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N A S H I N G T O N D C

JUSTICE PROGRAMS OFFICE

Drug Court Planning and Implementation: Selected Operational Materials

December 1995

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Part I: Summary of Operational Characteristics of Seventeen Drug Court Programs as of June 1994

Programs Included:

Municipal Court; Bakersfield, California Superior Court; Los Angeles, California Municipal Court; Oakland, California District Court; Denver, Colorado Superior Court; Wilmington, Delaware Circuit Court; Cook County (Chicago), Illinois Circuit Court; Broward County (Ft. Lauderdale), Florida First Judicial District Court; Pensacola, Florida Second Judicial Circuit Court; Tallahassee, Florida Circuit and District Court; Baltimore, Maryland Ninth Judicial Circuit Court; Kalamazoo, Michigan Second Judicial Circuit Court; St. Joseph, Michigan Sixteenth Judicial Circuit Court; Kansas City, Missouri District Court; Clark County, Las Vegas, Nevada Circuit Court; Multnomah County (Portland), Oregon District Court; Jefferson County (Beaumont), Texas District Court; Travis County (Austin), Texas

♦ Part II: Comparative Information Regarding Urinalysis Costs and

Procedures in Seventeen Jurisdictions as of June 1994²;

♦ Part III: Listing of Sample Operational Materials by Category

Maintained in the Drug Court Clearinghouse Reference

Collection³; and

♦ Part IV: Sample Operational Materials Developed by Drug Court

Programs.

While the documents included in this report represent a very small portion of the resources maintained in the OJP Drug Court Clearinghouse Collection and the additional documents that have been developed by the operating drug court programs, we hope that they will provide guidance to judicial system and treatment professionals embarked on the development of drug court programs.

Users of this report are encouraged to contact the drug court program officials noted or to call The Justice Programs Office at American University for further information and assistance.

Caroline S. Cooper, Director OJP Drug Courts Clearinghouse The American University December 1995

This information will be updated in *Drug Courts: An Overview of Operational Characterstics and Implementation Issues:* Volume II, which will be published by The American University Drug Court Clearinghouse shortly.

This listing is currently being updated and will be available shortly.



W A S H I N G T O N. D C

JUSTICE PROGRAMS OFFICE

Foreword

The materials which follow are excerpted from *Drug Case Management and Treatment Intervention Strategies in the State and Local Courts* (Volume II), which was prepared by The American University under the auspices of the Drug Case Management and Technical Assistance Project, sponsored jointly by the State Justice Institute and the Bureau of Justice Assistance during 1992 - 1994. The documents referenced formed the nucleus of the BJA Drug Court Resource Center which has since been significantly expanded and is now part of the Reference Collection of the American University Drug Court Clearinghouse maintained for the Office of Justice Programs of the U.S. Department of Justice.

The materials included in this publication have been assembled to provide an overview of a variety of issues relevant to the development and operation of drug court programs and examples of how various judicial systems have addressed them.

This excerpt is organized in four sections:

◆ Part I: Summary of Operational Characteristics of Seventeen

Drug Court Programs as of June 1994;¹

Additional and more current information is provided in *Drug Courts: An Overview of Operational Characterstics and Implementation Issues*

1. Program Descriptions

Maricopa County, (Phoenix), Arizona First Time Drug Offender Program

Drug Court: Program Description

Alameda County, California

Probation Department Drug Abuse Control Center (DACC):

Program Description

FIRST Program: Summary of the FIRST Drug Diversion

Program: Program Description

Bakersfield, California Municipal Court Substance Abuse Court

Program Description

Denver, Colorado Drug Court

Denver Drug Court Briefing Book Denver Drug Court Description, May 11, 1994

New Castle County (Wilmington), Delaware Drug Court

Delaware Drug Court: Overview (February 1, 1994)

Superior Court of the District of Columbia Drug Case Intervention Program

Drug Intervention Program Description

Broward County (Fort Lauderdale), Florida Drug Court

Broward County Outpatient Drug Court Program

Dade County (Miami), Florida Drug Court

Bennett H. Brummer and Hugh Rodham. "Miami's Drug Court: Leading the Way." article published in the National Legal Aid and Defender Association (NLADA) Newsletter, Spring 1993. [authors are public defender and assistant public defender, respectively, in Dade County)

Cook County (Chicago), Illinois

Fast Track Program for Adult Drug Case Defendants

Judge Michael Getty. "Preliminary Program Description: Fast Track Case Processing of Adult Drug Offenders". August 1989.

^{*} copy of all listed material is in the American University reference collection

^{**} excerpt included in Section IV

Berrien County (St. Joseph), Michigan Drug Court

Michael G. Cianfarano. "Berrien County's Drug Court". Michigan Judicial Institute. October 1992.

Detroit, Michigan Recorder's Court Criminal Differentiated Case Management Program

George Gish. "Managing Drug Cases and Monitoring the Jail Population" (includes program description, summary of procedures, case processing impact, and cost/benefit analysis)

Kalamazoo County, Michigan Prison Diversion Program for Female Offenders

Michael G. Cianfarano. "Kalamazoo County's Diversion Program for Female Offenders." Michigan Judicial Institute.

Ramsey County (St. Paul), Minnesota Fast Track Calendar for Drug Cases

Guidelines for Diversion

Project Remand: Conditional Release Fast Track Drug Plan Summary of Operational Plan for Fast Track Drug Cases

Clark County (Las Vegas), Nevada Controlled Substance Court:

Controlled Substance Court: Program Information

Milwaukee County, Wisconsin Felony Drug Court

Milwaukee County Speedy: Trial Courts: Summary Description

2. COURT PLEADINGS/ORDERS/RULES RELEVANT TO DRUG CASE PROGRAM OPERATIONS

Superior Court of the District of Columbia Drug Case Intervention Program

Release Order (including graduated sanction schedule)

Escambia and Okaloosa Counties, Florida Drug Courts

Administrative Order No.: 93-62: In Re: Creation of a Drug Court Division Within the Criminal Division (Escambia County) Administrative Order No.: 93-115:in Re: Creation of a Drug Court Division Within the Criminal Division (Okaloosa County)

Pretrial Release Order: Escambia County

Okaloosa County

Stipulated Order of Referral to Drug Court (Okaloosa County)

2. COURT PLEADINGS/ORDERS/RULES RELEVANT TO

DRUG CASE PROGRAM OPERATIONS (cont.)

Cook County (Chicago), Illinois "Fast Track" Calendar for Adult Drug Case Defendants	
Order for Referral to "Fast Track" Program	**
Berrien County (St. Joseph), Michigan Drug Court Division and Enhanced Treatment Program	
Case Scheduling Order	**
Wayne County (Detroit), Michigan Recorder's Court Criminal Differentiated Case Management Program	
Recorder's Court Order Granting Discovery	**
Final Pre-Trial Conference Summary	
Joint Administrative Order Establishing Revised Fee	
Schedule for Indigent Defense Counsel	
Certification of Jail Visit by Indigent Defense Counsel Structured Sentence Agreement	
Petition and Order for Court Appointed Attorney	
Clark County (Las Vegas), Nevada Controlled Substance Court	
Petition for Admission to the Drug Court Program	**
Order Granting/Denying Petition for Drug Court Program Entry	
Multnomah County (Portland), Oregon Deferred Prosecution (STOP) and	
Expedited Drug Case Management Programs	
Defendant's Petition for Diversion	
Court Order in Response to Defendant's Petition to Enter STOP	
Temporary Sentencing Order	**
Final Judgment and Sentence	
Jefferson County (Beaumont), Texas Drug Intervention Court Motion and Agreement for Pre-Trial Intervention	
Pierce County (Tacoma), Washington Criminal Differentiated Case Management Program	
Order for Continuance of Trial Date	
Order to Appear for Pretrial Hearing	
Scheduling Conference Order Setting Trial Date, Omnibus Hearing	
Milwaukee County, Wisconsin	

Pretrial Scheduling Orders (for 90 day and standard cases)

3. STATUTES/RULES

Alabama

Act 90-390: Mandatory Treatment Act of 1990 [also establishes specialized court referral officer program "to promote the evaluation, education and rehabilitation of" drug dependent offenders.]

California

California Penal Code, Chapter 2.5, Sections 1100 et seq.: Special Proceedings in Narcotics and Drug Abuse Cases.

Colorado

HB 91-1173 Intensive Testing, Treatment and Supervision

Connecticut

Ch. 319 permitting suspension of prosecution and referral to treatmentPublic Act 90-213 Establishing Office of Alternative Sanctions

New Jersey

Senate Bill 265 (1989): Civil Liability Immunity Statute [absolving city and county agencies participating in Court's Community Restitution Program from civil !iability]

4. INTERAGENCY AGREEMENTS

Los Angeles County, California Drug Court

Memorandum of Understanding: Los Angeles Drug Court
Pilot Project [Municipal Court, Superior Court; District
Attorney; Public Defender; Probation Department; Sheriff's
Department; Police Department; Department of Health Services]

5. PROGRAM PROCEDURES

Alabama Administrative Office of Courts.

