Indicator

Required if offense is a Group A offense, Negligent Homicide Vehicle/Boat, Nonviolent Family Offenses:

- Element Number 17 - Offender Suspected of Using
22 - Offender Number
26 - Victim Number
27 - Victim Connected Offense File Class
28 - Victim Type

ACTION "D"

Action "D" is used to delete information from the data base.

Administrative

To delete the administrative, offense, offender, victim, arrest, and property records connected to the incident, use the Incident (MICR.1) transaction screen/format. This action is used to delete unfounded incidents previously submitted as originals. [NOTE: Special care should be taken when using this action code and the Incident (MICR.1) screen/format as all data for the incident will be deleted.]

PROCEDURES: (cont.)**Mandatory data elements:**

Element Number 01 - Action (must be "D")
02 - Originating Agency Identifier
03 - Original Year
04 - Incident Number
61 - Incident Complete Indicator

Offenders

To delete individual offender records use the Offender (MICR.3) transaction screen/format.

Mandatory data elements:

Element Number 01 - Action (must be "D")
02 - Originating Agency Identifier
03 - Original Year
04 - Incident Number
22 - Offender Number
61 - Incident Complete Indicator

Victims

To delete individual victim records use the Victim (MICR.5) transaction screen/format.

Mandatory data elements:

Element Number 01 - Action (must be "D")
02 - Originating Agency Identifier
03 - Original Year
04 - Incident Number
26 - Victim Number
61 - Incident Complete Indicator

Arrests

To delete individual arrest records use the Arrest (MICR.7) transaction screen/format.

Mandatory data elements:

Element Number 01 - Action (must be "D")
02 - Originating Agency Identifier
03 - Original Year
04 - Incident Number
39 - Arrest Number
61 - Incident Complete Indicator

PROCEDURES: (cont.)

Property

To delete individual property records use the Property (MICR.9) transaction screen/format.

Mandatory data elements:

Element Number 01 - Action (must be "D")
02 - Originating Agency Identifier
03 - Original Year
04 - Incident Number
52 - Item Number
61 - Incident Complete Indicator

ACTION "W"

Action "W" is used to update the exceptional clearance, arrests, or recovered property for incidents with an original date of report prior to the base date or agency start date. Administrative and offense information must be entered [using the Incident (MICR.1) transaction screen/format] prior to submitting supplemental Arrest (MICR.7) or Property (MICR.9) transaction screens/formats.

All three types of updates (exceptional clearance, arrests, or recovered property) must include administrative information and the offense file class(es). An Incident (MICR.1) transaction screen/format must be submitted with data elements:

Element Number 01 - Action (must be "W")
02 - Originating Agency Identifier Number
03 - Original Year
04 - Incident Number
05 - County
06 - City/Township
08 - Date of Occurrence/Report (Original date of occurrence)
14 - Offense File Class
61 - Incident Complete Indicator

Exceptional Clearance

These data elements are also completed on the administrative record if the incident is updated to exceptional clearance:

Element Number 11 - Exceptional Clearance
12 - Exceptional Clearance Date

PROCEDURES: (cont.)

Arrest

These data elements are completed if arrest records are being added:

- Element Number 39 - Arrest Number
40 - Arrest Type
41 - Arrest Age
42 - Arrest Race
43 - Arrest Sex
44 - Arrest Ethnicity
45 - Arrest Residence
46 - Arrest Charge
47 - Arrest Armed
48 - Date of Arrest
49 - Multiple Arrest Indicator
50 - Disposition of Arrest under 18 (only if arrest is
under 18 years old)
51 - Clearance Indicator
61 - Incident Complete Indicator

If only one arrest is being added to the incident, submit the administrative, offense, and arrest on the Incident (MICR.1) transaction screen/format. If multiple arrests are being added to the incident, first submit the administrative, offense, and one arrest record on the Incident (MICR.1) transaction screen/format and the remaining arrests can be submitted on the supplemental Arrest (MICR.7) transaction screen/format. In other words, an Incident (MICR.1) transaction screen/format must be on the data base prior to submission of a supplemental Arrest (MICR.7) transaction screen/format.

Recovered Property

These data elements must be completed if property is recovered which was originally reported stolen by your agency:

- Element Number 52 - Item Number
53 - Property Loss Type (must be "5" RECOVERED)
54 - Property Class
55 - Property Value
56 - Date Recovered
57 - Number of Stolen/Recovered Vehicles (only if Property
Description is "03" AUTOMOBILES, "05" BUSES, "24"
OTHER MOTOR VEHICLES, "28" RECREATIONAL VEHICLES, or
"37" TRUCKS)
61 - Incident Complete Indicator

If four or less different property records are being updated to recovered, submit the administrative, offense, and property information on the Incident (MICR.1) transaction screen/format. If more than four different property records are being updated, first submit the administrative, offense, and four property records on the Incident (MICR.1) transaction screen/format and the remaining property records on the supplemental Property (MICR.9) transaction screen/format. In other words, an Incident (MICR.1) transaction screen/format must be on the data base prior to submission of a supplemental Property (MICR.9) transaction screen/format.

PROCEDURES: (cont.)

Action "I"

Action "I" is used to inquire specific incident data from the data base. This action code is available to LEIN terminal agencies only or agencies who have access to a LEIN terminal. It can be used on all transaction screens.

Inquiry using the Incident (MICR.1) transaction screen will query the data base for all information for the incident. The Incident (MICR.1) screen can be completed with all administrative and offense information, one victim, one offender, one arrest and four property items. If additional victims, offenders, arrests, and/or property are on the data base for the incident, they can be queried using the supplemental screens.

Inquiry using the Offender (MICR.3) transaction screen will query the data base for all offenders for the incident. If no number is entered in the first Offender Number field, the record will display up to twenty offenders beginning with Offender Number 01. If a number is entered in the first Offender Number field, the record will display up to twenty offenders beginning with the requested Offender Number.

Inquiry using the Victim (MICR.5) transaction screen will query the data base for all victims for the incident. If no number is entered in the first Victim Number field, the record will display up to five victims beginning with Victim Number 01. If a number is entered in the first Victim Number field, the record will display up to five victims beginning with the requested Victim Number.

Inquiry using the Arrest (MICR.7) transaction screen will query the data base for all arrests for the incident. If no number is entered in the first Arrest Number field, the record will display up to seven arrests beginning with Arrest Number 01. If a number is entered in the first Arrest Number field, the record will display up to seven arrests beginning with the requested Arrest Number.

Inquiry using the Property (MICR.9) transaction screen will query the data base for all property items in the incident. If no number is entered in the first Item Number field, the record will display up to ten items beginning with Item Number 001. If a number is entered in the first Item Number field, the record will display up to ten items beginning with the requested Item Number.

Mandatory data elements for each transaction screen:

- Element Number 01 - Action (must be "I")
- 02 - Originating Agency Identifier Number
- 03 - Original Year
- 04 - Incident Number

DATA ELEMENT # 2. Originating Agency Identifier (ORI) Number

DATA BASE NAME: ORI

DATA FORMAT: 9 characters Alpha/Numeric ("MI" plus 7 numeric)

CODING STRUCTURE: Enter the nine (9) character ORI number which has been
 assigned to your agency.

NOTE: The ORI number is mandatory for all transaction screens/formats and all
 actions.

EDITS: Must be a valid 9-character NCIC number.
 First two digits must be "MI".
 Required for all transactions records.

DATA ELEMENT # 3. Original Year

DATA BASE NAME: ORIG-YEAR

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the year when the incident occurred or was first reported to the agency.

NOTE: The original year is mandatory for all transaction screens/formats and all actions.

EDITS: Must be valid year.
Year cannot be future year.
Required for all transaction screens/formats.

DATA ELEMENT # 4. Incident Number

DATA BASE NAME: INCIDENT-NO

DATA FORMAT: 10 character Numeric

CODING STRUCTURE: Enter up to 10 characters which uniquely identifies each reporting incident.

NOTE: The incident number is mandatory for all transaction screens/formats and all actions.

State Police cannot enter an incident number larger than 7 digits.

EDITS: Must be a unique number for each originating agency for each original year unless number is "0000000000".

Required for all transaction screens/formats.

Cannot have embedded "blanks" between first and last non-blank character.

If ORI is MSP ORI, this data element cannot be more than 7 digits.

DATA ELEMENT # 5. County

DATA BASE NAME: COUNTY

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) digit county code where the incident occurred.

NOTE: The county code is mandatory for all Action "O" (ORIGINAL), "R" (REPLACE), or "W" (WINDOW UPDATE) incidents.

For most incidents reported by sheriff and local agencies, this code will be the same as the County code within the ORI. However, if your jurisdiction crosses county lines, report the county in which the incident occurred.

Sanilac, Schoolcraft, Shiawassee, St. Clair, and St. Joseph county numbers have been changed to match the county number in the ORI.

EDITS: Must be "01-83".

Must be valid county for reporting ORI.

Required when Action is "O" (ORIGINAL), "R" (REPLACE), or "W" (WINDOW UPDATE).

EXAMPLES:

The incident occurred in Washtenaw County, the entry should be "81".

The incident occurred in St. Joseph County, the entry should be "75".

DATA ELEMENT # 6. City/Township

DATA BASE NAME: CITY-TWP

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) digit code for the City/Township where the incident occurred.

NOTE: The City/Township code is mandatory for all Action "O" (ORIGINAL), "R" (REPLACE), or "W" (WINDOW UPDATE) incidents.

Refer to Section VII for valid city/township codes.

EDITS: Must be valid city/township code within the county.

Must be valid city/township code for reporting ORI.

Required when Action is "O" (ORIGINAL), "R" (REPLACE), or "W" (WINDOW UPDATE).

If city/township code is a prison, then Location Site, data element #15, must be "15" (JAIL, PRISON).

If city/township code is a college, then Location Site, data element #15, must be "32" (COLLEGE).

EXAMPLES:

If the incident occurred in the city of Ann Arbor in Washtenaw county, the entry should be "89".

If the incident occurred in the city of Detroit in Wayne county, the entry should be "99".

DATA ELEMENT # 7. Geocode

DATA BASE NAME: GEO-CODE

DATA FORMAT: 4 characters Alpha/Numeric

CODING STRUCTURE: This data element is for use by the entering agency. Possible uses include the entry of Geocode location to identify station, division, post, team, precinct, etc.

NOTE: Optional

EDITS: None

EXAMPLE:

The incident occurred in the 12th Precinct of the Detroit Police Department, "12" can be entered in this element.

DATA ELEMENT # 8. Date of Occurrence/Report

DATA BASE NAME: INC-DATE

DATA FORMAT: 6 characters Numeric Month-Day-Year (MMDDYY)

CODING STRUCTURE: Enter the Month, Day and Year when the incident occurred or began. If the date of occurrence is unknown, enter the date the incident was reported to the agency.

NOTE: The Date of Occurrence/Report is mandatory for all Action "O" (ORIGINAL), "R" (REPLACE), or "W" (WINDOW UPDATE) incidents.

EDITS: Must be valid date.

Month must be "01-12".

Day cannot exceed the number of days for the month occurred/reported.

Date cannot be future date from date of entry.

Day must be "00" if Incident Number is "0000000000".

Required when Action is "O" (ORIGINAL), "R" (REPLACE), or "W" (WINDOW UPDATE).

If Action is "O" (ORIGINAL) or "R" (REPLACE), Date of Occurrence/Report cannot be prior to the base date or agency start date.

If Action is "W" (WINDOW UPDATE), Date of Occurrence/Report must be prior to the base date or agency start date but cannot be earlier than January 1, 1950.

EXAMPLES:

If a robbery occurred at 9:00 p.m. on September 26, 1991, the entry should be "092691".

If a kidnapping started at 11:30 p.m. on October 4, 1991, and ended at 1:00 p.m. on October 7, 1991, the entry should be "100491".

If a breaking and entering occurred at a cabin sometime between October 1991 and April 1992, but wasn't reported to the police until April 30, 1992, the entry should be "043092".

DATA ELEMENT # 9. Occurrence/Report Date Indicator

DATA BASE NAME: DATE-IND

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate whether the Date of Occurrence/Report is the date of occurrence (E) or date of report (R).

E = Date of Occurrence (event)

R = Date of Report

NOTE: The Report Date Indicator is mandatory for all Action "O" (ORIGINAL) or "R" (REPLACE) incidents.

EDITS: Must be blank or valid code "E" or "R".

Required when Action is "O" (ORIGINAL) or "R" (REPLACE).

Must be "R" if Incident Number is "0000000000".

EXAMPLES:

If a robbery occurred at 9:00 p.m. on September 26, 1991, the entry should be "E".

If a kidnapping started at 11:30 p.m. on October 4, 1991, and ended at 1:00 p.m. on October 7, 1991, the entry should be "E".

If a breaking and entering occurred at a cabin sometime between October 1991 and April 1992, but wasn't reported to the police until April 30, 1992, the entry should be "R".

DATA ELEMENT #10. Hour Occurred

DATA BASE NAME: HOUR-OCCUR

DATA FORMAT: 2 characters Alpha/Numeric Military/24-hour

CODING STRUCTURE: Enter the hour of day that the incident occurred or the beginning of the time period in which it occurred. If the time occurred is unknown, enter "99".

If the incident occurred:

On or between midnight and 0059, enter "00".

On or between 0100 and 0159, enter "01".

On or between 2300 and 2359, enter "23".

Unknown, enter "99".

EDITS: Must be blank, valid number "00" through "23", or "99".

Required when Action is "O" (ORIGINAL) unless Incident Number is "0000000000".

Required when Action is "R" (REPLACE).

EXAMPLES:

If a robbery occurred at 9:00 p.m. on September 26, 1991, the entry should be "21".

If a kidnapping started at 11:30 p.m. on October 4, 1991, and ended at 1:00 p.m. on October 7, 1991, the entry should be "23".

If the hour the incident occurred is unknown, the entry should be "99".

DATA ELEMENT #11. Exceptional Clearance

DATA BASE NAME: EXCEPT-CLE

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) character code to indicate the reason for exceptional clearance and complete Exceptional Clearance Date. Leave blank if incident is not exceptionally cleared.

- 10 = Death of offender
- 11 = Prosecution declined (by the prosecutor for other than lack of probable cause)
- 12 = Extradition denied
- 13 = Victim refused to cooperate (in the prosecution)
- 14 = Juvenile/no custody (the handling of a juvenile without taking him/her into custody, but rather by oral or written notice given to the parents or legal guardian in a case involving a minor offense)

NOTE: The following four conditions must be met to exceptionally clear an offense:

- a) the investigation must have clearly and definitely established the identity of at least one offender
- b) sufficient probable cause must have been developed to support the arrest, charging, and prosecution of the offender
- c) the exact location of the offender must be known so that an arrest could be made
- d) there must be a reason outside the control of law enforcement which prevents the arrest

In a multiple offense incident, an exceptional clearance of one offense clears all offenses in the incident.

Instances may occur when an offender already in custody or serving a sentence confesses to an uncleared crime. This situation is actually a variation of true clearance by arrest and should not be exceptionally cleared. Arrest data should be reported on the offender who, although not "apprehended", will in most instances be prosecuted on the new charge.

EDITS: If completed:

- must be valid code.
- must complete Exceptional Clearance Date.
- an arrest record cannot be submitted for the entire incident.
- Offender Number cannot be "00" (offender age, race, and sex must be known).

Must be blank if Offense File Class is 0900-4 Justifiable Homicide.

EXAMPLES:

During a bank robbery the offender is fatally shot by police officers, enter "10" (DEATH OF OFFENDER) and complete Exceptional Clearance Date.

An incident involved two offenders - one of whom could not be extradited and the second was still at large. An incident record was sent to the state program with this data element coded as "12" (EXTRADITION DENIED). The second offender is arrested six months later. Since an arrest is superior to an exceptional clearance and an arrest cannot be submitted with an exceptional clearance, the Exceptional Clearance and Exceptional Clearance Date must be modified and the arrest information added to the incident.

An arrested person confesses to multiple incidents but the prosecutor refuses to prosecute on all incidents. The arrest should be reported for all incidents and not cleared as an exceptional clearance. [One incident will have an arrest record with "C" (COUNT ARREST) and the other incidents will have arrest records with "M" (MULTIPLE) in data element #49, Multiple Arrest Indicator.]

DATA ELEMENT #12. Exceptional Clearance Date

DATA BASE NAME: CLEAR-DATE

DATA FORMAT: 6 characters Numeric Month-Day-Year (MMDDYY)

CODING STRUCTURE: Enter the Month, Day and Year when the incident has been exceptionally cleared.

EDITS: Must be completed if Exceptional Clearance is completed.
Month must be "01-12".
Day cannot exceed the number of days for the month of clearance.
Date cannot be future date from date of entry.
Arrest record cannot be submitted.
Must be blank if Exceptional Clearance is blank.
Exceptional Clearance Date cannot be prior to Date of Occurrence/Report.
If completed, Exceptional Clearance must be completed.
If Action is "W" (WINDOW UPDATE), Exceptional Clearance Date cannot be prior to the base date or agency start date.

EXAMPLE:

During a bank robbery on October 4, 1991, the offender was fatally shot by police officers, "10" (DEATH OF OFFENDER) should be entered in Exceptional Clearance and "100491" should be entered in this data element.

DATA ELEMENT #13. Assist Originating Agency Identifier (ORI) Number

DATA BASE NAME: ASSIST-ORI

DATA FORMAT: 9 characters Alpha/Numeric

CODING STRUCTURE: Enter the nine (9) character ORI Number assigned to the agency that was assisted.

NOTE: Optional

The incident investigation/arrest is being handled by another police jurisdiction.

Assist incidents will not be forwarded to the FBI.

EDITS: Must be valid ORI Number.

Assist ORI cannot be same as data element #2, Originating Agency Identifier (ORI) Number.

If Assist ORI is entered, the only data elements which can be entered are: Action, ORI, Original Year, Incident Number, County, City/Township, Date of Occurrence/Report, Report Date Indicator, Hour, and Offense File Class. All other data elements must be blank.

If Assist ORI is entered, Offender, Victim, Arrest and Property information cannot be entered.

DATA ELEMENT #14. Offense File Class

DATA BASE NAME: OFFENSE-CO

DATA FORMAT: 5 characters Numeric

CODING STRUCTURE: Enter the MICR offense code for each offense involved in an incident. Four (4) offenses may be entered per incident. The reporting agency must determine the four most serious offenses if more than four occur in the incident.

NOTE: A separate offense record must be completed for each offense involved in the incident.

Offense File Class, Location Site, Offense Attempted/Completed, and Offender Suspected of Using must be completed for each offense entered.

Weapon Type, Suspected Bias Motivation, Activity Type, and Premises Entered are required for certain Offense File Classes.

Refer to Offense File Class Definitions and Arrest Charges, Section II, for valid MICR Offense File Classes.

EDITS: Must be a valid MICR Offense File Class.

Required for all offense records.

Required when Action is "O" (ORIGINAL) unless Incident number is "0000000000".

Required when Action is "R" (REPLACE) or "W" (WINDOW UPDATE).

Offense File Class cannot be repeated as another offense record in the incident.

Only one Offense File Class can be submitted in an incident when the incident involves the offense of:

- 0900-4 Justifiable Homicide
- 7500-0 Solicitation
- 7700-0 Conspiracy

Justifiable Homicide, 0900-4, cannot be reported as an offense when Action is "W" (WINDOW UPDATE).

A minimum of one (1) victim record is required for each ORIGINAL or REPLACE incident (Action "O" or "R") where the Offense File Class is:

- 0900-1 Murder/Nonnegligent Manslaughter
- 0900-2 Negligent Homicide/Manslaughter
- 0900-3 Negligent Homicide - Vehicle/Boat
- 0900-4 Justifiable Homicide
- 1000-1 Kidnapping/Abduction
- 1000-2 Parental Kidnapping
- 1100-1 Sexual Penetration Penis/Vagina - CSC 1st Degree
- 1100-2 Sexual Penetration Penis/Vagina - CSC 3rd Degree
- 1100-3 Sexual Penetration Oral/Anal - CSC 1st Degree
- 1100-4 Sexual Penetration Oral/Anal - CSC 3rd Degree
- 1100-5 Sexual Penetration Object - CSC 1st Degree
- 1100-6 Sexual Penetration Object - CSC 3rd Degree
- 1100-7 Sexual Contact Forcible - 2nd Degree
- 1100-8 Sexual Contact Forcible - 4th Degree

EDITS: (cont.)

1200-0 Robbery
1300-1 Nonaggravated Assault
1300-2 Aggravated/Felonious Assault
1300-3 Intimidation/Stalking
2000-0 Arson
2100-0 Extortion
2200-1 Burglary - Forced Entry
2200-2 Burglary - Entry Without Force
2300-1 Larceny - Pocketpicking
2300-2 Larceny - Pursesnatching
2300-3 Larceny - Theft from Building
2300-4 Larceny - Theft from Coin-Operated Machine
2300-5 Larceny - Theft from Vehicle
2300-6 Larceny - Theft of Motor Vehicle Parts/Accessories
2300-7 Larceny - Other
2400-1 Motor Vehicle Theft
2400-2 Motor Vehicle as Stolen Property
2400-3 Motor Vehicle Fraud
2500-0 Forgery/Counterfeiting
2600-1 Fraud - False Pretenses/Swindle/Confidence Game
2600-2 Fraud - Credit Card/Automatic Teller Machine
2600-3 Fraud - Impersonation
2600-4 Fraud - Welfare Fraud
2600-5 Fraud - Wire Fraud
2700-0 Embezzlement
2800-0 Stolen Property
2900-0 Damage to Property
3000-1 Retail Fraud - Misrepresentation
3000-2 Retail Fraud - Theft
3000-3 Retail Fraud - Refund/Exchange
3500-1 Violation of Control Substance
3500-2 Narcotic Equipment Violations
3600-1 Sexual Penetration Nonforcible - Blood/Affinity
3600-2 Sexual Penetration Nonforcible - Other
3700-0 Obscenity
3800-1 Family - Abuse/Neglect Nonviolent
3900-1 Gambling - Betting/Wagering
3900-2 Gambling - Operating/Promoting/Assisting
3900-3 Gambling - Equipment Violations
3900-4 Gambling - Sports Tampering
4000-1 Commercialized Sex - Prostitution
4000-2 Commercialized Sex - Assisting/Promoting Prostitution
5100-0 Bribery
5200-1 Weapons Offense - Concealed
5200-2 Weapons Offense - Explosives
5200-3 Weapons Offense - Other

"Crimes against Society" can only have 1 victim record pointing to it via data element Victim Connected Offense File Class if these crimes against society are the only offenses reported in the incident.

EDITS: (cont.)

A property record is required and can only be entered when Action is "O" (ORIGINAL) or "R" (REPLACE) and the incident involves one or more of the following Offense File Classes:

- 1000-1 Kidnapping/Abduction
- 1000-2 Parental Kidnapping
- 1200-0 Robbery
- 2000-0 Arson
- 2100-0 Extortion
- 2200-1 Burglary - Forced Entry
- 2200-2 Burglary - Entry Without Force
- 2300-1 Larceny - Pocketpicking
- 2300-2 Larceny - Pursesnatching
- 2300-3 Larceny - Theft from Building
- 2300-4 Larceny - Theft from Coin-Operated Machine
- 2300-5 Larceny - Theft from Vehicle
- 2300-6 Larceny - Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny - Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud - False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud - Credit Card/Automatic Teller Machine
- 2600-3 Fraud - Impersonation
- 2600-4 Fraud - Welfare Fraud
- 2600-5 Fraud - Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud - Misrepresentation
- 3000-2 Retail Fraud - Theft
- 3000-3 Retail Fraud - Refund/Exchange
- 3500-1 Violation of Controlled Substance Act
- 3500-2 Drug Equipment Violations
- 3900-1 Gambling - Betting/Wagering
- 3900-2 Gambling - Operating/Promoting/Assisting
- 3900-3 Gambling - Equipment Violations
- 3900-4 Gambling - Sports Tampering
- 5100-0 Bribery

If the Offense File Class is 2400-1 Motor Vehicle Theft, at least one property record must have a Property Class of "03" (AUTOMOBILES), "05" (BUSES), "24" (OTHER MOTOR VEHICLES), "28" (RECREATIONAL VEHICLES), or "37" (TRUCKS).

If the Offense File Class is 2300-1 through 2300-7 and this is the only offense entered in the incident, Property Class cannot be "03" (AUTOMOBILES), "05" (BUSES), "24" (OTHER MOTOR VEHICLES), "28" (RECREATIONAL VEHICLES), or "37" (TRUCKS).

EXAMPLES:

If an incident involved robbery and motor vehicle theft, two offense records would be submitted; one with Offense File Class "12000" and the other with Offense File Class "24001".

If two people were victims of aggravated assault, only one offense record would be submitted with Offense File Class "13002", and two victim records would be submitted.

If an incident involved a motor vehicle theft and the vehicle contained property which also should be reported stolen (such as tools, camera equipment, golf clubs, etc.), one offense record would be submitted with Offense File Class "2400-1".

If an incident involved the theft of a tractor trailer containing a shipment of televisions which was the real object of the theft, it will be up to the reporting agency whether to report two offenses, i.e., Motor Vehicle Theft (truck) and Larceny Theft (televisions).

During a robbery the offender was killed by a police officer. Two incidents would be submitted. One would be the Robbery (12000) with the criminal as the offender and the person or place being robbed as the victim. The other incident would be a Justifiable Homicide (0900-4) with the criminal as the victim and the police officer as the offender.

Six people were involved in a bar room fight. Technically, this case involves multiple incidents because, although the offenders assaulted each other, it cannot be said that they were "acting in concert", especially in the assault on themselves. Therefore, cases in which the participants are both victims and offenders can be reported two ways. As multiple incidents or as a single incident with multiple victims and offenders using the Victim to Offender Relationship code of "31" (VICTIM WAS OFFENDER). The reporting agency is to determine how these types of cases are reported to the state program.

The investigating agency arrested a person for conspiracy to murder before the arrestee was able to enact his plan. Since no murder or assault had occurred, the incident would be reported with the Offense File Class of 77000 Conspiracy.

An investigation of a bank robbery determined that a bank teller had provided information to the offenders who had performed the bank robbery. The bank teller was charged with conspiracy. Because the robbery did occur, the Offense File Class would be reported as 12000 Robbery. A Conspiracy offense cannot be reported with another offense in an incident; however, the conspiracy charge (7771) could be reported for the bank teller.

DATA ELEMENT #15. Location Site

DATA BASE NAME: LOCATION

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) character code to indicate the location of each offense which best describes circumstances of the offense.

- 01 = Air/Bus/Train Terminal
- 02 = Bank/Savings & Loan (includes other financial institutions)
- 03 = Bar/Night Club
- 04 = Church/Synagogue/Temple (includes other religious buildings)
- 05 = Commercial/Office Buildings
- 06 = Construction Site
- 07 = Convenience Store
- 08 = Department/Discount Store
- 09 = Drug Store/Doctor's Office/Hospital (includes medical supply building)
- 10 = Field/Woods
- 11 = Government/Public Building
- 12 = Grocery/Supermarket
- 13 = Highway/Road/Alley (includes street)
- 14 = Hotel/Motel/etc. (includes other temporary lodgings)
- 15 = Jail/Prison (includes penitentiary)
- 16 = Lake/Waterway
- 17 = Liquor Store
- 18 = Parking Lot/Garage
- 19 = Rental Storage (includes "mini-storage" & "self-storage" buildings)
- 20 = Residence/Home (includes apartment, condominium and nursing home)
- 21 = Restaurant (includes cafeteria)
- 23 = Service/Gas Station
- 24 = Specialty Store (includes fur store, jewelry store, TV store, dress shop, etc.)
- 31 = School (includes private and public K through 12, nursery and day care facilities)
- 32 = College (includes junior colleges, universities, trade and technical schools)
- 33 = Rest Area/Roadside Park
- 34 = Scale Site
- 88 = Other
- 99 = Unknown

EDITS:

Must be valid code "01" through "21", "23", "24", "31" through "34", "88", or "99".

Required when Action is "O" (ORIGINAL) unless Incident Number is "0000000000".

Required when Action is "R" (REPLACE).

If Offense File Class is 2200-1 Burglary Forced Entry or 2200-2 Burglary Entry Without Force and Premises Entered is completed, then Location Type must be "14" (HOTEL/MOTEL/ETC.) or "19" (RENTAL STORAGE).

All college/university police departments must indicate "32" in this data element for all incidents that occur on college/university property.

EXAMPLE:

An assault started in a bar ("03"), continued into an adjoining parking lot ("18"), and ended in the street ("13"). As the bar was the location where the offense was initiated and best describes the circumstances of the crime, "03" (BAR/NIGHT CLUB) should be entered.

DATA ELEMENT #16. Offense Attempted/Completed

DATA BASE NAME: ATTEMPT

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate if the offense was attempted or completed.

A = Attempted

C = Completed

NOTE: If there was more than one occurrence of the same MICR offense within an incident and one was completed, then "C" (COMPLETED) must be entered (See Example #1).

Attempted murder is to be classified as aggravated assault.

EDITS: Must be "A" or "C".

Required when Action is "O" (ORIGINAL) unless Incident Number is "0000000000".

Required when Action is "R" (REPLACE).

Must be "C" (COMPLETED) if Offense File Class is:

- 0900-1 Murder/Nonnegligent Manslaughter
- 0900-2 Negligent Homicide/Manslaughter
- 0900-3 Negligent Homicide - Vehicle/Boat
- 0900-4 Justifiable Homicide
- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 1300-3 Intimidation/Stalking

If "A" (ATTEMPTED) and offense file class is one of the following, then Type of Property Loss must be "0" (NONE) or "9" (UNKNOWN). This edit is ignored when one or more property offenses in the incident is "C" (COMPLETED).

- 1000-1 Kidnapping/Abduction
- 1000-2 Parental Kidnapping
- 1200-0 Robbery
- 2000-0 Arson
- 2100-0 Extortion
- 2200-1 Burglary - Forced Entry
- 2200-2 Burglary - Entry Without Force
- 2300-1 Larceny - Pocketpicking
- 2300-2 Larceny - Pursesnatching
- 2300-3 Larceny - Theft from Building
- 2300-4 Larceny - Theft from Coin-Operated Machine
- 2300-5 Larceny - Theft from Vehicle
- 2300-6 Larceny - Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny - Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud

EDITS: (cont.)

2500-0 Forgery/Counterfeiting
2600-1 Fraud - False Pretenses/Swindle/Confidence Game
2600-2 Fraud - Credit Card/Automatic Teller Machine
2600-3 Fraud - Impersonation
2600-4 Fraud - Welfare Fraud
2600-5 Fraud - Wire Fraud
2700-0 Embezzlement
2800-0 Stolen Property
2900-0 Damage to Property
3000-1 Retail Fraud - Misrepresentation
3000-2 Retail Fraud - Theft
3000-3 Retail Fraud - Refund/Exchange
3500-1 Violation of Controlled Substance Act
3500-2 Drug Equipment Violations
3900-1 Gambling - Betting/Wagering
3900-2 Gambling - Operating/Promoting
3900-3 Gambling - Equipment Violations
3900-4 Gambling - Sports Tampering
5100-0 Bribery

EXAMPLES:

During the same incident, the offender had forcible sexual intercourse with one victim and attempted forcible sexual intercourse with a second victim but left the scene prior to completion of the act. Since one act was completed and only one file class is reported, "C" (COMPLETED) should be entered in this data element.

During a robbery, the offender murdered one victim and attempted to murder another victim before leaving the scene. Three offenses would be coded "C" (COMPLETED) as 1200 for the robbery, 0900-1 for the murder, and 1300-2 for the attempted murder.

DATA ELEMENT #17. Offender Suspected of Using

DATA BASE NAME: USED

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate if any of the offenders were suspected of consuming alcohol or using drugs/narcotics during or shortly before the incident; or of using computer equipment to perpetrate the crime; or a combination of alcohol, drugs/narcotics and computer equipment. Up to three (3) codes can be entered.

A = Alcohol
C = Computer Equipment
D = Drugs/Narcotics
N = Not Applicable/None

NOTE: If the offenders were not suspected of using alcohol, computer equipment or drugs/narcotics, "N" (NOT APPLICABLE/NONE) must be entered.

EDITS: Must be valid code.

Required when Action is "O" (ORIGINAL) or "R" (REPLACE) and Offense File Class is:

0900-1 Murder/Nonnegligent Manslaughter
0900-2 Negligent Homicide/Manslaughter
0900-4 Justifiable Homicide
0900-3 Negligent Homicide - Vehicle/Boat
1000-1 Kidnapping/Abduction
1000-2 Parental Kidnapping
1100-1 Sexual Penetration Penis/Vagina - CSC 1st Degree
1100-2 Sexual Penetration Penis/Vagina - CSC 3rd Degree
1100-3 Sexual Penetration Oral/Anal - CSC 1st Degree
1100-4 Sexual Penetration Oral/Anal - CSC 3rd Degree
1100-5 Sexual Penetration Object - CSC 1st Degree
1100-6 Sexual Penetration Object - CSC 3rd Degree
1100-7 Sexual Contact Forcible - 2nd Degree
1100-8 Sexual Contact Forcible - 4th Degree
1200-0 Robbery
1300-1 Nonaggravated Assault
1300-2 Aggravated/Felonious Assault
1300-3 Intimidation/Stalking
2000-0 Arson
2100-0 Extortion
2200-1 Burglary - Forced Entry
2200-2 Burglary - Entry Without Force
2300-1 Larceny - Pocketpicking
2300-2 Larceny - Pursesnatching
2300-3 Larceny - Theft from Building
2300-4 Larceny - Theft from Coin-Operated Machine
2300-5 Larceny - Theft from Vehicle
2300-6 Larceny - Theft of Motor Vehicle Parts/Accessories
2300-7 Larceny - Other
2400-1 Motor Vehicle Theft
2400-2 Motor Vehicle as Stolen Property

EDITS: (cont.)

2400-3 Motor Vehicle Fraud
2500-0 Forgery/Counterfeiting
2600-1 Fraud - False Pretenses/Swindle/Confidence Game
2600-2 Fraud - Credit Card/Automatic Teller Machine
2600-3 Fraud - Impersonation
2600-4 Fraud - Welfare
2600-5 Fraud - Wire
2700-0 Embezzlement
2800-0 Stolen Property
2900-0 Damage to Property
3000-1 Retail Fraud - Misrepresentation
3000-2 Retail Fraud - Theft
3000-3 Retail Fraud - Refund/Exchange
3500-1 Violation of Controlled Substance
3500-2 Narcotic Equipment Violation
3600-1 Sexual Penetration Nonforcible - Blood/Affinity
3600-2 Sexual Penetration Nonforcible - Other
3700-0 Obscenity
3800-1 Family - Abuse/Neglect Nonviolent
3900-1 Gambling - Betting/Wagering
3900-2 Gambling - Operating/Promoting
3900-3 Gambling - Equipment
3900-4 Gambling - Sports Tampering
4000-1 Prostitution
4000-2 Prostitution - Assisting/Promoting
5100-0 Bribery
5200-1 Weapons Offense - Concealed
5200-2 Weapons Offense - Explosives
5200-3 Weapons Offense - Other

If more than 1 code is entered, cannot be duplicate.

Code "N" (NOT APPLICABLE) is mutually exclusive with any other value entered.

EXAMPLES:

Witnesses to an assault reported that the victim and offender were in a bar drinking when an argument broke out and the offender attacked the victim with a knife. Enter "A" (ALCOHOL) in this data element.

A victim of sexual assault advised that her attacker bragged that he had been "freebasing" cocaine just prior to the incident. "D" (DRUGS/NARCOTICS) should be entered.

A medical supply warehouse was burglarized and large quantities of Methadone, Morphine, Benzedrine, and Valium were stolen. "D" (DRUGS/NARCOTICS) should not be entered because, while the drugs were the object of the crime, there was no indication that the offenders used drugs or narcotics before or during the incident.

A victim of an aggravated assault reported that the attacker was smoking marijuana and drinking prior to the attack. Enter "A" (ALCOHOL) and "D" (DRUGS/NARCOTICS).

DATA ELEMENT #18. Suspected Bias Motivation

DATA BASE NAME: BIAS

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) character code to indicate whether the offender was motivated to commit the offense because of his/her bias against a racial, religious, ethnic/national origin, or sexual orientation group.

Racial Bias

- 11 = Anti-White
- 12 = Anti-Black
- 13 = Anti-American Indian/Alaskan Native
- 14 = Anti-Asian/Pacific Islander
- 15 = Anti-Multi-Racial Group

Religious Bias

- 21 = Anti-Jewish
- 22 = Anti-Catholic
- 23 = Anti-Protestant
- 24 = Anti-Islamic (Moslem)
- 25 = Anti-Other Religion (Buddhism, Hinduism, Shintoism, etc.)
- 26 = Anti-Multi-Religious Group
- 27 = Anti-Atheism/Agnostic

Ethnicity/National Origin Bias

- 31 = Anti-Arab
- 32 = Anti-Hispanic
- 33 = Anti-Other Ethnicity/National Origin

Sexual Orientation Bias

- 41 = Anti-Male Homosexual (Gay)
- 42 = Anti-Female Homosexual (Lesbian)
- 43 = Anti-Homosexual (Gays and Lesbians)
- 44 = Anti-Heterosexual
- 45 = Anti-Bisexual

Gender Bias

- 51 = Anti-Female
- 52 = Anti-Male

Other Bias

- 88 = Other Bias (e.g. Anti-Political, Anti-Aids, etc.)

None/Unknown

- 00 = None (no bias)
- 99 = Unknown (offender's motivation not known)

NOTE: Because of the difficulty of ascertaining the offender's subjective motivation, bias is to be reported only if investigation reveals sufficient objective facts to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias. (See Hate/Bias Motivation Guidelines, pages I-18 - I-21.)

Incidents which do not involve any facts indicating biased motivation by the offender are to be coded as "00" (NONE), while incidents involving ambiguous facts (i.e., where some facts are present but are not conclusive) are to be coded "99" (UNKNOWN).

EDITS: Must be blank or valid code.

Required when Action is "O" (ORIGINAL) or "R" (REPLACE) and Offense File Class is:

0900-1	Murder/Nonnegligent Manslaughter
0900-2	Negligent Homicide/Manslaughter
0900-4	Justifiable Homicide
1000-1	Kidnapping/Abduction
1000-2	Parental Kidnapping
1100-1	Sexual Penetration Penis/Vagina - CSC 1st Degree
1100-2	Sexual Penetration Penis/Vagina - CSC 3rd Degree
1100-3	Sexual Penetration Oral/Anal - CSC 1st Degree
1100-4	Sexual Penetration Oral/Anal - CSC 3rd Degree
1100-5	Sexual Penetration Object - CSC 1st Degree
1100-6	Sexual Penetration Object - CSC 3rd Degree
1100-7	Sexual Contact Forcible - 2nd Degree
1100-8	Sexual Contact Forcible - 4th Degree
1200-0	Robbery
1300-1	Nonaggravated Assault
1300-2	Aggravated/Felonious Assault
1300-3	Intimidation/Stalking
2000-0	Arson
2100-0	Extortion
2200-1	Burglary - Forced Entry
2200-2	Burglary - Entry Without Force
2300-1	Larceny - Pocketpicking
2300-2	Larceny - Pursesnatching
2300-3	Larceny - Theft from Building
2300-4	Larceny - Theft from Coin-Operated Machine
2300-5	Larceny - Theft from Vehicle
2300-6	Larceny - Theft of Motor Vehicle Parts/Accessories
2300-7	Larceny - Other
2400-1	Motor Vehicle Theft
2400-2	Motor Vehicle as Stolen Property
2400-3	Motor Vehicle Fraud
2500-0	Forgery/Counterfeiting
2600-1	Fraud - False Pretenses/Swindle/Confidence Game
2600-2	Fraud - Credit Card/Automatic Teller Machine
2600-3	Fraud - Impersonation
2600-4	Fraud - Welfare
2600-5	Fraud - Wire

EDITS: (cont.)

- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud - Misrepresentation
- 3000-2 Retail Fraud - Theft
- 3000-3 Retail Fraud - Refund/Exchange
- 3500-1 Violation of Controlled Substance
- 3500-2 Narcotic Equipment Violation
- 3600-1 Sexual Penetration Nonforcible - Blood/Affinity
- 3600-2 Sexual Penetration Nonforcible - Other
- 3700-0 Obscenity
- 3900-1 Gambling - Betting/Wagering
- 3900-2 Gambling - Operating/Promoting
- 3900-3 Gambling - Equipment
- 3900-4 Gambling - Sports Tampering
- 4000-1 Prostitution
- 4000-2 Prostitution - Assisting/Promoting
- 5100-0 Bribery
- 5200-1 Weapons Offense - Concealed
- 5200-2 Weapons Offense - Explosives
- 5200-3 Weapons Offense - Other

EXAMPLES:

Overnight, unknown subjects broke into a synagogue and destroyed several religious objects. The perpetrators left a large swastika drawn on the door and wrote "Death to Jews" on a wall. Although valuable items were present, none were stolen. Enter "21" (ANTI-JEWISH) because the offenders destroyed religious objects, left anti-Semitic words and graffiti behind, and theft did not appear to be the motive for the burglary.

A small neighborhood bar frequented by gays burned down after being closed for the night. Investigation revealed that the fire was deliberately set, but there were no witnesses or suspects. Although the fire was deliberately set, the fact that the bar was frequented by gays may have been coincidental. Therefore, "99" (UNKNOWN) should be entered. Two weeks later, three white adult males were arrested on a tip from an informant. They admitted burning down the bar, saying they did it to keep gays out of the neighborhood. The previously submitted incident report should be updated with "41" (ANTI-GAY).

While driving through a predominantly Mexican-American neighborhood, a black male stopped his car to repair a flat tire. A group of Mexican-Americans leaving a bar across the street accosted the driver and then attacked him with bottles and clubs. During the attack, the offenders called the victim by a well known and recognized epithet used against blacks and told him that blacks were not welcome in the neighborhood. Enter code "12" (ANTI-BLACK) because the victim and offenders are of different races, the offenders used a racial epithet, and the facts reveal no other reason for the attack than the stated one, i.e., to keep blacks out of the neighborhood.

EXAMPLES: (cont.)

An adult white male was approached by four white teenagers who requested money for the bus. When he refused, one of the youths said to the others, "Let's teach this [epithet for a gay person] a lesson". The victim was punched in the face, knocked to the ground, kicked several times, and robbed of his wristwatch, ring, and wallet. When he reported the crime, the victim advised he did not know the offenders and that he was not gay. The facts are ambiguous. Although an epithet for a gay person was used by one of the offenders, the victim was not gay. Such epithets are sometimes used as general insults regardless of the target person's sexual orientation, and in this case the offenders' motivation appeared to be limited to obtaining money from the victim. Therefore, "99" (UNKNOWN) should be entered.

DATA ELEMENT #19. Weapon Type**DATA BASE NAME:** WEAPON**DATA FORMAT:** 3 characters Alpha/Numeric

CODING STRUCTURE: Enter the two (2) or three (3) character code to indicate the type of weapon or force used by the offender(s) to commit the offense. The last character is used to indicate if the weapon was an automatic firearm by adding an "A" as a suffix to the code.

00 = None
11 = Firearm (type of firearm is not known)
12 = Handgun
13 = Rifle
14 = Shotgun
15 = Other Firearm (cane, belt buckle, etc.)
20 = Knife/Cutting Instrument (ax, ice pick, screwdriver, switchblade, etc.)
30 = Blunt Object (club, hammer, etc.)
35 = Motor Vehicle (when used as a weapon)
40 = Personal Weapons (hands, feet, teeth, etc.)
50 = Poison
60 = Explosives
65 = Fire/Incendiary Devices
70 = Drugs/Narcotics/Sleeping Pills
85 = Asphyxiation (by drowning, strangulation, suffocation, gas, etc.)
88 = Other (any weapon or force not fitting the above specifically coded weapons/force)
99 = Unknown

A = Automatic firearm (used as suffix to above codes)

NOTE: An automatic weapon is defined as any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading.

If more than 1 weapon type was used during the offense, the reporting agency must determine which weapon should be submitted.

Toy or play weapons are to be coded as "88" (OTHER).

EDITS: Must be blank or valid code.

Suffix "A" is valid only with codes "11-15".

If Offense File Class is 1300-1 (Nonaggravated Assault), Weapon Type can only be "00" (NONE), "40" (PERSONAL WEAPONS), "88" (OTHER), or "99" (UNKNOWN).

EDITS: (cont.)

| Required and can only be entered when Action is "O" (ORIGINAL) or "R" (REPLACE) and Offense File Class is:

- 0900-1 Murder/Nonnegligent Manslaughter
- 0900-2 Negligent Homicide/Manslaughter
- 0900-4 Justifiable Homicide
- 1000-1 Kidnapping/Abduction
- 1000-2 Parental Kidnapping
- 1100-1 Sexual Penetration Penis/Vagina - CSC 1st Degree
- 1100-2 Sexual Penetration Penis/Vagina - CSC 3rd Degree
- 1100-3 Sexual Penetration Oral/Anal - CSC 1st Degree
- 1100-4 Sexual Penetration Oral/Anal - CSC 3rd Degree
- 1100-5 Sexual Penetration Object - CSC 1st Degree
- 1100-6 Sexual Penetration Object - CSC 3rd Degree
- 1100-7 Sexual Contact Forcible - 2nd Degree
- 1100-8 Sexual Contact Forcible - 4th Degree
- 1200-0 Robbery
- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 2100-0 Extortion
- 5200-1 Weapons Offense - Concealed
- 5200-2 Weapons Offense - Explosives
- 5200-3 Weapons Offense - Other

If Offense File Class is 0900-1 Murder/Nonnegligent Manslaughter, 0900-2 Negligent Homicide/Manslaughter, or 0900-4 Justifiable Homicide, Weapon Type cannot be "00" (NONE).

The third character of the code must be "A" (AUTOMATIC) or blank.

EXAMPLE:

An offender robbed a bank armed with an automatic machine gun. Enter "15A" (AUTOMATIC OTHER FIREARM).

DATA ELEMENT #20. Activity Type

DATA BASE NAME: TYPE

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate additional information on the criminal activity of the offender(s). Up to three (3) codes can be entered.

B = Buying/Receiving
C = Cultivating/Manufacturing/Publishing
D = Distributing/Selling
E = Exploiting Children
O = Operating/Promoting/Assisting
P = Possessing/Concealing
T = Transporting/Transmitting/Importing
U = Using/Consuming

EDITS: Must be blank or valid code.

If more than 1 code is entered, cannot be a duplicate.

| Required and can only be entered when Action is "O" (ORIGINAL) or "R" (REPLACE) and Offense File Class is:

2400-2 Motor Vehicle as Stolen Property
2500-0 Forgery/Counterfeiting
2800-0 Stolen Property
3500-1 Violation of Controlled Substance
3500-2 Narcotic Equipment Violation
3700-0 Obscenity
3900-3 Gambling - Equipment
5200-1 Weapons Offense - Concealed
5200-2 Weapons Offense - Explosives
5200-3 Weapons Offense - Other

EXAMPLE:

The offenders published and sold pornographic photographs of children. Because up to three types of activity can be entered, "C" (CULTIVATING/MANUFACTURING/PUBLISHING), "D" (DISTRIBUTING/SELLING), and "E" (EXPLOITING CHILDREN) should be entered.

DATA ELEMENT #21. Premises Entered

DATA BASE NAME: PREMISES

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the number of structures (premises) entered only if the crime is 2200-1 Burglary - Forced Entry or 2200-2 Burglary - Entry Without Force and the "Hotel Rule" is applicable.

NOTE: "Hotel Rule" states.....If a number of dwelling units under a single manager are burglarized and the offenses are most likely to be reported to the police by the manager rather than the individual tenants, the burglary should be scored as one offense. The "Hotel Rule" includes rental storage facilities, i.e., "Mini-Storage" and "Self-Storage" building.

EDITS: Must be blank or valid number "01" through "99".

| Required and can only be entered when Action is "O" (ORIGINAL) or "R" (REPLACE) and Offense File Class is:

2200-1 Burglary - Forced Entry or

2200-2 Burglary - Entry Without Force

and Location Site code is:

"14" (HOTEL/MOTEL/ETC.) or

"19" (RENTAL STORAGE).

Must be blank if Location Site is not "14" (HOTEL/MOTEL/ETC.) or "19" (RENTAL STORAGE) and Offense File Class is not 2200-1 Burglary - Forced Entry or 2200-2 Burglary - Entry Without Force.

EXAMPLE:

A "Self-Storage" building was burglarized and 11 rented storage compartments were forcibly entered. The number "11" should be entered in this data element.

DATA ELEMENT #22. Offender Number

DATA BASE NAME: OFFENDERNO

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter a two (2) character assigned unique number from "01" through "99" for each offender involved in the incident. If nothing is known about the offender(s), enter "00" into this data element and leave the remaining offender data elements blank.

NOTE: This variable is used to link victim and offenders in data element Offender Related Number in order to establish Victim to Offender Relationship.

Offender number 01 or 00 is entered on the Incident (MICR.1) transaction screen/format.

If 00 is entered on an original and a known offender is later added to the incident, the 00 (unknown) offender will automatically be deleted from the state program.

Additional offenders are to be entered on the supplemental Offender (MICR.3) transaction screen/format. Offender number 00 cannot be entered on the supplemental Offender (MICR.3) transaction screen/format.

EDITS: Must be valid number "00" through "99".

Not required if Action is "W" (WINDOW UPDATE).

If more than 1 offender record is entered in the incident, the Offender Number cannot be duplicated.

If "00" entered then offender age, sex and race must be blank.

If "01" through "99" entered then offender age, sex and race must be completed.

If Exceptional Clearance is completed, the Offender Number cannot be "00" (UNKNOWN) and Offender Age, Offender Race, and Offender Sex must be known.

If the Offense File Class is 0900-4 (JUSTIFIABLE HOMICIDE), the Offender Number cannot be "00" (UNKNOWN).

Required for all offender records.

Offender Number "00" cannot be entered on the supplemental Offender (MICR.3) transaction screen/format.

A minimum of one (1) offender record is required for each ORIGINAL (Action "O") or REPLACE (Action "R") incident when the Offense File Class is:

- 0900-1 Murder/Nonnegligent Manslaughter
- 0900-2 Negligent Homicide/Manslaughter
- 0900-3 Negligent Homicide - Vehicle/Boat
- 0900-4 Justifiable Homicide
- 1000-1 Kidnapping/Abduction
- 1000-2 Parental Kidnapping
- 1100-1 Sexual Penetration Penis/Vagina - CSC 1st Degree
- 1100-2 Sexual Penetration Penis/Vagina - CSC 3rd Degree
- 1100-3 Sexual Penetration Oral/Anal - CSC 1st Degree
- 1100-4 Sexual Penetration Oral/Anal - CSC 3rd Degree

EDITS: (cont.)

1100-5 Sexual Penetration Object - CSC 1st Degree
1100-6 Sexual Penetration Object - CSC 3rd Degree
1100-7 Sexual Contact Forcible - 2nd Degree
1100-8 Sexual Contact Forcible - 4th Degree
1200-0 Robbery
1300-1 Nonaggravated Assault
1300-2 Aggravated/Felonious Assault
1300-3 Intimidation/Stalking
2000-0 Arson
2100-0 Extortion
2200-1 Burglary - Forced Entry
2200-2 Burglary - Entry Without Force
2300-1 Larceny - Pocketpicking
2300-2 Larceny - Pursesnatching
2300-3 Larceny - Theft from Building
2300-4 Larceny - Theft from Coin-Operated Machine
2300-5 Larceny - Theft from Vehicle
2300-6 Larceny - Theft of Motor Vehicle Parts/Accessories
2300-7 Larceny - Other
2400-1 Motor Vehicle Theft
2400-2 Motor Vehicle as Stolen Property
2400-3 Motor Vehicle Fraud
2500-0 Forgery/Counterfeiting
2600-1 Fraud - False Pretenses/Swindle/Confidence Game
2600-2 Fraud - Credit Card/Automatic Teller Machine
2600-3 Fraud - Impersonation
2600-4 Fraud - Welfare
2600-5 Fraud - Wire
2700-0 Embezzlement
2800-0 Stolen Property
2900-0 Damage to Property
3000-1 Retail Fraud - Misrepresentation
3000-2 Retail Fraud - Theft
3000-3 Retail Fraud - Refund/Exchange
3500-1 Violation of Controlled Substance
3500-2 Narcotic Equipment Violation
3600-1 Sexual Penetration Nonforcible - Blood/Affinity
3600-2 Sexual Penetration Nonforcible - Other
3700-0 Obscenity
3800-1 Family - Abuse/Neglect Nonviolent
3900-1 Gambling - Betting/Wagering
3900-2 Gambling - Operating/Promoting
3900-3 Gambling - Equipment
3900-4 Gambling - Sports Tampering
4000-1 Prostitution
4000-2 Prostitution - Assisting/Promoting
5100-0 Bribery
5200-1 Weapons Offense - Concealed
5200-2 Weapons Offense - Explosives
5200-3 Weapons Offense - Other

EXAMPLES:

A corpse with five bullet holes in it was found in an abandoned warehouse. There were no witnesses to the crime or suspects. A single Offender record should be submitted with "00" entered in this data element and no entries in offender age, sex and race.

Two offenders were seen fleeing the scene of a burglary, but because they were wearing ski masks, their age, sex and race could not be determined. Two offender segments should be submitted -- one with Offender Number "01" and the other with Offender Number "02". Applicable "unknown" codes should be entered into offender age, sex and race fields.

DATA ELEMENT #23. Offender Age

DATA BASE NAME: AGE

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) character age of the offender in this data element. If exact age is unknown, enter an approximate age. If age is 99 years or older, enter 99.

01 - 98 = Years Old (exact age in years)
99 = Over 98 Years Old
00 = Unknown

EDITS: Required if Offender Number is coded other than "00".

Must be blank or valid number "00" through "99".

If Exceptional Clearance is completed, at least one of the Offender's Age must be known.

If the Offense File Class is 0900-4 (JUSTIFIABLE HOMICIDE), at least one of the Offender's Age must be known.

If Victim to Offender Relationship is "01" (SPOUSE) or "27" (EXSPOUSE), the offender cannot be less than 10 years old.

EXAMPLE:

If the offender is approximately 24 years old, enter "24".

DATA ELEMENT #24. Offender Race

DATA BASE NAME: RACE

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code indicating the race of the offender.

W = White

B = Black

I = American Indian/Alaskan Native

A = Asian/Pacific Islander

U = Unknown

EDITS: Required if Offender Number is coded other than "00".
Must be blank or valid code.

If Exceptional Clearance is completed, at least one of the Offender's Race must be known.

If the Offense File Class is 0900-4 (JUSTIFIABLE HOMICIDE), at least of the Offender's Race must be known.

EXAMPLE:

If the offender was oriental, the entry should be "A" (ASIAN/PACIFIC ISLANDER).

DATA ELEMENT #25. Offender Sex

DATA BASE NAME: SEX

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code indicating the sex of the offender.

M = Male
F = Female
U = Unknown

EDITS: Required if Offender Number is coded other than "00".
Must be blank or valid code.

If Exceptional Clearance is completed, at least one of the Offender's Sex must be known.

If the Offense File Class is 0900-4 (JUSTIFIABLE HOMICIDE), at least one of the Offender's Sex must be known.

EXAMPLE:

The witness caught only a fleeting glance of the offender and, therefore, was unable to report the offender's sex. "U" (UNKNOWN) should be entered.

DATA ELEMENT #26. Victim Number

DATA BASE NAME: VICTIMNO

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter a two (2) character assigned unique number from "01" through "99" for each victim in the incident.

NOTE: A separate Victim record is to be submitted for each victim in the incident.

Victim number 1 is entered on the Incident (MICR.1) transaction screen/format.

Additional victims are to be entered on the supplemental Victim (MICR.5) transaction screen/format.

EDITS: Must be valid number "01" through "99".

| Not required if Action is "W" (WINDOW UPDATE).

Required for all victim records.

If more than 1 victim record is entered in the incident, the Victim Number cannot be duplicated.

"Crimes against Society" can only have one victim record if these are the only types of crimes reported in the incident.

Victim Number, Victim Connected Offense File Class, and Victim Type is required for each victim record.

Victim Age, Victim Race, and Victim Sex is required if Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

Victim Ethnicity and Victim Residence are optional but may only be entered if Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

Victim Injury, Victim Circumstance, Justifiable Homicide Circumstance, Offender Related Number, and Victim to Offender Relationship are required for certain offense file classes.

A minimum of one (1) victim record is required for each ORIGINAL (Action "O") or REPLACE (Action "R") incident where the Offense File Class is:

0900-1	Murder/Nonnegligent Manslaughter
0900-2	Negligent Homicide/Manslaughter
0900-3	Negligent Homicide - Vehicle/Boat
0900-4	Justifiable Homicide
1000-1	Kidnapping/Abduction
1000-2	Parental Kidnapping
1100-1	Sexual Penetration Penis/Vagina - CSC 1st Degree
1100-2	Sexual Penetration Penis/Vagina - CSC 3rd Degree
1100-3	Sexual Penetration Oral/Anal - CSC 1st Degree
1100-4	Sexual Penetration Oral/Anal - CSC 3rd Degree
1100-5	Sexual Penetration Object - CSC 1st Degree
1100-6	Sexual Penetration Object - CSC 3rd Degree
1100-7	Sexual Contact Forcible - 2nd Degree
1100-8	Sexual Contact Forcible - 4th Degree
1200-0	Robbery
1300-1	Nonaggravated Assault

EDITS: (cont.)

1300-2 Aggravated/Felonious Assault
1300-3 Intimidation/Stalking
2000-0 Arson
2100-0 Extortion
2200-1 Burglary - Forced Entry
2200-2 Burglary - Entry Without Force
2300-1 Larceny - Pocketpicking
2300-2 Larceny - Pursesnatching
2300-3 Larceny - Theft from Building
2300-4 Larceny - Theft from Coin-Operated Machine
2300-5 Larceny - Theft from Vehicle
2300-6 Larceny - Theft of Motor Vehicle Parts/Accessories
2300-7 Larceny - Other
2400-1 Motor Vehicle Theft
2400-2 Motor Vehicle as Stolen Property
2400-3 Motor Vehicle Fraud
2500-0 Forgery/Counterfeiting
2600-1 Fraud - False Pretenses/Swindle/Confidence Game
2600-2 Fraud - Credit Card/Automatic Teller Machine
2600-3 Fraud - Impersonation
2600-4 Fraud - Welfare Fraud
2600-5 Fraud - Wire Fraud
2700-0 Embezzlement
2800-0 Stolen Property
2900-0 Damage to Property
3000-1 Retail Fraud - Misrepresentation
3000-2 Retail Fraud - Theft
3000-3 Retail Fraud - Refund/Exchange
3500-1 Violation of Control Substance
3500-2 Narcotic Equipment Violations
3600-1 Sexual Penetration Nonforcible - Blood/Affinity
3600-2 Sexual Penetration Nonforcible - Other
3700-0 Obscenity
3800-1 Family - Abuse/Neglect Nonviolent
3900-1 Gambling - Betting/Wagering
3900-2 Gambling - Operating/Promoting/Assisting
3900-3 Gambling - Equipment Violations
3900-4 Gambling - Sports Tampering
4000-1 Commercialized Sex - Prostitution
4000-2 Commercialized Sex - Assisting/Promoting Prostitution
5100-0 Bribery
5200-1 Weapons Offense - Concealed
5200-2 Weapons Offense - Explosives
5200-3 Weapons Offense - Other

EXAMPLE:

If there were three victims in the incident, three Victim records should be submitted -- one for Victim Number "01", another for Victim Number "02", and the last with Victim Number "03".

DATA ELEMENT #27. Victim Connected Offense File Class

DATA BASE NAME: OFFENSE-CO

DATA FORMAT: 5 characters Numeric

CODING STRUCTURE: Enter the MICR offense code perpetrated against the victim during the incident. This data element is to be used to link each victim with up to four (4) of the most serious offenses (as determined by the reporting agency).

EDITS: If more than one offense is entered in the incident, the Victim Connected Offense File Class cannot be duplicated in the victim record.

The Victim Connected Offense File Class must have a corresponding Offense record for this incident.

Required for all victim records.

EXAMPLE:

Two victims, Victim 01 and Victim 02, were robbed and Victim 01 was sexually assaulted. In the Victim record for Victim 01, both "12000" and "11001" should be entered. In the Victim record for Victim 02, only "12000" should be entered.

DATA ELEMENT #28. Victim Type

DATA BASE NAME: TYPE

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate the type of victim.

I = Individual
P = Police Officer
B = Business
F = Financial Institution
G = Government
R = Religious Organization
S = Society/Public
O = Other
U = Unknown

EDITS: Must be valid code.

Required for all victim records.

If Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER), then data elements Victim Age, Victim Race, and Victim Sex must be completed.

Victim Type must be "I" (INDIVIDUAL) or "P" (POLICE OFFICER) for Victim

Connected Offense File Classes:

0900-1 Murder/Nonnegligent Manslaughter
0900-2 Negligent Homicide/Manslaughter
0900-3 Negligent Homicide - Vehicle/Boat
0900-4 Justifiable Homicide
1000-1 Kidnapping/Abduction
1000-2 Parental Kidnapping
1100-1 Sexual Penetration Penis/Vagina - CSC 1st Degree
1100-2 Sexual Penetration Penis/Vagina - CSC 3rd Degree
1100-3 Sexual Penetration Oral/Anal - CSC 1st Degree
1100-4 Sexual Penetration Oral/Anal - CSC 3rd Degree
1100-5 Sexual Penetration Object - CSC 1st Degree
1100-6 Sexual Penetration Object - CSC 3rd Degree
1100-7 Sexual Contact Forcible - 2nd Degree
1100-8 Sexual Contact Forcible - 4th Degree
1300-1 Nonaggravated Assault
1300-2 Aggravated/Felonious Assault
1300-3 Intimidation/Stalking
3600-1 Sexual Penetration Nonforcible - Blood/Affinity
3600-2 Sexual Penetration Nonforcible - Other

Victim Type must be "S" (SOCIETY/PUBLIC) for Victim Connected Offense

File Classes:

3500-1 Violation of Controlled Substance Act
3500-2 Drug Equipment Violations
3700-0 Obscenity
3900-1 Gambling - Betting/Wagering
3900-2 Gambling - Operating/Promoting/Assisting
3900-3 Gambling - Equipment Violations
3900-4 Gambling - Sports Tampering
4000-1 Commercialized Sex - Prostitution

EDITS: (cont.)

4000-2 Commercialized Sex - Assisting/Promoting Prostitution
5200-1 Weapons Offense - Concealed
5200-2 Weapons Offense - Explosives
5200-3 Weapons Offense - Other

Victim Type cannot be "S" (SOCIETY/PUBLIC) if Victim Connected Offense File Class is:

1200-0 Robbery
2000-0 Arson
2100-0 Extortion
2200-1 Burglary - Forced Entry
2200-2 Burglary - Entry Without Force
2200-3 Burglary - Unlawful Entry
2200-4 Possession of Burglary Tools
2300-1 Larceny - Pocketpicking
2300-2 Larceny - Pursesnatching
2300-3 Larceny - Theft from Building
2300-4 Larceny - Theft from Coin-Operated Machine/Device
2300-5 Larceny - Theft from Motor Vehicle
2300-6 Larceny - Theft of Motor Vehicle Parts/Accessories
2300-7 Larceny - Other
2400-1 Motor Vehicle Theft
2400-2 Motor Vehicle as Stolen Property
2400-3 Motor Vehicle Fraud
2500-0 Forgery/Counterfeiting
2600-1 Fraud - False Pretense/Swindle/Confidence Game
2600-2 Fraud - Credit Card/ATM
2600-3 Fraud - Impersonation
2600-4 Fraud - Welfare
2600-5 Fraud - Wire
2700-0 Embezzlement
2800-0 Stolen Property
2900-0 Damage to Property
3000-1 Retail Fraud - Misrepresentation
3000-2 Retail Fraud - Theft
3000-3 Retail Fraud - Refund/Exchange
5100-0 Bribery

Victim Type must be "I" (INDIVIDUAL), "P" (POLICE OFFICER), or "S" (SOCIETY/PUBLIC) if Victim Connected Offense File Class is:

3800-1 Family - Abuse/Neglect Nonviolent

If victim is entered, Victim Type must be "I" (INDIVIDUAL), "P" (POLICE OFFICER), or "S" (SOCIETY/PUBLIC) if Victim Connected Offense File Class is:

1400-0 Abortion
3600-3 Peeping Tom
3800-2 Family - Nonsupport
3800-3 Family - Other

EDITS: (cont.)

If victim is entered, Victim Type must be "G" (GOVERNMENT) if Victim Connected Offense File Class is:

- 0100-0 Sovereignty
- 0200-0 Military
- 0300-0 Immigration

If victim is entered, Victim Type must be "G" (GOVERNMENT) or "S" (SOCIETY/PUBLIC) if Victim Connected Offense File Class is:

- 4800-0 Obstructing Police
- 5900-0 Election Laws
- 6100-0 Tax/Revenue

If victim is entered, Victim Type must be "S" (SOCIETY) if Victim Connected Offense File Class is:

- 4100-1 Liquor Licenses - Establishment Violations
- 4100-2 Liquor Violations - Other
- 4200-0 Drunkenness
- 4900-0 Escape/Flight
- 5000-0 Obstructing Justice
- 5300-1 Disorderly Conduct
- 5300-2 Public Peace - Other
- 5400-2 Operating Under the Influence of Liquor or Drugs
- 5800-0 Smuggling
- 6000-0 Antitrust
- 6200-0 Conservation
- 6300-0 Vagrancy

If victim is entered, Victim Type must be "I" (INDIVIDUAL), "P" (POLICE OFFICER), "S" (SOCIETY/PUBLIC), "O" (OTHER), or "U" (UNKNOWN) if Victim Connected Offense File Class is:

- 3600-4 Sex Offense - Other

EXAMPLES:

During a bank robbery, the offender pointed a gun at a teller demanded and received money. The robber also pistol whipped a customer who stood in his way as he made his getaway from the bank. There were three (3) victims, i.e., the bank ("F" FINANCIAL INSTITUTION), the teller ("I" INDIVIDUAL), and the pistol whipped customer ("I" INDIVIDUAL). Therefore, three Victim records should be completed with the proper Victim Type code entered into their respective Victim records.

An offender is arrested for operating his vehicle under the influence of liquor. If a victim record is completed, the Victim Type must be "S" (SOCIETY/PUBLIC).

DATA ELEMENT #29. Victim Age

DATA BASE NAME: VICTIM-AGE

DATA FORMAT: 2 characters Alpha/Numeric

CODING STRUCTURE: Enter a two (2) character code to indicate the age of the victim only if victim type is a "I" (INDIVIDUAL) or "P" (POLICE OFFICER). If the exact age is unknown, enter an approximate age. If age is 99 years or older, enter 99.

NN = Under 24 hours (neonate)

NB = 1-6 days old

BB = 7-364 days old

01 - 98 = Years old (exact age in years)

99 = Over 98 years old

00 = Unknown

EDITS: Required if Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER). Must be valid code or blank.

Must be blank if Victim Type is other than "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

Must be less than 18 years old for Offense File Class

1000-2 Parental Kidnapping.

If Victim to Offender Relationship is "01" (SPOUSE) or "27" (EXSPOUSE), Victim Age cannot be less than 10 years old.

EXAMPLES:

If the victim was a person 18 years old, enter "18".

If the age of the victim is unknown, enter "00".

If the victim type is "B" (BUSINESS), this data element is left blank.

DATA ELEMENT #30. Victim Race

DATA BASE NAME: RACE

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code indicating the victim race if the victim type equals "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

W = White

B = Black

I = American Indian/Alaskan Native

A = Asian/Pacific Islander

U = Unknown

EDITS: Required if Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER).
Must be valid code or blank.

Must be blank if Victim Type is other than "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

EXAMPLES:

If the victim was an American Indian/Alaskan Native, enter "I" (AMERICAN INDIAN/ALASKAN NATIVE).

If the victim type is "B" (BUSINESS), this data element is left blank.

DATA ELEMENT #31. Victim Sex

DATA BASE NAME: SEX

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code indicating the sex if the victim type equals "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

M = Male

F = Female

U = Unknown

EDITS: Required if Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

Must be valid code or blank.

Must be blank if Victim Type is other than "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

Must be "M" (MALE) or "F" (FEMALE) when Victim Connected Offense File Class is 1100-1 Sexual Penetration Penis/Vagina - CSC 1st Degree or 1100-2 Sexual Penetration Penis/Vagina - CSC 3rd Degree.

If Victim Connected Offense File Class is 1100-1 Sexual Penetration Penis/Vagina - CSC 1st Degree or 1100-2 Sexual Penetration Penis/Vagina - CSC 3rd Degree, at least one of the offenders must be of the opposite sex of the victim.

EXAMPLES:

If the victim was a male, enter "M" (MALE).

If the victim type is "B" (BUSINESS), this data element is left blank.

DATA ELEMENT #32. Victim Ethnicity

DATA BASE NAME: ETHNICITY

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code indicating the ethnic origin of the victim if Victim Type equals "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

A = Arab

H = Hispanic

O = Other Ethnicity/National Origin

U = Unknown

NOTE: Optional

The National Incident Based Reporting System defines Hispanic as "a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race".

EDITS: Must be valid code or blank.

Must be blank if Victim Type is other than "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

EXAMPLES:

If the victim is of Hispanic origin, enter "H" (HISPANIC).

If the victim is "F" (FINANCIAL INSTITUTION), this data element is left blank.

DATA ELEMENT #33. Victim Residence

DATA BASE NAME: RESIDENT

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code indicating the residency of the victim. Residence only applies if the Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

R = Resident of the community, city, or town where the offense occurred.

C = Resides in the County but not the community where the offense occurred.

S = Resides in the State but not the county or community where the offense occurred.

O = Out of state

U = Unknown

NOTE: Optional

Black's Law Dictionary defines legal residence as "the permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences".

EDITS: Must be valid code or blank.

Must be blank if Victim Type is other than "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

EXAMPLES:

If the victim was assaulted in Lansing where he resides, enter "R" (RESIDENT).

If the victim type is "B" (BUSINESS), this data element would be left blank.

DATA ELEMENT #34. Victim Injury

DATA BASE NAME: INJURY

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code indicating the physical injury to the victim if Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER). One entry is made for each victim.

N = None
F = Fatal
B = Apparent Broken Bones
I = Possible Internal Injury
L = Severe Laceration
M = Apparent Minor Injury
O = Other Major Injury
T = Loss of Teeth
U = Unconsciousness

NOTE: In the case of multiple injuries, the reporting agency must determine which injury code best describes the injury of the victim.

A "severe laceration" is one which should receive medical attention.

A "loss of consciousness" must be the direct result of force inflicted on the victim by the offender.

EDITS: Victim Type must be "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

Must be valid code or blank.

Must be blank if Victim Type is other than "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

Required and can only be entered for Victim Connected Offense File Classes:

0900-1 Murder/Nonnegligent Manslaughter
0900-2 Negligent Homicide/Manslaughter
0900-3 Negligent Homicide - Vehicle/Boat
0900-4 Justifiable Homicide
1000-1 Kidnapping/Abduction
1000-2 Parental Kidnapping
1100-1 Sexual Penetration Penis/Vagina - CSC 1st Degree
1100-2 Sexual Penetration Penis/Vagina - CSC 3rd Degree
1100-3 Sexual Penetration Oral/Anal - CSC 1st Degree
1100-4 Sexual Penetration Oral/Anal - CSC 3rd Degree
1100-5 Sexual Penetration Object - CSC 1st Degree
1100-6 Sexual Penetration Object - CSC 3rd Degree
1100-7 Sexual Contact Forcible - 2nd Degree
1100-8 Sexual Contact Forcible - 4th Degree
1300-1 Nonaggravated Assault
1300-2 Aggravated/Felonious Assault

EDITS: (cont.)

Required and can only be entered if Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER) and Victim Connected Offense File Class is:

- 1200-0 Robbery
- 2100-0 Extortion

Victim Injury must be "F" (FATAL) for Victim Connected Offense File Classes:

- 0900-1 Murder/Nonnegligent Manslaughter
- 0900-2 Negligent Homicide/Manslaughter
- 0900-3 Negligent Homicide - Vehicle/Boat
- 0900-4 Justifiable Homicide

Victim Injury cannot be "F" (FATAL) for Victim Connected Offense File Classes other than:

- 0900-1 Murder/Nonnegligent Manslaughter
- 0900-2 Negligent Homicide/Manslaughter
- 0900-3 Negligent Homicide - Vehicle/Boat
- 0900-4 Justifiable Homicide

EXAMPLES:

The offender assaulted the victim with a tire iron, breaking the victim's arm and opening up a cut about three inches long and one inch deep on his back. In this case, the reporting agency could enter "B" (APPARENT BROKEN BONES).

The victim, a respected religious figure, is blackmailed regarding his sexual activities. As he suffered no physical injury, the entry should be "N" (NONE).

If the victim type is "B" (BUSINESS), this data element would be left blank.

DATA ELEMENT #35. Victim Circumstance

DATA BASE NAME: CIRCUMSTAN

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) character code to describe the circumstances of murder/nonnegligent manslaughter, negligent homicide/manslaughter, justifiable homicide or aggravated assault.

For: 0900-1 Murder/Nonnegligent Manslaughter
1300-2 Aggravated/Felonious Assault

01 = Argument
02 = Assault on Law Enforcement Officer(s)
03 = Drug Dealing
04 = Gangland
05 = Juvenile Gang
06 = Lover's Quarrel
07 = Mercy Killing (Not applicable to Aggravated Assault)
08 = Other Felony Involved
09 = Other Circumstances
10 = Unknown Circumstances

For: 0900-2 Negligent Homicide/Manslaughter

30 = Child Playing with Weapon
31 = Gun-cleaning Accident
32 = Hunting Accident
33 = Other Negligent Weapon Handling
34 = Other Negligent Killings

For: 0900-4 Justifiable Homicide

20 = Criminal Killed by Private Citizen
21 = Criminal Killed by Police Officer

EDITS: Must be blank or valid code.

Required and can only be entered for Victim Connected Offense File Classes:

0900-1 Homicide/Nonnegligent Manslaughter
0900-2 Negligent Homicide/Manslaughter
0900-4 Justifiable Homicide
1300-2 Aggravated/Felonious Assault

If Victim Connected Offense File Class is other than 0900-1, 0900-2, 0900-4, or 1300-2, this data element must be blank.

Codes "01" through "10" are valid for Victim Connected Offense File Classes 0900-1.

Codes "01" through "06" and "08" through "10" are valid for Victim Connected Offense File Class 1300-2.

EDITS: (cont.)

Codes "30" through "34" are valid for Victim Connected Offense File Class 0900-2.

Codes "20" and "21" are valid for Victim Connected Offense File Class 0900-4.

If codes "20" and "21" are entered, must complete Justifiable Homicide Circumstance.

If code "30" (CHILD PLAYING WITH WEAPON), age of offender must be less than 17 years old.

If code "08" (OTHER FELONY INVOLVED) is entered, a minimum of two offenses must be entered into Victim Connected Offense File Class.

EXAMPLES:

In resisting arrest, a fugitive pulled a gun and fired two times in the direction of two police officers who were attempting to take him into custody. Neither officer was hit but both drew their weapons and returned the fire, killing the fugitive. As this was a Justifiable Homicide, "21" (CRIMINAL KILLED BY POLICE OFFICER) should be entered and Justifiable Homicide Circumstance should be completed.

Two rival juvenile street gangs rumble over "turf" rights to sell drugs and one of the gang members is killed. Possible entries are "01" (ARGUMENT), "03" (DRUG DEALING), and "05" (JUVENILE GANG). While all three would apply, there is a limit of one entry. Therefore, the most descriptive code (as determined by the reporting agency) should be used. In this case, the reporting agency could enter "03" (DRUG DEALING).

DATA ELEMENT #36. Justifiable Homicide Circumstance

DATA BASE NAME: JUSTIFY

DATA FORMAT: 1 character Numeric

CODING STRUCTURE: Enter the one (1) character code describing additional justifiable homicide circumstance.

- 1 = Criminal Attacked Police Officer and that Officer Killed the Criminal
- 2 = Criminal Attacked Police Officer and Criminal Killed by Another Police Officer.
- 3 = Criminal Attacked a Civilian
- 4 = Criminal Attempted Flight from a Crime
- 5 = Criminal Killed in Commission of a Crime
- 6 = Criminal Resisted Arrest
- 9 = Unable to Determine/Not Enough Information

NOTE: See Justifiable Homicide guidelines on page I-8.

EDITS: Must be blank or valid code.

Required and can only be entered for Victim Connected Offense File Class 0900-4, Justifiable Homicide.

Required if Victim Circumstance is:

"20" CRIMINAL KILLED BY PRIVATE CITIZEN or
"21" CRIMINAL KILLED BY POLICE OFFICER

If completed, then Victim Circumstance must be "20" or "21" and Victim Connected Offense File Class must be 0900-4 Justifiable Homicide.

If Victim Circumstance is "20" (CRIMINAL KILLED BY PRIVATE CITIZEN), Justifiable Homicide Circumstance cannot be "1" (CRIMINAL ATTACKED POLICE OFFICER AND THAT OFFICER KILLED THE CRIMINAL) or "2" (CRIMINAL ATTACKED POLICE OFFICER AND CRIMINAL KILLED BY ANOTHER POLICE OFFICER).

EXAMPLE:

In resisting arrest, a fugitive pulled a gun and fired two times in the direction of two police officers who were attempting to take him into custody. Neither officer was hit but both drew their weapons and returned the fire, killing the fugitive. The possible entries are: "1" (CRIMINAL ATTACKED POLICE OFFICER AND THAT OFFICER KILLED THE CRIMINAL); "2" (CRIMINAL ATTACKED POLICE OFFICER AND CRIMINAL KILLED BY ANOTHER POLICE OFFICER); and "6" (CRIMINAL RESISTED ARREST). As only one code can be entered, the most descriptive code (as determined by the reporting agency) should be used. In this case, the reporting agency could enter "1" (CRIMINAL ATTACKED POLICE OFFICER AND THAT OFFICER KILLED THE CRIMINAL).

DATA ELEMENT #37. Offender Related Number

DATA BASE NAME: OFFENDERNO

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) character offender number for whom a victim-to-offender relationship is to be reported. This data element is to be used along with Victim to Offender Relationship, to report the relationships of the victim to offenders who have perpetrated a "crime against person" or a robbery against a person victim. Up to 5 Offender Related Number entries can be made per victim.