Court Referral Officer Field Manual: Court Referral Officer Program Policies, Procedures and Program Description. (prepared with funding from the State Justice Institute)

Bakersfield, California Municipal Court Substance Abuse Court

Memorandum to Judges and Commissioners Re: Procedures and Internal Forms

5. PROGRAM PROCEDURES (cont.)

Los Angeles, California Drug Court

Drug Court Pilot Project Manual of Procedures. June 1994**

Denver, Colorado Drug Court

Denver Drug Court Procedures and Requirements to Advance to Phases II and III

Broward County (Fort Lauderdale), Florida Drug Court

Broward County Outpatient Drug Court Program**

Dade County (Miami), Florida Drug Court

Bench Book: Diversion and Treatment Program (draft). Eleventh Judicial Circuit. October 1991.

Ramsey County (St. Paul), Minnesota Fast Track Calendar for Drug Cases

Fast Track Drug Diversion Procedures

Milwaukee County, Wisconsin Felony Drug Court

Felony Drug Court Rules

6. REQUESTS FOR PROPOSALS (RFPS) FOR TREATMENT SERVICES

Pulaski County (Little Rock), Arkansas Drug Diversion Court

Arkansas Department of Health Request for Proposals to

Provide Outpatient Treatment and Education Services for Offenders Assigned by the Drug Diversion Court**

Escambia and Okaloosa Counties, Florida Drug Courts

Request for Proposal for Treatment Services

Multnomah County (Portland), Oregon Deferred Prosecution (STOP)

Program

Request for Proposals for Outpatient Drug and Acupuncture Treatment Services. August 1992

7. PARTICIPANT INFORMATION

Alameda County, California Drug Abuse Control Center (DACC)

DACC Elements Weekly Schedule

Bakersfield, California Municipal Court Substance Abuse Court

AA/NA Notice to Defendants

7. PARTICIPANT INFORMATION (cont.)

Broward County (Fort Lauderdale), Florida Drug Court

Participant Information Materials: Program Schedules
For Each Phase

Escambia and Okaloosa Counties, Florida Drug Courts

Fort Walton Beach: Drug Court Program Schedule (Bridgeway Center, Inc.)

Bridgeway Center, Inc.: Client Information

Client Bill of Rights and Client Grievance Procedures

Baltimore City, Maryland District Court Drug Court

Baltimore City Drug Treatment Court Program: Step Up and Out Substance Abuse
Drug Court Orientation and Interest Notice to Potential
Participants

Kalamazoo County, Michigan Prison Diversion Program for Female Offenders

Kalamazoo County Substance Abuse Diversion Program: Information for Potential Participants

Multnomah County (Portland), Oregon Deferred Prosecution (STOP) Program

Notice to Defendants Regarding STOP Program Eligibility and Participation Requirements InAct/STOP Program Overview InAct/STOP Client Handbook

Travis County (Austin), Texas Court Diversion Court

"SHORT" (System of Healthy Options for Release and Treatment) Drug Diversion Court and Treatment Program

8. PARTICIPANT CONTRACTS/AGREEMENTS

Maricopa County (Phoenix), Arizona First Time Drug Offender Program

First Time Drug Offender Program Drug Court Contract

Alameda County, California

Drug Abuse Control Center (DACC)

Initial Ten Week Contract

FIRST Program: Oakland Municipal Court

Court/Probation Contingency Contract Initial Ten Week Contract (Phase II)

8. PARTICIPANT CONTRACTS/AGREEMENTS (cont.)

Escambia and Okaloosa Counties, Florida Drug Courts

Bridgeway Center, Inc.:

Appointment and Fee Contract

Drug Court Treatment Program Participation Agreement

Lakeview Center, Inc. (Pensacola, Florida)

Drug Court Treatment Program Participation Agreement Client Responsibility [financial] Statement/Agreement

Baltimore City, Maryland District Court Drug Treatment Court

Diversion Track Agreement Probation Track Agreement

Clark County (Las Vegas), Nevada Controlled Substance Court

Drug Court Program Acceptance/Refusal Form Drug Court Agreement and Waiver Financial Agreement

Multnomah County (Portland), Oregon Deferred Prosecution (STOP) Program

Waiver and Agreement of Defendants Petitioning to Enter the STOP Program Defendant's Petition to Enter the STOP Program STOP Client Fee Contract

Travis County (Austin), Texas Drug Diversion Court

Agreement for Participation in the Travis County Drug Diversion Court and Treatment Program S.H.O.R.T.

9. FORMS RELATING TO CLIENT WAIVER OF RIGHTS, CONSENT TO TREATMENT, AUTHORIZATION TO RELEASE INFORMATION

Broward County (Fort Lauderdale), Florida Drug Court

Client Consent to Release of Information Client Consent to Urine Collection and Analysis Consent to Acupuncture Treatment

Dade County (Miami), Florida Drug Court

Waiver of Speedy Trial

9.	FORMS RELATING TO CLIENT WAIVER OF RIGHTS, CONS	ENT TO	TREATMENT,
	AUTHORIZATION TO RELEASE INFORMATION	(cont.)	

Escambia and Okaloosa Counties, Florida Drug Courts

Authority to Release Information Waiver of Limitation for Speedy Trial Consent for Disclosure of Confidential Information

Baltimore City, Maryland District Court Drug Treatment Court

Authorization to Release Information

Clark County (Las Vegas), Nevada Controlled Substance Court

Client Waiver of First Appearance

Multnomah County (Portland), Oregon Deferred Prosecution (STOP) Program

Consent for Release of Confidential Information Informed Consent to Receive Treatment STOP Program Declined Statement

Manhattan, New York Part N Expedited Disposition Program

Client Authorization to Obtain Substance Abuse History

10. CERTIFICATES OF PARTICIPANT COMPLETION OF TREATMENT PROGRAM

Maricopa County (Phoenix), Arizona First Time Drug Offender Program

Certificate of Recognition for Successful Program Completion

Multnomah County (Portland), Oregon Deferred Prosecution (STOP) Program

Participant Certificate of STOP Program Completion

11. FORMS RELATING TO INTERNAL CASE INTAKE, MANAGEMENT AND MONITORING AND RELEASE INFORMATION

Bakersfield, California Municipal Court Substance Abuse Court

Sample Daily Docket
Intake/Screening Form: Kern County Department of
Mental Health Services
County Services Defendant Questionnaire
Defendant Information Data Sheet
Defendant Progress Report

Oakland, California Municipal Court FIRST Drug Diversion Program

Defendant Progress Report

11. FORMS RELATING TO INTERNAL CASE INTAKE, MANAGEMENT AND MONITORING AND RELEASE INFORMATION

Denver, Colorado Drug Court	
Sample Urinalysis Report and Supervision Reports	
Intake Data Form	
Broward County (Fort Lauderdale), Florida Drug Court	
Internal Management/Monitoring Forms	
Individual Client File Audit Checklist	
Drug Court Initial Treatment Plan Form	
Client Intake Application	
Client Admission Form	
Client Discharge Form	•
Client Risk Assessment	
Client Monitoring Form	
Client Referral Form	
Progress Note Records	
Escambia and Okaloosa Counties, Florida Drug Courts	
Client/Counselor Assignments and Staffing Patterns	•
Pretrial Services Intake Questionnaires	
Client Status Report	
Deferred Prosecution Agreement:	
Escambia County	
Okaloosa County	
Bridgeway Center, Inc.:	
Internal Client Management and Monitoring Forms	
Outpatient Counselor Status Report	
Admission Data	**
Client Medical History	**
Insurance Data	**
T.A.S.C. Intake/Psychosocial Assessment Worksheet	**
Chemical Evaluation	**
Lakeview Center, Inc.	
Medical History Checklist	
Comprehensive Intake/Psychosocial Assessment	
Comprehensive makes I sychosocial rissessment	
Baltimore City, Maryland District Court Drug Treatment Court	
Drug Court Screening Form	
Drug Treatment Court Assessment Summary	
Drug Treatment Court: Probation Initial Case	

STEP Program Drug Treatment Court Agreement:

Management Plan

Probation Track

11. FORMS RELATING TO INTERNAL CASE INTAKE/MANAGEMENT/ MONITORING AND RELEASE OF INFORMATION (cont.)

Baltimore City, Maryland District Court Drug Treatment Court (cont.)