EDITS: Must be "01" through "99".

If completed, then Victim to Offender Relationship is required.

Victim Type must be "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

If more than one (1) number is entered for a victim, the Offender Related Number cannot be duplicated.

Must have corresponding Offender record.

Required and can only be entered when Offender Number is any code but "00" and Victim Connected Offense File Class is one or more of the following:

- 0900-1 Murder/Nonnegligent Manslaughter
- 0900-2 Negligent Homicide/Manslaughter
- 0900-3 Negligent Homicide - Vehicle/Boat
- 0900-4 Justifiable Homicide
- 1000-1 Kidnapping/Abduction
- 1000-2 Parental Kidnapping
- 1100-1 Sexual Penetration Penis/Vagina - CSC 1st Degree
- 1100-2 Sexual Penetration Penis/Vagina - CSC 3rd Degree
- 1100-3 Sexual Penetration Oral/Anal - CSC 1st Degree
- 1100-4 Sexual Penetration Oral/Anal - CSC 3rd Degree
- 1100-5 Sexual Penetration Object - CSC 1st Degree
- 1100-6 Sexual Penetration Object - CSC 3rd Degree
- 1100-7 Sexual Contact Forcible - 2nd Degree
- 1100-8 Sexual Contact Forcible - 4th Degree
- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 1300-3 Intimidation/Stalking
- 3600-1 Sexual Penetration Nonforcible - Blood/Affinity
- 3600-2 Sexual Penetration Nonforcible - Other

Required and can only be entered when Offender Number is any code but "00" and Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER) and Victim Connected Offense File Class is:

- 1200-0 Robbery
- 2000-0 Arson
- 2200-1 Burglary - Forced Entry
- 2200-2 Burglary - Entry Without Force
- 2900-0 Damage to Property
- 3800-1 Family - Abuse/Neglect Nonviolent

All Offender Numbers must be entered. If there are more than 5 offenders, enter the 5 "closest" to the victim.

EXAMPLES:

If Victim 01's relationship to Offender 01 is to be reported, enter "01".

If Victim 01's relationship to Offender 01 and Offender 02 is to be reported, enter "01" and "02".

DATA ELEMENT #38. Victim to Offender Relationship

DATA BASE NAME: VOREL

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) character code indicating the victim to offender relationship associated with the offender number. This data element is to be used along with Offender Related Number to report the relationships of the victim to offenders who have perpetrated a "crime against person" or a robbery against a person victim. Up to 5 Victim to Offender Relationship entries can be made per victim.

Within Family:

01 =	Victim was Spouse
02 =	Common-Law Spouse
03 =	Parent
04 =	Sibling (brother or sister)
05 =	Child
06 =	Grandparent
07 =	Grandchild
08 =	In-law
09 =	Stepparent
10 =	Stepchild
11 =	Stepsibling (stepbrother or stepsister)
12 =	Other Family Member

Outside Family but Known to Victim:

20 =	Victim was Acquaintance
21 =	Friend
22 =	Neighbor
23 =	Babysittee (the baby)
24 =	Boyfriend/Girlfriend
25 =	Child of Boyfriend or Girlfriend
26 =	Homosexual Relationship
27 =	Ex-Spouse
28 =	Employee
29 =	Employer
30 =	Otherwise Known
31 =	Offender

Not Known by Victim:

98 =	Victim was Stranger
99 =	Unknown

NOTE: ***The Domestic Violence Task Force is in the process of defining domestic violence. Additional codes may be necessary to further define some victim to offender relationships depending on the definition and legislation proposed by the Task Force.

Code "31" (VICTIM WAS OFFENDER) is to be used in incidents where the participants are both victims and offenders (ex: bar room fights).

NOTE: (cont.)

Step-Grandparents and Ex-Common-Law Spouse should be reported as "12" (VICTIM WAS OTHER FAMILY MEMBER).

EDITS: Must be blank or valid code.

When completed, then Offender Related Number is required.

Victim Type must be "I" (INDIVIDUAL) or "P" (POLICE OFFICER).

If code is "01" (VICTIM WAS SPOUSE), "02" (VICTIM WAS COMMON-LAW SPOUSE), "24" (VICTIM WAS BOYFRIEND/GIRLFRIEND), or "27" (VICTIM WAS EX-SPOUSE), victim and offender must be opposite sex.

If code is "26" (VICTIM WAS HOMOSEXUAL), victim and offender must be same sex.

If code is "03" (VICTIM WAS PARENT) or "06" (VICTIM WAS GRANDPARENT), the victim's age must be greater than the offender's age.

If code is "05" (VICTIM WAS CHILD), "07" (VICTIM WAS GRANDCHILD), or "23" (VICTIM WAS BABYSITTEE), the victim's age must be less than the offender's age.

Only one Victim to Offender Relationship code of "01" (VICTIM WAS SPOUSE) is valid per victim.

Age of spouses or ex-spouses cannot be less than 10 years old.

If code is "31" (VICTIM WAS OFFENDER):

- must be 2 or more victims and
- must be 2 or more offenders (cannot have 00 in Offender Number) and
- victim can have only one "31" relationship code.

Required and can only be entered when Offender Number is any code but "00" and Victim Connected Offense File Class is one or more of the following:

- 0900-1 Murder/Nonnegligent Manslaughter
- 0900-2 Negligent Homicide/Manslaughter
- 0900-3 Negligent Homicide - Vehicle/Boat
- 0900-4 Justifiable Homicide
- 1000-1 Kidnapping/Abduction
- 1000-2 Parental Kidnapping
- 1100-1 Sexual Penetration Penis/Vagina - CSC 1st Degree
- 1100-2 Sexual Penetration Penis/Vagina - CSC 3rd Degree
- 1100-3 Sexual Penetration Oral/Anal - CSC 1st Degree
- 1100-4 Sexual Penetration Oral/Anal - CSC 3rd Degree
- 1100-5 Sexual Penetration Object - CSC 1st Degree
- 1100-6 Sexual Penetration Object - CSC 3rd Degree
- 1100-7 Sexual Contact Forcible - 2nd Degree
- 1100-8 Sexual Contact Forcible - 4th Degree
- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 1300-3 Intimidation/Stalking
- 3600-1 Sexual Penetration Nonforcible - Blood/Affinity
- 3600-2 Sexual Penetration Nonforcible - Other

EDITS: (cont.)

Required and can only be entered when Offender Number is any code but "00" and Victim Type is "I" (INDIVIDUAL) or "P" (POLICE OFFICER) and Victim Connected Offense File Class is:

1200-0 Robbery
2000-0 Arson
2200-1 Burglary - Forced Entry
2200-2 Burglary - Entry Without Force
2900-0 Damage to Property
3800-1 Family - Abuse/Neglect Nonviolent

If the related offender has "UNKNOWN" values entered for age, sex, and race, the relationship must be "99" (UNKNOWN).

EXAMPLES:

An employee assaulted his employer (a person) with his fists. "28" (VICTIM WAS EMPLOYER) should be entered.

Two unknown subjects rob a male and female couple. "98" (VICTIM WAS STRANGER) should be entered to indicate the relationship of each victim to each offender.

DATA ELEMENT #39. Arrest Number

DATA BASE NAME: ARRESTNO

DATA FORMAT: 2 character Numeric

CODING STRUCTURE: Enter the two (2) character assigned unique number from "01" through "99" for each person arrested for this incident.

NOTE: Arrest Number 01 is to be entered on the Incident (MICR.1) transaction screen/format.

Additional arrests are to be entered on the supplemental Arrest (MICR.7) transaction screen/format.

Arrest Ethnicity and Arrest Residence are optional fields.

It is required to update offender records of arrested persons not previously reported as offenders. This is accomplished by deleting and resubmitting the entire incident or "replacing" the incident. For example, when the incident was initially submitted only one offender was reported. However, now two persons have been arrested. The offender record should be submitted for the person (offender) not originally reported. Victim records should be updated to indicate the victim to offender relationships.

EDITS: Must be valid number 01 through 99.

Two subjects cannot be assigned the same arrest number.

Required for all arrest records.

Arrest Number, Arrest Type, Arrest Age, Arrest Race, Arrest Sex, Arrest Charge, Arrest Armed, Date of Arrest, and Multiple Arrest Indicator must be completed for each arrest.

Disposition of Arrest under 18 is required only if the person arrested is less than 18 years old.

Arrest records cannot be submitted for Offense File Class 0900-4

Justifiable Homicide or when an incident is exceptionally cleared.

The number of arrests cannot exceed the number of offenders in an incident.

EXAMPLE:

If two persons were arrested in connection with a previously reported incident, two Arrest records should be submitted - one with Arrest Number "01" and the other with Arrest Number "02".

DATA ELEMENT #40. Arrest Type

DATA BASE NAME: ARREST-TYP

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate the type of apprehension.

O = On-View Arrest (taken into custody without a warrant or previous incident report)
S = Summoned/Cited (not taken into custody)
T = Taken Into Custody (based on warrant and/or previously submitted incident report)

EDITS: Must be valid code "O", "S", or "T".
Required for all arrest records.

EXAMPLES:

The subject was arrested without a warrant while in the act of soliciting for prostitution on a street corner. The entry should be "O" (ON-VIEW ARREST).

The subject was served with a subpoena summoning him to appear in court. The entry should be "S" (SUMMONED/CITED).

The subject was taken into custody as the result of a complaint being filed, an investigation being conducted, and a warrant being issued. The entry should be "T" (TAKEN INTO CUSTODY).

DATA ELEMENT #41. Arrest Age

DATA BASE NAME: AGE

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) character code to indicate the age of the person apprehended.

07 - 98 = years old
99 = over 98 years old

NOTE: Enter an approximate age if the exact age of the arrest is unknown.

EDITS: Age less than 7 years old is invalid.
Must be valid number 07 through 99.

Required for all arrest records.

If Age is less than "18" then Disposition of Arrest under 18 must be completed.

If Offense File Class is 70000 Juvenile Runaway or the Arrest Charge is 7070, age of arrestee must be 17 or less.

EXAMPLE:

The person arrested is 36 years old, enter "36" in this data element.

DATA ELEMENT #42. Arrest Race

DATA BASE NAME: RACE

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate the race of the person arrested.

W = White

B = Black

I = American Indian/Alaskan Native

A = Asian/Pacific Islander

U = Unknown

EDITS: Must be valid code.

Required for all arrest records.

EXAMPLE:

If the subject arrested was a white person, enter "W" (WHITE).

DATA ELEMENT #43. Arrest Sex

DATA BASE NAME: SEX

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate the sex of the person arrested.

M = Male

F = Female

EDITS: Must be valid code "M" or "F".
Required for all arrest records.

EXAMPLE:

If the subject arrested was female, enter "F" (FEMALE).

DATA ELEMENT #44. Arrest Ethnicity

DATA BASE NAME: ETHNIC

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code indicating the ethnic origin of the person arrested.

A = Arab

H = Hispanic

O = Other Ethnicity/National Origin

U = Unknown

NOTE: Optional

The National Incident Based Reporting System defines Hispanic as "a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race".

EDITS: Must be valid code or blank.

EXAMPLE:

If the subject arrested is of Hispanic origin, enter "H" (HISPANIC).

DATA ELEMENT #45. Arrest Residence

DATA BASE NAME: RESIDENCE

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate whether the residency of the person arrested.

R = Resident of the community, city, or town where the offense occurred.

C = Resides in the County but not the community where the offense occurred.

S = Resides in the State but not the county or community where the offense occurred.

O = Out of state

U = Unknown

NOTE: Optional

Black's Law Dictionary defines legal residence as "the permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences".

EDITS: Must be valid code or blank.

EXAMPLES:

The crime occurred in Pontiac and the person arrested maintained his legal residence in that city. The entry should be "R" (RESIDENT).

The crime occurred in Lansing but the person arrested maintained his legal residence in Detroit. The entry should be "S" (STATE).

The crime occurred in Ionia County, Portland Twp., but the person arrested maintained his legal residence in Lake Odessa. The entry should be "C" (COUNTY).

DATA ELEMENT #46. Arrest Charge

DATA BASE NAME: CHARGE

DATA FORMAT: 4 characters Numeric

CODING STRUCTURE: Enter the MICR arrest code for which the person arrested was apprehended. Only one arrest charge will be entered. If the person arrested is being charged with more than one arrest charge, the reporting agency must determine which is the most serious and enter it as the arrest charge.

NOTE: See Section II for valid arrest charges.

In multiple count arrests, the lower arrest charge does not necessarily determine the seriousness of the crime.

EDITS: Must be valid code.
Required for all arrest records.

EXAMPLES:

A person was arrested for 0903 - Willful Killing/Nonfamily/Gun and 2202 - Forced Entry/Nonresidence. As only one arrest charge can be entered, the reporting agency entered "0903" (WILLFUL KILLING/NONFAMILY/GUN).

A person was arrested for 3510 - Heroin/Sell/Manufacture, 3560 - Marijuana/Sell, and 3550 - Narcotic Equipment/Possess. As only one arrest charge can be entered, the reporting agency entered "3510" (HEROIN/SELL/MANUFACTURE).

A person was arrested for 4104 - Possession of Alcoholic Liquor in a Motor Vehicle and 8041 - Operating Under the Influence of Alcohol. As only one arrest charge can be entered, the reporting agency entered "8041" (OPERATING UNDER THE INFLUENCE OF ALCOHOL).

DATE ELEMENT #47. Arrest Armed

DATA BASE NAME: ARREST-ARM

DATA FORMAT: 3 character Alpha/Numeric

CODING STRUCTURE: Enter the two (2) or three (3) character code to indicate the type of weapon the person arrested was armed with at the time of apprehension. The last character is used to indicate if the weapon was an automatic firearm by adding an "A" as a suffix to the code. Up to 2 codes can be entered per person arrested.

01 = Unarmed

11 = Firearm (type of firearm is not known)

12 = Handgun

13 = Rifle

14 = Shotgun

15 = Other Firearm (cane, belt buckle, etc.)

20 = Lethal Cutting Instrument (switchblade knife, martial arts "stars", etc.)

30 = Club/Blackjack/Brass Knuckles

A = Automatic Firearm (used as suffix to above codes)

NOTE: An automatic weapon is defined as any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading.

An arrest in possession of a toy or play weapon should be coded as "01" (UNARMED).

EDITS: Must be valid code.

Suffix code "A" valid for codes 11-15 only.

Required for all arrest records.

If more than one code is entered, cannot be duplicate.

Code "01" (UNARMED) is mutually exclusive with any other code (must only be used if no other code applies).

EXAMPLES:

When the subject was arrested, he had in his possession a .357 magnum handgun and a penknife. The entry should be "12" (HANDGUN). Because a small pocket knife is not generally considered to be a "weapon", it does not qualify for reporting.

The subject resisted arrest using a liquor bottle and a chair as weapons before being subdued. The entry should be "01" (UNARMED). Although the subject used items as weapons, they were not commonly known weapons.

DATA ELEMENT #48. Date of Arrest

DATA BASE NAME: DATE

DATA FORMAT: 6 characters Numeric Month-Day-Year (MMDDYY)

CODING STRUCTURE: Enter the Month, Day and Year when the person was arrested.

NOTE: The date of arrest is mandatory for all arrest records.

EDITS: Must be valid date.

Month must be "01-12".

Day cannot exceed the number of days for the month of arrest.

Date cannot be future date from the entry date.

Required for all arrest records.

Date of Arrest cannot be prior to Date of Occurrence/Report.

If Action is "W" (WINDOW UPDATE), Date of Arrest cannot be prior to the base date or agency start date.

EXAMPLE:

The subject was arrested on November 20, 1991. The entry should be "112091".

DATA ELEMENT #49. Multiple Arrest Indicator

DATA BASE NAME: MULTI-ARR

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate whether or not the apprehension of the subject resulted in the clearance of more than one previously reported incident within the jurisdiction served by the reporting agency.

M = Multiple - This person was arrested for more than 1 incident and this arrest should not be counted for this incident but a clearance for this incident will be counted.

C = Count Arrest - This person was arrested for more than 1 incident, this arrest should be counted for this incident, and a clearance will be counted for this incident.

N = Not Applicable - This person was arrested only for this incident.

NOTE: This data element pertains to one person being arrested for multiple incidents.

If the apprehension of the person arrested causes the agency to enter an arrest report for each incident the person was arrested for, it is important to indicate that only one arrested person was responsible clearing multiple incidents. This is done by entering "M" (MULTIPLE) into all but one of the arrest records for the cleared incidents, and by entering "C" (COUNT ARREST) in the remaining arrest record for the cleared incident. If the arrest did not result in multiple incident clearances, enter "N" (NOT APPLICABLE).

EDITS: Must be valid code.
Required for all arrest records.

EXAMPLES:

After the subject's apprehension for robbery, it was learned that the subject was also responsible for five additional robberies within the jurisdiction. One arrest record was keyed into the local computer for each of the six incidents. Five of the arrest records had "M" (MULTIPLE) and one had "C" (COUNT ARREST) entered into this data element.

Two suspects were arrested for burglary. During processing, Arrest #1 admitted to burglarizing two other residences which were reported to this reporting agency. The reporting agency then cleared those two burglaries based on the suspect's confession. However, Arrest #2 denies involvement in any additional burglaries. The arrest record for Arrest #1 would have a "C" (COUNT ARREST) for the current incident and a "M" (MULTIPLE) for this data element in the arrest records of the two other incidents which were cleared. The arrest record for Arrest #2 would have an "N" (NOT APPLICABLE) in this data element as this subject's arrest did not clear any additional incidents.

A suspect was arrested for a motor vehicle theft which occurred on October 14, 1991. This person was also responsible for two motor vehicle theft incidents which occurred in 1988. An arrest record would be submitted for the current 1991 incident indicating "C" (COUNT ARREST) to count the arrest. Arrest records would be submitted for both 1988 incidents with "M" (MULTIPLE) in this data element to indicate the person arrested was counted in another incident.

DATA ELEMENT #50. Disposition of Arrest under 18

DATA BASE NAME: DISPOSITIO

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate the disposition of arrests 17 years of age or younger at the time of arrest.

H = Handled within the Department (e.g., released to parents, released with warning, etc.)

R = Referred to Other Authorities (e.g., turned over to juvenile count, probation department, welfare agency, other police agency, criminal or adult count, etc.)

NOTE: Even though 17 year old persons are considered adults under Michigan Law, it is necessary to submit a disposition for these subjects to be forwarded to the FBI.

EDITS: Required when person arrested is 17 years old or younger.
Must be blank or valid code "H" or "R".
Must be blank if arrest age is 18 or older.

EXAMPLES:

The 13 year old person, who was arrested for vandalizing a school, was released to his parents with a warning. The entry should be "H" (HANDLED WITHIN DEPARTMENT).

The 17 year old person was arrested for murder. Even though he is an adult under Michigan Law, it is required that a disposition be submitted. In this case, the entry should be "R" (REFERRED TO OTHER AUTHORITIES) as he will be tried in adult court.

DATA ELEMENT #51. Clearance Indicator

DATA BASE NAME: CLEARANCE

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter the one (1) character code to indicate YES if this arrest clears the incident or NO if the incident was already cleared by a previous arrest.

Y = Arrest clears the incident

N = Incident already cleared by previous arrest

NOTE: This data element pertains to multiple persons being arrested per incident. It is used to indicate whether or not the arrest record produces a clearance for incidents not maintained on the MICR data base.

The question which must be answered is: Has an arrest been previously reported to the state UCR program for this incident? If the answer to this question is yes, then this data element will be "N" (INCIDENT ALREADY CLEARED BY PREVIOUS ARREST). If the answer to this question is no, then this data element will be "Y" (ARREST CLEARS THE INCIDENT).

EDITS: Must be blank or valid code "Y" or "N".

If more than one arrest record is entered for an incident, only the first arrest record can have "Y" (YES) in this data element and all succeeding arrest records must have "N" in this data element.

Required only for Action "W" (WINDOW UPDATE) records.

EXAMPLES:

A suspect was arrested for an incident that occurred on October 31, 1991, and the arrest was reported on the original incident report. On February 4, 1993, a second suspect was arrested for the same incident. When entering the arrest record, "N" would be entered in this data element as the incident was already cleared by a previous arrest.

A rape incident was reported on June 5, 1991, with no arrests being reported. On April 1, 1993, a person was arrested for the incident. When entering the arrest record, "Y" would be entered in this data element as the no previous arrest was reported and this arrest clears the incident.

A burglary incident was reported on December 7, 1991, with no arrests being reported. On October 31, 1994, two persons were arrested for the incident. When entering the arrest records, "Y" would be entered in this data element for on one of the arrests and "N" would be entered in this data element for the other arrest.

DATA ELEMENT #52. Item Number

DATA BASE NAME: ITEM

DATA FORMAT: 3 characters Numeric

CODING STRUCTURE: Enter a three (3) character assigned number from "000" through "999" for each property item involved in the incident.

NOTE: Property items may be grouped together by Property Loss Type and Property Class. The examples will indicate how to enter property information when grouping items.

EDITS: Must be valid number "000" through "999".

Item Number must be "000" if Property Loss Type is "0" (NONE) or "9" (UNKNOWN).

Item Number "000" cannot be repeated in the incident.

Item Number "000" cannot be entered on the supplemental Property (MICR.9) transaction screen/format.

Property Records can only be submitted with Offense File Classes of "Crimes Against Property", Kidnapping, Gambling, or Drug/Narcotics.

DATA ELEMENT #53. Property Loss Type

DATA BASE NAME: LOSS-TYPE

DATA FORMAT: 1 character Numeric

CODING STRUCTURE: Enter the one (1) character code to describe the type(s) of property loss, recovery, seizure, etc., which occurred in an incident.

0 = None

1 = Stolen and Recovered (At the time the original incident is entered, all property stolen is recovered and the value of the recovered property is the same as prior to being stolen. This eliminates entering two separate records, one for stolen and one for recovered.)

2 = Burned (includes damage caused in fighting the fire)

3 = Counterfeited/Forged

4 = Destroyed/Damaged/Vandalized

5 = Recovered (to impound property which was previously stolen)

6 = Seized (to impound property which was not previously stolen)

7 = Stolen (includes bribed, defrauded, embezzled, extorted, ransomed, robbed, etc.)

9 = Unknown

NOTE: Only one property record can be entered for Loss Type of "0" (NONE) or "9" (UNKNOWN) and entered as Item #000.

The first 4 property records are to be entered on the Incident (MICR.1) transaction screen/format. Additional property records can be entered on the supplemental Property (MICR.9) transaction screen/format or the Incident (MICR.1) transaction record using an Action code of "A" (ADD).

EDITS: Must be a valid code.

Must be "5" (RECOVERED) if Action is "W" (WINDOW UPDATE).

If "0" (NONE) or "9" (UNKNOWN), Property Class, Property Value, Date Recovered, Number of Stolen/Recovered Vehicles, Suspected Drug Type, Estimated Drug Quantity, and Type Drug Measurement must be blank.

[This edit does not apply if Offense File Class is 3500-1 Violation of Controlled Substance when Property Loss Type is "0" (NONE); Suspected Drug Type must be entered.]

If "5" (RECOVERED), every Property Class item must also be (or have been) reported as "7" (STOLEN). (This edit does not apply to Offense File Classes 2400-2 Motor Vehicle as Stolen Property, 2500-0 Forgery/Counterfeiting, or 2800-0 Stolen Property.)

EDITS: (cont.)

Item Number and Property Class must match for stolen and recovered records. (EXCEPTION: If a motor vehicle was reported stolen and parts of the vehicle are recovered, the recovered record can indicate a Property Class of "38" (VEHICLE PARTS/ACCESSORIES).

When Action is "O" (ORIGINAL) or "R" (REPLACE), a property record is required and can only be entered if the incident involves one or more of the following Offense File Classes:

- 1000-1 Kidnapping/Abduction
- 1000-2 Parental Kidnapping
- 1200-0 Robbery
- 2000-0 Arson
- 2100-0 Extortion
- 2200-1 Burglary - Forced Entry
- 2200-2 Burglary - Entry Without Force
- 2300-1 Larceny - Pocketpicking
- 2300-2 Larceny - Pursesnatching
- 2300-3 Larceny - Theft from Building
- 2300-4 Larceny - Theft from Coin-Operated Machine
- 2300-5 Larceny - Theft from Vehicle
- 2300-6 Larceny - Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny - Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud - False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud - Credit Card/Automatic Teller Machine
- 2600-3 Fraud - Impersonation
- 2600-4 Fraud - Welfare Fraud
- 2600-5 Fraud - Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud - Misrepresentation
- 3000-2 Retail Fraud - Theft
- 3000-3 Retail Fraud - Refund/Exchange
- 3500-1 Violation of Controlled Substance Act
- 3500-2 Drug Equipment Violations
- 3900-1 Gambling - Betting/Wagering
- 3900-2 Gambling - Operation/Promoting/Assisting
- 3900-3 Gambling - Equipment Violations
- 3900-4 Gambling - Sports Tampering
- 5100-0 Bribery

Property Loss Type must be "2" (BURNED) if offense is "C" (COMPLETED) and Offense File Class is:

2000-0 Arson

Property Loss Type must be "4" (DESTROYED/DAMAGED/VANDALIZED) if offense is "C" (COMPLETED) and Offense File Class is:

2900-0 Damage to Property

EDITS: (cont.)

Property Loss Type must be "6" (SEIZED) if offense is "C" (COMPLETED) and Offense File Class is:

- 3900-1 Gambling - Betting/Wagering
- 3900-2 Gambling - Operation/Promoting/Assisting
- 3900-3 Gambling - Equipment Violations
- 3900-4 Gambling - Sports Tampering

Property Loss Type must be "0" (NONE) or "6" (SEIZED) if offense is "C" (COMPLETED) and Offense File Class is:

- 3500-1 Violation of Controlled Substance Act
- 3500-2 Drug Equipment Violations

Property Loss Type must be "0" (NONE) or "5" (RECOVERED) if offense is "C" (COMPLETED) and Offense File Class is:

- 2400-2 Motor Vehicle as Stolen Property
- 2800-0 Stolen Property

Property Loss Type must be "3" (COUNTERFEITED/FORGED), "5" (RECOVERED), or "6" (SEIZED) if offense is "C" (COMPLETED) and Offense File Class is:

- 2500-0 Forgery/Counterfeiting

Property Loss Type must be "1" (STOLEN AND RECOVERED), "5" (RECOVERED), or "7" (STOLEN) if offense is "C" (COMPLETED) and Offense File Class is:

- 1200-0 Robbery
- 2100-0 Extortion
- 2300-1 Larceny - Pocketpicking
- 2300-2 Larceny - Pursesnatching
- 2300-3 Larceny - Theft from Building
- 2300-4 Larceny - Theft from Coin-Operated Machine
- 2300-5 Larceny - Theft from Vehicle
- 2300-6 Larceny - Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny - Other
- 2400-1 Motor Vehicle Theft
- 2400-3 Motor Vehicle Fraud
- 2600-1 Fraud - False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud - Credit Card/Automatic Teller Machine
- 2600-3 Fraud - Impersonation
- 2600-4 Fraud - Welfare Fraud
- 2600-5 Fraud - Wire Fraud
- 2700-0 Embezzlement
- 3000-1 Retail Fraud - Misrepresentation
- 3000-2 Retail Fraud - Theft
- 3000-3 Retail Fraud - Refund/Exchange

Property Loss Type must be "0" (NONE), "1" (STOLEN AND RECOVERED), "5" (RECOVERED), "7" (STOLEN), or "9" (UNKNOWN) if offense is "C" (COMPLETED) and Offense File Class is:

- 1000-1 Kidnapping/Abduction
- 1000-2 Parental Kidnapping
- 2200-1 Burglary - Forced Entry
- 2200-2 Burglary - Entry Without Force
- 5100-0 Bribery

EDITS: (cont.)

If Property Loss Type is "6" (SEIZED) and the incident involves a single offense of:

3500-1 Violation of Control Substance Act

Property Class must be "10" (DRUGS/NARCOTICS).

3500-2 Drug Equipment Violations

Property Class must be "11" (DRUG/NARCOTIC EQUIPMENT).

(However, in multiple "Crimes Against Property" offenses, this edit will be bypassed because the Drugs/Narcotics or Drug Equipment could be involved in the other offense.)

EXAMPLES:

For an arson offense, the entries might be "0" NONE (an attempt with no property burned) or "2" BURNED (property was burned).

For a burglary offense, the entries might be "0" NONE (an attempted burglary or the structure was entered but no property was taken), "7" STOLEN (property was taken), "5" RECOVERED (stolen property was later recovered or value was decreased), "1" STOLEN AND RECOVERED (property was both stolen and recovered with no change in dollar value when the incident report was entered), "9" UNKNOWN (not known if property was taken).

If the same incident involved both arson and burglary, the choices of property loss type codes shown in the above two examples would be applicable, depending on the circumstances.

Two teenagers stole a neighbor's car for joyriding. The car was recovered in a parking lot two hours after the reported theft. No damage had been done to the vehicle. When the original incident is entered, only one property record is needed indicating "1" (STOLEN AND RECOVERED) in this data element as the property was stolen and recovered and the recovered property value did not decrease from prior to being stolen. If the vehicle has been damaged, then two property records should be entered. The first record indicating "7" (STOLEN) and the value of the vehicle in Property Value. The second record indicating "5" (RECOVERED) and the value of the damaged vehicle in Property Value.

In a drug investigation, the offenders destroyed the drugs before the officers were able to seize the drugs. As no property was actually seized, a property record is submitted with "0" (NONE) in the Property Loss Type and the type of drug entered in Suspected Drug Type (only 1 drug type can be submitted).

DATA ELEMENT #54. Property Class

DATA BASE NAME: CLASS

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) character code indicating the description of the property stolen, burned, counterfeited, destroyed/damaged/vandalized etc., which occurred in the incident.

- 01 = Aircraft (airplanes, dirigibles, gliders, etc.)
- 02 = Alcohol (alcoholic beverages, e.g., beer, wine, liquor, etc.)
- 03 = Automobiles (sedans, coupes, station wagons, convertibles, taxicabs, and other similar motor vehicles which serve the primary purpose of transporting people)
- 04 = Bicycles (includes tandem bicycles, unicycles, and tricycles)
- 05 = Buses (motor vehicles which are specifically designed, but not necessarily used, to transport groups of people on a commercial basis)
- 06 = Clothes/Furs (wearing apparel for human use, including accessories such as belts, shoes, scarves, ties, etc.)
- 07 = Computer Hardware/Software (computers, computer peripherals [e.g., tape and disk drives, printers, etc.] and storage media [e.g., magnetic tapes, magnetic and optical disks, etc.])
- 08 = Consumable Goods (expendable items used by humans for nutrition, enjoyment or hygiene, e.g., food, beverages, grooming products, cigarettes, gasoline, firewood, etc.)
- 09 = Credit/Debit Cards (includes Automatic Teller Machine cards)
- 10 = Drugs/Narcotics
- 11 = Drug/Narcotic Equipment
- 12 = Farm Equipment (tractors, combines, etc.)
- 13 = Firearms (weapons that fire a shot by force of an explosion, i.e., handguns, rifles, shotguns., etc., but not "BB", pellet, or gas-powered guns)
- 14 = Gambling Equipment (gambling paraphernalia)
- 15 = Heavy Construction/Industrial Equipment (cranes, bulldozers, steamrollers, oil-drilling rigs, etc.)
- 16 = Household Goods (beds, chairs, desks, sofas, tables, refrigerators, stoves, washer/dryers, air conditioning and heating equipment, etc.)
- 17 = Jewelry/Precious Metals (bracelets, necklaces, rings, watches, etc., and gold, silver, platinum, etc.)
- 18 = Livestock (living farm-type animals, e.g., cattle, chickens, hogs, horses, sheep, etc., but not household pets, such as dogs and cats)

CODES: (cont.)

- 19 = Merchandise (items held for sale)
- 20 = Money (legal tender, i.e., coins and paper currency)
- 21 = Negotiable Instruments (any document, other than currency, which is payable without restriction, e.g., endorsed checks, endorsed money orders, and endorsed traveler's checks; "bearer" checks and bonds; etc.)
- 22 = Nonnegotiable Instruments (documents requiring further action to become negotiable., e.g., unendorsed checks, unendorsed money orders, etc.; food stamps; stocks and bonds; etc.)
- 23 = Office Equipment (typewriters, adding machines, calculators, cash registers, copying machines, etc.)
- 24 = Other Motor Vehicles (any other motor vehicles, e.g., motorcycles, motor scooters, trail bikes, mopeds, snowmobiles, golf carts, etc.)
- 25 = Purses/Handbags/Wallets
- 26 = Radios/TVs/VCRs (includes radios, televisions, videotape recorders, high fidelity and stereo equipment, compact disk players, etc.)
- 27 = Recordings Audio/Visual (phonograph records, compact disks, tape recordings, cassettes, etc.)
- 28 = Recreational Vehicles (motor vehicles which are specifically designed, but not necessarily used, to transport people and also provide them temporary lodging for recreational purposes)
- 29 = Structures-Single Occupancy Dwelling (houses, townhouses, duplexes, mobile homes, or other private dwellings which are occupied by a single person, family, housemates, or other group)
- 30 = Structures-Other Dwellings (any other residential dwellings not meeting the definition of "Single Occupancy Dwellings", e.g., apartments, tenements, flats, boarding houses, dormitories, as well as temporary living quarters, such as hotels, motels, inns, etc.)
- 31 = Structures-Other Commercial/Business (stores, office buildings, restaurants, etc.)
- 32 = Structures-Industrial/Manufacturing (factories, plants, assembly lines, etc.)
- 33 = Structures-Public/Community (colleges, hospitals, jails, libraries, meeting halls, passenger terminals, religious buildings, schools, sports arenas, etc.)
- 34 = Structures-Storage (barns, garages, storehouses, warehouses, etc.)
- 35 = Structures-Other (any other structures not fitting the other "Structures" descriptions, e.g., outbuildings, monuments, buildings under construction, etc.)
- 36 = Tools (hand tools and power tools)

CODES: (cont.)

- 37 = Trucks (motor vehicles which are specifically designed, but not necessarily used, to transport cargo on a commercial basis)
- 38 = Vehicle Parts/Accessories (motor vehicle batteries, engines, transmissions, heaters, hubcaps, tires, manufacturers' emblems, license plates, sideview mirrors, radios, antennas, tape decks, etc.)
- 39 = Watercraft (motor boats, sailboats, houseboats, etc.)
- 88 = Other (all other property not fitting the above specific descriptions, including intangibles)
- 77 = Pending Inventory (property class unknown until an inventory is conducted)
- 99 = Special Category (to be used by the National UCR program to compile statistics on certain designated types of property, e.g., "CB" radios, which are the object of theft fads)

NOTE: Property may be grouped together by Property Loss Type and Property Class.

Intangible is anything which cannot be perceived by the sense of touch. It can be a benefit, e.g., a right or privilege, a promotion, enhanced reputation, etc.; or a detriment, e.g., a loss of reputation, injured feelings, etc.

EDITS: Must be a valid code.

If "77" (PENDING INVENTORY) is entered, then Property Value must be "1" (UNKNOWN \$1.00).

If Property Class is completed, then Property Loss Type is required.

If "09" (CREDIT/DEBIT CARDS) or "22" (NONNEGOTIABLE INSTRUMENTS), Property Value must be "0".

If Property Class is "10" (DRUGS/NARCOTICS) and Property Value is blank, there must be an Offense File Class of 3500-1 VCSA.

Only one property record with code "77" (PENDING INVENTORY) can be entered per incident. This record can only be entered on the Incident (MICR.1) screen/format.

EXAMPLES:

The following property was stolen as the result of a burglary: (1) a \$10,000 stamp collection; (2) jewelry worth \$5,000; (3) a \$1,800 personal computer; (4) clothes worth \$1,500; (5) silverware worth \$800; (6) a \$650 TV; (7) a \$450 VCR; (8) a \$400 microwave oven; (9) \$350 in cash; (10) a \$25 typewriter; (11) a \$150 shotgun; (12) a \$100 bicycle; (13) two credit cards (no value); and (14) ten blank personal checks (no value).

Item #1, the stamp collection does not fit into any of the specifically coded property classes, it should be entered as "88" (OTHER). Item #2, jewelry, should be entered as "17" (JEWELRY/PRECIOUS METALS); item #3, personal computer, as "07" (COMPUTER HARDWARE/SOFTWARE); item #4, clothes, as "06" (CLOTHES/FURS); item #5, silverware, as "17" (JEWELRY/PRECIOUS METALS); items #6 and #7, TV and VCR, as "26" (RADIOS/TVS/VCRS); item #8, microwave oven, as "16" (HOUSEHOLD

EXAMPLES: (cont.)

GOODS); item #9, cash, as "20" (MONEY); item #10, typewriter, as "23" (OFFICE-TYPE EQUIPMENT); item #11, shotgun, as "13" (FIREARMS); item #12, bicycle, as "04" (BICYCLES); items #13, the two credit cards, as "09" (CREDIT/DEBIT CARDS); and item 14, ten blank checks, as "22" (NONNEGOTIABLE INSTRUMENTS).

[If property were grouped together by Property Loss Type and Property Class, this example would be entered as follows: Item (1), the stamp collection, does not fit into any of the specifically coded property classes, it should be included in "88" (OTHER). The jewelry and silverware should be entered as code "17" (JEWELRY/PRECIOUS METALS); the personal computer as "07" (COMPUTER HARDWARE/SOFTWARE); the clothes as "06" (CLOTHES/FURS); the TV and VCR as "26" (RADIOS/TVS/VCRS); the microwave oven as "16" (HOUSEHOLD GOODS); the cash as "20" (MONEY); the typewriter as "23" (OFFICE-TYPE EQUIPMENT); the shotgun as "13" (FIREARMS); the bicycle as "04" (BICYCLES); the two credit cards as "09" (CREDIT/DEBIT CARDS); and ten blank checks as "22" (NONNEGOTIABLE INSTRUMENTS).]

If a house was destroyed by arson and the homeowners are away on an overseas trip making it impossible to determine the property loss until they return, enter "77" (PENDING INVENTORY). [NOTE: An updated Property record, with entries describing the type(s) of burned property, should be submitted when the results of the inventory are subsequently learned.]

DATA ELEMENT #55. Property Value

DATA BASE NAME: VALUE

DATA FORMAT: 9 characters Numeric

CODING STRUCTURE: Enter up to nine (9) characters indicating the total dollar value (in whole dollars) for all victims in the incident by Property Class. If value is unknown, enter \$1.00. If item has no value, enter all zeroes.

- NOTE: The following procedures are suggested to determine valuation of stolen property:
- Use fair market value for articles which are subject to depreciation because of wear and tear, age, or other factors which cause the value to decrease with use.
 - Use cost to the merchant (wholesale cost) of goods stolen from retail establishments, warehouses, etc. In other words, use the dollar value representing the actual cash loss to the victim without any markup or profit added.
 - Use victim's evaluation of items such as jewelry, watches, and other similar goods which decrease in value slightly or not at all with use or age.
 - Use replacement cost or actual cash cost to victim for new or almost new clothes, auto accessories, bicycles, etc.
 - When the victim obviously exaggerates the value of stolen property for insurance or other purposes, common sense and good judgement will dictate a fair market value to be placed on the stolen items by law enforcement.

Black's Law Dictionary defines fair market value as the price in cash, or its equivalent, for which the property can be sold on the market.

If drugs or narcotics are seized in a drug case, no value is to be entered into this data element, but the Suspected Drug Type, Estimated Drug Quantity, and Type Drug Measurement are to be reported. However, when drugs or narcotics are involved in other types of crime (e.g., stolen through burglary, robbery, theft, etc., or destroyed by arson), their value is to be entered into this data element and Suspected Drug Type, Estimated Drug Quantity, and Type Drug Measurement are to be left blank.

- EDITS: Must be all numeric digits with zero left-fill if entered.
If value is UNKNOWN, must have value of "1" (\$1.00).
Must be "0" if Property Class is "09" (CREDIT/DEBIT CARDS) or "22" (NONNEGOTIABLE INSTRUMENTS).
If a value is entered, then Property Loss Type and Property Class must be entered.
Can be "0" if Property Class is "88" (OTHER) or "99" (SPECIAL CATEGORY).
All property that is recovered must also be reported as stolen.
(This edit does not apply to Offense File Classes 2400-2 Motor Vehicle as Stolen Property, 2500-0 Forgery/Counterfeiting, or 2800-0 Stolen Property.)

EDITS: (cont.)

When Property Loss Type entries are made for both "7" (STOLEN) and "5" (RECOVERED), the recovered property cannot have property values greater than corresponding property values reported stolen.

If Property Class is coded as "10" (DRUGS/NARCOTICS) and the only offense submitted is 3500-1 Violation of Controlled Substance Act, the property value must be blank. However, if there are multiple property offenses submitted, do not include the value of any "10" (DRUGS/NARCOTICS) pertaining to offense 3500-1 in this data element, but do include the value of these drugs that apply to non-3500-1 offenses. If any offense other than 3500-1 has a "10" (DRUGS/NARCOTICS) entry, the value for this property must be entered in this data element.

EXAMPLES:

A house was destroyed by arson and the homeowners are away on an overseas trip making it impossible to determine the property loss until they return. Enter "1" UNKNOWN (\$1.00) into this data element. [NOTE: An updated Property record, with appropriate property loss values, should be submitted after the results of the inventory are learned.]

Two victims had their bicycles stolen at the same time and place; one was worth \$300 and the other \$150. "04" (BICYCLES) should be entered into Property Class and "300" and "150" entered in this data element by item number.

The following property was stolen as the result of a burglary: (1) a \$10,000 stamp collection; (2) jewelry worth \$5,000; (3) a \$1,800 personal computer; (4) clothes worth \$1,500; (5) silverware worth \$800; (6) a \$650 TV; (7) a \$450 VCR; (8) a \$400 microwave oven; (9) \$350 in cash; (10) a \$25 typewriter; (11) a \$150 shotgun; (12) a \$100 bicycle; (13) two credit cards (no value); and (14) ten blank personal checks (no value). The values for each specifically coded property should be entered as follows: item #1, stamp collection (code 88), as "10000"; item #2, jewelry (code 17), as "5000"; item #3, personal computer (code 07), as "1800"; item #4, clothes (code 06), as "1500"; item #5, silverware (code 17), as "800"; item #6, TV (code 26), as "650"; item #7, VCR (code 26), as "450"; item #8, microwave oven (code 16), as "400"; item #9, cash (code 20), as "350"; item #10, typewriter (code 23), as "25"; item #11, shotgun (code 13), as "150"; item #12, bicycle (code 04), as "100"; item #13, two credit cards (code 09), as "0"; and item #14, ten blank checks (code 22), as "0".

[If property were grouped together by Property Loss Type and Property Class, the last two examples would be entered as follows:

Two victims had their bicycles stolen at the same time and place; one was worth \$300 and the other \$150. "04" (BICYCLES) should be entered into Property Class and their total value "450" ($\$300 + \$150 = \$450$) into this data element.

"5800" for the jewelry and silverware (code 17), "1800" for the personal computer (code 07), "1500" for the clothes (code 06), "1100" for the TV and VCR (code 26), "400" for the microwave oven (code 16), "350" for the cash (code 20), "25" for the typewriter (code 23), "150" for the shotgun (code 13), "100" for the bicycle (code 04), "10000" for the stamp collection (code 88), "0" for the two credit cards (code 09), and "0" for the ten blank checks (code 22).]

DATA ELEMENT #56. Date Recovered

DATA BASE NAME: DATE-RECOV

DATA FORMAT: 6 characters Numeric Month-Day-Year (MMDDYY)

CODING STRUCTURE: Enter the Month, Day and Year when the property was recovered.

NOTE: This data element is to be used only if Property Type Loss is "1" (STOLEN AND RECOVERED) or "5" (RECOVERED).

If property is grouped together by Property Loss Type and Property Class and there is more than one date of recovery for the same Property Class, enter the earliest date.

If the recovery date is unknown, enter the date of the report.

EDITS: Must be valid date.

Month must be "01-12".

Day cannot exceed the number of days for the month recovered.

Date cannot be future date from the entry date.

Required when Property Type Loss is "1" (STOLEN AND RECOVERED) or "5" (RECOVERED).

Date Recovered cannot be prior to original Date of Occurrence/Report.

If completed, then Property Type, Property Class and Property Value must be entered.

If Action is "W" (WINDOW UPDATE), Date Recovered cannot be prior to the base date or agency start date.

Must be blank if Property Loss Type is not "1" (STOLEN AND RECOVERED) or "5" (RECOVERED).

EXAMPLES:

On October 10, 1991, 2 bicycles were stolen from a public school parking lot. The first bicycle was recovered on October 15, 1991. The other bicycle was recovered on October 31, 1991. The date entered into this data element for the first bicycle, item #1, should be "101591" and the second bicycle, item #2, should be "103191".

[If property were grouped together by Property Loss Type and Property Class, the example would be entered as follows: The date entered into this data element for the property class "04" (BICYCLES) should be "101591" since that is the earliest date of recovery for this property class.]

DATA ELEMENT #57. Number of Stolen/Recovered Vehicles

DATA BASE NAME: ST-RC-VEHI

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the number of stolen and recovered vehicles in the incident.

NOTE: The code in the Property Type Loss will indicate if the vehicles are "1" (STOLEN AND RECOVERED), "5" (RECOVERED) or "7" (STOLEN).

If property is entered by single item and not grouped together, the value in this data element will always be 1 for stolen and recovered motor vehicles.

EDITS: Must be blank or valid number "01" through "99".

Must be blank if Offense File Class is not "2400-1" or "2400-2".

If the Offense File Class is 2400-1 Motor Vehicle Theft and the Property Type is "5" (RECOVERED) then all vehicles must have been reported stolen and the value and number of vehicles recovered cannot be greater than the value and number of vehicles stolen.

Must be blank if Property Class is not "03", "05", "24", "28", or "37".

The total number of recovered vehicles must be equal to or less than the total number of stolen vehicles per incident.

Required when offense code is:

2400-1 Motor Vehicle Theft

and Property Loss Type is:

"1" (STOLEN AND RECOVERED)

"5" (RECOVERED)

"7" (STOLEN)

and Property Class is:

"03" (AUTOMOBILES)

"05" (BUSES)

"24" (OTHER MOTOR VEHICLES)

"28" (RECREATIONAL VEHICLES)

"37" (TRUCKS).

Required when offense code is:

2400-2 Motor Vehicle as Stolen Property

and Property Loss Type is:

"5" (RECOVERED)

and Property Class is:

"03" (AUTOMOBILES)

"05" (BUSES)

"24" (OTHER MOTOR VEHICLES)

"28" (RECREATIONAL VEHICLES)

"37" (TRUCKS).

EXAMPLES:

Five automobiles were stolen from a car dealer on October 31, 1991. To report the vehicles singly by item number, "01" would be entered in this data element and "7" (STOLEN) in Property Loss Type. Three of these vehicles were recovered on November 1, 1991. "01" would be entered in this data element and "5" (RECOVERED) in Property Loss Type. If the automobiles are grouped together, to report the stolen, "05" would be entered in this data element and "7" (STOLEN) in Property Loss Type. The recovery would be reported as "03" in this data element and "5" (RECOVERED) in Property Loss Type.

A motor home was stolen from a residence and recovered 3 hours later. No damage had been done to the motor home so the value did not decrease. "01" would be entered in this data element and "01" (STOLEN AND RECOVERED) could be entered in Property Loss Type.

DATA ELEMENT #58. Suspected Drug Type

DATA BASE NAME: DRUG-TYPE

DATA FORMAT: 2 characters Numeric

CODING STRUCTURE: Enter the two (2) digit code to identify the types of drugs or narcotics that were seized in a drug offense.

- 01 = "Crack" Cocaine
- 02 = Cocaine (all forms except "Crack")
- 03 = Hashish
- 04 = Heroin
- 05 = Marijuana
- 06 = Morphine
- 07 = Opium
- 08 = Other Narcotics: Codeine; Demerol; Dihydromorphinone or Dilaudid; Hydrocodone or Percodan; Methadone; etc.
- 09 = LSD
- 10 = PCP
- 11 = Other Hallucinogens: MDMA or "White Acid"; DMT; MDA; MDMA; Mescaline or Peyote; Psilocybin; STP; etc.
- 12 = Amphetamines/Methamphetamines
- 13 = Other Stimulants: Adipex, Fastine, and Ionamin (Derivatives of Phentermine); Benzedrine; Didrex; Methylphenidate or Ritalin; Phenmetrazine or Preludin; Tenuate; etc.
- 14 = Barbiturates
- 15 = Other Depressants: Glutethimide or Doriden; Methqualone or Quaalude; Pentazocine or Talwin; etc.
- 16 = Other Drugs: Antidepressants (Elavil, Triavil, Tofranil, etc.); Aromatic Hydrocarbons; Propoxyphene or Darvon; Tranquilizers (Chlordiazepoxide or Librium, Diazepam or Valium, etc.); etc.
- 77 = Over 3 drug types
- 99 = Unknown

NOTE: This data element is used only if one of the offenses in the incident is 3500-1 Violation of Control Substance Act, "6" (SEIZED) or "0" (NONE) is entered in Property Type Loss, and "10" (DRUGS/NARCOTICS) is entered in Property Class.

This data element is not used when drugs or narcotics were stolen, burned, etc., in connection with other offenses, such as Arson, Burglary, and Larceny.

Drug property should be grouped together as much as possible by Suspected Drug Type and Type Drug Measurement.

NOTE: (cont.)

The state program will accept more than 3 drug property items. However, only three drug records will be forwarded to the FBI grouped by Suspected Drug Type and Type Drug Measurement. If more than 3 records are a result of this grouping, the 3rd FBI record will be coded as "77" (OVER 3 DRUG TYPES) in the Suspected Drug Type. Agencies have the option of grouping their drug information in this way prior to submitting the data to the state program. Agencies opting to group the drug information should enter the two most important drugs first (taking into account the quantity, value, and deadliness of the drugs/narcotics) and combining any remaining drugs (if any) as "77" (OVER 3 DRUG TYPES).

EDITS: Must be blank or valid code.

Required when Offense File Class is 3500-1 (VCSA)

and Property Loss Type is "6" (SEIZED) or "0" (NONE)

and Property Class is "10" (DRUGS/NARCOTICS).

If "77" (OVER 3 DRUG TYPES) is entered, two other drug types must also be entered.

If other than "77" (OVER 3 DRUG TYPES) is entered, then Estimated Drug Quantity and Type Drug Measurement must be completed.

If "77" (OVER 3 DRUG TYPES) is entered, then Estimated Drug Quantity and Type Drug Measurement must be blank.

If more than one code is entered, the same code cannot be entered within the same Type Drug Measurement (Weight, Capacity, Units).

[Example: Cocaine cannot be reported in grams and pounds (same weight category), but could be reported in grams and liters (weight and capacity categories).]

EXAMPLES:

In a drug case, the following drugs were seized: (1) 1.5 kilograms of crack; (2) 2.125 pounds of Marijuana; (3) 2.0 liquid ounces of Morphine; and (4) 500 Valium capsules. Item #1, crack, is entered as "01"; item #2, Marijuana, as "05"; item #3, Morphine, as "06"; and item #4, Valium, as "16".

[If an agency grouped their drug information, this example is: The 1.5 kilogram of crack would be entered as item #1, code "01"; the 2.0 liquid ounces of Morphine as item #2, code "06"; and the Marijuana and Valium combined as item 03, code "77".]

DATA ELEMENT #59. Estimated Drug Quantity

DATA BASE NAME: DRUG-QTY

DATA FORMAT: 12 characters Numeric 999999999999 (3 decimal)

CODING STRUCTURE: Enter up to twelve (12) characters to indicate the quantity of drugs or narcotics seized in a drug offense.

NOTE: This data element is used only if one of the offenses in the incident is 3500-1 Violation of Control Substance Act, "6" (SEIZED) is entered in Property Type Loss and "10" (DRUGS/NARCOTICS) is entered in Property Class.

This data element is divided into two separate fields. The first nine digits indicate the whole number of estimated drug quantity and is right-justified. The last three digits indicate the fraction of estimated drug quantity represented in thousandths and is left-justified (Ex: 1/2 ounce = 500, 1/4 gram = 250).

This data element is not used when drugs or narcotics were stolen, burned, etc., in connection with other offenses, such as Arson, Burglary, and Larceny.

EDITS: Must be blank or valid number.

Required when offense file class is 3500-1 (VCSA)

and Property Loss Type is "6" (SEIZED)

and Property Class is "10" (DRUGS/NARCOTICS).

Not required if Suspected Drug Type is "77" (OVER 3 DRUG TYPES).

If completed, then Suspected Drug Type and Type Drug Measurement must be entered.

| Must be "1000" (NONE) if Type Drug Measurement is "XX" (NOT REPORTED).

EXAMPLE:

In a drug case, the following drugs were seized: (1) 1.5 kilograms of crack; (2) 2.125 pounds of Marijuana; (3) 2.0 liquid ounces of Morphine; and (4) 500 Valium capsules. "1500" should be entered for the item #1, crack; "2125" for item #2, Marijuana; "2000" for item #3, Morphine; and "500000" for item #4, Valium.

DATA ELEMENT #60. Type Drug Measurement

DATA BASE NAME: UOM

DATA FORMAT: 2 characters Alpha/Numeric

CODING STRUCTURE: Enter the two (2) digit code to indicate the type of measurement used in quantifying drugs or narcotics seized in a drug offense.

Weight

GM = Gram

KG = Kilogram

OZ = Ounce

LB = Pound

Capacity

ML = Milliliter

LT = Liter

FO = Fluid Ounce

GL = Gallon

Units

DU = Dosage Units/Items (number of pills, tablets, capsules, etc.)

NP = Number of Plants

XX = Not Reported

NOTE: This data element is used only if one of the offenses in the incident is 3500-1 Violation of Control Substance Act, "6" (SEIZED) is entered in Property Type Loss and "10" (DRUGS/NARCOTICS) is entered in Property Class.

This data element is not used when drugs or narcotics were stolen, burned, etc., in connection with other offenses, such as Arson, Burglary, and Larceny.

"XX" (NOT REPORTED) is an interim code which can be entered until agencies receive quantity and measurement from a forensic laboratory. This code must be replaced later with a specific measurement code. When this code is used, Estimated Drug Quantity must be "1" to indicate "NONE".

Drug information should be grouped together as much as possible by Suspected Drug Type and Type Drug Measurement.

EDITS: Must be blank or valid code.

Required when Offense File Class is 3500-1 (VCSA)

and Property Loss Type is "6" (SEIZED)

and Property Class is "10" (DRUGS/NARCOTICS).

Not required if Suspected Drug Type is "77" (OVER 3 DRUG TYPES).

"NP" can only be used as measurement if Suspected Drug Type is:

"05" (MARIJUANA)

"07" (OPIUM)

"11" (OTHER HALLUCINOGENS)

If completed, then Suspected Drug Type and Estimated Drug Quantity must be completed.

If "XX" (NOT REPORTED), Estimated Drug Quantity must be "1" (NONE).

If more than one drug property item is entered, the same Suspected Drug Type code cannot be entered with the same Type Drug Measurement (weight, capacity, units). [Example: Cocaine cannot be reported in grams and pounds (same weight category), but could be reported in grams and liters (weight and capacity categories).]

EXAMPLES:

In a drug case, the following drugs were seized: (1) 1.5 kilograms of crack; (2) 2.125 pounds of Marijuana; (3) 2.0 liquid ounces of Morphine; and (4) 500 Valium capsules. "KG" (KILOGRAM) should be entered for the item #1, crack; "LB" (POUND) for item #2, Marijuana; "OZ" (OUNCE) for item #3, Morphine; and "DU" (DOSAGE UNITS/ITEMS) for item #4, Valium.

In a drug case, a large quantity of crack, cocaine, and marijuana was seized. The officer being unsure of the quantity of each drug entered "XX" (NOT REPORTED) in this field and waited until the reports were received from the forensic laboratory. At that time, the officer submitted a report to delete the NOT REPORTED item and enter the correct information.

DATA ELEMENT #61. Incident Complete Indicator

DATA BASE NAME: COMPLETE

DATA FORMAT: 1 character Alpha/Numeric

CODING STRUCTURE: Enter YES or NO to indicate if supplemental data is immediately being submitted for this incident using the supplemental transaction screens/formats Incident (MICR.1), Offender (MICR.3), Victim (MICR.5), Arrest (MICR.7), and/or Property (MICR.9).

Y = Incident is complete, no further data to immediately follow.

N = Incident is not complete, supplemental data to immediately follow.

NOTE: The incident must be flagged as completed before final crossfield edits are performed and the incident is forwarded to the FBI.

By entering YES in this data element, you are indicating that the information for the incident is complete, no supplemental transaction screens/formats will be transmitted immediately for this incident, and final crossfield edits can be performed.

By entering NO in this data element, you are indicating that the information for the incident is not complete and supplemental transaction screens/formats will be transmitted immediately for this incident prior to final crossfield edits being completed.

The incident must indicate complete before record is sent to FBI and statistics are utilized in annual report/releases.

EDITS: Must be valid code "Y" or "N".

Required for all transaction screens/formats with Action of "O" (ORIGINAL), "A" (ADD), "M" (MODIFY), "R" (REPLACE), "D" (DELETE) or "W" (WINDOW UPDATE).

EXAMPLES:

The incident to be entered only contained one offense, one victim, and one offender. Since all information could be entered on the original incident using Incident (MICR.1) transaction screen/format, this data element should indicate "Y" (YES) as the incident information is complete.

The incident to be entered contained one offense, two victims, two offenders, and ten property items. The original incident is required to be entered first. This data element should be "N" (NO) on the original and all supplemental transaction screens/formats (except the final record) to indicate more information will be entered for this incident. The final supplemental transaction screen/format will have "Y" (YES) in this data element to indicate the incident is complete and all cross-field edits can be applied.

MICHIGAN INCIDENT CRIME REPORTING

(MICR)

SECTION IV

OFFENSE FILE CLASS EDITS

**Michigan Department of State Police
CENTRAL RECORDS DIVISION
Uniform Crime Reporting Section
January 01, 1994**

- 0100-0 SOVEREIGNTY
If Victim Type, data element #28, is entered:
must be (G) GOVERNMENT.
- 0200-0 MILITARY
If Victim Type, data element #28, is entered:
must be (G) GOVERNMENT.
- 0300-0 IMMIGRATION
If Victim Type, data element #28, is entered:
must be (G) GOVERNMENT.
- 0900-1 MURDER/NONNEGLIGENT MANSLAUGHTER
Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Victim Circumstance, data element #35
Offender Related Number, data element #37
Offense Attempted/Completed, data element #16
must be (C) COMPLETED.
Weapon Type, data element #19
cannot be (00) NONE.
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
Victim Injury, data element #34
must be (F) FATAL.
Victim Circumstance, data element #35
must be "01" through "10".
If any code but "00" in Offender Related Number, data
element #37:
Enter - Victim to Offender Relationship, data element #38.
- 0900-2 NEGLIGENT HOMICIDE/MANSLAUGHTER
Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Victim Circumstance, data element #35
Offender Related Number, data element #37
Offense Attempted/Completed, data element #16
must be (C) COMPLETED.
Weapon Type, data element #19
cannot be (00) NONE.
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
Victim Injury, data element #34
must be (F) FATAL.

0900-2 (cont.)

Victim Circumstance, data element #35
must be "30" through "34".
If any code but "00" in Offender Related Number, data
element #37:
Enter - Victim to Offender Relationship, data element #38.

0900-3

NEGLIGENT HOMICIDE - VEHICLE/BOAT
Enter - Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Offender Related Number, data element #37
Offense Attempted/Completed, data element #16
must be (C) COMPLETED.
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
Victim Injury, data element #34
must be (F) FATAL.
If any code but "00" in Offender Related Number, data
element #37:
Enter - Victim to Offender Relationship, data element #38.

0900-4

JUSTIFIABLE HOMICIDE
Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Justifiable Homicide Circumstance, data element #36.
Offender Related Number, data element #37.
Victim to Offender Relationship, data element #38
If (W) WINDOW UPDATE in Action, data element #1:
this offense file class cannot be entered.
Exceptional Clearance, data element #11
must be blank.
Offense Attempted/Completed, data element #16
must be (C) COMPLETED.
Weapon Type, data element #19
cannot be (00) NONE.
Offender Number, data element #22
cannot be (00) UNKNOWN.
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
Victim Injury, data element #34
must be (F) FATAL.
Victim Circumstance, data element #35
must be (20) CRIMINAL KILLED BY PRIVATE CITIZEN or
(21) CRIMINAL KILLED BY POLICE OFFICER.
Can be the only offense submitted in an incident.
Arrest records cannot be submitted.
Offender Age, Sex, and Race must be known.

1000-1 KIDNAPPING/ABDUCTION

Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Offender Related Number, data element #37
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
If any code but "00" in Offender Related Number, data element #37:
Enter - Victim to Offender Relationship, data element #38.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (0) NONE, (1) STOLEN AND RECOVERED, (5) RECOVERED, (7) STOLEN, or (9) UNKNOWN.
If Property Loss Type is (0) NONE or (9) UNKNOWN:
Item Number, data element #52,
must be 000.
If Property Loss Type is (1) STOLEN AND RECOVERED or (5) RECOVERED:
Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56
If Property Loss Type is (7) STOLEN:
Enter - Property Class, data element #54
Property Value, data element #55

1000-2 PARENTAL KIDNAPPING

Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Offender Related Number, data element #37
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
must be (I) INDIVIDUAL.
Victim Age, data element #29
must be less than 18.
If any code but "00" in Offender Related Number, data element #37:
Enter - Victim to Offender Relationship, data element #38.

1000-2 (cont.)

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (0) NONE, (1) STOLEN AND RECOVERED,
(5) RECOVERED, (7) STOLEN, or (9) UNKNOWN.

If Property Loss Type is (0) NONE or (9) UNKNOWN:
Item Number, data element #52,
must be 000.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

1100-1 SEXUAL PENETRATION PENIS/VAGINA - CSC 1ST DEGREE

Enter - Suspected Bias Motivation, data element #18

Weapon Type, data element #19

Offender Number, data element #22

Victim Number, data element #26

Victim Type, data element #28

Victim Injury, data element #34

Offender Related Number, data element #37

Victim Type, data element #28

must be (I) INDIVIDUAL or (P) POLICE OFFICER.

Victim Sex, data element #31

must be (M) MALE or (F) FEMALE.

If any code but "00" in Offender Related Number, data
element #37:

Enter - Victim to Offender Relationship, data element #38.

Victim and at least one of the offenders must be of the
opposite sex.

1100-2 SEXUAL PENETRATION PENIS/VAGINA - CSC 3RD DEGREE

Enter - Suspected Bias Motivation, data element #18

Weapon Type, data element #19

Offender Number, data element #22

Victim Number, data element #26

Victim Type, data element #28

Victim Injury, data element #34

Offender Related Number, data element #37

Victim Type, data element #28

must be (I) INDIVIDUAL or (P) POLICE OFFICER.

Victim Sex, data element #31

must be (M) MALE or (F) FEMALE.

1100-2 (cont.)

If any code but "00" in Offender Related Number, data element #37:

Enter - Victim to Offender Relationship, data element #38.
Victim and at least one of the offenders must be of the opposite sex.

1100-3 SEXUAL PENETRATION ORAL/ANAL - CSC 1ST DEGREE

Enter - Suspected Bias Motivation, data element #18

Weapon Type, data element #19

Offender Number, data element #22

Victim Number, data element #26

Victim Type, data element #28

Victim Injury, data element #34

Enter - Offender Related Number, data element #37

Victim Type, data element #28

must be (I) INDIVIDUAL or (P) POLICE OFFICER.

If any code but "00" in Offender Related Number, data element #37:

Enter - Victim to Offender Relationship, data element #38.

1100-4 SEXUAL PENETRATION ORAL/ANAL - CSC 3RD DEGREE

Enter - Suspected Bias Motivation, data element #18

Weapon Type, data element #19

Offender Number, data element #22

Victim Number, data element #26

Victim Type, data element #28

Victim Injury, data element #34

Offender Related Number, data element #37

Victim Type, data element #28

must be (I) INDIVIDUAL or (P) POLICE OFFICER.

If any code but "00" in Offender Related Number, data element #37:

Enter - Victim to Offender Relationship, data element #38.

1100-5 SEXUAL PENETRATION OBJECT - CSC 1ST DEGREE

Enter - Suspected Bias Motivation, data element #18

Weapon Type, data element #19

Offender Number, data element #22

Victim Number, data element #26

Victim Type, data element #28

Victim Injury, data element #34

Offender Related Number, data element #37

Victim Type, data element #28

must be (I) INDIVIDUAL or (P) POLICE OFFICER.

If any code but "00" in Offender Related Number, data element #37:

Enter - Victim to Offender Relationship, data element #38.

- 1100-6 SEXUAL PENETRATION OBJECT - CSC 3RD DEGREE**
Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Offender Related Number, data element #37
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
If any code but "00" in Offender Related Number, data element #37:
Enter - Victim to Offender Relationship, data element #38.
- 1100-7 SEXUAL CONTACT FORCIBLE - CSC 2ND DEGREE**
Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Enter - Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Offender Related Number, data element #37
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
If any code but "00" in Offender Related Number, data element #37:
Enter - Victim to Offender Relationship, data element #38.
- 1100-8 SEXUAL CONTACT FORCIBLE - CSC 4TH DEGREE**
Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Offender Related Number, data element #37
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
If any code but "00" in Offender Related Number, data element #37:
Enter - Victim to Offender Relationship, data element #38.
- 1200-0 ROBBERY**
Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

1200-0 (cont.)

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
(7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

If Victim Type is (I) INDIVIDUAL or (P) POLICE OFFICER:

Enter - Victim Injury, data element #34
Offender Related Number, data element #37.

If any code but "00" in Offender Related Number,
data element #37:

Enter - Victim to Offender Relationship, data element #38.

1300-1 NONAGGRAVATED ASSAULT

Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Offender Related Number, data element #37

Offense Attempted/Completed, data element #16
must be (C) COMPLETED.

Weapon Type, data element #19
can only be (00) NONE, (40) PERSONAL WEAPONS,
(88) OTHER, or (99) UNKNOWN.

Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.

If any code but "00" in Offender Related Number, data
element #37:

Enter - Victim to Offender Relationship, data element #38.

1300-2 AGGRAVATED/FELONIOUS ASSAULT

Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Injury, data element #34
Victim Circumstance, data element #35
Offender Related Number, data element #37

1300-2 (cont.)

Offense Attempted/Completed, data element #16
must be (C) COMPLETED.
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
Victim Circumstance, data element #35
can only be "01" through "06" and "08" through "10".
If any code but "00" in Offender Related Number, data
element #37:
Enter - Victim to Offender Relationship, data element #38.

1300-3 INTIMIDATION/STALKING

Enter - Suspected Bias Motivation, data element #18
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Victim Offender Number, data element #37
Offense Attempted/Completed, data element #16
must be (C) COMPLETED.
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
If any code but "00" in Offender Related Number, data
element #37:
Enter - Victim to Offender Relationship, data element #38.

1400-0 ABORTION

If Victim Type, data element #28, is entered:
must be (I) INDIVIDUAL, (P) POLICE OFFICER, or
(S) SOCIETY/PUBLIC.

2000-0 ARSON

Enter - Suspected Bias Motivation, data element #18
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If Victim Type is (I) INDIVIDUAL or (P) POLICE OFFICER:
Enter - Offender Related Number, data element #37.
If any code but "00" in Offender Related Number,
data element #37:
Enter - Victim to Offender Relationship, data element #38.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (2) BURNED.
Enter - Property Class, data element #54
Property Value, data element #55

2100-0 EXTORTION

Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If Victim Type is (I) INDIVIDUAL or (P) POLICE OFFICER:
Enter - Victim Injury, data element #34
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.
If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:
Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56
If Property Loss Type is (7) STOLEN:
Enter - Property Class, data element #54
Property Value, data element #55

2200-1 BURGLARY - FORCED ENTRY

Enter - Suspected Bias Motivation, data element #18
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
If Location Type is (14) HOTEL/MOTEL or (19) RENTAL STORAGE:
Enter - Premises Entered, data element #21.
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If Victim Type is (I) INDIVIDUAL or (P) POLICE OFFICER:
Enter - Offender Related Number, data element #37.
If any code but "00" in Offender Related Number,
data element #37:
Enter - Victim to Offender Relationship, data element #38.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

2200-1 (cont.)

If offense is completed:

Property Loss Type, data element #53

must be (0) NONE, (1) STOLEN AND RECOVERED, (5) RECOVERED,
(7) STOLEN, or (9) UNKNOWN.

If Property Loss Type is (0) NONE or (9) UNKNOWN:

Item Number, data element #52,
must be 000.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54

Property Value, data element #55

Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54

Property Value, data element #55

2200-2 BURGLARY - ENTRY WITHOUT FORCE (Intent to Commit)

Enter - Suspected Bias Motivation, data element #18

Offender Number, data element #22

Victim Number, data element #26

Victim Type, data element #28

Item Number, data element #52

Property Loss Type, data element #53

If Location Type is (14) HOTEL/MOTEL or (19) RENTAL STORAGE:

Enter - Premises Entered, data element #21.

Victim Type, data element #28

cannot be (S) SOCIETY/PUBLIC.

If Victim Type is (I) INDIVIDUAL or (P) POLICE OFFICER:

Enter - Offender Related Number, data element #37.

If any code but "00" in Offender Related Number,
data element #37:

Enter - Victim to Offender Relationship, data element #38.

If offense is attempted:

Item Number, data element #52

must be 000.

Property Loss Type, data element #53

must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53

must be (0) NONE, (1) STOLEN AND RECOVERED, (5) RECOVERED,
(7) STOLEN, or (9) UNKNOWN.

If Property Loss Type is (0) NONE or (9) UNKNOWN:

Item Number, data element #52,
must be 000.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54

Property Value, data element #55

Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54

Property Value, data element #55

2200-3 BURGLARY - ENTRY WITHOUT AUTHORITY, WITH OR WITHOUT FORCE
If Victim Type, data element #28, is entered:
cannot be (S) SOCIETY/PUBLIC.

2200-4 POSSESSION OF BURGLARY TOOLS
If Victim Type, data element #28, is entered:
cannot be (S) SOCIETY/PUBLIC.

2300-1 LARCENY - POCKETPICKING
Enter - Suspected Bias Motivation, data element #18
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED), (5) RECOVERED,
or (7) STOLEN.
If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:
Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56
If Property Loss Type is (7) STOLEN:
Enter - Property Class, data element #54
Property Value, data element #55

2300-2 LARCENY - PURSESNAATCHING
Enter - Suspected Bias Motivation, data element #18
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

2300-2 (cont.)

If offense is completed:

Property Loss Type, data element #53

must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54

Property Value, data element #55

Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54

Property Value, data element #55

2300-3 LARCENY - THEFT FROM BUILDING

Enter - Suspected Bias Motivation, data element #18

Offender Number, data element #22

Victim Number, data element #26

Victim Type, data element #28

Item Number, data element #52

Property Loss Type, data element #53

Victim Type, data element #28

cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52

must be 000.

Property Loss Type, data element #53

must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53

must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54

Property Value, data element #55

Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54

Property Value, data element #55

2300-4 LARCENY - THEFT FROM COIN-OPERATED MACHINE

Enter - Suspected Bias Motivation, data element #18

Offender Number, data element #22

Victim Number, data element #26

Victim Type, data element #28

Item Number, data element #52

Property Loss Type, data element #53

Victim Type, data element #28

cannot be (S) SOCIETY/PUBLIC.

2300-4 (cont.)

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

2300-5 LARCENY - THEFT FROM MOTOR VEHICLE

Enter - Suspected Bias Motivation, data element #18
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

2300-6 LARCENY - THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES

Enter - Suspected Bias Motivation, data element #18
Offender Number, data element #22
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

2300-6 (cont.)

Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN
Property Class, data element #54
must be (38) VEHICLE PARTS/ACCESSORIES.
If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:
Enter - Property Value, data element #55
Date Recovered, data element #56
If Property Loss Type is (7) STOLEN:
Enter - Property Value, data element #55

2300-7 LARCENY - OTHER

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.
If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:
Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56
If Property Loss Type is (7) STOLEN:
Enter - Property Class, data element #54
Property Value, data element #55

2400-1 MOTOR VEHICLE THEFT

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If offense is attempted:
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
Item Number, data element #52
must be 000.
If offense is completed:
Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN
One item must have Property Class, data element #54
of (03) AUTOMOBILES, (05) BUSES, (24) OTHER MOTOR
VEHICLES, (28) RECREATIONAL VEHICLES, or (37) TRUCKS.
If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:
Enter - Property Value, data element #55
Date Recovered, data element #56
If Property Class, data element #54, is
(03) AUTOMOBILES, (05) BUSES, (24) OTHER MOTOR
VEHICLES, (28) RECREATIONAL VEHICLES, or
(37) TRUCKS:
Enter - Number of Recovered Vehicles, data
element #57
If Property Loss Type is (7) STOLEN:
Enter - Property Value, data element #55
If Property Class, data element #54, is
(03) AUTOMOBILES, (05) BUSES, (24) OTHER MOTOR
VEHICLES, (28) RECREATIONAL VEHICLES, or
(37) TRUCKS:
Enter - Number of Stolen Vehicles, data element #57

2400-2 MOTOR VEHICLE AS STOLEN PROPERTY

Enter - Suspected Bias Motivation, data element #18
Activity Type, data element #20
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

2400-2 (cont.)

If offense is completed:

Property Loss Type, data element #53
must be (0) NONE or (5) RECOVERED.

If Property Loss Type is (5) RECOVERED:

Property Class, data element #54
must be (03) AUTOMOBILES, (05) BUSES, (24) OTHER
MOTOR VEHICLES, (28) RECREATIONAL VEHICLES, or
(37) TRUCKS.

Enter - Property Value, data element #55
Date Recovered, data element #56
Number of Recovered Vehicles, data element #57.

2400-3 MOTOR VEHICLE FRAUD

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

2500-0 FORGERY/COUNTERFEITING

Enter - Suspected Bias Motivation, data element #18
Activity Type, data element #20
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

2500-0 (cont.)

If offense is completed:

Property Loss Type, data element #53
must be (3) COUNTERFEITED/FORGED, (5) RECOVERED, or
(6) SEIZED.

If Property Loss Type is (5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (3) COUNTERFEITED/FORGED or
(6) SEIZED:

Enter - Property Class, data element #54
Property Value, data element #55

2600-1 FRAUD - FALSE PRETENSES/SWINDLE/CONFIDENCE GAME

Enter - Suspected Bias Motivation, data element #18

Victim Number, data element #26

Victim Type, data element #28

Item Number, data element #52

Property Loss Type, data element #53

Victim Type, data element #28

cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

2600-2 FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE

Enter - Suspected Bias Motivation, data element #18

Victim Number, data element #26

Victim Type, data element #28

Item Number, data element #52

Property Loss Type, data element #53

Victim Type, data element #28

cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

2600-2 (cont.)

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

2600-3 FRAUD - IMPERSONATION

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

2600-4 FRAUD - WELFARE FRAUD

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

2600-4 (cont.)

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

2600-5 FRAUD - WIRE FRAUD

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED :

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

2600-6 FRAUD - BAD CHECKS

2700-0 EMBEZZLEMENT

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26

Enter - Victim Type, data element #28
Item Number, data element #52

Property Loss Type, data element #53

Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

2700-0 (cont.)

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

2800-0 STOLEN PROPERTY

Enter - Suspected Bias Motivation, data element #18
Activity Type, data element #20
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (0) NONE or (5) RECOVERED.

If Property Loss Type is (0) NONE:

Item Number, data element #52,
must be 000.

If Property Loss Type is (5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

2900-0 DAMAGE TO PROPERTY

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

2900-0 (cont.)

If Victim Type is (I) INDIVIDUAL or (P) POLICE OFFICER:
Enter - Offender Related Number, data element #37.
If any code but "00" in Offender Related Number,
data element #37:
Enter - Victim to Offender Relationship, data element #38.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (4) DESTROYED/DAMAGED/VANDALIZED.
Enter - Property Class, data element #54
Property Value, data element #55

3000-1 RETAIL FRAUD - MISREPRESENTATION

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.
If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:
Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56
If Property Loss Type is (7) STOLEN:
Enter - Property Class, data element #54
Property Value, data element #55

3000-2 RETAIL FRAUD - THEFT

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

3000-2 (cont.)

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

3000-3 RETAIL FRAUD - REFUND/EXCHANGE

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (1) STOLEN AND RECOVERED, (5) RECOVERED,
or (7) STOLEN.

If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:

Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56

If Property Loss Type is (7) STOLEN:

Enter - Property Class, data element #54
Property Value, data element #55

3500-1 VIOLATION OF CONTROLLED SUBSTANCE ACT

Enter - Suspected Bias Motivation, data element #18
Activity Type, data element #20
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

Victim Type, data element #28
must be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (0) NONE or (6) SEIZED.

If Property Loss Type is (0) NONE

Enter - Property Class, data element #54
Suspected Drug Type, data element #58.

If Property Loss Type is (6) SEIZED

Enter - Property Class, data element #54 (any code but
(11) DRUG/NARCOTIC EQUIPMENT).

If Property Description is (10) DRUGS/NARCOTICS:

Enter - Suspected Drug Type, data element #58
Estimated Drug Quantity, data element #59
Type Drug Measurement, data element #60

If Property Description is any code but
(10) DRUGS/NARCOTICS:

Enter - Property Value, data element #55

3500-2 NARCOTIC EQUIPMENT VIOLATIONS

Enter - Suspected Bias Motivation, data element #18
Activity Type, data element #20
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53

Victim Type, data element #28
must be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52
must be 000.

Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53
must be (0) NONE or (6) SEIZED.

If Property Loss Type is (0) NONE:

Item Number, data element #52
must be 000.

If Property Loss Type is (6) SEIZED:

Enter - Property Class, data element #54
(any code but (10) DRUG/NARCOTICS)
Property Value, data element #55

- 3600-1 SEXUAL PENETRATION NONFORCIBLE - BLOOD/AFFINITY**
Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Offender Related Number, data element #37
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
If any code but "00" in Offender Related Number, data element #37:
Enter - Victim to Offender Relationship, data element #38.
- 3600-2 SEXUAL PENETRATION NONFORCIBLE - OTHER**
Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Offender Related Number, data element #37
Victim Type, data element #28
must be (I) INDIVIDUAL or (P) POLICE OFFICER.
If any code but "00" in Offender Related Number, data element #37:
Enter - Victim to Offender Relationship, data element #38.
- 3600-3 PEEPING TOM**
If Victim Type, data element #28, is entered:
must be (I) INDIVIDUAL, (P) POLICE OFFICER or
(S) SOCIETY/PUBLIC.
- 3600-4 SEX OFFENSE - OTHER**
If Victim Type, data element #28, is entered:
must be (I) INDIVIDUAL, (P) POLICE OFFICER,
(S) SOCIETY/PUBLIC, (O) OTHER, or (U) UNKNOWN.
- 3700-0 OBSCENITY**
Enter - Suspected Bias Motivation, data element #18
Activity Type, data element #20
Victim Number, data element #26
Victim Type, data element #28
Victim Type, data element #28
must be (S) SOCIETY/PUBLIC.
- 3800-1 FAMILY - ABUSE/NEGLECT NONVIOLENT**
Enter - Victim Number, data element #26
Victim Type, data element #28
Victim Type, data element #28
must be (I) INDIVIDUAL, (P) POLICE OFFICER or
(S) SOCIETY/PUBLIC.
If Victim Type is (I) INDIVIDUAL or (P) POLICE OFFICER:
Enter - Offender Related Number, data element #37.
If any code but "00" is in Offender Related Number, data element #37:
Enter - Victim to Offender Relationship, data element #38.

3800-2 FAMILY - NONSUPPORT

If Victim Type, data element #28, is entered:
must be (I) INDIVIDUAL, (P) POLICE OFFICER or
(S) SOCIETY/PUBLIC.

3800-3 FAMILY - OTHER

If Victim Type, data element #28, is entered:
must be (I) INDIVIDUAL, (P) POLICE OFFICER or
(S) SOCIETY/PUBLIC.

3900-1 GAMBLING - BETTING/WAGERING

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26

Victim Type, data element #28

Enter - Item Number, data element #52

Property Loss Type, data element #53

Victim Type, data element #28

must be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52

must be 000.

Property Loss Type, data element #53

must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53

must be (6) SEIZED.

Enter - Property Class, data element #54

Property Value, data element #55

3900-2 GAMBLING - OPERATING/PROMOTING/ASSISTING

Enter - Suspected Bias Motivation, data element #18

Victim Number, data element #26

Victim Type, data element #28

Item Number, data element #52

Property Loss Type, data element #53

Victim Type, data element #28

must be (S) SOCIETY/PUBLIC.

If offense is attempted:

Item Number, data element #52

must be 000.

Property Loss Type, data element #53

must be (0) NONE or (9) UNKNOWN.

If offense is completed:

Property Loss Type, data element #53

must be (6) SEIZED.

Enter - Property Class, data element #54

Property Value, data element #55

3900-3 GAMBLING - EQUIPMENT VIOLATIONS

Enter - Suspected Bias Motivation, data element #18
Activity Type, data element #20.
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
must be (S) SOCIETY/PUBLIC.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (6) SEIZED.
Enter - Property Class, data element #54
Property Value, data element #55

3900-4 GAMBLING - SPORTS TAMPERING

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Enter - Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
must be (S) SOCIETY/PUBLIC.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (6) SEIZED.
Enter - Property Class, data element #54
Property Value, data element #55

4000-1 COMMERCIALIZED SEX - PROSTITUTION

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Victim Type, data element #28
must be (S) SOCIETY/PUBLIC.

4000-2 COMMERCIALIZED SEX - ASSISTING/PROMOTING PROSTITUTION

Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Victim Type, data element #28
must be (S) SOCIETY/PUBLIC.

- 4100-1 LIQUOR LICENSE - ESTABLISHMENT
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 4100-2 LIQUOR VIOLATIONS - OTHER
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 4200-0 DRUNKENNESS - EXCEPT OUIL
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 4800-0 OBSTRUCTING POLICE
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC or (G) GOVERNMENT.
- 4900-0 ESCAPE/FLIGHT
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 5000-0 OBSTRUCTING JUSTICE
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 5100-0 BRIBERY
Enter - Suspected Bias Motivation, data element #18
Victim Number, data element #26
Victim Type, data element #28
Item Number, data element #52
Property Loss Type, data element #53
Victim Type, data element #28
cannot be (S) SOCIETY/PUBLIC.
If offense is attempted:
Item Number, data element #52
must be 000.
Property Loss Type, data element #53
must be (0) NONE or (9) UNKNOWN.
If offense is completed:
Property Loss Type, data element #53
must be (0) NONE, (1) STOLEN AND RECOVERED, (5) RECOVERED,
(7) STOLEN, or (9) UNKNOWN.
If Property Loss Type is (0) NONE or (9) UNKNOWN:
Item Number, data element #52,
must be 000.
If Property Loss Type is (1) STOLEN AND RECOVERED or
(5) RECOVERED:
Enter - Property Class, data element #54
Property Value, data element #55
Date Recovered, data element #56
If Property Loss Type is (7) STOLEN:
Enter - Property Class, data element #54
Property Value, data element #55

- 5200-1 WEAPONS OFFENSE - CONCEALED
Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Activity Type, data element #20
Victim Number, data element #26
Victim Type, data element #28
Victim Type, data element #28
must be (S) SOCIETY/PUBLIC.
- 5200-2 WEAPONS OFFENSE - EXPLOSIVES
Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Activity Type, data element #20
Victim Number, data element #26
Victim Type, data element #28
Victim Type, data element #28
must be (S) SOCIETY/PUBLIC.
- 5200-3 WEAPONS OFFENSE - OTHER
Enter - Suspected Bias Motivation, data element #18
Weapon Type, data element #19
Activity Type, data element #20
Victim Number, data element #26
Victim Type, data element #28
Victim Type, data element #28
must be (S) SOCIETY/PUBLIC.
- 5300-1 DISORDERLY CONDUCT
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 5300-2 PUBLIC PEACE - OTHER
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 5400-1 HIT & RUN MOTOR VEHICLE ACCIDENT
- 5400-2 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 5500-0 HEALTH AND SAFETY
- 5600-0 CIVIL RIGHTS
- 5700-1 TRESPASS
- 5700-2 INVASION OF PRIVACY - OTHER
- 5800-0 SMUGGLING
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.

- 5900-0 ELECTION LAWS
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC or (G) GOVERNMENT.
- 6000-0 ANTITRUST
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 6100-0 TAX/REVENUE
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC or (G) GOVERNMENT.
- 6200-0 CONSERVATION
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 6300-0 VAGRANCY
If Victim Type, data element #28, is entered:
must be (S) SOCIETY/PUBLIC.
- 7000-0 JUVENILE RUNAWAY
Arrest Age, data element #41
must be less than 17.
- 7300-0 MISCELLANEOUS CRIMINAL OFFENSE
- 7500-0 SOLICITATION (ALL CRIMES EXCEPT PROSTITUTION)
Can be the only offense submitted in an incident.
- 7700-0 CONSPIRACY (ALL CRIMES)
Can be the only offense submitted in an incident.

MICHIGAN INCIDENT CRIME REPORTING

(MICR)

SECTION V

OFFENSE FILE CLASS MAPPING CHART

**Michigan Department of State Police
CENTRAL RECORDS DIVISION
Uniform Crime Reporting Section
January 01, 1994**

MICR OFFENSE FILE CLASS MAPPING CHART

January 1, 1994

Offense File Class	Offense File Class Description	NIBRS Group	NIBRS Class	NIBRS Crime Description
0100-0	SOVEREIGNTY	B	90Z	ALL OTHER
0200-0	MILITARY	B	90Z	ALL OTHER
0300-0	IMMIGRATION	B	90Z	ALL OTHER
0900-1	MURDER/NONNEGLIGENT MANSLAUGHTER	A	09A	MURDER/NONNEG. MANSLAUGHTER
0900-2	NEGLIGENT HOMICIDE/MANSLAUGHTER	A	09B	NEGLIGENT MANSLAUGHTER
0900-3	NEGLIGENT HOMICIDE - VEHICLE/BOAT	B	90Z	ALL OTHER
0900-4	JUSTIFIABLE HOMICIDE	A	09C	JUSTIFIABLE HOMICIDE
1000-1	KIDNAPPING/ABDUCTION	A	100	KIDNAPPING/ABDUCTION
1000-2	PARENTAL KIDNAPPING	A	100	KIDNAPPING/ABDUCTION
1100-1	SEXUAL PENETRATION PENIS/VAGINA CSC1	A	11A	FORCIBLE RAPE
1100-2	SEXUAL PENETRATION PENIS/VAGINA CSC3	A	11A	FORCIBLE RAPE
1100-3	SEXUAL PENETRATION ORAL/ANAL CSC1	A	11B	FORCIBLE SODOMY
1100-4	SEXUAL PENETRATION ORAL/ANAL CSC3	A	11B	FORCIBLE SODOMY
1100-5	SEXUAL PENETRATION OBJECT CSC1	A	11C	SEXUAL ASSAULT W/AN OBJECT
1100-6	SEXUAL PENETRATION OBJECT CSC3	A	11C	SEXUAL ASSAULT W/AN OBJECT
1100-7	SEXUAL CONTACT FORCIBLE CSC2	A	11D	FORCIBLE FONDLING
1100-8	SEXUAL CONTACT FORCIBLE CSC4	A	11D	FORCIBLE FONDLING
1200-0	ROBBERY	A	120	ROBBERY
1300-1	NONAGGRAVATED ASSAULT	A	13B	SIMPLE ASSAULT
1300-2	AGGRAVATED/FELONIOUS ASSAULT	A	13A	AGGRAVATED ASSAULT
1300-3	INTIMIDATION/STALKING	A	13C	INTIMIDATION
1400-0	ABORTION	B	90Z	ALL OTHER
2000-0	ARSON	A	200	ARSON
2100-0	EXTORTION	A	210	EXTORTION/BLACKMAIL
2200-1	BURGLARY - FORCED ENTRY	A	220	BURGLARY/BREAKING & ENTERING
2200-2	BURGLARY - ENTRY W/OUT FORCE(INTENT)	A	220	BURGLARY/BREAKING & ENTERING
2200-3	BURGLARY - UNLAWFUL ENTRY(NO INTENT)	B	90Z	ALL OTHER
2200-4	POSSESSION OF BURGLARY TOOLS	B	90Z	ALL OTHER
2300-1	LARCENY - POCKETPICKING	A	23A	POCKETPICKING
2300-2	LARCENY - PURSESNAATCHING	A	23B	PURSESNAATCHING
2300-3	LARCENY - THEFT FROM BUILDING	A	23D	THEFT FROM BUILDING

MICR OFFENSE FILE CLASS MAPPING CHART

January 1, 1994

Offense File Class	Offense File Class Description	NIBRS Group	NIBRS Class	NIBRS Crime Description
2300-4	LARCENY - THEFT FROM COIN-OPERATED MACHINE/DEVICE	A	23E	THEFT FROM COIN OPERATED MACHINE/DEVICE
2300-5	LARCENY - THEFT FROM MOTOR VEHICLE	A	23F	THEFT FROM MOTOR VEHICLE
2300-6	LARCENY - THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	A	23G	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES
2300-7	LARCENY - OTHER	A	23H	ALL OTHER LARCENY
2400-1	MOTOR VEHICLE THEFT	A	240	MOTOR VEHICLE THEFT
2400-2	MOTOR VEHICLE AS STOLEN PROPERTY	A	280	STOLEN PROPERTY
2400-3	MOTOR VEHICLE FRAUD	A	26A	FALSE PRETENSE/SWINDLE/ CONFIDENCE GAME
2500-0	FORGERY/COUNTERFEITING	A	250	COUNTERFEITING/FORGERY
2600-1	FRAUD - FALSE PRETENSE/SWINDLE/ CONFIDENCE GAME	A	26A	FALSE PRETENSE/SWINDLE/ CONFIDENCE GAME
2600-2	FRAUD - CREDIT CARD/ATM	A	26B	CREDIT CARD/ATM
2600-3	FRAUD - IMPERSONATION	A	26C	IMPERSONATION
2600-4	FRAUD - WELFARE	A	26D	WELFARE FRAUD
2600-5	FRAUD - WIRE	A	26E	WIRE FRAUD
2600-6	FRAUD - BAD CHECKS	B	90A	BAD CHECKS
2700-0	EMBEZZLEMENT	A	270	EMBEZZLEMENT
2800-0	STOLEN PROPERTY	A	280	STOLEN PROPERTY
2900-0	DAMAGE TO PROPERTY	A	290	DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY
3000-1	RETAIL FRAUD - MISREPRESENTATION	A	26A	FALSE PRETENSE/SWINDLE/ CONFIDENCE GAME
3000-2	RETAIL FRAUD - THEFT	A	23C	SHOPLIFTING
3000-3	RETAIL FRAUD - REFUND/EXCHANGE	A	26A	FALSE PRETENSE/SWINDLE CONFIDENCE GAME
3500-1	VIOLATION OF CONTROLLED SUBSTANCE	A	35A	DRUG/NARCOTIC VIOLATIONS
3500-2	NARCOTIC EQUIPMENT VIOLATIONS	A	35B	DRUG EQUIPMENT VIOLATIONS
3600-1	SEXUAL PENETRATION NONFORCIBLE BLOOD/AFFINITY	A	36A	INCEST
3600-2	SEXUAL PENETRATION NONFORCIBLE OTHER	A	36B	STATUTORY RAPE
3600-3	PEEPING TOM	B	90H	PEEPING TOM
3600-4	SEX OFFENSE - OTHER	B	90Z	ALL OTHER
3700-0	OBSCENITY	A	370	PORNOGRAPHY/OBSCENE MATERIAL

MICR OFFENSE FILE CLASS MAPPING CHART

January 1, 1994

Offense File Class	Offense File Class Description	NIBRS Group	NIBRS Class	NIBRS Crime Description
3800-1	FAMILY - ABUSE/NEGLECT NONVIOLENT	B	90F	FAMILY OFFENSE NONVIOLENT
3800-2	FAMILY - NONSUPPORT	B	90F	FAMILY OFFENSE NONVIOLENT
3800-3	FAMILY - OTHER	B	90Z	ALL OTHER
3900-1	GAMBLING - BETTING/WAGERING	A	39A	BETTING/WAGERING
3900-2	GAMBLING - OPERATING/PROMOTING/ ASSISTING	A	39B	OPERATING/PROMOTING/ ASSISTING
3900-3	GAMBLING - EQUIPMENT VIOLATIONS	A	39C	GAMBLING EQUIPMENT VIOLATION
3900-4	GAMBLING - SPORTS TAMPERING	A	39D	SPORTS TAMPERING
4000-1	COMMERCIALIZED SEX - PROSTITUTION	A	40A	PROSTITUTION
4000-2	COMMERCIALIZED SEX - ASSISTING/ PROMOTING PROSTITUTION	A	40B	ASSISTING/PROMOTING PROSTITUTION
4100-1	LIQUOR LICENSE - ESTABLISHMENT	B	90G	LIQUOR LAW VIOLATION
4100-2	LIQUOR VIOLATIONS - OTHER	B	90G	LIQUOR LAW VIOLATION
4200-0	DRUNKENNESS	B	90E	DRUNKENNESS
4800-0	OBSTRUCTING POLICE	B	90Z	ALL OTHER
4900-0	ESCAPE/FLIGHT	B	90Z	ALL OTHER
5000-0	OBSTRUCTING JUSTICE	B	90Z	ALL OTHER
5100-0	BRIBERY	A	510	BRIBERY
5200-1	WEAPONS OFFENSE - CONCEALED	A	520	WEAPON LAW VIOLATIONS
5200-2	WEAPONS OFFENSE - EXPLOSIVES	A	520	WEAPON LAW VIOLATIONS
5200-3	WEAPONS OFFENSE - OTHER	A	520	WEAPON LAW VIOLATIONS
5300-1	DISORDERLY CONDUCT	B	90C	DISORDERLY CONDUCT
5300-2	PUBLIC PEACE - OTHER	B	90Z	ALL OTHER
5400-1	HIT AND RUN MOTOR VEHICLE ACCIDENT	B	90Z	ALL OTHER
5400-2	OUIL OR OUID	B	90D	DRIVING UNDER THE INFLUENCE
5500-0	HEALTH AND SAFETY	B	90Z	ALL OTHER
5600-0	CIVIL RIGHTS	B	90Z	ALL OTHER
5700-1	TRESPASS	B	90J	TRESPASS OF REAL PROPERTY
5700-2	INVASION OF PRIVACY - OTHER	B	90Z	ALL OTHER
5800-0	SMUGGLING	B	90Z	ALL OTHER
5900-0	ELECTION LAWS	B	90Z	ALL OTHER
6000-0	ANTITRUST	B	90Z	ALL OTHER

MICR OFFENSE FILE CLASS MAPPING CHART

January 1, 1994

Offense File Class	Offense File Class Description	NIBRS Group	NIBRS Class	NIBRS Crime Description
6100-0	TAX/REVENUE	B	90Z	ALL OTHER
6200-0	CONSERVATION	B	90Z	ALL OTHER
6300-0	VAGRANCY	B	90B	CURFEW/LOITERING/VAGRANCY
7000-0	JUVENILE RUNAWAY	B	90I	RUNAWAY
7300-0	MISCELLANEOUS CRIMINAL OFFENSE	B	90Z	ALL OTHER
7500-0	SOLICITATION	B	90Z	ALL OTHER
7700-0	CONSPIRACY	B	90Z	ALL OTHER

MICHIGAN INCIDENT CRIME REPORTING

(MICR)

SECTION VI

SCREEN/RECORD FORMATS

**Michigan Department of State Police
CENTRAL RECORDS DIVISION
Uniform Crime Reporting Section
January 01, 1994**

SCREEN LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-1 Record Length: 391

Sequence: Not applicable

January 1, 1994

```
[MIC1 T000093JAN0494<[9401< ACTION : > < > < < < <
County< < City/Twp< < GEO-code> < Incident Date < < (Report-date)> <
Hour occ< < Except< < Clear-date < < Assist ORI > <
Offense File Class Site Attempt Offdr Used Bias Weapon Activ Type Premis
1. < < < < < < < < < < < < < < < < < < < <
2. < < < < < < < < < < < < < < < < < < < <
3. < < < < < < < < < < < < < < < < < < < <
4. < < < < < < < < < < < < < < < < < < < <
Offender number < < Age < < Race > < Sex > <
Victim < < Offense < < < < < < Type > < Age > < Race > <
Sex > < Ethnicity > < Resident > < Injury > < Assault-circum < < Justify < <
Offender number/VOR < </< <,< </< <,< </< <,< </< <,< </< <
Arrest < < Type > < Age < < Race > < Sex > < Ethnicity > < Resident > <
Charge< < Armed> <> < Arr-date< < Multi-arr> < Dispo> < Clear> <
Property Recover Veh Drug:
Item Type Class Value date Stn/Rec Type Est.quantity Measure
< < < < < < < < < < < < < < < < < < < <
< < < < < < < < < < < < < < < < < < < <
< < < < < < < < < < < < < < < < < < < <
< < < < < < < < < < < < < < < < < < < <
Incident complete Y/N > < XMIT>@<
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SCREEN LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-3 Record Length: 150

Sequence: Not applicable

January 1, 1994

[MIC3 T000094JAN1194[9401<

ACTION : > < >

< ^ < ^

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Michigan incident based uniform crime reporting supplement offender record

Offender^ < Age^ < Race> < Sex> < Offender^ < Age^ < Race> < Sex> <

Offender^ < Age^ < Race> < Sex> < Offender^ < Age^ < Race> < Sex> <

Offender^ < Age^ < Race> < Sex> < Offender^ < Age^ < Race> < Sex> <

Offender^ < Age^ < Race> < Sex> < Offender^ < Age^ < Race> < Sex> <

Offender^ < Age^ < Race> < Sex> < Offender^ < Age^ < Race> < Sex> <

Offender^ < Age^ < Race> < Sex> < Offender^ < Age^ < Race> < Sex> <

Offender^ < Age^ < Race> < Sex> < Offender^ < Age^ < Race> < Sex> <

Offender^ < Age^ < Race> < Sex> < Offender^ < Age^ < Race> < Sex> <

Offender^ < Age^ < Race> < Sex> < Offender^ < Age^ < Race> < Sex> <

Offender^ < Age^ < Race> < Sex> < Offender^ < Age^ < Race> < Sex> <

Incident complete Y/N > < XMIT from here >@<

MSP-CJDC-Applications Development Section

January 1, 1994

VI-5

SCREEN LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-7 Record Length: 226

Sequence: Not applicable

January 1, 1994

[MIC7 T000098JAN1194<[9401<

ACTION : > < >

< > < >

Michigan incident based uniform crime reporting supplement arrest record.

Arrest	▲	<	Type	>	<	Age	▲	<	Race	>	<	Sex	>	<	Ethnicity	>	<	Resident	>	<
Charge	▲	<	Armed	>	<	▲	<	Arr-date	▲	<	<	Multi-arr	>	<	Dispo	>	<	Clear	>	<

Arrest	▲	<	Type	>	<	Age	▲	<	Race	>	<	Sex	>	<	Ethnicity	>	<	Resident	>	<
Charge	▲	<	Armed	>	<	▲	<	Arr-date	▲	<	<	Multi-arr	>	<	Dispo	>	<	Clear	>	<

Arrest	▲	<	Type	>	<	Age	▲	<	Race	>	<	Sex	>	<	Ethnicity	>	<	Resident	>	<
Charge	▲	<	Armed	>	<	▲	<	Arr-date	▲	<	<	Multi-arr	>	<	Dispo	>	<	Clear	>	<

Arrest	▲	<	Type	>	<	Age	>	<	Race	>	<	Sex	>	<	Ethnicity	>	<	Resident	>	<
Charge	▲	<	Armed	>	<	▲	<	Arr-date	▲	<	<	Multi-arr	>	<	Dispo	>	<	Clear	>	<

Arrest	▲	<	Type	>	<	Age	>	<	Race	>	<	Sex	>	<	Ethnicity	>	<	Resident	>	<
Charge	▲	<	Armed	>	<	▲	<	Arr-date	▲	<	<	Multi-arr	>	<	Dispo	>	<	Clear	>	<

Arrest	▲	<	Type	>	<	Age	>	<	Race	>	<	Sex	>	<	Ethnicity	>	<	Resident	>	<
Charge	▲	<	Armed	>	<	▲	<	Arr-date	▲	<	<	Multi-arr	>	<	Dispo	>	<	Clear	>	<

Arrest	▲	<	Type	>	<	Age	>	<	Race	>	<	Sex	>	<	Ethnicity	>	<	Resident	>	<
Charge	▲	<	Armed	>	<	▲	<	Arr-date	▲	<	<	Multi-arr	>	<	Dispo	>	<	Clear	>	<

Incident complete Y/N > < XMIT from here>@<																			
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SCREEN LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-9 Record Length: 420

Sequence: Not applicable

January 1, 1994

[MIC9 T000099JAN1194[9401[

ACTION : > < >

< < < <

Michigan incident based uniform crime reporting supplement property record.

Item	Type	Class	Value	date	Stn/Rec	Type	Est.quantity	Measure
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲
▲	▲	▲	▲	▲	▲	▲	▲	▲

Incident complete Y/N > < XMIT from here>@<

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-1 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-1 ORIGINAL INCIDENT REPORT

Element	Description	Usage	From	To	Size
	Message key "MICR."	C	1	5	5
	Form Identification "1."	C	6	7	2
1.	Action	X	8	8	1
2.	ORI Number	X	9	17	9
3.	Original Year	N	18	19	2
4.	Incident Number	N	20	29	10
5.	County	N	30	31	2
6.	City/Township	N	32	33	2
7.	GEOcode	X	34	37	4
8.	Date of Occurrence/Report	N	38	43	6
9.	Occurrence/Report Date Indicator	X	44	44	1
10.	Hour Occurred	X	45	46	2
11.	Exceptional Clearance	N	47	48	2
12.	Exceptional Clearance Date	N	49	54	6
13.	Assist ORI	X	55	63	9
14.	Offense File Class (1)	N	64	68	5
15.	Location Site (1)	N	69	70	2
16.	Offense Attempted/Completed. (1)	X	71	71	1
17.	Offender Suspected of Using (1)	X	72	72	1
17.	Offender Suspected of Using (1)	X	73	73	1
17.	Offender Suspected of Using (1)	X	74	74	1
18.	Suspected Bias Motivation .. (1)	N	75	76	2
19.	Weapon Type (1)	X	77	79	3
20.	Activity Type (1) (1)	X	80	80	1
20.	Activity Type (2) (1)	X	81	81	1
20.	Activity Type (3) (1)	X	82	82	1
21.	Premises Entered (1)	N	83	84	2

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-1 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-1 ORIGINAL INCIDENT REPORT (continued)

Element	Description	Usage	From	To	Size
14.	Offense File Class (2)	N	85	89	5
15.	Location Site (2)	N	90	91	2
16.	Offense Attempted/Completed. (2)	X	92	92	1
17.	Offender Suspected of Using (2)	X	93	93	1
17.	Offender Suspected of Using (2)	X	94	94	1
17.	Offender Suspected of Using (2)	X	95	95	1
18.	Suspected Bias Motivation .. (2)	N	96	97	2
19.	Weapon Type (2)	X	98	100	3
20.	Activity Type (1) (2)	X	101	101	1
20.	Activity Type (2) (2)	X	102	102	1
20.	Activity Type (3) (2)	X	103	103	1
21.	Premises Entered (2)	N	104	105	2
14.	Offense File Class (3)	N	106	110	5
15.	Location Site (3)	N	111	112	2
16.	Offense Attempted Completed. (3)	X	113	113	1
17.	Offender Suspected of Using (3)	X	114	114	1
17.	Offender Suspected of Using (3)	X	115	115	1
17.	Offender Suspected of Using (3)	X	116	116	1
18.	Suspected Bias Motivation .. (3)	N	117	118	2
19.	Weapon Type (3)	X	119	121	3
20.	Activity Type (1) (3)	X	122	122	1
20.	Activity Type (2) (3)	X	123	123	1
20.	Activity Type (3) (3)	X	124	124	1
21.	Premises Entered (3)	N	125	126	2
14.	Offense File Class (4)	N	127	131	5
15.	Location Site (4)	N	132	133	2
16.	Attempt/Completed (4)	X	134	134	1

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-1 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-1 ORIGINAL INCIDENT REPORT (continued)

Element	Description	Usage	From	To	Size
17.	Offender Suspected of Using (4)	X	135	135	1
17.	Offender Suspected of Using (4)	X	136	136	1
17.	Offender Suspected of Using (4)	X	137	137	1
18.	Suspected Bias Motivation .. (4)	N	138	139	2
19.	Weapon Type (4)	X	140	142	3
20.	Activity Type (1) (4)	X	143	143	1
20.	Activity Type (2) (4)	X	144	144	1
20.	Activity Type (3) (4)	X	145	145	1
21.	Premises Entered (4)	N	146	147	2
OFFENDER					
22.	Offender Number	N	148	149	2
23.	Offender Age	N	150	151	2
24.	Offender Race	X	152	152	1
25.	Offender Sex	X	153	153	1
VICTIM					
26.	Victim Number "01"	N	154	155	2
27.	Victim Connected Offense File Class (1)	N	156	160	5
27.	Victim Connected Offense File Class (2)	N	161	165	5
27.	Victim Connected Offense File Class (3)	N	166	170	5
27.	Victim Connected Offense File Class (4)	N	171	175	5
28.	Victim Type	X	176	176	1
29.	Victim Age	X	177	178	2
30.	Victim Race	X	179	179	1
31.	Victim Sex	X	180	180	1
32.	Victim Ethnicity	X	181	181	1
33.	Victim Residence	X	182	182	1
34.	Victim Injury	X	183	183	1

RECORD LAYOUT

MSP-CJDC-Applications Development Section :

System: MICR File ID: MICR-1 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-1 ORIGINAL INCIDENT REPORT (continued)

Element	Description	Usage	From	To	Size
35.	Victim Circumstance	N	184	185	2
36.	Justifiable Homicide Circumstance	N	186	186	1
37.	Offender Related Number (1)	N	187	188	2
38.	Victim to Offender Relationship (1)	N	189	190	2
37.	Offender Related Number (2)	N	191	192	2
38.	Victim to Offender Relationship (2)	N	193	194	2
37.	Offender Related Number (3)	N	195	196	2
38.	Victim to Offender Relationship (3)	N	197	198	2
37.	Offender Related Number (4)	N	199	200	2
38.	Victim to Offender Relationship (4)	N	201	202	2
37.	Offender Related Number (5)	N	203	204	2
38.	Victim to Offender Relationship (5)	N	205	206	2
ARREST					
39.	Arrest Number	N	207	208	2
40.	Arrest Type	X	209	209	1
41.	Arrest Age	N	210	211	2
42.	Arrest Race	X	212	212	1
43.	Arrest Sex	X	213	213	1
44.	Arrest Ethnicity	X	214	214	1
45.	Arrest Residence	X	215	215	1
46.	Arrest Charge	N	216	219	4
47.	Arrest Armed (1)	X	220	222	3
47.	Arrest Armed (2)	X	223	225	3
48.	Date of Arrest	N	226	231	6
49.	Multiple Arrest Indicator	X	232	232	1
50.	Disposition of Arrest under 18	X	233	233	1
51.	Clearance Indicator	X	234	234	1

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-1 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-1 ORIGINAL INCIDENT REPORT (continued)

Element	Description	Usage	From	To	Size
PROPERTY					
52.	Item Number	(1)	N	235 237	3
53.	Property Loss Type	(1)	N	238 238	1
54.	Property Class	(1)	N	239 240	2
55.	Property Value	(1)	N	241 249	9
56.	Date Recovered	(1)	N	250 255	6
57.	Number of Stolen/Recovered Vehicles	(1)	N	256 257	2
58.	Suspected Drug Type	(1)	N	258 259	2
59.	Estimated Drug Quantity	(1)	N	260 271	12
60.	Type Drug Measurement	(1)	X	272 273	2
52.	Item Number	(2)	N	274 276	3
53.	Property Loss Type	(2)	N	277 277	1
54.	Property Class	(2)	N	278 279	2
55.	Property Value	(2)	N	280 288	9
56.	Date Recovered	(2)	N	289 294	6
57.	Number of Stolen/Recovered Vehicles	(2)	N	295 296	2
58.	Suspected Drug Type	(2)	N	297 298	2
59.	Estimated Drug Quantity	(2)	N	299 310	12
60.	Type Drug Measurement	(2)	X	311 312	2
52.	Item Number	(3)	N	313 315	3
53.	Property Loss Type	(3)	N	316 316	1
54.	Property Class	(3)	N	317 318	2
55.	Property Value	(3)	N	319 327	9
56.	Date Recovered	(3)	N	328 333	6
57.	Number of Stolen/Recovered Vehicles	(3)	N	334 335	2
58.	Suspected Drug Type	(3)	N	336 337	2
59.	Estimated Drug Quantity	(3)	N	338 349	12
60.	Type Drug Measurement	(3)	X	350 351	2

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-1 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-1 ORIGINAL INCIDENT REPORT (continued)

Element	Description	Usage	From	To	Size
52.	Item Number (4)	N	352	354	3
53.	Property Loss Type (4)	N	355	355	1
54.	Property Class (4)	N	356	357	2
55.	Property Value (4)	N	358	366	9
56.	Date Recovered (4)	N	367	372	6
57.	Number of Stolen/Recovered Vehicles (4)	N	373	374	2
58.	Suspected Drug Type (4)	N	375	376	2
59.	Estimated Drug Quantity (4)	N	377	388	12
60.	Type Drug Measurement (4)	X	389	390	2
61.	Incident Complete Indicator "Y or N"	X	391	391	1
	Filler		392	420	29

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-3 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-3 OFFENDER SUPPLEMENT REPORT

Element	Description	Usage	From	To	Size
	Message Key "MICR."	C	1	5	5
	Form Identification "3."	C	6	7	2
1.	Action	X	8	8	1
2.	ORI Number	X	9	17	9
3.	Original Year	N	18	19	2
4.	Incident Number	N	20	29	10

Offender (Size 6 Occurs 20 times)

22.	Offender Number	N	30	31	2
23.	Offender Age	N	32	33	2
24.	Offender Race	X	34	34	1
25.	Offender Sex	X	35	35	1

----- 18 Offenders -----

36 143 108

22.	Offender Number	N	144	145	2
23.	Offender Age	N	146	147	2
24.	Offender Race	X	148	148	1
25.	Offender Sex	X	149	149	1
61.	Incident Complete Indicator "Y or N"	X	150	150	1
	Filler		151	420	270

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-5 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-5 VICTIM SUPPLEMENT REPORT

Element	Description	Usage	From	To	Size
	Message Key "MICR."	C	1	5	5
	Form Identification "5."	C	6	7	2
1.	Action	X	8	8	1
2.	ORI Number	X	9	17	9
3.	Original Year	N	18	19	2
4.	Incident Number	N	20	29	10
Victim (Size 53 Occurs 5 times)					
26.	Victim Number	N	30	31	2
27.	Victim Connected Offense File Class (1)	N	32	36	5
27.	Victim Connected Offense File Class (2)	N	37	41	5
27.	Victim Connected Offense File Class (3)	N	42	46	5
27.	Victim Connected Offense File Class (4)	N	47	51	5
28.	Victim Type	X	52	52	1
29.	Victim Age	X	53	54	
30.	Victim Race	X	55	55	1
31.	Victim Sex	X	56	56	1
32.	Victim Ethnicity	X	57	57	1
33.	Victim Residence	X	58	58	1
34.	Victim Injury	X	59	59	1
35.	Victim Circumstance	N	60	61	2
36.	Justifiable Homicide Circumstance	N	62	62	1
37.	Offender Related Number (1)	N	63	64	2
38.	Victim to Offender Relationship (1)	N	65	66	2

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-5 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-5 VICTIM SUPPLEMENT REPORT - (continued)

Element	Description	Usage	From	To	Size
37.	Offender Related Number (2)	N	67	68	2
38.	Victim to Offender Relationship (2)	N	69	70	2
37.	Offender Related Number (3)	N	71	72	2
38.	Victim to Offender Relationship (3)	N	73	74	2
37.	Offender Related Number (4)	N	75	76	2
38.	Victim to Offender Relationship (4)	N	77	78	2
37.	Offender Related Number (5)	N	79	80	2
38.	Victim to Offender Relationship (5)	N	81	82	2
----- 3 Victims -----		X	83	241	159
26.	Victim Number	N	242	243	2
27.	Victim Connected Offense File Class (1)	N	244	248	5
27.	Victim Connected Offense File Class (2)	N	249	253	5
27.	Victim Connected Offense File Class (3)	N	254	258	5
27.	Victim Connected Offense File Class (4)	N	259	263	5
28.	Victim Type	X	264	264	1
29.	Victim Age	X	265	266	2
30.	Victim Race	X	267	267	1
31.	Victim Sex	X	268	268	1
32.	Victim Ethnicity	X	269	269	1
33.	Victim Residence	X	270	270	1
34.	Victim Injury	X	271	271	1
35.	Victim Circumstance	N	272	273	2
36.	Justifiable Homicide Circumstance	N	274	274	1
37.	Offender Related Number (1)	N	275	276	2
38.	Victim to Offender Relationship (1)	N	277	278	2
37.	Offender Related number (2)	N	279	280	2
38.	Victim to Offender Relationship (2)	N	281	282	2

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-5 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-5 VICTIM SUPPLEMENT REPORT - (continued)

Element	Description	Usage	From	To	Size
37.	Offender Related Number (3)	N	283	284	2
38.	Victim to Offender Relationship (3)	N	285	286	2
37.	Offender Related Number (4)	N	287	288	2
38.	Victim to Offender Relationship (4)	N	289	290	2
37.	Offender Related Number (5)	N	291	292	2
38.	Victim to Offender Relationship (5)	N	293	294	2
61.	Incident Complete Indicator "Y or N"	X	295	295	1
	Filler		296	420	125

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-7 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-7 ARREST SUPPLEMENT REPORT

Element	Description	Usage	From	To	Size
	Message Key "MICR."	C	1	5	5
	Form Identification "7."	C	6	7	2
1.	Action	X	8	8	1
2.	ORI Number	X	9	17	9
3.	Original Year	N	18	19	2
4.	Incident Number	N	20	29	10
Arrest (Size 28 Occurs 7 times)					
39.	Arrest Number	N	30	31	2
40.	Arrest Type	X	32	32	1
41.	Arrest Age	N	33	34	2
42.	Arrest Race	X	35	35	1
43.	Arrest Sex	X	36	36	1
44.	Arrest Ethnicity	X	37	37	1
45.	Arrest Residence	X	38	38	1
46.	Arrest Charge	N	39	42	4
47.	Arrest Armed (1)	X	43	45	3
47.	Arrest Armed (2)	X	46	48	3
48.	Date of Arrest	N	49	54	6
49.	Multiple Arrest Indicator	X	55	55	1
50.	Disposition of Arrest under 18	X	56	56	1
51.	Clearance Indicator	X	57	57	1

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-7 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-7 ARREST SUPPLEMENT REPORT (continued)

Element	Description	Usage	From	To	Size
	----- 5 Arrests -----	X	58	197	140
39.	Arrest Number	N	198	199	2
40.	Arrest Type	X	200	200	1
41.	Arrest Age	N	201	202	2
42.	Arrest Race	X	203	203	1
43.	Arrest Sex	X	204	204	1
44.	Arrest Ethnicity	X	205	205	1
45.	Arrest Residence	X	206	206	1
46.	Arrest Charge	N	207	210	4
47.	Arrest Armed (1)	X	211	213	3
47.	Arrest Armed (2)	X	214	216	3
48.	Date of Arrest	N	217	222	6
49.	Multiple Arrest Indicator	X	223	223	1
50.	Disposition of Arrest under 18	X	224	224	1
51.	Clearance Indicator	X	225	225	1
61.	Incident Complete Indicator "Y or N"	X	226	226	1
	Filler		227	420	194

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-9 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-9 PROPERTY SUPPLEMENT REPORT

Element	Description	Usage	From	To	Size
	Message Key "MICR."	C	1	5	5
	Form Identification "9."	C	6	7	2
1.	Action	X	8	8	1
2.	ORI Number	X	9	17	9
3.	Original Year	N	18	19	2
4.	Incident Number	N	20	29	10

Property (Size 39 Occurs 10 times)

52.	Item Number	(1)	N	30	32	3
53.	Property Loss Type	(1)	N	33	33	1
54.	Property Class	(1)	N	34	35	2
55.	Property Value	(1)	N	36	44	9
56.	Date Recovered	(1)	N	45	50	6
57.	Number of Stolen/Recovered Vehicles	(1)	N	51	52	2
58.	Suspected Drug Type	(1)	N	53	54	2
59.	Estimated Drug Quantity	(1)	N	55	66	12
60.	Type Drug Measurement	(1)	X	67	68	2

----- 8 Property Items -----**X 69 380 312**

52.	Item Number	(10)	N	381	383	3
53.	Property Loss Type	(10)	N	384	384	1
54.	Property Class	(10)	N	385	386	2
55.	Property Value	(10)	N	387	395	9
56.	Date Recovered	(10)	N	396	401	6
57.	Number of Stolen/Recovered Vehicles	(10)	N	402	403	2

RECORD LAYOUT

MSP-CJDC-Applications Development Section

System: MICR File ID: MICR-9 Record Length: 420 Records/Block: 10

Sequence: Incident Number and Record Type January 1, 1994

MICR input disk: Normally located on disk after copy from tape.

MICR-9 PROPERTY SUPPLEMENT REPORT (continued)

Element	Description	Usage	From	To	Size
58.	Suspected Drug Type (10)	N	404	405	2
59.	Estimated Drug Quantity (10)	N	406	417	12
60.	Type Drug Measurement (10)	X	418	419	2
61.	Incident Complete Indicator "Y or N"	X	420	420	1

Usage Code Legend:

A - Alpha
C - Constant
N - Numeric
X - Alpha/Numeric

MICHIGAN INCIDENT CRIME REPORTING

(MICR)

SECTION VII

COUNTY/CITY/TOWNSHIP CODES

**Michigan Department of State Police
CENTRAL RECORDS DIVISION
Uniform Crime Reporting Section
January 01, 1994**

01 - ALCONA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
01	01	Alcona	
01	02	Caledonia	
01	03	Curtis	
01	04	Greenbush	
01	05	Gustin	
01	06	Harrisville	
01	07	Hawes	
01	08	Haynes	
01	09	Mikado	
01	10	Millen	
01	11	Mitchell	
		City/Village	
01	29	Harrisville	
01	30	Lincoln	
		Unincorporated Area	
01	07	Barton City	
01	01	Black River	
01	11	Curran	
01	03	Glennie	
01	02	Spruce	

02 - ALGER COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
02	01	Au Train	
02	02	Burt	
02	03	Grand Island	
02	04	Limestone	
02	05	Mathias	
02	06	Munising	
02	07	Onota	
02	08	Rock River	
		City/Village	
02	29	Chatham	
02	46	Munising	
		Other	
02	10	Alger Co Max Cor Fac	
02	09	Camp Cusino	
		Unincorporated Area	
02	01	Au Train	
02	01	Christmas	
02	08	Eben Junction	
02	01	Forest Lake	
02	02	Grand Marais	
02	04	Limestone	
02	06	Melstrand	
02	08	Rumely	
02	06	Shingleton	
02	04	Traunik	
02	05	Trenary	
02	06	Wetmore	

03 - ALLEGAN COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
03	01	Allegan	
03	02	Casco	
03	03	Cheshire	
03	04	Clyde	
03	05	Dorr	
03	06	Fillmore	
03	07	Ganges	
03	08	Gunplain	
03	09	Heath	
03	10	Hopkins	
03	11	Laketown	
03	12	Lee	
03	13	Leighton	
03	14	Manlius	
03	15	Martin	
03	16	Monterey	
03	17	Otsego	
03	18	Overisel	
03	19	Salem	
03	20	Saugatuck	
03	21	Trowbridge	
03	22	Valley	
03	23	Watson	
03	24	Wayland	
		City/Village	
03	46	Allegan	
03	29	Douglas	
03	30	Fennville	
03	80	Holland	70/80
03	31	Hopkins	
03	32	Martin	
03	47	Otsego	
03	48	Plainwell	
03	39	Saugatuck	
03	40	Wayland	
		Other	
03	25	Mich Dunes Corr Fac	

03 - ALLEGAN COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
		Unincorporated Area	
03	24	Bradley	
03	19	Burnips	
03	07	Glenn	
03	09	Hamilton	
03	15	Hooper	
03	05	Moline	
03	14	New Richmond	
03	18	Overisel	
03	04	Pearl	
03	12	Pullman	
03	15	Shelbyville	

04 - ALPENA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
04	01	Alpena	
04	02	Green	
04	03	Long Rapids	
04	04	Maple Ridge	
04	05	Ossineke	
04	06	Sanborn	
04	07	Wellington	
04	08	Wilson	
		City/Village	
04	66	Alpena	
		Other	
04	61	Alpena Community College	
		Unincorporated Area	
04	04	Bolton	
04	05	Hubbard Lake	
04	03	Lachine	

05 - ANTRIM COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
05	01	Banks	
05	02	Central Lake	
05	03	Chestonia	
05	04	Custer	
05	05	Echo	
05	06	Elk Rapids	
05	07	Forest Home	
05	08	Helena	
05	09	Jordan	
05	10	Kearney	
05	11	Mancelona	
05	12	Milton	
05	13	Star	
05	14	Torch Lake	
05	15	Warner	
		City/Village	
05	29	Bellaire	
05	30	Central Lake	
05	39	Elk Rapids	
05	31	Ellsworth	
05	40	Mancelona	
		Unincorporated Area	
05	03	Alba	
05	08	Alden	
05	11	Antrim	
05	01	Atwood	
05	08	Clam Lake	
05	14	East Port	
05	15	Elmira	69/06
05	12	Kewadin	

06 - ARENAC COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
06	01	Adams	
06	02	Arenac	
06	03	Au Gres	
06	04	Clayton	
06	05	Deep River	
06	06	Lincoln	
06	07	Mason	
06	08	Moffatt	
06	09	Sims	

06 - ARENAC COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
		Township	
06	10	Standish	
06	11	Turner	
06	12	Whitney	
		City/Village	
06	29	Au Gres	
06	30	Omer	
06	39	Standish	
06	31	Sterling	
06	32	Turner	
06	33	Twining	
		Other	
06	13	Standish Max Cor Fac	
		Unincorporated Area	
06	08	Alger	
06	07	Maple Ridge	
06	10	Saganing	

07 - BARAGA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
07	01	Arvon	
07	02	Baraga	
07	03	Covington	
07	04	L'Anse	
07	05	Spurr	
		City/Village	
07	39	Baraga	
07	46	L'Anse	
		Other	
07	06	Camp Baraga	
		Unincorporated Area	
07	04	Aura	
07	05	Imperial Mine	
07	02	Keweenaw Bay	
07	02	Pelkie	
07	04	Pequaming	
07	01	Skanee	
07	03	Watton	

08 - BARRY COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
08	01	Assyria	
08	02	Baltimore	
08	03	Barry	
08	04	Carlton	
08	05	Castleton	
08	06	Hastings	
08	07	Hope	
08	08	Irving	
08	09	Johnstown	
08	10	Maple Grove	
08	11	Orangeville	
08	12	Prairieville	
08	13	Rutland	
08	14	Thornapple	
08	15	Woodland	
08	16	Yankee Springs	
		City/Village	
08	29	Freeport	
08	60	Hastings	
08	39	Middleville	
08	40	Nashville	
08	30	Woodland	
		Unincorporated Area	
08	09	Banfield	
08	07	Cloverland	
08	03	Delton	
08	02	Dowling	
08	03	Hickory Corners	

09 - BAY COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
09	01	Bangor	
09	02	Beaver	
09	03	Frankenlust	
09	04	Fraser	
09	05	Garfield	
09	06	Gibson	
09	07	Hampton	
09	08	Kawkawlin	
09	09	Merritt	
09	10	Monitor	
09	11	Mt. Forest	
09	12	Pinconning	
09	13	Portsmouth	
09	14	Williams	
		City/Village	
09	39	Auburn	
09	80	Bay City	
09	46	Essexville	
09	81	Midland	56/80
09	40	Pinconning	
		Other	
09	60	Delta College	
09	48	Sag Valley St Univ	56/48 73/48
		Unincorporated Area	
09	06	Bentley	
09	02	Duell	
09	14	Fisherville	
09	10	KawKawlin	
09	04	Linwood	
09	09	Munger	

10 - BENZIE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
10	01	Almira	
10	02	Benzonia	
10	03	Blaine	
10	04	Colfax	
10	05	Crystal Lake	
10	06	Gilmore	
10	07	Homestead	
10	08	Inland	
10	09	Joyfield	
10	10	Lake	
10	11	Platte	
10	12	Weldon	
		City/Village	
10	29	Benzonia	
10	30	Beulah	
10	31	Elberta	
10	39	Frankfort	
10	32	Honor	
10	33	Lake Ann	
10	34	Thompsonville	
		Unincorporated Area	
10	08	Bendon	

11 - BERRIEN COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
		Township	
11	18	St. Joseph	
11	19	Sodus	
11	20	Three Oaks	
11	21	Watervliet	
11	22	Weesaw	
		City/Village	
11	29	Baroda	
11	66	Benton Harbor	
11	39	Berrien Springs	
11	40	Bridgman	
11	46	Buchanan	
11	41	Coloma	
11	30	Eau Claire	
11	31	Galien	
11	32	Grand Beach	
11	33	Michiana	
11	47	New Buffalo	
11	67	Niles	14/67
11	34	Shoreham	
11	68	St. Joseph	
11	42	Stevensville	
11	43	Three Oaks	
11	44	Watervliet	

11 - BERRIEN COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
11	01	Bainbridge	
11	02	Baroda	
11	03	Benton	
11	04	Berrien	
11	05	Bertrand	
11	06	Buchanan	
11	07	Chikaming	
11	08	Coloma	
11	09	Galien	
11	10	Hagar	
11	11	Lake	
11	12	Lincoln	
11	13	New Buffalo	
11	14	Niles	
11	15	Oronoko	
11	16	Pipestone	
11	17	Royalton	

		Other	
11	61	Andrews Univ	
11	62	Lake Michigan Col	
		Unincorporated Area	
11	04	Berrien Center	
11	05	Dayton	
11	03	Euclid Center	
11	22	Glendora	
11	07	Harbert	
11	07	Lakeside	
11	03	Millburg	
11	22	New Troy	
11	10	Riverside	
11	07	Sawyer	
11	19	Scottsville	
11	07	Union Pier	

12 - BRANCH COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
12	01	Algansee	
12	02	Batavia	
12	03	Bethel	
12	04	Bronson	
12	05	Butler	
12	06	California	
12	07	Coldwater	
12	08	Gilead	
12	09	Girard	
12	10	Kinderhook	
12	11	Matteson	
12	12	Noble	
12	13	Ovid	
12	14	Quincy	
12	15	Sherwood	
12	16	Union	
City/Village			
12	39	Bronson	
12	60	Coldwater	
12	40	Quincy	
12	29	Sherwood	
12	41	Union City	13/41
Other			
12	17	Flor Crane Women Fac	
12	18	Lakeland Corr Fac	

13 - CALHOUN COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
13	01	Albion	
13	02	Athens	
13	04	Bedford	
13	05	Burlington	
13	06	Clarence	
13	07	Clarendon	
13	08	Convis	
13	09	Eckford	
13	10	Emmett	
13	11	Fredonia	
13	12	Homer	
13	13	Lee	
13	14	Leroy	
13	15	Marengo	
13	16	Marshall	
13	17	Newton	
13	18	Pennfield	
13	19	Sheridan	
13	20	Tekonsha	
City/Village			
13	66	Albion	
13	29	Athens	
13	80	Battle Creek	
13	30	Burlington	
13	39	Homer	
13	60	Marshall	
13	46	Springfield	
13	31	Tekonsha	
13	41	Union City	12/41
Other			
13	61	Albion College	
13	62	Kellogg Comm Col	
Unincorporated Area			
13	03	Camp Custer	

14 - CASS COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
14	01	Calvin	
14	02	Howard	
14	03	Jefferson	
14	04	LaGrange	
14	05	Marcellus	
14	06	Mason	
14	07	Milton	
14	08	Newberg	
14	09	Ontwa	
14	10	Penn	
14	11	Pokagon	
14	12	Porter	
14	13	Silver Creek	
14	14	Volinia	
14	15	Wayne	
		City/Village	
14	39	Cassopolis	
14	60	Dowagiac	
14	40	Edwardsburg	
14	41	Marcellus	
14	29	Vandalia	
14	67	Niles	11/67
		Other	
14	61	Southwest Mich Col	
		Unincorporated Area	
14	15	Glenwood	
14	08	Jones	
14	14	Nicholville	
14	14	Prairie Rounds	
14	11	Sumnerville	
14	12	Union	

15 - CHARLEVOIX COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
15	01	Bay	
15	02	Boyne Valley	
15	03	Chandler	
15	04	Charlevoix	
15	05	Evangeline	
15	06	Eveline	
15	07	Hayes	
15	08	Hudson	
15	09	Marion	
15	10	Melrose	
15	11	Norwood	
15	12	Peaine	
15	13	St. James	
15	14	South Arm	
15	15	Wilson	
		City/Village	
15	46	Boyne City	
15	29	Boyne Falls	
15	47	Charlevoix	
15	39	East Jordan	
		Unincorporated Area	
15	06	Advance	
15	08	Lake Louise	
15	10	Walloon Lake	

16 - CHEBOYGAN COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
16	01	Aloha	
16	02	Beaugrand	
16	03	Benton	
16	04	Burt	
16	05	Ellis	
16	06	Forest	
16	07	Grant	
16	08	Hebron	
16	09	Inverness	
16	10	Koehler	
16	12	Mackinaw	
16	13	Mentor	
16	14	Mullett	
16	15	Munro	
16	16	Nunda	
16	17	Tuscarora	
16	18	Walker	
16	19	Waverly	
16	20	Wilmot	
City/Village			
16	60	Cheboygan	
16	29	Mackinaw City	24/30
16	30	Wolverine	
Unincorporated Area			
16	05	Afton	
16	17	Indian River	
16	09	Mullet Lake	
16	14	Topinabee	
16	06	Tower	

17 - CHIPPEWA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
17	01	Bay Mills	
17	02	Bruce	
17	03	Chippewa	
17	04	Dafter	
17	05	Detour	
17	06	Drummond	
17	07	Hulbert	
17	08	Kinross	
17	09	Pickford	
17	10	Raber	
17	11	Rudyard	
17	12	Soo	
17	13	Sugar Island	
17	14	Superior	
17	15	Trout Lake	
17	16	Whitefish	
City/Village			
17	29	Detour	
17	66	Sault Ste. Marie	
Other			
17	21	Camp Chippewa	
17	22	Camp Koehler	
17	20	Chippewa Reg Fac	
17	17	Chippewa Temp Fac	
17	19	Hiaawatha Temp Fac	
17	18	Kinross Corr Fac	
17	39	Lake Superior St Univ	
Unincorporated Area			
17	13	Baie De Wassi	
17	02	Barbeau	
17	14	Brimley	
17	14	Eckerman	
17	16	Emerson	
17	10	Gatesville	
17	08	Kincheloe Air Base	
17	12	Neebish Island	
17	16	Paradise	
17	09	Pickford	
17	14	Roco	
17	11	Rudyard	
17	16	Shell Drake	
17	10	Stalwart	
17	03	Strong's	
17	15	Trout Lake	

18 - CLARE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
18	01	Arthur	
18	02	Franklin	
18	03	Freeman	
18	04	Frost	
18	05	Garfield	
18	06	Grant	
18	07	Greenwood	
18	08	Hamilton	
18	09	Hatton	
18	10	Hayes	
18	11	Lincoln	
18	12	Redding	
18	13	Sheridan	
18	14	Summerfield	
18	15	Surrey	
18	16	Winterfield	
		City/Village	
18	46	Clare	37/46
18	30	Farwell	
18	39	Harrison	
		Other	
18	61	Mid Mich Comm Col	
		Unincorporated Area	
18	05	Lake	
18	11	Lake George	
18	05	Lake Station	
18	12	Temple	

19 - CLINTON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
19	01	Bath	
19	02	Bengal	
19	03	Bingham	
19	04	Dallas	
19	05	DeWitt	
19	06	Duplain	
19	07	Eagle	
19	08	Essex	
19	09	Greenbush	
19	10	Lebanon	
19	11	Olive	

19 - CLINTON COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
		Township	
19	12	Ovid	
19	13	Riley	
19	14	Victor	
19	15	Watertown	
19	16	Westphalia	
		City/Village	
19	39	DeWitt	
19	29	Eagle	
19	30	Elsie	
19	40	Fowler	
19	31	Hubbardston	34/30
19	95	Lansing	23/95
			33/95
19	32	Maple Rapids	
19	41	Ovid	
19	60	St. Johns	
19	33	Westphalia	
		Other	
19	34	Capitol City Airport	
19	63	Lansing Comm Col	33/63
		Unincorporated Area	
19	01	Bath	
19	01	Park Lake	
19	14	Round Lake	
19	15	Wacousta	

20 - CRAWFORD COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
20	01	Beaver Creek	
20	02	Frederic	
20	03	Grayling	
20	04	Lovells	
20	05	Maple Forest	
20	06	South Branch	
		City/Village	
20	39	Grayling	
		Other	
20	30	Camp Grayling	
20	07	Camp Lehman	

21 - DELTA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
21	01	Baldwin	
21	02	Bark River	
21	03	Bay De Noc	
21	04	Brampton	
21	05	Cornell	
21	06	Ensign	
21	07	Escanaba	
21	08	Fairbanks	
21	09	Ford River	
21	10	Garden	
21	11	Maple Ridge	
21	12	Masonville	
21	13	Nahma	
21	14	Wells	
		City/Village	
21	66	Escanaba	
21	29	Garden	
21	60	Gladstone	
		Other	
21	61	Bay De Noc Comm Col	
		Unincorporated Area	
21	02	Bark River	
21	05	Cornell	
21	08	Fairport	
21	14	Flat Rock	
21	14	Groos	
21	13	Isabella	
21	04	Kipling	
21	01	Perkins	
21	12	Rapid River	
21	11	Rock	
21	02	Schaffer	
21	13	St. Jacques	
21	03	Stunington	

22 - DICKINSON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
22	01	Breen	
22	02	Breitung	
22	03	Felch	
22	04	Norway	
22	05	Sagola	
22	06	Waucedah	
22	07	West Branch	
		City/Village	
22	60	Iron Mountain	
22	61	Kingsford	
22	46	Norway	
		Unincorporated Area	
22	05	Channing	
22	01	Felch	
22	01	Hardwood	
22	06	Loretta	
22	02	Quinnesec	
22	07	Ralph	
22	05	Sagola	
22	05	Sawyer Lake	
22	04	Vulcan	

23 - EATON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
23	01	Bellevue	
23	02	Benton	
23	03	Brookfield	
23	04	Carmel	
23	05	Chester	
23	06	Delta	
23	07	Eaton	
23	08	Eaton Rapids	
23	09	Hamlin	
23	10	Kalamo	
23	11	Oneida	
23	12	Roxand	
23	13	Sunfield	
23	14	Vermontville	
23	15	Walton	
23	16	Windsor	
		City/Village	
23	39	Bellevue	
23	60	Charlotte	
23	29	Dimondale	
23	46	Eaton Rapids	
23	61	Grand Ledge	
23	95	Lansing	19/95 33/95
23	30	Mulliken	
23	40	Olivet	
23	41	Potterville	
23	31	Sunfield	
23	32	Vermontville	
		Other	
23	65	Olivet College	
		Unincorporated Area	
23	06	Delta Mills	
23	06	Millett	
23	16	Windsor	

24 - EMMET COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
24	01	Bear Creek	
24	02	Bliss	
24	03	Carp Lake	
24	04	Center	
24	05	Cross Village	
24	06	Friendship	
24	08	Little Traverse	
24	07	Littlefield	
24	11	Maple River	
24	09	McKinley	
24	10	Pleasant View	
24	12	Readmond	
24	13	Resort	
24	14	Springvale	
24	15	Wawatam	
24	16	West Traverse	
		City/Village	
24	29	Alanson	
24	39	Harbor Springs	
24	30	Mackinaw City	16/29
24	31	Pellston	
24	60	Petoskey	
		Other	
24	17	Camp Pellston	
24	61	N Central Mich Col	
		Unincorporated Area	
24	01	Bay View	
24	11	Brutus	
24	08	Conway	
24	09	Lakewood	
24	09	Levering	
24	07	Oden	
24	02	Wilderness Park	

25 - GENESEE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
25	01	Argentine	
25	02	Atlas	
25	04	Clayton	
25	05	Davison	
25	06	Fenton	
25	07	Flint	
25	08	Flushing	
25	09	Forest	
25	10	Gaines	
25	11	Genesee	
25	12	Grand Blanc	
25	13	Montrose	
25	14	Mt. Morris	
25	15	Mundy	
25	16	Richfield	
25	17	Thetford	
25	18	Vienna	
		City/Village	
25	80	Burton	
25	39	Clio	
25	60	Davison	
25	61	Fenton	
25	95	Flint	
25	62	Flushing	
25	29	Gaines	
25	30	Goodrich	
25	63	Grand Blanc	
25	34	Lennon	78/34
25	40	Linden	
25	41	Montrose	
25	46	Mt. Morris	
25	32	Otisville	
25	31	Otter Lake	44/34
25	47	Swartz Creek	
		Other	
25	64	Baker Col of Flint	
25	65	GMI Engin & Mgt Inst	
25	66	Mott Comm Col	
25	90	Univ of MI-Flint	
		Unincorporated Area	
25	11	Horton	
25	18	Pine Run	
25	15	Rankin	
25	12	Whigville	

26 - GLADWIN COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
26	01	Beaverton	
26	02	Bentley	
26	03	Billings	
26	04	Bourret	
26	05	Buckeye	
26	06	Butman	
26	07	Clement	
26	08	Gladwin	
26	09	Grim	
26	10	Grout	
26	11	Hay	
26	12	Sage	
26	13	Secord	
26	15	Sherman	
26	16	Tobacco	
		City/Village	
26	29	Beaverton	
26	39	Gladwin	
		Unincorporated Area	
26	15	Meredith	
26	02	Rhodes	
26	15	Skeels	
26	11	Wooden Shoe	

27 - GOGEBIC COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
27	01	Bessemer	
27	03	Erwin	
27	04	Ironwood	
27	05	Marenisco	
27	06	Wakefield	
27	07	Watersmeet	
		City/Village	
27	46	Bessemer	
27	60	Ironwood	
27	47	Wakefield	
		Other	
27	08	Camp Ojibway	
27	62	Gobebic Comm Col	
		Unincorporated Area	
27	05	Marenisco	
27	01	Ramsay	
27	06	Thomaston	
27	06	Verona	
27	07	Watersmeet	

28 - GRAND TRAVERSE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
28	01	Acme	
28	02	Blair	
28	03	East Bay	
28	04	Fife Lake	
28	05	Garfield	
28	06	Grant	
28	07	Green Lake	
28	08	Long Lake	
28	09	Mayfield	
28	11	Paradise	
28	10	Peninsula	
28	12	Union	
28	13	White Water	
		City/Village	
28	29	Fife Lake	
28	30	Kingsley	
28	66	Traverse City	45/66
		Other	
28	14	Camp Pugsley	
28	61	Northwestern Mich Col	
		Unincorporated Area	
28	02	Grawn	
28	09	Hannah	
28	07	Interlochen	
28	13	Williamsburg	

29 - GRATIOT COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
29	01	Arcada	
29	02	Bethany	
29	03	Elba	
29	04	Emerson	
29	05	Fulton	
29	06	Hamilton	
29	07	Lafayette	
29	08	Newark	
29	09	New Haven	
29	10	North Shade	
29	11	North Star	
29	12	Pine River	
29	13	Seville	
29	14	Sumner	
29	15	Washington	
29	16	Wheeler	
City/Village			
29	60	Alma	
29	29	Ashley	
29	39	Breckenridge	
29	46	Ithaca	
29	30	Perrinton	
29	47	St. Louis	
Other			
29	61	Alma College	
29	17	Mid-MI Temp Corr Fac	
Unincorporated Area			
29	03	Bannister	
29	14	Elm Hall	
29	13	Elwell	
29	12	Forest Hill	
29	05	Middleton	
29	05	Pompeii	
29	13	Riverdale	

30 - HILLSDALE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
30	01	Adams	
30	02	Allen	
30	03	Amboy	
30	04	Cambria	
30	05	Camden	
30	06	Fayette	
30	07	Hillsdale	
30	08	Jefferson	
30	09	Litchfield	
30	10	Moscow	
30	11	Pittsford	
30	12	Ransom	
30	13	Reading	
30	14	Scipio	
30	15	Somerset	
30	16	Wheatland	
30	17	Woodbridge	
30	18	Wright	
City/Village			
30	29	Allen	
30	30	Camden	
30	60	Hillsdale	
30	39	Jonesville	
30	40	Litchfield	
30	31	Montgomery	
30	32	North Adams	
30	41	Reading	
30	33	Waldron	
Other			
30	61	Hillsdale Col	
Unincorporated Area			
30	04	Bankers	
30	17	Frontier	
30	15	Jerome	
30	14	Mosherville	
30	08	Osseo	
30	11	Pittsford	
30	18	Prattville	

31 - HOUGHTON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
31	01	Adams	
31	02	Calumet	
31	03	Chassell	
31	04	Duncan	
31	05	Elm River	
31	06	Franklin	
31	07	Hancock	
31	08	Laird	
31	09	Osceola	
31	10	Portage	
31	11	Quincy	
31	13	Schoolcraft	
31	12	Stanton	
31	14	Torch Lake	
		City/Village	
31	39	Calumet	
31	29	Copper City	
31	46	Hancock	
31	60	Houghton	
31	40	Lake Linden	
31	47	Laurium	
31	30	South Range	
		Other	
31	15	Camp Kitwen	
31	61	MI Tech University	
31	62	Suomi College	
		Unincorporated Area	
31	08	Alston	
31	01	Atlantic	
31	10	Dodgeville	
31	09	Dollar Bay	
31	06	Franklin Mine	
31	09	Hubbell	
31	10	Hurontown	
31	02	Kearsarge	
31	04	Kenton	
31	08	Nisula	
31	06	Paavola	
31	01	Painesdale	
31	14	Rabbit Bay	
31	10	Ripley	
31	04	Sidnaw	
31	09	Tamarack	
31	01	Tri-Mountain	

32 - HURON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
32	01	Bingham	
32	02	Bloomfield	
32	03	Brookfield	
32	04	Caseville	
32	05	Chandler	
32	06	Colfax	
32	07	Dwight	
32	08	FairHaven	
32	09	Gore	
32	10	Grant	
32	11	Hume	
32	12	Huron	
32	13	Lake	
32	14	Lincoln	
32	15	McKinley	
32	16	Meade	
32	17	Oliver	
32	18	Paris	
32	20	Port Austin	
32	19	Pte. Aux Barques	
32	21	Rubicon	
32	22	Sand Beach	
32	23	Sebewaing	
32	24	Sheridan	
32	25	Sherman	
32	26	Sigel	
32	27	Verona	
32	28	Winsor	

32 - HURON COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
City/Village			
32	46	Bad Axe	
32	29	Caseville	
32	30	Elkton	
32	39	Harbor Beach	
32	31	Kinde	
32	32	Owendale	
32	40	Pigeon	
32	33	Port Austin	
32	34	Port Hope	
32	41	Sebewaing	
32	35	Udly	
Unincorporated Area			
32	08	Bay Port	
32	16	Filion	
32	20	Grindstone City	
32	28	Killmanaug	
32	28	Linkville	
32	18	Parisville	
32	16	Pinnebog	
32	26	Rapson	
32	25	Ruth	

33 - INGHAM COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
33	01	Alaiedon	
33	02	Aurelius	
33	03	Bunker Hill	
33	04	Delhi	
33	05	Ingham	
33	06	Lansing	
33	07	LeRoy	
33	08	Leslie	
33	09	Locke	
33	10	Meridian	
33	11	Onondaga	
33	12	Stockbridge	
33	13	VeVay	
33	14	Wheatfield	
33	15	White Oak	
33	16	Williamstown	
City/Village			
33	29	Dansville	
33	80	East Lansing	
33	95	Lansing	19/95 23/95
33	39	Leslie	
33	60	Mason	
33	40	Stockbridge	
33	41	Webberville	
33	46	Williamston	
Other			
33	61	Grt Lakes Bible Col	
33	63	Lansing Comm Col	19/63
33	89	Michigan State Univ	
33	62	Thomas M Cooley Law	
Unincorporated Area			
33	03	Fitchburg	
33	10	Haslett	
33	04	Holt	
33	10	Okemos	
33	10	Towar Gardens	

34 - IONIA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
34	01	Berlin	
34	02	Boston	
34	03	Campbell	
34	04	Danby	
34	05	Easton	
34	06	Ionia	
34	07	Keene	
34	08	Lyons	
34	09	North Plains	
34	10	Odessa	
34	11	Orange	
34	12	Orleans	
34	13	Otisco	
34	14	Portland	
34	15	Ronald	
34	16	Sebewa	
City/Village			
34	60	Belding	
34	29	Clarksville	
34	30	Hubbardston	19/31
34	61	Ionia	
34	39	Lake Odessa	
34	31	Lyons	
34	32	Muir	
34	33	Pewamo	
34	46	Portland	
34	40	Saranac	
Other			
34	17	Handlon MI Trn Unit	
34	18	Ionia Maximum Fac	
34	19	Ionia Temporary Fac	
34	20	Michigan Reformatory	
34	21	Riverside Corr Fac	
34	22	Riverside Rec Center	
Unincorporated Area			
34	13	Cooks Corners	
34	09	Matherton	
34	12	Orleans	
34	15	Palo	
34	13	Smyrna	

35 - IOSCO COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
35	01	Alabaster	
35	02	Au Sable	
35	03	Baldwin	
35	04	Burleigh	
35	05	Grant	
35	06	Oscoda	
35	07	Plainfield	
35	08	Reno	
35	09	Sherman	
35	10	Tawas	
35	11	Wilber	
City/Village			
35	39	East Tawas	
35	40	Tawas City	
35	29	Whittemore	
Unincorporated Area			
35	07	Grand Lake	
35	07	Hale	
35	07	Long Lake	
35	09	National City	
35	06	Oscoda	

36 - IRON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
36	01	Bates	
36	02	Crystal Falls	
36	03	Hematite	
36	04	Iron River	
36	05	Mansfield	
36	06	Mastodon	
36	07	Stambaugh	
		City/Village	
36	29	Alpha	
36	39	Caspian	
36	40	Crystal Falls	
36	30	Gaastra	
36	46	Iron River	
36	31	Mineral Hills	
36	41	Stambaugh	
		Other	
36	08	Camp Ottawa	
		Unincorporated Area	
36	03	Amasa	
36	07	Elmwood	
36	04	Gibbs City	

37 - ISABELLA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
37	01	Broomfield	
37	02	Chippewa	
37	03	Coe	
37	04	Coldwater	
37	05	Deerfield	
37	06	Denver	
37	07	Fremont	
37	08	Gilmore	
37	09	Isabella	
37	10	Lincoln	
37	11	Nottawa	
37	12	Rolland	
37	13	Sherman	
37	14	Union	
37	15	Vernon	
37	16	Wise	
		City/Village	
37	46	Clare	18/46
37	67	Mt. Pleasant	
37	29	Rosebush	
37	39	Shepherd	
		Other	
37	66	Central Mich Univ	
		Unincorporated Area	
37	11	Beal City	
37	12	Blanchard	
37	06	Leaton	
37	16	Loomis	
37	11	Weidman	
37	07	Winn	

38 - JACKSON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
38	01	Blackman	
38	02	Columbia	
38	03	Concord	
38	04	Grass Lake	
38	05	Hanover	
38	06	Henrietta	
38	07	Leoni	
38	08	Liberty	
38	09	Napoleon	
38	10	Norvell	
38	11	Parma	
38	12	Pulaski	
38	13	Rives	
38	14	Sandstone	
38	15	Spring Arbor	
38	16	Springport	
38	17	Summit	
38	18	Thompkins	
38	19	Waterloo	
		City/Village	
38	39	Brooklyn	
38	29	Cement City	46/31
38	30	Concord	
38	40	Grass Lake	
38	31	Hanover	
38	80	Jackson	
38	32	Parma	
38	33	Springport	
		Other	
38	25	Camp Waterloo	
38	21	Corrections Camp Prg	
38	27	Duane Waters Hosp	
38	20	Egeler Corr Fac	
38	22	G RBT Cotton Corr Fac	
38	62	Jackson Comm Col	
38	26	Michigan Parole	
38	24	Rec and Guidance Cen	
38	61	Spring Arbor Col	
38	23	State Prison S Mich	
		Unincorporated Area	
38	02	Clark Lake	
38	05	Horton	
38	07	Leoni	
38	07	Michigan Center	
38	06	Munith	
38	09	Napoleon	

38 - JACKSON COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
		Unincorporated Area	
38	06	Pleasant Lake	
38	13	Rives Junction	
38	15	Spring Arbor	
38	17	Vandercook Lake	

39 - KALAMAZOO COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
39	01	Alamo	
39	02	Brady	
39	03	Charleston	
39	04	Climax	
39	05	Comstock	
39	06	Cooper	
39	07	Kalamazoo	
39	08	Oshtemo	
39	09	Pavilion	
39	10	Prairie Ronde	
39	11	Richland	
39	12	Ross	
39	13	Schoolcraft	
39	14	Texas	
39	15	Wakeshma	
		City/Village	
39	39	Augusta	
39	29	Climax	
39	40	Galesburg	
39	89	Kalamazoo	
39	41	Parchment	
39	80	Portage	
39	30	Richland	
39	42	Schoolcraft	
39	43	Vicksburg	
		Other	
39	61	Kalamazoo College	
39	63	Kalamazoo Val Comm Col	
39	62	Nazareth Col	
39	70	Western MI Univ	
		Unincorporated Area	
39	15	Fulton	
39	04	Scotts	

40 - KALKASKA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
40	13	Bear Lake	
40	01	Blue Lake	
40	02	Boardman	
40	03	Clearwater	
40	04	Cold Springs	
40	05	Excelsior	
40	06	Garfield	
40	07	Kalkaska	
40	08	Oliver	
40	09	Orange	
40	10	Rapid River	
40	11	Springfield	
City/Village			
40	39	Kalkaska	
Unincorporated Area			
40	03	Bear Lake	
40	03	Rapid City	

41 - KENT COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
41	01	Ada	
41	02	Algoma	
41	03	Alpine	
41	04	Bowne	
41	05	Byron	
41	07	Caledonia	
41	06	Cannon	
41	08	Cascade	
41	09	Courtland	
41	10	Gaines	
41	11	Grand Rapids	
41	12	Grattan	
41	13	Lowell	
41	14	Nelson	
41	15	Oakfield	
41	17	Plainfield	
41	18	Solon	
41	19	Sparta	
41	20	Spencer	
41	21	Tyrone	
41	22	Vergennes	

41 - KENT COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
City/Village			
41	29	Caledonia	
41	30	Casnovia	61/29
41	39	Cedar Springs	
41	66	E. Grand Rapids	
41	95	Grand Rapids	
41	67	Grandville	
41	31	Kent City	
41	68	Kentwood	
41	46	Lowell	
41	40	Rockford	
41	32	Sand Lake	
41	47	Sparta	
41	69	Walker	
41	89	Wyoming	
Other			
41	61	Aquinas College	
41	62	Calvin College	
41	63	Calvin Theological Sem	
41	64	Davenport Col of Bus	
41	65	Grace Bible College	
41	50	Gd Rapids Bapt Col & Sem	
41	54	Grand Rapids Comm Col	
41	51	Jordan College	
41	52	Kendall Col Art & Design	
41	53	Reformed Bible Col	
Unincorporated Area			
41	04	Alto	
41	17	Belmont	
41	06	Bostwick Lake	
41	05	Byron Center	
41	06	Cannonsburg	
41	17	Comstock Park	
41	10	Cutlerville	
41	10	Dutton	
41	09	Evans	
41	17	North Park	
41	12	Parnell	

42 - KEWEENAW COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
42	01	Allouez	
42	02	Eagle Harbor	
42	03	Grant	
42	04	Houghton	
42	05	Sherman	
City/Village			
42	29	Ahmeek	
Unincorporated Area			
42	03	Capper Harbor	
42	04	Eagle River	
42	02	Isle Royal	
42	01	Mohawk	
42	04	Phoenix	

43 - LAKE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
43	01	Chase	
43	02	Cherry Valley	
43	03	Dover	
43	04	Eden	
43	05	Elk	
43	06	Ellsworth	
43	07	Lake	
43	08	Newkirk	
43	09	Peacock	
43	10	Pinora	
43	11	Pleasant Plains	
43	12	Sauble	
43	13	Sweetwater	
43	14	Webber	
43	15	Yates	
City/Village			
43	29	Baldwin	
43	30	Luther	
Unincorporated Area			
43	15	Idlewild	
43	04	Irons	

44 - LAPEER COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
44	01	Almont	
44	02	Arcadia	
44	03	Attica	
44	04	Burlington	
44	05	Burnside	
44	06	Deerfield	
44	07	Dryden	
44	08	Elba	
44	09	Goodland	
44	10	Hadley	
44	11	Imlay	
44	12	Lapeer	
44	13	Marathon	
44	14	Mayfield	
44	15	Metamora	
44	16	North Branch	
44	17	Oregon	
44	18	Rich	
City/Village			
44	39	Almont	
44	41	Brown City	76/39
44	29	Clifford	
44	30	Columbiaville	
44	31	Dryden	
44	40	Imlay City	
44	60	Lapeer	
44	32	Metamora	
44	33	North Branch	
44	34	Otter Lake	25/31
Other			
44	19	Thumb Regional Fac	
Unincorporated Area			
44	15	Thornville	

45 - LEELANAU COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
45	01	Bingham	
45	02	Centerville	
45	03	Cleveland	
45	04	Elmwood	
45	05	Empire	
45	06	Glen Arbor	
45	07	Kasson	
45	08	Leelanau	
45	09	Leland	
45	10	Solon	
45	11	Suttons Bay	
		City/Village	
45	29	Empire	
45	32	Leland	
45	30	Northport	
45	31	Suttons Bay	
45	66	Traverse City	28/66
		Unincorporated Area	
45	05	Burdickville	
45	10	Cedar	
45	06	Glen Arbor	
45	04	Greilickville	
45	09	Lake Leelanau	
45	07	Maple City	
45	08	Omena	
45	11	Peshawbestown	

46 - LENAWE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
46	01	Adrian	
46	02	Blissfield	
46	03	Cambridge	
46	04	Clinton	
46	05	Deerfield	
46	06	Dover	
46	07	Fairfield	
46	08	Franklin	
46	09	Hudson	
46	10	Macon	
46	11	Madison	
46	12	Medina	
46	13	Ogden	

46 - LENAWE COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
		Township	
46	14	Palmyra	
46	15	Raisin	
46	16	Ridgeway	
46	17	Riga	
46	18	Rollin	
46	19	Rome	
46	20	Seneca	
46	21	Tecumseh	
46	22	Woodstock	
		City/Village	
46	29	Addison	
46	66	Adrian	
46	46	Blissfield	
46	30	Britton	
46	31	Cement City	38/29
46	32	Clayton	
46	39	Clinton	
46	33	Deerfield	
46	47	Hudson	
46	40	Morenci	
46	34	Onsted	
46	60	Tecumseh	
		Other	
46	61	Adrian College	
46	23	Adrian Temp Fac	
46	24	Gus Harrison Reg Fac	
46	62	Siena Heights Col	

		Unincorporated Area	
46	01	Birdsall	
46	06	Cadmus	
46	15	Hollaway	
46	07	Jasper	
46	18	Manitou Beach	
46	18	Rollin	
46	08	Tipton	
46	13	Victorsville	
46	03	Washington Lake	
46	07	Weston	

47 - LIVINGSTON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
47	01	Brighton	
47	02	Cohoctah	
47	03	Conway	
47	04	Deerfield	
47	05	Genoa	
47	06	Green Oak	
47	07	Hamburg	
47	08	Handy	
47	09	Hartland	
47	10	Howell	
47	11	Iosco	
47	12	Marion	
47	13	Oceola	
47	14	Putnam	
47	15	Tyrone	
47	16	Unadilla	
		City/Village	
47	39	Brighton	
47	40	Fowlerville	
47	60	Howell	
47	29	Pinckney	
		Other	
47	17	Camp Brighton	
		Unincorporated Area	
47	16	Gregory	
47	16	Hell	
47	02	Oakgrove	

48 - LUCE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
48	01	Columbus	
48	02	Lakefield	
48	03	McMillan	
48	04	Pentland	
		City/Village	
48	39	Newberry	
		Unincorporated Area	
48	03	Dollarville	
48	01	McMillan	
48	03	Soo Junction	

49 - MACKINAC COUNTY

		Township
49	01	Bois Blanc
49	02	Brevort
49	03	Clark
49	04	Garfield
49	05	Hendricks
49	06	Hudson
49	07	Marquette
49	08	Moran
49	09	Newton
49	10	Portage
49	11	St. Ignace
		City/Village
49	29	Mackinac Island
49	46	St. Ignace
		Unincorporated Area
49	02	Allenville
49	03	Cedarville
49	10	Curtis
49	04	Engadine
49	05	Epoufette
49	09	Gould City
49	08	Groscap
49	03	Hessel
49	04	Millecoquins
49	02	Moran
49	04	Naubinway
49	06	Rexton

50 - MACOMB COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
50	01	Armada	
50	02	Bruce	
50	03	Chesterfield	
50	04	Clinton	
50	05	Harrison	
50	13	Lake	
50	06	Lenox	
50	07	Macomb	
50	08	Ray	
50	09	Richmond	
50	11	Shelby	
50	12	Washington	
City/Village			
50	39	Armada	
50	66	Center Line	
50	80	East Detroit	
50	67	Fraser	
50	46	Grosse Pte Shores	82/47
50	40	Memphis	74/40
50	68	Mt. Clemens	
50	47	New Baltimore	
50	41	New Haven	
50	48	Richmond	
50	49	Romeo	
50	89	Roseville	
50	90	St. Clair Shores	
50	91	Sterling Heights	
50	50	Utica	
50	95	Warren	
Other			
50	30	Macomb Comm Col	
50	14	Macomb Reg Corr Fac	
50	35	Metro Beach	
50	38	Stoney Crk Metro Pk	63/38
Unincorporated Area			
50	08	Davis	
50	11	Disco	
50	06	Muttonville	
50	05	Selfridge Field	

51 - MANISTEE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
51	01	Arcadia	
51	02	Bear Lake	
51	03	Brown	
51	04	Cleon	
51	05	Dickson	
51	06	Filer	
51	07	Manistee	
51	08	Maple Grove	
51	09	Marilla	
51	10	Norman	
51	11	Onkama	
51	12	Pleasanton	
51	13	Springdale	
51	14	Stronach	
City/Village			
51	29	Bear Lake	
51	30	Copemish	
51	31	Eastlake	
51	32	Kaleva	
51	60	Manistee	
51	33	Onkama	
Other			
51	15	Oaks Facility	
Unincorporated Area			
51	01	Arcadia	
51	05	Brethern	
51	10	Dublin	
51	04	Harlan	
51	06	Oak Hill	
51	07	Parkdale	
51	10	Wellston	

52 - MARQUETTE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
52	01	Champion	
52	02	Chocolay	
52	03	Ely	
52	04	Ewing	
52	05	Forsyth	
52	06	Humboldt	
52	07	Ishpeming	
52	08	Marquette	
52	09	Michigamme	
52	10	Negaunee	
52	11	Powell	
52	12	Republic	
52	13	Richmond	
52	14	Sands	
52	15	Skandia	
52	16	Tilden	
52	17	Turin	
52	18	Wells	
52	19	West Branch	
		City/Village	
52	60	Ishpeming	
52	66	Marquette	
52	61	Negaunee	
		Other	
52	30	Marquette Airport	
52	20	Marquette Branch Prs	
52	62	Northern MI Univ	
		Unincorporated Area	
52	05	Austin	
52	11	Big Bay	
52	15	Carlshend	
52	03	Diorite	
52	05	Gwinn	
52	02	Harvey	
52	05	Little Lake	
52	09	Michigamme	
52	16	National Mine	
52	05	New Swaney	
52	13	Palmer	
52	05	Princeton	
52	12	Republic	
52	15	Skandia	
52	15	Yalmer	

53 - MASON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
53	01	Amber	
53	02	Branch	
53	03	Custer	
53	04	Eden	
53	05	Freesoil	
53	06	Grant	
53	08	Hamlin	
53	07	Logan	
53	09	Meade	
53	10	Pere Marquette	
53	11	Riverton	
53	12	Sheridan	
53	13	Sherman	
53	14	Summit	
53	15	Victory	
		City/Village	
53	29	Custer	
53	30	Fountain	
53	31	Freesoil	
53	60	Ludington	
53	39	Scottville	
		Other	
53	16	Camp Sauble	
53	61	West Shore Comm Col	
		Unincorporated Area	
53	02	Walhalla	

54 - MECOSTA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
54	01	Aetna	
54	02	Austin	
54	03	Big Rapids	
54	04	Chippewa	
54	05	Colfax	
54	06	Deerfield	
54	07	Fork	
54	08	Grant	
54	09	Green	
54	10	Hinton	
54	11	Martiny	
54	12	Mecosta	
54	13	Millbrook	
54	14	Morton	
54	15	Sheridan	
54	16	Wheatland	
City/Village			
54	29	Barryton	
54	66	Big Rapids	
54	30	Mecosta	
54	31	Morley	
54	32	Stanwood	
Other			
54	60	Ferris State Univ	
Unincorporated Area			
54	10	Altona	
54	09	Paris	
54	16	Remus	
54	05	Rodney	

55 - MENOMINEE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
55	01	Cedarville	
55	02	Daggett	
55	03	Faithorn	
55	04	Gourley	
55	05	Egelston	
55	06	Holmes	
55	07	Ingallston	
55	08	Lake	
55	09	Mellen	
55	10	Menominee	
55	11	Meyer	
55	12	Nadeau	
55	13	Spalding	
55	14	Stephenson	
City/Village			
55	32	Carney	
55	29	Daggett	
55	66	Menominee	
55	30	Powers	
55	31	Stephenson	
Unincorporated Area			
55	12	Bagley	
55	12	Carney	
55	01	Cedar River	
55	11	Hermansville	
55	13	Labranche	
55	05	Perronville	
55	13	Spalding	
55	09	Wallace	
55	05	Wilson	

56 - MIDLAND COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
56	01	Edenville	
56	02	Geneva	
56	03	Greendale	
56	04	Homer	
56	05	Hope	
56	06	Ingersoll	
56	07	Jasper	
56	08	Jerome	
56	09	Larkin	
56	10	Lee	
56	11	Lincoln	
56	12	Midland	
56	13	Mills	
56	14	Mt. Haley	
56	15	Porter	
56	16	Warren	
		City/Village	
56	39	Coleman	
56	80	Midland	09/81
56	29	Sanford	
		Other	
56	61	Northwood Institute	
56	48	Sag Val State Univ	09/48 73/48
		Unincorporated Area	
56	02	North Bradley	
56	03	Oil City	

57 - MISSAUKEE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
57	01	Aetna	
57	02	Bloomfield	
57	03	Butterfield	
57	04	Caldwell	
57	05	Clam Union	
57	06	Enterprise	
57	07	Forest	
57	08	Holland	
57	09	Lake	
57	10	Norwich	
57	11	Pioneer	
57	12	Reeder	
57	13	Richland	
57	14	Riverside	
57	15	West Branch	
		City/Village	
57	29	Lake City	
57	30	McBain	
		Unincorporated Area	
57	05	Falmouth	
57	09	Jennings	
57	03	Merritt	

58 - MONROE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
58	01	Ash	
58	02	Bedford	
58	03	Berlin	
58	04	Dundee	
58	05	Erie	
58	06	Exeter	
58	07	Frenchtown	
58	08	Ida	
58	09	LaSalle	
58	10	London	
58	11	Milan	
58	12	Monroe	
58	13	Raisinville	
58	14	Summerfield	
58	15	Whiteford	
City/Village			
58	39	Carleton	
58	40	Dundee	
58	29	Estral Beach	
58	41	Luna Pier	
58	30	Maybee	
58	46	Milan	81/47
58	66	Monroe	
58	42	Petersburg	
58	43	So. Rockwood	
Other			
58	61	Monroe Co Comm Col	
Unincorporated Area			
58	08	Ida	
58	05	Lakewood	
58	02	Lambertville	
58	03	Newport	
58	03	Oldport	
58	15	Ottawa Lake	
58	06	Scofield	
58	02	Temperance	

59 - MONTCALM COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
59	01	Belvidere	
59	02	Bloomer	
59	03	Bushnell	
59	04	Cato	
59	05	Crystal	
59	06	Day	
59	07	Douglass	
59	08	Eureka	
59	09	Evergreen	
59	10	Fairplain	
59	11	Ferris	
59	12	Home	
59	13	Maple Valley	
59	14	Montcalm	
59	15	Pierson	
59	16	Pine	
59	17	Reynolds	
59	18	Richland	
59	19	Sidney	
59	20	Winfield	
City/Village			
59	39	Carson City	
59	40	Edmore	
59	60	Greenville	
59	41	Howard City	
59	42	Lakeview	
59	29	McBride	
59	30	Pierson	
59	31	Sheridan	
59	43	Stanton	
Other			
59	22	Carson City Reg Fac	
59	21	Carson City Temp Fac	
59	61	Montcalm Comm Col	
Unincorporated Area			
59	20	Amble	
59	12	Cedar Lake	
59	13	Coral	
59	05	Crystal	
59	14	Gowan	
59	13	Rock Lake	
59	01	Six Lakes	
59	13	Trufant	
59	18	Vestaburg	

60 - MONTMORENCY COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
60	01	Albert	
60	02	Avery	
60	03	Briley	
60	04	Hillman	
60	05	Loud	
60	06	Montmorency	
60	07	Rust	
60	08	Vienna	
		City/Village	
60	29	Hillman	
		Unincorporated Area	
60	03	Atlanta	
60	01	Lewiston	

61 - MUSKEGON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
61	01	Blue Lake	
61	02	Casnovia	
61	03	Cedar Creek	
61	04	Dalton	
61	05	Egelston	
61	06	Fruitland	
61	07	Fruitport	
61	08	Holton	
61	09	Laketon	
61	10	Montague	
61	11	Moorland	
61	12	Muskegon	
61	14	Ravenna	
61	15	Sullivan	
61	17	White River	
61	16	Whitehall	
		City/Village	
61	29	Casnovia	41/30
61	39	Fruitport	07/41
61	30	Lakewood Club	
61	40	Montague	
61	80	Muskegon	
61	66	Muskegon Heights	
61	46	North Muskegon	
61	67	Norton Shores	
61	41	Ravenna	
61	47	Roosevelt Park	
61	48	Whitehall	
		Other	
61	61	Baker Col of Muskegon	
61	20	Brooks Regional Fac	
61	62	Muskegon Comm Col	
61	18	Muskegon Corr Fac	
61	19	Muskegon Temp Fac	
		Unincorporated Area	
61	02	Bailey	
61	04	Twin Lake	
61	05	Wolf Lake	

62 - NEWAYGO COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
62	01	Ashland	
62	02	Barton	
62	03	Beaver	
62	04	Big Prairie	
62	05	Bridgeton	
62	06	Brooks	
62	07	Croton	
62	08	Dayton	
62	09	Denver	
62	10	Ensley	
62	11	Everett	
62	12	Garfield	
62	13	Goodwell	
62	14	Grant	
62	15	Home	
62	16	Lilley	
62	17	Lincoln	
62	18	Merrill	
62	19	Monroe	
62	20	Norwich	
62	21	Sheridan	
62	22	Sherman	
62	23	Troy	
62	24	Wilcox	
		City/Village	
62	46	Fremont	
62	29	Grant	
62	30	Hesperia	64/29
62	39	Newaygo	
62	40	White Cloud	
		Unincorporated Area	
62	16	Bitely	
62	18	Brohman	
62	19	Woodville	

63 - OAKLAND COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
63	01	Addison	
63	03	Bloomfield	
63	04	Brandon	
63	05	Commerce	
63	07	Groveland	
63	08	Highland	
63	09	Holly	
63	10	Independence	
63	11	Lyon	
63	12	Milford	
63	13	Novi	
63	14	Oakland	
63	15	Orion	
63	16	Oxford	
63	18	Rose	
63	19	Royal Oak	
63	24	Southfield	
63	20	Springfield	
63	21	Waterford	
63	22	West Bloomfield	
63	23	White Lake	
		City/Village	
63	93	Auburn Hills	
63	66	Berkley	
63	67	Beverly Hills	
63	29	Bingham Farms	
63	80	Birmingham	
63	46	Bloomfield Hills	
63	39	Clarkston	
63	68	Clawson	
63	69	Farmington	
63	85	Farmington Hills	
63	81	Ferndale	
63	47	Franklin	
63	70	Hazel Park	
63	48	Holly	
63	60	Huntington Woods	
63	49	Keego Harbor	
63	30	Lake Angelus	
63	50	Lake Orion	
63	51	Lathrup Village	
63	31	Leonard	
63	82	Madison Heights	
63	52	Milford	
63	61	Northville	82/63
63	62	Novi	
63	83	Oak Park	
63	40	Orchard Lake	

63 - OAKLAND COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
City/Village			
63	32	Ortonville	
63	53	Oxford	
63	54	Pleasant Ridge	
63	89	Pontiac	
63	63	Rochester	
63	92	Rochester Hills	
63	90	Royal Oak	
63	55	South Lyon	
63	91	Southfield	
63	41	Sylvan Lake	
63	84	Troy	
63	56	Walled Lake	
63	42	Wixom	
63	57	Wolverine Lake	
Other			
63	33	Camp Dearborn	
63	26	Camp Gilman	
63	27	Camp Pontiac	
63	95	Cranbrook Acadof Art	
63	71	Kensington Park	
63	96	Lawrence Tech Univ	
63	97	Mich Christian Col	
63	98	Midraska Col Jew Sty	
63	25	Oakland Co Comm Col	
63	72	Oakland Univer	
63	94	SS Cyril & Meth Sem	
63	75	Saint Mary's Col	
63	38	Stoney Crk Metro Pk 50/38	
63	76	Walsh Col Acc & Bus	
63	77	William Tyndale Col	
63	78	Yeshiva Beth Rab Col	
Unincorporated Area			
63	17	Auburn Heights	
63	08	Clyde	
63	20	Davisburg	
63	21	Drayton Plains	
63	01	Lakeville	
63	11	New Hudson	
63	05	Union Lake	
63	21	Waterford	

64 - OCEANA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
64	01	Benona	
64	02	Claybanks	
64	03	Colfax	
64	04	Crystal	
64	05	Elbridge	
64	06	Ferry	
64	07	Golden	
64	08	Grant	
64	09	Greenwood	
64	10	Hart	
64	11	Leavitt	
64	12	Newfield	
64	13	Otto	
64	14	Pentwater	
64	15	Shelby	
64	16	Weare	
City/Village			
64	39	Hart	
64	29	Hesperia	62/30
64	30	New Era	
64	31	Pentwater	
64	32	Rothbury	
64	40	Shelby	
64	33	Walkerville	
Unincorporated Area			
64	04	Crystal Valley	
64	07	Mears	

65 - OGEMAW COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
65	01	Churchill	
65	02	Cumming	
65	03	Edwards	
65	04	Foster	
65	05	Goodar	
65	06	Hill	
65	07	Horton	
65	08	Klacking	
65	09	Logan	
65	10	Mills	
65	11	Ogemaw	
65	12	Richland	
65	13	Rose	
65	14	West Branch	

		City/Village	
65	29	Prescott	
65	30	Rose City	
65	39	West Branch	

		Unincorporated Area	
65	07	Greenwood	
65	13	Lupton	
65	12	Prescott	
65	01	Selkirk	
65	05	South Branch	

66 - ONTONAGON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
66	01	Bergland	
66	02	Bohemia	
66	03	Carp Lake	
66	04	Greenland	
66	05	Haight	
66	06	Interior	
66	07	Matchwood	
66	08	McMillan	
66	09	Ontonagon	
66	10	Rockland	
66	11	Stannard	

66 - ONTONAGON COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
66	39	Ontonagon	
		Unincorporated Area	
66	11	Bruces Crossing	
66	08	Ewen	
66	04	Greenland	
66	04	Mass	
66	01	Merriweather	
66	05	Paulding	
66	11	Paynesville	
66	06	Trout Creek	
66	03	White Pine	

67 - OSCEOLA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
67	01	Burdell	
67	02	Cedar	
67	03	Evart	
67	04	Harwick	
67	05	Hersey	
67	06	Highland	
67	07	LeRoy	
67	08	Lincoln	
67	09	Marion	
67	10	Middle Branch	
67	11	Orient	
67	12	Osceola	
67	13	Richmond	
67	14	Rose Lake	
67	15	Sherman	
67	16	Sylvan	

		City/Village	
67	39	Evart	
67	29	Hersey	
67	30	LeRoy	
67	31	Marion	
67	40	Reed City	
67	32	Tustin	

		Unincorporated Area	
67	08	Ashton	
67	04	Avondale	
67	11	Sears	

68 - OSCODA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
68	01	Big Creek	
68	02	Clinton	
68	03	Comins	
68	04	Elmer	
68	05	Greenwood	
68	06	Mentor	
Unincorporated Area			
68	03	Fairview	
68	01	Luzerne	
68	06	Mio	

69 - OTSEGO COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
69	01	Bagley	
69	02	Charlton	
69	03	Chester	
69	04	Corwith	
69	05	Dover	
69	06	Elmira	
69	07	Hayes	
69	08	Livingston	
69	09	Otsego Lake	
City/Village			
69	46	Gaylord	
69	29	Vanderbilt	
Unincorporated Area			
69	02	Johannesburg	
69	09	Waters	
69	06	Elmira	05/15

70 - OTTAWA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
70	01	Allendale	
70	02	Blendon	
70	03	Chester	
70	04	Crockery	
70	05	Georgetown	
70	06	Grand Haven	
70	07	Holland	
70	08	Jamestown	
70	09	Olive	
70	10	Park	
70	11	Polkton	
70	12	Port Sheldon	
70	13	Robinson	
70	14	Spring Lake	
70	15	Tallmadge	
70	16	Wright	
70	17	Zeeland	
City/Village			
70	39	Coopersville	
70	40	Ferrysburg	
70	41	Fruitport	61/39
70	66	Grand Haven	
70	80	Holland	03/80
70	46	Hudsonville	
70	47	Spring Lake	
70	48	Zeeland	
Other			
70	60	Grand Val State Univ	
70	29	Hope College	
70	61	Western Theol Sem	
Unincorporated Area			
70	03	Conklin	
70	11	Dennison	
70	05	Jenison	
70	15	Lamont	
70	16	Marne	
70	04	Nunica	
70	09	West Olive	

71 - PRESQUE ISLE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
71	01	Allis	
71	02	Bearinger	
71	03	Belknap	
71	04	Bismarck	
71	05	Case	
71	06	Krakow	
71	07	Metz	
71	08	Moltke	
71	09	North Allis	
71	10	Ocqueoc	
71	11	Posen	
71	12	Presque Isle	
71	13	Pulawski	
71	14	Rogers	
		City/Village	
71	29	Millersburg	
71	39	Onaway	
71	30	Posen	
71	46	Rogers City	

		Unincorporated Area	
71	04	Hawks	

72 - ROSCOMMON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
72	01	Au Sable	
72	02	Backus	
72	03	Denton	
72	04	Gerrish	
72	05	Higgins	
72	06	Lake	
72	07	Lyon	
72	08	Markey	
72	09	Nester	
72	10	Richfield	
72	11	Roscommon	
		City/Village	
72	29	Roscommon	
		Other	
72	61	Kirtland Comm Col	

72 - ROSCOMMON COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
		Unincorporated Area	
72	11	Houghton Lake	
72	03	Prudenville	
72	10	St. Helen	
72	11	The Heights	

73 - SAGINAW COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
73	01	Albee	
73	02	Birch Run	
73	03	Blumfield	
73	04	Brady	
73	05	Brant	
73	06	Bridgeport	
73	07	Buena Vista	
73	08	Carrollton	
73	09	Chapin	
73	10	Chesaning	
73	11	Frankenmuth	
73	12	Fremont	
73	13	James	
73	14	Jonesfield	
73	15	Kochville	
73	16	Lakefield	
73	17	Maple Grove	
73	18	Marion	
73	19	Richland	
73	20	Saginaw	
73	21	St. Charles	
73	22	Spaulding	
73	23	Swan Creek	
73	24	Taymouth	
73	26	Thomas	
73	25	Tittabawassee	
73	27	Zilwaukee	
		City/Village	
73	29	Birch Run	
73	46	Chesaning	
73	47	Frankenmuth	
73	30	Merrill	
73	31	Oakley	
73	89	Saginaw	
73	39	St. Charles	
73	40	Zilwaukee	

73 - SAGINAW COUNTY, *continued*

CO	CITY TWP NAME	OTHER VENUE
-	Other	
73	61 Grt Lakes Jr Col Bus	
73	48 Sag Valley St Univ	09/48
		56/48
73	32 Tri-City Airport	
	Unincorporated Area	
73	24 Burt	
73	25 Freeland	
73	19 Hemlock	
73	03 Reese	
73	26 Shields	

74 - ST. CLAIR COUNTY

CO	CITY TWP NAME	OTHER VENUE
	Township	
74	01 Berlin	
74	02 Brockway	
74	03 Burtchville	
74	04 Casco	
74	05 China	
74	06 Clay	
74	07 Clyde	
74	08 Columbus	
74	09 Cottrellville	
74	10 East China	
74	11 Emmett	
74	12 Fort Gratiot	
74	13 Grant	
74	14 Greenwood	
74	15 Ira	
74	16 Kenockee	
74	17 Kimball	
74	18 Lynn	
74	19 Mussey	
74	20 Port Huron	
74	21 Riley	
74	22 St. Clair	
74	23 Wales	

74 - ST. CLAIR COUNTY, *continued*

CO	CITY TWP NAME	OTHER VENUE
	City/Village	
74	46 Algonac	
74	39 Capac	
74	29 Emmett	
74	47 Marine City	
74	60 Marysville	
74	40 Memphis	50/40
74	80 Port Huron	
74	49 St. Clair	
74	41 Yale	
	Other	
74	61 St Clair Co Comm Col	

	Unincorporated Area	
74	16 Abbottsford	
74	04 Adair	
74	01 Allenton	
74	15 Anchorville	
74	01 Berville	
74	13 Blaine	
74	15 Fair Haven	
74	12 Gardendale	
74	23 Goodells	
74	13 Jeddo	
74	03 Lakeport	
74	04 Peters	
74	22 Rattlerun	
74	21 Riley Center	
74	17 Smith Creek	
74	20 South Park	
74	17 Wakhams	

75 - ST. JOSEPH COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
75	01	Burr Oak	
75	02	Colon	
75	03	Constantine	
75	04	Fabius	
75	05	Fawn River	
75	06	Florence	
75	07	Flowerfield	
75	08	Leondias	
75	09	Lockport	
75	10	Mendon	
75	11	Mottville	
75	12	Nottawa	
75	13	Park	
75	14	Sherman	
75	15	Sturgis	
75	16	White Pigeon	
		City/Village	
75	29	Burr Oak	
75	39	Centreville	
75	40	Colon	
75	41	Constantine	
75	30	Mendon	
75	60	Sturgis	
75	61	Three Rivers	
75	42	White Pigeon	
		Other	
75	62	Glen Oaks Comm Col	
		Unincorporated Area	
75	01	Findlay	
75	13	Moorepark	
75	11	Mottville	
75	13	Parkville	

76 - SANILAC COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
		Township	
76	07	Elk	
76	08	Elmer	
76	09	Evergreen	
76	10	Flynn	
76	11	Forester	
76	12	Fremont	
76	13	Greenleaf	
76	14	Lamotte	
76	15	Lexington	
76	16	Maple Valley	
76	17	Marion	
76	18	Marlette	
76	19	Minden	
76	20	Moore	
76	21	Sanilac	
76	22	Speaker	
76	23	Washington	
76	24	Watertown	
76	25	Wheatland	
76	26	Worth	
		City/Village	
76	29	Applegate	
76	39	Brown City	44/41
76	30	Carsonville	
76	40	Croswell	
76	31	Deckerville	
76	32	Forestville	
76	33	Lexington	
76	41	Marlette	
76	34	Melvin	
76	35	Minden City	
76	36	Peck	
76	37	Port Sanilac	
76	42	Sandusky	

76 - SANILAC COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
76	01	Argyle	
76	02	Austin	
76	03	Bridgehampton	
76	04	Buel	
76	05	Custer	
76	06	Delaware	

		Unincorporated Area	
76	14	Decker	
76	14	Hemans	
76	08	Juhl	
76	07	Laurel	
76	15	Lexington Heights	
76	09	Shabbona	
76	20	Snover	
76	16	Valley Center	

77 - SCHOOLCRAFT COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
77	01	Doyle	
77	02	Germfask	
77	03	Hiawatha	
77	04	Inwood	
77	05	Manistique	
77	06	Mueller	
77	07	Seney	
77	08	Thompson	
		City/Village	
77	46	Manistique	
		Other	
77	09	Camp Manistique	
		Unincorporated Area	
77	06	Blaney	
77	04	Cooks	
77	03	Cusino	
77	01	Gulliver	
77	04	Steuben	

78 - SHIAWASSEE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
78	01	Antrim	
78	02	Bennington	
78	03	Burns	
78	04	Caledonia	
78	05	Fairfield	
78	06	Hazelton	
78	07	Middlebury	
78	08	New Haven	
78	09	Owosso	
78	10	Perry	
78	11	Rush	
78	12	Sciota	
78	13	Shiawassee	
78	14	Venice	
78	15	Vernon	
78	16	Woodhull	
		City/Village	
78	29	Bancroft	
78	30	Byron	
78	46	Corunna	
78	47	Durand	
78	39	Laingsburg	
78	34	Lennon	25/34
78	31	Morrice	
78	32	New Lothrop	
78	66	Owosso	
78	40	Perry	
78	33	Vernon	
		Other	
78	61	Baker Col of Owosso	
		Unincorporated Area	
78	16	Shaftsbury	

79 - TUSCOLA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
79	01	Akron	
79	02	Almer	
79	03	Arbela	
79	04	Columbia	
79	05	Dayton	
79	06	Denmark	
79	07	Elkland	
79	08	Ellington	
79	09	Elmwood	
79	10	Fairgrove	
79	11	Fremont	
79	12	Gilford	
79	13	Indianfields	
79	14	Juniata	
79	15	Kingston	
79	16	Koylton	
79	17	Millington	
79	18	Novesta	
79	19	Tuscola	
79	20	Vassar	
79	21	Watertown	
79	22	Wells	
79	23	Wisner	
City/Village			
79	29	Akron	
79	46	Caro	
79	39	Cass City	
79	30	Fairgrove	
79	31	Gagetown	
79	32	Kingston	
79	33	Mayville	
79	40	Millington	
79	41	Reese	
79	34	Unionville	
79	47	Vassar	
Other			
79	24	Camp Tuscola	
Unincorporated Area			
79	04	Ashmore	
79	10	Bradleyville	
79	18	Deford	
79	21	Fostoria	
79	23	Quanicassee	
79	06	Richville	
79	05	Silverwood	
79	13	Wahjamega	
79	14	Watrousville	

80 - VAN BUREN COUNTY

CO	CITY TWP	NAME	OTHER VENUE
Township			
80	01	Almena	
80	02	Antwerp	
80	03	Arlington	
80	04	Bangor	
80	05	Bloomington	
80	06	Columbia	
80	07	Covert	
80	08	Decatur	
80	09	Geneva	
80	10	Hamilton	
80	11	Hartford	
80	12	Keeler	
80	13	Lawrence	
80	14	Paw Paw	
80	15	Pine Grove	
80	16	Porter	
80	17	South Haven	
80	18	Waverly	
City/Village			
80	39	Bangor	
80	29	Bloomington	
80	30	Breedsville	
80	40	Decatur	
80	31	Gobles	
80	46	Hartford	
80	32	Lawrence	
80	41	Lawton	
80	42	Mattawan	
80	47	Paw Paw	
80	60	South Haven	
Unincorporated Area			
80	18	Glendale	
80	06	Grand Junction	
80	15	Kendall	
80	09	Lacota	
80	04	McDonald	
80	12	Sister Lakes	

80 - WASHTENAW COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
81	01	Ann Arbor	
81	02	Augusta	
31	03	Bridgewater	
81	04	Dexter	
81	05	Freedom	
81	06	Lima	
81	07	Lodi	
81	08	Lyndon	
81	09	Manchester	
81	10	Northfield	
81	11	Pittsfield	
81	12	Salem	
81	13	Saline	
81	14	Scio	
81	15	Sharon	
81	16	Superior	
81	17	Sylvan	
81	18	Webster	
81	19	York	
81	20	Ypsilanti	
		City/Village	
81	89	Ann Arbor	
81	29	Barton Hills	
81	46	Chelsea	
81	39	Dexter	
81	41	Manchester	
81	47	Milan	58/46
81	48	Saline	
81	80	Ypsilanti	
		Other	
81	23	Cassidy Lake Tech	
81	61	Cleary College	
81	62	Concordia College	
81	66	Eastern MI Univ	
81	40	Hudson Mills Park	
81	21	Huron Val Men Fac	
81	22	Huron Val Women Fac	
81	82	U of M Ann Arbor	
81	63	Washtenaw Comm Col	
		Unincorporated Area	
81	08	Cassidy Lake	
81	19	Mooreville	
81	10	Whitmore Lake	
81	02	Willis	
81	20	Willow Run	

82 - WAYNE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
82	01	Brownstown	
82	02	Canton	
82	04	Grosse Ile	
82	05	Grosse Pointe	
82	06	Huron	
82	08	Northville	
82	09	Plymouth	
82	10	Redford	
82	12	Sumpter	
82	14	Van Buren	
		City/Village	
82	80	Allen Park	
82	39	Belleville	
82	95	Dearborn	
82	89	Dearborn Heights	
82	99	Detroit	
82	66	Ecorse	
82	60	Flat Rock	
82	81	Garden City	
82	46	Gibraltar	
82	61	Grosse Pointe	
82	67	Grosse Pte. Farms	
82	68	Grosse Pte. Park	
82	69	Grosse Pte. Woods	
82	47	Grosse Pte. Shores	50/46
82	82	Hamtramck	
82	70	Harper Woods	
82	83	Highland Park	
82	84	Inkster	
82	90	Lincoln Park	
82	96	Livonia	
82	71	Melvindale	
82	63	Northville	63/61
82	72	Plymouth	
82	73	River Rouge	
82	74	Riverview	
82	48	Rockwood	
82	75	Romulus	
82	85	Southgate	
82	91	Taylor	
82	76	Trenton	
82	77	Wayne	
82	92	Westland	
82	49	Wood Haven	
82	86	Wyandotte	

82 - WAYNE COUNTY, *continued*

CO	CITY TWP	NAME	OTHER VENUE
		Other	
82	20	Cen Creative Stud Col	
82	21	Cen for Human Stud	
82	22	Central Bible Col	
82	23	D'Etre University	
82	24	Det Bapt Theol Sem	
82	25	Det Col of Business	
82	26	Det College of Law	
82	87	Det Metro Airport	
82	27	Ecumenical Theol Cen	
82	34	Henry Ford Comm Col	
82	35	Highland Pk Comm Col	
82	28	Lewis Col of Bus	
82	62	Lower Huron Park	
82	29	Madonna College	
82	30	Marygrove College	
82	31	Mercy Col of Detroit	
82	19	Mound Reg Corr Fac	
82	15	Phoenix Corr Fac	
82	18	Ryan Regional Fac	
82	32	Sac Heart Major Sem	
82	36	Schoolcraft College	
82	16	Scott Corr Fac	
82	33	Univ of Detroit	
82	64	U of M Dearborn	
82	37	Wayne Co Comm Col	
82	88	Wayne State Univ	
82	17	West Wayne Corr Fac	
		Unincorporated Area	
82	14	Denton	
82	04	Grosse Ile	
82	06	New Boston	
82	06	Waltz	
82	06	Willow	

83 - WEXFORD COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
83	01	Antioch	
83	02	Boon	
83	03	Cedar Creek	
83	04	Cherry Grove	
83	05	Clam Lake	
83	06	Colfax	
83	07	Greenwood	
83	09	Hanover	
83	08	Haring	
83	10	Henderson	
83	11	Liberty	
83	12	Selma	
83	13	Slagle	
83	14	South Branch	
83	15	Springville	
83	16	Wexford	
		City/Village	
83	29	Buckley	
83	60	Cadillac	
83	30	Harrietta	
83	39	Manton	
83	31	Mesick	
		Unincorporated Area	
83	14	Hoxeyville	
83	01	Sherman	
83	15	Yuma	

MICHIGAN INCIDENT CRIME REPORTING

(MICR)

SECTION VIII

GLOSSARY

**Michigan Department of State Police
CENTRAL RECORDS DIVISION
Uniform Crime Reporting Section
January 01, 1994**

Acting in Concert - The offenders must actually commit or assist in the commission of the crime(s). All of the offenders must be aware of and consent to the commission of the crime(s); or, even if nonconsenting, their actions assist in the commission of the offense(s).

Automatic Weapon - Any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading.

Base Date - January 1 of the first year of the two years of data retained on the on-line MICR data base.

Bias - A preformed negative opinion or attitude toward a group of persons based on their race, religion, ethnicity/national origin, or sexual orientation.

Bias Crime - A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias against a race, religion, ethnic/national origin group, or sexual orientation group. Also known as "Hate Crime".

Bisexual - [adjective] Of or relating to persons who experience sexual attraction toward, and responsiveness to, both males and females; [noun] a bisexual person.

Clearance - An arrest has been made or the incident has been cleared by exceptional means. The clearance of one offense in multiple offense incidents will clear the entire incident.

Concept of Time and Place - If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, all of the crimes make up a single incident.

Conditional Mandatory Data Element - Data elements which apply only to specific types of offenses, situations, or circumstances.

Continuing Criminal Activity - Incidents comprised of offenses committed by the same offender(s) at different times and places, as long as the activity is deemed to constitute a single criminal transaction.

Data Element - A unique piece of information that can be entered into the MICR report. Data Elements are grouped by like information within the 6 MICR Record Types.

Date Range - Measured from the current date back to January 1st of the previous year. For example, if today's date is August 13, 1994, the date range for MICR data base will be between January 1, 1993, and August 13, 1994.

Ethnicity/National Origin Bias - A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions (e.g., Arabs, Hispanics, etc.).

Fair Market Value - The price in cash, or its equivalent, for which the property can be sold on the market.

Field Edits - Edits which verify the accuracy of the codes submitted for a single data element.

Gay - [adjective] Of or relating to males who experience a sexual attraction toward, and responsiveness to, other males; [noun] a homosexual male.

Gender Bias - A preformed negative opinion or attitude toward a group of persons of the same biological category.

Global Edits - Edits which verify the accuracy of the incident as a whole and checks data element relationships between records in the incident.

Gross Negligence - The intentional failure to perform a manifest duty in reckless disregard of the consequences as affecting the life or property of another.

Group A Offenses - Offenses identified by the National Incident Based Reporting System (NIBRS) which will be used as the indicators of the dimensions and trends in crime on a national scale.

Group B Offenses - Offenses which will not be used to measure crime on a national scale.

Hate Crime - See Bias Crime.

Hate Group - An organization whose primary purpose is to promote animosity, hostility, and malice against persons belonging to a racial, religious, ethnic/national origin, or sexual orientation group which suffers from that of the members of the organization (e.g., the Ku Klux Klan, American Nazi Party, etc.).

Heterosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of the opposite sex; [noun] a heterosexual person.

Hispanic - A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Homosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of their own sex; [noun] a homosexual person.

Hotel Rule - If a number of dwelling units or rental storage facilities under a single manager are burglarized and the offenses are most likely to be reported to the police by the manager rather than individual tenants, the burglary should be scored as one offense.

IACP - International Association of Chiefs of Police

Implied Edits - Edits which are logically inferred between dependent data elements.

Incident - One or more offenses committed by the same person or group of persons acting in concert, at the same time and place. An incident is comprised of different records; administrative, offense, offender, victim, arrest, and/or property.

Intangible - Anything which cannot be perceived by the sense of touch. It can be a benefit, e.g., a right or privilege, a promotion, enhanced reputation, etc.; or a detriment, e.g., a loss of reputation, injured feelings, etc.

IRS - Incident Reporting System

Juvenile - An individual person whose age is less than seventeen.

LEMS - Law Enforcement Management System

Lesbian - [adjective] Of or relating to females who experience a sexual attraction toward, and responsiveness to, other females; [noun] a homosexual female.

Legal Residence - The permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences.

LEIN - Law Enforcement Information Network

Loss of Consciousness - An injury which must be the direct result of force inflicted on the victim by the offender.

MACP - Michigan Association of Chiefs of Police

Malice - The intentional doing of a wrongful act without just cause or excuse, with an intent to inflict injury or under circumstances that the law will imply an evil intent.

Mandatory Data Element - Data element must have a substantively valid code present. For example, ORI, Incident Number, and Original Year are elements which must be present to link incidents and supplemental information together.

MICR - Michigan Incident Crime Reporting

MSA - Michigan Sheriffs Association

National Incident-Based Reporting System (NIBRS) - The new unit-record reporting system which is being implemented to replace the traditional UCR Summary Reporting System (SRS). NIBRS provides for expanded collection and reporting of offenses, arrests, and their circumstances.

Negligence - The omission to do something which a reasonable man, guided by those ordinary considerations which ordinarily regulate human affairs, would do, or the doing of something which a reasonable and prudent man would not do.

NIBRS - National Incident-Based Reporting System

NSA - National Sheriffs Association

Racial Bias - A preformed negative opinion or attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes and/or hair, facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g. Asians, blacks, whites, etc.).

Record Type - A grouping of like Data Elements. The 6 MICR Record Types include Administrative, Offense, Offender, Victim, Arrest and Property Records.

Religious Bias - A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists, etc.).

Resident - A person who maintains his/her permanent home for legal purposes in the locality where the crime took place.

Same Time and Place - The time interval between the offenses and the distance between the locations where they occurred were insignificant. Normally, the offenses must have occurred during an unbroken time duration and at the same or adjoining location(s).

Serious Criminal Offense - A felony or high misdemeanor.

Severe Laceration - Injury which should receive medical attention.

Sexual Orientation Bias - A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals, etc.).

Start Date - The date an agency begins submitting MICR data. Agencies will be required to begin submitting MICR data on the 1st of the month, not in the middle.

Summary Reporting System (SRS) - The traditional aggregate system which has been used nationally since 1930 to collect UCR data.

Transaction Screen/Format - The screens/formats used to submit MICR data.

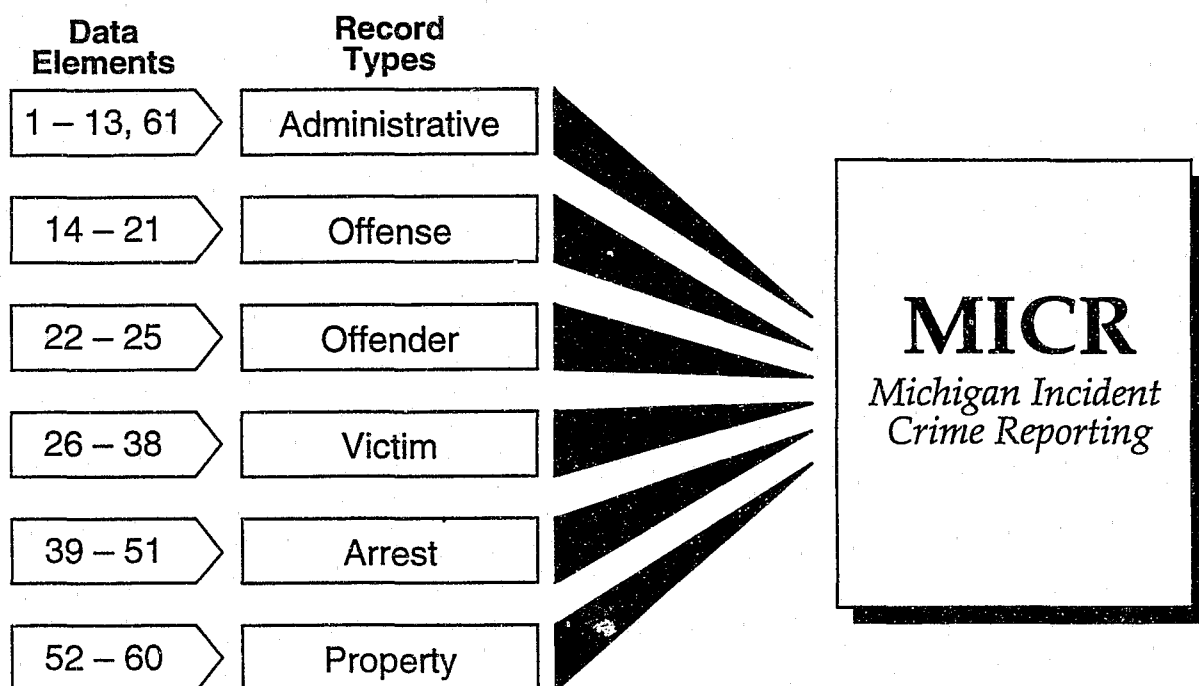
UCR - Uniform Crime Reporting

Vehicular Manslaughter - Any death resulting from the negligent operation of a motor vehicle except where the motor vehicle was utilized as a weapon.

Window Updates - Updates of exceptional clearance, arrests, and/or recovered property for incidents that occurred prior to the agency submitting MICR data or prior to the base date of the on-line MICR data base.

MICR

Uniform Crime Reporting Handbook



Welcome to MICR

A Message From **The MICR Project Staff**

On behalf of the Michigan State Police Central Records Division, we are pleased to introduce this resource handbook for the Michigan Incident Crime Reporting (MICR) system.

A team of dedicated specialists in the Uniform Crime Reporting Section (UCR) with assistance from the Criminal Justice Data Center (CJDC) staff have been working on the MICR project for several years. The creative design and appealing graphic layout of this handbook is a direct result of the many hours spent to develop a resource that is both reliable and easy-to-use.

If you have comments or suggestions regarding the design or content of this handbook, please send them to:

*MICR Handbook Suggestion Box
Uniform Crime Reporting Section
Michigan State Police Department
7150 Harris Rd.
Lansing, MI 48913*

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*Michigan Incident
Crime Reporting*

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Section 1:

Introduction to MICR

MICR was developed to provide a single method for the collection of accurate, detailed information.

The MICR Handbook

This handbook was prepared with you in mind! Every effort has been taken to make this resource tool as accurate and easy-to-use as possible. This handbook provides a "road map" to help you make your way around the MICR system simple and efficient. Wherever possible, information is graphically displayed to assist you in your reporting tasks.

A brief review of the table of contents will provide an orientation to this resource manual and indicate where you will locate specific information about the MICR system. Please take a moment now to review the sections of this handbook.

The information covered in Sections 1-3 provides a solid introduction to using the MICR reporting system.

Since the vast majority (95%) of all incident reports currently deal with a single offense, a single victim, and a single offender, the focus of this handbook is on information required to complete the standard MICR-1 report.

Section 4: Incident Reporting provides easy-to-use, graphic worksheets, covering all the data elements necessary to complete the MICR-1 report. You only need to identify the offense (Section 5), then enter the Data Elements (Section 3) displayed on the worksheet.

The remaining sections of the handbook provide helpful reference information, including:

- ▶ Property Record Overview
- ▶ Instructions for entering Exceptional Clearance and Hate/Bias Motivation
- ▶ Instructions for coding Multiple Offenses/Offenders

We believe that this handbook will remain a valuable tool for streamlining Uniform Crime Reporting procedures in Michigan.

MICR Goals

Here are three specific goals of the MICR system:

► **Goal #1:**

To have all agencies report MICR data.

► **Goal #2:**

To have all agencies report to the MSP UCR Section via on-line transaction (paperless).

► **Goal #3:**

To replace the current dual reporting systems (Incident Reporting System and UCR summary system) with a single reporting method.

MICR Objectives

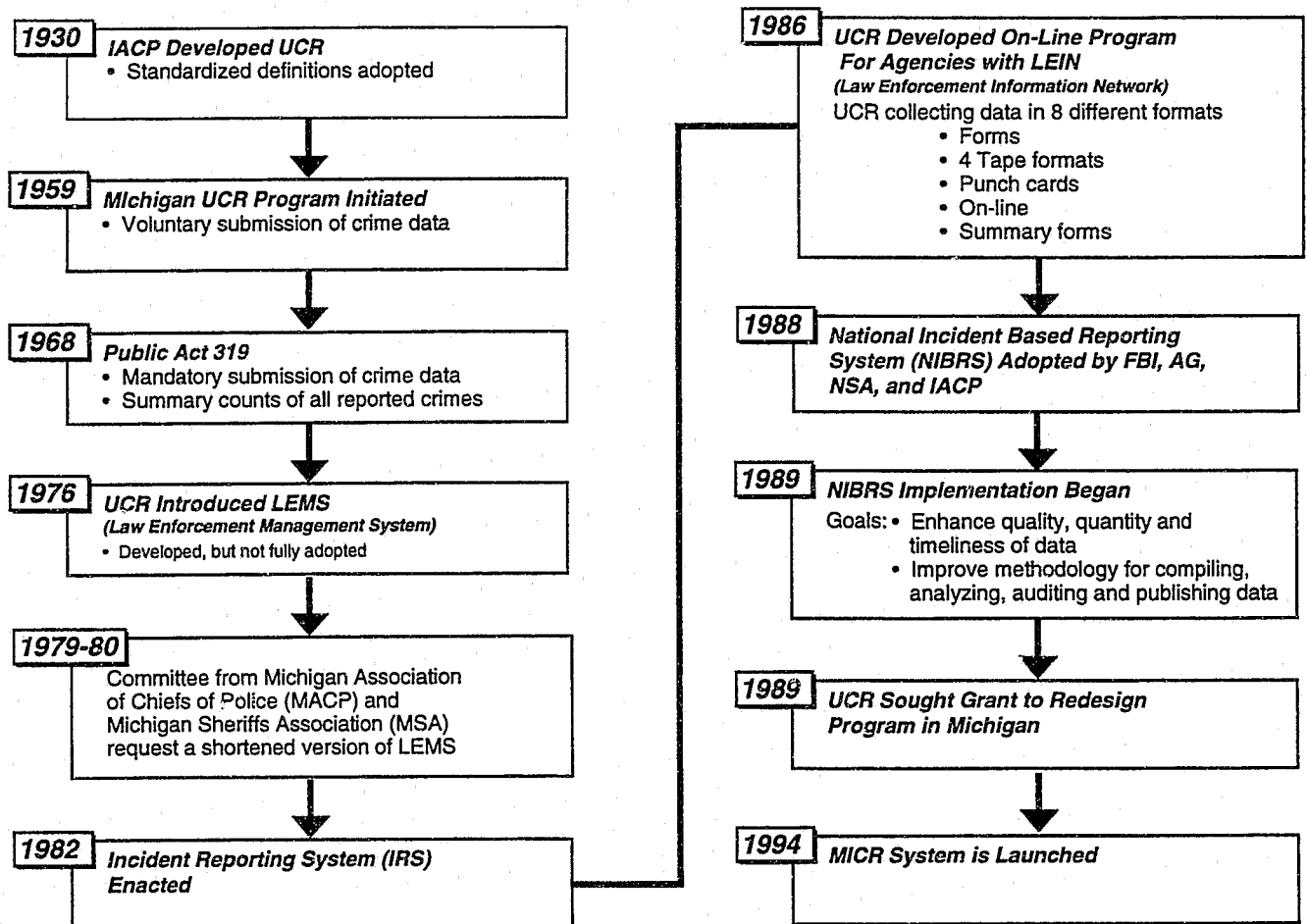
To achieve the stated goals, UCR will implement the following objectives:

- Redesign the current on-line batch system to an on-line update system.
- Encourage LEIN servicing agencies to allow entry of incident data through LEIN terminals for non-LEIN agencies.
- Develop a computer-to-computer interactive on-line update system.
- Require summary reporting agencies to submit incident reports.

MICR History

The following chart, **MICR at a Glance**, provides a brief history of the development of the MICR system.

MICR at a Glance



Since 1976 (LEMS), Michigan has operated dual systems:

- 93% of reporting agencies participate in IRS, reporting 71% of Michigan crime
- 7% of reporting agencies participate in the summary reporting system, reporting 29% of Michigan crime

Section 2:

The MICR Report

This section defines the elements that make up the MICR report and provides information for submitting the report.

What Is a MICR Report?

A MICR report consists of 6 Record Types containing a total of 61 Data Elements. Figure 3-1 shows this relationship:

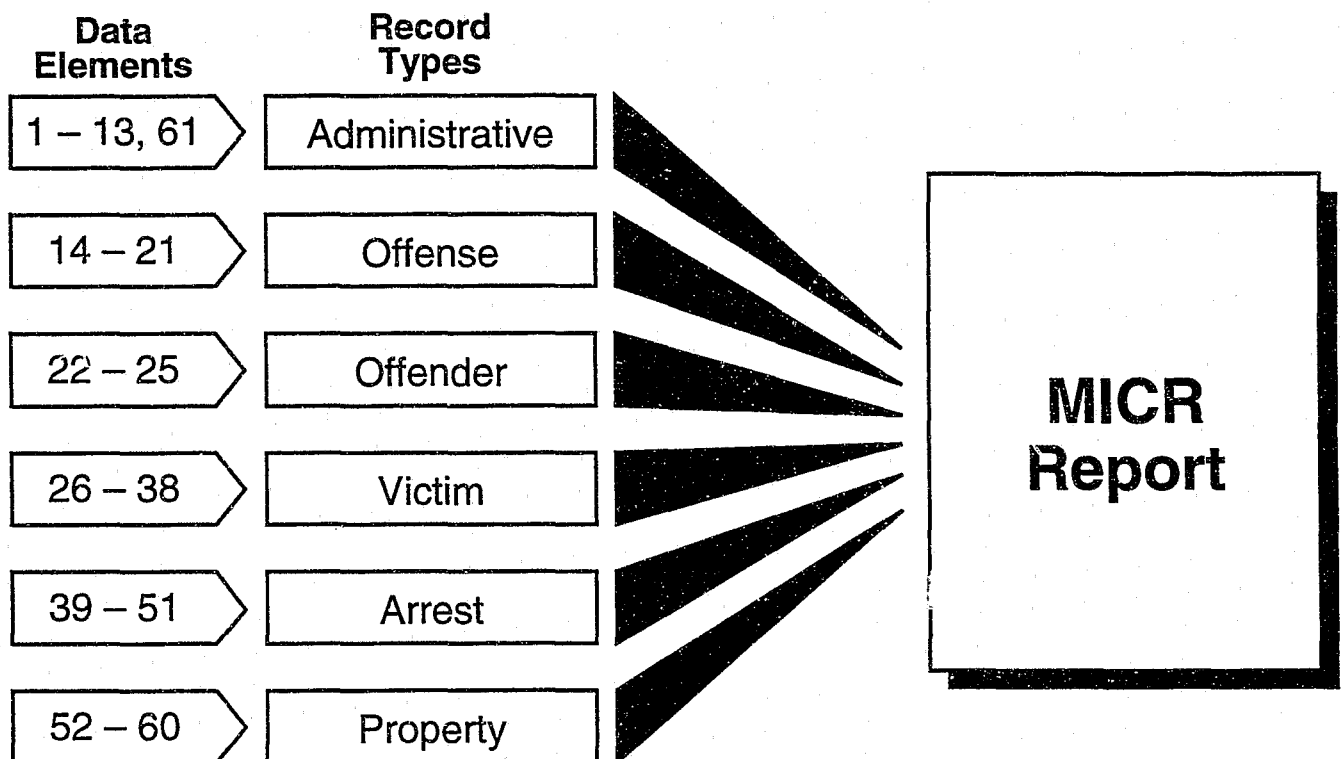


Figure 2-1. The MICR Report

What Is a Record Type?

A record type is a grouping of like Data Elements. The six MICR record types are:

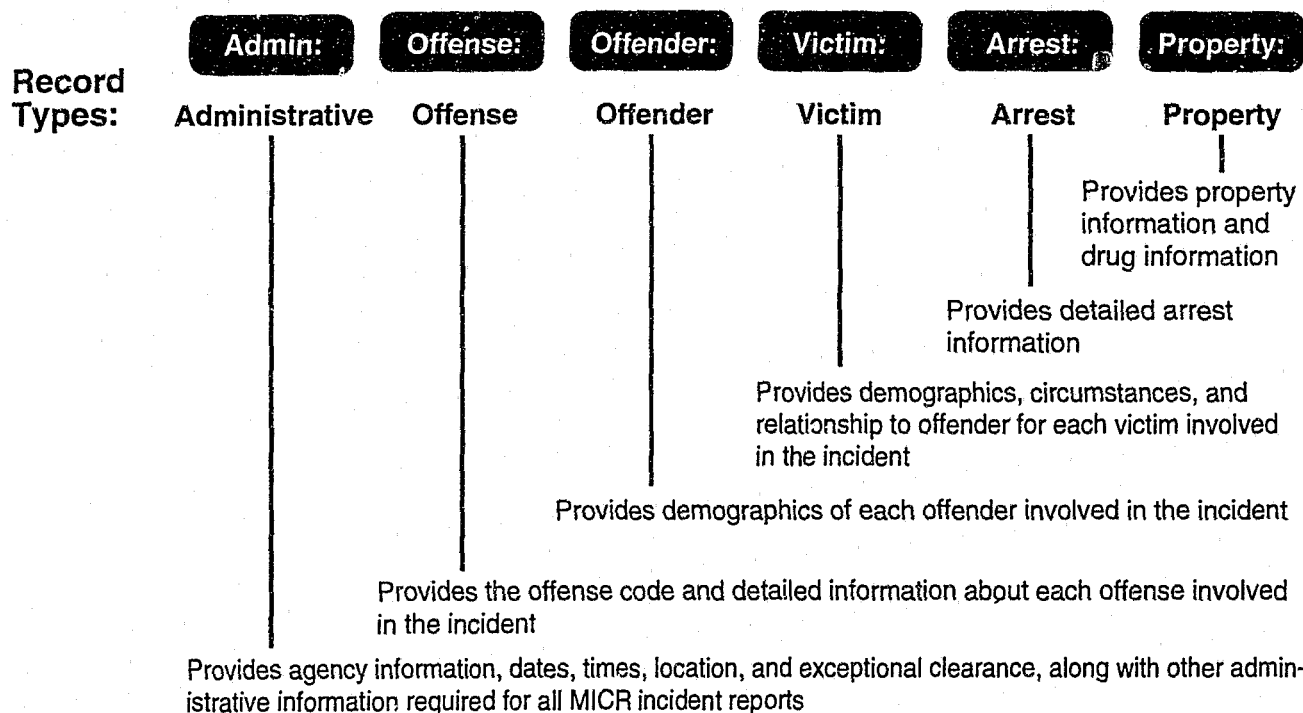


Figure 2-2. MICR Record Types

What Is a Data Element?

A Data Element is a unique piece of information within a Record Type. Data Elements allow you to enter specific details for an incident, as well as administrative information that tags the incident within the MICR system.

Some Data Elements perform other functions, such as:

- ▶ Informing the system which action is to be performed
- ▶ Linking Data Elements to each other within the system
- ▶ Providing Arrest and Clearance statistical information
- ▶ Indicating the end of a record

Whether you enter an incident report on a paper form, or directly into a computer, it is important to furnish the correct information for each of the required Data Elements to properly complete the report.

How Many Data Elements To Enter

Not every Data Element is used for each incident. The type of offense and the circumstances surrounding the incident dictate the Data Elements used in each case.

Section 4: Incident Reporting, provides an easy-to-use method for entering the Data Elements required for each offense. This section covers the MICR1 report which is used for 95% of all entries.

How to Complete a MICR Report

Whether you enter an incident report on a paper form, or directly into a computer, the process and the information required are exactly the same. Figure 2-3 shows the three steps necessary to complete a MICR report.

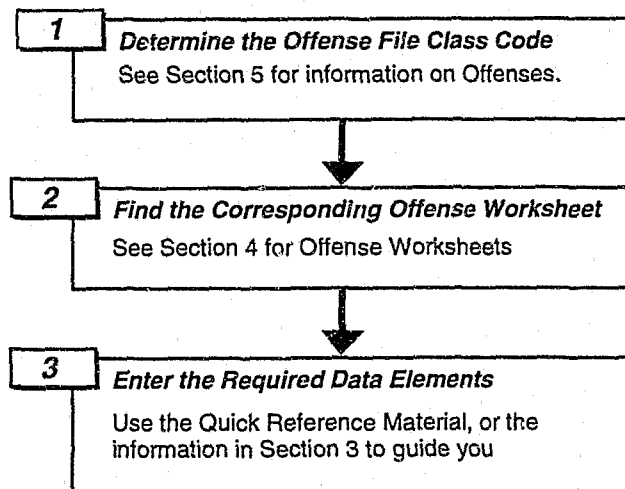


Figure 2-3.
To Complete the MICR Report

To complete the MICR report, simply determine the offense file class code, find the corresponding worksheet in section 4, and enter the required Data Elements.

How to Enter a Data Element

To enter a Data Element, simply write or input the proper character code (letter or number) in the required space.

Job Aids

For your assistance in completing a MICR report, this handbook contains the following job aids:

- ▶ A quick reference identification card for Data Elements
- ▶ Alphabetic and Numeric listings of Offense File Class Codes (Section 5)
- ▶ Alphabetic and Numeric listings of Data Elements (Section 3)
- ▶ Data Element tables, listing the function of each Data Element and its appropriate edits (Section 3)
- ▶ Data Element Details with helpful coding information and examples (Section 3)

Once you are familiar with Data Element definitions and edits, the quick reference card will be all you need to complete a MICR report.

Screen Entry Format

Figure 2-4 shows the current MICR1 screen entry format with all data elements numbered in bold type to assist you in filling out the report.