STEP Program Drug Treatment Court Agreement: Diversion Track Authorization for Release of Pretrial Assessment Information Drug Treatment Court-Status Report

Berrien County (St. Joseph), Michigan Drug Court Division and Enhanced Treatment Program

Drug Court Referral Form

Wayne County (Detroit), Michigan Recorder's Court Criminal Differentiated Case Management Program

Defendant Screening Unit Interview Form Defendant Screening Unit Risk Classification Jail Inmate Population Daily Statistical Report

Ramsey County (St. Paul), Minnesota Fast Calendar for Track Drug Cases

Fast Track Drug Program Chemical Assessment Referral Form Notice of Failure to Comply with Chemical Assessment Conditions

Middlesex County (New Brunswick), New Jersey Expedited Drug Case Management Program

Sample Monthly Case Monitoring Report
Forms Relating to Treatment/Community Service Component
Community Service Program Intake Form
Community Service Conditions and Release of
Information Authorization
Physical Limitation Statement
Community Service Site Information
Working Agreement with Work Site
Monthly Progress Report: Work Site

Manhattan, New York Part N Courts

Department of Assigned Counsel: Trac-N Referral Intake Form

Multnomah County (Portland), Oregon Deferred Prosecution (STOP) Program

"STOP" Program Decline Form
InAct Personal Intake Form (includes employment,
substance abuse, criminal, medical and other history)
Orientation Treatment Plan
Intake and Orientation Check-Off

11. FORMS RELATING TO INTERNAL CASE INTAKE/MANAGEMENT/ MONITORING AND RELEASE OF INFORMATION (cont.)

Multnomah County (Portland), Oregon Expedited Drug Case Management Program

District Attorney Pretrial Offer
District Attorney and Defense Attorney Plea Agreement
Worksheet

Philadelphia, Pennsylvania Expedited Drug Case Management Program

Adult Probation and Parole Department: Differentiated Case Management Pretrial Evaluation Form

12. MANAGEMENT INFORMATION/DATA COLLECTION MATERIALS/SAMPLE COMPUTER SCREENS

Los Angeles County, California Drug Court

Drug Court Data Collection and Program Evaluation Design

District of Columbia Superior Court Drug Case Intervention Programs

Drug Test Management System of the District of Columbia Pretrial Services Agency

Montgomery County (Dayton), Ohio Automated Drug Offender Management Project

Montgomery County Automated Drug Offender Management (ADOM) Project and Database Description

Philadelphia, Pennsylvania Expedited Drug Case Management (EDCM) Program

Sample Monthly EDCM Program Case Management Report

Pierce County (Tacoma), Washington Criminal Differentiated Case Management Program

Sample Computer Screens for Case Management/ Monitoring Functions Sample Daily Docket Sheet Sample Pending Case Status Report

13. JUDICIAL/STAFF TRAINING/RESOURCE MATERIALS

Arkansas Administrative Office of the Courts

Arkansas Drug Conference. July 30 - August 1, 1992. Conference Workbook.

California Continuing Judicial Studies Program

Judge Jeffrey S. Tauber. "A Judicial Primer on Unified Drug Courts and Court-Ordered Drug Rehabilitation Programs." August 1993

Denver, Colorado Drug Court

"I'm a Stranger Here, Myself!: Cultural and Gender Diversity". Training Program, Drug Court Probation Team, Second Judicial District Court, July 12, 1994.

Delaware Administrative Office of the Courts and Delaware Sentencing Accountability Commission.

"Effective Sentencing of Substance Abusing Offenders". Interstate Judges Seminar. February 7-8, 1992. (includes Definition of Terms)

Baltimore City, Maryland Bar Association

Doctor/Lawyer Teacher Partnership Against Drugs: Training Packet (adapted from ABA Office of Presidential Programs and Special Events and AMA Department of Substance Abuse materials.)

Baltimore City Public Schools' COURT WATCH PROGRAM: Lawyers in the Classroom (Materials Adapted from the ABA Special Committee on Youth Education for Citizenship)

Manhattan, New York Part N Program

Department of Assigned Counsel. Directory of Drug Treatment Programs

14. PROGRAM PLANNING AND IMPLEMENTATION

California Center for Judicial Education

Judge Jeffrey S. Tauber. Judges' Manual. 1994

Oakland, California Municipal Court FIRST Drug Diversion Program

Frank Tapia. "Design and Implementation of Court-Based Drug Treatment Programs or "Drug Courts". 1993

14. PROGRAM PLANNING AND IMPLEMENTATION (cont.)

Florida Supreme Court, Office of the State Courts Administrator

(under sponsorship of the State Justice Institute).

Treatment-Based Drug/Courts: . . . A Guide. 1994.**

Jackson County (Kansas City), Missouri Drug Court

Process Evaluation of the Jackson County Drug Court
Diversion Program (evaluates the planning process for the
Jackson County Drug Court)**

Philadelphia, Pennsylvania Expedited Drug Case Management Program

Court's Notice to the Bar Re Expedited Drug Case Management Program Implementation

15. COMMUNITY/PUBLIC INFORMATION

Alameda County, California Drug Abuse Control Center (DACC)

Volunteer Information

Berrien County (St. Joseph), Michigan Drug Court

Drug Court Notice of Defendants Ordered to Stay Out of Specific Areas

16. PROGRAM EVALUATION

Maricopa County (Phoenix), Arizona First Time Drug Offender Program

Rand Corporation. Court Supervised Drug Testing and Treatment

Alameda County, California

FIRST Program: Oakland, California: Comparison and Outcomes of Pre and Post Program Participants in Diversion The Importance of Immediate and Intensive Intervention in a Court-Ordered Drug Rehabilitation Program: An Evaluation of the FIRST Diversion Project After Two Years (March 1993)

Broward County (Fort Lauderdale), Florida Drug Court

W. Clinton Terry, III Ph.D. Broward County Drug Court: A Preliminary Report. (November 1993)

16. PROGRAM EVALUATION (cont.)

Dade County (Miami), Florida Drug Court

American Bar Association. Strategies for Courts to Cope with the Caseload Pressures of Drug Cases. November 1991.

John S. Goldkamp and Doris Weiland. Assessing the Impact of Dade County's Felony Drug Court. Final Report. August 1993 (study sponsored by the State Justice Institute and the National Institute of Justice)

John S. Goldkamp and Doris Weiland. "Assessing the Impact of Dade County's Felony Drug Court." National Institute of Justice Research in Brief. December 1993.

National Institute of Justice "Miami's "Drug Court: A Different Approach". June 1993.

Cook County (Chicago), Illinois Drug Night Court

American Bar Association. Strategies for Courts to Cope with the Caseload Pressures of Drug Cases. November 1991.

Bureau of Justice Assistance. *Drug Night Courts: How Feasible Are They?* Assessing Cook County's Example. *Bulletin*. July 1993.

Bureau of Justice Assistance. Assessment of the Feasibility of Drug Night Courts (summary of Cook County program). Monograph. June 1993.

Detroit, Michigan Recorder's Court Criminal Differentiated Case Management Program

George Gish. "Managing Drug Cases and Monitoring the Jail Population" (includes program description, summary of procedures, case processing impact, and cost/benefit analysis).

Kings County, New York Expedited Case Processing Program The Kings County District Attorney's Office. Expedited

Case Processing Report. October 1993

Multnomah County (Portland), Oregon Deferred Prosecution (STOP) Program

STOP: August 1991 - January 1993

Philadelphia, Pennsylvania Expedited Drug Case Management Program

American Bar Association. Strategies for Courts to Cope with the Caseload Pressures of Drug Cases. November 1991.

Milwaukee County, Wisconsin Felony Drug Court

American Bar Association. Strategies for Courts to Cope with the Caseload Pressures of Drug Cases. November 1991.

Part III: Listing of Sample Operational Materials by Category Maintained in the Drug Court Clearinghouse Reference Collection

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II. Comparative Information Regarding Urinalysis Costs and Procedures in Seventeen Jurisdictions*

COURT	District Court; Denver, CO	·	
COST	\$ 8.00 per screen		
FREQUENCY OF TESTING	2 x week (random) for first 3 mos; weekly for nex 3 mos; and every other week for last 6 mos.	-	
TYPE(S) OF DRUGS TESTED	Full screen (barbituates THC, alcohol, cocaine, etc); dependent on individual.		
AGENCY PROVIDING TEST	Varies; private treatment provider		

Information current for most programs as of July 1994; see program descriptions in Volume I and Supplement for further information

II. Comparative Information Regarding Urinalysis Costs and Procedures in Seventeen Jurisdictions*

COURT	Superior Court; Los Angeles, CA	Municipal Court; Oakland, CA	Superior Court; Wilmington, DL	Circuit Court; Cook County (Chicago), IL
COST	\$.90 - \$ 1.10/drug	approximately \$5 (or \$3.50 each)	\$15 for a full screen	\$5 per drug
FREQUENCY OF TESTING	daily at first, then 2 times per week for the next 5 weeks	3 times per week for 10 weeks	every week	varies, depending on client need and profile
TYPE(S) OF DRUGS TESTED	depends on defendant's drug usage	initial general screen priced at \$3 plus random testing for alcohol and marijuana	PCP, Benzodiazophine, coaine, amphetamines, THC, opiates, barbituates	initially a full screen, then done by individual client needs thereafter
AGENCY PROVIDING TEST	private treatment provider	private laboratory	private treatment provider	TASC

Information current for most programs as of July 1994; see program descriptions in Volume I and Supplement for further information.