```

[MIC1 T000093JAN0494[9401< ACTION : >1< 2< 3< 4<
County< 5< City/Twp< 6< GEO-code> 7< Incident Date < 8< (Report-date)>9<
Hour occ<10< Except<11< Clear-date < 12< Assist ORI > 13<
Offense File Class Site Attempt Offdr Used Bias Weapon Activ Type Premis
1. < 14< < 15< >16< >17< < < 18< >19< >20< < < 21<
2. < < < < > < < < < < < < < < < <
3. < < < < > < < < < < < < < < < <
4. < < < < > < < < < < < < < < < <
Offender number <22< Age <23< Race >24< Sex >25<

Victim <26< Offense < 27< < < < < Type >28< Age >29< Race >30<
Sex >31< Ethnicity >32< Resident >33< Injury >34< Assault-circum <35< Justify <36<
Offender number/VOR <37</<38<,< </< <,< </< <,< </< <,< </< <

Arrest <39< Type >40< Age <41< Race >42< Sex >43< Ethnicity >44< Resident >45<
Charge< 46< Armed>47< < < Arr-date< 48< Multi-arr>49< Dispo>50< Clear>51<
Property Recover Veh Drug:
Item Type Class Value date Stn/Rec Type Est.quantity Measure
< 52< >53< <54< < 55< < < 56< < <57< <58< < 59< < >60<
< < > < < < < < < < < < < < < <
< < > < < < < < < < < < < < < <
< < > < < < < < < < < < < < < <
Incident complete Y/N >61< XMIT>@<

```

Figure 2-4. MICR1 Screen Entry Format

Paper Form

Figure 2-5 shows the current MICR 1 paper entry form with all data elements numbered to assist you in filling out the report.

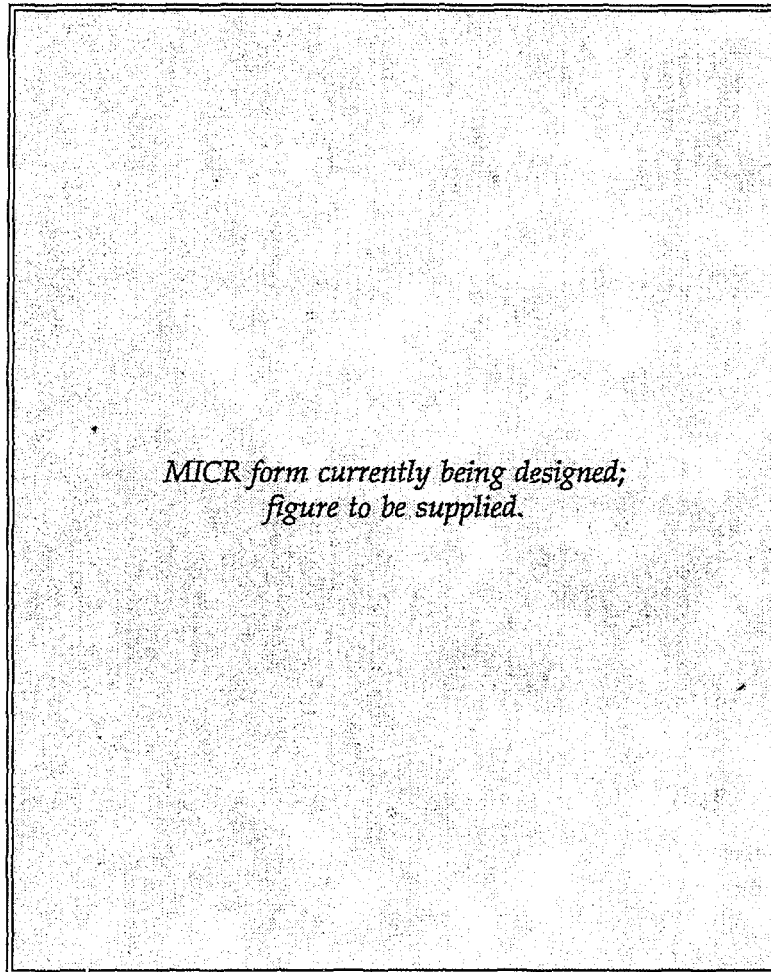


Figure 2-5. MICR1 Paper Form

Ways to Submit a MICR Report

There are two ways to submit the completed MICR report:

Automated Submission:

- ▶ LEIN
 - Online Entry
 - Computer-to-Computer Interactive
- ▶ Bulletin Board System
- ▶ Magnetic Media

Paper Forms

Automated Submission

Agencies can submit MICR data from their own computerized information system via the following methods:

- ▶ LEIN
 - Online Entry
 - Computer-to-Computer Interactive
- ▶ Bulletin Board
- ▶ Magnetic Media

Agencies other than those using LEIN online entry will be required to complete a testing phase prior to authorization from the state program to participate in MICR. The purpose of this testing phase is to ensure the quality and integrity of data collected and submitted to MICR.

Agencies must contact the UCR section to schedule testing. Proper specifications must be followed to minimize transaction errors. During the testing phase, local agencies must continue to submit all incident data via their current method of reporting.

After the agency has successfully tested their MICR software with the state program, formal authorization to participate in MICR will be granted. Authorized agencies may then discontinue their current method of submission, along with the Supplementary Homicide Report (SHR). The Law Enforcement Officers Killed or Assaulted (LEOKA) form will still need to be submitted when applicable.

Transactions and Errors

1. Computer-to-Computer Interactive

Transactions are submitted via direct interactive LEIN lines. The agency must develop software to receive acceptance and error messages. The agency must be able to correct erroneous incidents and resubmit the corrected incident data.

Agencies who have not established direct line communication with the Criminal Justice Data Center will need to contact that division to obtain information on the communication protocol.

2. Bulletin Board System

The state program will develop a bulletin board system allowing agencies to upload an ASCII file.

The MICR bulletin board system will be the same type as currently being used by the State Fire Marshal Division for the Michigan Fire Incident Reporting System (MFIRS). Any errors encountered during the data base update will be put into a file on the bulletin board for the agency to download, review their errors, and resubmit the corrected records.

More information will be available as the system is developed.

3. Magnetic Media

The state program will accept unlabeled IBM 3480 style cartridge and 9 track reel tapes from automated agencies which are unable to report via computer-to-computer interactive or bulletin board.

The 9 track reel tapes must be created at 1600 or 6250 BPI. It is preferred the reel tapes be 1/2" x 10 1/2" in an Autoloader II tape strap, although other sizes will be accepted.

Each record must be a fixed length of 420 characters, block 10. They must be sorted by ORI number (if multiple agencies are submitted on one tape) and numeric order by incident number. Errors will be returned via a paper report which the agency must use to correct and resubmit the corrected records.

Paper Forms

Those agencies which have no access to a LEIN on-line system and do not have a computer system to collect this information will be provided paper forms to complete and submit their MICR data.

No Criminal Data To Report

Agencies which have no criminal activity in a given month must submit a record to notify the UCR Section of no criminal activity. This will prevent notification of delinquent reporting. This record must be submitted for each month that the agency has no criminal activity to report.

This record must only be submitted if the agency has no criminal incidents to report and no arrests, recovered property or exceptional clearances with dates occurring within the given month. Submit the record as follows:

To prevent notification of delinquent reporting, agencies which have no criminal activity in a given month must submit a record of no criminal activity.

Legend

14 15 16 17 **Light** – Data not required for these elements
 14 15 **16 17** **Bold** – Data must be entered for this element
 14 15 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements
 16 = A – Code must be as shown
 16 – Do not use this data element
 16 ≠ A – Do not use this code

No Criminal Data to Report

Admin:	1	2	3	4	5	6	8	9	10	11	12	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	
Offender:	25	26	27	28	29	30	31	32	33	34	35	
Victim:	36	37	38	39	40	41	42	43	44	45	46	
Arrest:	47	48	49	50	51	52	53	54	55	56	57	
Property:	58	59	60	61	62	63	64	65	66	67	68	

Edits:

1 = O (Original)
 4 = 0000000000
 8 = MM/00/YY
 9 = R

Assist Incident Report

Submit an assist incident report if the incident investigation/arrest is being handled by another police jurisdiction. Assist incident reports are not mandatory for UCR reporting and will not be forwarded to the FBI.

An assist incident report may not include Offender, Victim, Arrest and/or Property information. Submit an assist record as follows:

Unfounded Incident

Unfounded incidents should not be entered in MICR. If an incident is determined to be unfounded, do not submit an incident report to UCR.

If an incident is determined to be unfounded after an incident report has already been submitted, the entire record for that incident must be deleted from the MICR data base. See **Section 12: Updates** for details on deleting an incident.

Legend

- Light – Data not required for these elements
 Bold – Data must be entered for this element
 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

Assist Report

Admin:	1	2	3	4	5	6	8	9	10	13	61
Offense:	14	/	/	/	/	/	/	/	/	/	/
Offender:	/	/	/	/	/	/	/	/	/	/	/
Victim:	/	/	/	/	/	/	/	/	/	/	/
Arrest:	/	/	/	/	/	/	/	/	/	/	/
Property:	/	/	/	/	/	/	/	/	/	/	/

Edits:

1 = O (Original)

2 ≠ 13

Entering Additional Records

The MICR system has been designed so the majority of the incidents (approximately 95% offender/victim/arrest) can be entered using one Incident (MICR1) format. The MICR1 format includes the following number of records:

- ▶ Administrative - 1
- ▶ Offenses - Up to 4
- ▶ Offender - 1
- ▶ Victim - 1
- ▶ Arrest - 1
- ▶ Property Items - Up to 4

Additional formats are available to report additional records for:

- ▶ Offenders (MICR3) - Up to 20
- ▶ Victims (MICR5) - Up to 5
- ▶ Arrests (MICR7) - Up to 7
- ▶ Property (MICR9) - Up to 10

Figure 2-6 shows the relationship between the MICR formats and the entire MICR Database.

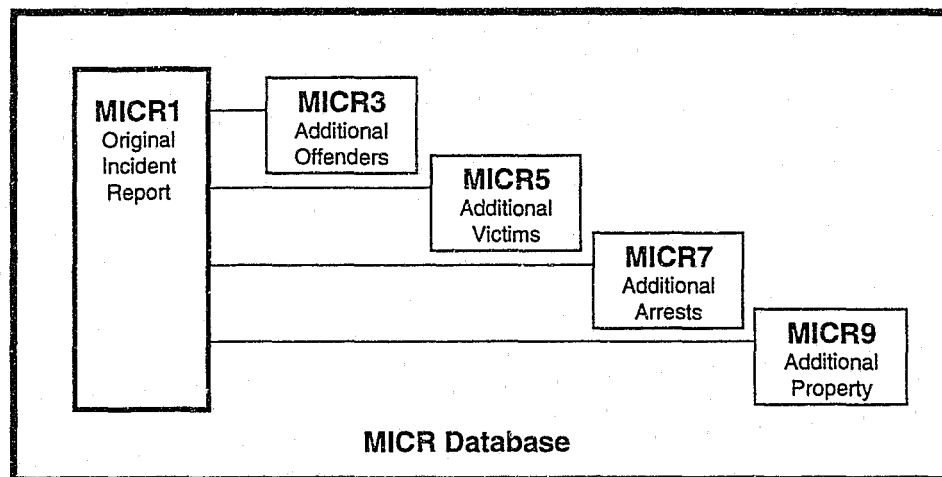


Figure 2-6. The MICR Data Base

Section 3:

Data Elements

*This section describes the 61 Data Elements,
and the valid codes for each.*

How to Use this Section

Use the material in this section as a reference for entering Data Elements. You will find:

- ▶ An alphabetic listing of Data Elements
- ▶ A numeric listing of Data Elements
- ▶ The Data Element Tables
- ▶ Additional information on how to use specific data elements

Data Element Tables

The Data Element Tables (starting on page 3-4), describe the function of each Data Element in the MICR system. Each table has five columns containing the following information:

Data Element Number/Name

Listed in numeric order, grouped by record type.

More Information?

Indicates that more information may be found for entering this Data Element. If you are entering a MICR report for the first time, or are unfamiliar with the requirements for entering a Data Element, this column will guide you to expanded information and helpful examples.

Valid Codes

Contains the valid codes to be used for entering the Data Element.

Edits

Helpful information about entering that Data Element. Some edits apply in all cases, others depend on the circumstances of the incident.

*For Data Elements required
for a specific offense,
see Section 4: Incident Reporting.*

Data Element List - Numeric

- | | |
|--|--|
| 1 Action | 32 Victim Ethnicity |
| 2 Originating Agency Identifier Number | 33 Victim Residence |
| 3 Original Year | 34 Victim Injury |
| 4 Incident Number | 35 Victim Circumstance |
| 5 County | 36 Justifiable Homicide Circumstance |
| 6 City/Township | 37 Offender Related Number |
| 7 Geo-Code | 38 Victim to Offender Relationship |
| 8 Date of Occurrence/Report | 39 Arrest Number |
| 9 Occurrence/Report Date Indicator | 40 Arrest Type |
| 10 Hour Occurred | 41 Arrest Age |
| 11 Exceptional Clearance | 42 Arrest Race |
| 12 Exceptional Clearance Date | 43 Arrest Sex |
| 13 Assist ORI Number | 44 Arrest Ethnicity |
| 14 Offense File Class | 45 Arrest Residence |
| 15 Location Site | 46 Arrest Charge |
| 16 Offense Attempted/Completed | 47 Arrest Armed |
| 17 Offender Suspected of Using | 48 Date of Arrest |
| 18 Suspected Bias Motivation | 49 Multiple Arrest Indicator |
| 19 Weapon Type | 50 Disposition of Arrest Under 18 |
| 20 Activity Type | 51 Clearance Indicator |
| 21 Premises Entered | 52 Item Number |
| 22 Offender Number | 53 Property Loss Type |
| 23 Offender Age | 54 Property Class |
| 24 Offender Race | 55 Property Value |
| 25 Offender Sex | 56 Date Recovered |
| 26 Victim Number | 57 Number of Stolen/Recovered Vehicles |
| 27 Victim Connected Offense File Class | 58 Suspected Drug Type |
| 28 Victim Type | 59 Estimated Drug Quantity |
| 29 Victim Age | 60 Type Drug Measurement |
| 30 Victim Race | 61 Incident Complete Indicator |
| 31 Victim Sex | |

Data Element List - Alphabetic

Data Element Name Data Element Number

A

Action	1
Activity Type	20
Arrest Age	41
Arrest Armed	47
Arrest Charge	46
Arrest Ethnicity	44
Arrest Number	39
Arrest Race	42
Arrest Residence	45
Arrest Sex	43
Arrest Type	40
Assist ORI Number	13

C

City/Township	6
Clearance Indicator	51
County	5

D

Date of Arrest	48
Date of Occurrence/Report	8
Date Recovered	56
Disposition of Arrest Under 18	50

E

Estimated Drug Quantity	59
Exceptional Clearance	11
Exceptional Clearance Date	12

G

Geo-Code	7
----------------	---

H

Hour Occurred	10
---------------------	----

I

Incident Complete Indicator	61
Incident Number	4
Item Number	52

J

Justifiable Homicide Circumstance	36
---	----

L

Location Site	15
---------------------	----

M

Multiple Arrest Indicator	49
---------------------------------	----

Data Element Name

Data Element Number

N

Number of Stolen/Recovered Vehicles ...	57
---	----

O

Occurrence/Report Date Indicator	9
Offender Age	23
Offender Number	22
Offender Race	24
Offender Related Number	37
Offender Sex	25
Offender Suspected of Using	17
Offense Attempted/Completed	16
Offense File Class	14
Original Year	3
Originating Agency Identifier Number ...	2

P

Premises Entered	21
Property Class	54
Property Loss Type	53
Property Value	55

S

Suspected Bias Motivation	18
Suspected Drug Type	58

T

Type Drug Measurement	60
-----------------------------	----

V

Victim Age	29
Victim Circumstance	35
Victim Connected Offense File Class ...	27
Victim Ethnicity	32
Victim Injury	34
Victim Number	26
Victim Race	30
Victim Residence	33
Victim Sex	31
Victim to Offender Relationship	38
Victim Type	28

W

Weapon Type	19
-------------------	----

Administrative

Data Element Number / Name	More Details?	Valid Codes	Edits
01 Action	*	O = Enter Original incident data into data base A = Add information to the incident record M = Modify exceptional clearance of the incident R = Replace the original incident data D = Delete data from data base W = Window update exceptional clearance, arrests, recovered property I = Inquiry data base for incident information	<ul style="list-style-type: none"> - Use Action O with MICR1 to enter an original incident record.
02 Originating Agency Identifier		9 character agency ORI number (MI + 7 digits).	<ul style="list-style-type: none"> - Must be a valid 9-character NCIC number. - First two digits must be MI. - Required for all transactions/records.
03 Original Year		Two digit abbreviation for the year the incident occurred, or was first reported to the agency.	<ul style="list-style-type: none"> - Cannot be a future year. - Required for all transactions/records.
04 Incident Number	+	Unique number (up to 10 digits; 7 for State Police) that identifies each incident within the originating agency.	<ul style="list-style-type: none"> - Must be a unique number unless 0000000000. - Required for all transactions/records. - No embedded blanks (spaces) allowed.
05 County	**	2 digit code of the county where the incident occurred.	<ul style="list-style-type: none"> - Must be 01-83. - Must be valid county for reporting ORI.
06 City/Township	**	2 digit code of the city/township where the incident occurred.	<ul style="list-style-type: none"> - Must be valid city/township code within the county. - Must be valid city/township code for reporting ORI. - All colleges have their own city/township code. - If city/township code is a prison, Location Site (Data Element #15) = 15 (Jail, Prison). - If city/township code is a college, Location Site (Data Element #15) = 32 (College).
07 Geo-Code		Used to identify station, division, post, precinct, etc.	<ul style="list-style-type: none"> - Up to 4 characters allowed. - Optional Data Element.

* For information on using each of the Action codes, see **Section 12: Updates**.

+ See **Section 2** for details on using Incident Number 0000000000 when no data to report.

** See **Data Element Details** at the end of this section for more information on entering this Data Element. See **Section 15** for valid County and City/Township codes.

Administrative

<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
08 Date of Occurrence/Report	*	Month, day and year the incident occurred or began (MMDDYY); if unknown, date incident was reported.	<ul style="list-style-type: none"> - Must be valid date. - Month must be 01-12. - Day cannot exceed the number of days for the month occurred/reported. - Date cannot be future date from date of entry.
09 Occurrence/Report Date Indicator		Identifies Data Element 8: E = Date of Occurrence or Event R = Date of Report	<ul style="list-style-type: none"> - Must be E or R.
10 Hour Occurred	*	In military time, the hour the incident occurred or began.	<ul style="list-style-type: none"> - Must be 00 through 23, or 99 (unknown).
11 Exceptional Clearance	+	Reason for exceptional clearance: 10 = Death of offender 11 = Prosecution declined 12 = Extradition denied 13 = Victim refused to cooperate (in prosecution) 14 = Juvenile/no custody	
12 Exceptional Clearance Date		Month, day and year (MMDDYY) of exceptional clearance.	<ul style="list-style-type: none"> - Must be used with Data Element 11. - Must be valid date. - Month must be 01-12. - Day cannot exceed the number of days for the month occurred/reported. - Date cannot be future date from date of entry.
13 Assist Originating Agency Identifier (ORI)	**	Incident/arrest is being handled by another police jurisdiction: Enter the 9 character ORI number (MI + 7 digits) of the agency that was assisted.	<ul style="list-style-type: none"> - Assist incidents will not be forwarded to the FBI. - Optional Data Element.
61 Incident Complete Indicator	*	Y = Yes, the incident is complete; no further data will follow N = No, the incident is not complete; supplemental data to immediately follow	

* See **Data Element Details** at the end of this section for more information on entering this Data Element.

+ For complete details on when and how to use Exceptional Clearance, refer to **Section 7**.

** See **Section 2** for details on filing an assist incident report.

Offense

Data Element Number / Name	More Details?	Valid Codes	Edits
14 Offense File Class	*	5 digit MICR Offense File Class code	- Up to 4 most serious.
15 Location Site	+	01 = Air/Bus/Train Terminal 02 = Bank/Savings & Loan (includes other financial institutions) 03 = Bar/Night Club 04 = Church/Synagogue/Temple (any religious buildings) 05 = Commercial/Office Buildings 06 = Construction Site 07 = Convenience Store 08 = Department/Discount Store 09 = Drug Store/Doctor's Office/Hospital (includes medical supply building) 10 = Field/Woods 11 = Government/Public Building 12 = Grocery/Supermarket 13 = Highway/Road/Alley (includes street) 14 = Hotel/Motel/etc. (includes other temporary lodgings) 15 = Jail/Prison (includes penitentiary) 16 = Lake/Waterway 17 = Liquor Store 18 = Parking Lot/Garage 19 = Rental Storage (includes "mini-storage" & "self-storage") 20 = Residence/Home (includes apartment, condominium and nursing home) 21 = Restaurant (includes cafeteria) 23 = Service/Gas Station 24 = Specialty Store (includes fur store, jewelry store, TV store, dress shop, etc.) 31 = School (includes private and public K through 12, nursery and day care facilities) 32 = College (includes junior colleges, universities, trade and technical schools) 33 = Rest Area/Roadside Park 34 = Scale Site 88 = Other 99 = Unknown	- All college/university police departments must use 32 in this Data Element for all incidents that occur on college/university property. - Use 15 in this Data Element for all incidents that occur on jail/prison property.

* See Section 5 for valid Offense File Class codes, and Section 4 for the specific Data Elements required for each.

+ See Data Element Details at the end of this section for more information on entering this Data Element.

Offense				
<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>	
16 Offense Attempted/ Completed	*	A = Offense was attempted C = Offense was completed	- Attempted murder is to be classified as aggravated assault.	
17 Offender Suspected of Using	*	A = Alcohol C = Computer Equipment D = Drugs/Narcotics N = Not Applicable/None	- Do not enter duplicate code - If alcohol, drugs/narcotics or computer equipment were not involved, must enter N.	
18 Suspected Bias Motivation	+	<i>Racial Bias</i> 11 = Anti-White 12 = Anti-Black 13 = Anti-American Indian/Alaskan Native 14 = Anti-Asian/Pacific Islander 15 = Anti-Multi-Racial Group <i>Religious Bias</i> 21 = Anti-Jewish 22 = Anti-Catholic 23 = Anti-Protestant 24 = Anti-Islamic (Moslem) 25 = Anti-Other Religion (Buddhism, Hinduism, Shintoism, etc.) 26 = Anti-Multi-Religious Group 27 = Anti-Atheism/Agnostic <i>Ethnicity/National Origin Bias</i> 31 = Anti-Arab 32 = Anti-Hispanic 33 = Anti-Other Ethnicity/National Origin <i>Sexual Orientation Bias</i> 41 = Anti-Male Homosexual (Gay) 42 = Anti-Female Homosexual (Lesbian) 43 = Anti-Homosexual (Gays and Lesbians) 44 = Anti-Heterosexual 45 = Anti-Bisexual <i>Gender Bias</i> 51 = Anti-Female 52 = Anti-Male <i>Other Bias</i> 88 = Other Bias (e.g. Anti- Political, Anti-AIDS, etc.) <i>None/Unknown</i> 00 = None (no bias) 99 = Unknown (offender's motivation not known)	- 2 digit code. - Use only if investigation reveals sufficient objective facts to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias. - Incidents which do not involve any facts indicating biased motivation by the offender are to be coded 00 None. - Incidents involving ambiguous or inconclusive facts are to be coded 99 Unknown.	

* See **Data Element Details** at the end of this section for more information on entering this Data Element.

+ See **Section 8** for details on when and how to enter Hate/Bias Motivation information.

Offense

<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
19 Weapon Type		00 = None 11 = Firearm (type of firearm is not known) 12 = Handgun 13 = Rifle 14 = Shotgun 15 = Other Firearm (cane, belt buckle, etc.) 20 = Knife/Cutting Instrument (ax, ice pick, screwdriver, switchblade, etc.) 30 = Blunt Object (club, hammer, etc.) 35 = Motor Vehicle (when used as a weapon) 40 = Personal Weapons (hands, feet, teeth, etc.) 50 = Poison 60 = Explosives 65 = Fire/Incendiary Devices 70 = Drugs/Narcotics/Sleeping Pills 85 = Asphyxiation (by drowning, strangulation, suffocation, gas, etc.) 88 = Other (any weapon or force not fitting the above specifically coded weapons/force) 99 = Unknown A = Automatic firearm (used as suffix to above codes 11 through 15)	- Enter the 2 digit weapon code + A if automatic weapon. An automatic weapon is defined as any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading. - If more than 1 weapon type was used during the offense, the reporting agency must determine which weapon should be submitted. - Toy or play weapons are to be coded as 88 (Other).
20 Activity Type	*	B = Buying/Receiving C = Cultivating/Manufacturing/ Publishing D = Distributing/Selling E = Exploiting Children O = Operating/Promoting/ Assisting P = Possessing/Concealing T = Transporting/Transmitting/ Importing U = Using/Consuming	- Up to three may be entered. - If more than one code is entered, cannot be a duplicate.
21 Premises Entered	+	2 digit number of structures (premises) entered.	- Used only for Burglary Offense 22001 or 22002 if Hotel Rule applies.

* See **Data Element Details** at the end of this section for more information on entering this Data Element.

+ See **Section 11** for an explanation of the Hotel Rule.

Offender			
<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
22 Offender Number	*	Unique 2 digit number (01 to 99) to designate each offender involved in the incident; if unknown, 00.	- If more than 1 offender record is entered in the incident, the Offender Number cannot be duplicated.
23 Offender Age		01 - 98 = Years Old (exact age in years) 99 = Over 98 Years Old 00 = Unknown	- If exact age is unknown, enter an approximate age. - If age is 99 years or older, enter 99.
24 Offender Race	*	W = White B = Black I = American Indian/Alaskan Native A = Asian/Pacific Islander U = Unknown	
25 Offender Sex		M = Male F = Female U = Unknown	

* See Data Element Details at the end of this section for more information on entering this Data Element.

Victim

<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
26 Victim Number		Unique 2 digit number 01 to 99 to designate each victim involved in the incident.	<ul style="list-style-type: none"> - If more than 1 victim record is entered in the incident, the Victim Number cannot be duplicated. - "Crimes against Society" can only have one victim record if these are the only types of crimes reported in the incident.
27 Victim Connected to Offense File Class	*	MICR offense code (as listed in Data Element 14) perpetrated against each victim listed in Data Element 26.	<ul style="list-style-type: none"> - Use to link each victim with up to 4 of the most serious offenses (as determined by the reporting agency).
28 Victim Type	*	I = Individual P = Police Officer B = Business F = Financial Institution G = Government R = Religious Organization S = Society/Public O = Other U = Unknown	<ul style="list-style-type: none"> - Enter the 1 character code to indicate the type of victim.
29 Victim Age		NN = Under 24 hours (neonate) NB = 1-6 days old BB = 7-364 days old 01 - 98 = Years old (exact age in years) 99 = Over 98 years old 00 = Unknown	<ul style="list-style-type: none"> - If exact age is unknown, enter approximate age. - If age is 99 years or older, enter 99.
30 Victim Race		W = White B = Black I = American Indian/Alaskan Native A = Asian/Pacific Islander U = Unknown	
31 Victim Sex		M = Male F = Female U = Unknown	
32 Victim Ethnicity		A = Arab H = Hispanic O = Other Ethnicity/National Origin U = Unknown	<ul style="list-style-type: none"> - Optional Data Element. - NIBRS defines Hispanic as "a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race".

* See Data Element Details at the end of this section for more information on entering this Data Element.

Victim

<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
33 Victim Residence		R = Resident of community, city, town where offense occurred C = Resides in the <u>C</u> ounty but not the community where the offense occurred S = Resides in the <u>S</u> tate but not the county or community where the offense occurred O = <u>O</u> ut of state U = <u>U</u> nknown	- Optional Data Element. - <i>Black's Law Dictionary</i> defines legal residence as "the permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences".
34 Victim Injury	*	N = <u>N</u> one F = <u>F</u> atal B = Apparent <u>B</u> roken Bones I = Possible <u>I</u> nternal Injury L = Severe <u>L</u> aceration M = Apparent <u>M</u> inor Injury O = <u>O</u> ther Major Injury T = Loss of <u>T</u> eeth U = <u>U</u> nconsciousness	- In the case of multiple injuries, the reporting agency must determine which injury code best describes the injury of the victim. - A "severe laceration" (L) is one which should receive medical attention. - A "loss of consciousness" (U) must be the direct result of force inflicted on the victim by the offender.
35 Victim Circumstance		09001 Murder/Nonnegligent Manslaughter 13002 Aggravated/Felonious Assault 01 = Argument 02 = Assault on Law Enforcement Officer(s) 03 = Drug Dealing 04 = Gangland 05 = Juvenile Gang 06 = Lover's Quarrel 07 = Mercy Killing (Not applicable to Aggravated Assault) 08 = Other Felony Involved 09 = Other Circumstances 10 = Unknown Circumstances 09002 Negligent Homicide/Manslaughter 30 = Child Playing with Weapon 31 = Gun-cleaning Accident 32 = Hunting Accident 33 = Other Negligent Weapon Handling 34 = Other Negligent Killings 09004 Justifiable Homicide 20 = Criminal Killed by Private Citizen 21 = Criminal Killed by Police Officer	- Enter the two (2) character code to describe the circumstances of murder/nonnegligent manslaughter, negligent homicide/manslaughter, justifiable homicide or aggravated assault.

* See Data Element Details at the end of this section for more information on entering this Data Element.

Victim

Data Element Number / Name	More Details?	Valid Codes	Edits
36 Justifiable Homicide Circumstance	* +	1 = Criminal Attacked Police Officer and that Officer Killed the Criminal 2 = Criminal Attacked Police Officer and Criminal Killed by Another Police Officer 3 = Criminal Attacked a Civilian 4 = Criminal Attempted Flight from a Crime 5 = Criminal Killed in Commission of a Crime 6 = Criminal Resisted Arrest 9 = Unable to Determine/Not Enough Information	
37 Offender Related Number (VOR Link)	*	Two digit number of the offender(s) (<i>Data Element 22</i>) to be described by Victim to Offender Relationship (<i>Data Element 38</i>)	- All offender numbers are to be entered. If there are more than 5 offenders, enter the 5 "closest" to the victim.
38 Victim to Offender Relationship	* **	<i>Within Family:</i> 01 = Victim was Spouse 02 = Common-Law Spouse 03 = Parent 04 = Sibling (brother or sister) 05 = Child 06 = Grandparent 07 = Grandchild 08 = In-law 09 = Stepparent 10 = Stepchild 11 = Step-sibling (stepbrother or stepsister) 12 = Other Family Member <i>Outside Family but Known to Victim:</i> 20 = Victim was Acquaintance 21 = Friend 22 = Neighbor 23 = Babysittee (the baby) 24 = Boyfriend/Girlfriend 25 = Child of Boyfriend or Girlfriend 26 = Homosexual Relationship 27 = Ex-Spouse 28 = Employee 29 = Employer 30 = Otherwise Known 31 = Offender <i>Not Known by Victim:</i> 98 = Victim was Stranger 99 = Unknown	- Enter the 2 digit code that describes the relationship of the Victim (<i>Data Element 26</i>) to the Offender listed in Data Element 37. - Code 31 (Victim was Offender) is to be used in incidents where the participants are both victims and offenders. Examples include domestic disputes or bar room fights. - Step-Grandparents and Ex-Common-Law Spouse should be reported as 12 (Victim Was Other Family Member).

* See **Data Element Details** at the end of this section for more information on entering this Data Element.

+ Refer to the Justifiable Homicide Guidelines in **Section 11** for details on reporting Justifiable Homicide.

** For Age/Relationship Edits, see **Section 9**.

Arrest

Data Element Number / Name	More Details?	Valid Codes	Edits
39 Arrest Number		Unique 2 digit number 01 to 99 to designate each person arrested for the incident.	<ul style="list-style-type: none"> - Must be valid number 01 through 99. - Two subjects cannot be assigned the same arrest number. - The number of arrests cannot exceed the number of offenders in an incident.
40 Arrest Type	*	O = On-View Arrest (taken into custody without a warrant or previous incident report) S = Summoned/Cited (not taken into custody) T = Taken Into Custody (based on warrant and/or previously submitted incident report)	<ul style="list-style-type: none"> - Enter the one (1) character code to indicate the type of apprehension.
41 Arrest Age		07 - 98 = Years Old 99 = Over 98 Years Old	<ul style="list-style-type: none"> - If exact age is unknown, enter an approximate age. - If age is 99 years or older, enter 99.
42 Arrest Race		W = White B = Black I = American Indian/Alaskan Native A = Asian/Pacific Islander U = Unknown	
43 Arrest Sex		M = Male F = Female	
44 Arrest Ethnicity		A = Arab H = Hispanic O = Other Ethnicity/National Origin U = Unknown	<ul style="list-style-type: none"> - Optional Data Element. - NIBRS defines Hispanic as "a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race".
45 Arrest Residence		R = <u>R</u> esident of the community, city, or town where the offense occurred C = Resides in the <u>C</u> ounty but not the community where the offense occurred S = Resides in the <u>S</u> tate but not the county or community where the offense occurred O = <u>O</u> ut of state U = <u>U</u> nknown	<ul style="list-style-type: none"> - Optional Data Element. - <i>Black's Law Dictionary</i> defines legal residence as "the permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences".

* See Data Element Details at the end of this section for more information on entering this Data Element.

Arrest

<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
46 Arrest Charge	* +	4 digit MICR arrest code for which the person arrested was apprehended.	<ul style="list-style-type: none"> - Only one arrest charge will be entered. If the person arrested is being charged with more than one arrest charge, the reporting agency must determine which is the most serious and enter it as the arrest charge. - In multiple count arrests, the lower arrest charge does not necessarily determine the seriousness of the crime.
47 Arrest Armed	*	01 = Unarmed 11 = Firearm (type of firearm is not known) 12 = Handgun 13 = Rifle 14 = Shotgun 15 = Other Firearm (cane, belt buckle, etc.) 20 = Lethal Cutting Instrument (switchblade knife, martial arts "stars", etc.) 30 = Club/Blackjack/Brass Knuckles A = Automatic Firearm (used as suffix to above codes 11 through 15)	<ul style="list-style-type: none"> - Enter the 2 digit weapon code + A if automatic weapon. - An automatic weapon is defined as any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading. - Up to 2 may be entered. - An arrest in possession of a toy or play weapon should be coded as 01 (Unarmed).
48 Date of Arrest		Month, day and year the person was arrested (MMDDYY).	<ul style="list-style-type: none"> - Must be valid date. - Month must be 01-12. - Day cannot exceed the number of days for the month occurred/reported. - Date cannot be future date from date of entry.

* See Data Element Details at the end of this section for more information on entering this Data Element.

+ See Section 5 for valid arrest codes.

Arrest

<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
49 Multiple Arrest Indicator	*	M = Multiple: This person was arrested for more than 1 incident. This arrest should not be counted for this incident, but a clearance will be counted for this incident. C = Count Arrest: This person was arrested for more than 1 incident, this arrest should be counted for this incident, and a clearance will be counted for this incident. N = Not Applicable: This person was arrested only for this incident.	
50 Disposition of Arrest Under 18	+	H = Handled within the Department (released to parents, released with warning, etc.) R = Referred to Other Authorities (turned over to juvenile count, probation department, welfare agency, other police agency, criminal or adult count, etc.)	- Even though 17 year old persons are considered adults under Michigan Law, it is necessary to submit a disposition for these subjects to be forwarded to the FBI.
51 Clearance Indicator		Y = Arrest clears the incident N = Incident already cleared by a previous arrest	- This data element pertains to multiple persons being arrested per incident. It is used to indicate whether or not the arrest record produces a clearance for incidents not maintained on the MICR data base. - Required only for Action W.

* See **Section 11** for information on coding multiple incident arrests.

+ See **Data Element Details** at the end of this section for more information on entering this Data Element.

Property

<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
52 Item Number	*	Unique 3 digit number (000 to 999) to designate each property item involved in the incident; 000 = None or Unknown	
53 Property Loss Type		0 = None 1 = Stolen and Recovered 2 = Burned 3 = Counterfeited/Forged 4 = Destroyed/Damaged/Vandalized 5 = Recovered 6 = Seized 7 = Stolen 9 = Unknown	- Must be 0 (None) or 9 Unknown for attempted offense

* See Section 6 for a complete Property Record Overview, including how to group property items by class and loss type.

Property

<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
54 Property Class	*	01 = Aircraft 02 = Alcohol 03 = Automobiles 04 = Bicycles 05 = Buses 06 = Clothes/Furs 07 = Computer Hardware/Software 08 = Consumable Goods 09 = Credit/Debit Cards 10 = Drugs/Narcotics 11 = Drug/Narcotic Equipment 12 = Farm Equipment 13 = Firearms 14 = Gambling Equipment 15 = Heavy Construction/Industrial Equipment 16 = Household Goods 17 = Jewelry/Precious Metals 18 = Livestock 19 = Merchandise 20 = Money 21 = Negotiable Instruments 22 = Nonnegotiable Instruments 23 = Office Equipment 24 = Other Motor Vehicles 25 = Purses/Handbags/Wallets 26 = Radios/TVs/VCRs 27 = Recordings Audio/Visual 28 = Recreational Vehicles 29 = Structures-Single Occupancy Dwelling 30 = Structures-Other Dwellings 31 = Structures-Other Commercial/Business 32 = Structures-Industrial/Manufacturing 33 = Structures-Public/Community 34 = Structures-Storage 35 = Structures-Other 36 = Tools 37 = Trucks 38 = Vehicle Parts/Accessories 39 = Watercraft 88 = Other (all other, including intangibles) 77 = Pending Inventory 99 = Special Category	- Enter the two (2) digit code indicating the description of the property stolen, burned, counterfeited, destroyed/damaged/vandalized etc., which occurred in the incident.
55 Property Value	+	Up to nine (9) characters indicating the total dollar value (in whole dollars) lost by each of the victims, by Property Class.	- If value is unknown, enter \$1.00. - If item has no value, enter all zeroes. - Must be 0 if Property Class (Data Element 54) = 9.

* See Section 6 for a listing of items included in each property class.

+ See Section 6 for guidelines for evaluating property items.

Property

<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
56 Date Recovered	*	Month, day and year (MMDDYY) the property was recovered, or the earliest recovery date for items grouped by property class.	<ul style="list-style-type: none"> - Must be valid date. - Month must be 01-12. - Day cannot exceed the number of days for the month occurred/reported. - Date cannot be future date from date of entry.
57 Number Stolen and/or Recovered Vehicles	+	Number of vehicles stolen and/or recovered in the incident.	
58 Suspected Drug Type	**	01 = "Crack" Cocaine 02 = Cocaine (all forms except "Crack") 03 = Hashish 04 = Heroin 05 = Marijuana 06 = Morphine 07 = Opium 08 = Other Narcotics: Codeine; Demerol; Dihydromorphinone or Dilaudid; Hydrocodone or Percodan; Methadone; etc. 09 = LSD 10 = PCP 11 = Other Hallucinogens: BMDA or "White Acid"; DMT; MDA; MDMA; Mescaline or Peyote; Psilocybin; STP; etc. 12 = Amphetamines/Methamphetamines 13 = Other Stimulants: Adipex, Fastine, and Ionamin (Derivatives of Phentermine); Benzedrine; Didrex; Methylphenidate or Ritalin; Phenmetrazine or Preludin; Tenuate; etc. 14 = Barbiturates 15 = Other Depressants: Glutethimide or Doriden; Methqualone or Quaalude; Pentazocine or Talwin; etc. 16 = Other Drugs: Antidepressants (Elavil, Triavil, Tofranil, etc.); Aromatic Hydrocarbons; Propoxyphene or Darvon; Tranquilizers (Chlordiazepoxide or Librium, Diazepam or Valium, etc.); etc. 77 = Over 3 drug types 99 = Unknown	

* See Section 6 for a complete Property Record Overview, including how to group property items by class and loss type.

+ See Section 6 for more information on coding stolen and/or recovered vehicles.

** See Section 6 for details on grouping and entering Drug Property information.

Property			
<i>Data Element Number / Name</i>	<i>More Details?</i>	<i>Valid Codes</i>	<i>Edits</i>
59 Estimated Drug Quantity	* +	Decimal value (up to 12 digits) to indicate the quantity of drugs or narcotics seized in a drug offense; 1000 = None.	- This data element is divided into two separate fields. The first nine digits indicate a whole number value, the last three digits indicate the fraction of estimated drug quantity represented in thousandths. (Example: 1/2 ounce = .500, 1/4 gram = .250).
60 Drug Type Measurement	* +	Weight GM = Gram KG = Kilogram OZ = Ounce LB = Pound Capacity ML = Milliliter LT = Liter FO = Fluid Ounce GL = Gallon Units DU = Dosage Units/Items (number of pills, tablets, capsules, etc.) NP = Number of Plants XX = Not Reported	- Type of measurement (weight, capacity, units) used for the quantity value in <i>Data Element 59</i> . - NP (Number of Plants) can only be used as measurement if Suspected Drug Type is: 05 (Marijuana) 07 (Opium) 11 (Other Hallucinogens)

* See Section 6 for details on entering Drug Property information.

+ See **Data Element Details** at the end of this section for more information on entering this Data Element.

Data Element Details

05 County

For most incidents reported by sheriff and local agencies, this code will be the same as the County code within the ORI. However, if your jurisdiction crosses county lines, report the county in which the incident occurred.

Sanilac, Schoolcraft, Shiawassee, St. Clair, and St. Joseph county numbers have been changed to match the county number in the ORI.

Examples:

- ▶ The incident occurred in Washtenaw County, the entry should be "81".
- ▶ The incident occurred in St. Joseph County, the entry should be "75".

06 City/Township

Examples:

- ▶ If the incident occurred in the city of Ann Arbor in Washtenaw county, the entry should be "89".
- ▶ If the incident occurred in the city of Detroit in Wayne county, the entry should be "99".

08 Date of Occurrence/Report

Examples:

- ▶ If a robbery occurred at 9:00 p.m. on September 26, 1993, the entry should be "092693".
- ▶ If a kidnapping started at 11:30 p.m. on October 4, 1993, and ended at 1:00 p.m. on October 7, 1993, the entry should be "100493".
- ▶ If a breaking and entering occurred at a cabin sometime between October 1993 and April 1994, but wasn't reported to the police until April 30, 1994, the entry should be "043094".

10 Hour Occurred

Enter the hour of day that the incident occurred or the beginning of the time period in which it occurred. If the time occurred is unknown, enter "99".

If the incident occurred:

- ▶ On or between midnight and 0059, enter "00".
- ▶ On or between 0100 and 0159, enter "01".
- ▶ On or between 2300 and 2359, enter "23".
- ▶ At an unknown time, enter "99".

Examples:

- ▶ If a robbery occurred at 9:00 p.m. on September 26, 1993, the entry should be "21".
- ▶ If a kidnapping started at 11:30 p.m. on October 4, 1993, and ended at 1:00 p.m. on October 7, 1993, the entry should be "23".
- ▶ If the hour the incident occurred is unknown, the entry should be "99".

15 Location Site

Enter the code that BEST describes the circumstances of the offense.

Example:

- ▶ An assault started in a bar (03), continued into an adjoining parking lot (18), and ended in the street (13). As the bar was the location where the offense was initiated and best describes the circumstances of the crime, "03" (Bar/Night Club) should be entered.

16 Offense Attempted/Completed

If there was more than one occurrence of the same MICR offense within an incident and one was completed, then "C" (Completed) must be entered.

Examples:

- ▶ During the same incident, the offender had forcible sexual intercourse with one victim and attempted forcible sexual intercourse with a second victim but left the scene prior to completion of the act. Since one act was completed and only one file class is reported, "C" (Completed) should be entered in this data element.
- ▶ During a robbery, the offender murdered one victim and attempted to murder another victim before leaving the scene. Three offenses would be coded "C" (Completed) as 12000 for the robbery, 09001 for the murder, and 13002 (Aggravated Assault) for the attempted murder.

17 Offender Suspected of Using

Enter the one (1) character code to indicate if any of the offenders were suspected of consuming alcohol or using drugs/narcotics during or shortly before the incident; or of using computer equipment to perpetrate the crime; or a combination of alcohol, drugs/narcotics and computer equipment.

Up to three (3) codes can be entered. If more than one code is entered, it may not be a duplicate. Code "N" (Not Applicable) may not be used with any other code.

Examples:

- ▶ Witnesses to an assault reported that the victim and offender were in a bar drinking when an argument broke out and the offender attacked the victim with a knife. Enter "A" (Alcohol) in this data element.
- ▶ A victim of sexual assault advised that her attacker bragged that he had been "freebasing" cocaine just prior to the incident. "D" (Drugs/Narcotics) should be entered.
- ▶ A medical supply warehouse was burglarized and large quantities of Methadone, Morphine, Benzedrine, and Valium were stolen. "D" (Drugs/Narcotics) should not be entered because, while the drugs were the object of the crime, there was no indication that the offenders used drugs or narcotics before or during the incident.
- ▶ A victim of an aggravated assault reported that the attacker was smoking marijuana and drinking prior to the attack. Enter "A" (Alcohol) and "D" (Drugs/Narcotics).

20 Activity Type

Example:

- ▶ The offenders published and sold pornographic photographs of children. Because up to three types of activity can be entered, "C" (Cultivating/ Manufacturing/Publishing), "D" (Distributing/Selling), and "E" (Exploiting Children) should be entered.

22 Offender Number

Enter a two (2) character assigned unique number from "01" through "99" for each offender involved in the incident. If nothing is known about the offender(s), enter "00" into this data element and leave the remaining offender data elements blank.

This variable is used to link victim and offenders in Offender Related Number (*Data Element 37*) in order to establish Victim to Offender Relationship (See **Section 9**).

Offender number 01 or 00 is entered on the Incident (MICR.1) transaction format.

If 00 is entered on an original and a known offender is later added to the incident, the 00 (unknown) offender will automatically be deleted from the state program.

Examples:

- ▶ A corpse with five bullet holes in it was found in an abandoned warehouse. There were no witnesses to the crime or suspects. A single Offender record should be submitted with "00" entered in this data element and no entries in offender age, sex and race.
- ▶ Two offenders were seen fleeing the scene of a burglary, but because they were wearing ski masks, their age, sex and race could not be determined. Two offender segments should be submitted – one with Offender Number "01" and the other with Offender Number "02". Applicable "unknown" codes should be entered into offender age, sex and race fields.

24 Offender Race

Example:

- ▶ If the offender was oriental, the entry should be "A" (Asian/Pacific Islander).

27 Victim Connected Offense File Class

Example:

- ▶ Two victims, Victim 01 and Victim 02, were robbed and Victim 01 was sexually assaulted. In the Victim record for Victim 01, both "12000" and "11001" should be entered. In the Victim record for Victim 02, only "12000" should be entered.

28 Victim Type

Examples:

- ▶ During a bank robbery, the offender pointed a gun at a teller demanded and received money. The robber also pistol whipped a customer who stood in his way as he made his getaway from the bank. There were three (3) victims, i.e., the bank ("F" Financial Institution), the teller ("I" Individual), and the pistol whipped customer ("I" Individual). Therefore, three Victim records should be completed with the proper Victim Type code entered into their respective Victim records.
- ▶ An offender is arrested for operating his vehicle under the influence of liquor. If a victim record is completed, the Victim Type must be "S" (Society/Public).

34 Victim Injury

Examples:

- ▶ The offender assaulted the victim with a tire iron, breaking the victim's arm and opening up a cut about three inches long and one inch deep on his back. In this case, the reporting agency could enter "B" (Apparent Broken Bones).
- ▶ The victim, a respected religious figure, is blackmailed regarding his sexual activities. As he suffered no physical injury, the entry should be "N" (None).
- ▶ If the victim type is "B" (Business), this data element would be left blank.

35 Victim Circumstance

Examples:

- ▶ In resisting arrest, a fugitive pulled a gun and fired two times in the direction of two police officers who were attempting to take him into custody. Neither officer was hit but both drew their weapons and returned the fire, killing the fugitive. As this was a Justifiable Homicide, "21" (Criminal Killed by Police Officer) should be entered and Justifiable Homicide Circumstance (*Data Element 36*) should be completed.
- ▶ Two rival juvenile street gangs rumble over "turf" rights to sell drugs and one of the gang members is killed. Possible entries are "01" (Argument), "03" (Drug Dealing), and "05" (Juvenile Gang). While all three would apply, there is a limit of one entry. Therefore, the most descriptive code (as determined by the reporting agency) should be used. In this case, the reporting agency could enter "03" (Drug Dealing).

36 Justifiable Homicide Circumstance

Example:

- ▶ In resisting arrest, a fugitive pulled a gun and fired two times in the direction of two police officers who were attempting to take him into custody. Neither officer was hit but both drew their weapons and returned the fire, killing the fugitive. The possible entries are: "1" (Criminal Attacked Police Officer and that Officer Killed the Criminal); "2" (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer); and "6" (Criminal Resisted Arrest). As only one code can be entered, the most descriptive code (as determined by the reporting agency) should be used. In this case, the reporting agency could enter "1" (Criminal Attacked Police Officer and that Officer Killed the Criminal).

37 Offender Related Number

Examples:

- ▶ If Victim 01's relationship to Offender 01 is to be reported, enter "01".
- ▶ If Victim 01's relationship to Offender 01 and Offender 02 is to be reported, enter "01" and "02".

38 Victim to Offender Relationship

Examples:

- ▶ An employee assaulted his employer (a person) with his fists. "28" (Victim was Employer) should be entered.
- ▶ Two unknown subjects rob a male and female couple. "98" (Victim was Stranger) should be entered to indicate the relationship of each victim to each offender.

40 Arrest Type

Examples:

- ▶ The subject was arrested without a warrant while in the act of soliciting for prostitution on a street corner. The entry should be "O" (On-View Arrest).
- ▶ The subject was served with a subpoena summoning him to appear in court. The entry should be "S" (Summoned/Cited).
- ▶ The subject was taken into custody as the result of a complaint being filed, an investigation being conducted, and a warrant being issued. The entry should be "T" (Taken Into Custody).

46 Arrest Charge

Examples:

- ▶ A person was arrested for 0903 - Willful Killing/Nonfamily/Gun and 2202 - Forced Entry/Nonresidence. As only one arrest charge can be entered, the reporting agency entered "0903" (Willful Killing/Nonfamily/Gun).
- ▶ A person was arrested for 3510 - Heroin/Sell/Manufacture, 3560 - Marijuana/Sell, and 3550 - Narcotic Equipment/Possess. As only one arrest charge can be entered, the reporting agency entered "3510" (Heroin/Sell/Manufacture).
- ▶ A person was arrested for 4104 - Possession of Alcoholic Liquor in a Motor Vehicle and 8041 - Operating Under the Influence of Alcohol. As only one arrest charge can be entered, the reporting agency entered "8041" (Operating Under the Influence of Alcohol).

47 Arrest Armed**Examples:**

- ▶ When the subject was arrested, he had in his possession a .357 magnum handgun and a penknife. The entry should be "12" (Handgun). Because a small pocket knife is not generally considered to be a "weapon", it does not qualify for reporting.
- ▶ The subject resisted arrest using a liquor bottle and a chair as weapons before being subdued. The entry should be "01" (Unarmed). Although the subject used items as weapons, they were not commonly known weapons.

50 Disposition of Arrest Under 18**Examples:**

- ▶ The 13 year old person, who was arrested for vandalizing a school, was released to his parents with a warning. The entry should be "H" (Handled Within Department).
- ▶ The 17 year old person was arrested for murder. Even though he is an adult under Michigan Law, it is required that a disposition be submitted. In this case, the entry should be "R" (Referred to Other Authorities) as he will be tried in adult court.

59 Estimated Drug Quantity

Must be "1000" (None) if Type Drug Measurement (*Data Element 60*) is "XX" (Not Reported)

Example:

- ▶ In a drug case, the following drugs were seized: (1) 1.5 kilograms of crack; (2) 2.125 pounds of Marijuana; (3) 2.0 liquid ounces of Morphine; and (4) 500 Valium capsules. "1500" should be entered for the item #1, crack; "2125" for item #2, Marijuana; "2000" for item #3, Morphine; and "500000" for item #4, Valium.

60 Type Drug Measurement**Example:**

- ▶ In a drug case, the following drugs were seized: (1) 1.5 kilograms of crack; (2) 2.125 pounds of Marijuana; (3) 2.0 liquid ounces of Morphine; and (4) 500 Valium capsules. "KG" (Kilogram) should be entered for the item #1, crack; "LB" (Pound) for item #2, Marijuana; "OZ" (Ounce) for item #3, Morphine; and "DU" (Dosage Units/Items) for item #4, Valium.

61**Incident Complete Indicator**

The incident must be flagged as completed before final crossfield edits are performed and the incident is forwarded to the FBI. By entering "Y" (Yes) in this data element, you are indicating that the information for the incident is complete, no supplemental transaction formats will be transmitted immediately for this incident, and final crossfield edits can be performed.

By entering "N" (No) in this data element, you are indicating that the information for the incident is not complete and supplemental transaction formats will be transmitted immediately for this incident prior to final crossfield edits being completed.

The incident must indicate complete before record is sent to FBI and statistics are utilized in annual report/releases.

Examples:

- ▶ The incident to be entered only contained one offense, one victim, and one offender. Since all information could be entered on the original incident using Incident (MICR1) transaction format, this data element should indicate "Y" (Yes) as the incident information is complete.
- ▶ The incident to be entered contained one offense, two victims, two offenders, and ten property items. The original incident is required to be entered first. This data element should be "N" (No) on the original and all supplemental transaction formats (except the final record) to indicate more information will be entered for this incident. The final supplemental transaction format will have "Y" (Yes) in this data element to indicate the incident is complete and all cross-field edits can be applied.

Section 4:

Incident Reporting

The Offense worksheets in this section make it easy to determine exactly what information is required for any MICR report.

Introduction

The Offense worksheets in this section make it simple to know which information is required for a particular offense.

The Offense worksheets tell you:

- ▶ Data Elements that must be entered
- ▶ Data Elements not to enter
- ▶ Data Elements that are optional
- ▶ Data Element Codes that are required in certain circumstances
- ▶ Data Element Codes that must not be used in certain circumstances

How to Use the Worksheets

The **Legend** at the top of each page tells you how to read the worksheet. Figure 4-1 on the following page shows how to use a sample Offense File Class Worksheet.

Refer to the Quick Reference card included with this handbook, or see Section 3 for detailed information on entering a Data Element.

To complete the MICR report, simply determine the offense file class code, find the corresponding worksheet in this section, and enter the required Data Elements.

Sample Incident:

In this example, a teenager stole a neighbor's car for joyriding.

The car was recovered two hours later; no damage had been done to the vehicle.

Legend

Light - Data not required for these elements
 16 Bold - Data must be entered for this element
 Circled - Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A - Code must be as shown
 16 - Do not use this data element
 16 ≠ A - Do not use this code

24001 Motor Vehicle Theft

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made. If 41 = less than 17: 50

Edits:

28 ≠ S
 54 = 03, 05, 24, 28 or 37 for at least one property record
 If 16 = A: 53 = 0 or 9
 If 16 = C: 53 = 1, 5 or 7
 If 22 ≠ 00: 23, 24, 25
 If 22 = 00: 23, 24, 25
 If 28 = I or P: 29, 30, 31
 If 53 = 0 or 9: 52 = 000 and 54, 55, 56, 57, 58, 59, 60
 If 53 = 1 or 5: 54, 55, 56
 If 53 = 7: 54, 55
 If 54 = 09 or 22: 55 = 0
 If 54 = 77: 55 = 1
 If 54 = 03, 05, 24, 28 or 37: 57

```
[MIC1 T000093JAN0494[9401< ACTION : >O< >3309600< >94< > 2<
County<33< City/Twp<95< GEO-code< Incident Date <010194< (Report-date)>E<
Hour occ<14< Except< Clear-date< Assist ORI >
Offense File Class Site Attempt Offdr Used Bias Weapon Activ Type Premis
1. <24001< <20< <C< <N< << << <00< << << << << <<
2. << << << << << << << << << << << << <<
3. << << << << << << << << << << << << <<
4. << << << << << << << << << << << << <<
Offender number <01< Age <17< Race >W< Sex >M<
Victim <01< Offense <24001< << << < Type >I< Age >40< Race >W<
Sex >M< Ethnicity >U< Resident >R< Injury >< Assault-circum << Justify <<
Offender number/VOR <</< << <</< << <</< << <</< << <</< <<
Arrest <01< Type >O< Age <17< Race >W< Sex >M< Ethnicity >< Resident >R<
Charge<2411< Armed<01< < Arr-date<010194< Multi-arr<N< Dispo<H< Clear<Y<
Property Recover Veh Drug:
Item Type Class Value date Stn/Rec Type Est.quantity Measure
<001< >1< <03< < 16000< <010194< <01< << << <<
<< << << << << << << << << <<
<< << << << << << << << << <<
<< << << << << << << << << <<
Incident complete Y/N >Y< XMIT>e<
```

Figure 4-1. Sample MICR1 Report

Legend

Light – Data not required for these elements
 Bold – Data must be entered for this element
 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

01000 Sovereignty

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

Edits:

If used:

28 = G

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

02000 Military

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

Edits:

If used:

28 = G

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

- Light – Data not required for these elements
 16 Bold – Data must be entered for this element
 16 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

03000 Immigration

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If used: 28 = G

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

09001 Murder/Nonnegligent Manslaughter (Voluntary)

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

16 = C

19 ≠ 00

28 = I or P

34 = F

35 = 1 thru 10

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23, 24, 25, 38~~ and 37 = 00

If 35 = 8: 14 = minimum of 2 offenses

Legend

Light – Data not required for these elements
 Bold – Data must be entered for this element
 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A -- Code must be as shown

~~16~~ -- Do not use this data element

16 ≠ A -- Do not use this code

09002 Negligent Homicide/Manslaughter (Involuntary)

Admin: 1 2 3 4 5 6 7 8 9 10 11 12 61

Offense: 14 15 16 17 18 19 ~~20~~ ~~21~~

Offender: 22 ~~23~~ ~~24~~ ~~25~~

Victim: 26 27 28 29 30 31 32 33 34 35 ~~36~~ 37

Arrest: * 39 40 41 42 43 44 45 46 47 48 49

Property: ~~51~~ ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

16 = C

19 ≠ 00

28 = I or P

34 = F

35 = 30 thru 34

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

If 35 = 30: 23 = less than 17

09003 Negligent Homicide - Vehicle / Boat

Admin: 1 2 3 4 5 6 7 8 9 10 11 12 61

Offense: 14 15 16 17 ~~18~~ ~~19~~ ~~20~~ ~~21~~

Offender: 22 ~~23~~ ~~24~~ ~~25~~

Victim: 26 27 28 29 30 31 32 33 34 ~~35~~ ~~36~~ 37

Arrest: * 39 40 41 42 43 44 45 46 47 48 49

Property: ~~51~~ ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

16 = C

28 = I or P

34 = F

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

Legend

14 15 16 17 **Light** – Data not required for these elements
 16 **Bold** – Data must be entered for this element
 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

09004

Justifiable Homicide

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	61	
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

Edits:

14 = only 1 code allowed

16 = C

19, 22, 23, 37 ≠ 00

24, 25 ≠ U

28 = I or P

34 = F

35 = 20 or 21

If 35 = 20: 36 ≠ 1 or 2

10001

Kidnapping / Abduction

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	61	
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

Edits:

28 = I or P 34 ≠ F

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 0, 1, 5, 7 or 9

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

If 53 = 0 or 9: 52 = 000 and

~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 77: 55 = 1

If 54 = 09 or 22: 55 = 0

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

14 15 16 17 Light – Data not required for these elements
 14 15 16 17 Bold – Data must be entered for this element
 14 15 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

10002 Parental Kidnapping

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = I

34 ≠ F

29 = less than 18

If 16 = C: 53 = 0, 1, 5, 7 or 9

If 16 = A: 53 = 0 or 9

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, 38 and 37 = 00

If 53 = 0 or 9: 52 = 000 and

~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 77: 55 = 1

If 54 = 09 or 22: 55 = 0

11001 Sexual Penetration Penis/Vagina - CSC 1st Degree

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = I or P

31 = M or F*

34 ≠ F

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

*Victim and at least one offender must be opposite sex

Legend

Light – Data not required for these elements
 16 Bold – Data must be entered for this element
 16 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

11002 Sexual Penetration Penis/Vagina - CSC 3rd Degree

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = I or P

31 = M or F*

34 ≠ F

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: 23, 24, 25, 38 and 37 = 00

*Victim and at least one offender must be opposite sex

11003 Sexual Penetration Oral/Anal - CSC 1st Degree

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = I or P

34 ≠ F

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: 23, 24, 25, 38 and 37 = 00

Legend

14 15 16 17 **Light** – Data not required for these elements
 14 15 16 17 **Bold** – Data must be entered for this element
 14 15 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

11004 Sexual Penetration Oral/Anal - CSC 3rd Degree

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = I or P

34 ≠ F

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

11005 Sexual Penetration Object - CSC 1st Degree

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = I or P

34 ≠ F

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

Legend

14 15 16 17 **Light** – Data not required for these elements
 15 16 17 **Bold** – Data must be entered for this element
 14 15 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

11006 Sexual Penetration Object - CSC 3rd Degree

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = I or P

34 ≠ F

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

11007 Sexual Contact Forcible - CSC 2nd Degree

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = I or P

34 ≠ F

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

Legend

14 15 16 17 Light – Data not required for these elements
 14 15 16 17 Bold – Data must be entered for this element
 14 15 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

11008 Sexual Contact Forcible - CSC 4th Degree

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = I or P

34 ≠ F

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

12000 Robbery

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = C: 53 = 1, 5 or 7

If 16 = A: 53 = 0 or 9

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31, 34

If 28 = I or P and 22 ≠ 00: 37, 38

If 28 = I or P and 22 = 00:

~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

If 53 = 0 or 9: 52 = 000 and

~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 77: 55 = 1

If 54 = 09 or 22: 55 = 0

Legend

- Light – Data not required for these elements
 16 **Bold** – Data must be entered for this element
 16 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A -- Code must be as shown

~~16~~ -- Do not use this data element

16 ≠ A -- Do not use this code

13001 Nonaggravated Assault

Admin:	1	2	3	4	5	6	8	9	10	11	12	61
Offense:	14	15	16	17	18	19						
Offender:	22											
Victim:	26	27	28	29	30	31			34			37
Arrest:	39	40	41	42	43			46	47	48	49	
Property:												

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

16 = C

19 = 00, 40, 88 or 99

28 = I or P

34 ≠ F

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23, 24, 25, 38~~ and 37 = 00

13002 Aggravated/Felonious Assault

Admin:	1	2	3	4	5	6	8	9	10	11	12	61
Offense:	14	15	16	17	18	19						
Offender:	22											
Victim:	26	27	28	29	30	31			34	35		37
Arrest:	39	40	41	42	43			46	47	48	49	
Property:												

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

16 = C

28 = I or P

34 ≠ F

35 = 1 - 6 or 8 - 10

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23, 24, 25, 38~~ and 37 = 00

If 35 = 8: 14 = Minimum of 2 offenses

Legend

Light – Data not required for these elements
 Bold – Data must be entered for this element
 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

13003 Intimidation/Stalking

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

16 = C

28 = I or P

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23, 24, 25~~, 38 and 37 = 00

14000 Abortion

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If used, 28 = I, P or S

If 28 = I or P: 29, 30, 31

Legend

14 15 16 17 **Light** – Data not required for these elements
 14 15 **16 17** **Bold** – Data must be entered for this element
 14 15 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

20000 Arson

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 2

If 16 = C: 54, 55

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

If 28 = I or P: 29, 30, 31

If 28 = I or P and 22 ≠ 00: 37, 38

If 28 = I or P and 22 = 00:

~~23, 24, 25, 38~~ and 37 = 00

If 53 = 0 or 9: 52 = 000 and

~~54, 55, 56, 57, 58, 59, 60~~

21000 Extortion

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = C: 53 = 1, 5 or 7

If 16 = A: 53 = 0 or 9

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

If 28 = I or P: 29, 30, 31, 34

If 53 = 0 or 9: 52 = 000 and

~~54, 55, 56, 57, 58, 59, 60~~

If 53 = i or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 77: 55 = 1

If 54 = 09 or 22: 55 = 0

Legend

14 15 16 17 Light – Data not required for these elements
 14 15 16 17 Bold – Data must be entered for this element
 14 15 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

22001 Burglary - Forced Entry

Admin: 1 2 3 4 5 6 7 8 9 10 11 12 13 61
 Offense: 14 15 16 17 18 ~~19~~ ~~20~~ 21
 Offender: 22 23 24 25
 Victim: 26 27 28 29 30 31 32 33 ~~34~~ ~~35~~ ~~36~~ 37 38
 Arrest: * 39 40 41 42 43 44 45 46 47 48 49 50 51
 Property: 52 53 54 55 56 ~~57~~ ~~58~~ ~~59~~ ~~60~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 15 = 14 or 19: 21

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 0, 1, 5, 7 or 9

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

If 28 = I or P and 22 ≠ 00: 37, 38

If 28 = I or P and 22 = 00:
~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

If 53 = 0 or 9: 52 = 000 and
~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

22002 Burglary - Entry Without Force (Intent to Commit)

Admin: 1 2 3 4 5 6 7 8 9 10 11 12 13 61
 Offense: 14 15 16 17 18 ~~19~~ ~~20~~ 21
 Offender: 22 23 24 25
 Victim: 26 27 28 29 30 31 32 33 ~~34~~ ~~35~~ ~~36~~ 37 38
 Arrest: * 39 40 41 42 43 44 45 46 47 48 49 50 51
 Property: 52 53 54 55 56 ~~57~~ ~~58~~ ~~59~~ ~~60~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 15 = 14 or 19: 21

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 0, 1, 5, 7 or 9

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

If 28 = I or P and 22 ≠ 00: 37, 38

If 28 = I or P and 22 = 00:
~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

If 53 = 0 or 9: 52 = 000 and
~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

Legend

Light – Data not required for these elements
 16 Bold – Data must be entered for this element
 16 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

22003 Burglary - Entry w/o Authority with or w/o Force (No Intent)

Admin:	1	2	3	4	5	6	8	9	10	61			
Offense:	14	15	16	/	/	/	/	/	/				
Offender:	22	23	24	25									
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38
Arrest:	39	40	41	42	43	44	45	46	47	48	49		
Property:	50	51	52	53	54	55	56	57	58	59	60		

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

22004 Possession of Burglary Tools

Admin:	1	2	3	4	5	6	8	9	10	61			
Offense:	14	15	16	/	/	/	/	/	/				
Offender:	22	23	24	25									
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38
Arrest:	39	40	41	42	43	44	45	46	47	48	49		
Property:	50	51	52	53	54	55	56	57	58	59	60		

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

Legend

Light – Data not required for these elements
 Bold – Data must be entered for this element
 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

23001 Larceny - Pocket Picking

Admin:	1	2	3	4	5	6	8	9	10				61
Offense:	14	15	16	17	18	/	/	/					
Offender:	22												
Victim:	26	27	28					/	/	/	/	/	
Arrest:	39	40	41	42	43			46	47	48	49		
Property:	52	53				/	/	/	/				

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

54 ≠ 03, 05, 24, 28 or 37

If 16 = C: 53 = 1, 5 or 7

If 16 = A: 53 = 0 or 9

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

~~54, 55, 56, 57, 58, 59, 60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 77: 55 = 1

If 54 = 09 or 22: 55 = 0

23002 Larceny - Pursesnatching

Admin:	1	2	3	4	5	6	8	9	10				61
Offense:	14	15	16	17	18	/	/	/					
Offender:	22												
Victim:	26	27	28					/	/	/	/	/	
Arrest:	39	40	41	42	43			46	47	48	49		
Property:	52	53				/	/	/	/				

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

54 ≠ 03, 05, 24, 28 or 37

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

~~54, 55, 56, 57, 58, 59, 60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

Legend

14 15 16 17 Light – Data not required for these elements
 14 15 16 17 Bold – Data must be entered for this element
 14 15 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

23003 Larceny - Theft from Building

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	/	/	/	/	/	/	/	/	/
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35
Victim:	36	37	38	39	40	41	42	43	44	45	46	47	48	49
Arrest:	50	51	52	53	54	55	56	57	58	59	60	61	62	63
Property:	64	65	66	67	68	69	70	71	72	73	74	75	76	77

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

54 ≠ 03, 05, 24, 28 or 37

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

23004 Larceny - Theft from Coin-Operated Machine/Device

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	/	/	/	/	/	/	/	/	/
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35
Victim:	36	37	38	39	40	41	42	43	44	45	46	47	48	49
Arrest:	50	51	52	53	54	55	56	57	58	59	60	61	62	63
Property:	64	65	66	67	68	69	70	71	72	73	74	75	76	77

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

54 ≠ 03, 05, 24, 28 or 37

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

Legend

16 13 17 17 Light – Data not required for these elements
 16 17 Bold – Data must be entered for this element
 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

23005 Larceny - Theft from Motor Vehicle

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	/	/	/	/	/	/	/	/	/
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	52	53	54	55	56	57	58	59	60	61	62	63	64	65

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

54 ≠ 03, 05, 24, 28 or 37

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

54, 55, 56, 57, 58, 59, 60

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

23006 Larceny - Theft of Motor Vehicle Parts/Accessories

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	/	/	/	/	/	/	/	/	/
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	52	53	54	55	56	57	58	59	60	61	62	63	64	65

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

54 ≠ 03, 05, 24, 28 or 37

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

54, 55, 56, 57, 58, 59, 60

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

Legend

14 15 16 17 Light – Data not required for these elements
 16 17 Bold – Data must be entered for this element
 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

23007 Larceny - Other

Admin:	1	2	3	4	5	6	8	9	10				61
Offense:	14	15	16	17	18	/	/	/					
Offender:	22												
Victim:	26	27	28							/	/	/	/
Arrest: *	39	40	41	42	43			46	47	48	49		
Property:	52	53				/	/	/	/				

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

54 ≠ 03, 05, 24, 28 or 37

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

~~54, 55, 56, 57, 58, 59, 60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

24001 Motor Vehicle Theft

Admin:	1	2	3	4	5	6	8	9	10				61
Offense:	14	15	16	17	18	/	/	/					
Offender:	22												
Victim:	26	27	28							/	/	/	/
Arrest: *	39	40	41	42	43			46	47	48	49		
Property:	52	53				/	/	/	/				

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

54 = 03, 05, 24, 28 or 37 for at least one property record

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

~~54, 55, 56, 57, 58, 59, 60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

If 54 = 03, 05, 24, 28 or 37: 57

Legend

16 18 19 17 **Light** – Data not required for these elements
 14 16 **16 17** **Bold** – Data must be entered for this element
 14 19 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

24002 Motor Vehicle as Stolen Property

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18				20					
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	52	53	54	55	56	57	58	59	60	61	62	63	64	65

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

54 = 03, 05, 24, 28 or 37 for at least one property record

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 0 or 5

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

54, 55, 56, 57, 58, 59, 60

If 53 = 5: 54, 55, 56 and

54 = 03, 05, 24, 28 or 37

If 54 = 77: 55 = 1

If 54 = 09 or 22: 55 = 0

24003 Motor Vehicle Fraud

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18									
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	52	53	54	55	56	57	58	59	60	61	62	63	64	65

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

54, 55, 56, 57, 58, 59, 60

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

Legend

Light – Data not required for these elements
 Bold – Data must be entered for this element
 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

25000

Forgery/Counterfeiting

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18				20					
Offender:	22													
Victim:	26	27	28											
Arrest:	39	40	41	42	43				46	47	48	49		
Property:	52	53												

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 3, 5 or 6

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and
 54, 55, 56, 57, 58, 59, 60

If 53 = 3 or 6: 54, 55

If 53 = 5: 54, 55, 56

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

26001

Fraud - False Pretense/Swindle/Confidence Game

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18									
Offender:	22													
Victim:	26	27	28											
Arrest:	39	40	41	42	43				46	47	48	49		
Property:	52	53												

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and
 54, 55, 56, 57, 58, 59, 60

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

Legend

14 15 16 17 Light – Data not required for these elements
 14 15 16 17 Bold – Data must be entered for this element
 14 15 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

26002**Fraud - Credit Card/Automatic Teller Machine**

Admin: 1 2 3 4 5 6 **7** 8 9 10 11 12 **13** 61
Offense: 14 15 16 17 18 ~~19~~ ~~20~~ ~~21~~
Offender: 22 ~~23~~ ~~24~~ ~~25~~
Victim: 26 27 28 ~~29~~ ~~30~~ ~~31~~ ~~32~~ ~~33~~ ~~34~~ ~~35~~ ~~36~~
Arrest: * 39 40 41 42 43 **44** **45** 46 47 48 49 ~~50~~ ~~51~~
Property: 52 53 ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and
~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

26003**Fraud - Impersonation**

Admin: 1 2 3 4 5 6 **7** 8 9 10 11 12 **13** 61
Offense: 14 15 16 17 18 ~~19~~ ~~20~~ ~~21~~
Offender: 22 ~~23~~ ~~24~~ ~~25~~
Victim: 26 27 28 ~~29~~ ~~30~~ ~~31~~ ~~32~~ ~~33~~ ~~34~~ ~~35~~ ~~36~~
Arrest: * 39 40 41 42 43 **44** **45** 46 47 48 49 ~~50~~ ~~51~~
Property: 52 53 ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and
~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

Legend

Light – Data not required for these elements
 16 Bold – Data must be entered for this element
 16 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

26004 Fraud - Welfare Fraud

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

54, 55, 56, 57, 58, 59, 60

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

26005 Fraud - Wire Fraud

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

54, 55, 56, 57, 58, 59, 60

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

Legend

14 15 16 17 Light – Data not required for these elements
 14 15 16 17 Bold – Data must be entered for this element
 14 15 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

26006 Fraud - Bad Checks

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	53	54	55	56	57	58	59	60	61					

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

27000 Embezzlement

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	52	53	54	55	56	57	58	59	60	61				

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

Legend

10 15 16 17 Light – Data not required for these elements
 10 15 16 17 Bold – Data must be entered for this element
 10 15 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

28000 Stolen Property

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 0 or 5

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and

54, 55, 56, 57, 58, 59, 60

If 53 = 5: 54, 55, 56

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

29000 Damage to Property

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 4

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

If 28 = I or P and 22 ≠ 00: 37, 38

If 28 = I or P and 22 = 00:

23, 24, 25, 38 and 37 = 00

If 53 = 0 or 9: 52 = 000 and

54, 55, 56, 57, 58, 59, 60

If 53 = 4: 54, 55

Legend

Light – Data not required for these elements
 Bold – Data must be entered for this element
 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

30001 Retail Fraud - Misrepresentation

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	52	53	54	55	56	57	58	59	60	61				

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and
~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

30002 Retail Fraud - Theft

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	52	53	54	55	56	57	58	59	60	61				

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 ≠ S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 1, 5 or 7

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

If 53 = 0 or 9: 52 = 000 and
~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 1 or 5: 54, 55, 56

If 53 = 7: 54, 55

If 54 = 09 or 22: 55 = 0

If 54 = 77: 55 = 1

Light – Data not required for these elements
16 Bold – Data must be entered for this element
 16 **16** Circled – Data optional for this element

16 = A – Code must be as shown
~~16~~ – Do not use this data element
 16 ≠ A – Do not use this code

[illegible]

If 41 = less than 17: 50

28 ≠ S

If $54 = 77$: $55 = 1$

Legend

Light – Data not required for these elements
Bold – Data must be entered for this element
Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

35001 Violation of Controlled Substance Act

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = S

54 ≠ 11

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 0 or 6

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

If 53 = 0 or 9: 52 = 000 and
~~54, 55, 56, 57, 58, 59, 60~~

If 53 = 6: 54

If 54 = 10: ~~55, 58, 59, 60~~

If 54 ≠ 10: 55

If 54 = 77: 55 = 1

If 54 = 09 or 22: 55 = 0

If 58 = 77: ~~59, 60~~ and must enter
 2 other Drug Types (58)

If 58 ≠ 77: 59, 60

Legend

- Light – Data not required for these elements
 16 Bold – Data must be entered for this element
 16 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

35002 Narcotic Equipment Violations

Admin:	1	2	3	4	5	6	8	9	10	11	12	61	
Offense:	14	15	16	17	18			20					
Offender:	22												
Victim:	26	27	28										
Arrest:	39	40	41	42	43			46	47	48	49		
Property:	52	53											

Edits:

28 = S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 0 or 6

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 53 = 0 or 9: 52 = 000 and

~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 6: 54, 55

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

36001 Sexual Penetration Nonforcible - Blood/Affinity

Admin:	1	2	3	4	5	6	8	9	10	11	12	61	
Offense:	14	15	16	17	18								
Offender:	22												
Victim:	26	27	28	29	30	31							
Arrest:	39	40	41	42	43			46	47	48	49		
Property:													

Edits:

28 = I or P

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

14 15 16 17 Light – Data not required for these elements
 14 15 16 17 Bold – Data must be entered for this element
 14 15 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

36002 Sexual Penetration Nonforcible - Other

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

Edits:

28 = I or P

If 22 ≠ 00: 23, 24, 25, 37, 38

If 22 = 00: ~~23~~, ~~24~~, ~~25~~, ~~38~~ and 37 = 00

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

36003 Peeping Tom

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

Edits:

If used:

28 = I, P or S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

Light – Data not required for these elements
 16 Bold – Data must be entered for this element
 16 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

36004 Sex Offense - Other

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If used:

28 = I, P, S, O or U

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 28 = I or P: 29, 30, 31

37000 Obscenity

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

Light – Data not required for these elements
 Bold – Data must be entered for this element
 Circled – Data optional for this element

16 = A – Code must be as shown
~~16~~ – Do not use this data element
16 ≠ A – Do not use this code

[illegible]

If 41 = less than 17: 50

If used: $34 = N$

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61														
Offender:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	
Victim:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
Property:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	

If 41 = less than 17: 50

If $28 = 1$ or P: 29, 30, 31

Legend

11 12 15 17 Light – Data not required for these elements
 10 16 17 Bold – Data must be entered for this element
 10 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

38003 Family - Other

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If used:

28 = I, P or S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 28 = I or P: 29, 30, 31

39001 Gambling - Betting/Wagering

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 6

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

If 53 = 0 or 9: 52 = 000 and 54, 55, 56, 57, 58, 59, 60

If 53 = 6: 54, 55

Legend

Light – Data not required for these elements
 16 Bold – Data must be entered for this element
 16 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

39002 Gambling - Operating/Promoting/Assisting

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	52	53	54	55	56	57	58	59	60	61				

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 6

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 53 = 0 or 9: 52 = 000 and

~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 6: 54, 55

39003 Gambling - Equipment Violations

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	52	53	54	55	56	57	58	59	60	61				

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 6

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 53 = 0 or 9: 52 = 000 and

~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 6: 54, 55

Legend

Light – Data not required for these elements
 Bold – Data must be entered for this element
 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown
~~16~~ – Do not use this data element
 16 ≠ A – Do not use this code

39004**Gambling - Sports Tampering**

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21																																																					
Offender:	22	23	24	25																																																									
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = S

If 16 = A: 53 = 0 or 9

If 16 = C: 53 = 6

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

If 53 = 0 or 9: 52 = 000 and
~~54~~, ~~55~~, ~~56~~, ~~57~~, ~~58~~, ~~59~~, ~~60~~

If 53 = 6: 54, 55

40001**Commercialized Sex - Prostitution**

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21																																																					
Offender:	22	23	24	25																																																									
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

Legend

14 15 16 17 **Light** – Data not required for these elements
 14 15 **16 17** **Bold** – Data must be entered for this element
 14 **16** 15 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

40002**Commercialized Sex - Assisting/Promoting Prostitution**

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

Edits:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

41001**Liquor License - Establishment**

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

14 15 16 17 **Light** – Data not required for these elements
 14 15 16 17 **Bold** – Data must be entered for this element
 14 15 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

41002 Liquor Violations - Other

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

42000 Drunkenness - Except OUIL

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

14 15 13 17 **Light** – Data not required for these elements
 14 15 16 17 **Bold** – Data must be entered for this element
 14 15 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

48000 Obstructing Police

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60	61				

Edits:

If Used:

28 = S or G

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

49000 Escape/Flight

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60	61				

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Light – Data not required for these elements
16 Bold – Data must be entered for this element
 ○ Circled – Data optional for this element

16 = A - Code must be as shown
~~16~~ - Do not use this data element
 16 ≠ A - Do not use this code

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	61
Offense:	14	15	16	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Offender:	22	23	24	25	/	/	/	/	/	/	/	/	/	/	/	/	/
Victim:	27	28	29	30	/	/	/	/	/	/	/	/	/	/	/	/	/
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Property:	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72

If 41 = less than 17: 50

If used:

$28 = S$

If $22 \neq 00$: 23, 24, 25

If $22 = 00$: ~~23~~, ~~24~~, ~~25~~

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39
Arrest:	40	41	42	43	44	45	46	47	48	49	50	51	52	53
Property:	54	55	56	57	58	59	60	61	62	63	64	65	66	67

If 41 = less than 17: 50

28 \neq S

If 16 = A:	53 = 0 or 9
If 16 = C:	53 = 0, 1, 5, 7 or 9
If 22 \neq 00:	23, 24, 25
If 22 = 00:	23 , 24 , 25
If 28 = I or P:	29, 30, 31
If 53 = 0 or 9:	52 = 000 and 54 , 55 , 56 , 57 , 58 , 59 , 60
If 53 = 1 or 5:	54, 55, 56
If 53 = 7:	54, 55
If 54 = 09 or 22:	55 = 0
If 54 = 77:	55 = 1

Legend

14 15 16 17 **Light** – Data not required for these elements
 14 15 **16 17** **Bold** – Data must be entered for this element
 14 15 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

52001**Weapons Offense - Concealed**

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20							
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

Edits:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

52002**Weapons Offense - Explosives**

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20							
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

Edits:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

14 15 16 17 **Light** – Data not required for these elements14 15 16 17 **Bold** – Data must be entered for this element14 15 16 17 **Circled** – Data optional for this element

If ...

Secondary condition affecting additional data elements

16 = A – Code must be as shown16 – Do not use this data element16 ≠ A – Do not use this code

52003

Weapons Offense - Other

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20																																																						
Offender:	22	23	24	25																																																									
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51																																			
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51																																																
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

53001

Disorderly Conduct

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20																																																						
Offender:	22	23	24	25																																																									
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51																																			
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51																																																
Property:	52	53	54	55	56	57	58	59	60	61																																																			

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

Legend

14 10 19 17 **Light** – Data not required for these elements
 14 12 16 17 **Bold** – Data must be entered for this element
 14 (10) 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

53002 Public Peace - Other

Admin:	1	2	3	4	5	6	(7)	8	9	10	11	12	(13)	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	(22)	23	24	25										
Victim:	(26)	27	28	29	30	31	32	33	34	35	36	37	38	
Arrest: *	39	40	41	42	43	(44)	(45)	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

54001 Hit and Run Motor Vehicle Accident

Admin:	1	2	3	4	5	6	(7)	8	9	10	11	12	(13)	61
Offense:	14	15	16	17	18	19	20	21						
Offender:	(22)	23	24	25										
Victim:	(26)	27	28	29	30	31	(32)	(33)	34	35	36	37	38	
Arrest: *	39	40	41	42	43	(44)	(45)	46	47	48	49	50	51	
Property:	52	53	54	55	56	57	58	59	60					

Edits:

If Used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

- Light – Data not required for these elements
 16 Bold – Data must be entered for this element
 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

54002**Operating Under the Influence of Liquor or Drugs**

Admin:	1	2	3	4	5	6	8	9	10		61
Offense:	14	15	16								
Offender:											
Victim:											
Arrest: *	39	40	41	42	43			46	47	48	49
Property:											

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

55000**Health and Safety**

Admin:	1	2	3	4	5	6	8	9	10	11	12	61
Offense:	14	15	16									
Offender:												
Victim:												
Arrest: *	39	40	41	42	43			46	47	48	49	
Property:												

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If Used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

Legend

18 19 17 Light – Data not required for these elements
 16 16 17 Bold – Data must be entered for this element
 16 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

56000 Civil Rights

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If Used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

57001 Trespass

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If Used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

Legend

12 15 16 17 **Light** – Data not required for these elements
 16 17 **Bold** – Data must be entered for this element
 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements
 16 = A – Code must be as shown
 16 – Do not use this data element
 16 ≠ A – Do not use this code

57002 Invasion of Privacy - Other

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61														
Offender:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	
Victim:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
Property:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If Used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

58000 Smuggling

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61														
Offender:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	
Victim:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
Property:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

Legend

14 15 16 17 Light – Data not required for these elements
 15 16 17 Bold – Data must be entered for this element
 15 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

59000 Election Laws

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	53	54	55	56	57	58	59	60	61	62	63	64	65	66

Edits:

If Used:

28 = S or G

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

60000 Antitrust

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	52
Property:	53	54	55	56	57	58	59	60	61	62	63	64	65	66

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

- Light – Data not required for these elements
 16 Bold – Data must be entered for this element
 16 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

16 – Do not use this data element

16 ≠ A – Do not use this code

61000 Tax/Revenue

Admin:	1	2	3	4	5	6	8	9	10	61	
Offense:	14	15	16	/	/	/	/	/	/		
Offender:	22	23	24	25	/	/	/	/	/		
Victim:	26	27	28	29	30	31	32	33	34		
Arrest:	39	40	41	42	43	44	45	46	47	48	49
Property:	50	51	52	53	54	55	56	57	58	59	60

Edits:

If Used:

28 = S or G

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

62000 Conservation

Admin:	1	2	3	4	5	6	8	9	10	61	
Offense:	14	15	16	/	/	/	/	/	/		
Offender:	22	23	24	25	/	/	/	/	/		
Victim:	26	27	28	29	30	31	32	33	34		
Arrest:	39	40	41	42	43	44	45	46	47	48	49
Property:	50	51	52	53	54	55	56	57	58	59	60

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

14 16 18 17 Light – Data not required for these elements
 14 16 17 Bold – Data must be entered for this element
 14 16 17 Circled – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

63000 Vagrancy

Admin:	1	2	3	4	5	6	8	9	10	11	12	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25
Offender:	26	27	28	29	30	31	32	33	34	35	36	37
Victim:	38	39	40	41	42	43	44	45	46	47	48	49
Arrest:	50	51	52	53	54	55	56	57	58	59	60	61
Property:	62	63	64	65	66	67	68	69	70	71	72	73

Edits:

If Used:

28 = S

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

70000 Juvenile Runaway

Admin:	1	2	3	4	5	6	8	9	10	11	12	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25
Offender:	26	27	28	29	30	31	32	33	34	35	36	37
Victim:	38	39	40	41	42	43	44	45	46	47	48	49
Arrest:	50	51	52	53	54	55	56	57	58	59	60	61
Property:	62	63	64	65	66	67	68	69	70	71	72	73

Edits:

41 = less than 17

If Used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23~~, ~~24~~, ~~25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

14 15 16 17 **Light** – Data not required for these elements
 14 15 16 17 **Bold** – Data must be entered for this element
 14 15 16 17 **Circled** – Data optional for this element

If ...

Secondary condition affecting additional data elements

16 = A – Code must be as shown16 – Do not use this data element16 ≠ A – Do not use this code**73000 Miscellaneous Criminal Offense**

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

Edits:

If Used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

75000 Solicitation (All Crimes Except Prostitution)

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Offender:	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Victim:	42	43	44	45	46	47	48	49	50	51	52	53	54	55
Arrest:	56	57	58	59	60	61	62	63	64	65	66	67	68	69
Property:	70	71	72	73	74	75	76	77	78	79	80	81	82	83

Edits:

14 = only 1 code allowed

If Used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: 23, 24, 25

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Legend

14 15 16 17 **Light** – Data not required for these elements
 14 15 **16 17** **Bold** – Data must be entered for this element
 14 15 16 17 **Circled** – Data optional for this element

If ... Secondary condition affecting additional data elements

16 = A – Code must be as shown

~~16~~ – Do not use this data element

16 ≠ A – Do not use this code

77000 Conspiracy (All Crimes)

Admin:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61
Offense:	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61													
Offender:	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																					
Victim:	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																									
Arrest: *	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61																																						
Property:	52	53	54	55	56	57	58	59	60	61																																																			

Edits:

14 = only 1 code allowed

If Used:

If 22 ≠ 00: 23, 24, 25

If 22 = 00: ~~23, 24, 25~~

* Arrest data mandatory only if arrest was made

If 41 = less than 17: 50

Section 5:

Offenses/Arrests

This section includes information to help you determine the proper Offense and Arrest Charge codes.

Introduction

The information in this section has been organized to help you find the proper five digit Offense code. Once the Offense code has been determined, you may use the Incident Report Worksheets in Section 4 to determine exactly which Data Elements are required to file the MICR report for that offense.

The nature of the offense determines the content of the MICR report.

In this section, you will find:

- ▶ Valid Offense codes (*Data Element 14*) listed in both alphabetic and numeric order
- ▶ Arrest Charge codes (*Data Element 46*)
- ▶ An Offense File Class Mapping Chart showing the corresponding NIBRS Class and Crime Description for each MICR offense

Offense Codes - Alphabetic Listing

The following is a list of valid Offense codes (*Data Element 14*), in alphabetical order by offense.

A

Abortion	14000
Aggravated/Felonious Assault	13002
Antitrust	60000
Arson	20000

B

Bribery	51000
Burglary Entry W/Out Force (Intent) .	22002
Burglary Forced Entry	22001
Burglary Unlawful Entry (No Intent) .	22003

C

Civil Rights	56000
Commercialized Sex -	
Assisting/Promoting Prostitution ..	40002
Commercialized Sex - Prostitution ...	40001
Conservation	62000
Conspiracy	77000

D

Damage to Property	29000
Disorderly Conduct	53001
Drunkenness	42000

E

Election Laws	59000
Embezzlement	27000
Escape/Flight	49000
Extortion	21000

F

Family - Abuse/Neglect Nonviolent .	38001
Family - Nonsupport	38002
Family - Other	38003
Forgery/Counterfeiting	25000
Fraud - Bad Checks	26006
Fraud - Credit Card/ATM	26002
Fraud - False	
Pretense/Swindle/Confidence Game	26001
Fraud - Impersonation	26003
Fraud - Welfare	26004
Fraud - Wire	26005

G

Gambling - Betting/Wagering	39001
Gambling - Equipment Violations	39003
Gambling -	
Operating/Promoting/Assisting	39002
Gambling - Sports Tampering	39004

H

Health And Safety	55000
Hit And Run Motor Vehicle Accident .	54001

I

Immigration	03000
Intimidation/Stalking	13003
Invasion of Privacy Other	57002

J

Justifiable Homicide	09004
Juvenile Runaway	70000

K

Kidnapping/Abduction	10001
----------------------------	-------

L

Larceny - Other	23007
Larceny - Pocketpicking	23001
Larceny - Purse Snatching	23002
Larceny - Theft from Building	23003
Larceny - Theft from	
Coin Operated Machine/Device	23004
Larceny - Theft from Motor Vehicle ..	23005
Larceny - Theft of	
Motor Vehicle Parts/Accessories	23006
Liquor License - Establishment	41001
Liquor Violations - Other	41002

M

Military	02000
Miscellaneous Criminal Offense	73000
Motor Vehicle As Stolen Property	24002
Motor Vehicle Fraud	24003
Motor Vehicle Theft	24001
Murder/Nonnegligent Manslaughter .	09001

Offense codes - Alphabetic Listing (Continued)

N

Narcotic Equipment Violations	35002
Negligent Homicide/Manslaughter ...	09002
Negligent Homicide Vehicle/Boat	09003
Non-aggravated Assault	13001

O

Obscenity	37000
Obstructing Justice	50000
Obstructing Police	48000
Operating Under Influence of Liquor (OUIL) or Drugs (OUID) ..	54002

P

Parental Kidnapping	10002
Peeping Tom	36003
Possession of Burglary Tools	22004
Public Peace - Other	53002

R

Retail Fraud - Misrepresentation	30001
Retail Fraud - Refund/Exchange	30003
Retail Fraud - Theft	30002
Robbery	12000

S

Sex Offense - Other	36004
Sexual Contact Forcible CSC2	11007
Sexual Contact Forcible CSC4	11008
Sexual Penetration Nonforcible	36001
Sexual Penetration Nonforcible Other .	36002
Sexual Penetration Object CSC1	11005
Sexual Penetration Object CSC3	11006
Sexual Penetration Oral/Anal CSC1 ..	11003
Sexual Penetration Oral/Anal CSC3 ..	11004
Sexual Penetration Penis/Vagina CSC1	11001
Sexual Penetration Penis/Vagina CSC3	11002
Smuggling	58000
Solicitation	75000
Sovereignty	01000
Stolen Property	28000

T

Tax/Revenue	61000
Trespass	57001

V

Vagrancy	63000
Violation of Controlled Substance ...	35001

W

Weapons Offense - Concealed	52001
Weapons Offense - Explosives	52002
Weapons Offense - Other	52003

Offense Definitions & Arrest Charges - Numeric Listing

The following is a list of valid 5 digit Offense codes (*Data Element 14*), and corresponding 4 digit Arrest Codes (*Data Element 46*).

Sovereignty

Offenses which relate to unlawful acts against state government.

01000 Sovereignty

Treason	0101
Treason Misprision	0102
Espionage	0103
Sabotage	0104
Sedition	0105
Selective Service	0106
Sovereignty (Other)	0199

Military

Offenses which relate to military laws.

02000 Military

Desertion	0201
AWOL	0297
Military (Other)	0299

Immigration

Offenses which relate to immigration laws.

03000 Immigration

Illegal Entry	0301
False Citizenship	0302
Smuggling Aliens	0303
Immigration (Other)	0399

Homicide

The killing of one human being by another.

Note: Attempted Murder/Homicide is classified as offense file class 13002 Aggravated/Felonious Assault.

09001 Murder/Non-negligent Manslaughter (Voluntary)

The willful (non-negligent) killing of one human being by another.

Willful Killing - Family - Gun	0901
Willful Killing - Family - Other Weapon	0902
Willful Killing - Non-family - Gun	0903
Willful Killing - Non-family - Other Weapon	0904
Willful Killing - Public Official - Gun	0905
Willful Killing - Public Official - Other Weapon ...	0906
Willful Killing - Police Officer - Gun	0907
Willful Killing - Police Officer - Other Weapon	0908
Willful Killing - Gun	0911
Willful Killing - Other Weapon	0912
Homicide (Other)	0999

09002 Negligent Homicide/Manslaughter (Involuntary)

The killing of another person through gross negligence or without malice.

Negligent Homicide/Manslaughter -
Weapon 0910

09003 Negligent Homicide - Vehicle/Boat

A death resulting from the negligent operation of a motor vehicle or boat.

Negligent Homicide - Vehicle 0909
Felony Death by Drunk Driving -
Vehicle 8046
Felony Death by Drunk Driving -
Boat 5486

09004 Justifiable Homicide

The killing of a perpetrator of a serious criminal offense by a peace officer in the line of duty; or the killing, during the commission of a serious criminal offense, of the perpetrator by a private individual.

Note: A "serious criminal offense" is a felony or high misdemeanor.

Kidnapping/Abduction Violations

The unlawful seizure, transportation, and/or detention of a person against her/his will, or of a minor without the consent of his/her custodial parent(s) or legal guardian.

10001 Kidnapping/Abduction

The unlawful taking away of another person using force, persuasion, misrepresentation, false promise, or the like, to serve as a hostage for ransom or reward, or with any other intent.

Kidnap Minor for Ransom 1001
Kidnap Adult for Ransom 1002
Kidnap Minor to Sexually Assault ... 1003
Kidnap Adult to Sexually Assault ... 1004
Kidnap Minor 1005
Kidnap Adult 1006
Kidnap Hostage for Escape 1007
Abduct - No Ransom or Assault ... 1008
Kidnap - Hijack Aircraft 1009
Kidnapping (Other) 1099

10002 Parental Kidnapping

The taking or retention for more than 24 hours his/her child(ren), with the intent to detain said child(ren) from the other parent or legal guardian of the child(ren) who had lawful right to custody or visitation of the child(ren) at the time of the taking or retention.

Parental Kidnap (MCL750.350A[1]) .. 1072

Sexual Assault - Forcible

Any sexual act directed against another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent. Force or coercion can be used or threatened. Use of authority can be a form of coercion. (Refer to CSC statute for definitions.)

Note: The offense could possibly be 36001 Sexual Penetration Nonforcible Blood/Affinity if the following circumstances exist:

1. The victim is 13, 14, or 15 years of age
AND
2. The actor is a member of the same household or related by blood or affinity
AND
3. Force or coercion was NOT involved.

The offense could possibly be 36002 Sexual Penetration Nonforcible Other if the following circumstances exist:

1. The victim is 13, 14, or 15 years of age
AND
2. Force or coercion was NOT involved.

11001 Sexual Penetration Penis/Vagina - CSC 1st Degree

The sexual intercourse of a person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

Note: Sexual intercourse is defined as penetration of the vagina by the penis.

CSC 1st Degree -
Penetration Penis/Vagina 1171

11002 Sexual Penetration Penis/Vagina - CSC 3rd Degree

The sexual intercourse of a person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree -
Penetration Penis/Vagina 1172

11003 Sexual Penetration Oral/Anal - CSC 1st Degree

Oral or anal sexual penetration with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 1st Degree -
Penetration Oral/Anal 1173

11004 Sexual Penetration Oral/Anal - CSC 3rd Degree

Oral or anal sexual penetration with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree -
Penetration Oral/Anal 1174

**11005 Sexual Penetration Object -
CSC 1st Degree**

To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 1st Degree -
Penetration Object 1175

**11006 Sexual Penetration Object -
CSC 3rd Degree**

To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree - Penetration Object . 1176

**11007 Sexual Contact Forcible -
CSC 2nd Degree**

The intentional touching of the intimate body parts of another person for the purpose of sexual arousal or gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 2nd Degree - Forcible Contact .. 1177
Sex Offense Against Child -
Fondling 3601

**11008 Sexual Contact Forcible -
CSC 4th Degree**

The intentional touching of the intimate body parts of another person for the purpose of sexual arousal or gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 4th Degree -
Forcible Contact 1178

Robbery

The taking or attempting to take anything of value under confrontational circumstances from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

Note: Because some type of assault is an element of the crime of Robbery, an assault should not be reported as a separate offense as long as it was performed in furtherance of the robbery. However, if the injury results in death, a Homicide offense must also be reported.

12000 Robbery

Business - Gun	1201
Business - Other Weapon	1202
Business - Strong Arm	1203
Street - Gun	1204
Street - Other Weapon	1205
Street - Strong Arm	1206
Residence - Gun	1207
Residence - Other Weapon	1208
Residence - Strong Arm	1209
Forcible Purse Snatching	1210
Banking Type Institution	1211
Motor Vehicle (Carjacking)	1270
Attempted Robbery - Unarmed	1297
Attempted Robbery - Armed	1298
Robbery (Other)	1299

Assault

An unlawful attack by one person upon another.

Note: Careful consideration of the following factors should assist in classifying assaults:

1. The type of weapon employed or the use of an object as a weapon;
2. The seriousness of the injury;
3. The intent and capability of the assailant to cause serious injury.

Usually, the weapon used or the extent of the injury sustained will be the deciding factors in distinguishing aggravated from nonaggravated assaults. In only a limited number of instances should it be necessary to examine the intent and capability of the assailant (UCR Handbook, NIBRS Edition).

13001 Nonaggravated Assault

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Assault & Battery/Simple Assault . . . 1313

13002 Aggravated/Felonious Assault

An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Family - Gun	1301
Family - Other Weapon	1302
Family - Strong Arm	1303
Non-Family - Gun	1304
Non-Family - Other Weapon	1305
Non-Family - Strong Arm	1306
Public Official - Gun	1307
Public Official - Other Weapon	1308
Public Official - Strong Arm	1309
Police Officer - Gun	1310
Police Officer - Other Weapon	1311
Police Officer - Strong Arm	1312
Mayhem	1393
Assault, Intent to Commit Felony ...	1394
Assault, Intent to Maim	1395
Murder Attempt	1371
Assault Less than Murder	1396
Assault w/Intent to Murder	1397
Assault (Other)	1399

Intimidation/Stalking

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

13003 Intimidation/Stalking

Intimidation	1316
Telephone Used for	
Harassment, Threats	1380
Aggravated Stalking (Felony)	1381
Stalking (Misdemeanor)	1382
Threat to Bomb	5215
Threat to Burn	5216

Abortion

Unlawful purposeful induced termination of a human pregnancy.

14000 Abortion

Abortion Act on Other	1401
Abortion Act on Self	1402
Submission to Abortifacient	1403
Abortifacient	
(Selling, Manufacturing, etc.)	1404
Abortion (Other)	1499

Arson

To unlawfully and intentionally damage, or attempt to damage any real or personal property by fire or incendiary device.

20000 Arson

Business - Endangered Life	2001
Residence - Endangered Life	2002
Business - Defraud Insurer	2003
Residence - Defraud Insurer	2004
Arson - Business	2005
Arson - Residence	2006
Setting Fire to Woods and Prairies ..	2007
Public Building (Includes Hotel/Motel)	
Endangered Life	2008
Arson - Public Building	2009
Burning of Real Property	2072
Burning of Personal Property	2073
Burning of Insured Property (Own) ..	2097
Preparation to Burn	2098
Arson (Other)	2099

Extortion

To unlawfully obtain money, property or any other thing of value, either tangible or intangible, through the use or threat of force, misuse of authority, threat of criminal prosecution, threat of destruction of reputation or social standing or through other coercive means.

21000 Extortion

Threat to Injure Person	2101
Threat to Damage Property	2102
Threat to Injure Reputation	2103
Threat to Accuse Person of Crime ...	2104
Threat of Informing of Violation	2105
Extortion (Other)	2199

Burglary/ Breaking & Entering

Unlawful entry into a building or other structure; or possession of burglary tools. Structure includes but is not limited to: apartment, barn, cabin, church, condominium, dwelling house, factory, garage, house trailer or houseboat (used as permanent dwelling), mill, office, other building, outbuilding, public building, railroad car, room, school, stable, vessel (ship), and warehouse.

Note: Incidental damage resulting from a Burglary (e.g., a forced door, broken window, hole in wall, dynamited safe, etc.) is to be reported only if the amount of damage is deemed substantial by the reporting agency. If deemed substantial, the damage is to be reported under offense file class 29000 Damage to Property.

Property stolen in connection with a Burglary/Breaking & Entering is to be reported as part of the Burglary and not as a separate offense of Larceny.

The illegal entry of a tent, tent trailer, motor home, house trailer, or any other mobile unit being used for recreational purposes, followed by a theft, felony, or attempt to commit a felony or theft, should be classified as larceny.

Breaking and Entering of a Motor Vehicle is classified as 23005 Larceny - Theft from a Motor Vehicle.

22001 Burglary - Forced Entry

Unlawful forcible entry of a building or other structure with the intent to commit a theft or felony. Does not apply to autos or coin boxes.

Burglary - Safe/Vault	2201
Forced Entry - Residence	2202
Forced Entry - Non-Residence	2203
Banking Type Institution	2207
Unoccupied Building or Other Structure	2275
Burglary - Other Forced Entry	2299

22002 Burglary - Entry Without Force (Intent to Commit)

Unlawful entry without force with the intent to commit a theft or other felony.

No Forced Entry - Residence	2204
No Forced Entry - Non-Residence ...	2205

22003 Burglary - Entry Without Authority, With or Without Force (No intent)

Entry without intent to commit a theft or other felony.

Entering without Permission	2298
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22004 Possession Of Burglary Tools

Possession of a tool or implement designed for breaking and entering.

Possession of Burglary Tools	2206
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Larceny Violations

The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.

Note: Larceny violations which involve shoplifting, see offense file class 30002 Retail Fraud - Theft.

23001 Larceny - Pocketpicking

The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.

Pocketpicking 2301

23002 Larceny - Purse Snatching

The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.

Note: If more force was used than actually necessary to wrench the purse from the grasp of the person, then a strong-arm Robbery occurred, rather than Purse snatching.

Purse snatching - No Force 2302

23003 Larceny - Theft From Building

A theft from within a building which is either open to the general public or where the offender has legal access.

From Building (Includes library, office used by public, etc.) 2308
From Banking Type Institution 2311

23004 Larceny - Theft From Coin-Operated Machine/Device

A theft from a machine or device which is operated or activated by the use of coins.

From Coin Machines
(Includes Telephone Coin Box) ... 2307

23005 Larceny - Theft From Motor Vehicle

The theft of articles from a motor vehicle, whether locked or unlocked.

Personal Property from Vehicle 2305

23006 Larceny - Theft Of Motor Vehicle Parts/Accessories

The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle, or necessary for its operation.

Parts & Accessories from Vehicle ... 2304
Strip Stolen Vehicle 2407

23007 Larceny - Other

All thefts which are not specifically defined in the Larceny subcategories listed above.

Note: This includes thefts from fenced enclosures, boats, and airplanes. Theft of animals, lawn mowers, lawn furniture, hand tools, and farm and construction equipment are also included where no break-in of a structure was involved.

From Shipment 2306
From Yards (Grounds
surrounding a building) 2309
From Mails 2310
From Interstate Shipment 2312
Obstruct Correspondence
(Postal Violation) 2313
Theft of U.S. Government Property .. 2314
Larceny from
U.S. Government Reserve 2315
Larceny of Gasoline,
Self-Service Station 2379
Larceny (Other) 2399
Aircraft Theft
(Includes Taking & Using) 2410

Motor Vehicle Theft/Fraud Violations

The unlawful taking or driving away of a motor vehicle. Receiving or transporting stolen motor vehicles. Fraudulently obtaining money or goods under false pretenses.

Note: Aircraft theft is classified as offense file class 23007 Larceny - Other.

Theft of motor vehicle parts/accessories is classified as offense file class 23006 Larceny - Theft of Motor Vehicle Parts/Accessories.

Carjackings are classified as 12000 Robbery.

24001 Motor Vehicle Theft

(Reported by your jurisdiction)

Theft of a self-propelled motor vehicle that runs on the surface of land and not on rails. Includes mopeds and snowmobiles.

Theft and Sale	2401
Theft and Strip	2402
Theft and Use in Other Crime	2403
Vehicle Theft	2404
Theft by Bailee -	
Fail to Return Vehicle	2405
Possess Stolen Vehicle	2408
Unauthorized Use	
(Includes Joy Riding)	2411
Stolen (Other)	2499

24002 Motor Vehicle As Stolen Property

(Reported by another jurisdiction)

Receiving or interstate transporting of stolen motor vehicles.

Possess/Receive Stolen Vehicle/Parts	2406
Interstate Transport of	
Stolen Vehicle	2409
Theft and Sale	2472
Theft and Strip	
(Includes Chop Shop)	2473
Theft and Use	2474
Unauthorized Use	
(Includes Joy Riding)	2475
Motor Vehicle as	
Stolen Property (Other)	2498

24003 Motor Vehicle Fraud

Intentional misrepresentation of the truth to obtain money, goods, or other things of value involving motor vehicles.

Note: This file class includes offenses which involve the theft of motor vehicles to defraud insurance companies, re-tagged motor vehicles, and all owner give-ups during narcotics trafficking.

Obtain Money/Goods,	
False Pretenses	2470
Concealing Identity of	
Motor Vehicle	2471
Motor Vehicle Fraud (Other)	2497

Forgery/Counterfeiting

The altering, copying, or imitation of something, without authority or right, with the intent to deceive or defraud by passing the copy or thing altered or imitated as that which is original or genuine; or the selling, buying, or possession of an altered, copied, or imitated thing with the intent to deceive or defraud.

25000 Forgery/Counterfeiting

Forgery of Checks	2501
Forgery of Other Object	2502
Counterfeiting of Any Object	2503
Pass Forged - Any Object	2504
Pass Counterfeited - Any Object	2505
Possess Forged - Any Object	2506
Possess Counterfeited - Any Object ..	2507
Possess Tools, Plates, etc.,	
for Forgery or Counterfeiting	2508
Transport Forged - Any Object	2509
Transport Counterfeited -	
Any Object	2510
Transport Tools, Plates, etc., for	
Forgery or Counterfeiting	2511
Forgery (Other)	2589
Counterfeiting (Other)	2599

Fraudulent Activities

The intentional perversion of the truth for the purpose of inducing another person, or other entity, in reliance upon it to part with some thing of value or to surrender a legal right.

Note: The most specific subcategory of fraud should be reported whenever the circumstances fit the definition of more than one of the subcategories listed below. For example, most frauds would fit the definition of False Pretenses/Swindle/Confidence Game. But, if a credit card was used to perpetrate the fraud, the offense would be classified as Credit Card/Automatic Teller Machine Fraud.

Fraud offenses which involve motor vehicle thefts should be classified as 24003 Motor Vehicle Fraud.

26001 Fraud - False Pretense/Swindle/Confidence Game

The intentional misrepresentation of existing fact or condition, or the use of some other deceptive scheme or device, to obtain money, goods, or other things of value.

Confidence Game/Fortune Telling ..	2601
Swindle	2602
Mail Fraud	2603
False Statements	2607
Fraud (Larceny) by Conversion	2674
Fraudulently Obtaining of	
Goods Offered for Sale	2675
Defrauding Hotels, Restaurants,	
Innkeeper, etc	2677
Fraudulently Obtaining Gasoline	
(Attendant Delivered)	2679
Obtaining Money Under	
False Pretenses	2695
Fraud (Other)	2699

26002 Fraud - Credit Card/Automatic Teller Machine

The unlawful use of a credit (or debit) card or automatic teller machine for fraudulent purposes.

Illegal Use of Credit Card 2605

26003 Fraud - Impersonation

Falsely representing one's identity or position, and acting in the character or position thus unlawfully assumed, to deceive others and thereby gain a profit or advantage, enjoy some right or privilege, or subject another person or entity to an expense, charge, or liability which would not have otherwise been incurred.

Imperson 2604

26004 Fraud - Welfare Fraud

The use of deceitful statements, practices or devices to unlawfully obtain welfare benefits.

Obtain Welfare 2678

26005 Fraud - Wire Fraud

The use of an electric or electronic communications facility to intentionally transmit a false and/or deceptive message in furtherance of a fraudulent activity.

Fraud by Wire 2608

26006 Fraud - Bad Checks

Knowingly and intentionally writing and/or negotiating checks drawn against insufficient or nonexistent funds.

Note: Forgery of checks is classified as offense file class 25000 Forgery.

Non-Sufficient Funds Checks	2606
No-Account Check	2676
Uttering and Publishing Check	2693

Embezzlement

The illegal taking, misapplying, or misappropriating by an offender to his/her own use or purpose of money, property or other thing of value entrusted to his/her care, custody, or control.

27000 Embezzlement

Business Property	2701
Interstate Shipment	2702
Banking Type Institution	2703
Public Property (Federal, State or City)	2704
Postal	2705
Misappropriate Funds	2798
Embezzlement (Other)	2799

Stolen Property

Buying, receiving, selling, concealing, transporting, or possessing any property of another with the knowledge that it has been criminally taken.

Note: Do not use this offense file class for automobiles. Classify as 24002 Motor Vehicle as Stolen Property.

28000 Stolen Property

Sale of Stolen Property	2801
Interstate Transportation of	2802
Receiving	2803
Possessing	2804
Concealing	2805
Stolen Property (Other)	2899

Damage To Property

The willful or malicious destruction, damage, injury, disfigurement, or defacement of any public or private property, real or personal, without the consent of the owner or person having custody or control.

Note: This offense is to be reported only if the reporting agency deems that substantial injury to property has occurred. The offense includes a broad range of injury to property, i.e., from deliberate, extensive destruction of property at one extreme to mischievous less extensive damage at the other extreme. It does not include destruction or damage to property caused by the crime of Arson.

29000 Damage To Property

Business Property	2901
Private Property	2902
Public Property	2903
Business Property - With Explosives ..	2904
Private Property - With Explosives ..	2905
Public Property - With Explosives ...	2906
Destruction of Tombs & Memorials ..	2995
Throwing Stone, etc., at Train or Motor Vehicle	2996
Destroy, Injure Property of Police or Fire Departments	2998
Damage to Property (Other)	2999

Retail Fraud

The theft or misrepresentation to obtain money or property with the intent to defraud while in a store or in its immediate vicinity while the store is open to the public.

Note: 1st Degree - Dollar value is greater than \$100.
2nd Degree - Dollar value is \$100 or less.

30001 Retail Fraud - Misrepresentation

To alter, transfer, remove and replace, conceal, or otherwise misrepresent the price at which property is offered for sale, with the intent not to pay for the property or to pay less than the price at which the property is offered for sale.

Retail Fraud

Misrepresentation 1st Degree 3071

Retail Fraud

Misrepresentation 2nd Degree 3072

30002 Retail Fraud - Theft

To steal property of a store that is offered for sale.

Note: This offense file class includes Larceny - Shoplifting.

Retail Fraud Theft 1st Degree 3073

Retail Fraud Theft 2nd Degree 3074

30003 Retail Fraud - Refund/Exchange

With the intent to defraud, to obtain or attempt to obtain money or property from a store as a refund or exchange for property that was not paid for and belongs to the store.

Retail Fraud

Refund/Exchange 1st Degree 3075

Retail Fraud

Refund/Exchange 2nd Degree 3076

Drug/Narcotic Violations

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

Note: Inhalation of Chemical Agents is classified as offense file class 50000 Health and Safety.

35001 Violation Of Controlled Substance Act

The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance.

Hallucinogen - Manufacture	3501
Hallucinogen - Distribution	3502
Hallucinogen - Sell	3503
Hallucinogen - Possess	3504
Hallucinogen - (Other)	3505
Hallucinogen - Use	3506
Heroin - Sell/Manufacture	3510
Heroin - Smuggle	3511
Heroin - Possess	3512
Heroin - (Other)	3513
Heroin - Use	3514
Opium or Derivative - Sell	3520
Opium or Derivative - Smuggle	3521
Opium or Derivative - Possess	3522
Opium or Derivative - (Other)	3523
Opium or Derivative - Use	3524
Cocaine - Sell	3530
Cocaine - Smuggle	3531
Cocaine - Possess	3532
Cocaine - (Other)	3533
Cocaine - Use	3534
Synthetic Narcotic - Sell	3540
Synthetic Narcotic - Smuggle	3541
Synthetic Narcotic - Possess	3542
Synthetic Narcotic - (Other)	3543
Synthetic Narcotic - Use	3544
Marijuana - Sell	3560
Marijuana - Smuggle	3561
Marijuana - Possess	3562
Marijuana - Producing	3563
Marijuana - (Other)	3564
Marijuana - Use	3565
Amphetamine - Manufacture	3570
Amphetamine - Sell	3571
Amphetamine - Possess	3572
Amphetamine - (Other)	3573

Amphetamine - Use	3574
Barbiturate - Manufacture	3580
Barbiturate - Sell	3581
Barbiturate - Possess	3582
Barbiturate - (Other)	3583
Barbiturate - Use	3584
LSD - Manufacture	3585
LSD - Sell	3586
LSD - Possess	3587
LSD - Use	3588
LSD - (Other)	3589
Crack - Sell	3590
Crack - Smuggle	3591
Crack - Possess	3592
Crack - (Other)	3593
Crack - Use	3594
Drugs, Illegal Use of	3595
Delivery of Imitation Controlled Substance	3597
Narcotic Drugs, Fraudulent Procurement of	3598
Dangerous Drugs (Other)	3599

35002 Narcotic Equipment Violations

The unlawful manufacture, sale, purchase, possession, or transportation of equipment or devices utilized in preparing and/or using drugs or narcotics.

Narcotic Equipment	3550
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Sex Offenses

Unlawful, nonforcible sexual penetration; illegal acts done for sexual stimulation or gratification, or involving display or exposure of sexual organs.

Note: Sex Offense Against Child - Fondling (3601) is classified as offense file class 11007 Sexual Contact Forcible - CSC 2nd Degree.

36001 Sexual Penetration Nonforcible - Blood/Affinity (Criminal Sexual Conduct, 1st and 3rd Degree)

Nonforcible sexual penetration with a person who is 13, 14, or 15 years of age and the actor is a member of the same household or related by blood or affinity and force or coercion was NOT involved.

Sexual Penetration Blood/Affinity . . . 3691

36002 Sexual Penetration Nonforcible - Other (Criminal Sexual Conduct, 1st and 3rd Degree)

Nonforcible sexual penetration with a person who is 13, 14, or 15 years of age and force or coercion was NOT involved.

Sexual Penetration (Other) 3692

36003 Peeping Tom

To secretly look through a window, doorway, keyhole, or other aperture for the purpose of voyeurism.

Peeping Tom 3611

36004 Sex Offense - Other

Sex offenses which are not specifically defined in the Sex Offense subcategories listed above.

Indecent Exposure 3605
Bestiality 3606
Seduction of Adult 3608
Gross Indecency 3696
Sex Offense (Other) 3699

Obscenity

Unlawful manufacture, publishing, sale, purchase, or possession of sexually explicit material, e.g., literature, photographs, etc.

37000 Obscenity

Obscene Material -
 Manufacture/Publish 3701
Obscene Material - Sell 3702
Obscene Material - Mailing 3703
Obscene Material - Possess 3704
Obscene Material - Distribute 3705
Obscene Material - Transport 3706
Obscene Communication 3707
Obscenity (Other) 3799

Family Offenses

Unlawful, nonviolent acts by a family member (or legal guardian) which threatens the unity of the family or the physical, mental, or economic welfare or morals of another family member, and which are not classifiable as another offense, such as Sexual Assault, Assault, Sex Offense, etc.

38001 Family - Abuse/Neglect Nonviolent

Offenses involving NONVIOLENT abuse or neglect towards other family members.

Cruelty Toward Child/Nonviolent . . . 3802
Cruelty Toward Wife/Nonviolent . . . 3803
Neglect Child 3806
Cruelty/Neglect (Other) 3898

38002 Family - Nonsupport

Offenses involving desertion or non-support of other family members.

Neglect Family/Non-Support
 Felony 3801
Non-Payment of Alimony 3807
Non-Support of Parents 3808

38003 Family - Other

Family offenses which are not specifically defined in the Family Offense subcategories listed above.

Bigamy-Polygamy 3804
Contribute to Delinquency of Minor
 (Except Alcohol) 3805
Failing to Report Child Abuse 3871
Family Offense (Other) 3899

Gambling Violations

To unlawfully bet or wager money or something else of value; assist, promote, or operate a game of chance for money or some other stake; possess or transmit wagering information; manufacture, sell, purchase, possess, or transport gambling equipment, devices or goods; or tamper with the outcome of a sporting event or contest to gain a gambling advantage.

39001 Gambling - Betting/wagering

To unlawfully stake money or something else of value on the happening of an uncertain event or on the ascertainment of a fact in dispute.

Card Game - Playing	3903
Dice Game - Playing	3906
Lottery - Planning	3917
Gambling (Other)	3999

39002 Gambling - Operating/Promoting/Assisting

To unlawfully operate, promote or assist in the operation of a game of chance, lottery, or other gambling activity.

Bookmaking	3901
Card Game - Operating	3902
Card Game	3904
Dice Game - Operating	3905
Dice Game	3907
Lottery - Operating	3915
Lottery - Runner	3916
Lottery	3918
Transmit Wager Information	3920
Establish Gambling Places	3921

39003 Gambling - Equipment Violations

To unlawfully manufacture, sell, buy, possess, or transport equipment, devices, and/or goods used for gambling purposes.

Gambling Device - Possess	3908
Gambling Device - Transport	3909
Gambling Device - Not Registered ..	3910
Gambling Device	3911
Gambling Goods - Possess	3912
Gambling Goods - Transport	3913
Gambling Goods	3914

39004 Gambling - Sports Tampering

To unlawfully alter, meddle in, or otherwise interfere with a sporting contest or event for the purpose of gaining a gambling advantage.

Sports Tampering	3919
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Commercialized Sex Offenses

Illegal activities related to engaging in normal or deviate, heterosexual or homosexual acts for profit or gain.

40001 Commercialized Sex - Prostitution

To unlawfully engage in sexual relations for profit.

Commercial Sex -

Homosexual Prostitution 4003
Prostitution 4004

40002 Commercialized Sex - Assisting/Promoting Prostitution

To solicit customers or transport persons for prostitution purposes; to own, manage, or operate a dwelling or other establishment for the purpose of providing a place where prostitution is performed; or to otherwise assist or promote prostitution.

Keeping House of Ill Fame 4001
Procure for Prostitute - Pimping 4002
Frequent House of Ill Fame 4005
Transport Female Interstate for Immoral Purpose 4006
Commercial Sex (Other) 4099

Liquor Law Violations

Violations of liquor laws or ordinances.

41001 Liquor License - Establishment

Offenses relating to violations of liquor license laws for establishments.

Violation of Liquor Control Laws . . . 4171

41002 Liquor Violations - Other

Unlawfully purchasing, manufacturing, transporting, selling, using, or possessing intoxicating alcoholic beverages.

Manufacture 4101
Sell 4102
Transport (Open container, etc.) 4103
Possession of Alcoholic Liquor in a Motor Vehicle 4104
Minor Misrepresenting Age 4105
Furnishing Alcohol to a Minor 4198
Liquor Violations (Other) 4199

Drunkenness

To drink alcoholic beverages to the extent that one's mental faculties and physical coordination are substantially impaired.

42000 Drunkenness - Except OUIL

Drunkenness (All Criminal) 4299

Obstructing Police

Offenses which interfere with investigation, enforcement, or administration of justice at the police level or at the correctional level in the criminal justice system.

Note: If resisting officer charge involves an assault on the officer, an assault offense should be coded and a Law Enforcement Officer Killed or Assaulted form should be submitted.

48000 Obstructing Police

Resisting Officer	4801
Obstruct Criminal Investigation	4802
Making False Report	4803
Evidence Destroying	4804
Witness - Dissuading	4805
Witness - Deceiving	4806
Refusing to Assist Officer	4807
Compounding Crime	4808
Unauthorized Communication with Prisoner	4809
Illegal Arrest	4810
Crossing Police Lines	4811
Failure to Report Crime	4812
Failing to Move On	4813
False Personation, Wearing Badge or Uniform of State Policeman	4872
False Personation of Police Officer ..	4873
Police Radio in Vehicle	4874
Police Radio Receiver in a Motor Vehicle	4876
Obstruct Police and/or Fireman	4898
Obstruct Police (Other)	4899

Escape/Flight

Escaping from legal detention or custody.

49000 Escape/Flight

Escape - Prison	4901
Flight to Avoid Prosecution, etc., Absconding, Fleeing or Eluding ...	4902
Aiding Prisoner Escape	4903
Harboring (Escapee or Fugitive)	4904
Escape - County Jail/Work Farm ...	4971
Escape Mental Institution - Criminal .	4975
Breaking While En Route - Awaiting Court	4976
Escape - Youth Home, Youth Training Camp, etc.	4991
Fugitive	4998
Escape/Flight (Other)	4999

Obstructing Justice

The impedance, obstruction, interference, or contempt for the proper administration of justice by the courts, a legislative body, or specifically designated commission, etc.

50000 Obstructing Justice

Bail - Secured Bond	5001
Bail - Personal Recognizance	5002
Perjury	5003
Subornation of Perjury	5004
Contempt of Court	5005
Obstructing Justice	5006
Obstructing Court Order	5007
Judicial Officer Misconduct	5008
Contempt of Congress	5009
Contempt of Legislature	5010
Parole Violation	5011
Probation Violation	5012
Conditional Release Violation	5013
Mandatory Release Violation	5014
Failure to Appear	5015
Violation of Preliminary Injunctive Order (Peace Bond)	5070
Obstruct (Other)	5099

Bribery

Giving, offering, receiving or soliciting anything of value (i.e., a bribe, gratuity, or kickback) to sway the judgment or action of a person in a position of trust or influence.

Note: If the bribery involves changing the outcome of a sporting contest or event, it should be classified as offense file class 39004 Gambling - Sports Tampering.

51000 Bribery

Bribe - Giving	5101
Bribe - Offering	5102
Bribe - Receiving	5103
Bribe (Other)	5104
Conflict of Interest	5105
Gratuity - Giving	5106
Gratuity - Offering	5107
Gratuity - Receiving	5108
Gratuity (Other)	5109
Kickback - Giving	5110
Kickback - Offering	5111
Kickback - Receiving	5112
Kickback (Other)	5113
Bribery (Other)	5199

Weapons Offenses

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

52001 Weapons Offense - Concealed

Offenses relating to concealment, sale, purchase, or possession of firearms or cutting instruments.

Altering Identification	5201
Carrying Concealed	5202
Carrying Prohibited	5203
Safety Inspection & Registration Violation	5210
Possession of Weapon	5212
Selling & Purchase Violations	5214
Short Barreled Shotgun or Rifle - Manufacture, Sell, Offer for Sale, Possess	5273
Possession of Firearm In Commission of Crime	5275
Firearm in Auto (CCW)	5295
Possession or Use of Firearm While Under Influence of Liquor or Drugs	5297
Weapons Concealed (Other)	5289

52002 Weapons Offense - Explosives

Offenses relating to manufacturing, transporting, use, or possession of explosives or incendiary devices.

Explosives (Bombs) - Teaching Use ..	5204
Explosives (Bombs) - Transporting ..	5205
Explosives (Bombs) - Using	5206
Incendiary Device - Possess	5207
Incendiary Device - Using	5208
Incendiary Device - Teaching Use ...	5209
Explosives - Manufacture, Sale, Furnishing	5279
Fireworks - Possession, Sale, Use, or Furnish	5282
Illegal Possession/Use of Blank Pistol	5283
Weapons Explosives (Other)	5296

52003 Weapons Offense - Other

Offenses which are not specifically defined in the Weapons offense subcategories listed above.

Weapons, Firing of (Includes Careless, Reckless, Heedless Use)	5213
Weapons Offense (Other)	5299

Public Peace

Offenses which agitate against or which disturb the peace or tranquility of the community in general.

53001 Disorderly Conduct

Any behavior that tends to disturb the public peace or decorum, scandalize the community, or shock the public sense of morality.

Disorderly Conduct	5311
Disturbing the Peace	5312
Affray, Jostling, Roughing Crowd ...	5374
Indecent, Immoral, Obscene or	
Vulgar Language	5375
Disorderly Conduct (Other)	5393

53002 Public Peace - Other

Offenses which are not specifically defined in the Public Peace subcategory listed above.

Anarchism	5301
Riot - Inciting	5302
Riot - Engaging in	5303
Riot - Interfere Fireman	5304
Riot - Interfere Officer	5305
Riot - (Other)	5306
Assembly - Unlawful	5307
False Fire Alarm	5308
Harassing Communications	5309
Telephone used for Obscene Calls ...	5372
Public Peace (Other)	5399

Operating Motor Vehicle/Boat Violations

Violations with motor vehicles relating to hit and run accidents and operating under the influence. Violations with boats relating to operating under the influence.

54001 Hit & Run Motor Vehicle Accident

Motor vehicle accidents occurring on a roadway or private property where the driver failed to stop and identify or give assistance.

Failed to Stop and Identify 8011
Failed to Give Assistance 8012

54002 Operating Under The Influence Of Liquor Or Drugs

Driving or operating a motor vehicle or boat while mentally or physically impaired as the result of consuming an alcoholic beverage or using a drug or narcotic.

Note: Felony Death by Drunk Driving with a vehicle or boat is classified as offense file class 09003 Negligent Homicide - Vehicle/Boat.

The following arrest charges are to be used for violation of the motor vehicle code:

Operating Under the
Influence of Drugs 8031
Permitted Person Under the Influence
of Drugs to Operate 8032
Ability Impaired by Drugs,
Voluntary 8033
Operating Under the
Influence of Alcohol 8041
Permitted Person Under the Influence
of Alcohol to Operate 8042
Ability Impaired by Alcohol,
Voluntary 8043
"Per Se" - Violation of Operating with
B.A.C. of 10% or more 8044
Felony Long Term
Incapacitating Injury 8047

The following arrest charges are to be used for boat violations:

Operating Under the Influence
Of Drugs - Boat 5471
Permitted Person Under the Influence
of Drugs to Operate - Boat 5472
Ability Impaired by Drugs, Voluntary -
Boat 5473
Operating Under the Influence
Of Alcohol - Boat 5481
Permitted Person Under the Influence
of Alcohol to Operate - Boat 5482
Ability Impaired by Alcohol,
Voluntary - Boat 5483
"Per Se" - Violation of Operating with
B.A.C. of 10% or more 5484
Felony Long Term
Incapacitating Injury 5487

Health and Safety

Violations involving the endangering of health or physical safety of an individual or of a community, and not more specifically identifiable with another offense file class code.