II. Comparative Information Regarding Urinalysis Costs and Procedures in Seventeen Jurisdictions*

COURT	Circuit Court; Broward County (Ft. Lauderdale), FL	First Judicial Circuit Court; Pensacola, FL	Second Judicial Circuit Court; Tallahassee, FL	Circuit and District Court; Baltimore, MD
COST	\$6 for a full test	\$1.45 per drug	\$22 for a full screen \$2 per drug	Pretr. Serv. Ag**.:\$4 minimum, 2 drug screen
FREQUENCY OF TESTING	Daily	During Phase I - 2 times per week; Phase II & III - 1 time per week	N/A	Pretr. Serv.: 5 x week initially, gradually reduced to weekly during final phases
TYPE(S) OF DRUGS TESTED	Marijuana, cocaine, opiates; random breathlizer test	initially a full drug screen is done in a room off the main court, thereafter testing depends on defendant need	initially a full drug screen is done; subsequent testing performed for DOC	cocaine, opiates
AGENCY PROVIDING TEST	private laboratory	private treatment provider	Leon County Pretrial Services	Pretr Serv Ag. for diversion track; Prob. Dept. for probation track

Information current for most programs as of July 1994; see program descriptions in Volume I and Supplement for further information.

Pretrial Services Agency provides testing for diversion track; Probation Department provides testing for probation track.

Part II: Comparative Information Regarding Urinalysis Costs and Procedures in Seventeen Jurisdictions

Programs Included:

Superior Court; Los Angeles, California Municipal Court; Oakland, California District Court; Denver, Colorado Superior Court; Wilmington, Delaware Circuit Court; Cook County (Chicago), Illinois Circuit Court; Broward County (Ft. Lauderdale), Florida First Judicial District Court; Pensacola, Florida Second Judicial Circuit Court; Tallahassee, Florida Circuit and District Court; Baltimore, Maryland Ninth Judicial Circuit Court; Kalamazoo, Michigan Second Judicial Circuit Court; St. Joseph, Michigan Sixteenth Judicial Circuit Court; Kansas City, Missouri District Court; Clark County, Las Vegas, Nevada Circuit Court; Multnomah County (Portland), Oregon District Court; Jefferson County (Beaumont), Texas District Court; Travis County (Austin), Texas Superior Court; Washington, D.C.

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COURT, JURISDICTION	Superior Court; Los Angeles, CA	Municipal Court; Oakland, CA	Superior Court; Wilmington, DL
IMPACT TO DATE	N/A (program began May 1994)	- 2x's the dismissals with F.I.R.S.T. vs. old program recidivism in felony drug cases reduced by 1/2 for - jail bed usage decreased by 45%	N/A (program began in early 1994)
CASES ELIGIBLE	Less serious drug offenders eligible under PC 1,000 criteria (1,200 annually)	N/A	400 - violent, on probation by new drug offense 400 - diversion cases 350 - trafficking cases
SPECIAL FEATURES	N/A	- group supervision under Probation Department - contingency contract with sanctions/ incentives for performance	probation violation track to avoid new conviction
ARREST TO TREATMENT PROGRAM ENTRY	Day 3	1 day	15 days
TREATMENT PROVIDER	private nonprofit organization; contracted out through the court	Probation Department	TASC and private non-profit organization (SODAT)
TREATMENT PROGRAM DURATION	1 year for all three component phases	6 months to 2 years	dependent on individual, usually 1 yr., including 4 mos. w/clean tests
TREATMENT PROGRAM ELEMENTS	3 Phases with possible short-term residential in community home or jail	3 Phases	Two discrete, but related service programs tied to Tracks I & II (Diversion Track & Probation Violator Track)
CONTACT W/COURT	weekly initially, gradually increased to monthly	every two months	monthly in both Tracks I & II
ACUPUNCTURE	Yes; voluntary by the client, 5 days per week in 1 hour long sessions; variable by client.	Yes	No
OTHER SUPPORT SERVICES	education, vocational/job training, family counseling, housing	N/A	public health, educ., vocational/job training family, family counseling, housing, food, clothing
URINALYSIS PROCEDURES	daily in the first stage	3x10 weeks \$3 to \$5 independent private lab	initially, once every week \$15 for 7 panel drug test
RESULT OF TREATMENT PROGRAM COMPLETION	Charge(s) dismissed/Nolle Prossed	Charge(s) dismissed/Nolle Prossed	Charge(s) dismissed/Notle Prossed
FUNDING SOURCES	no additional funds obtained as of yet possible fee to participants able to pay	FY92: BJA Block Grant FY93: BJA Block Grant (correctional options)	70% State, 30% Federal (SJI & BJA)

COURT/JURISDICTION	Circuit Court; Cook County (Chicago), IL	Circuit Court; Broward County (Ft. Lauderdale), FL	First Judicial Circuit Court : Pensacola, FL
IMPACT TO DATE	Drug Night Court has decreased case processing & backlog and permitted earlier treatment intervention Use of graduated sanctions for probation violators relies on enhanced treatment	Very successful — most clients completing the program. - 13.5% decrease in crime rate, - despite 3% annual population increase	112 total in the program as of 2/94 35 - Phase I 24 - Phase II 21 - Phase III 10 - Terminated 11 - Capias Status
CASES ELIGIBLE	N/A	1st Offender Defendants charged with drug offenses	100 targeted from 06 to 12/1993 75 targeted from 01 to 09/1994
SPECIAL FEATURES	- County Jail Treatment Program - Day Reporting Ctr Pretrial Services - St. Attorney's 1st Offender Program	Court can transfer venue of cases involved defendants residing in adjoining county (Dade County) to the Dade County Drug Court program	Dept. of Corrections Probation Officer & court liaison work closely as a team to address special needs.
ARREST TO TREATMENT PROGRAM ENTRY	varies, depending on court program to which defendant is assigned	2 to 3 days	2 days
TREATMENT PROVIDER	TASC/Health Dept.	Broward Addiction Recovery Center (publicly funded treatment program)	Private, non-profit organization
TREATMENT PROGRAM DURATION	6 weeks - 1 year depend on client need and program assigned	12 months	12 months
TREATMENT PROGRAM ELEMENTS	Day Reporting Center; Alternatives to Incarceration; other treatment and community programs	multiple phases of group and individual therapy; special gender and cultural sensitivity segments	3 Phases
CONTACT W/COURT	N/A	every 2 to 3 weeks, initially	Phase I, wkly, II biwkly.;III monthly
ACUPUNCTURE	Yes	Yes	No
OTHER SUPPORT SERVICES	public health (TB, HIV, STD's), education (GED), vocational training, job development	public health, education, job/vocational development, counseling, housing, food/clothing	public health, education, vocational training, job development
URINALYSIS PROCEDURES	daily to random monthly testing, depending on defendant need; cost is approximately \$5.00; testing performed by TASC	daily for 1st 30 days, gradually reduced as defendant progresses; cost for drug testing is approximately \$6.00 and performed by private lab	Phase I 2x/week, II & III 1x/week at cost of \$1.45 per drug; testing performed by private treatment agency
RESULT OF TREATMENT PROGRAM COMPLETION	Various dispositions: Charge(s) Dismissed/Nolle Prossed; Guilty Plea, Defendant Sentenced to Probation vs. incarceration Defendant probation shortened	Charge(s) Dismissed/Nolle Prossed	Charges Dismissed/Nolle Prossed
FUNDING SOURCES	N/A	N/A	Flo. Dept. of Corrections; Flo. Dept. of Community Affairs; State Justice Institute