55000 Health And Safety

Drugs - Adulterated	5501
Drugs - Misbranded	5502
Drugs - (Other)	5503
Food - Adulterated	5510
Food - Misbranded	5511
Food - (Other)	5512
Cosmetics - Adulterated	5520
Cosmetics - Misbranded	5521
Cosmetics - (Other)	5522
Dog Law Violations	5560
Animals at Large	5561
Violation of Underground Storage	
Tank Regulatory Act	5562
Violation of Above Ground Storage	
Tank Regulatory Act	5563
Sell, Give, Furnish Tobacco Products	
to Persons under 18	
years of age	5569
Persons under 18 year of age	
in Possession or Use of	
Tobacco Products	5570
Aircraft Safety Violations	5581
Violation of Boat &	
Navigation Laws	5582
Animals - Cruelty to	5586
Littering of Medical Waste	5587
Inhalation of Chemical Agents	5591
Violation of Smokeless Tobacco	
Products Law	5592
Violation of Smoking Laws	5593
Agricultural Violations	5598
Health & Safety Violations (Other) ..	5599

Civil Rights

Violations of civil rights as defined by state, local or federal statute.

56000 Civil Rights

Civil Rights - All Violations 5699

Invasion Of Privacy

Invasion of a legally established right to withhold one's self and property from public scrutiny.

57001 Trespass

To unlawfully enter land, a dwelling, or other real property.

Trespass (Other)	5707
Trespass - Hunting & Fishing	
On Private Lands	5767

57002 Invasion Of Privacy - Other

Offenses which are not specifically defined in the Invasion of Privacy subcategory listed above.

Divulge Eavesdrop Information	5701
Divulge Eavesdrop Order	5702
Divulge Message Contents	5703
Eavesdropping (Other)	5704
Eavesdrop Equipment	5705
Opening Sealed Communication	5706
Wiretap, Failure to Report	5708
Invade Privacy (Other)	5799

Smuggling

Fraudulently bringing into or taking out of the country, another jurisdiction, or prison, any merchandise or goods for which duty has not been paid or which is otherwise prohibited.

58000 Smuggling

Smuggle Contraband	5801
Smuggle Contraband into Prison/County Jail	5802
Smuggle to Avoid Paying Duty	5803
Smuggling (Other)	5899

Election Laws

Offenses relating to the election of local, state, and federal officials.

59000 Election Laws

Violation of Election Laws	5999
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Antitrust

Offenses relating to trade and commerce laws.

60000 Antitrust

Antitrust	6099
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Tax/Revenue

Offenses relating to laws established with regards to the raising of local, state or federal revenues, and which are not specifically identifiable with another offense file class code.

61000 Tax/Revenue

Income Tax	6101
Sales Tax	6102
Liquor Tax	6103
Cigarette Tax	6173
Tax/Revenue (Other)	6199

Conservation

Offenses which relate to conservation and preservation of animals, fish, plants, parks, etc.

62000 Conservation

Animals (Out of season, over limit, etc.)	6201
Fish (Out of season, over limit, etc.)	6202
Birds (Out of season, over limit, etc.)	6203
License - Stamp Violations	6204
Environment	6205
Uncased Gun in Vehicle (Conservation Violation)	6272
Hunting While Intoxicated	6273
Littering on Public or Private Property	6274
Snowmobile Violations (Except Trespass)	6276
Off Road Vehicle Violations	6277
Violation of Conservation Laws (Other)	6299

Vagrancy

The violation of a court order, regulation, ordinance, or law requiring the withdrawal of persons from the streets or other specified areas; prohibiting persons from remaining in an area or place in an idle or aimless manner; or prohibiting persons from going from place to place without visible means of support.

63000 Vagrancy

Curfew	5313
Loitering	5314
Vagrancy (Other)	6399

Juvenile Runaway

A person under the age of 17 who has left home without the permission of his/her parent(s) or legal guardian.

70000 Juvenile Runaway

Runaway	7070
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Miscellaneous Criminal Offense

Criminal offenses which do not appear to qualify for any of the preceding offense file class codes.

73000 Miscellaneous Criminal Offense

Miscellaneous Arrest	7399
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Solicitation

(All Crimes Except Prostitution)

Requesting or encouraging someone to engage in illegal conduct. This offense file class is used when the crime has not been committed. (Example: Solicitation to commit murder would be classified under this offense file class if the murder did not occur.)

75000 Solicitation

(All Crimes Except Prostitution)

Solicitation	7571
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Conspiracy

(All Crimes)

Investigation reveals the planning of a crime is being undertaken.

Example:

Conspiracy to murder would be classified under this offense file class until the planned event was executed. At that time, the offense file class would be changed to reflect the crime.

77000 Conspiracy (All Crimes)

Conspiracy	7771
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Offense File Class Mapping Chart

Offense File Class	Offense File Class Description	NIBRS Group (A or B)	NIBRS Class	NIBRS Crime Description
01000	Sovereignty	Group B	90Z	All Other
02000	Military	Group B	90Z	All Other
03000	Immigration	Group B	90Z	All Other
09001	Murder/Nonnegligent Manslaughter	Group A	09A	Murder/Nonneg. Manslaughter
09002	Negligent Homicide/Manslaughter	Group A	09B	Negligent Manslaughter
09003	Negligent Homicide Vehicle/Boat	Group B	90Z	All Other
09004	Justifiable Homicide	Group A	09C	Justifiable Homicide
10001	Kidnapping/Abduction	Group A	100	Kidnapping/Abduction
10002	Parental Kidnapping	Group A	100	Kidnapping/Abduction
11001	Sexual Penetration Penis/Vagina CSC1	Group A	11A	Forcible Rape
11002	Sexual Penetration Penis/Vagina CSC3	Group A	11A	Forcible Rape
11003	Sexual Penetration Oral/Anal CSC1	Group A	11B	Forcible Sodomy
11004	Sexual Penetration Oral/Anal CSC3	Group A	11B	Forcible Sodomy
11005	Sexual Penetration Object CSC1	Group A	11C	Sexual Assault with an Object
11006	Sexual Penetration Object CSC3	Group A	11C	Sexual Assault with an Object
11007	Sexual Contact Forcible CSC2	Group A	11D	Forcible Fondling
11008	Sexual Contact Forcible CSC4	Group A	11D	Forcible Fondling
12000	Robbery	Group A	120	Robbery
13001	Nonaggravated Assault	Group A	13B	Simple Assault
13002	Aggravated/Felonious Assault	Group A	13A	Aggravated Assault
13003	Intimidation/Stalking	Group A	13C	Intimidation
14000	Abortion	Group B	90Z	All Other
20000	Arson	Group A	200	Arson
21000	Extortion	Group A	210	Extortion/Blackmail
22001	Burglary - Forced Entry	Group A	220	Burglary/Breaking & Entering
22002	Burglary - Entry W/Out Force (Intent)	Group A	220	Burglary/Breaking & Entering
22003	Burglary - Unlawful Entry (No Intent)	Group B	90Z	All Other
22004	Possession of Burglary Tools	Group B	90Z	All Other
23001	Larceny - Pocketpicking	Group A	23A	Pocketpicking
23002	Larceny - Pursesnatching	Group A	23B	Pursesnatching
23003	Larceny - Theft From Building	Group A	23D	Theft From Building
23004	Larceny - Theft From Coin Operated Machine/Device	Group A	23E	Theft From Coin Operated Machine/Device
23005	Larceny - Theft From Motor Vehicle	Group A	23F	Theft From Motor Vehicle
23006	Larceny - Theft of Motor Vehicle Parts/Accessories	Group A	23G	Theft of Motor Vehicle Parts/Accessories
23007	Larceny - Other	Group A	23H	All Other Larceny
24001	Motor Vehicle Theft	Group A	240	Motor Vehicle Theft
24002	Motor Vehicle as Stolen Property	Group A	280	Stolen Property
24003	Motor Vehicle Fraud	Group A	26A	False Pretense/Swindle/ Confidence Game
25000	Forgery/Counterfeiting	Group A	250	Counterfeiting/Forgery

Offense File Class Mapping Chart (Continued)

Offense File Class	Offense File Class Description	NIBRS Group (A or B)	NIBRS Class	NIBRS Crime Description
26001	Fraud - False Pretense/Swindle/ Confidence Game	Group A	26A	False Pretense/Swindle/ Confidence Game
26002	Fraud - Credit Card/ATM	Group A	26B	Credit Card/ATM
26003	Fraud - Impersonation	Group A	26C	Impersonation
26004	Fraud - Welfare	Group A	26D	Welfare Fraud
26005	Fraud - Wire	Group A	26E	Wire Fraud
26006	Fraud - Bad Checks	Group B	90A	Bad Checks
27000	Embezzlement	Group A	270	Embezzlement
28000	Stolen Property	Group A	280	Stolen Property
29000	Damage to Property	Group A	290	Destruction/Damage/Vandalism of Property
30001	Retail Fraud - Misrepresentation	Group A	26A	False Pretense/Swindle/ Confidence Game
30002	Retail Fraud - Theft	Group A	23C	Shoplifting
30003	Retail Fraud - Refund/Exchange	Group A	26A	False Pretense/Swindle/ Confidence Game
35001	Violation of Controlled Substance	Group A	35A	Drug/Narcotic Violations
35002	Narcotic Equipment Violations	Group A	35B	Drug Equipment Violations
36001	Sexual Penetration Nonforcible Blood Affinity	Group A	36A	Incest
36002	Sexual Penetration Nonforcible Other	Group A	36B	Statutory Rape
36003	Peeping Tom	Group B	90H	Peeping Tom
36004	Sex Offense - Other	Group B	90Z	All Other
37000	Obscenity	Group A	370	Pornography/Obscene Material
38001	Family - Abuse/Neglect Nonviolent	Group B	90F	Family Offense Nonviolent
38002	Family - Nonsupport	Group B	90F	Family Offense Nonviolent
38003	Family - Other	Group B	90Z	All Other
39001	Gambling - Betting/Wagering	Group A	39A	Betting/Wagering
39002	Gambling - Operating/Promoting/ Assisting	Group A	39B	Operating/Promoting/Assisting
39003	Gambling - Equipment Violations	Group A	39C	Gambling Equipment Violations
39004	Gambling - Sports Tampering	Group A	39D	Sports Tampering
40001	Commercialized Sex - Prostitution	Group A	40A	Prostitution
40002	Commercialized Sex - Assisting/Promoting Prostitution	Group A	40B	Assisting/Promoting Prostitution
41001	Liquor License - Establishment	Group B	90G	Liquor Law Violation
41002	Liquor Violations - Other	Group B	90G	Liquor Law Violation
42000	Drunkenness	Group B	90E	Drunkenness
48000	Obstructing Police	Group B	90Z	All Other
49000	Escape/Flight	Group B	90Z	All Other
50000	Obstructing Justice	Group B	90Z	All Other
51000	Bribery	Group A	510	Bribery
52001	Weapons Offense - Concealed	Group A	520	Weapon Law Violations
52002	Weapons Offense - Explosives	Group A	520	Weapon Law Violations
52003	Weapons Offense - Other	Group A	520	Weapon Law Violations
53001	Disorderly Conduct	Group B	90C	Disorderly Conduct

Offense File Class Mapping Chart (Continued)

<i>Offense File Class</i>	<i>Offense File Class Description</i>	<i>NIBRS Group (A or B)</i>	<i>NIBRS Class</i>	<i>NIBRS Crime Description</i>
53002	Public Peace - Other	Group B	90Z	All Other
54001	Hit and Run Motor Vehicle Accident	Group B	90Z	All Other
54002	OUIL or OUID	Group B	90D	Driving Under the Influence
55000	Health and Safety	Group B	90Z	All Other
56000	Civil Rights	Group B	90Z	All Other
57001	Trespass	Group B	90J	Trespass of Real Property
57002	Invasion of Privacy - Other	Group B	90Z	All Other
58000	Smuggling	Group B	90Z	All Other
59000	Election Laws	Group B	90Z	All Other
60000	Antitrust	Group B	90Z	All Other
61000	Tax/Revenue	Group B	90Z	All Other
62000	Conservation	Group B	90Z	All Other
63000	Vagrancy	Group B	90B	Curfew/Loitering/Vagrancy
70000	Juvenile Runaway	Group B	90I	Runaway
73000	Miscellaneous Criminal Offense	Group B	90Z	All Other
75000	Solicitation	Group B	90Z	All Other
77000	Conspiracy	Group B	90Z	All Other

Section 6:

Property Record Overview

When to enter a property record, stolen and/or recovered property and drug property information.

When to Enter A Property Record

A Property Record (*Data Elements 52 through 60*) is submitted to record the loss and/or recovery of property involved in the following types of offenses:

- ▶ Crimes Against Property:
 - Forgery/Counterfeiting
 - Robbery
 - Burglary
 - Larceny
 - Arson
 - Extortion
 - Bribery
 - Fraud
 - Embezzlement
 - Damage to Property
 - Motor Vehicle Theft
 - Stolen Property
- ▶ Kidnapping
- ▶ Gambling
- ▶ Drug/Narcotics Offenses

Not all Property Data Elements are required for every offense. For individual Property Data Element numbers required for a specific offense, refer to the worksheet for that offense in Section 4.

Additional Property Records

Up to 4 property records can be entered using the Incident (MICR1) format. Additional property records may be entered using the Property (MICR9) format (See Section 2).

Offense Attempted

If a Property Offense has been attempted (*Data Element 16 = A*), there cannot be a known loss of property, as loss of property would imply that the offense was completed. In this case:

- ▶ Item Number (*Data Element 52*) = 000
(No items to record)
- ▶ Property Loss Type (*Data Element 53*) = 0 (None) or 9 (Unknown)

Do NOT use any of the other Property Data Elements (*54 through 60*).*

Example:

- ▶ In an attempted arson offense, with no property actually burned, Item Number (*Data Element 52*) = 000 and Property Loss Type (*Data Element 53*) = 0 (None).
- ▶ In a drug investigation, the offenders destroyed the drugs before the officers were able to seize the drugs. As no property was actually seized, a property record is submitted with "0" (None) as the Property Loss Type (*Data Element 53*), and the type of drug entered in Suspected Drug Type (*Data Element 58*). Note that in this case, only 1 drug type can be submitted.

* This edit does not apply to offense 35001 Violation of Controlled Substance Act when Property Loss Type (*Data Element 53*) = 0 (None). Suspected Drug Type (*Data Element 58*) must be entered in this case.

Grouping Property Items

Items with the same Property Loss Type (*Data Element 53*) and Property Class (*Data Element 54*) may be grouped together for reporting purposes. Property Value (*Data Element 55*) must then reflect the total value of the grouped items.

Example:

- ▶ Two victims had their bicycles stolen at the same time and place; one was worth \$300 and the other \$150. For both items, Property Loss Type (*Data Element 53*) = 7 (Stolen) and Property Class (*Data Element 54*) = 04 (Bicycles).

To group the two items, assign both bicycles one Item Number (*Data Element 52*) and enter the total value of the bicycles, "450" (\$300 + \$150 = \$450), in the corresponding Property Value (*Data Element 55*).

Items with the same Property Loss Type and Property Class may be grouped together for reporting purposes.

- ▶ The following property was stolen as the result of a burglary: (1) a \$10,000 stamp collection; (2) jewelry worth \$5,000; (3) a \$1,800 personal computer; (4) clothes worth \$1,500; (5) silverware worth \$800; (6) a \$650 TV; (7) a \$450 VCR; (8) a \$400 microwave oven; (9) \$350 in cash; (10) a \$25 typewriter; (11) a \$150 shotgun; (12) a \$100 bicycle; (13) two credit cards (no value); and (14) ten blank personal checks (no value).

If property were grouped together by Property Loss Type and Property Class, the last example would be entered as follows:

"5800" for the jewelry and silverware (code 17), "1800" for the personal computer (code 07), "1500" for the clothes (code 06), "1100" for the TV and VCR (code 26), "400" for the microwave oven (code 16), "350" for the cash (code 20), "25" for the typewriter (code 23), "150" for the shotgun (code 13), "100" for the bicycle (code 04), "10000" for the stamp collection (code 88), "0" for the two credit cards (code 09), and "0" for the ten blank checks (code 22).

Stolen and/or Recovered Property

Property cannot be coded as recovered if it has not first been entered into the system as stolen. If Property Loss Type (*Data Element 53*) = 5 (Recovered) is used, the item must have been first reported using Property Loss Type (*Data Element 53*) = 7 (Stolen).

This edit does not apply to the following Offense File Classes, as the nature of the offense already infers stolen property:

- ▶ 24002 Motor Vehicle as Stolen Property
- ▶ 25000 Forgery/Counterfeiting
- ▶ 28000 Stolen Property

Item Number (*Data Element 52*) and Property Class (*Data Element 54*) must match for stolen and recovered records. Exception: If a motor vehicle was reported stolen and parts of the vehicle are recovered, the recovered record can indicate Property Class (*Data Element 54*) = 38 (Vehicle Parts/Accessories).

Property cannot be coded as recovered if it has not first been entered into the system as stolen.

Stolen and Recovered Property

If, at the time the original incident is entered, all property stolen is recovered, and the value of the recovered property is the same as prior to being stolen, enter Property Loss Type (*Data Element 53*) = 1 (Stolen and Recovered). This eliminates entering two separate records, one for stolen and one for recovered property.

Example:

- ▶ Two teenagers stole a neighbor's car for joyriding. The car was recovered in a parking lot two hours after the reported theft. No damage had been done to the vehicle. When the original incident is entered, only one property record is needed indicating "1" (Stolen and Recovered) in Property Loss Type (*Data Element 53*) as the property was stolen and recovered and the recovered property value did not decrease from prior to being stolen.

If the vehicle was damaged, then two property records need to be entered. In the first record, enter Property Loss Type (*Data Element 53*) = "7" (Stolen) and enter the value of the vehicle in Property Value (*Data Element 55*). In the second record, enter Property Loss Type = "5" (Recovered) and enter the value of the damaged vehicle in Property Value.

Stolen and/or Recovered Vehicles

If a number of vehicles are involved in an incident, enter Number of Stolen/Recovered Vehicles (*Data Element 57*) to reflect the number of vehicles reported per Item Number (*Data Element 52*). If vehicle information is entered by single item and not grouped together, the value in this data element will always be "1".

Example:

- Five automobiles were stolen from a car dealer on October 31, 1993. To report the vehicles singly by item number, enter "01" in Stolen/Recovered Vehicles (*Data Element 57*) and "7" (Stolen) in Property Loss Type (*Data Element 53*) once for each vehicle. Three of these vehicles were recovered on November 1, 1993. "01" would be entered for Stolen/Recovered Vehicles (*Data Element 57*) and "5" (Recovered) in Property Loss Type (*Data Element 53*).

If the automobiles are grouped together, to report stolen, "05" would be entered for Stolen/Recovered Vehicles (*Data Element 57*) and "7" (Stolen) in Property Loss Type (*Data Element 53*). The recovery would be reported as "03" in Stolen/Recovered Vehicles (*Data Element 57*) and "5" (Recovered) in Property Loss Type (*Data Element 53*).

Property Recovered After the Original Incident has been Filed

Property originally reported stolen, then recovered after the original incident has been filed, requires an update to the original record.

More than One Recovery Date

If property is grouped together by Property Loss Type (*Data Element 53*) and Property Class (*Data Element 54*) and there is more than one date of recovery for the same Property Class, enter the earliest date.

Example:

- On October 10, 1993, 2 bicycles were stolen from a public school parking lot. The first bicycle was recovered on October 15, 1993. The other bicycle was recovered on October 31, 1993. The date entered for Date Recovered (*Data Element 56*) for Property Class "04" (Bicycles) should be "101593" since that is the earliest date of recovery for this property class.

Determining Property Value

The following procedures are suggested to determine valuation of stolen property:

- ▶ Use fair market value for articles which are subject to depreciation because of wear and tear, age, or other factors which cause the value to decrease with use.
- ▶ Use cost to the merchant (wholesale cost) of goods stolen from retail establishments, warehouses, etc. In other words, use the dollar value representing the actual cash loss to the victim without any markup or profit added.
- ▶ Use victim's evaluation of items such as jewelry, watches, and other similar goods which decrease in value slightly or not at all with use or age.
- ▶ Use replacement cost or actual cash cost to victim for new or almost new clothes, auto accessories, bicycles, etc.
- ▶ When the victim obviously exaggerates the value of stolen property for insurance or other purposes, common sense and good judgement will dictate a fair market value to be placed on the stolen items by law enforcement.

Black's Law Dictionary defines fair market value as the price in cash, or its equivalent, for which the property can be sold on the market.

When an Inventory is Required

If the Property Class (*Data Element 54*) is unknown until an inventory can be performed, enter code "77" (Pending Inventory). Enter Property Value (*Data Element 55*) = "\$1.00" (Unknown).

An updated Property record with appropriate loss values should be submitted when the results of the inventory are subsequently learned.

Example:

- ▶ A house was destroyed by arson while the homeowners were away on an overseas trip, making it impossible to determine the property loss until they return. Property Class (*Data Element 54*) = "77" (Pending Inventory) and Property Value (*Data Element 55*) = "\$1.00" (Unknown) were entered into the original report.

When the owners returned and completed an inventory of the burned/damaged property, the report was updated to reflect the new information.

Drug Property

When to Enter Drug Property Information

If drugs or narcotics are seized in a drug case, no value is to be entered into Property Value (*Data Element 55*). Use Suspected Drug Type, Estimated Drug Quantity, and Drug Type Measurement (*Data Elements 58 through 60*) **ONLY** if all three of the following conditions are met:

- ▶ One of the offenses in the incident is 35001 Violation of Control Substance Act
- ▶ Property Loss Type (*Data Element 53*) = 6 (Seized) or 0 (None)
- ▶ Property Class (*Data Element 54*) = 10 (Drugs/Narcotics)

These Data Elements are **NOT** used when drugs or narcotics were stolen, burned, or otherwise destroyed in connection with other offenses, such as Arson, Burglary, or Larceny.

Drug property should be grouped together as much as possible by Suspected Drug Type and Type Drug Measurement.

Grouping Drug Property Information

Drug property should be grouped together as much as possible by Suspected Drug Type (*Data Element 58*) and Type Drug Measurement (*Data Element 60*).

Note: The state program will accept more than 3 drug property items. However, only three drug records will be forwarded to the FBI grouped by Suspected Drug Type and Type Drug Measurement. If more than 3 records are a result of this grouping, the 3rd FBI record will be coded Suspected Drug Type (*Data Element 58*) = "77" (Over 3 Drug Types).

Agencies have the option of grouping their drug information in this way prior to submitting the data to the state program. Agencies opting to group the drug information should enter the two most important drugs first (taking into account the quantity, value, and deadliness of the drugs/narcotics) and combining any remaining drugs (if any) as Suspected Drug Type (*Data Element 58*) = "77" (Over 3 Drug Types).

When Drug Measurements Are Not Available

Code "XX" (Not Reported) is an interim code which can be entered for Type Drug Measurement (*Data Element 60*) until agencies receive quantity and measurement from a forensic laboratory. This code must be replaced later with a specific measurement code.

When this code is used, Estimated Drug Quantity (*Data Element 59*) must be "1" (None).

Example:

- ▶ In a drug case, a large quantity of crack, cocaine, and marijuana was seized. The officer being unsure of the quantity of each drug entered "XX" (Not Reported) in this field and waited until the reports were received from the forensic laboratory. At that time, the officer submitted a report to delete the NOT REPORTED item and enter the correct information.

Property Class Descriptions

The following table provides examples for valid Property Class codes (*Data Element 54*) described in Section 3 of this handbook.

Property Class Descriptions	
Code Number/Description	Examples
(01) = Aircraft	Airplanes, dirigibles, gliders, etc.
(02) = Alcohol	Alcoholic beverages, e.g., beer, wine, liquor, etc.
(03) = Automobiles	Sedans, coupes, station wagons, convertibles, taxicabs, and other similar motor vehicles which serve the primary purpose of transporting people
(04) = Bicycles	Includes tandem bicycles, unicycles, and tricycles
(05) = Buses	Motor vehicles which are specifically designed, but not necessarily used, to transport groups of people on a commercial basis
(06) = Clothes/Furs	Wearing apparel for human use, including accessories such as belts, shoes, scarves, ties, etc.
(07) = Computer Hardware/Software	Computers, computer peripherals [e.g., tape and disk drives, printers, etc.] and storage media [e.g., magnetic tapes, magnetic and optical disks, etc.]
(08) = Consumable Goods	Expendable items used by humans for nutrition, enjoyment or hygiene, e.g., food, beverages, grooming products, cigarettes, gasoline, firewood, etc.
(09) = Credit/Debit Cards	Includes Automatic Teller Machine cards
(10) = Drugs/Narcotics	
(11) = Drug/Narcotic Equipment	
(12) = Farm Equipment	Tractors, combines, etc.
(13) = Firearms	Weapons that fire a shot by force of an explosion, i.e., handguns, rifles, shotguns, etc., but not "BB", pellet, or gas-powered guns
(14) = Gambling Equipment	Gambling paraphernalia
(15) = Heavy Construction/ Industrial Equipment	Cranes, bulldozers, steamrollers, oil-drilling rigs, etc.
(16) = Household Goods	Beds, chairs, desks, sofas, tables, refrigerators, stoves, washer/dryers, air conditioning and heating equipment, etc.
(17) = Jewelry/Precious Metals	Bracelets, necklaces, rings, watches, etc., and gold, silver, platinum, etc.
(18) = Livestock	Living farm-type animals, e.g., cattle, chickens, hogs, horses, sheep, etc., but not household pets, such as dogs and cats)
(19) = Merchandise	Items held for sale
(20) = Money	Legal tender, i.e., coins and paper currency

Property Class Descriptions

<i>Code Number/Description</i>	<i>Examples</i>
(21) = Negotiable Instruments	Any document, other than currency, which is payable without restriction, e.g., endorsed checks, endorsed money orders, and endorsed traveler's checks; "bearer" checks and bonds; etc.
(22) = Nonnegotiable Instruments	Documents requiring further action to become negotiable, e.g., unendorsed checks, unendorsed money orders, etc.; food stamps; stocks and bonds; etc.
(23) = Office Equipment	Typewriters, adding machines, calculators, cash registers, copying machines, etc.
(24) = Other Motor Vehicles	Any other motor vehicles, e.g., motorcycles, motor scooters, trail bikes, mopeds, snowmobiles, golf carts, etc.
(25) = Purses/Handbags/Wallets	
(26) = Radios/TVs/VCRs	Includes radios, televisions, videotape recorders, high fidelity and stereo equipment, compact disk players, etc.
(27) = Recordings Audio/Visual	Phonograph records, compact disks, tape recordings, cassettes, etc.
(28) = Recreational Vehicles	Motor vehicles which are specifically designed, but not necessarily used, to transport people and also provide them temporary lodging for recreational purposes
(29) = Structures-Single Occupancy Dwelling	Houses, townhouses, duplexes, mobile homes, or other private dwellings which are occupied by a single person, family, housemates, or other group
(30) = Structures-Other Dwellings	Any other residential dwellings not meeting the definition of "Single Occupancy Dwellings", e.g., apartments, tenements, flats, boarding houses, dormitories, as well as temporary living quarters, such as hotels, motels, inns, etc.
(31) = Structures-Other Commercial/Business	Stores, office buildings, restaurants, etc.
(32) = Structures-Industrial/ Manufacturing	Factories, plants, assembly lines, etc.
(33) = Structures- Public/Community	Colleges, hospitals, jails, libraries, meeting halls, passenger terminals, religious buildings, schools, sports arenas, etc.
(34) = Structures-Storage	Barns, garages, storehouses, warehouses, etc.
(35) = Structures-Other	Any other structures not fitting the other "Structures" descriptions, e.g., outbuildings, monuments, buildings under construction, etc.
(36) = Tools	Hand tools and power tools
(37) = Trucks	Motor vehicles which are specifically designed, but not necessarily used, to transport cargo on a commercial basis
(38) = Vehicle Parts/Accessories	Motor vehicle batteries, engines, transmissions, heaters, hubcaps, tires, manufacturers' emblems, license plates, sideview mirrors, radios, antennas, tape decks, etc.
(39) = Watercraft	Motor boats, sailboats, houseboats, etc.

Property Class Descriptions

<i>Code Number/Description</i>	<i>Examples</i>
(88) = Other	All other property not fitting the above specific descriptions, including intangibles*
(77) = Pending Inventory	Property class unknown until an inventory is conducted
(99) = Special Category	To be used by the National UCR program to compile statistics on certain designated types of property, e.g., "CB" radios, which are the object of theft fads

* Intangible is anything which cannot be perceived by the sense of touch. It can be a benefit, e.g., a right or privilege, a promotion, enhanced reputation, etc.; or a detriment, e.g., a loss of reputation, injured feelings, etc.

Section 7:

Exceptional Clearance

This section covers information on when and how to enter Exceptional Clearance.

When to Enter Exceptional Clearance

Exceptional Clearance (*Data Elements 11 and 12*) clears an offense for reasons other than an arrest. Exceptional Clearance may be used with any offense EXCEPT Offense File Class 0900-4 Justifiable Homicide.

The following four conditions must be met to exceptionally clear an offense:

- ▶ The investigation must have clearly and definitely established the identity of at least one offender
- ▶ Sufficient probable cause must have been developed to support the arrest, charging, and prosecution of the offender
- ▶ The exact location of the offender must be known so that an arrest could be made
- ▶ There must be a reason outside the control of law enforcement which prevents the arrest

Note: Instances may occur when an offender already in custody or serving a sentence confesses to an uncleared crime. This situation is actually a variation of true clearance by arrest and should not be exceptionally cleared. Arrest data should be reported on the offender who, although not "apprehended", will in most instances be prosecuted on the new charge.

Exceptional Clearance may NOT be used with Offense File Class 0900-4 Justifiable Homicide

How to Enter Exceptional Clearance

To exceptionally clear an incident, complete Exceptional Clearance Date (*Data Element 12*), and enter one of the following 2 digit codes in Exceptional Clearance (*Data Element 11*):

Exceptional Clearance Codes:

- 10 = Death of offender
- 11 = Prosecution declined (by the prosecutor for other than lack of probable cause)
- 12 = Extradition denied
- 13 = Victim refused to cooperate (in the prosecution)
- 14 = Juvenile/no custody (the handling of a juvenile without taking him/her into custody, but rather by oral or written notice given to the parents or legal guardian in a case involving a minor offense)

**Exceptional Clearance (*Data Element 11*)
must always be entered with
Exceptional Clearance Date
(*Data Element 12*)**

Edits:

- ▶ Must complete Exceptional Clearance Date (*Data Element 12*).
- ▶ Do not use *Data Elements 39 through 51* (an arrest record cannot be entered).
- ▶ Offender Number (*Data Element 22*) cannot be "00"; Use *Data Elements 23, 24, 25* (Offender Age, Race, and Sex).

Examples:

- ▶ During a bank robbery the offender is fatally shot by police officers. Enter "10" (Death of Offender) for Exceptional Clearance (*Data Element 11*), and complete Exceptional Clearance Date (*Data Element 12*).
- ▶ An incident involved two offenders - one of whom could not be extradited and the second was still at large. An incident record was sent to the state program with Exceptional Clearance (*Data Element 11*) = "12" (Extradition Denied). The second offender is arrested six months later. Since an arrest is superior to an exceptional clearance and an arrest cannot be submitted with an exceptional clearance, the Exceptional Clearance and Exceptional Clearance Date must be modified and the arrest information added to the incident.
- ▶ An arrested person confesses to multiple incidents but the prosecutor refuses to prosecute on all incidents. The arrest should be reported for all incidents and not cleared as an exceptional clearance. [One incident will have an arrest record with "C" (Count Arrest) and the other incidents will have arrest records with "M" (Multiple) for Multiple Arrest Indicator (*Data Element 49*).]

Multiple Offense Incidents

In a multiple offense incident, an exceptional clearance of one offense clears all offenses in the incident. An arrest record may not be entered for any incident that is exceptionally cleared without first modifying the incident to remove exceptional clearance. An incident cannot be both exceptionally cleared and cleared by an arrest.

Section 8:

Hate/Bias Motivation Guidelines

Guidelines and considerations for determining whether hate and/or bias was the motivation to commit an offense.

When to Report Hate/Bias Motivation

The object of the collection of Hate/Bias Crime statistics is to indicate whether the offender was motivated to commit the offense because of his/her bias against a racial, religious, ethnic/national origin, or sexual orientation group. Use the graphic worksheets in Section 4 to determine whether Suspected Bias Motivation (*Data Element 18*) is required for a specific offense.

Because of the difficulty of ascertaining the offender's subjective motivation, Suspected Bias Motivation (*Data Element 18*) is to be reported **ONLY IF** the investigation reveals sufficient objective facts to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias. The specific types of bias to be reported are:

Racial Bias:

- ▶ Anti-White
- ▶ Anti-Black
- ▶ Anti-American Indian/Alaskan Native
- ▶ Anti-Asian/Pacific Islander
- ▶ Anti-Multi-Racial Group

Religious Bias:

- ▶ Anti-Jewish
- ▶ Anti-Catholic
- ▶ Anti-Protestant
- ▶ Anti-Islamic (Moslem)
- ▶ Anti-Other Religion (Buddhism, Hinduism, Shintoism, etc.)
- ▶ Anti-Multi-Religious Group
- ▶ Anti-Atheist/Agnostic

Ethnicity/National Origin Bias:

- ▶ Anti-Arab
- ▶ Anti-Hispanic
- ▶ Anti-Other Ethnicity/National Origin

Sexual Orientation Bias:

- ▶ Anti-Male Homosexual (Gay)
- ▶ Anti-Female Homosexual (Lesbian)
- ▶ Anti-Homosexual (Gays and Lesbians)
- ▶ Anti-Heterosexual
- ▶ Anti-Bisexual

Gender Bias:

- ▶ Anti-Female
- ▶ Anti-Male

Other Bias

- ▶ Any not listed above

None or Unknown Bias

Incidents which do not involve any facts indicating biased motivation by the offender are to be coded as Suspected Bias Motivation (*Data Element 18*) = "00" (None), while incidents involving ambiguous facts (i.e., where some facts are present but are not conclusive) are to be coded "99" (Unknown).

Objective Evidence of Bias Motivation

An important distinction must be made. The mere fact that the offender is biased against the victim's racial, religious, ethnic/national origin, and/or sexual orientation group does not mean that a hate crime was involved. Rather, the offender's criminal act must have been motivated, in whole or in part, by his/her bias.

Because motivation is subjective, it is difficult to know with certainty whether a crime was the result of the offender's bias. Therefore, before an incident can be reported as a hate crime, sufficient objective facts must be present to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias.

The offender's criminal act must have been motivated, in whole or in part, by his/her bias.

Circumstances

Supporting Hate/Bias

While no single fact may be conclusive, facts such as the following, particularly when combined, are supportive of a finding of bias:

- ▶ The offender and the victim were of different racial, religious, ethnic/national origin, sexual orientation or gender groups. For example, the victim was black and the offenders were white.
- ▶ Bias related oral comments, written statements, or gestures were made by the offender which indicate his/her bias. For example, the offender shouted a racial epithet at the victim.
- ▶ Bias related drawings, markings, symbols, or graffiti were left at the crime scene. For example, a swastika was painted on the door of a synagogue.
- ▶ Certain objects, items, or things which indicate bias were used, (e.g., the offenders wore white sheets with hoods covering their faces) or left behind by the offender(s) (e.g., a burning cross was left in front of the victim's residence).
- ▶ The victim is a member of a racial, religious, ethnic/national origin, sexual orientation, or gender group which is overwhelmingly outnumbered by members of another group in the neighborhood where the victim lives and the incident took place. This factor loses significance with the passage of time, i.e., it is most significant when the victim first moved into the neighborhood and becomes less and less significant as time passes without incident.

Circumstances Supporting Hate/Bias,
Continued

- ▶ The victim was visiting a neighborhood where previous hate crimes had been committed against other members of his/her racial, religious, ethnic/national origin, sexual orientation, or gender group and where tensions remain high against his/her group.
- ▶ Several incidents have occurred in the same locality, at or about the same time, and the victims are all of the same racial, religious, ethnic/national origin, or sexual orientation group.
- ▶ A substantial portion of the community where the crime occurred perceives that the incident was motivated by bias.
- ▶ The victim was engaged in activities promoting his/her racial, religious, ethnic/national origin, sexual orientation, or gender group. For example, the victim is a member of the NAACP, participated in gay rights demonstrations, etc.
- ▶ The incident coincided with a holiday relating to, or a date of particular significance to, a racial, religious, or ethnic/national origin group (e.g., Martin Luther King Day, Rosh Hashanah, etc.).
- ▶ The offender was previously involved in a similar hate crime or is a member of a hate group.
- ▶ There were indications that a hate group was involved. For example, a hate group claimed responsibility for the crime or was active in the neighborhood.
- ▶ A historically established animosity exists between the victim's group and the offender's group.
- ▶ The victim, although not a member of the targeted racial, religious, ethnic/national origin, sexual orientation, or gender group, is a member of an advocacy group supporting the precepts of the victim group.

Additional Considerations

Along with the above circumstances supporting Hate/Bias Motivation for an offense, the following factors must also be considered:

1. Need for Case-by-Case Assessment of the Facts

The aforementioned factors are not all-inclusive of the types of objective facts which evidence biased motivation. Therefore, reporting agencies must examine each case for facts which clearly evidence that the offender's bias motivated him/her to commit the crime.

2. Misleading Facts

Agencies must be alert to misleading facts. For example, the offender used an epithet to refer to the victim's race, but the offender and victim were of the same race.

3. Feigned Facts

Agencies must be alert to evidence left by the offenders which is meant to give the false impression that the incident was motivated by bias. For example, students of a religious school vandalize their own school, leaving anti-religious statements and symbols on its walls, in the hope that they will be excused from attending class.

4. Offender's Mistaken Perception

Even if the offender was mistaken in his/her belief that the victim was a member of a racial, religious, ethnic/national origin, sexual orientation, or gender group; the offense is still a hate crime as long as the offender was motivated by bias against that group. For example, a middle-aged, non-gay man walking by a bar frequented by gays was attacked by six teenagers who mistakenly believed the victim had left the bar and was gay. Although the offenders were wrong of both counts, the offense is a hate crime because it was motivated by the offenders' anti-gay bias.

5. Changes in Findings of Bias

If, after an original incident report was submitted, a contrary finding regarding bias occurs, the state program must be updated with the new finding. For example, if an initial finding of no bias was later changed to racial bias or a finding of racial bias was later changed to religious bias, the change should be reported to the UCR state program.

Hate/Bias Motivation Examples

The following examples highlight some of the considerations in determining whether an offense was motivated by hate or bias:

- ▶ While driving through a predominantly Mexican-American neighborhood, a black male stopped his car to repair a flat tire. A group of Mexican-Americans leaving a bar across the street accosted the driver and then attacked him with bottles and clubs. During the attack, the offenders called the victim by a well known and recognized epithet used against blacks and told him that blacks were not welcome in the neighborhood. Enter code "12" (Anti-Black) because the victim and offenders are of different races, the offenders used a racial epithet, and the facts reveal no other reason for the attack than the stated one, i.e., to keep blacks out of the neighborhood.
- ▶ A small neighborhood bar frequented by gays burned down after being closed for the night. Investigation revealed that the fire was deliberately set, but there were no witnesses or suspects. Although the fire was deliberately set, the fact that the bar was frequented by gays may have been coincidental. Therefore, "99" (Unknown) should be entered. Two weeks later, three white adult males were arrested on a tip from an informant. They admitted burning down the bar, saying they did it to keep gays out of the neighborhood. The previously submitted incident report should be updated with "41" (Anti-Gay).
- ▶ Overnight, unknown subjects broke into a synagogue and destroyed several religious objects. The perpetrators left a large swastika drawn on the door and wrote "Death to Jews" on a wall. Although valuable items were present, none were stolen. Enter "21" (Anti-Jewish) because the offenders destroyed religious objects, left anti-Semitic words and graffiti behind, and theft did not appear to be the motive for the burglary.
- ▶ An adult white male was approached by four white teenagers who requested money for the bus. When he refused, one of the youths said to the others, "Let's teach this [epithet for a gay person] a lesson". The victim was punched in the face, knocked to the ground, kicked several times, and robbed of his wristwatch, ring, and wallet. When he reported the crime, the victim advised he did not know the offenders and that he was not gay. The facts are ambiguous. Although an epithet for a gay person was used by one of the offenders, the victim was not gay. Such epithets are sometimes used as general insults regardless of the target person's sexual orientation, and in this case the offenders' motivation appeared to be limited to obtaining money from the victim. Therefore, "99" (Unknown) should be entered.

Hate/Bias Definitions

To ensure uniformity in reporting nationwide, the following definitions have been adopted for us in hate crime reporting:

Bias - A preformed negative opinion or attitude toward a group of persons based on their race, religion, ethnicity/national origin, sexual orientation, or gender.

Bias Crime - A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias against a race, religion, ethnic/national origin group, sexual orientation, or gender group. Also known as "Hate Crime".

Bisexual - [adjective] Of or relating to persons who experience sexual attraction toward, and responsiveness to, both males and females; [noun] a bisexual person.

Ethnicity/National Origin Bias - A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions, (Arabs, Hispanics, etc.).

Gay - [adjective] Of or relating to males who experience a sexual attraction toward, and responsiveness to, other males; [noun] a homosexual male.

Gender Bias - A preformed negative opinion or attitude toward a group of persons of the same biological category.

Hate Crime - See Bias Crime.

Hate Group - An organization whose primary purpose is to promote animosity, hostility, and malice against persons belonging to a racial, religious, ethnic/national origin, or sexual orientation group which suffers from that of the members of the organization (e.g., the Ku Klux Klan, American Nazi Party, etc.).

Heterosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of the opposite sex; [noun] a heterosexual person.

Homosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of their own sex; [noun] a homosexual person.

Lesbian - [adjective] Of or relating to females who experience a sexual attraction toward, and responsiveness to, other females; [noun] a homosexual female.

Racial Bias - A preformed negative opinion or attitude toward a group of person who possess common physical characteristics (e.g., color of skin, eyes and/or hair, facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g. Asians, blacks, whites, etc.).

Religious Bias - A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists, etc.).

Sexual Orientation Bias - A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals, etc.).

Section 9:

Age/Relationship Edits

*Edits based on age or interpersonal relationships
that may pertain to any incident.*

Introduction

The circumstances surrounding an incident may require a number of edits regarding the age and/or relationship between the person(s) involved.

Victim to Offender Relationship

Victim to Offender Relationship (*Data Element 38*) is used with Offender Related Number (*Data Element 37*) to report the relationships of the victim to the offender(s) who have perpetrated a "crime against person" or a robbery against a person victim. (See the graphic worksheets in **Section 4** for Data Elements required for a specific offense.)

The following edits apply to victim/offender relationships:

Spouse, Boyfriend/Girlfriend

If Victim to Offender Relationship (*Data Element 38*) = either:

- ▶ "01" (Victim was Spouse)
- ▶ "02" (Victim was Common-law Spouse)
- ▶ "24" (Victim was Boyfriend/girlfriend)
- ▶ "27" (Victim was Ex-spouse)

Victim Sex (*Data Element 31*) and Offender Sex (*Data Element 25*) must be opposite.

Homosexual Relationship

If Victim to Offender Relationship (*Data Element 38*) = "26" (Homosexual Relationship):

- ▶ Victim Sex (*Data Element 31*) and Offender Sex (*Data Element 25*) must be the same.

Parent/Grandparent

If Victim to Offender Relationship (*Data Element 38*) = either:

- ▶ "03" (Victim was Parent)
- ▶ "06" (Victim was Grandparent)

Victim Age (*Data Element 29*) must be greater than Offender Age (*Data Element 23*).

Child, Grandchild, Babysittee

If Victim to Offender Relationship (*Data Element 38*) = either:

- ▶ "05" (Victim was Child)
- ▶ "07" (Victim was Grandchild)
- ▶ "23" (Victim was Babysittee)

Victim Age (*Data Element 29*) must be less than Offender Age (*Data Element 23*).

Spouse/Ex-Spouse

- ▶ Only one Victim to Offender Relationship code of "01" (Victim Was Spouse) is valid per victim.
- ▶ Age of spouses or ex-spouses cannot be less than 10 years old.

Arrest Age

For all offenses, if Arrest Age (*Data Element 41*) = less than 18, enter Disposition of Arrest Under 18 (*Data Element 50*).

Section 10:

Law Enforcement Officers Killed or Assaulted (LEOKA)

Submitting LEOKA Information

At the time of this printing, Law Enforcement Officers Killed or Assaulted (LEOKA) information will continue to be submitted on the paper form (RI-126). This is the same form that was used prior to MICR.¹

When an officer is killed or assaulted, the information must be reported on an incident report and also on the monthly LEOKA report. To determine if the assault should be reported as an additional offense to the original incident or a separate incident, the agency utilizes the "Concept of Time and Place".

Concept of Time and Place is defined as follows:

"If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, then all of the crimes make up a single incident".

Therefore, if the original offense/arrest and assault offense occurred during an unbroken time duration and at the same or adjoining locations(s), the reporting agency should report these offenses as a single incident.

When an officer is killed or assaulted, the information must be reported on an incident report and also on the monthly LEOKA report.

¹ The FBI is planning to enhance the collection of LEOKA data so a change in the data submitted is probable in the future. Your agency will be notified directly of any future changes.

Section 11:

Multiple Offenses/Incidents/Arrests

Guidelines for reporting more than one offense, incident, and/or arrest.

Multiple Offenses vs. Multiple Incidents

The following guidelines are used to determine whether to report multiple incidents or a single incident comprised of multiple offenses.

Defining an Incident

A single incident is defined as one or more offenses committed by the same offender, or a group of offenders acting in concert, at the same time and place.

Acting in Concert requires the offenders actually commit or assist in the commission of the crime(s). The offenders must be aware of, and consent to, the commission of the crime(s); or, even if nonconsenting, their actions assist in the commission of the offense(s). This is important because all of the offenders in an incident are considered to have committed all of the offenses in the incident. If one or more of the offenders did not act in concert, then there is more than one incident involved.

Concept of Time and Place is defined as follows: If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, then all of the crimes make up a single incident.

Therefore, a group of crimes may be reported as one incident if:

- ▶ A number of offenses/arrests occur during an unbroken time duration
- ▶ The offenses/arrests occurred at the same or adjoining location(s)
- ▶ The offenses/arrests involve only one offender OR a number of offenders acting in concert

A single incident is defined as one or more offenses committed by the same offender, or a group of offenders acting in concert, at the same time and place.

Examples of Multiple Offenses/Incidents:

- ▶ If an incident involved robbery and motor vehicle theft, two offense records would be submitted; one with Offense File Class 12000 and the other with Offense File Class 24001.
- ▶ If two people were victims of aggravated assault, only one offense record would be submitted with Offense File Class 13002, and two victim records would be submitted.
- ▶ If an incident involved a motor vehicle theft and the vehicle contained property which also should be reported stolen (such as tools, camera equipment, golf clubs, etc.), one offense record would be submitted with Offense File Class 24001.
- ▶ If an incident involved the theft of a tractor trailer containing a shipment of televisions which was the real object of the theft, it will be up to the reporting agency whether to report two offenses, i.e., Motor Vehicle Theft (truck) and Larceny Theft (televisions).
- ▶ During a robbery the offender was killed by a police officer. Two incidents would be submitted. One would be the Robbery (12000) with the criminal as the offender and the person or place being robbed as the victim. The other incident would be a Justifiable Homicide (09004) with the criminal as the victim and the police officer as the offender.
- ▶ Six people were involved in a bar room fight. Technically, this case involves multiple incidents because, although the offenders assaulted each other, it cannot be said that they were "acting in concert", especially in the assault on themselves. Therefore, cases in which the participants are both victims and offenders can be reported two ways. As multiple incidents or as a single incident with multiple victims and offenders using the Victim to Offender Relationship code of "31" (Victim was Offender). The reporting agency is to determine how these types of cases are reported to the state program.
- ▶ The investigating agency arrested a person for conspiracy to murder before the arrestee was able to enact his plan. Since no murder or assault had occurred, the incident would be reported with the Offense File Class of 77000 Conspiracy.
- ▶ An investigation of a bank robbery determined that a bank teller had provided information to the offenders who had performed the bank robbery. The bank teller was charged with conspiracy. Because the robbery did occur, the Offense File Class would be reported as 12000 Robbery. A conspiracy offense cannot be reported with another offense in an incident, however, the conspiracy arrest charge (7771) could be reported for the bank teller.

Hotel Rule

The Hotel Rule may apply to either offense 22001 Burglary - Forced Entry OR 22002 Burglary - Entry Without Force.

The **Hotel Rule** states: If a number of dwelling units under a single manager are burglarized and the offenses are most likely to be reported to the police by the manager rather than the individual tenants, the burglary should be *scored* as one offense. The "Hotel Rule" includes rental storage facilities, i.e., "Mini-Storage" and "Self-Storage" buildings.

Enter one offense including the number of structures (premises) entered (*Data Element 21*) whenever the Hotel Rule applies.

Example:

A "Self-Storage" building was burglarized and 11 rented storage compartments were forcibly entered. One incident report should be filed, including the number Premises Entered (*Data Element 21*) = "11".

Due to circumstances involved in this offense, the justifiable homicide (Offense File Class 09004) and the offense which gave rise to it are reported as separate incidents.

Justifiable Homicide

Due to circumstances involved in this offense, the justifiable homicide (Offense File Class 09004) and the offense which gave rise to it are reported as separate incidents.

For the justifiable homicide, code the police officer or civilian who killed the criminal as the "offender" and the criminal who was killed as the "victim". These instructions are based on the definition of an "incident" which requires that all of the offenders "act in concert".

If the "justified" killer committed another offense in connection with the justifiable homicide (e.g., illegal possession of the gun he/she used), that offense would constitute a third incident (the second incident being the offense committed by the criminal who was killed).

When Victims are Offenders

There are cases such as bar fights which the participants are both victims and offenders. Technically, these types of cases involve multiple incidents because, although the offenders assaulted each other, it cannot be said that they were "acting in concert", especially in the assault on themselves.

To alleviate any burden on police officers to report multiple incidents, Victim to Offender Relationship (*Data Element 38*) includes code "31" (Victim was Offender) to provide a means for reporting these cases as a single incident. However, the agency must decide in each case whether to report these types of cases as a single incident with multiple victims and offenders or as multiple incidents.

Entering Multiple Offenses for a Single Incident

Up to 4 offenses (*Data Element 14*) may be entered using the MICR1 format. Enter the most severe offense (as determined by the reporting agency) first, using the worksheet in **Section 4** to determine the Data Elements required for that offense.

Enter the next offense in the same manner; use the worksheet for the second offense to determine any necessary Data Elements required along with those already entered.

Exceptional Clearance

In a multiple offense incident, an exceptional clearance of one offense clears all offenses in the incident. An arrest record may not be entered for any incident that is exceptionally cleared without first modifying the incident to remove exceptional clearance. An incident cannot be both exceptionally cleared and cleared by an arrest.

Multiple Arrest Indicator: One Offender, Multiple Incidents

In order to provide accurate arrest and clearance rates, use Multiple Arrest Indicator (*Data Element 49*) to indicate whether the arrest of one offender clears more than one incident.

If a person is apprehended for more than one incident, an arrest record must be filed/updated for each incident the person was arrested for. Enter Multiple Arrest Indicator (*Data Element 49*) = "C" (Count Arrest) for only one incident. Enter "M" (Multiple) for any remaining incidents cleared by this arrest.

This informs the system to count each of the affected incidents as cleared, but add only one "count" to the total number of arrests.

In order to provide accurate arrest and clearance rates, use Multiple Arrest Indicator (Data Element 49) to indicate whether the arrest of one offender clears more than one incident.

Examples, Multiple Arrest Indicator:

- ▶ After the subject's apprehension for robbery, it was learned that the subject was also responsible for five additional robberies within the jurisdiction. One arrest record was keyed into the local computer for each of the six incidents. Five of the arrest records had "M" (Multiple) and one had "C" (Count Arrest) entered for Multiple Arrest Indicator (*Data Element 49*).
- ▶ Two suspects were arrested for burglary. During processing, Arrest #1 admitted to burglarizing two other residences which were reported to this reporting agency. The reporting agency then cleared those two burglaries based on the suspect's confession. However, Arrest #2 denies involvement in any additional burglaries. The arrest record for Arrest #1 would have a "C" (Count Arrest) for the current incident and a "M" (Multiple) for Multiple Arrest Indicator (*Data Element 49*) in the arrest records of the two other incidents which were cleared. The arrest record for Arrest #2 would have an "N" (Not Applicable) in this data element as this subject's arrest did not clear any additional incidents.
- ▶ A suspect was arrested for a motor vehicle theft which occurred on October 14, 1993. This person was also responsible for two motor vehicle theft incidents which occurred in 1992. An arrest record would be submitted for the current 1993 incident indicating Multiple Arrest Indicator (*Data Element 49*) = "C" (Count Arrest) to count the arrest. Arrest records would be submitted for both 1992 incidents with "M" (Multiple) in this data element to indicate the person arrested was counted in another incident.

Clearance Indicator: Multiple Offenders, One Incident

Clearance Indicator (*Data Element 51*) pertains to multiple persons being arrested per incident. It is used to indicate whether or not the arrest record produces a clearance for incidents not maintained on the MICR data base.

The question which must be answered is: Has an arrest been previously reported to the state UCR program for this incident? If the answer to this question is yes, then this data element will be "N" (Incident Already Cleared by Previous Arrest). If the answer to this question is no, then this data element will be "Y" (Arrest Clears the Incident).

The Clearance Indicator is used to indicate whether or not the arrest record produces a clearance for incidents not maintained on the MICR data base.

Examples, Clearance Indicator:

- ▶ A suspect was arrested for an incident that occurred on October 31, 1991, and the arrest was reported on the original incident report. On February 4, 1993, a second suspect was arrested for the same incident. When entering the arrest record, Clearance Indicator (*Data Element 51*) = "N" as the incident was already cleared by a previous arrest.
- ▶ A rape incident was reported on June 5, 1991, with no arrests being reported. On April 1, 1993, a person was arrested for the incident. When entering the arrest record, "Y" would be entered in this data element as the no previous arrest was reported and this arrest clears the incident.
- ▶ A burglary incident was reported on December 7, 1991, with no arrests being reported. On October 31, 1994, two persons were arrested for the incident. When entering the arrest records, "Y" would be entered in this data element for one of the arrests and "N" would be entered in this data element for the other arrest.

Section 12:

Updates

This section provides instructions for maintaining accurate records of changing information.

Introduction

When the circumstances of an original incident change, it is necessary to update the MICR report for that incident to represent current incident information. Some common updates include:

- ▶ Arrest
- ▶ Clearance
- ▶ Recovered property
- ▶ Property information gathered after inventory, evaluation or lab work

Whether you are entering information on a paper form or directly into the MICR data base, it is important that proper update information be recorded and submitted to MICR.

MICR Actions (Data Element 1)

The following actions can be used to update a MICR incident report:

Action	Function
A	Add Supplemental Records to the Incident (MICR3 through MICR9)
D	Delete Information from the Data Base
I	Inquiry the Data Base for Incident Information
M	Modify Exceptional Clearance Information
O	Enter an Original Incident
R	Replace an Incident Record on the Data Base
W	Window Update Exceptional Clearance, Arrests, or Recovered Property for Incidents Prior to Base Date or Agency Start Date

Add Supplemental Records - Action "A"

Action "A" is used to add supplemental offenders, victims, arrests, and property using the MICR3 through MICR9 formats:

- ▶ Offenders (MICR3) - Up to 20
- ▶ Victims (MICR5) - Up to 5
- ▶ Arrests (MICR7) - Up to 7
- ▶ Property (MICR9) - Up to 10

An original incident must be present on the data base.

Following are the administrative data elements required for each type of format. Other data elements are required depending on the supplemental information being added.

Data Element

Number:

- 01 - Action (must be "A")
- 02 - Originating Agency Identifier Number
- 03 - Original Year
- 04 - Incident Number
- 61 - Incident Complete Indicator

Delete Information - Action "D"

Action "D" is used to delete information from the data base. The entire original incident (MICR1) or individual incident records may be deleted. The information must be present on the data base prior to deletion or an error will occur.

Incident (MICR1)

To delete the administrative, offense, offender, victim, arrest, and property records connected to the incident, use Action "D" with the Incident (MICR1) format.

*When using Action "D" with the
Incident (MICR1) format
ALL data for the incident
will be deleted.*

If the incident is being deleted for resubmission, make certain that all incident information is available for re-entry before deleting the original record from the data base.

Use the following Administrative Data Elements to delete an incident record:

Data Element

Number:

- 01 - Action (must be "D")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 61 - Incident Complete Indicator

To Delete Offenders

To delete individual offender records by offender number use the following data elements with the Offender (MICR3) format:

Data Element**Number:**

- 01 - Action (must be "D")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 22 - Offender Number
- 61 - Incident Complete Indicator

To Delete Victims

To delete individual victim records by victim number use the following data elements with the Victim (MICR5) format:

Data Element**Number:**

- 01 - Action (must be "D")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 26 - Victim Number
- 61 - Incident Complete Indicator

To Delete Arrests

To delete individual arrest records by arrest number use the following data elements with the Arrest (MICR7) format:

Data Element**Number:**

- 01 - Action (must be "D")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 39 - Arrest Number
- 61 - Incident Complete Indicator

To Delete Property

To delete individual property item records by item number use the following data elements with the Property (MICR9) format:

Data Element**Number:**

- 01 - Action (must be "D")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 52 - Item Number
- 61 - Incident Complete Indicator

**Inquiry the Data Base -
Action "I"**

Action "I" is used to inquire specific incident data from the data base. This action code is available to LEIN terminal agencies or agencies who have access to a LEIN terminal only (See **Section 14: LEIN**).

Modify Exceptional Clearance - Action "M"

Action "M" (Modify) is used with the MICR1 format to modify Exceptional Clearance information on the data base.

Following are the mandatory data elements required to modify the Exceptional Clearance and Exceptional Clearance Date:

Data Element
Number:

- 01 - Action (must be "M")
- 02 - Originating Agency
- 03 - Original Year
- 04 - Incident Number
- 11 - Exceptional Clearance
- 12 - Exceptional Clearance Date
- 61 - Incident Complete Indicator

All other information cannot be modified. To change data in the administrative (excluding exceptional clearance and exceptional clearance date) and offense records, the ENTIRE incident must be deleted and re-entered.

If an incident was originally entered as exceptionally cleared but later needs to be changed so that an arrest can be added, the incident may be modified to leave Exceptional Clearance and Exceptional Clearance Date (*Data Elements 11 and 12*) blank.

Individual offender, victim, arrest, or property records can be changed by first deleting that individual record and re-entering only that individual record with the correct information using the supplemental MICR3 through MICR9 formats.

Enter an Original Incident - Action "O"

Action "O" (Original) is used with the MICR1 format to submit an original incident report. For individual Data Elements required to enter an original record for a specific offense, see **Section 4: Incident Reporting**.

Replacing Incident Information - Action "R"

Action "R" is used to replace original incident data on the data base using the Incident (MICR1) format. This action will delete ALL data for the incident and replace it with the new information entered in the MICR1 format. Therefore, all edits apply as if entering an original incident (Action "O").

If more than one victim, one offender, one arrest and/or four property items need to be replaced, they must be added after the original incident is replaced.

Window Update Incident Information - Action "W"

Action "W" is used to update the exceptional clearance, arrests, or recovered property for incidents with an original date of report prior to the base date or agency start date – incident reports that are not currently in the MICR Data base. (The Base Date is defined as January 1 of the first year of the two years of data retained on the state on-line MICR data base. The Start Date is defined as the date the agency begins submitting MICR data.)

Administrative and offense information must be entered using the Incident (MICR1) format prior to submitting Arrest (MICR7) or Property (MICR9) information.

All three types of updates (exceptional clearance, arrests, or recovered property) must include administrative information and the offense file class(es). An Incident (MICR1) format must be submitted with data elements:

Data Element

Number:

- 01 - Action (must be "W")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 05 - County
- 06 - City/Township
- 08 - Date of Occurrence/Report (Original Date of occurrence)
- 14 - Offense File Class
- 61 - Incident Complete Indicator

To Window Update Exceptional Clearance

These data elements are also completed on the administrative record if the incident is Window Updated to exceptional clearance:

Data Element

Number:

- 11 - Exceptional Clearance
- 12 - Exceptional Clearance Date

To Window Update Arrests

These data elements are completed if arrest records are being added:

Data Element

Number:

- 39 - Arrest Number
- 40 - Arrest Type
- 41 - Arrest Age
- 42 - Arrest Race
- 43 - Arrest Sex
- 44 - Arrest Ethnicity (Optional)
- 45 - Arrest Residence (Optional)
- 46 - Arrest Charge
- 47 - Arrest Armed
- 48 - Date of Arrest
- 49 - Multiple Arrest Indicator
- 50 - Disposition of Arrest under 18 (only if arrest is under 18 years old)
- 51 - Clearance Indicator
- 61 - Incident Complete Indicator

An Incident (MICR1) format must be on the data base prior to submission of a supplemental Arrest (MICR7) format.

If only one arrest is being added to the incident, submit the administrative, offense, and arrest on the Incident (MICR1) format. If multiple arrests are being added to the incident, first submit the administrative, offense, and one arrest record on the Incident (MICR1) format. The remaining arrests can be submitted on the supplemental Arrest (MICR7) format.

To Window Update Recovered Property

These data elements must be completed if property is recovered which was originally reported stolen by your agency:

Data Element

Number:

- 52 - Item Number
- 53 - Property Loss Type (must be "5" Recovered)
- 54 - Property Class
- 55 - Property Value
- 56 - Date Recovered
- 57 - Number of Stolen/Recovered Vehicles (only if Property Description is "03" Automobiles, "05" Buses, "24" Other Motor Vehicles, "28" Recreational Vehicles, or "37" Trucks)
- 61 - Incident Complete Indicator

An Incident (MICR1) format must be on the data base prior to submission of a supplemental Property (MICR9) format.

If four or less different property records are being updated to recovered, submit the administrative, offense, and property information on the Incident (MICR1) format. If more than four different property records are being updated, first submit the administrative, offense, and four property records on the Incident (MICR1) format and the remaining property records on the supplemental Property (MICR9) format.

Section 13:

Glossary

This Section contains definitions of terms used in this handbook.

A

Acting in Concert - The offenders must actually commit or assist in the commission of the crime(s). All of the offenders must be aware of and consent to the commission of the crime(s); or, even if nonconsenting, their actions assist in the commission of the offense(s).

Automatic Weapon - Any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading.

B

Base Date - January 1 of the first year of the two years of data retained on the on-line MICR data base.

Bias - A preformed negative opinion or attitude toward a group of persons based on their race, religion, ethnicity/national origin, or sexual orientation.

Bias Crime - A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias against a race, religion, ethnic/national origin group, or sexual orientation group. Also known as "Hate Crime".

Bisexual - [adjective] Of or relating to persons who experience sexual attraction toward, and responsiveness to, both males and females; [noun] a bisexual person.

C

Clearance - An arrest has been made or the incident has been cleared by exceptional means. The clearance of one offense in multiple offense incidents will clear the entire incident.

Concept of Time and Place - If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, all of the crimes make up a single incident.

Conditional Mandatory Data Element - Data elements which apply only to specific types of offenses, situations, or circumstances.

Continuing Criminal Activity - Incidents comprised of offenses committed by the same offender(s) at different times and places, as long as the activity is deemed to constitute a single criminal transaction.

D

Data Element - A unique piece of information that can be entered into the MICR report. Data Elements are grouped by like information within the 6 MICR Record Types.

Date Range - Measured from the current date back to January 1st of the previous year. For example, if today's date is August 13, 1994, the date range for MICR data base will be between January 1, 1993, and August 13, 1994.

E

Ethnicity/National Origin Bias - A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions (e.g., Arabs, Hispanics, etc.).

F

Fair Market Value - The price in cash, or its equivalent, for which the property can be sold on the market.

Field Edits - Edits which verify the accuracy of the codes submitted for a single data element.

G

Gay - [adjective] Of or relating to males who experience a sexual attraction toward, and responsiveness to, other males; [noun] a homosexual male.

Gender Bias - A preformed negative opinion or attitude toward a group of persons of the same biological category.

Global Edits - Edits which verify the accuracy of the incident as a whole and checks data element relationships between records in the incident.

Gross Negligence - The intentional failure to perform a manifest duty in reckless disregard of the consequences as affecting the life or property of another.

Group A Offense - Offense identified by the National Incident Based Reporting System (NIBRS) which will be used as an indicator of the dimensions and trends in crime on a national scale.

Group B Offense - Offense which will not be used to measure crime statistics on a national scale.

H

Hate Crime - See Bias Crime.

Hate Group - An organization whose primary purpose is to promote animosity, hostility, and malice against persons belonging to a racial, religious, ethnic/national origin, or sexual orientation group which suffers from that of the members of the organization (e.g., the Ku Klux Klan, American Nazi Party, etc.).

Heterosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of the opposite sex; [noun] a heterosexual person.

Hispanic - A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Homosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of their own sex; [noun] a homosexual person.

Hotel Rule - If a number of dwelling units or rental storage facilities under a single manager are burglarized and the offenses are most likely to be reported to the police by the manager rather than individual tenants, the burglary should be scored as one offense.

I

IACP - International Association of Chiefs of Police

Implied Edits - Edits which are logically inferred between dependent data elements.

Incident - One or more offenses committed by the same person or group of persons acting in concert, at the same time and place. An incident is comprised of different records; administrative, offense, offender, victim, arrest, and/or property.

Intangible - Anything which cannot be perceived by the sense of touch. It can be a benefit, e.g., a right or privilege, a promotion, enhanced reputation, etc.; or a detriment, e.g., a loss of reputation, injured feelings, etc.

IRS - Incident Reporting System

J

Juvenile - The State of Michigan defines a juvenile as an individual whose is less than 17 years of age (FBI = less than 18).

L

LEMS - Law Enforcement Management System

Lesbian - [adjective] Of or relating to females who experience a sexual attraction toward, and responsiveness to, other females; [noun] a homosexual female.

Legal Residence - The permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences.

LEIN - Law Enforcement Information Network

Loss of Consciousness - An injury which must be the direct result of force inflicted on the victim by the offender.

M

MACP - Michigan Association of Chiefs of Police

Malice - The intentional doing of a wrongful act without just cause or excuse, with an intent to inflict injury or under circumstances that the law will imply an evil intent.

Mandatory Data Element - Data element must have a substantively valid code present. For example, ORI, Incident Number, and Original Year are elements which must be present to link incidents and supplemental information together.

MICR - Michigan Incident Crime Reporting

MICR Format - The format, either paper form or terminal screen, used to submit MICR data. MICR formats include MICR1 through MICR9.

MSA - Michigan Sheriffs Association

N

National Incident-Based Reporting System (NIBRS) - The new unit-record reporting system which is being implemented to replace the traditional UCR Summary Reporting System (SRS). NIBRS provides for expanded collection and reporting of offenses, arrests, and their circumstances.

Negligence - The omission to do something which a reasonable man, guided by those ordinary considerations which ordinarily regulate human affairs, would do, or the doing of something which a reasonable and prudent man would not do.

NIBRS - National Incident-Based Reporting System

NSA - National Sheriffs Association

R

Racial Bias - A preformed negative opinion or attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes and/or hair, facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g. Asians, blacks, whites, etc.).

Record Type - A grouping of like Data Elements. The 6 MICR Record Types include Administrative, Offense, Offender, Victim, Arrest and Property Records.

Religious Bias - A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists, etc.).

Resident - A person who maintains his/her permanent home for legal purposes in the locality where the crime took place.

S

Same Time and Place - The time interval between the offenses and the distance between the locations where they occurred were insignificant. Normally, the offenses must have occurred during an unbroken time duration and at the same or adjoining location(s).

Serious Criminal Offense - A felony or high misdemeanor.

Severe Laceration - Injury which should receive medical attention.

Sexual Orientation Bias - A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals, etc.).

Start Date - The date an agency begins submitting MICR data. Agencies will be required to begin submitting MICR data on the 1st of the month, not in the middle.

Summary Reporting System (SRS) - The traditional aggregate system which has been used nationally since 1930 to collect UCR data.

U

UCR - Uniform Crime Reporting

V

Vehicular Manslaughter - Any death resulting from the negligent operation of a motor vehicle except where the motor vehicle was utilized as a weapon.

W

Window Updates - Updates of exceptional clearance, arrests, and/or recovered property for incidents that occurred prior to the agency submitting MICR data or prior to the base date of the on-line MICR data base.

Section 14:

LEIN

This section provides information for accessing the MICR data base via LEIN.

Introduction

Agencies using the Law Enforcement Information Network (LEIN) have direct access to the MICR data base. LEIN agencies may enter data via the five MICR screens or use the REPT (Report Request) screen to request a printed report on a LEIN printer.

The available MICR screens and screen actions are listed in the following table.

Screen Name	Action	Function
MIC1	1	Incident
MIC3	3	Additional Offenders
MIC5	5	Additional Victims
MIC7	7	Additional Arrests
MIC9	9	Additional Property
REPT	P	Report Request
	A	Add
	D	Delete
	I	Inquiry
	M	Modify
	O	Original
	Q	Quit MICR
	R	Replace
	R	Run
	S	Select
	W	Window Update

Entering the MICR Data Base

To enter the MICR data base, simply type in the required screen name (MIC1 through 9 or REPT) on the first line of a blank screen and transmit using the SHIFT/XMIT PAGE keys. The selected screen will display and print on the LEIN printer.

Selecting a MICR Screen

There are two ways to select another screen once you have logged onto the MICR data base and the first MICR screen has been displayed.

From a MICR Screen:

1. Enter the number of the required screen (1, 3, 5, 7, 9, P) in the Action field of a fresh MICR screen. (If you've entered your ORI number in the 2nd field, the ORI will transfer into the next screen.)
2. Transmit with the SHIFT/XMIT PAGE keys.

From a Blank Screen:

1. Take the terminal out of forms mode by pressing the FORMS key.
2. Press the HOME key to return the cursor to the screen home position.
3. Clear the screen.
4. Enter the name of the required screen (MIC1 through 9 or REPT)
5. Transmit with the SHIFT/XMIT PAGE keys.

Entering Data

The beginning field delimiter of "▲" indicates the field is numeric. These fields fill in from right to left as data is typed into the field. The cursor does not automatically tab to the next field when these fields are completely filled in.

The beginning field delimiter of "▶" indicates the field is alpha/numeric. These fields fill in from left to right as data is typed into the field. The cursor will automatically tab to the next field when these fields are completely filled in.

To Complete a MICR Screen:

1. Enter all required Data Elements on the screen. (See page 4-2 for an example of a complete MICR1 screen.)
2. Enter "Y" in the Incident Complete field if no supplemental data is to be entered.
3. Transmit the screen from the transmit field (▶@◀) (See LEIN Terminal Procedures, which follows).
4. As the screen is transmitted, a printout of the data being transmitted (not the screen) will print.

The following are examples of printed data as transmitted for each of the MICR screens:

MICR1 screen with 1 offense, 1 offender, 1 victim, 1 arrest, and 1 property item. Incident marked as not complete:

```
MIC1 T000135JAN14949401OMI330020093      12013395      120193R22      2
300110CN 00
      119WM 123001      B      1019WM 230101
120193N      1701      40
N
```

MICR3 screen with 2 offenders. Supplement marked as not complete:

```
MIC3 T000232JAN27949401AMI330020093      12010219BM0323WF
N
```

MICR5 screen with 1 victim. Supplement marked as not complete:

```
MIC5 T00233JAN27949401AMI330020093      12010223001      I22WM
N
```

MICR7 screen with 1 arrest. Supplement marked as not complete:

```
MIC7 T00235JAN27949401AMI330020093      120101T19WMUC230101      120993N
N
```

MICR9 screen with 1 property item. Supplement marked as complete:

```
MIC9 T00237JAN27949401AMI330020093      1201 21 2      344 120593
Y
```


LEIN Terminal Procedures

Transmit Keys and Terminal Setup Options

The MICR system was designed as a two page entry system. Terminal setup options (1 or multiple page) will dictate how the terminal will react to record transmissions.

XMIT PAGE - response is sent to printer only. Use when you are working with single page terminals and you do not want the response to overwrite the data entered on the screen.

If the LEIN terminal is setup for 1 page, you must use the "XMIT PAGE" key to enter data so response messages will be routed to the printer.

SHIFT/XMIT PAGE - response is sent to both screen and printer. Use when you are requesting screens, working with multiple page terminals, or inquiring an incident if you want the response on the screen.

If the LEIN terminal is setup for multiple pages, you can transmit using the "SHIFT/XMIT PAGE" keys and the response message will be routed to the 2nd page of terminal.

The MIC1 screen is used to submit original incidents including the following records:

- ▶ administrative
- ▶ offenses - up to four
- ▶ offender - one
- ▶ victim - one
- ▶ arrest - one
- ▶ property - up to four

- ▶ administrative
- ▶ offense
- ▶ arrest - one
- ▶ recovered property items - up to four

MIC1 is also used to delete, replace, and inquire records. This is the only screen in which the modify and replace action codes can be used.

The following actions are valid with the MIC1 screen:

MIC1	
Action	Function
3	MIC3 Screen - Additional Offenders
5	MIC5 Screen - Additional Victims
7	MIC7 Screen - Additional Arrests
9	MIC9 Screen - Additional Property
P	REPT Screen - Report Request
D	Delete
I	Inquiry
M	Modify
O	Original
Q	Quit MICR
R	Replace
W	Window Update

[illegible]

The MIC3 screen is used to enter additional offender records for an incident. An original incident must be resident on the data base.

MIC3 is also used to delete individual offender records and to inquire all offender records for an incident.

The following actions are valid with the MIC3 screen:

MIC3	
Action	Function
1	MIC1 Screen - Original Incident
5	MIC5 Screen - Additional Victims
7	MIC7 Screen - Additional Arrests
9	MIC9 Screen - Additional Property
P	REPT Screen - Report Request
A	Add
D	Delete
I	Inquiry
Q	Quit MICR

```
[MIC3 T000094JAN1194*[9401* ACTION : > < > < > < > < >  
Michigan incident based uniform crime reporting supplement offender record  
Offender* < Age* < Race* < Sex* < Offender* < Age* < Race* < Sex* <  
Offender* < Age* < Race* < Sex* < Offender* < Age* < Race* < Sex* <  
Offender* < Age* < Race* < Sex* < Offender* < Age* < Race* < Sex* <  
Offender* < Age* < Race* < Sex* < Offender* < Age* < Race* < Sex* <  
Offender* < Age* < Race* < Sex* < Offender* < Age* < Race* < Sex* <  
Offender* < Age* < Race* < Sex* < Offender* < Age* < Race* < Sex* <  
Offender* < Age* < Race* < Sex* < Offender* < Age* < Race* < Sex* <  
Offender* < Age* < Race* < Sex* < Offender* < Age* < Race* < Sex* <  
Offender* < Age* < Race* < Sex* < Offender* < Age* < Race* < Sex* <  
Incident complete Y/N > < XMIT from here >@<
```

MIC5 - Victim

The MIC5 screen is used to enter additional victim records for an incident. An original incident must be resident on the data base.

MIC5 is also used to delete individual victim records and to inquire all victim records for an incident.

The following actions are valid with the MIC5 screen:

MIC5	
Action	Function
1	MIC1 Screen - Original Incident
3	MIC3 Screen - Additional Offenders
7	MIC7 Screen - Additional Arrests
9	MIC9 Screen - Additional Property
P	REPT Screen - Report Request
A	Add
D	Delete
I	Inquiry
Q	Quit MICR

```
[MIC5 T000096JAN1194<[9401<      ACTION : > < >      < < < < <
Michigan incident based uniform crime reporting supplement victim record.

Victim < < Offense < < < < < < Type > < Age > < Race > <
Sex > < Ethnicity > < Resident > < Injury > < Assault-circum < <Justify< <
Offender number/VOR < </< <,< </< <,< </< <,< </< <,< </< <

Victim < < Offense < < < < < < Type > < Age > < Race > <
Sex > < Ethnicity > < Resident > < Injury > < Assault-circum < <Justify< <
Offender number/VOR < </< <,< </< <,< </< <,< </< <,< </< <

Victim < < Offense < < < < < < Type > < Age > < Race > <
Sex > < Ethnicity > < Resident > < Injury > < Assault-circum < <Justify< <
Offender number/VOR < </< <,< </< <,< </< <,< </< <,< </< <

Victim < < Offense < < < < < < Type > < Age > < Race > <
Sex > < Ethnicity > < Resident > < Injury > < Assault-circum < <Justify< <
Offender number/VOR < </< <,< </< <,< </< <,< </< <,< </< <

Victim < < Offense < < < < < < Type > < Age > < Race > <
Sex > < Ethnicity > < Resident > < Injury > < Assault-circum < <Justify< <
Offender number/VOR < </< <,< </< <,< </< <,< </< <,< </< <

Incident complete Y/N > <      XMIT from here>@<
```

MIC7 - Arrest

The MIC7 screen is used to enter additional arrest records for an incident. An original incident must be resident on the data base.

MIC7 is also used to delete individual arrest records and to inquire all arrest records for an incident. It may also be used to Window Update incident information.

The following actions are valid with the MIC7 screen:

MIC7	
Action	Function
1	MIC1 Screen - Original Incident
3	MIC3 Screen - Additional Offenders
5	MIC5 Screen - Additional Victims
9	MIC9 Screen - Additional Property
P	REPT Screen - Report Request
A	Add
D	Delete
I	Inquiry
Q	Quit MICR
W	Window Update

```
[MIC7 T000098JAN1194<[9401< ACTION : > < > < > < > < > < >
Michigan incident based uniform crime reporting supplement arrest record.

Arrest  ^ < Type ^ < Age ^ < Race ^ < Sex ^ < Ethnicity ^ < Resident ^ <
Charge^ < Armed> <> < Arr-date ^ < Multi-arr> < Dispo> < Clear> <

Arrest  ^ < Type ^ < Age ^ < Race ^ < Sex ^ < Ethnicity ^ < Resident ^ <
Charge^ < Armed> <> < Arr-date ^ < Multi-arr> < Dispo> < Clear> <

Arrest  ^ < Type ^ < Age ^ < Race ^ < Sex ^ < Ethnicity ^ < Resident ^ <
Charge^ < Armed> <> < Arr-date ^ < Multi-arr> < Dispo> < Clear> <

Arrest  ^ < Type ^ < Age ^ < Race ^ < Sex ^ < Ethnicity ^ < Resident ^ <
Charge^ < Armed> <> < Arr-date ^ < Multi-arr> < Dispo> < Clear> <

Arrest  ^ < Type ^ < Age ^ < Race ^ < Sex ^ < Ethnicity ^ < Resident ^ <
Charge^ < Armed> <> < Arr-date ^ < Multi-arr> < Dispo> < Clear> <

Arrest  ^ < Type ^ < Age ^ < Race ^ < Sex ^ < Ethnicity ^ < Resident ^ <
Charge^ < Armed> <> < Arr-date ^ < Multi-arr> < Dispo> < Clear> <

Incident complete Y/N ^ < XMIT from here>@
```

The MIC9 screen is used to enter additional property records for an incident. An original incident must be resident on the data base.

The following actions are valid with the MIC9 screen:

MIC9	
Action	Function
1	MIC1 Screen - Original Incident
3	MIC3 Screen - Additional Offenders
5	MIC5 Screen - Additional Victims
7	MIC7 Screen - Additional Arrest
P	REPT Screen - Report Request
A	Add
D	Delete
I	Inquiry
Q	Quit MICR
W	Window Update

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REPT	
Action	Function
1	MIC1 Screen - Original Incident
3	MIC3 Screen - Additional Offenders
5	MIC5 Screen - Additional Victims
7	MIC7 Screen - Additional Arrest
9	MIC9 Screen - Additional Property
I	Inquiry
S	Select
R	Run

```
----- P a r a m e t e r s -----
```

▶	◀		▶	◀		▶	◀
▶		◀	▶	◀		▶	◀
▶		◀	▶	◀		▶	◀
	[◀			▶	◀

@

Requesting Reports

There are nine 80 column output reports which can be requested from a LEIN terminal. See Section 15 for a description of all output reports.

There are three actions used to request a report to be printed from your agency LEIN printer:

- Inquiry -** Lists valid reports available to the requesting agency
- Select -** Selects the desired report and displays required parameter fields
- Run -** Generates the report and sends it to the agency printer

Action I - Inquiry

Inquiry displays the reports available to the requesting agency. The number in the field "Next Report Number" indicates the number of the next report available to the requesting agency. When the agency completes this field and transmits, a list of available reports beginning with the number in the "Next Report Number" field will be displayed.

```
[REPT T000103JAN1294<[9401<      >I< I:Inq S:Select R:Run      ORI >MI0000000<
      MICHIGAN INCIDENT CRIME REPORTING
      Report Request
```

```
Next Report No.: >12<      Selected Report No.: > <      Report Type: > <
```

Report No.	Report ID	Description
1	MISINCIDEN	SUMMARY OF INCIDENTS/CLEARANCE
2	MISCYTDINC	COMPARISON SUMMARY OF INCIDENT
3	MISOFFENSE	SUMMARY REPORT OF OFFENSES
4	MISCYTDOFF	COMPARISON OF YTD OFFENSES
5	MISAJARRTY	SUMMARY OF ADULT/JUV ARRESTS
6	MISYTDARR	SUMMARY OF YTD ARRESTS
7	MISAJARRES	SUMMARY OF ADULT/JUV ARRESTS
8	MISCYTDARR	COMPARISON OF YTD ARRESTS
9	MISPROPDRG	SUMM OF PROPERTY/DRUGS SEIZED

Parameters

```
> <      > <      > <
> <      > <      > <
> <      > <      > <
{      <      > <      > <
      > < > <
```


Action S - Select

Selecting a report displays the parameters required to generate the requested report. A report must always be selected prior to running in order to display the correct parameters for each report.

The parameters required to generate the report will be displayed in the parameters fields. For a description of report parameters, refer to the parameters section for each report in **Section 15: Output Reports**.

To select a report enter:

1. "S" in the action field
2. The report number in the Selected Report No. field
3. "1" in the Report Type field
4. SHIFT/XMIT PAGE from the transmit field (►@◄)

[REPT T000103JAN1294◄[9401◄ ►S◄ I:Inq S:Select R:Run ORI ►MI0000000◄
MICHIGAN INCIDENT CRIME REPORTING
Report Request

Next Report No.: ◄01◄ Selected Report No.: ◄01◄ Report Type: ►1◄
MISINCIDEN INDIVIDUAL JURISDICTION
Report No. Report ID Description

1	MISINCIDEN	SUMMARY OF INCIDENTS/CLEARANCE
2	MISCYTDINC	COMPARISON SUMMARY OF INCIDENT
3	MISOFFENSE	SUMMARY REPORT OF OFFENSES
4	MISCYTDOFF	COMPARISON OF YTD OFFENSES
5	MISAJARRTY	SUMMARY OF ADULT/JUV ARRESTS
6	MISYTDARR	SUMMARY OF YTD ARRESTS
7	MISAJARRES	SUMMARY OF ADULT/JUV ARRESTS
8	MISCYTDARR	COMPARISON OF YTD ARRESTS
9	MISPROPDRG	SUMM OF PROPERTY/DRUGS SEIZED

----- P a r a m e t e r s -----

MONTH&YEAR ► ◄	ORI-1 ► ◄	DTFLG[M/Y] ► ◄
STFLG[Y/N] ► ◄	► ◄	► ◄
Printer Name [xxxx ◄	80-Column Report	► ◄@◄

Action R - Run

To generate a report enter:

1. "R" in the action field
2. Required parameters in the indicated fields
3. SHIFT/XMIT PAGE from the transmit field (►@◄).

If the same report number is requested before the prior report is completed, a message will be received stating "Your Last Request Is Still in Queue". You cannot request the same report number until your first report is received.

The report will be generated and sent to the agency's LEIN printer. The name of the printer is displayed at the bottom of the Report Request Screen. Response time will vary depending on the report requested, length, and priority of data being processed.

[REPT T000103JAN1294◄[9401◄ ►R◄ I:Inq S:Select R:Run ORI ►MI0000000◄
MICHIGAN INCIDENT CRIME REPORTING
Report Request

Next Report No.: ► 1◄		Selected Report No.: ► 1◄	Report Type: ►1◄
		MISINCIDEN	INDIVIDUAL JURISDICTION
Report No.	Report ID	Description	
-----	-----	-----	
1	MISINCIDEN	SUMMARY OF INCIDENTS/CLEARANCE	
2	MISCYTDINC	COMPARISON SUMMARY OF INCIDENT	
3	MISOFFENSE	SUMMARY REPORT OF OFFENSES	
4	MISCYTDIFF	COMPARISON OF YTD OFFENSES	
5	MISAJARRTY	SUMMARY OF ADULT/JUV ARRESTS	
6	MISYTDARR	SUMMARY OF YTD ARRESTS	
7	MISAJARRES	SUMMARY OF ADULT/JUV ARRESTS	
8	MISCYTDARR	COMPARISON OF YTD ARRESTS	
9	MISPROPDRG	SUMM OF PROPERTY/DRUGS SEIZED	

----- P a r a m e t e r s -----

MONTH&YEAR ►0194 ◄	ORI-1 ►MI0000000◄	DTFLG[M/Y] ►M	◄
STFLG[Y/N] ►Y	◄	◄	◄
Printer Name [xxxx	◄ 80-Column Report	◄	► ◄@◄

Quitting MICR

To quit the MICR system, enter a "Q" in the Action field in the MIC1, MIC3, MIC5, MIC7, or MIC9 screens. If you are in the Report Request screen, you must return to one of the other screens before quitting.

Response: Incident Updated or Errors

The response to your MICR entry will be either an error message or a blank screen format followed by an accept message. The accept message will state either "ATTENTION Incident Updated" or "ATTENTION Incident Updated and Marked as Completed" depending on the information entered in the Incident Complete field.

Error Messages

There are two types of errors which will be returned to the agency, field edit and final edit errors.

Field edits are processed as each screen is transmitted. If there is missing or invalid data in the entry field, a field edit error is given back. The information needs to be corrected before the data will be entered into the data base.

Final edits are not processed until all field edits have been corrected and the Incident Complete Indicator is "Y". Because additional offenders, victims, arrests and property can be submitted on the supplemental MICR screens, some crossfield edits cannot occur until all information has been submitted.

When an agency submits the last screen which has "Y" in the Incident Complete Indicator (*Data Element #61*), all final crossfield edits will be completed. If errors occur in final edits, the data is maintained on the data base but the Incident Complete Indicator is set to "N" in the data base record. Error messages indicate "final edit error". The error could be the result of data entered on the last screen or from a previous screen. The agency must determine what has caused the error.

If additional offenders, victims, or property is required to correct the incident, the information needs to be added using a supplemental screen. In some cases it will be necessary to delete the entire incident and reenter the correct incident information.

2nd Page Screen

The 2nd page screen is used to display the error messages. The error messages will either be routed to the printer or to the screen depending on your terminal setup options.

This screen can also be used to select other screens by entering the screen name (MIC1, MIC3, MIC5, MIC7, MIC9, or REPT) in the first field. Transmit by using the SHIFT/XMIT PAGE keys so the new screen will be displayed on the terminal screen.

SYSTEM MICR

Please enter your format > [<>@<

ERROR
ERROR
ERROR

Property TYPE of 1, 5 or 7 Must Exist
Victim OFFENSE 1 Must BE One of FILE-CLASS
Property Information is Required

Section 15: Output Reports

This section provides instructions for requesting various reports using MICR statistical information.

Report Request Screen (REPT)

The REPT Screen is used to request a report from a LEIN terminal. See **Section 14: LEIN** for specific instructions for requesting a report via LEIN.

Using LEIN, agencies can only request 80 column reports, which are printed at the requesting agency printer. Any 132 column reports must be requested from the UCR Section.

Screen Layout for REPT:

[REPT T000103JAN1294◀[9401◀ ▶◀ I:Inq S:Select R:Run ORI ▶
MICHIGAN INCIDENT CRIME REPORTING
Report Request

Next Report No.: Selected Report No.: Report Type:

Report No.	Report ID	Description
------------	-----------	-------------