COURT/JURISDICTION	Circuit Court; Multnomah County (Portland), OR	District Court; Jefferson County (Beaumont), TX	District Court; Travis County (Austin), TX
IMPACT TO DATE	25% of all drug cases filed included in the program; 57% participants successfully complete program; 14 drug-free babies born	recidivism rate for participants: 9%	Too early to tell
CASES ELIGIBLE	All drug offenses not involving violence; to be expanded to include property offenses	defendants charged with drug offense	Defendants Charged with felony drug possession under 10 grams; no prior history
SPECIAL FEATURES	diversion program is part of a DCM program established for all drug and drug-related cases; criminal history is no barrier; advisory board of ct., PD, DA, treatment provider, com. corrs., and others meet monthly to discuss implem. issues	N/A	special programs for Hispanics; females; persons HIV positive; and others with special issues/interests; MIS - program to be developed
ARREST TO TREATMENT PROGRAM ENTRY	3 days	2 to 3 days	2 to 3 weeks
TREATMENT PROVIDER	Private, nonprofit organization	Court coordinates/refers treatment services	Private, nonprofit organization
TREATMENT PROGRAM DURATION	12 months minimum	12 months	12 months; outpatient
TREATMENT PROGRAM ELEMENTS	4 Phases, including aftercare	acupuncture, with 12 step support groups, intensive drug screening and assessment	3 Phases
CONTACT W/COURT	monthly; more frequent if warranted	Every 2 wks, until sufficient progress is made	weekly initially, then 2 times x month
ACUPUNCTURE	Yes; 3 Phases of the 4	- yes	yes, (daily as needed)
OTHER SUPPORT SERVICES	education, job development and placement	N/A	public health, education, job/vocational development, counseling, housing, food/clothing
URINALYSIS PROCEDURES	2 times per month at cost of \$2.00 - \$3.25 per drug, testing performed by TASC of Oregon	3 x wk at cost of \$1.65 per drug	Daily testing at cost of \$1.50 performed by Travis County Mental Health Dept.
RESULT OF TREATMENT PROGRAM COMPLETION	Charges dismissed	Charges dismissed/Nolle Prossed	Charges dismissed/Nolle Prossed
FUNDING SOURCES	BJA; State, County and City	State Performance Rewards Funds and Community Corrections	State funding

COURT/JURISDICTION	District Court; Denver, CO	Municipal Court; Bakersfield, CA	
IMPACT TO DATE	N/A (program began July 1994)	over 80% of defendants who have entered program since July 1993 have completed the program or are still participating.	
CASES ELIGIBLE	all felony drug cases; disposition depends on charges and defendant's criminal history	Defendants charged with being under the influence of drugs; drunk driving; being drunk in public; petty theft/ shoplifting; possess. of stolen prop; forgery; prositution if defendant is addict; and some spousal abuse cases	
SPECIAL FEATURES	standardized, comprehensive tools to assess defendant's substance abuse and treatment needs; programs to address cultural diversity/gender issues and dually diagnosed offenders; community based resources for probation eligible defendants who don't qualify for deferred sentencing;	program targets broad range of misdemeanor cases involving defendants who are substance abusers; makes use primarily of existing resources and substantial volunteer support; operates on initiative of presiding judge and probation staff	
ARREST TO TREATMENT PROGRAM ENTRY	can begin on third day	third day (custody defendants); 21st day (noncustody defendants)	
TREATMENT PROVIDER	Drug Court coordinator uses multiple treatment providers	existing providers, including NA and AA	
TREATMENT PROGRAM DURATION	Two years, but can be reduced up to 50%, depending on def. performance	minimum of six months; depends on defendant's performance	:
TREATMENT PROGRAM ELEMENTS	defendants are assigned to one of 7 treatment tracks, depending on drug usage; tracks range from normal supervision to therapeutic community	depends on individual needs and available resources; generally weeky urinalysis initially; "dry out" at county jail can be ordered also	
CONTACT W/COURT	every 2 wks first 3 mos.; monthly - second 3 mos.; every other mo last 6 mos., unless more contact is needed	weekly at first, then gradually less frequent	
ACUPUNCTURE	yes	Available, if program participant is able to pay. Not part of current medical structure.	
OTHER SUPPORT SERVICES	education, vocational training, job dev./placement	job placement; additional services available through public agancies	
URINALYSIS PROCEDURES	twice weekly for first 3 mos; weekly for next 3 mos; and every other week for last 6 months;	weekly urinalysis initially; defendant required to pay weekly fee	
RESULT OF PROGRAM COMPLETION	Track 1: glty plea stricken Track 2: probation in lieu of incarc.	may have initial plea stricken and a plea to a lesser charge entered.	
FUNDING SOURCES	N/A	no additional funding	

COURT/JURISDICTION	Second Judicial Circuit Court; Tallahassee, FL	Circuit Court & District Court; Baltimore, MD	Ninth Judicial Circuit Court; Kalamazoo, MI
IMPACT TO N/A DATE		N/A	Aug. 1992 - Dec. 1993: 110 enrolled 21 discharged unsuccessful 20 completed phase 13 in long-term care 11 absconded 45 in treatment locally
CASES Drug Possession		Circ. Ct.: Drug court — drug offenses Dist. Ct. Drug/treatment program: — drug possession (See <u>Supplement</u>)	Non-violent female offenders with with substance abuse problems – no criminal record of violence when arrested
SPECIAL FEATURES N/A		N/A	focus on females frequency of court appearance
ARREST TO TREATMENT PROGRAM ENTRY	2 - 3 days	Circuit Ct.: not yet operational District Ct.: 18 - 20 days	1 day
TREATMENT PROVIDER	TREATMENT PROVIDER N/A		Pretrial Agency; Private Nonprofit Organization
TREATMENT PROGRAM DURATION	l -		varies, depends on client need
TREATMENT PROGRAM ELEMENTS			outpatient, intensive outpatient, sheltered stabilization, long term residential, residential for some with children
weekly at first; schedule depends on client need		Circ. Ct.: n/a Dist. Ct.: every 2 weeks initially, later reduced as defendant progresses	biweekly
ACUPUNCTURE	ACUPUNCTURE Yes; 5 days/week		Not yet
OTHER SUPPORT SERVICES	public health, education, vocational training, job development	N/A	public health, housing, food, clothing, maternal support
\$22 full screen/\$2 single drug; testing performed by Leon County Pretrial Services		initially 2 x week, then less frequent, depending on defendant's needs; testing currently performed by Pretrial Services	2 - 3 x/week by private contractor
RESULT OF PROGRAM COMPLETION	Charge(s) Dismissed/Nolle Prossed	Dist. Ct. diversion track: charges dismissed/nolle prossed; Dist. Ct.prob. track: jail time suspended	Various dispositions: Charge(s) can be dismissed/nolle prossed; Defendant sentenced to probation lieu incarceration
FUNDING SOURCES	N/A	BJA Block Grant (correctional options)	State/Federal

COURT/JURISDICTION	District Court; Denver, CO	Municipal Court; Bakersfield, CA	
IMPACT TO DATE	N/A (program began July 1994)	over 80% of defendants who have entered program since July 1993 have completed the program or are still participating	
CASES ELIGIBLE	all felony drug cases; disposition depends on charges and defendant's criminal history	Defendants charged with being under the influence of drugs; drunk driving; being drunk in public; petty theft/ shoplifting; possess. of stolen prop; forgery; prositution if defendant is addict; and some spousal abuse cases	
SPECIAL FEATURES	standardized, comprehensive tools to assess defendant's substance abuse and treatment needs; programs to address cultural diversity/gender issues and dually diagnosed offenders; community based resources for probation eligible defendants who don't qualify for deferred sentencing;	program targets broad range of misdemeanor cases involving defendants who are substance abusers; makes use primarily of existing resources and substantial volunteer support; operates on initiative of presiding judge and probation staff	
ARREST TO TREATMENT PROGRAM ENTRY	can begin on third day	third day (custody defendants); 21st day (noncustody defendants)	
TREATMENT PROVIDER	Drug Court coordinator uses multiple treatment providers	existing providers, including NA and AA	
TREATMENT PROGRAM DURATION	Two years, but can be reduced up to 50%, depending on def. performance	minimum of six months; depends on defendant's performance	
TREATMENT PROGRAM ELEMENTS	defendants are assigned to one of 7 treatment tracks, depending on drug usage; tracks range from normal supervision to therapeutic community	depends on individual needs and available resources; generally weeky urinalysis initially; "dry out" at county jail can be ordered also	
CONTACT W/COURT	every 2 wks first 3 mos.; monthly - second 3 mos.; every other mo last 6 mos., unless more contact is needed	weekly at first, then gradually less frequent	·
ACUPUNCTURE	yes	Available, if program participant is able to pay. Not part of current medical structure.	,
OTHER SUPPORT SERVICES	education, vocational training, job dev./placement	job placement; additional services available through public agancies	
URINALYSIS PROCEDURES	twice weekly for first 3 mos; weekly for next 3 mos; and every other week for last 6 months;	weekly urinalysis initially; defendant required to pay weekly fee	
RESULT OF PROGRAM COMPLETION	Track 1: glty plea stricken Track 2: probation in lieu of incarc.	may have initial plea stricken and a plea to a lesser charge entered.	
FUNDING SOURCES	N/A	no additional funding	

II. Comparative Information Regarding Urinalysis Costs and Procedures in Seventeen Jurisdictions

COURT	Ninth Judicial Circuit Court; Kalamazoo, MI	Second Judicial Circuit Court; St. Joseph, MI	Sixteenth Judicial Circuit Court; Kansas City, MO	Clark County District Court; Las Vegas, NV
COST	\$10 per test/full screen \$5 single random test	\$3.50 to \$4 per drug per test	\$10 for three drug panel test	\$1.50 per drug per test
FREQUENCY OF TESTING	2 to 3 times per week	daily	Phase I - 3 x per week for 3 weeks Phase II - 2 x per week for 4 weeks Phase III - 2 x week	Phase I & II - every other day Phase III: 2 x week
TYPE(S) OF DRUGS TESTED	\$10 - cocaine, THC, alcohol, amphetamines, opiates, barbituates, ethanol \$5 - THC, cocaine (DOC)	Marijuana, cocaine, opiates; random testing performed for breathelizer	cocaine, PCP, Heroin, marijuana	initial full screen, thereafter testing done for DOC via client history and initial test result, other drugs tested randomly
AGENCY PROVIDING TEST	\$10 - Private Contractor \$5 - in-house	County Health Department	Private laboratory	private treatment provider

The American University Justice Programs Office

Information current for most programs as of July 1994; see program descriptions in Volume I and Supplement for further information

II. Comparative Information Regarding Urinalysis Costs and Procedures in Seventeen Jurisdictions

COURT	Multnomah County Circuit Court; Portland, OR	Jefferson County District Court; Beaumont, TX	Travis County District Court; Austin, TX	District of Columbia Superior Court; Washington, D.C.
COST	\$ 2.00 - \$ 3.25 per drug	\$1.65 per drug	\$1.50 per drug	\$5 for 5-7 drug screen
FREQUENCY OF TESTING	27% of defendants on weekly urinalysis; rest tested randomly 2 x per month	Phase I & II - 3 x week; Phase III - 2 x week	daily in Phase I; gradually reduced as defendant progresses	daily initially; decreased to 3 x week, then 2 x week as defendant progresses
TYPE(S) OF DRUGS TESTED	depends on defendant's drug usage	morphine, opiates, cocaine, alcohol, THC	cocaine, THC, amphetamines, morphine, opiates, alcohol	cocaine, amphets., opiates, method. PCP.;marijuana & alcohol
AGENCY PROVIDING TEST	TASC of Oregon	N/A	Travis County Mental Health Department	Pretrial Services Agency of the District of Columbia

^{*} Information current as of July 1994 for most programs; see program descriptions in Volume I and Supplement for further information.

17. VIDEO MATERIALS

Alameda County, California

First Program: Oakland Municipal Court

Bakersfield, California Municipal Court Substance Abuse Court

Broward County (Fort Lauderdale), Florida Drug Court

Dade County (Miami), Florida Drug Court

Multnomah County (Portland) Oregon Deferred Prosecution (STOP) Program

Northwest Current News (Channel 2) McNeill/Lehrer Report

B. SAMPLE OPERATIONAL MATERIALS BY STATE/PROGRAM

<u>ALABAMA</u>

Act 90-390 Mandatory Treatment Act of 1990 (also establishes specialized court referral officer program "... to promote the evaluation, education and rehabilitation of " drug dependent offenders.)

Alabama Administrative Office of Courts.

Court Referral Officer Field Manual: Court Referral Officer Program Policies, Procedures and Program Description. (prepared with funding from the State Justice Institute) 1989.

Contact for further information:
Marty Ramsay, State Coordinator
Court Referral Program
Administrative Office of Courts
817 South Court Street
Montgomery, Alabama 36130
Tel.: 205/834-7990

ARIZONA

Maricopa County (Phoenix) First Time Drug Offender Program

Drug Court: Program Description
First Time Drug Offender Program Drug Court Contract
Certificate of Recognition for Successful Program
Completion
Rand Corporation. Court Supervised Drug Testing and
Treatment.

Contact for further information:
Judge Susan Bolton
Maricopa County Superior Court
201 West Jefferson
Phoenix, Arizona 85003
Tel.: 602/506-3347

Jill Heuer, Drug Court Program Manager Maricopa County Adult Probation Department 201 West Jefferson Phoenix, Arizona 85003 Tel: 602/506-8093

ARIZONA (cont.)

Maricopa County (Phoenix) First Time Drug Offender Program (cont.)

Libby Deschenes/Peter Greenwood Rand Corporation, Inc. 1700 Main Street P.O. Box 2138 Santa Monica, California 90407-2138 Tel.: 310/393-0411

ARKANSAS:

Arkansas Administrative Office of the Courts: Arkansas Drug Conference. July 30 - August 1, 1992. Conference Workbook.

Pulaski County (Little Rock), Arkansas Drug Diversion Court

Arkansas Department of Health. Request for Proposals (RFP) to Provide Outpatient Treatment and Education Services to Offenders Assigned by the Drug Diversion Court.

Contact for further information:

Judge Jack Lessenbery
S.T.E.P. Court
715 West Second Street
Little Rock, Arkansas 72201
Tel.: 501/372-7837

Joe Hill, Director Division of Alcohol and Drug Abuse Prevention 40 Donaghey Plaza North P.O. Box 1437 Little Rock, Arkansas 72203

Tel.: 501/682-6650

CALIFORNIA:

California Penal Code. Chapter 2.5. Sections 1100 et. seq.: Special Proceedings in Narcotics & Drug Abuse Cases

California Center for Judicial Education

Judge Jeffrey S. Tauber, *Judges' Manual*: Presented at the California Administrative Office of the Courts Conference. April 14, 1994. Los Angeles, California

CALIFORNIA (cont.)

Contact for further information
California Center for Judicial Education
2000 Powell Street
Emeryville, California 94608
Tel.: 415/464-3824

Oakland Municipal Court FIRST Drug Diversion Program

Judge Jeffrey Tauber. Summary of the FIRST
Drug Diversion Program: Program Description
Judge Jeffrey Tauber. Comparison of Outcomes
of Pre and Post Program Participants in Diversion
Judge Jeffrey Tauber. The Importance of Immediate
and Intensive Intervention in a Court-Ordered Drug
Rehabilitation Program: An Evaluation of the FIRST
Diversion Project After Two Years (March 1993)
Frank Tapia. Design and Implementation of Court-Based
Drug Treatment Programs or "Drug Courts". 1993
Court/Probation Contingency Contract
Defendant Progress Report

Contact for further information:
Judge Jeffrey Tauber
Oakland Municipal Court
661 Washington Street
Oakland, California 94607
Tel.: 510/268-7638
Frank Tapia, Deputy Probation Officer
Alameda County Probation Department
400 Broadway Street
Oakland, California 94604
Tel.: 510/268-7036

Alameda County Probation Department Drug Abuse Control Center (DACC) (targets defendants who have failed Speedy Diversion, Mentor Diversion and have violated probation)

Alameda County Probation Department Drug Abuse
Control Center (DACC) Program Description
Initial Ten Week Contract
DACC Elements Weekly Schedule
Volunteer Information

CALIFORNIA (cont.)

Contact for further information:
Jane Jennings, Director of Adult Services
400 Broadway
Oakland, California 94607
Tel.: 510/268-7200

Bakersfield Municipal Court: Substance Abuse Court

Program Description
Sample Daily Docket
Memorandum to Judges and Commissioners Re:
Procedures and Internal Forms
Intake/Screening Form: Kern County Department of
Mental Health Services
County Services Defendant Questionnaire
AA/NA Notice to Defendants
Defendant Information Data Sheet
Defendant Progress Report

Contact for further information:
Hon. Frank Allen Hoover, Presiding Judge
Bakersfield Municipal Court
1215 Truxton Avenue
Bakersfield, California 93301
Tel.: 805/861-2411

Los Angeles, California Drug Court

Drug Court Pilot Project Manual of Procedures. June 1994**
Memorandum of Understanding: Los Angeles Drug
Court Pilot Project Municipal Court, Superior Court;
District Attorney; Public Defender; Probation
Department; Sheriff's Department; Police Department;
Department of Health Services]
Drug Court Data Collection and Program Evaluation
Design. June 1994.

Contact for further information:
Ed Brekke, Regional Administrator
Criminal and Traffic Operations
Administratively Unified Courts for
Los Angeles County
210 W. Temple
Los Angeles, California 90012
Tel.: 213/974-5106, 974-5270

CALIFORNIA (cont.)

Los Angeles, California Drug Court (cont.)

Hon Stephen Marcus
Los Angeles Municipal Court, Division 42
210 W. Temple, Room 19-513
Los Angeles, California 90012
Tel.: 213/974-6037

Jim Stillwell
IMPACT
1680 North Fair Oaks
Pasadena, California 91103
Tel.: 213/681-2575

COLORADO:

HB 91-1173: Intensive Testing, Treatment and Supervision (of all offenders who test positive for CDS or alcohol)

Contact for further information: Bradford M. Bogue Colorado Judicial Department 1301 Pennsylvania, Suite 300 Denver, Colorado 80203-2416 Tel.: 303/861-1111

Denver Drug Court

Denver Drug Court Description (May 11, 1994)

Denver Drug Court Procedures and Requirements to

Advance to Phases II and III

Sample Urinalysis Report and Supervision Reports

Intake Data Form

Denver Drug Court Briefing Book

I'm a Stranger Here, Myself!: Cultural and Gender

Diversity; Training Program, Drug Court Probation

Team, Second Judicial District Court, July 12, 1994.