```
----- P a r a m e t e r s -----
```

▶		▶	▶	▶	▶	▶	▶
▶		▶	▶	▶	▶	▶	▶
▶	[▶	▶	▶	▶	▶	▶@

Summary Report of Incidents and Clearances

Report 8000101 - MISINCIDEN

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF INCIDENTS BY AGENCY

REPORT NO: 8000101 - MISINCIDEN

REPORT DATE: 99/99/99

FOR: MI9999999 <Agency Name>

PAGE: 999

Population 99999999

REPORT PERIOD: 99/99/99 - 99/99/99

Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

		***** CURRENT YEAR *****					* LAST *	
		***** CLEARANCES *****					* YEAR *	
FILE	DESCRIPTION	INCDNTS	ARR	EXC	TOTAL	RATE	INCDNTS	
9999-9	XXXXXXXXXXXXXXXXXX	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXX	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXX	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXX	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXX	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXX	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXX	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXX	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXX	9999999	99999	99999	999999	999.9	9999999	+999.9
SUBTOTAL		99999999	999999	999999	9999999		99999999	
GRAND TOTALS		99999999	999999	999999	9999999	999.9	99999999	+999.9

Definition

Summary report of incidents and clearances sorted by offense file class applying the hierarchy rule. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "N".

Requestor can request a month or year-to-date report for the current year. The same time period is used for last year incidents.

Purpose

1. Reports number of incidents and clearances (arrests and exceptional) for current year month or current year-to-date and determines current year clearance rate.
2. Reports the number of incidents for the same time period last year and percent change from current year to last year.

Report Types

Local agencies can only request their own jurisdiction (report type 1) via LEIN. If other report types are needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. Range of jurisdictions
3. List of jurisdictions
4. County total
5. State total
6. MSP total

Parameters (entered by requestor):

1. MONTH&YEAR - month and year of data requested for report.
2. ORI-1 - enter your ORI.
3. DTFLG[M/Y] - date flag
 - a. "M" - generates a monthly report for the month and year requested in parameter #1.
 - b. "Y" - generates a year-to-date report through the month and year requested in parameter #1.
4. STFLG[Y/N] - subtotal flag
 - a. "Y" - offense file classes which have subcategories are subtotaled.
 - b. "N" - no subtotal is generated.

Record Selection

Records are selected based on:

1. Report type.
2. Report Period.
 - a. Month - Month of Date of Occurrence/Report equals requested month of current year.
 - b. Year-to-Date - Date of Occurrence/Report equals from January 1 of current year to end of requested month of current year.
3. Last Year.
 - a. Month - Month of Date of Occurrence/Report equals requested month of last year.
 - b. Year-to-Date - Date of Occurrence/Report equals from January 1 of last year to end of requested month of last year.

Record Sorts

Records are sorted based on:

1. Report Type.
2. Hierarchy File Class.
3. Report Period.
 - a. Clearances by arrest.
 - b. Exceptional clearances.

Fields

1. Offense File Class - Sorts incidents by hierarchy rule. If more than 1 offense in the incident, the incident is only counted once.
2. Description - Based on the Offense File Class.
3. Current Year Number of Incidents - Total incidents by hierarchy offense file class for month or year-to-date.
4. Current Year Clearances by Arrest - Total incidents cleared by arrest. Only 1 clearance is counted for multiple arrests per incident.
5. Current Year Clearances Exceptional - Total incidents exceptionally cleared.
6. Current Year Clearances Total - Calculation of current year clearances by arrest plus current year clearances exceptional.
7. Current Year Percent Cleared - Calculation of current year clearances total divided by current year number of incidents.
8. Last Year Incidents - Total incidents by hierarchy offense file for previous year for requested month or year-to-date.
9. Incident Percent Change - Calculation of current year number of incidents minus previous year incidents divided by last year incidents.
10. Column Grand Totals - Total all fields except Current Year Percent Cleared and Incident Percent Change. These fields are calculated based on grand total values.
11. File Class Subtotal - Subtotals offense file classes that contain subcategories for all fields except Current Year Percent Cleared and Incident Percent Change. These fields are calculated based on subtotal values.

Description

Indicates reported incidents and clearances. Assist and incomplete incidents are not included. Hierarchy offense file class is indicated for multiple offense incidents. Jurisdiction reporting may not be complete.

Report 8000102 - MISCYTDINC

Record Selection

Records are selected based on:

1. Report type.
2. Requested jurisdictions (ORI).
3. Requested report range.
 - a. Current Year-to-date — Date of Occurrence/Report equals from January 1 of current year to end of requested report range.
 - b. Last Year-to-date — Date of Occurrence/Report equals from January 1 of last year to end of requested report range.

Record Sorts

Records are sorted based on:

1. Report type.
2. Requested Jurisdictions.
 - a. Hierarchy file class.
 - b. Current Year-to-date.
 - c. Last Year-to-date.

Fields

1. ORI of jurisdictions requested should be in column heading.
2. Population
3. Offense File Class — Sorts incidents by hierarchy rule. If more than 1 offense in the incident, the incident is only counted once.
4. Description — Based on offense file class.
5. Current Year-to-date Incidents — Total incidents by hierarchy offense file class.
6. Incidents Last Year-to-date — Total incidents by hierarchy offense file class.
7. Column Grand Total — total all columns fields 5 and 6.

Description

Indicates the number of incidents reported. Assist and incomplete incidents are not included. Hierarchy offense file class is indicated for multiple offense incidents. Jurisdiction reporting may not be complete.

Summary Report of Offenses

Report 8000103 - MISOFFENSE

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF OFFENSES

REPORT NO: 8000103 - MISOFFENSE

REPORT DATE: 99/99/99

FOR: MI9999999 <Agency Name>

PAGE: 999

Population 9999999

REPORT PERIOD: 99/99/99 - 99/99/99

Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
 XX
 XX

		** MONTH: MM/YY **			** Y-T-D THRU: MM/YY **		
FILE CLASS	DESCRIPTION	TOTAL ATT	TOTAL COMP	GRAND TOTAL	TOTAL ATT	TOTAL COMP	GRAND TOTAL
9999-9	XXXXXXXXXXXXXXXXXXXX	99999	999999	9999999	999999	9999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999	999999	9999999	999999	9999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999	999999	9999999	999999	9999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999	999999	9999999	999999	9999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999	999999	9999999	999999	9999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999	999999	9999999	999999	9999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999	999999	9999999	999999	9999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999	999999	9999999	999999	9999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999	999999	9999999	999999	9999999	99999999

Definition

Summary report of all offenses reported sorted by offense file class by attempted/completed.

Reports month and year-to-date offenses.

Agency can request current or previous year reports. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

Purpose

To compare all offenses by attempted/completed reported for a month and year-to-date totals.

Report Types

Local agencies can only request their own jurisdiction (report type 1) via LEIN. If other report types are needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. Range of jurisdictions
3. List of jurisdictions
4. County total
5. State total
6. MSP total

Parameters (entered by requestor)

1. MONTH&YEAR - month and year of data requested for report.
2. ORI-1 - enter your ORI.

Record Selection

Records are selected based on:

1. Report type.
2. Current month - month of Date of Occurrence/Report equals requested month.
3. Year-to-date - Date of Occurrence/Report equals from January 1 of requested year to end of requested month of requested year.

Record Sorts

Records are sorted based on:

1. Report type.
2. All offenses in the incident.
3. Month.
 - a. Attempted/Completed is "A" (attempt).
 - b. Attempted/Completed is "C" (completed).
4. Year-to-date.
 - a. Attempted/Completed is "A" (attempt).
 - b. Attempted/Completed is "C" (completed).

Fields

1. Offense File Class — Sorts by all offenses reported in the incident (hierarchy rule not applied).
2. Description — Based on offense file class.
3. Month Attempts — Total offenses where Offense Attempted/Complete is "A".
4. Month Completed — Total offenses where Offense Attempted/Complete is "C".
5. Month Grand Total — Calculation of Month Attempts plus Month Completed.
6. Year-to-date Attempts — Total offenses where Offense Attempted/Completed is "A".
7. Year-to-date Completed — Total offenses where Offense Attempted/Completed is "C".
8. Year-to-date Grand Total — Calculation of Year-to-date Attempts plus Year-to-Date Completed.
9. Column Grand Totals — Total all columns fields 3 through 8.

Description

Indicates the total number of offenses reported for all incidents. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete.

Comparison Summary Report of Year-to-date Offenses

Report 8000104 - MISCYTDOFF

MICHIGAN INCIDENT CRIME REPORTING SYSTEM COMPARISON SUMMARY REPORT OF Year-to-date TOTAL OFFENSES

REPORT NO: 8000104 - MISCYTDOFF

REPORT DATE: 99/99/99

FOR: MI99999999 <Agency Name>

PAGE: 999

Population 99999999

REPORT PERIOD: 99/99/99 - 99/99/99

Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

ORI = MI99999999
POP = 99999999

ORI = MI99999999
POP = 99999999

FILE CLASS	DESCRIPTION	CURRENT YTD	LAST YTD	CURRENT YTD	LAST YTD
9999-9	XXXXXXXXXXXXXXXXXXXX	99999999	99999999	99999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999999	99999999	99999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999999	99999999	99999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999999	99999999	99999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999999	99999999	99999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999999	99999999	99999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999999	99999999	99999999	99999999
9999-9	XXXXXXXXXXXXXXXXXXXX	99999999	99999999	99999999	99999999
GRAND TOTALS		999999999	999999999	999999999	999999999

Definition

Comparison summary report of two jurisdictions of current year-to-date total offenses and previous year-to-date total offenses for each jurisdiction. Offenses are sorted by Offense File Class. The hierarchy rule is not applied. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

Purpose

For local agencies to compare offenses reported by their agency with another jurisdiction. The requestor must enter the ORI number of other jurisdiction to be included in the report.

Report Types

Local agencies can only request individual jurisdiction (report type 1) via LEIN. If a county report is needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. County total

Parameters

1. MONTH&YEAR - month and year of data requested for report.
2. ORI-1 - enter your ORI.
3. ORI-2 - ORI of agency to compare data.

Record Selection

Records are selected based on:

1. Report type
2. Requested jurisdictions (ORI)
3. Requested Report Range
 - a. Current Year-to-date — Date of Occurrence/Report equals from January 1 of current year to end of requested report range.
 - b. Last Year-to-date — Date of Occurrence/Report equals from January 1 of previous year to end of requested report range.

Record Sorts

Records are sorted based on:

1. Report type.
2. Requested jurisdictions.
 - a. All offenses in incident.
 - b. Current Year-to-date.
 - c. Last Year-to-date.

Fields

1. ORI of jurisdictions requested should be in column heading.
2. Population — Use jurisdiction population for individual jurisdictions reports. Use county population for county reports.
3. Offense File Class — Sorts by all offenses reported in the incident (hierarchy rule not applied).
4. Description — Based on Offense File Class.
5. Current Year-to-date Offenses — Total offenses with report date from January 1 of current year to end of requested month.
6. Last Year-to-date Offenses — Total offenses with report date from January 1 of previous year to end of requested month previous year.
7. Column Grand Total — total all columns fields 5 and 6.

Description

Indicates the total number of offenses reported for all incidents. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete.

Summary Report of Adult/Juvenile Arrests by Type and Class

Report 8000105 - MISAJARTY

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF JUVENILE/ADULT ARRESTS BY TYPE AND CLASS

REPORT NO: 8000105 - MISAJARTY

REPORT DATE: 99/99/99

FOR: MI9999999 <Agency Name>

PAGE: 999

Population 99999999

REPORT PERIOD: 99/99/99 - 99/99/99

Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

FILE CLASS OR ARREST CHARGE	DESCRIPTION	VIEW	SUMM	CUST	TOTAL	VIEW	SUMM	CUST	TOTAL
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	999999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	999999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	999999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	999999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	999999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	999999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	999999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	999999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	999999
GRAND TOTALS		999999	999999	999999	9999999	999999	999999	999999	9999999

Definition

Summary report of arrests sorted by arrest charge or file class, juvenile and adult, and arrest type (on-view, summoned, taken into custody). This report does not include incidents where the Incident Complete Indicator flag is "NO" or arrests where the Multiple Arrest Indicator is "M".

Purpose

To report the number of juvenile and adult arrests for a month or current year-to-date totals. Agency can request the report be sorted by arrest charge or offense file class which the arrest charge comes under. The agency also can request whether the federal age (under 18) or the state age (under 17) is used for sorting juveniles from adult arrests.

Report Types

Local agencies can only request their own jurisdiction via LEIN.

If other report types are needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. Range of jurisdictions
3. List of jurisdictions
4. County total
5. State total
6. MSP total

Parameters

1. MONTH&YEAR - month and year of data for requested report.
2. ORI-1 - enter your ORI.
3. DTFLG[M/Y] - date flag.
 - a. "M" - generates report only for month and year requested in parameter #1.
 - b. "Y" - generates report for year-to-date through month for year requested in parameter #1.
4. FLG[J/A/T] - Juvenile/Adult/Total flag
 - a. "J" - generates report for only juvenile arrests.
 - b. "A" - generates report for only adult arrests.
 - c. "T" - generates report for total juvenile and adult arrests.
5. FDFLG[F\S] - Federal/State flag for Juvenile arrests
 - a. "F" - generates juvenile arrests as under 18.
 - b. "S" - generates juvenile arrests as under 17.
6. AOFLG[A/O] - Arrest Charge/Offense File Class flag
 - a. "A" - generates report by arrest charge.
 - b. "O" - generates report by offense file class of arrest charge.

- b. Adult.
 1. On-view.
 2. Summoned.
 3. Taken into custody.

Fields

1. Arrest Charge — sorted by arrest charge.
2. Description — based on arrest charge or offense file class.
3. Juvenile View — Total juvenile arrests where Arrest Type equals "O".
4. Juvenile Summoned — Total juvenile arrests where Arrest Type equals "S".
5. Juvenile Custody — Total juvenile arrests where Arrest Type equals "T".
6. Grand Total Juvenile — Calculation of Juvenile View plus Juvenile Summoned plus Juvenile Custody.
7. Adult View — Total adult arrests where Arrest Type equals "O".
8. Adult Summoned — Total adult arrests where Arrest Type equals "S".
9. Adult Custody — Total adult arrests where Arrest Type equals "T".
10. Grand Total Adult — Calculation of Adult View plus Adult Summoned plus Adult Custody.
11. Column Grand Total — Total all columns for field 3–10.

Record Selection

Records are selected based on:

1. Report type.
2. Current month — arrest date month equals requested month of current year.
3. Current Year-to-date — arrest date from January 1 of current year to end of requested month for current year.

Record Sorts

Records are sorted based on:

1. Report type.
2. Arrest Charge or File Class parameter.
3. Current Month or Current Year-to-date parameter.
 - a. Juvenile.
 1. On-view.
 2. Summoned.
 3. Taken into custody.

Description

Indicates number of juvenile and adult arrests by (arrest charge or offense file class)* where juvenile is under (18 or 17)*. Arrests with Multiple Arrest Indicator of "M" are not included.

** Flags determine information to be printed in description.*

Summary Report of Year-to-date Arrests

Report 8000106 - MISYTDARR

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF Year-to-date ARRESTS BY CLASS

REPORT NO: 8000106 - MISYTDARR

REPORT DATE: 99/99/99

FOR: MI9999999 <Agency Name>

PAGE: 999

Population 99999999

REPORT PERIOD: 99/99/99 - 99/99/99

Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

FILE CLASS OR ARREST CHARGE	DESCRIPTION	** CURRENT Year-to-date **				*** LAST Year-to-date ***			
		VIEW	SUMM	CUST	TOTAL	VIEW	SUMM	CUST	TOTAL
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	99999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	99999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	99999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	99999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	99999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	99999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	99999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	99999
9999-9	XXXXXXXXXXXXXXXXXX	99999	99999	99999	999999	99999	99999	99999	99999
GRAND TOTALS		999999	999999	999999	9999999	999999	999999	999999	999999

Definition

Summary report of arrests sorted by arrest charge or file class and arrest type (on-view, summoned, taken into custody) for current year-to-date and previous year-to-date. This report does not include incidents where the Incident Complete Indicator flag is "NO" or arrests where the Multiple Arrest Indicator is "M".

Purpose

Three separate reports can be requested using the JAT (Juvenile, Adult, Total) report flag. A juvenile, adult or total report can be requested. Provides a comparison of current year-to-date arrests with previous year-to-date arrests.

Report Types

Local agencies can only request their own jurisdiction via LEIN. If other report types are needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. Range of jurisdictions
3. List of jurisdictions
4. County total
5. State total
6. MSP total

Parameters

1. MONTH&YEAR - month and year of data for requested report.
2. ORI-1 - enter your ORI.
3. FLG[J/A/T] - Juvenile/Adult/Total flag
 - a. "J" - generates report for only juvenile arrests.
 - b. "A" - generates report for only adult arrests.
 - c. "T" - generates report for total juvenile and adult arrests.

Parameters, Continued

4. FDFLG[F\S] - Federal/State flag for Juvenile arrests
 - a. "F" - generates juvenile arrests as under 18.
 - b. "S" - generates juvenile arrests as under 17.
5. AOFLG[A/O] - Arrest Charge/Offense File Class flag
 - a. "A" - generates report by arrest charge.
 - b. "O" - generates report by offense file class of arrest charge.

Record Selection

Records are selected based on:

1. Report type.
2. Current Year-to-date — arrest date from January 1 of current year to end of requested month for current year.
3. Last Year-to-date — arrest date from January 1 of previous year to end of requested month of previous year.
4. JAT Report Flag.
 - a. Juvenile.
 1. State — arrest where age less than 17.
 2. Federal — arrest where age less than 18.
 - b. Adult.
 1. State — arrests where age is greater than 16.
 2. Federal — arrests where age is greater than 17.
 - c. Total — all arrests.

Record Sorts

Records are sorted based on:

1. Report type.
2. Arrest Charge or File Class of Arrest Charge.
3. Current Year-to-date.
 - a. On-view.
 - b. Summoned.
 - c. Taken into custody.
4. Last Year-to-date.
 - a. On-view.
 - b. Summoned.
 - c. Taken into custody.

Fields

1. Arrest Charge — sorted by arrest charge.
2. Description — Based on arrest charge or offense file class.
3. Current Year-to-date View — Total arrests where Arrest Type equals "O".
4. Current Year-to-date Summoned — Total arrests where Arrest Type equals "S".
5. Current Year-to-date Custody — Total arrests where Arrest Type equals "T".
6. Grand Total Current Year-to-date — Calculation of Current Year-to-date View plus Current Year-to-date Summoned plus Current Year-to-date Custody.
7. Previous Year-to-date View — Total arrests where Arrest Type equals "O".
8. Previous Year-to-date Summoned — Total arrests where Arrest Type equals "S".
9. Previous Year-to-date Custody — Total arrests where Arrest Type equals "T".
10. Grand Total Previous Year-to-date — Calculation of Previous Year-to-date View plus Previous Year-to-date Summoned plus Previous Year-to-date Custody.
11. Column Grand Total — Total all columns for field 3–10.

Description

Indicates number of (Juvenile, Adult, Total)* arrests by (arrest charge or offense file class)* for (federal or state)* juvenile/adult classification. Arrests with Multiple Arrest Indicator of "M" are not included. Jurisdiction reporting may not be complete.

** Flags determine information to be printed in description.*

Summary Report of Adult/Juvenile Arrests

Report 8000107 - MISAJARRES

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF ADULT/JUVENILE ARRESTS

REPORT NO: 8000107 - MISAJARRES

REPORT DATE: 99/99/99

FOR: MI9999999 <Agency Name>

PAGE: 999

Population 99999999

REPORT PERIOD: 99/99/99 - 99/99/99

Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

FILE
CLASS
OR

ARREST CHARGE	DESCRIPTION	**** CURRENT YEAR ****			*** PREVIOUS YEAR ***			TOTAL
		JUV	ADULT	TOTAL	JUV	ADULT	TOTAL	
9999-9	XXXXXXXXXXXXXXXXXXXX	999999	999999	999999	999999	999999	999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXXXX	999999	999999	999999	999999	999999	999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXXXX	999999	999999	999999	999999	999999	999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXXXX	999999	999999	999999	999999	999999	999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXXXX	999999	999999	999999	999999	999999	999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXXXX	999999	999999	999999	999999	999999	999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXXXX	999999	999999	999999	999999	999999	999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXXXX	999999	999999	999999	999999	999999	999999	+999.9
9999-9	XXXXXXXXXXXXXXXXXXXX	999999	999999	999999	999999	999999	999999	+999.9
GRAND TOTALS		9999999	9999999	9999999	9999999	9999999	9999999	+999.9

Definition

Summary report of arrests sorted by arrest charge or file class and juvenile/adult. This report does not include incidents where the Incident Complete Indicator flag is "NO" or arrests where the Multiple Arrest Indicator is "M".

Purpose

Provides a comparison report of juvenile and adult arrests for a time period of the current year with the same time period for last year.

Report Types

Local agencies can only request their own jurisdiction via LEIN. If other report types are needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. Range of jurisdictions
3. List of jurisdictions
4. County total
5. State total
6. MSP total

Parameters

1. MONTH&YEAR - month and year of data for requested report.
2. ORI-1 - enter your ORI.
3. DTFLG[M/Y] - date flag.
 - a. "M" - generates report only for month and year requested in parameter #1.
 - b. "Y" - generates report for year-to-date through month for year requested in parameter #1.
4. FLG[J/A/T] - Juvenile/Adult/Total flag
 - a. "J" - generates report for only juvenile arrests.
 - b. "A" - generates report for only adult arrests.
 - c. "T" - generates report for total juvenile and adult arrests.
5. FDFLG[F\S] - Federal/State flag for Juvenile arrests
 - a. "F" - generates juvenile arrests as under 18.
 - b. "S" - generates juvenile arrests as under 17.

Parameters, Continued

6. AOFLG[A/O] - Arrest Charge/Offense File Class flag
 - a. "A" - generates report by arrest charge.
 - b. "O" - generates report by offense file class of arrest charge.

Record Selection

Records are selected based on:

1. Report type.
2. Current month - arrest date month equals requested month of current year.
3. Same Month Previous Year - arrest date month equal requested month of previous year.
4. Current Year-to-date - arrest date from January 1 of current year to end of requested month for current year.
5. Last Year-to-date - arrest date from January 1 of previous year to end of requested month of previous year.

Record Sorts

Records are sorted based on:

1. Report type.
2. Arrest Charge or Offense File Class.
3. Current Month or Year-to-date.
 - a. Juvenile.
 - b. Adult.
4. Same Month Previous Year.
 - a. Juvenile.
 - b. Adult.

Fields

1. Arrest Charge or File Class.
 - a. Arrest Charge - sorted by arrest charge.
 - b. File Class - Sorted by Offense File Class connected to arrest charge.
2. Description - Based on arrest charge or offense file class.
3. Current Month Juvenile - Total juvenile arrests.
4. Current Month Adult - Total adult arrests.
5. Total Current Year - Calculation of Current Year Juvenile plus Current Year Adult.
6. Last Year Juvenile - Total juvenile arrests.
7. Last Year Adult - Total adult arrests.
8. Total Last Year - Calculation of Last Year Juvenile plus Last Year Adult.
9. Percent Change - Calculation of Total Current Year minus Total Last Year divided by Total Last Year. Signed field.
10. Column Grand Total - Total all columns for fields 3-8 and 10-18. Fields 9 and 16 must be calculated.

Description

Indicates number of juvenile and adult arrests by (arrest charge or offense file class)* where juvenile is under (17 or 18)*. Arrests with Multiple Arrest Indicator of "M" are not included. Jurisdiction reporting may not be complete.

* Flags determine information to be printed in description.

Report 8000108 - MISCYTDARR

15-16

Record Selection

Records are selected based on:

1. Report type.
2. Requested jurisdictions (ORI).
3. Report Period.
4. Year-to-Date — Date of Occurrence/Report equals from January 1 of current year to end of requested report range.

Record Sorts

Records are sorted based on:

1. Report type.
2. Arrest Charge or Offense File Class.
3. Requested jurisdictions.
 - a. Juvenile arrests.
 - b. Adult arrests.

Fields

1. ORI of jurisdictions or county name requested should be in column heading.
2. Population — from city/township file.
3. Arrest Charge or Offense File Class
 - a. Arrest Charge — sorts all arrests in the incident by Arrest Charge.
 - b. File Class — Sorts all arrests in the incident by Offense File Class connected to the arrest charge.
4. Description — Based on Arrest Charge or Offense File Class.
5. Year-to-date Juvenile — Total juvenile arrests.
6. Year-to-date Adult — Total adult arrests.
7. Year-to-date Grand Total — Year-to-date Juvenile plus Year-to-date Adult.
8. Column Grand Total — total all columns fields 5-7.

Description

Indicates number of juvenile and adult arrests by (arrest code or offense file class)* where juvenile is under (17 or 18)*. Arrests with Multiple Arrest Indicator of "M" are not included. Jurisdiction reporting may not be complete.

** Flags determine information to be printed in description.*

Detail Report of Incidents by Agency

Report 8000111 - MIDINCIDEN

MICHIGAN INCIDENT CRIME REPORTING SYSTEM DETAILED REPORT OF INCIDENTS BY AGENCY

REPORT NO: 8000111 - MIDINCIDEN

FOR: MI9999999 <Agency Name>

Population 99999999

Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX

REPORT DATE: 99/99/99

PAGE: 999

REPORT PERIOD: 99/99/99 - 99/99/99

Original Year	Incident Number	Date of Occurrence/ Report	*****	Offense	File Class	*****	Incident Complete	Assist ORI
99	9999999999	MM/DD/CCYY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	9999999999	MM/DD/CCYY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	9999999999	MM/DD/CCYY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	9999999999	MM/DD/CCYY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	9999999999	MM/DD/CCYY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	9999999999	MM/DD/CCYY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	9999999999	MM/DD/CCYY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999

Definition

Detail report of incidents reported by a local agency. Two different reports can be requested using the same format: 1) All incidents will be listed for the agency within the report period; 2) Only "incomplete" incidents will be listed within the report period.

Purpose

To be used by local agencies to determine if all required incidents have been reported. Also, will be used as a notice to local agencies of incomplete incidents.

This report will be requested by the UCR Section monthly or quarterly for all jurisdictions for incomplete incidents. If an agency does not have any incomplete incidents or is not reporting to the MICR system, no report will be generated for that agency.

Description

Indicates (all/incomplete)* incidents reported for reporting period in incident number order within original year. Incomplete incidents are not included in statistical reports nor forwarded to NIBRS.

* Flag determines information to be printed in description.

Summary Report of Property or Seized Drugs

Report 8000109 - MISPROPDRG

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF PROPERTY STOLEN AND/OR SEIZED DRUGS

REPORT NO: 8000109 - MISPROPDRG
FOR: MI9999999 <Agency Name>
Population 99999999

REPORT DATE: 99/99/99
PAGE: 999
REPORT PERIOD: 99/99/99 - 99/99/99

PROP CLASS	\$\$ VALUE STOLEN	\$\$ VALUE RECOVERED	\$\$ VALUE BURNED	\$\$ VALUE COUNTERFEIT	\$\$ VALUE DESTROYED	\$\$ VALUE SEIZED
99	9999999999	9999999999	9999999999	9999999999	9999999999	9999999999
99	9999999999	9999999999	9999999999	9999999999	9999999999	9999999999
99	9999999999	9999999999	9999999999	9999999999	9999999999	9999999999
99	9999999999	9999999999	9999999999	9999999999	9999999999	9999999999
99	9999999999	9999999999	9999999999	9999999999	9999999999	9999999999
99	9999999999	9999999999	9999999999	9999999999	9999999999	9999999999

GRD

TOTS 9999999999 9999999999 9999999999 9999999999 9999999999 9999999999

SUSPECTED DRUG: XX

MEASUREMENT	ESTIMATED QUANTITY	MEASUREMENT	ESTIMATED QUANTITY
XXXXXXXXXXXXXXXXXX	9999999999.999	XXXXXXXXXXXXXXXXXX	9999999999.999
XXXXXXXXXXXXXXXXXX	9999999999.999	XXXXXXXXXXXXXXXXXX	9999999999.999
XXXXXXXXXXXXXXXXXX	9999999999.999	XXXXXXXXXXXXXXXXXX	9999999999.999
XXXXXXXXXXXXXXXXXX	9999999999.999	XXXXXXXXXXXXXXXXXX	9999999999.999

Definition

This report is divided into two parts which provides; 1) a summary report of property sorted by Property Class indicating total dollar value by Property Loss Type; 2) a summary report of seized drugs sorted by Suspected Drug Type and Type Drug Measurement indicating Estimated Drug Quantity. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

Purpose

To obtain property information for reporting period for individual agencies, county or state total.

Report Types

Local agencies can only request their own jurisdiction via LEIN.

If other report types are needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. Range of jurisdictions
3. List of jurisdictions
4. County total
5. State total
6. MSP total

Parameters (entered by requestor):

1. MONTH&YEAR - month and year of data for requested report.
2. ORI-1 - enter your ORI.
3. DTFLG[M/Y] - date flag.
 - a. "M" - generates report only for month and year requested in parameter #1.
 - b. "Y" - generates report for year-to-date through month for year requested in parameter #1.

Record Selection

Records are selected based on:

1. Part I and II.
 - a. Report type.
 - b. Report period.
 1. Month/Year — month/year of date of occurrence equals requested month/year.
 2. Year-to-date — Date of Occurrence/Report equals from January 1 of requested year to end of requested month of requested year.
 - c. Jurisdiction(s) or county.
2. Part II only.
 - a. Property Loss Type is "6" (seized).
 - b. Property Class is "10" (drugs/narcotics).

Record Sorts

Records are sorted based on:

1. Part I.
 - a. Report type.
 - b. Property class.
 - c. Property Loss Type.
2. Part II.
 - a. Suspected Drug Type.
 - b. Type Drug Measurement.

Fields**Part I.**

1. Property Class — sorts by property class of all items in the incident.
2. Dollar Value Stolen — Calculation of total dollar value where Property Loss Type is "1" (stolen and recovered) or "7" (stolen).
3. Dollar Value Recovered — Calculation of total dollar value where Property Loss Type is "1" (stolen and recovered) or "5" (recovered).
4. Dollar Value Burned — Calculation of total dollar value where Property Loss Type is "2" (burned).
5. Dollar Value Counterfeit — Calculation of total dollar value where Property Loss Type is "3" (counterfeited/forged).
6. Dollar Value Destroyed — Calculation of total dollar value where Property Loss Type is "4" (destroyed/damaged/vandalized).
7. Dollar Value Seized — Calculation of total dollar value where Property Loss Type is "6" (seized).
8. Column Grand Totals — total all columns for fields 3–8.

Part II.

1. Suspected Drug — description from table based on Suspected Drug Type.
2. Measurement — description from control file based on Type Drug Measurement.
3. Estimated Quantity — Calculation of total Estimated Quantity.

Description

Indicates the total dollar value by property loss type by property class. Indicates suspected drug information in Part II of the report. Assist and incomplete incidents are not included. Jurisdiction reporting may be incomplete.

Summary Report of Number of Offenses or Incidents

Report 8000112 - MISNUMOFIN

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF NUMBER OF OFFENSES OR INCIDENTS

REPORT NO: 8000112 - MISNUMOFIN REPORT DATE: 99/99/99

FOR: MI9999999 <Agency Name> PAGE: 999

Population 99999999

REPORT PERIOD: 99/99/99 - 99/99/99

Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX

File Class	Description	Total Offenses	Local Offenses	MSP Offenses	Sheriff Offenses
9999-1	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	99999999	99999	9999999	999999
9999-1	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	99999999	99999	9999999	999999
9999-1	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	99999999	99999	9999999	999999
9999-1	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	99999999	99999	9999999	999999
9999-1	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	99999999	99999	9999999	999999
9999-1	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	99999999	99999	9999999	999999
9999-1	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	99999999	99999	9999999	999999
9999-1	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	99999999	99999	9999999	999999
**** Totals for Venue ****		999999999	999999	9999999	9999999

Definition

Summary report of the number of offenses or incidents reported by local police departments, sheriff's departments, state police, and total in city/townships within counties. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

At the end of each county, a county total report will be printed. At the end of the report, a report total report will be printed.

Purpose

Provides a comparison report of the agency reporting the criminal activity occurring in city/townships. A Hierarchy Rule flag will be used as a parameter so the requestor can ask for all offenses or apply the hierarchy rule so only one offense file class is reported.

Report Types

1. County — generates a report for all city/townships within the requested county with a county total report at the end.
2. Range of counties — generates a report for all city/townships within each county with a county total report at the end of each county and a report total at the end of the report.
3. Individual or range city/townships within a county — generates a report for the requested city/township(s).
4. Jurisdiction — generates a report for county/city/township this jurisdiction, has activity with a report total.

Description

Indicates number of (incidents by hierarchy offense file class/total offenses)* reported by Local/Sheriff/MSP agencies within the county and city/township. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete.

* Flag determines information to be printed in description.

Summary Report of Domestic Violence Victims

Report 8000113 - MIDOMAVIC

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF DOMESTIC VIOLENCE VICTIMS

REPORT NO: 8000113 - MIDOMAVIC REPORT DATE: 99/99/99

FOR: MI9999999 <Agency Name> PAGE: 999

Population 99999999

Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX

REPORT PERIOD: 99/99/99 - 99/99/99

File Class 9999-9 XXXXXXXXXXXXXXXXXXXXXXXX

Total Victims = 9999999999

Total Incidents = 9999999999

Victim/Offender Relation	***** Age *****	***** Weapon *****	***** Injury *****
Spouse 9999999999	NN 9999999999	None 9999999999	None 9999999999
Common spouse 9999999999	NB 9999999999	Firearm 9999999999	Fatal 9999999999
Boy/Girl friend 9999999999	BB 9999999999	Auto Firearm 9999999999	App Broken Bones 9999999999
Homosexual 9999999999	01-09 9999999999	Handgun 9999999999	Possible Internal 9999999999
Ex-spouse 9999999999	10-19 9999999999	Auto Handgun 9999999999	Severe Laceration 9999999999
	20-29 9999999999	Rifle 9999999999	App Minor 9999999999
	30-39 9999999999	Auto Rifle 9999999999	Other Major 9999999999
***** Race *****	40-49 9999999999	Shotgun 9999999999	Loss of Teeth 9999999999
	50-59 9999999999	Auto Shotgun 9999999999	Unconsciousness 9999999999
White 9999999999	60-69 9999999999	Other Firearm 9999999999	
Black 9999999999	70-79 9999999999	Auto Oth Firearm 9999999999	
Am Ind/Alas Nat 9999999999	80-89 9999999999	Knife/Cut Instr 9999999999	
Asian/Pac Isl 9999999999	90-98 9999999999	Blunt Instrument 9999999999	***** Clearances *****
Unknown 9999999999	99+ 9999999999	Motor Vehicle 9999999999	Exceptional 9999999999
		Personal Weapon 9999999999	Death Offender 9999999999
***** Sex *****		Poison 9999999999	Pros Denied 9999999999
		Explosive 9999999999	Extradict Denied 9999999999
Male 9999999999		Fire/Incend Dev 9999999999	Refuse Co op 9999999999
Female 9999999999		Drugs/Narcotics 9999999999	Juv/No Custody 9999999999
Unknown 9999999999		Asphyxiation 9999999999	Arrest 9999999999
		Other 9999999999	Not Cleared 9999999999
		Unknown 9999999999	

Total Arrests: 9999999999

***** Arrest Type *****	***** Sex *****	***** Race *****
On View 9999999999	Male 9999999999	White 9999999999
Summoned/Cited 9999999999	Female 9999999999	Black 9999999999
Taken Custody 9999999999	Unknown 9999999999	Am Ind/Alas Nat 9999999999
		Asian/Pac Isl 9999999999
		Unknown 9999999999

Definition

Summary report of victims of domestic assault incidents where the Victim to Offender Relationship is spouse, common-law spouse, boyfriend/girlfriend, homosexual or ex-spouse sorted by hierarchy Victim Connected Offense File Class. This report also provides clearance and arrest demographics.

This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

At the end of the report, a grand total report is printed which is a total of all field breakdowns for all file classes in the report.

Purpose

Provides a demographic report of domestic assault victims, incident clearances and arrest information for the incident.

Report Types

Must be requested by contacting the UCR Section.

1. Individual jurisdictions
2. Range of jurisdictions
3. List of jurisdictions
4. County total
5. State total
6. MSP total

Description

Indicates demographics for victims of domestic violence where the VOR is spouse, ex-spouse, common-law spouse, boyfriend/girlfriend, or homosexual. Reported by hierarchy offense file class for multiple offense victims. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete. Total victims, total incidents, and total arrests will not match due to multiple victims per incident and no arrests/multiple arrests per incident.

Summary Report of Child Abuse Victims

Report 8000114 - MICHLDVIC

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF CHILD ABUSE VICTIMS

REPORT NO: 8000114 - MICHLDVIC
 FOR: MI9999999 <Agency Name>
 Population 99999999
 Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXXXXXXXXXX

REPORT DATE: 99/99/99
 PAGE: 999
 REPORT PERIOD: 99/99/99 - 99/99/99

File Class 9999-9 XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Total Victims = 9999999999

Total Incidents = 9999999999

Victim/Offender Relation

Child 9999999999
 Stepchild 9999999999
 Child of BF/GF 9999999999

***** Age *****

NN 9999999999
 NB 9999999999
 BB 9999999999
 01-09 9999999999
 10-19 9999999999
 20-29 9999999999
 30-39 9999999999
 40-49 9999999999
 50-59 9999999999
 60-69 9999999999
 70-79 9999999999
 80-89 9999999999
 90-98 9999999999
 99+ 9999999999

***** Weapon *****

None 9999999999
 Firearm 9999999999
 Auto Firearm 9999999999
 Handgun 9999999999
 Auto Handgun 9999999999
 Rifle 9999999999
 Auto Rifle 9999999999
 Shotgun 9999999999
 Auto Shotgun 9999999999
 Other Firearm 9999999999
 Auto Oth Firearm 9999999999
 Knife/Cut Instr 9999999999
 Blunt Instrument 9999999999
 Motor Vehicle 9999999999
 Personal Weapon 9999999999
 Poison 9999999999
 Explosive 9999999999
 Fire/Incend Dev 9999999999
 Drugs/Narcotics 9999999999
 Asphyxiation 9999999999
 Other 9999999999
 Unknown 9999999999

***** Injury *****

None 9999999999
 Fatal 9999999999
 App Broken Bones 9999999999
 Possible Internal 9999999999
 Severe Laceration 9999999999
 App Minor 9999999999
 Other Major 9999999999
 Loss of Teeth 9999999999
 Unconsciousness 9999999999

***** Race *****

White 9999999999
 Black 9999999999
 Am Ind/Alas Nat 9999999999
 Asian/Pac Isl 9999999999
 Unknown 9999999999

***** Sex *****

Male 9999999999
 Female 9999999999
 Unknown 9999999999

Total Arrests: 9999999999

***** Arrest Type *****

On View 9999999999
 Summoned/Cited 9999999999
 Taken Custody 9999999999

***** Sex *****

Male 9999999999
 Female 9999999999
 Unknown 9999999999

***** Race *****

White 9999999999
 Black 9999999999
 Am Ind/Alas Nat 9999999999
 Asian/Pac Isl 9999999999
 Unknown 9999999999

***** Clearances *****

Exceptional
 Death Offender 9999999999
 Pros Denied 9999999999
 Extradict Denied 9999999999
 Refuse Co op 9999999999
 Juv/No Custody 9999999999
 Arrest 9999999999
 Not Cleared 9999999999

Definition

Summary report of victims of child abuse where the Victim to Offender Relationship is child, stepchild, or child of boyfriend/girlfriend sorted by hierarchy Victim Connected Offense File Class. This report also provides clearance and arrest demographics.

This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

At the end of the report, a grand total report is printed which is a total of all field breakdowns for all file classes in the report.

Purpose

Provides a demographic report of child abuse, incident clearances and arrest information for the incident.

Report Types

Must be requested by contacting the UCR Section.

1. Individual jurisdictions
2. Range of jurisdictions
3. List of jurisdictions
4. County total
5. State total
6. MSP total

Description

Indicates demographics for victims of child abuse where the VOR is child, step-child, or child of boyfriend/girlfriend. Reported by hierarchy offense file class for multiple offense victims. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete. Total victims, total incidents, and total arrests will not match due to multiple victims per incident and no arrests/multiple arrests per incident.

Summary Report of Total Victimization

Report 8000115 - MITOTLVIC

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF TOTAL VICTIMIZATION

REPORT NO: 8000115 - MITOTLVIC REPORT DATE: 99/99/99

FOR: MI9999999 <Agency Name> PAGE: 999

Population 99999999

Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

REPORT PERIOD: 99/99/99 - 99/99/99

File Class 9999-9 XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Total Victims = 9999999999

Total Incidents = 9999999999

Victim/Offender Relation	***** Age *****	***** Weapon *****	***** Injury *****
Spouse	9999999999 < 10	9999999999 None	9999999999 None
Common Spouse	9999999999 10-14	9999999999 Firearm	9999999999 Fatal
Parent	9999999999 15	9999999999 Auto Firearm	9999999999 App Broken Bones
Sibling	9999999999 16	9999999999 Handgun	9999999999 Possible Internal
Child	9999999999 17	9999999999 Auto Handgun	9999999999 Severe Laceration
Grandparent	9999999999 18	9999999999 Rifle	9999999999 App Minor
Grandchild	9999999999 19	9999999999 Auto Rifle	9999999999 Other Major
In-Law	9999999999 20	9999999999 Shotgun	9999999999 Loss of Teeth
Stepparent	9999999999 21	9999999999 Auto Shotgun	9999999999 Unconsciousness
Stepchild	9999999999 22	9999999999 Other Firearm	
Other family	9999999999 23	9999999999 Auto Oth Firearm	
Acquaintance	9999999999 24	9999999999 Knife/Cut Instr	
Friend	9999999999 25-29	9999999999 Blunt Instrument	***** Race *****
Neighbor	9999999999 30-34	9999999999 Motor Vehicle	White 9999999999
Babysitter	9999999999 35-39	9999999999 Personal Weapon	Black 9999999999
Boy/Girlfriend	9999999999 40-44	9999999999 Poison	Am Indian/Alas Nat 9999999999
Child of BF/GF	9999999999 45-49	9999999999 Explosive	Asian/Pac Isl 9999999999
Homosexual	9999999999 50-54	9999999999 Fire/Incend Dev	Unknown 9999999999
Ex-Spouse	9999999999 55-59	9999999999 Drugs/Narcotics	
Employee	9999999999 60-64	9999999999 Asphyxiation	***** Sex *****
Employer	9999999999 65-69	9999999999 Other	Male 9999999999
Otherwise known	9999999999 70-79	9999999999 Unknown	Female 9999999999
Offender	9999999999 80-89		Unknown 9999999999
Stranger	9999999999 90-98		
Unknown	9999999999 99+		
	Unknwn 9999999999		

Definition

Summary report of victim demographics for crimes against people sorted by hierarchy Victim Connected Offense File Class. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

At the end of the report, a grand total report will be printed which is a total of all field breakdowns for all file classes in the report.

Purpose

Provides a demographic report of victims who are individuals or police officers.

Report Types

Must be requested by contacting the UCR Section.

1. Individual jurisdictions
2. Range of jurisdictions
3. List of jurisdictions
4. County total
5. State total
6. MSP total

Description

Indicates demographics for all person victims by hierarchy offense file class. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete.

Summary Report of Hate Crimes

Report 8000116 - MIHATECRM

MICHIGAN INCIDENT CRIME REPORTING SYSTEM SUMMARY REPORT OF HATE CRIME

REPORT NO: 8000116 -- MIHATECRM
 FOR: MI99999999 <Agency Name>
 Population 99999999
 Description: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXXXXXXXXXX

REPORT DATE: 99/99/99
 PAGE: 999
 REPORT PERIOD: 99/99/99 -- 99/99/99

File Class: 9999-9 XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Total Offenses: 9999999999

Total Victims: 9999999999

Total Incidents: 9999999999

***** Bias Motivation *****

Racial	9999999999
Anti-White	9999999999
Anti-Black	9999999999
Anti-Am Ind/Alas Nat	9999999999
Anti-Asian/Pac Isl	9999999999
Anti-Multi Racial	9999999999

Religious	9999999999
Anti-Jewish	9999999999
Anti-Catholic	9999999999
An-Protestant	9999999999
Anti-Islamic	9999999999
An-Other religion	9999999999
Anti-Atheism/Agnostic	9999999999

Ethnicity/National Origin	9999999999
An-Arab	9999999999
Anti-Hispanic	9999999999
An-Other Ethnic	9999999999

Sexu Orientation	9999999999
Anti-Male Homosexual	9999999999
An-female Homosexual	9999999999
Anti-Homosexual	9999999999
An-Heterosexual	9999999999
Anti-Bisexual	9999999999

Gender	9999999999
An-Female	9999999999
Anti-Male	9999999999

Other Bias 9999999999

***** Location Site *****

Air/Bus Terminal	9999999999
Bank/Savings and Loan	9999999999
Bar/Nightclub	9999999999
Church/Synagogue/Temple	9999999999
Commercial/Office Bldg	9999999999
Construction Site	9999999999
Convenience Store	9999999999
Dept/Discount Store	9999999999
Drug Store/Dr Off/Hosp	9999999999
Field/Woods	9999999999
Government/Public Bldg	9999999999
Grocer/Supermarket	9999999999
Highway/Road/Alley/Str	9999999999
Hotel/Motel	9999999999
Jail/Prison	9999999999
Lake/Waterway	9999999999
Liquor Store	9999999999
Parking Lot/Garage	9999999999
Rental storage	9999999999
Residence/Home	9999999999
Restaurant	9999999999
Service/Gas Station	9999999999
Specialty Store	9999999999
School	9999999999
College	9999999999
Rest Area/Roadside Park	9999999999
Scale Site	9999999999
Other	9999999999
Unknown Site	9999999999

***** Victim Type *****

Individual	9999999999
Police Officer	9999999999
Business	9999999999
Financial Inst	9999999999
Government	9999999999
Religious Org	9999999999
Society/Public	9999999999
Other	9999999999
Unknown	9999999999

Definition

Summary report of hate crime offenses. All hate crime offenses are selected for this report. Hierarchy offense rule does not apply. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

At the end of the report, a grand total report will be printed which is a total of all field breakdowns for all file classes in the report.

Purpose

To provide Civil Rights with hate crime statistics per offense file class along with a report total.

Report Types

Must be requested by contacting the UCR Section.

1. Individual jurisdictions
2. Range of jurisdictions
3. List of jurisdictions
4. County total
5. State total
6. MSP total

Description

Indicates all hate crimes by all offenses reported in the incident. Does not include offenses where Suspected Bias Motivation is None or Unknown. Assist and incomplete incidents are not included. A victim of multiple hate crime offenses will be counted as a victim type for each hate crime offense.

Section 16:

City/Township Codes

This section lists valid City/Township Codes for each county.

Introduction

The following charts list valid City Township Codes (*Data Element 06*) for each county (*Data Element 05*). Prisons and Colleges/Universities have their own City/Township code, and are listed under the county in which they reside. *Other Venue* lists an alternate County and City/Township code for areas that cross county boundaries.

01 County of Alcona

County City/Twp Name Other Venue

Township

01	01	Alcona
01	02	Caledonia
01	03	Curtis
01	04	Greenbush
01	05	Gustin
01	06	Harrisville
01	07	Hawes
01	08	Haynes
01	09	Mikado
01	10	Millen
01	11	Mitchell

City/Village

01	29	Harrisville
01	30	Lincoln

Unincorporated Area

01	07	Barton City
01	01	Black River
01	11	Curran
01	03	Glennie
01	02	Spruce

02 County of Alger

County City/Twp Name Other Venue

Township

02	01	Au Train
02	02	Burt
02	03	Grand Island
02	04	Limestone
02	05	Mathias
02	06	Munising
02	07	Onota
02	08	Rock River

City/Village

02	29	Chatham
02	46	Munising

Other

02	10	Alger Co Max Cor Fac
02	09	Camp Cusino

Unincorporated Area

02	01	Au Train
02	01	Christmas
02	08	Eben Junction
02	01	Forest Lake
02	02	Grand Marais
02	04	Limestone
02	06	Melstrand
02	08	Rumely
02	06	Shingleton
02	04	Traunik
02	05	Trenary
02	06	Wetmore

03 County of Allegan

County City/Twp Name Other Venue

Township

03	01	Allegan
03	02	Casco
03	03	Cheshire
03	04	Clyde
03	05	Dorr
03	06	Fillmore
03	07	Ganges
03	08	Gunplain
03	09	Heath
03	10	Hopkins
03	11	Laketown
03	12	Lee
03	13	Leighton
03	14	Manlius
03	15	Martin
03	16	Monterey
03	17	Otsego
03	18	Overisel
03	19	Salem
03	20	Saugatuck
03	21	Trowbridge
03	22	Valley
03	23	Watson
03	24	Wayland

City/Village

03	46	Allegan
03	29	Douglas
03	30	Fernville
03	80	Holland
03	31	Hopkins
03	32	Martin
03	47	Otsego
03	48	Plainwell
03	39	Saugatuck
03	40	Wayland

Other

03	25	Mich Dunes Corr Fac
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70/80

03 County of Allegan, Continued

County City/Twp Name Other Venue

Unincorporated Area

03	24	Bradley
03	19	Burnips
03	07	Glenn
03	09	Hamilton
03	15	Hooper
03	05	Moline
03	14	New Richmond
03	18	Overisel
03	04	Pearl
03	12	Pullman
03	15	Shelbyville

04 County of Alpena

County City/Twp Name Other Venue

Township

04	01	Alpena
04	02	Green
04	03	Long Rapids
04	04	Maple Ridge
04	05	Ossineke
04	06	Sanborn
04	07	Wellington
04	08	Wilson

City/Village

04	66	Alpena
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Other

04	61	Alpena Community College
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Unincorporated Area

04	04	Bolton
04	05	Hubbard Lake
04	03	Lachine

05 County of Antrim

County	City/Twp	Name	Other Venue
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Township

05	01	Banks	
05	02	Central Lake	
05	03	Chestonia	
05	04	Custer	
05	05	Echo	
05	06	Elk Rapids	
05	07	Forest Home	
05	08	Helena	
05	09	Jordan	
05	10	Kearney	
05	11	Mancelona	
05	12	Milton	
05	13	Star	
05	14	Torch Lake	
05	15	Warner	

City/Village

05	29	Bellaire	
05	30	Central Lake	
05	39	Elk Rapids	
05	31	Ellsworth	
05	40	Mancelona	

Unincorporated Area

05	03	Alba	
05	08	Alden	
05	11	Antrim	
05	01	Atwood	
05	08	Clam Lake	
05	14	East Port	
05	15	Elmira	
05	12	Kewadin	

69/06

06 County of Arenac

County	City/Twp	Name	Other Venue
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Township

06	01	Adams	
06	02	Arenac	
06	03	Au Gres	
06	04	Clayton	
06	05	Deep River	
06	06	Lincoln	
06	07	Mason	
06	08	Moffatt	
06	09	Sims	
06	10	Standish	
06	11	Turner	
06	12	Whitney	

06 County of Arenac, Continued

County	City/Twp	Name	Other Venue
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City/Village

06	29	Au Gres	
06	30	Omer	
06	39	Standish	
06	31	Sterling	
06	32	Turner	
06	33	Twining	

Other

06	13	Standish Max Cor Fac	
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Unincorporated Area

06	08	Alger	
06	07	Maple Ridge	
06	10	Sagarining	

07 County of Baraga

County	City/Twp	Name	Other Venue
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Township

07	01	Arvon	
07	02	Baraga	
07	03	Covington	
07	04	L'Anse	
07	05	Spurr	

City/Village

07	39	Baraga	
07	46	L'Anse	

Other

07	06	Camp Baraga	
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Unincorporated Area

07	04	Aura	
07	05	Imperial Mine	
07	02	Keweenaw Bay	
07	02	Pelkie	
07	04	Pequaming	
07	01	Skanee	
07	03	Watton	

08 County of Barry

County City/Twp Name Other Venue

Township

08 01 Assyria
 08 02 Baltimore
 08 03 Barry
 08 04 Carlton
 08 05 Castleton
 08 06 Hastings
 08 07 Hope
 08 08 Irving
 08 09 Johnstown
 08 10 Maple Grove
 08 11 Orangeville
 08 12 Prairieville
 08 13 Rutland
 08 14 Thornapple
 08 15 Woodland
 08 16 Yankee Springs

City/Village

08 29 Freeport
 08 60 Hastings
 08 39 Middleville
 08 40 Nashville
 08 30 Woodland

Unincorporated Area

08 09 Banfield
 08 07 Cloverland
 08 03 Delton
 08 02 Dowling
 08 03 Hickory Corners

09 County of Bay

County City/Twp Name Other Venue

Township

09 01 Bangor
 09 02 Beaver
 09 03 Frankenlust
 09 04 Fraser
 09 05 Garfield
 09 06 Gibson
 09 07 Hampton
 09 08 Kawkawlin
 09 09 Merritt
 09 10 Monitor
 09 11 Mt. Forest
 09 12 Pinconning
 09 13 Portsmouth
 09 14 Williams

09 County of Bay, Continued

County City/Twp Name Other Venue

City/Village

09 39 Auburn
 09 80 Bay City
 09 46 Essexville
 09 81 Midland 56/80
 09 40 Pinconning

Other

09 60 Delta College
 09 48 Saginaw Valley State Univ 56/48
 73/48

Unincorporated Area

09 06 Bentley
 09 02 Duell
 09 14 Fisherville
 09 10 KawKawlin
 09 04 Linwood
 09 09 Munger

10 County of Benzie

County City/Twp Name Other Venue

Township

10 01 Almira
 10 02 Benzonia
 10 03 Blaine
 10 04 Colfax
 10 05 Crystal Lake
 10 06 Gilmore
 10 07 Homestead
 10 08 Inland
 10 09 Joyfield
 10 10 Lake
 10 11 Platte
 10 12 Weldon

City/Village

10 29 Benzonia
 10 30 Beulah
 10 31 Elberta
 10 39 Frankfort
 10 32 Honor
 10 33 Lake Ann
 10 34 Thompsonville

Unincorporated Area

10 08 Bendon

11 County of Berrien

County City/Twp Name Other Venue

Township

11	01	Bainbridge
11	02	Baroda
11	03	Benton
11	04	Berrien
11	05	Bertrand
11	06	Buchanan
11	07	Chikaming
11	08	Coloma
11	09	Galien
11	10	Hagar
11	11	Lake
11	12	Lincoln
11	13	New Buffalo
11	14	Niles
11	15	Oronoko
11	16	Pipestone
11	17	Royalton
11	18	St. Joseph
11	19	Sodus
11	20	Three Oaks
11	21	Watervliet
11	22	Weesaw

City/Village

11	29	Baroda
11	66	Benton Harbor
11	39	Berrien Springs
11	40	Bridgman
11	46	Buchanan
11	41	Coloma
11	30	Eau Claire
11	31	Galien
11	32	Grand Beach
11	33	Michiana
11	47	New Buffalo
11	67	Niles
11	34	Shoreham
11	68	St. Joseph
11	42	Stevensville
11	43	Three Oaks
11	44	Watervliet

Other

11	61	Andrews Univ
11	62	Lake Michigan College

14/67

11 County of Berrien, Continued

County City/Twp Name Other Venue

Unincorporated Area

11	04	Berrien Center
11	05	Dayton
11	03	Euclid Center
11	22	Glendora
11	07	Harbert
11	07	Lakeside
11	03	Millburg
11	22	New Troy
11	10	Riverside
11	07	Sawyer
11	19	Scottsville
11	07	Union Pier

12 County of Branch

County City/Twp Name Other Venue

Township

12	01	Algansee
12	02	Batavia
12	03	Bethel
12	04	Bronson
12	05	Butler
12	06	California
12	07	Coldwater
12	08	Gilead
12	09	Girard
12	10	Kinderhook
12	11	Matteson
12	12	Noble
12	13	Ovid
12	14	Quincy
12	15	Sherwood
12	16	Union

City/Village

12	39	Bronson
12	60	Coldwater
12	40	Quincy
12	29	Sherwood
12	41	Union City

13/41

Other

12	17	Flor Crane Women Fac
12	18	Lakeland Corr Fac

13 County of Calhoun

County City/Twp Name Other Venue

Township

13 01 Albion
 13 02 Athens
 13 04 Bedford
 13 05 Burlington
 13 06 Clarence
 13 07 Clarendon
 13 08 Convis
 13 09 Eckford
 13 10 Emmett
 13 11 Fredonia
 13 12 Homer
 13 13 Lee
 13 14 Leroy
 13 15 Marengo
 13 16 Marshall
 13 17 Newton
 13 18 Pennfield
 13 19 Sheridan
 13 20 Tekonsha

City/Village

13 66 Albion
 13 29 Athens
 13 80 Battle Creek
 13 30 Burlington
 13 39 Homer
 13 60 Marshall
 13 46 Springfield
 13 31 Tekonsha
 13 41 Union City

12/41

Other

13 61 Albion College
 13 62 Kellogg Community College

Unincorporated Area

13 03 Camp Custer

14 County of Cass

County City/Twp Name Other Venue

Township

14 01 Calvin
 14 02 Howard
 14 03 Jefferson
 14 04 LaGrange
 14 05 Marcellus
 14 06 Mason
 14 07 Milton
 14 08 Newberg
 14 09 Ontwa
 14 10 Penn
 14 11 Pokagon
 14 12 Porter
 14 13 Silver Creek
 14 14 Volinia
 14 15 Wayne

City/Village

14 39 Cassopolis
 14 60 Dowagiac
 14 40 Edwardsburg
 14 41 Marcellus
 14 29 Vandalia
 14 67 Niles

11/67

Other

14 61 Southwestern Michigan College

Unincorporated Area

14 15 Glenwood
 14 08 Jones
 14 14 Nicholville
 14 14 Prairie Rounds
 14 11 Sumnerville
 14 12 Union

15 County of Charlevoix

County City/Twp Name Other Venue

Township

15	01	Bay
15	02	Boyne Valley
15	03	Chandler
15	04	Charlevoix
15	05	Evangeline
15	06	Eveline
15	07	Hayes
15	08	Hudson
15	09	Marion
15	10	Melrose
15	11	Norwood
15	12	Peaine
15	14	South Arm
15	13	St. James
15	15	Wilson

City/Village

15	46	Boyne City
15	29	Boyne Falls
15	47	Charlevoix
15	39	East Jordan

Unincorporated Area

15	06	Advance
15	08	Lake Louise
15	10	Walloon Lake

16 County of Cheboygan

County City/Twp Name Other Venue

Township

16	01	Aloha
16	02	Beaugrand
16	03	Benton
16	04	Burt
16	05	Ellis
16	06	Forest
16	07	Grant
16	08	Hebron
16	09	Inverness
16	10	Koehler
16	12	Mackinaw
16	13	Mentor
16	14	Mullett
16	15	Munro
16	16	Nunda
16	17	Tuscarora
16	18	Walker
16	19	Waverly
16	20	Wilmot

City/Village

16	60	Cheboygan
16	29	Mackinaw City
16	30	Wolverine

24/30

Unincorporated Area

16	05	Afton
16	17	Indian River
16	09	Mullet Lake
16	14	Topinabee
16	06	Tower

17 County of Chippewa

County City/Twp Name Other Venue

Township

17 01 Bay Mills
 17 02 Bruce
 17 03 Chippewa
 17 04 Dafter
 17 05 Detour
 17 06 Drummond
 17 07 Hulbert
 17 08 Kinross
 17 09 Pickford
 17 10 Raber
 17 11 Rudyard
 17 12 Soo
 17 13 Sugar Island
 17 14 Superior
 17 15 Trout Lake
 17 16 Whitefish

City/Village

17 29 Detour
 17 66 Sault Ste. Marie

Other

17 21 Camp Chippewa
 17 22 Camp Koehler
 17 20 Chippewa Reg Fac
 17 17 Chippewa Temp Fac
 17 19 Hiawatha Temp Fac
 17 18 Kinross Corr Fac
 17 39 Lake Superior State

Unincorporated Area

17 13 Baie De Wassi
 17 02 Barbeau
 17 14 Brimley
 17 14 Eckerman
 17 16 Emerson
 17 10 Gatesville
 17 08 Kincheloe Air Base
 17 12 Neebish Island
 17 16 Paradise
 17 09 Pickford
 17 14 Roco
 17 11 Rudyard
 17 16 Shell Drake
 17 10 Stalwart
 17 03 Strongs
 17 15 Trout Lake

18 County of Clare

County City/Twp Name Other Venue

Township

18 01 Arthur
 18 02 Franklin
 18 03 Freeman
 18 04 Frost
 18 05 Garfield
 18 06 Grant
 18 07 Greenwood
 18 08 Hamilton
 18 09 Hatton
 18 10 Hayes
 18 11 Lincoln
 18 12 Redding
 18 13 Sheridan
 18 14 Summerfield
 18 15 Surrey
 18 16 Winterfield

City/Village

18 46 Clare 37/46
 18 30 Farwell
 18 39 Harrison

Other

18 61 Mid Michigan Community College

Unincorporated Area

18 05 Lake
 18 11 Lake George
 18 05 Lake Station
 18 12 Temple

19 County of Clinton

County City/Twp Name Other Venue

Township

19 01 Bath
 19 02 Bengal
 19 03 Bingham
 19 04 Dallas
 19 05 DeWitt
 19 06 Duplain
 19 07 Eagle
 19 08 Essex
 19 09 Greenbush
 19 10 Lebanon
 19 11 Olive
 19 12 Ovid
 19 13 Riley
 19 14 Victor
 19 15 Watertown
 19 16 Westphalia

City/Village

19 39 DeWitt
 19 29 Eagle
 19 30 Elsie
 19 40 Fowler
 19 31 Hubbardston 34/30
 19 95 Lansing 23/95
 33/95

19 32 Maple Rapids
 19 41 Ovid
 19 60 St. Johns
 19 33 Westphalia

Other

19 34 Capitol City Airport
 19 63 Lansing Community College 33/63

Unincorporated Area

19 01 Bath
 19 01 Park Lake
 19 14 Round Lake
 19 15 Wacousta

20 County of Crawford

County City/Twp Name Other Venue

Township

20 01 Beaver Creek
 20 02 Frederic
 20 03 Grayling
 20 04 Lovells
 20 05 Maple Forest
 20 06 South Branch

20 County of Crawford, Continued

County City/Twp Name Other Venue

City/Village

20 39 Grayling

Other

20 30 Camp Grayling
 20 07 Camp Lehman

21 County of Delta

County City/Twp Name Other Venue

Township

21 01 Baldwin
 21 02 Bark River
 21 03 Bay De Noc
 21 04 Brampton
 21 05 Cornell
 21 06 Ensign
 21 07 Escanaba
 21 08 Fairbanks
 21 09 Ford River
 21 10 Garden
 21 11 Maple Ridge
 21 12 Masonville
 21 13 Nahma
 21 14 Wells

City/Village

21 66 Escanaba
 21 29 Garden
 21 60 Gladstone

Other

21 61 Bay De Noc Community College

Unincorporated Area

21 02 Bark River
 21 05 Cornell
 21 08 Fairport
 21 14 Flat Rock
 21 14 Groos
 21 13 Isabella
 21 04 Kipling
 21 01 Perkins
 21 12 Rapid River
 21 11 Rock
 21 02 Schaffer
 21 13 St. Jacques
 21 03 Sturington

22 County of Dickinson

County City/Twp Name Other Venue

Township

22 01 Breen
 22 02 Breitung
 22 03 Felch
 22 04 Norway
 22 05 Sagola
 22 06 Waucedah
 22 07 West Branch

City/Village

22 60 Iron Mountain
 22 61 Kingsford
 22 46 Norway

Unincorporated Area

22 05 Channing
 22 03 Felch
 22 01 Hardwood
 22 06 Loretta
 22 02 Quinnesec
 22 07 Ralph
 22 05 Sagola
 22 05 Sawyer Lake
 22 04 Vulcan

23 County of Eaton

County City/Twp Name Other Venue

Township

23 01 Bellevue
 23 02 Benton
 23 03 Brookfield
 23 04 Carmel
 23 05 Chester
 23 06 Delta
 23 08 Eaton Rapids
 23 07 Eaton
 23 09 Hamlin
 23 10 Kalamo
 23 11 Oneida
 23 12 Roxand
 23 13 Sunfield
 23 14 Vermontville
 23 15 Walton
 23 16 Windsor Twp.

City/Village

23 39 Bellevue
 23 60 Charlotte
 23 29 Dimondale
 23 46 Eaton Rapids
 23 61 Grand Ledge
 23 95 Lansing

19/95

33/95

23 30 Mulliken
 23 40 Olivet
 23 41 Potterville
 23 31 Sunfield
 23 32 Vermontville

Other

23 65 Olivet College

Unincorporated Area

23 06 Delta Mills
 23 06 Millett
 23 16 Windsor

24 County of Emmet

County City/Twp Name Other Venue

Township

24	01	Bear Creek	
24	02	Bliss	
24	03	Carp Lake	
24	04	Center	
24	05	Cross Village	
24	06	Friendship	
24	08	Little Traverse	
24	07	Littlefield	
24	11	Maple River	
24	09	McKinley	
24	10	Pleasant View	
24	12	Readmond	
24	13	Resort	
24	14	Springvale	
24	15	Wawatam	
24	16	West Traverse	

City/Village

24	29	Alanson	
24	39	Harbor Springs	
24	30	Mackinaw City	16/29
24	31	Pellston	
24	60	Petoskey	

Other

24	17	Camp Pellston	
24	61	North Central Michigan College	

Unincorporated Area

24	01	Bay View	
24	11	Brutus	
24	08	Conway	
24	09	Lakewood	
24	09	Levering	
24	07	Oden	
24	02	Wilderness Park	

25 County of Genesee

County City/Twp Name Other Venue

Township

25	01	Argentine	
25	02	Atlas	
25	04	Clayton	
25	05	Davison	
25	06	Fenton	
25	07	Flint	
25	08	Flushing	
25	09	Forest	
25	10	Gaines	
25	11	Genesee	
25	12	Grand Blanc	
25	13	Montrose	
25	14	Mt. Morris	
25	15	Mundy	
25	16	Richfield	
25	17	Thetford	
25	18	Vienna Twp	

City/Village

25	80	Burton	
25	39	Clio	
25	60	Davison	
25	61	Fenton	
25	95	Flint	
25	62	Flushing	
25	29	Gaines	
25	30	Goodrich	
25	63	Grand Blanc	
25	34	Lennon	78/34
25	40	Linden	
25	41	Montrose	
25	46	Mt. Morris	
25	31	Otter Lake	44/34
25	32	Otisville	
25	47	Swartz Creek	

Other

25	64	Baker College of Flint	
25	65	GMI Engin & Management Inst	
25	66	Mott Community College	
25	90	University of MI-Flint	

Unincorporated Area

25	11	Horton	
25	18	Pine Run	
25	15	Rankin	
25	12	Whigville	

26 County of Gladwin

County	City/Twp	Name	Other Venue
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Township

26	01	Beaverton	
26	02	Bentley	
26	03	Billings	
26	04	Bourret	
26	05	Buckeye	
26	06	Butman	
26	07	Clement	
26	08	Gladwin	
26	09	Grim	
26	10	Grout	
26	11	Hay	
26	12	Sage	
26	13	Secord	
26	15	Sherman	
26	16	Tobacco	

City/Village

26	29	Beaverton	
26	39	Gladwin	

Unincorporated Area

26	15	Meredith	
26	02	Rhodes	
26	15	Skeels	
26	11	Wooden Shoe	

27 County of Gogebic

County	City/Twp	Name	Other Venue
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Township

27	01	Bessemer	
27	03	Erwin	
27	04	Ironwood	
27	05	Marenisco	
27	06	Wakefield	
27	07	Watersmeet	

City/Village

27	46	Bessemer	
27	60	Ironwood	
27	47	Wakefield	

Other

27	08	Camp Ojibway	
27	62	Gogebic Community College	

27 County of Gogebic, Continued

County	City/Twp	Name	Other Venue
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Unincorporated Area

27	05	Marenisco	
27	01	Ramsay	
27	06	Thomaston	
27	06	Verona	
27	07	Watersmeet	

28 County of Grand Traverse

County	City/Twp	Name	Other Venue
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Township

28	01	Acme	
28	02	Blair	
28	03	East Bay	
28	04	Fife Lake	
28	05	Garfield	
28	06	Grant	
28	07	Green Lake	
28	08	Long Lake	
28	09	Mayfield	
28	11	Paradise	
28	10	Peninsula	
28	12	Union	
28	13	White Water	

City/Village

28	29	Fife Lake	
28	30	Kingsley	
28	66	Traverse City	45/66

Other

28	14	Camp Pugsley	
28	61	Northwestern Michigan College	

Unincorporated Area

28	02	Grawn	
28	09	Hannah	
28	07	Interlochen	
28	13	Williamsburg	

29 County of Gratiot

County City/Twp Name Other Venue

Township

29	01	Arcada
29	02	Bethany
29	03	Elba
29	04	Emerson
29	05	Fulton
29	06	Hamilton
29	07	Lafayette
29	09	New Haven
29	08	Newark
29	10	North Shade
29	11	North Star
29	12	Pine River
29	13	Seville
29	14	Sumner
29	15	Washington
29	16	Wheeler

City/Village

29	60	Alma
29	29	Ashley
29	39	Breckenridge
29	46	Ithaca
29	30	Perrinton
29	47	St. Louis

Other

29	61	Alma College
29	17	Mid-MI Temp Corr Fac

Unincorporated Area

29	03	Bannister
29	14	Elm Hall
29	13	Elwell
29	12	Forest Hill
29	05	Middleton
29	05	Pompeii
29	13	Riverdale

30 County of Hillsdale

County City/Twp Name Other Venue

Township

30	01	Adams
30	02	Allen
30	03	Amboy
30	04	Cambria
30	05	Camden
30	06	Fayette
30	07	Hillsdale
30	08	Jefferson
30	09	Litchfield
30	10	Moscow
30	11	Pittsford
30	12	Ransom
30	13	Reading
30	14	Scipio
30	15	Somerset
30	16	Wheatland
30	17	Woodbridge
30	18	Wright

City/Village

30	29	Allen
30	30	Camden
30	60	Hillsdale
30	39	Jonesville
30	40	Litchfield
30	31	Montgomery
30	32	North Adams
30	41	Reading
30	33	Waldron

Other

30	61	Hillsdale College
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Unincorporated Area

30	04	Bankers
30	17	Frontier
30	15	Jerome
30	14	Mosherville
30	08	Osseo
30	11	Pittsford
30	18	Prattville

31 County of Houghton

County City/Twp Name Other Venue

Township

31 01 Adams
 31 02 Calumet
 31 03 Chassell
 31 04 Duncan
 31 05 Elm River
 31 06 Franklin
 31 07 Hancock
 31 08 Laird
 31 09 Osceola
 31 10 Portage
 31 11 Quincy
 31 13 Schoolcraft
 31 12 Stanton
 31 14 Torch Lake

City/Village

31 39 Calumet
 31 29 Copper City
 31 46 Hancock
 31 60 Houghton
 31 40 Lake Linden
 31 47 Laurium
 31 30 South Range

Other

31 15 Camp Kitwen
 31 61 MI Tech University
 31 62 Suomi College

Unincorporated Area

31 08 Alston
 31 01 Atlantic
 31 10 Dodgeville
 31 09 Dollar Bay
 31 06 Franklin Mine
 31 09 Hubbell
 31 10 Hurontown
 31 02 Kearsarge
 31 04 Kenton
 31 08 Nisula
 31 06 Paavola
 31 01 Painesdale
 31 14 Rabbit Bay
 31 10 Ripley
 31 04 Sidnaw
 31 09 Tamarack
 31 01 Tri-Mountain

32 County of Huron

County City/Twp Name Other Venue

Township

32 01 Bingham
 32 02 Bloomfield
 32 03 Brookfield
 32 04 Caseville
 32 05 Chandler
 32 06 Colfax
 32 07 Dwight
 32 08 FairHaven
 32 09 Gore
 32 10 Grant
 32 11 Hume
 32 12 Huron
 32 13 Lake
 32 14 Lincoln
 32 15 McKinley
 32 16 Meade
 32 17 Oliver
 32 18 Paris
 32 20 Port Austin
 32 19 Pte.Aux.Barques
 32 21 Rubicon
 32 22 Sand Beach
 32 23 Sebewaing
 32 24 Sheridan
 32 25 Sherman
 32 26 Sigel
 32 27 Verona
 32 28 Winsor

City/Village

32 46 Bad Axe
 32 29 Caseville
 32 30 Elkton
 32 39 Harbor Beach
 32 31 Kinde
 32 32 Owendale
 32 40 Pigeon
 32 33 Port Austin
 32 34 Port Hope
 32 41 Sebewaing
 32 35 Ubly

Unincorporated Area

32 08 Bay Port
 32 16 Fillion
 32 20 Grindstone City
 32 28 Killmanough
 32 28 Linkville
 32 18 Parisville
 32 16 Pirnebog
 32 26 Rapson
 32 25 Ruth

33 County of Ingham

County City/Twp Name

Other Venue

Township

33	01	Alaiedon
33	02	Aurelius
33	03	Bunker Hill
33	04	Delhi
33	05	Ingham
33	06	Lansing
33	07	LeRoy
33	08	Leslie
33	09	Locke
33	10	Meridian
33	11	Onondaga
33	12	Stockbridge
33	13	VeVay
33	14	Wheatfield
33	15	White Oak
33	16	Williamstown

City/Village

33	29	Dansville	
33	80	East Lansing	
33	95	Lansing	19/95 23/95
33	39	Leslie	
33	60	Mason	
33	40	Stockbridge	
33	41	Webberville	
33	46	Williamston	

Other

33	61	Great Lakes Bible College	
33	63	Lansing Community College	19/63
33	89	MI State University	
33	62	Thomas M Cooley Law School	

Unincorporated Area

33	03	Fitchburg
33	10	Haslett
33	04	Holt
33	10	Okemos
33	10	Towar Gardens

34 County of Ionia

County City/Twp Name

Other Venue

Township

34	01	Berlin
34	02	Boston
34	03	Campbell
34	04	Danby
34	05	Easton
34	06	Ionia
34	07	Keene
34	08	Lyons
34	09	North Plains
34	10	Odessa
34	11	Orange
34	12	Orleans
34	13	Otisco
34	14	Portland
34	15	Ronald
34	16	Sebewa

City/Village

34	60	Belding	
34	29	Clarksville	
34	30	Hubbardston	19/31
34	61	Ionia	
34	39	Lake Odessa	
34	31	Lyons	
34	32	Muir	
34	33	Pewamo	
34	46	Portland	
34	40	Saranac	

Other

34	17	Handlon MI Trn Unit
34	18	Ionia Maximum Fac
34	19	Ionia Temporary Fac
34	20	Michigan Reformatory
34	21	Riverside Corr Fac
34	22	Riverside Rec Center

Unincorporated Area

34	13	Cooks Corners
34	09	Matherton
34	12	Orleans
34	15	Palo
34	13	Smyrna

35 County of Iosco

County	City/Twp	Name	Other Venue
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Township

35	01	Alabaster	
35	02	Au Sable	
35	03	Baldwin	
35	04	Burleigh	
35	05	Grant	
35	06	Oscoda	
35	07	Plainfield	
35	08	Reno	
35	09	Sherman	
35	10	Tawas	
35	11	Wilber	

City/Village

35	39	East Tawas	
35	40	Tawas City	
35	29	Whittemore	

Unincorporated Area

35	07	Grand Lake	
35	07	Hale	
35	07	Long Lake	
35	09	National City	
35	06	Oscoda	

36 County of Iron

County	City/Twp	Name	Other Venue
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Township

36	01	Bates	
36	02	Crystal Falls	
36	03	Hematite	
36	04	Iron River	
36	05	Mansfield	
36	06	Mastodon	
36	07	Stambaugh	

City/Village

36	29	Alpha	
36	39	Caspian	
36	40	Crystal Falls	
36	30	Gaastra	
36	46	Iron River	
36	31	Mineral Hills	
36	41	Stambaugh	

Other

36	08	Camp Ottawa	
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36 County of Iron, Continued

County	City/Twp	Name	Other Venue
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Unincorporated Area

36	03	Amasa	
36	07	Elmwood	
36	04	Gibbs City	

37 County of Isabella

County	City/Twp	Name	Other Venue
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Township

37	01	Broomfield	
37	02	Chippewa	
37	03	Coe	
37	04	Coldwater	
37	05	Deerfield	
37	06	Denver	
37	07	Fremont	
37	08	Gilmore	
37	09	Isabella	
37	10	Lincoln	
37	11	Nottawa	
37	12	Rolland	
37	13	Sherman	
37	14	Union	
37	15	Vernon	
37	16	Wise	

City/Village

37	67	Mt. Pleasant	
37	29	Rosebush	
37	39	Shepherd	
37	46	Clare	

18/46

Other

37	66	Central MI University	
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Unincorporated Area

37	11	Beal City	
37	12	Blanchard	
37	06	Leaton	
37	16	Loomis	
37	11	Weidman	
37	07	Winn	

38 County of Jackson

County City/Twp Name Other Venue

Township

38	01	Blackman
38	02	Columbia
38	03	Concord
38	04	Grass Lake
38	05	Hanover
38	06	Henrietta
38	07	Leoni
38	08	Liberty
38	09	Napoleon
38	10	Norvell
38	11	Parma
38	12	Pulaski
38	13	Rives
38	14	Sandstone
38	15	Spring Arbor
38	16	Springport
38	17	Summit
38	18	Thompkins
38	19	Waterloo

City/Village

38	39	Brooklyn
38	29	Cement City
38	30	Concord
38	40	Grass Lake
38	31	Hanover
38	80	Jackson
38	32	Parma
38	33	Springport

Other

38	25	Camp Waterloo
38	21	Corrections Camp Prg
38	27	Duane Waters Hosp
38	20	Egeler Corr Fac
38	22	G RBT Cotton Corr Fac
38	62	Jackson Community College
38	26	Michigan Parole
38	24	Rec and Guidance Cen
38	61	Spring Arbor College
38	23	State Prison Sth MI

46/31

38 County of Jackson, Continued

County City/Twp Name Other Venue

Unincorporated Area

38	02	Clark Lake
38	05	Horton
38	07	Leoni
38	07	Michigan Center
38	06	Munith
38	09	Napoleon
38	06	Pleasant Lake
38	13	Rives Junction
38	15	Spring Arbor
38	17	Vandercook Lake

39 County of Kalamazoo

County City/Twp Name Other Venue

Township

39	01	Alamo
39	02	Brady
39	03	Charleston
39	04	Climax
39	05	Comstock
39	06	Cooper
39	07	Kalamazoo
39	08	Oshtemo
39	09	Pavilion
39	10	Prairie Ronde
39	11	Richland
39	12	Ross
39	13	Schoolcraft
39	14	Texas
39	15	Wakeshma

City/Village

39	39	Augusta
39	29	Climax
39	40	Galesburg
39	89	Kalamazoo
39	41	Parchment
39	80	Portage
39	30	Richland
39	42	Schoolcraft
39	43	Vicksburg

Other

39	61	Kalamazoo College
39	63	Kalamazoo Valley Community Col
39	62	Nazareth College in Kalamazoo
39	70	Western MI University

Unincorporated Area

39	15	Fulton
39	04	Scotts

40 County of Kalkaska

County City/Twp Name Other Venue

Township

40 13 Bear Lake
 40 01 Blue Lake
 40 02 Boardman
 40 03 Clearwater
 40 04 Cold Springs
 40 05 Excelsior
 40 06 Garfield
 40 07 Kalkaska
 40 08 Oliver
 40 09 Orange
 40 10 Rapid River
 40 11 Springfield

City/Village

40 39 Kalkaska

Unincorporated Area

40 03 Bear Lake
 40 03 Rapid City

41 County of Kent

County City/Twp Name Other Venue

Township

41 01 Ada
 41 02 Algoma
 41 03 Alpine
 41 04 Bowne
 41 05 Byron
 41 07 Caledonia
 41 06 Cannon
 41 08 Cascade
 41 09 Courtland
 41 10 Gaines
 41 11 Grand Rapids
 41 12 Grattan
 41 13 Lowell
 41 14 Nelson
 41 15 Oakfield
 41 17 Plainfield
 41 18 Solon
 41 19 Sparta
 41 20 Spencer
 41 21 Tyrone
 41 22 Vergennes

41 County of Kent, Continued

County City/Twp Name Other Venue

City/Village

41 29 Caledonia
 41 30 Casnovia 61/29
 41 39 Cedar Springs
 41 66 E. Grand Rapids
 41 95 Grand Rapids
 41 67 Grandville
 41 31 Kent City
 41 68 Kentwood
 41 46 Lowell
 41 40 Rockford
 41 32 Sand Lake
 41 47 Sparta
 41 69 Walker
 41 89 Wyoming

Other

41 61 Aquinas College
 41 62 Calvin College
 41 63 Calvin Theological Seminary
 41 64 Davenport College of Business
 41 65 Grace Bible College
 41 50 Grand Rapids Baptist Col & Sem
 41 54 Grand Rapids Community College
 41 51 Jordon College
 41 52 Kendall Col Art & Design
 41 53 Reformed Bible College

Unincorporated Area

41 04 Alto
 41 17 Belmont
 41 06 Bostwick Lake
 41 05 Byron Center
 41 06 Cannonsburg
 41 17 Comstock Park
 41 10 Cutlerville
 41 10 Dutton
 41 09 Evans
 41 17 North Park
 41 12 Parnell

42 County of Keweenaw

County City/Twp Name Other Venue

Township

42 01 Allouez
 42 02 Eagle Harbor
 42 03 Grant
 42 04 Houghton
 42 05 Sherman

City/Village

42 29 Ahmeek

Unincorporated Area

42 03 Capper Harbor
 42 04 Eagle River
 42 02 Isle Royal
 42 01 Mohawk
 42 04 Phoenix

43 County of Lake

County City/Twp Name Other Venue

Township

43 01 Chase
 43 02 Cherry Valley
 43 03 Dover
 43 04 Eden
 43 05 Elk
 43 06 Ellsworth
 43 07 Lake
 43 08 Newkirk
 43 09 Peacock
 43 10 Pinora
 43 11 Pleasant Plains
 43 12 Sauble
 43 13 Sweetwater
 43 14 Webber
 43 15 Yates

City/Village

43 29 Baldwin
 43 30 Luther

Unincorporated Area

43 15 Idlewild
 43 04 Irons

44 County of Lapeer

County City/Twp Name Other Venue

Township

44 01 Almont
 44 02 Arcadia
 44 03 Attica
 44 04 Burlington
 44 05 Burnside
 44 06 Deerfield
 44 07 Dryden
 44 08 Elba
 44 09 Goodland
 44 10 Hadley
 44 11 Inlay
 44 12 Lapeer
 44 13 Marathon
 44 14 Mayfield
 44 15 Metamora
 44 16 North Branch
 44 17 Oregon
 44 18 Rich

City/Village

44 39 Almont
 44 41 Brown City 76/39
 44 29 Clifford
 44 30 Columbiaville
 44 31 Dryden
 44 40 Inlay City
 44 60 Lapeer
 44 32 Metamora
 44 33 North Branch
 44 34 Otter Lake 25/31

Other

44 19 Thumb Regional Fac

Unincorporated Area

44 15 Thornville

45 County of Leelanau

County City/Twp Name Other Venue

Township

45	01	Bingham
45	02	Centerville
45	03	Cleveland
45	04	Elmwood
45	05	Empire
45	06	Glen Arbor
45	07	Kasson
45	08	Leelanau
45	09	Leland
45	10	Solon
45	11	Suttons Bay

City/Village

45	29	Empire
45	32	Leland
45	30	Northport
45	31	Suttons Bay
45	66	Traverse City

28/66

Unincorporated Area

45	05	Burdickville
45	10	Cedar
45	06	Glen Arbor
45	04	Greilickville
45	09	Lake Leelanau
45	07	Maple City
45	08	Omena
45	11	Peshawbestown

46 County of Lenawee

County City/Twp Name Other Venue

Township

46	01	Adrian
46	02	Blissfield
46	03	Cambridge
46	04	Clinton
46	05	Deerfield
46	06	Dover
46	07	Fairfield
46	08	Franklin
46	09	Hudson
46	10	Macon
46	11	Madison
46	12	Medina
46	13	Ogden
46	14	Palmyra
46	15	Raisin
46	16	Ridgeway
46	17	Riga
46	18	Rollin
46	19	Rome
46	20	Seneca
46	21	Tecumseh
46	22	Woodstock

City/Village

46	29	Addison
46	66	Adrian
46	46	Blissfield
46	30	Britton
46	31	Cement City
46	32	Clayton
46	39	Clinton
46	33	Deerfield
46	47	Hudson
46	40	Morenci
46	34	Onsted
46	60	Tecumseh

38/29

Other

46	61	Adrian College
46	23	Adrian Temp Fac
46	24	Gus Harrison Reg Fac
46	62	Siena Heights College

46 County of Lenawee, Continued

County	City/Twp	Name	Other Venue
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Unincorporated Area

46	01	Birdsall	
46	06	Cadmus	
46	15	Hollaway	
46	07	Jasper	
46	18	Manitou Beach	
46	18	Rollin	
46	08	Tipton	
46	13	Victorsville	
46	03	Washington Lake	
46	07	Weston	

47 County of Livingston

County	City/Twp	Name	Other Venue
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Township

47	01	Brighton	
47	02	Cohoctah	
47	03	Conway	
47	04	Deerfield	
47	05	Genoa	
47	06	Green Oak	
47	07	Hamburg	
47	08	Handy	
47	09	Hartland	
47	10	Howell	
47	11	Iosco	
47	12	Marion	
47	13	Oceola	
47	14	Putnam	
47	15	Tyrone	
47	16	Unadilla	

City/Village

47	39	Brighton	
47	40	Fowlerville	
47	60	Howell	
47	29	Pinckney	

Other

47	17	Camp Brighton	
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Unincorporated Area

47	16	Gregory	
47	16	Hell	
47	02	Oakgrove	

48 County of Luce

County	City/Twp	Name	Other Venue
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Township

48	01	Columbus	
48	02	Lakefield	
48	03	McMillan	
48	04	Pentland	

City/Village

48	39	Newberry	
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Unincorporated Area

48	03	Dollarville	
48	01	McMillan	
48	03	Soo Junction	

49 County of Mackinac

County	City/Twp	Name	Other Venue
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Township

49	01	Bois Blanc	
49	02	Brevort	
49	03	Clark	
49	04	Garfield	
49	05	Hendricks	
49	06	Hudson	
49	07	Marquette	
49	08	Moran	
49	09	Newton	
49	10	Portage	
49	11	St. Ignace	

City/Village

49	29	Mackinac Island	
49	46	St. Ignace	

Unincorporated Area

49	02	Allenville	
49	03	Cedarville	
49	10	Curtis	
49	04	Engadine	
49	05	Epoufette	
49	09	Gould City	
49	08	Groscap	
49	03	Hessel	
49	04	Millecoquins	
49	02	Moran	
49	04	Naubinway	
49	06	Rexton	

50 County of Macomb

County City/Twp Name Other Venue

Township

50 01 Armada
 50 02 Bruce
 50 03 Chesterfield
 50 04 Clinton
 50 05 Harrison
 50 13 Lake
 50 06 Lenox
 50 07 Macomb
 50 08 Ray
 50 09 Richmond
 50 11 Shelby
 50 12 Washington

City/Village

50 39 Armada
 50 66 Center Line
 50 80 East Detroit
 50 67 Fraser
 50 46 Grosse Pointe Shores 82/47
 50 40 Memphis 74/40
 50 68 Mt. Clemens
 50 47 New Baltimore
 50 41 New Haven
 50 48 Richmond
 50 49 Romeo
 50 89 Roseville
 50 90 St. Clair Shores
 50 91 Sterling Heights
 50 50 Utica
 50 95 Warren

Other

50 30 Macomb Community College
 50 14 Macomb Reg Corr Fac
 50 35 Metro Beach
 50 38 Stoney Creek Metro Park 63/38

Unincorporated Area

50 08 Davis
 50 11 Disco
 50 06 Muttonville
 50 05 Selfridge Field

51 County of Manistee

County City/Twp Name Other Venue

Township

51 01 Arcadia
 51 02 Bear Lake
 51 03 Brown
 51 04 Cleon
 51 05 Dickson
 51 06 Filer
 51 07 Manistee
 51 08 Maple Grove
 51 09 Marilla
 51 10 Norman
 51 11 Onekama
 51 12 Pleasanton
 51 13 Springdale
 51 14 Stronach

City/Village

51 29 Bear Lake
 51 30 Copemish
 51 31 Eastlake
 51 32 Kaleva
 51 60 Manistee
 51 33 Onekama

Other

51 15 Oaks Facility

Unincorporated Area

51 01 Arcadia
 51 05 Brethern
 51 10 Dublin
 51 04 Harlan
 51 06 Oak Hill
 51 07 Parkdale
 51 10 Wellston

52 County of Marquette

County City/Twp Name Other Venue

Township

52	01	Champion
52	02	Chocolay
52	03	Ely
52	04	Ewing
52	05	Forsyth
52	06	Humboldt
52	07	Ishpeming
52	08	Marquette
52	09	Michigamme
52	10	Negaunee
52	11	Powell
52	12	Republic
52	13	Richmond
52	14	Sands
52	15	Skandia
52	16	Tilden
52	17	Turin
52	18	Wells
52	19	West Branch

City/Village

52	60	Ishpeming
52	66	Marquette
52	61	Negaunee

Other

52	30	Marquette Airport
52	20	Marquette Branch Prs
52	62	Northern MI University

Unincorporated Area

52	05	Austin
52	11	Big Bay
52	15	Carlshend
52	03	Diorite
52	05	Gwinn
52	02	Harvey
52	05	Little Lake
52	09	Michigamme
52	16	National Mine
52	05	New Swaney
52	13	Palmer
52	05	Princeton
52	12	Republic
52	15	Skandia
52	15	Yalmer

53 County of Mason

County City/Twp Name Other Venue

Township

53	01	Amber
53	02	Branch
53	03	Custer
53	04	Eden
53	05	Freesoil
53	06	Grant
53	08	Hamlin
53	07	Logan
53	09	Meade
53	10	Pere Marquette
53	11	Riverton
53	12	Sheridan
53	13	Sherman
53	14	Summit
53	15	Victory

City/Village

53	29	Custer
53	30	Fountain
53	31	Freesoil
53	60	Ludington
53	39	Scottville

Other

53	16	Camp Sauble
53	61	West Shore Community College

Unincorporated Area

53	02	Walhalla
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54 County of Mecosta

County City/Twp Name Other Venue

Township

54 01 Aetna
 54 02 Austin
 54 03 Big Rapids
 54 04 Chippewa
 54 05 Colfax
 54 06 Deerfield
 54 07 Fork
 54 08 Grant
 54 09 Green
 54 10 Hinton
 54 11 Martiny
 54 12 Mecosta
 54 13 Millbrook
 54 14 Morton
 54 15 Sheridan
 54 16 Wheatland

City/Village

54 29 Barryton
 54 66 Big Rapids
 54 30 Mecosta
 54 31 Morley
 54 32 Stanwood

Other

54 60 Ferris State University

Unincorporated Area

54 10 Altona
 54 09 Paris
 54 16 Remus
 54 05 Rodney

55 County of Menominee

County City/Twp Name Other Venue

Township

55 01 Cedarville
 55 02 Daggett
 55 03 Faithorn
 55 04 Gourley
 55 05 Egelston
 55 06 Holmes
 55 07 Ingallston
 55 08 Lake
 55 09 Mellen
 55 10 Menominee
 55 11 Meyer
 55 12 Nadeau
 55 13 Spalding
 55 14 Stephenson

City/Village

55 29 Daggett
 55 66 Menominee
 55 30 Powers
 55 31 Stephenson
 55 32 Carney

Unincorporated Area

55 12 Bagley
 55 12 Carney
 55 01 Cedar River
 55 11 Hermansville
 55 13 Labranche
 55 05 Perronville
 55 13 Spalding
 55 09 Wallace
 55 05 Wilson

56 County of Midland

County City/Twp Name Other Venue

Township

56 01 Edenville
 56 02 Geneva
 56 03 Greendale
 56 04 Homer
 56 05 Hope
 56 06 Ingersoll
 56 07 Jasper
 56 08 Jerome
 56 09 Larkin
 56 10 Lee
 56 11 Lincoln
 56 12 Midland
 56 13 Mills
 56 14 Mt. Haley
 56 15 Porter
 56 16 Warren

City/Village

56 39 Coleman
 56 80 Midland 09/81
 56 29 Sanford

Other

56 61 Northwood Institute
 56 48 Saginaw Valley State Univ 09/48
 73/48

Unincorporated Area

56 02 North Bradley
 56 03 Oil City

57 County of Missaukee

County City/Twp Name Other Venue

Township

57 01 Aetna
 57 02 Bloomfield
 57 03 Butterfield
 57 04 Caldwell
 57 05 Clam Union
 57 06 Enterprise
 57 07 Forest
 57 08 Holland
 57 09 Lake
 57 10 Norwich
 57 11 Pioneer
 57 12 Reeder
 57 13 Richland
 57 14 Riverside
 57 15 West Branch

57 County of Missaukee, Continued

County City/Twp Name Other Venue

City/Village

57 29 Lake City
 57 30 McBain

Unincorporated Area

57 05 Falmouth
 57 09 Jennings
 57 03 Merritt

58 County of Monroe

County City/Twp Name Other Venue

Township

58 01 Ash
 58 02 Bedford
 58 03 Berlin
 58 04 Dundee
 58 05 Erie
 58 06 Exeter
 58 07 Frenchtown
 58 08 Ida
 58 09 LaSalle
 58 10 London
 58 11 Milan
 58 12 Monroe
 58 13 Raisinville
 58 14 Summerfield
 58 15 Whiteford

City/Village

58 39 Carleton
 58 40 Dundee
 58 29 Estral Beach
 58 41 Luna Pier
 58 30 Maybee
 58 46 Milan
 58 66 Monroe
 58 42 Petersburg
 58 43 So. Rockwood

81/47

Other

58 61 Monroe County Community Col

Unincorporated Area

58 08 Ida
 58 05 Lakewood
 58 02 Lambertville
 58 03 Newport
 58 03 Oldport
 58 15 Ottawa Lake
 58 06 Scofield
 58 02 Temperance

59 County of Montcalm

County City/Twp Name Other Venue

Township

59	01	Belvidere
59	02	Bloomer
59	03	Bushnell
59	04	Cato
59	05	Crystal
59	06	Day
59	07	Douglass
59	08	Eureka
59	09	Evergreen
59	10	Fairplain
59	11	Ferris
59	12	Home
59	13	Maple Valley
59	14	Montcalm
59	15	Pierson
59	16	Pine
59	17	Reynolds
59	18	Richland
59	19	Sidney
59	20	Winfield

City/Village

59	39	Carson City
59	40	Edmore
59	60	Greenville
59	41	Howard City
59	42	Lakeview
59	29	McBride
59	30	Pierson
59	31	Sheridan
59	43	Stanton

Other

59	22	Carson City Reg Fac
59	21	Carson City Temp Fac
59	61	Montcalm Community College

Unincorporated Area

59	20	Amble
59	12	Cedar Lake
59	13	Coral
59	05	Crystal
59	14	Gowan
59	13	Rock Lake
59	01	Six Lakes
59	13	Trufant
59	18	Vestaburg

60 County of Montmorency

County City/Twp Name Other Venue

Township

60	01	Albert
60	02	Avery
60	03	Briley
60	04	Hillman
60	05	Loud
60	06	Montmorency
60	07	Rust
60	08	Vienna

City/Village

60	29	Hillman
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Unincorporated Area

60	03	Atlanta
60	01	Lewiston

61 County of Muskegon

County City/Twp Name Other Venue

Township

61	01	Blue Lake
61	02	Casnovia
61	03	Cedar Creek
61	04	Dalton
61	05	Egelston
61	06	Fruitland
61	07	Fruitport
61	08	Holton
61	09	Laketon
61	10	Montague
61	11	Moorland
61	12	Muskegon
61	14	Ravenna
61	15	Sullivan
61	17	White River
61	16	Whitehall

City/Village

61	29	Casnovia	41/30
61	39	Fruitport	70/41
61	30	Lakewood Club	
61	40	Montague	
61	80	Muskegon	
61	66	Muskegon Heights	
61	46	North Muskegon	
61	67	Norton Shores	
61	41	Ravenna	
61	47	Roosevelt Park	
61	48	Whitehall	

Other

61	61	Baker College of Muskegon
61	20	Brooks Regional Fac
61	62	Muskegon Community College
61	18	Muskegon Corr Fac
61	19	Muskegon Temp Fac

Unincorporated Area

61	02	Bailey
61	04	Twin Lake
61	05	Wolf Lake

62 County of Newaygo

County City/Twp Name Other Venue

Township

62	01	Ashland
62	02	Barton
62	03	Beaver
62	04	Big Prairie
62	05	Bridgeton
62	06	Brooks
62	07	Croton
62	08	Dayton
62	09	Denver
62	10	Ensley
62	11	Everett
62	12	Garfield
62	13	Goodwell
62	14	Grant
62	15	Home
62	16	Lilley
62	17	Lincoln
62	18	Merrill
62	19	Monroe
62	20	Norwich
62	21	Sheridan
62	22	Sherman
62	23	Troy
62	24	Wilcox

City/Village

62	46	Fremont
62	29	Grant
62	30	Hesperia
62	39	Newaygo
62	40	White Cloud

Unincorporated Area

62	16	Bitely
62	18	Brohman
62	19	Woodville

64/29

63 County of Oakland

County City/Twp Name Other Venue

Township

63	01	Addison
63	03	Bloomfield
63	04	Brandon
63	05	Commerce
63	07	Groveland
63	08	Highland
63	09	Holly
63	10	Independence
63	11	Lyon
63	12	Milford
63	13	Novi
63	14	Oakland
63	15	Orion
63	16	Oxford
63	18	Rose
63	19	Royal Oak
63	24	Southfield
63	20	Springfield
63	21	Waterford
63	22	West Bloomfield
63	23	White Lake

City/Village

63	93	Auburn Hills
63	66	Berkley
63	67	Beverly Hills
63	29	Bingham Farms
63	80	Birmingham
63	46	Bloomfield Hills
63	39	Clarkston
63	68	Clawson
63	69	Farmington
63	85	Farmington Hills
63	81	Ferndale
63	47	Franklin
63	70	Hazel Park
63	48	Holly
63	60	Huntington Woods
63	49	Keego Harbor
63	30	Lake Angelus
63	50	Lake Orion
63	51	Lathrup Village
63	31	Leonard
63	82	Madison Heights
63	52	Milford
63	61	Northville
63	62	Novi

82/63

63 County of Oakland, Continued

County City/Twp Name Other Venue

City/Village, Continued

63	83	Oak Park
63	40	Orchard Lake
63	32	Ortonville
63	53	Oxford
63	54	Pleasant Ridge
63	89	Pontiac
63	63	Rochester
63	92	Rochester Hills
63	90	Royal Oak
63	55	South Lyon
63	91	Southfield
63	41	Sylvan Lake
63	84	Troy
63	56	Walled Lake
63	42	Wixom
63	57	Wolverine Lake

Other

63	33	Camp Dearborn
63	26	Camp Gilman
63	27	Camp Pontiac
63	95	Cranbrook Academy of Art
63	71	Kensington Park
63	96	Lawrence Technological Univ
63	97	Michigan Christian College
63	98	Midraska College of Jewish Sty
63	25	Oakland Co Comm Col
63	72	Oakland University
63	94	SS Cyril & Methodius Seminary
63	75	Saint Mary's College
63	38	Stoney Creek Metro Park
63	76	Walsh Col of Acc & Bus Admin
63	77	William Tyndale College
63	78	Yeshiva Beth Rabbinical Col

Unincorporated Area

63	17	Auburn Heights
63	08	Clyde
63	20	Davisburg
63	21	Drayton Plains
63	01	Lakeville
63	11	New Hudson
63	05	Union Lake
63	21	Waterford

64 County of Oceana

County City/Twp Name Other Venue

Township

64 01 Benona
 64 02 Claybanks
 64 03 Colfax
 64 04 Crystal
 64 05 Elbridge
 64 06 Ferry
 64 07 Golden
 64 08 Grant
 64 09 Greenwood
 64 10 Hart
 64 11 Leavitt
 64 12 Newfield
 64 13 Otto
 64 14 Pentwater
 64 15 Shelby
 64 16 Weare

City/Village

64 39 Hart
 64 29 Hesperia
 64 30 New Era
 64 31 Pentwater
 64 32 Rothbury
 64 40 Shelby
 64 33 Walkerville

62/30

Unincorporated Area

64 04 Crystal Valley
 64 07 Mears

65 County of Ogemaw

County City/Twp Name Other Venue

Township

65 01 Churchill
 65 02 Cumming
 65 03 Edwards
 65 04 Foster
 65 05 Goodar
 65 06 Hill
 65 07 Horton
 65 08 Klacking
 65 09 Logan
 65 10 Mills
 65 11 Ogemaw
 65 12 Richland
 65 13 Rose
 65 14 West Branch

65 County of Ogemaw, Continued

County City/Twp Name Other Venue

City/Village

65 29 Prescott
 65 30 Rose City
 65 39 West Branch

Unincorporated Area

65 07 Greenwood
 65 13 Lupton
 65 12 Prescott
 65 01 Selkirk
 65 05 South Branch

66 County of Ontonagon

County City/Twp Name Other Venue

Township

66 01 Bergland
 66 02 Bohemia
 66 03 Carp Lake
 66 04 Greenland
 66 05 Haight
 66 06 Interior
 66 07 Matchwood
 66 08 McMillan
 66 09 Ontonagon
 66 10 Rockland
 66 11 Stannard

City/Village

66 39 Ontonagon

Unincorporated Area

66 11 Bruces Crossing
 66 08 Ewen
 66 04 Greenland
 66 04 Mass
 66 01 Merriweather
 66 05 Paulding
 66 11 Paynesville
 66 06 Trout Creek
 66 03 White Pine

67 County of Osceola

County City/Twp Name Other Venue

Township

67	01	Burdell
67	02	Cedar
67	03	Ewart
67	04	Harwick
67	05	Hersey
67	06	Highland
67	07	LeRoy
67	08	Lincoln
67	09	Marion
67	10	Middle Branch
67	11	Orient
67	12	Osceola
67	13	Richmond
67	14	Rose Lake
67	15	Sherman
67	16	Sylvan

City/Village

67	39	Ewart
67	29	Hersey
67	30	LeRoy
67	31	Marion
67	40	Reed City
67	32	Tustin

Unincorporated Area

67	08	Ashton
67	04	Avondale
67	11	Sears

68 County of Oscoda

County City/Twp Name Other Venue

Township

68	01	Big Creek
68	02	Clinton
68	03	Comins
68	04	Elmer
68	05	Greenwood
68	06	Mentor

Unincorporated Area

68	03	Fairview
68	01	Luzerne
68	06	Mio

69 County of Otsego

County City/Twp Name Other Venue

Township

69	01	Bagley
69	02	Charlton
69	03	Chester
69	04	Corwith
69	05	Dover
69	06	Elmira
69	07	Hayes
69	08	Livingston
69	09	Otsego Lake

City/Village

69	46	Gaylord
69	29	Vanderbilt

Unincorporated Area

69	02	Johannesburg
69	09	Waters
69	06	Elmira

05/15

70 County of Ottawa

County City/Twp Name Other Venue

Township

70	01	Allendale
70	02	Blendon
70	03	Chester
70	04	Crockery
70	05	Georgetown
70	06	Grand Haven
70	07	Holland
70	08	Jamestown
70	09	Olive
70	10	Park
70	11	Polkton
70	12	Port Sheldon
70	13	Robinson
70	14	Spring Lake
70	15	Tallmadge
70	16	Wright
70	17	Zeeland

City/Village

70	39	Coopersville	
70	40	Ferrysburg	
70	41	Fruitport	61/39
70	66	Grand Haven	
70	80	Holland	03/80
70	46	Hudsonville	
70	47	Spring Lake	
70	48	Zeeland	

Other

70	60	Grand Valley State Univ
70	29	Hope College
70	61	Western Theological Seminary

Unincorporated Area

70	03	Conklin
70	11	Dennison
70	05	Jenison
70	15	Lamont
70	16	Marne
70	04	Nunica
70	09	West Olive

71 County of Presque Isle

County City/Twp Name Other Venue

Township

71	01	Allis
71	02	Bearinger
71	03	Belknap
71	04	Bismarck
71	05	Case
71	06	Krakow
71	07	Metz
71	08	Moltke
71	09	North Allis
71	10	Ocqueoc
71	11	Posen
71	12	Presque Isle
71	13	Pulawski
71	14	Rogers

City/Village

71	29	Millersburg
71	39	Onaway
71	30	Posen
71	46	Rogers City

Unincorporated Area

71	04	Hawks
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72 County of Roscommon

County City/Twp Name Other Venue

Township

72	01	Au Sable
72	02	Backus
72	03	Denton
72	04	Gerrish
72	05	Higgins
72	06	Lake
72	07	Lyon
72	08	Markey
72	09	Nester
72	10	Richfield
72	11	Roscommon

City/Village

72	29	Roscommon
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Other

72	61	Kirtland Community College
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Unincorporated Area

72	11	Houghton Lake
72	03	Prudenville
72	10	St. Helen
72	11	The Heights

73 County of Saginaw

County City/Twp Name Other Venue

Township

73	01	Albee
73	02	Birch Run
73	03	Blumfield
73	04	Brady
73	05	Brant
73	06	Bridgeport
73	07	Buena Vista
73	08	Carrollton
73	09	Chapin
73	10	Chesaning
73	11	Frankenmuth
73	12	Fremont
73	13	James
73	14	Jonesfield
73	15	Kochville
73	16	Lakefield
73	17	Maple Grove
73	18	Marion
73	19	Richland
73	20	Saginaw
73	22	Spaulding
73	21	St. Charles
73	23	Swan Creek
73	24	Taymouth
73	26	Thomas
73	25	Tittabawassee
73	27	Zilwaukee

City/Village

73	29	Birch Run
73	46	Chesaning
73	47	Frankenmuth
73	30	Merrill
73	31	Oakley
73	89	Saginaw
73	39	St. Charles
73	40	Zilwaukee

Other

73	61	Great Lakes Jr Col of Business	
73	48	Saginaw Valley State Univ	09/48 56/48
73	32	Tri-City Airport	

Unincorporated Area

73	24	Burt
73	25	Freeland
73	19	Hemlock
73	03	Reese
73	26	Shields

74 County of St. Clair

County City/Twp Name Other Venue

Township

74	01	Berlin
74	02	Brockway
74	03	Burtchville
74	04	Casco
74	05	China
74	06	Clay
74	07	Clyde
74	08	Columbus
74	09	Cottrellville
74	10	East China
74	11	Emmett
74	12	Fort Gratiot
74	13	Grant
74	14	Greenwood
74	15	Ira
74	16	Kenockee
74	17	Kimball
74	18	Lynn
74	19	Mussey
74	20	Port Huron
74	21	Riley
74	22	St. Clair
74	23	Wales

City/Village

74	46	Algonac
74	39	Capac
74	29	Emmett
74	47	Marine City
74	60	Marysville
74	40	Memphis
74	80	Port Huron
74	49	St. Clair
74	41	Yale

Other

74	61	St. Clair County Community Col
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Unincorporated Area

74	16	Abbottsford
74	04	Adair
74	01	Allenton
74	15	Anchorville
74	01	Berville
74	13	Blaine
74	15	Fair Haven
74	12	Gardendale
74	23	Goodells
74	13	Jeddo
74	03	Lakeport

74 County of St. Clair, Continued

County City/Twp Name Other Venue

Unincorporated Area, Continued

74	04	Peters
74	22	Rattlerun
74	21	Riley Center
74	17	Smith Creek
74	20	South Park
74	17	Wakhams

75 County of St. Joseph

County City/Twp Name Other Venue

Township

75	01	Burr Oak
75	02	Colon
75	03	Constantine
75	04	Fabius
75	05	Fawn River
75	06	Florence
75	07	Flowerfield
75	08	Leondias
75	09	Lockport
75	10	Mendon
75	11	Mottville
75	12	Nottawa
75	13	Park
75	14	Sherman
75	15	Sturgis
75	16	White Pigeon

City/Village

75	29	Burr Oak
75	39	Centreville
75	40	Colon
75	41	Constantine
75	30	Mendon
75	60	Sturgis
75	61	Three Rivers
75	42	White Pigeon

Other

75	62	Glen Oaks Community College
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Unincorporated Area

75	01	Findlay
75	13	Moorepark
75	11	Mottville
75	13	Parkville

76 County of Sanilac

County	City/Twp Name	Other Venue
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Township

76	01	Argyle
76	02	Austin
76	03	Bridgehampton
76	04	Buel
76	05	Custer
76	06	Delaware
76	07	Elk
76	08	Elmer
76	09	Evergreen
76	10	Flynn
76	11	Forester
76	12	Fremont
76	13	Greenleaf
76	14	Lamotte
76	15	Lexington
76	16	Maple Valley
76	17	Marion
76	18	Marlette
76	19	Minden
76	20	Moore
76	21	Sanilac
76	22	Speaker
76	23	Washington
76	24	Watertown
76	25	Wheatland
76	26	Worth

City/Village

76	29	Applegate
76	39	Brown City
76	30	Carsonville
76	40	Croswell
76	31	Deckerville
76	32	Forestville
76	33	Lexington
76	41	Marlette
76	34	Melvin
76	35	Minden City
76	36	Peck
76	37	Port Sanilac
76	42	Sandusky

44/41

76 County of Sanilac, Continued

County	City/Twp Name	Other Venue
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Unincorporated Area

76	14	Decker
76	14	Hemans
76	08	Juhl
76	07	Laurel
76	15	Lexington Heights
76	09	Shabbona
76	20	Snover
76	16	Valley Center

77 County of Schoolcraft

County	City/Twp Name	Other Venue
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Township

77	01	Doyle
77	02	Germfask
77	03	Hiawatha
77	04	Inwood
77	05	Manistique
77	06	Mueller
77	07	Seney
77	08	Thompson

City/Village

77	46	Manistique
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Other

77	09	Camp Manistique
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Unincorporated Area

77	06	Blaney
77	04	Cooks
77	03	Cusino
77	01	Gulliver
77	04	Steuben

78 County of Shiawassee

County City/Twp Name Other Venue

Township

78 01 Antrim
 78 02 Bennington
 78 03 Burns
 78 04 Caledonia
 78 05 Fairfield
 78 06 Hazelton
 78 07 Middlebury
 78 08 New Haven
 78 09 Owosso
 78 10 Perry
 78 11 Rush
 78 12 Sciota
 78 13 Shiawassee
 78 14 Venice
 78 15 Vernon
 78 16 Woodhull

City/Village

78 29 Bancroft
 78 30 Byron
 78 46 Corunna
 78 47 Durand
 78 39 Laingsburg
 78 34 Lennon
 78 31 Morrice
 78 32 New Lothrop
 78 66 Owosso
 78 40 Perry
 78 33 Vernon

Other

78 61 Baker College of Owosso

Unincorporated Area

78 16 Shaftsbury

25/34

79 County of Tuscola

County City/Twp Name Other Venue

Township

79 01 Akron
 79 02 Almer
 79 03 Arbela
 79 04 Columbia
 79 05 Dayton
 79 06 Denmark
 79 07 Elkland
 79 08 Ellington
 79 09 Elmwood
 79 10 Fairgrove
 79 11 Fremont
 79 12 Gilford
 79 13 Indianfields
 79 14 Juniata
 79 15 Kingston
 79 16 Koylton
 79 17 Millington
 79 18 Novesta
 79 19 Tuscola
 79 20 Vassar
 79 21 Watertown
 79 22 Wells
 79 23 Wisner

City/Village

79 29 Akron
 79 46 Caro
 79 39 Cass City
 79 30 Fairgrove
 79 31 Gagetown
 79 32 Kingston
 79 33 Mayville
 79 40 Millington
 79 41 Reese
 79 34 Unionville
 79 47 Vassar

Other

79 24 Camp Tuscola

Unincorporated Area

79 04 Ashmore
 79 10 Bradleyville
 79 18 Deford
 79 21 Fostoria
 79 23 Quanicassee
 79 06 Richville
 79 05 Silverwood
 79 13 Wahjamega
 79 14 Watrousville

80 County of Van Buren

County City/Twp Name Other Venue

Township

80	01	Almena
80	02	Antwerp
80	03	Arlington
80	04	Bangor
80	05	Bloomington
80	06	Columbia
80	07	Covert
80	08	Decatur
80	09	Geneva
80	10	Hamilton
80	11	Hartford
80	12	Keeler
80	13	Lawrence
80	14	Paw Paw
80	15	Pine Grove
80	16	Porter
80	17	South Haven
80	18	Waverly

City/Village

80	39	Bangor
80	29	Bloomington
80	30	Breedsville
80	40	Decatur
80	31	Gobles
80	46	Hartford
80	32	Lawrence
80	41	Lawton
80	42	Mattawan
80	47	Paw Paw
80	60	South Haven

Unincorporated Area

80	18	Glendale
80	06	Grand Junction
80	15	Kendall
80	09	Lacota
80	04	McDonald
80	12	Sister Lakes

81 County of Washtenaw

County City/Twp Name Other Venue

Township

81	01	Ann Arbor
81	02	Augusta
81	03	Bridgewater
81	04	Dexter
81	05	Freedom
81	06	Lima
81	07	Lodi
81	08	Lyndon
81	09	Manchester
81	10	Northfield
81	11	Pittsfield
81	12	Salem
81	13	Saline
81	14	Scio
81	15	Sharon
81	16	Superior
81	17	Sylvan
81	18	Webster
81	19	York
81	20	Ypsilanti

City/Village

81	89	Ann Arbor
81	29	Barton Hills
81	46	Chelsea
81	39	Dexter
81	41	Manchester
81	47	Milan
81	48	Saline
81	80	Ypsilanti

58/46

Other

81	23	Cassidy Lake Tech School
81	61	Cleary College
81	62	Concordia College
81	66	Eastern MI University
81	40	Hudson Mills Park
81	21	Huron Valley Men Fac
81	22	Huron Valley Women Fac
81	82	U of M Ann Arbor
81	63	Washtenaw Community College

Unincorporated Area

81	08	Cassidy Lake
81	19	Mooreville
81	10	Whitmore Lake
81	02	Willis
81	20	Willow Run

82 County of Wayne

County City/Twp Name		Other Venue
Township		
82	01	Brownstown
82	02	Canton
82	04	Grosse Ile
82	05	Grosse Pointe
82	06	Huron
82	08	Northville
82	09	Plymouth
82	10	Redford
82	12	Sumpter
82	14	Van Buren
City/Village		
82	80	Allen Park
82	39	Belleville
82	95	Dearborn
82	89	Dearborn Heights
82	99	Detroit
82	66	Ecorse
82	60	Flat Rock
82	81	Garden City
82	46	Gibraltar
82	61	Grosse Pointe
82	67	Grosse Pte. Farms
82	68	Grosse Pte. Park
82	69	Grosse Pte. Woods
82	47	Grosse Pte. Shores
82	82	Hamtramck
82	70	Harper Woods
82	83	Highland Park
82	84	Inkster
82	90	Lincoln Park
82	96	Livonia
82	71	Melvindale
82	63	Northville
82	72	Plymouth
82	73	River Rouge
82	74	Riverview
82	48	Rockwood
82	75	Romulus
82	85	Southgate
82	91	Taylor
82	76	Trenton
82	77	Wayne
82	92	Westland
82	49	Wood Haven
82	86	Wyandotte

82 County of Wayne, Continued

County City/Twp Name		Other Venue
Other		
82	20	Center Creative Studies Col
82	21	Center for Humanistic Studies
82	22	Central Bible College Det Ext
82	23	D'Etre University
82	24	Detroit Baptist Theological Sem
82	25	Detroit College of Business
82	26	Detroit College of Law
82	87	Detroit Metro Airport
82	27	Ecumenical Theological Center
82	34	Henry Ford Community College
82	35	Highland Park Community Col
82	28	Lewis College of Business
82	62	Lower Huron Park
82	29	Madonna College
82	30	Marygrove College
82	31	Mercy College of Detroit
82	19	Mound Reg Corr Fac
82	15	Phoenix Corr Fac
82	18	Ryan Regional Fac
82	32	Sacred Heart Major Seminary
82	36	Schoolcraft College
82	16	Scott Corr Fac
82	33	University of Detroit
82	64	U of M Dearborn
82	37	Wayne County Community College
82	88	Wayne State University
82	17	West Wayne Corr Fac
Unincorporated Area		
82	14	Denton
82	04	Grosse Ile
82	06	New Boston
82	06	Waltz
82	06	Willow

83 County of Wexford

County City/Twp Name

Other Venue

Township

83	01	Antioch
83	02	Boon
83	03	Cedar Creek
83	04	Cherry Grove
83	05	Clam Lake
83	06	Colfax
83	07	Greenwood
83	09	Hanover
83	08	Haring
83	10	Henderson
83	11	Liberty
83	12	Selma
83	13	Slagle
83	14	South Branch
83	15	Springville
83	16	Wexford

City/Village

83	29	Buckley
83	60	Cadillac
83	30	Harrietta
83	39	Manton
83	31	Mesick

Unincorporated Area

83	14	Hoxeyville
83	01	Sherman
83	15	Yuma