Contact for further information: Judge William G. Meyer Second Judicial District Court City and County Building Denver, Colorado 80202 Tel.: 303/640-2711

CONNECTICUT;

Ch. 319 (permitting suspension of prosecution and referral to treatment)Public Act 90-213 Establishing Office of Alternative Sanctions

Contact for further information:
Hon. Aaron Ment
Chief Court Administrator
Supreme Court of Connecticut
231 Capital Avenue
Drawer N, Station A
Hartford, Connecticut 06106
Tel.: 203/566-4461

DELAWARE:

Delaware Administrative Office of the Courts and Delaware Sentencing Accountability Commission.

"Effective Sentencing of Substance Abusing Offenders: Interstate Judges Seminar. February 7-8, 1992. (including Definition of Terms)

New Castle County (Wilmington) Drug Court

Delaware Drug Court: Overview (February 1, 1994)**

Contact for further information: Judge Richard S. Gebelein New Castle County Superior Court 1020 N. King Street Wilmington, Delaware 19801 Tel.: 302/577-2400

Beth Peyton, Director Treatment Access Center 820 N. French Street, Fifth Floor Wilmington, Delaware 19801 Tel. 302/577-2711

DISTRICT OF COLUMBIA:

Superior Court Drug Calendar and Treatment Programs

Superior Court of the District of Columbia: Drug
Intervention Program Description
Drug Test Management System of the District of
Columbia Pretrial Services Agency
Release Order (including graduated sanction schedule)

Contact for further information:

Judge Eugene Hamilton, Chief Judge Superior Court of the District of Columbia 500 Indiana Avenue N.W. Washington D.C. 20531

Tel.: 202/879-1600

John Carver, Director
District of Columbia Pretrial Services Agency
500 F Street N.W.
Washington D.C. 20001
Tel.: 202:727-2911

FLORIDA:

Supreme Court Office of the State Court Administrator (under sponsorship of SII) Treatment-Based Drug Courts:...A Guide. 1994**

Broward County (Fort Lauderdale) Drug Court

Outpatient Drug Court Program**

Client Consent to Release of Information

Client Consent to Urine Collection and Analysis

Consent to Acupuncture Treatment

Individual Client File Audit Checklist

Drug Court Initial Treatment Plan Form

Progress Note Records

Client Intake Application

Client Admission Form

Client Discharge Form

Client Risk Assessment

Client Monitoring Form

Client Referral Form

W. Clinton Terry, III Ph.D. Broward County Drug

Court: A Preliminary Report. (November 1993)

FLORIDA (cont.)

Broward County (Fort Lauderdale) Drug Court (cont.)

Contact for further information Judge Robert J. Fogan Broward County Circuit Court Broward County Courthouse 201 SE 6th Street, Room 425 Fort Lauderdale, Florida 33301 Tel. 305/832-7095

Guy Wheeler, Director Drug Court Treatment Program Broward Addiction Recovery Center (BARC) 601 South Andrews Avenue Fort Lauderdale, Florida 33312 Tel. 305/765-5106

Dade County (Miami) Drug Court

American Bar Association. Strategies for Courts to Cope with the Caseload Pressures of Drug Cases.

November 1991. (one of four special drug case management/treatment programs evaluated in State Justice Institute-sponsored study)

Bench Book (draft). Diversion and Treatment Program. Eleventh Judicial Circuit. October 1991.

Bennett H. Brummer and Hugh Rodham. Miami's Drug Court: Leading the Way. Published in the National Legal Aid and Defender Association (NLADA) Newsletter, Spring 1993.[authors are public defender and assistant public defender, respectively, in Dade County]

John S. Goldkamp and Doris Weiland. Assessing the Impact of Dade County's Felony Drug Court. Final Report. August 1993 (study sponsored by the State Justice Institute and the National Institute of Justice) John S. Goldkamp and Doris Weiland. Assessing the Impact of Dade County's Felony Drug Court.

National Institute of Justice Research in Brief. 1993.

National Institute of Justice: Program Focus.

"Miami's "Drug Court: A Different Approach." 1993.

Waiver of Speedy Trial Form

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FLORIDA (cont.)

Dade County (Miami) Drug Court (cont.)

Contact for further information: Hon. Stanley M. Goldstein Criminal Division Dade County Circuit Court 1351 N.W. 12th St., Room 521 Miami, Florida 33125 Tel.: 305/545-3467

Timothy J. Murray, Director
Office of Substance Abuse for Dade County
111 N.W. 1st Street, Suite 2740
Miami, Florida 33128
Tel.: 305/375-2676

Escambia County (Pensacola) and Okaloosa County (Crestview and Shalimar) Drug Courts

Client/Counselor Assignments and Staffing Patterns
Administrative Order No.: 93-62: In Re. Creation of a
Drug Court Division Within the Criminal Division
Escambia County
Administrative Order No.: 93-115:in Re: Creation of a

Administrative Order No.: 93-115:in Re: Creation of a Drug Court Division Within the Criminal Division
Okaloosa County

Pretrial Services Intake Questionnaires Deferred Prosecution Agreements:

Escambia County Okaloosa County

Pretrial Release Order:

Escambia County
Okaloosa County

Waiver of Limitation for Speedy Trial Stipulated Order of Referral to Drug Court Okaloosa County

Client Status Report

Request for Proposal for Treatment Services
Proposal for Substance Abuse Treatment Services for
the Escambia County Drug Court
Client Bill of Rights and Client Grievance Procedure
Client Responsibility [financial] Statement/Agreement
Fort Walton Beach: Drug Court Program Schedule
(Bridgeway Center, Inc.)

FLORIDA (cont.)

Escambia County (Pensacola) and Okaloosa County (Crestview and Shalimar) Drug Courts (cont.)

Bridgeway Center, Inc.:

Drug Court Treatment Program Participation Agreement

Client Information

Internal Client Management and Monitoring Forms

Outpatient Counselor Status Report

Admission Data

Client Medical History

Insurance Data

Appointment and Fee Contract

Authority to Release Information

T.A.S.C. Intake/Psychosocial Assessment Worksheet

Chemical Evaluation

Lakeview Center (Shalimar) Internal Client Management

and Monitoring forms

Drug Court Treatment Program Participation

Agreement (includes confidentiality provisions,

Client Bill of Rights, procedures for Client Grievances)

Medical History Checklist

Comprehensive Intake/Psychosocial Assessment

Contact for further information:

Judge John Parnham

First Judicial Circuit Court

190 Government Center

Pensacola, Florida 32501

Tel.: 904/436-5733

ILLINOIS

Cook County (Chicago) Drug Night Court

American Bar Association. Strategies for Courts to

Cope with the Caseload Pressures of Drug Cases. November 1991.

(one of four special drug case management/treatment

programs evaluated in State Justice Institute-

sponsored study)

Bureau of Justice Assistance. Drug Night Courts:

How Feasible Are They? Assessing Cook County's Example

Bulletin. July 1993.

ILLINOIS (cont.)

Cook County (Chicago) Drug Night Court (cont.)

Bureau of Justice Assistance. "Assessment of the Feasibility of Drug Night Courts (summary of Cook County program). *Monograph* June 1993.

Contact for further information:
Judge Thomas R. Fitzgerald, Presiding Judge
Cook County Circuit Court
Criminal Building, Room 101
2600 South California Avenue
Chicago, Illinois 60608
Tel.: 312/890-3160

Cook County (Chicago) Fast Track Calendar for Adult Drug Case Defendants

Judge Michael Getty. Preliminary Program

Description: Fast Track Case Processing of Adult

Drug Offenders. August 1989.

Order for Referral to "Fast Track" Program.

Contact for further information:

Judge Michael Getty Cook County Circuit Court 1560 Sandburg Terrace, # 1104 Chicago, Illinois 60610 Tel.: 312/890-3183

Melody M. Heaps, Director T.A.S.C. 1500 N. Halsted Chicago, Illinois 60622 Tel.: 312/787-0208

MARYLAND

Baltimore City District Court Drug Treatment Court

Baltimore City Drug Treatment Court Program: Step
Up and Out: Substance Abuse Treatment and Education Program
Drug Court Screening Form
Drug Court Orientation and Interest Notice to
Potential Participants

MARYLAND (cont.)

Baltimore City District Court Drug Treatment Court (cont.)

Drug Treatment Court Assessment Summary
Drug Treatment Court: Probation Department Initial
Case Management Plan

STEP Program Drug Treatment Court Agreement:

Diversion Track

STEP Program Drug Treatment Court Agreement:
Probation Track

Authorization for Release of Pretrial Assessment Drug Treatment Court Status Report

Contact for further information:

Judge Jamey H. Weitzman
District Court of Maryland for Baltimore City
5800 Wabush Avenue
Baltimore, Maryland 21215
Tel.: 410/764-8714

Baltimore City District Court Community Education Programs

Doctor/Lawyer Teacher Partnership Against Drugs:
Training Packet (adapted from ABA Office of
Presidential Programs and Special Events and AMA
Department of Substance Abuse materials)
Baltimore City Public Schools COURT WATCH
PROGRAM: Lawyers in the Classroom (Materials
Adapted from the ABA Special Committee on
Youth Education for Citizenship)

Contact for further information:

Judge Jamey H. Weitzman
District Court of Maryland for Baltimore City
5800 Wabush Avenue
Baltimore, Maryland 21215
Tel.: 410/764-8714

MICHIGAN:

Supreme Court Order Permitting limited jurisdiction courts (District Courts) to accept pleas to felony charges at time of arraignment and to certify them to the general jurisdiction court (Circuit Court).

Contact for further information:
Margie Good
Office of State Court Administrator
611 West Ottawa
P.O. Box 30048
Lansing, Michigan 48909
Tel.: 517/373-5596

Berrien County (St. Joseph) Drug Court Division and Enhanced Treatment Program:

Michael G. Cianfarano. Berrien County's Drug
Court. Michigan Judicial Institute. October 1992.
Case Scheduling Order
Drug Court Referral Form
Drug Court Notice of Defendants Ordered to
Stay Out of Specific Areas

Contact for further information: Judge Ronald Taylor Circuit Court 811 Port Street St. Joseph, Michigan 49085 Tel.: 616/983-7111 ext. 8386

Joseph Foster Berrien County Health Department 769 Pipestone Benton Harbor, Michigan 49022 Tel.: 616/927-5607

Kalamazoo County Prison Diversion Program for Female Offenders

Michael G. Cianfarano. Kalamazoo County's Diversion Program for Female Offenders. Michigan Judicial Institute. October 1992

MICHIGAN: (cont.)

Kalamazoo County Prison Diversion Program for Female Offenders

Kalamazoo County Substance Abuse Diversion Program: Information for Potential Participants

> Contact for further information Judge William G. Schma Circuit Judge 227 West Michigan Avenue Kalamazoo, Michigan 49007 Tel.: 616/383-8947

Nancy McDonald, Director Substance Abuse Case Manager Office of Community Corrections 1500 Lamont Kalamazoo, Michigan 49001 Tel.: 616/384-8747

Wayne County (Detroit) Recorder's Court Criminal Differentiated Case Management Program

George Gish. Managing Drug Cases and Monitoring the Jail Population (includes program description,

summary of procedures, case processing impact, and cost/benefit analysis)

Defendant Screening Unit Interview Form

Defendant Screening Unit Risk Classification

Joint Administrative Order Establishing Revised Fee Schedule for Indigent Defense Counsel

Certification of Jail Visit by indigent defense counsel

Structured Sentence Agreement

Petition and Order for Court Appointed Attorney

Recorder's Court Order Granting Discovery

Final Pre-Trial Conference Summary

Jail Inmate Population Daily Statistical Report

Contact for further information:
Judge Dalton Roberson, Chief Judge
Recorder's Court for Detroit/Wayne County
Frank Murphy Hall of Justice
1441 St. Antoine Street
Detroit, Michigan 48226

Tel.: 313/224-2444

MICHIGAN: (cont.)

Wayne County (Detroit) Recorder's Court Criminal Differentiated Case Management Program (cont.)

George Gish, Clerk/Administrator Recorder's Court for Detroit/Wayne County Frank Murphy Hall of Justice 1441 St. Antoine Street Detroit, Michigan 48226 Tel.: 313/224-2506

MINNESOTA

Ramsey County (St. Paul) Fast Track Calendar for Drug Cases

Guidelines for Diversion
Summary of Operational Plan for Fast Track Drug
Cases
Fast Track Drug Diversion Procedure
Project Remand: Conditional Release Fast Track
Drug Plan
Fast Track Drug Program Chemical Assessment
Referral Form
Notice of Failure to Comply with Chemical
Assessment Conditions

Contact for further information:
Judge J. Thomas Mott
Second Judicial District Court
Ramsey County Government Center
50 West Kellogg Boulevard
7650 West Building
St. Paul, Minnesota 55102
Tel.: 612/266-9187

Suzanne Alliegro
Judicial District Administrator
Second Judicial District Court
1001 Ramsey County Courthouse
St. Paul, Minnesota 55102
Tel.: 612/266-8276

30

MISSOURI

Jackson County (Kansas City) Circuit Court Drug Court

Jackson County, (Kansas City): Process Evaluation of the Jackson County Drug Court Diversion Program**

Contact for further information:

Judge Donald L. Mason

Sixteenth Judicial Circuit Court for Jackson County

Division Eleven

415 E. 12th Street

Kansas City, Missouri 64101

Tel.: 816/881-3611

Claire C. McCaskill, Prosecutor

Jackson County Prosecutor's Office

415 East 12th Street, 11th Floor

Kansas City, Missouri 64106

Tel.: 816/881-3366

Neil Hartell

Prosecutor's Office of Jackson County

415 East 12th Street, Eleventh Floor

Kansas City, Missouri 64106

Tel.: 816/881-3110

NEVADA

Clark County (Las Vegas) Controlled Substance Court

Controlled Substance Court: Program Information

Drug Court Program Acceptance/Refusal Form

Petition for Admission to the Drug Court Program

Client Waiver of First Appearance

Client Consent for Disclosure of Confidential Information

Drug Court Agreement and Waiver

Financial Agreement

Order Granting/Denying Petition for Drug Court

Program Entry

Contact for further information

Judge Jack Lehman

Las Vegas District Court

200 South Third Street, Dept. X

Las Vegas, Nevada 89155

Tel.: 702/455-4011

77.

NEVADA (cont.)

Clark County (Las Vegas) Controlled Substance Court (cont.)

John Marr Choices Unlimited 2975 Rainbow, Suite H Las Vegas, Nevada 89102 Tel.: 702/252-0922

NEW JERSEY

Middlesex County (New Brunswick) Expedited Drug Case Management Program

New Jersey Senate Bill 265 (1989) Civil Liability
Immunity Statute [absolving city and county
agencies participating in Court's Community
Restitution Program from civil liability]
Sample Monthly Case Monitoring Report
Forms Relating to Treatment/Community Service
Component
Community Service Program Intake Form
Community Service Conditions and Release of
Information Authorization
Physical Limitation Statement
Community Service Site Information
Working Agreement with Work Site
Monthly Progress Report: Work Site

Contact for further information:
Judge George Nicola
Superior Court of New Jersey
Middlesex County Courthouse
1 JFK Square
New Brunswick, New Jersey 08903
Tel.: 908/745-3423

NEW YORK

Manhattan Part N Expedited Disposition Program

Department of Assigned Counsel:
Trac-N Referral Intake Form
Directory of Drug Treatment Programs
Client Authorization to Obtain Substance Abuse History

NEW YORK (cont.)

Manhattan Part N Expedited Disposition Program (cont.)

Contact for further information:
Robert Silbering, Esquire
Special Narcotics Prosecutor
80 Center Street
New York, New York 10013

Tel.: 212/815-0400

Kings County (Brooklyn) Expedited Case Processing Program

The Kings County District Attorney's Office: Expedited Case Processing Report. October 1993

Contact for further information:
Susan Powers, Deputy District Attorney
Kings County District Attorney's Office
210 Joralemon Street, Room 407
Brooklyn, New York 11201
Tel: 718/802-2072

OHIO

Montgomery County (Dayton) Automated Drug Offender Management Project

Montgomery County Automated Drug Offender Management (ADOM) Project and Database Description

Contact for further information
James W. Drubert, Court Administrator
Montgomery County Court of Common Pleas
41 North Perry Street
Dayton, Ohio 45422-2150
Tel.: 513/225-6299

OREGON

Multnomah County (Portland) Circuit Court Expedited Drug Case Management and Deferred Prosecution (STOP) Programs

> District Attorney and Defense Attorney Plea Agreement Worksheet Pretrial Offer Temporary Sentencing Order Final Judgment and Sentence

> > Contact for further information:
> > Judge William Keys, District Court
> > 1021 S.W. Fourth Avenue
> > Portland, Oregon 97204
> > Tel.: 503/248-3214

Doug Bray, Court Administrator Multnomah County Circuit Court 1021 S.W. Fourth Avenue Portland, Oregon 97204 Tel.: 503/248-3957

Deferred Prosecution (STOP) Program

STOP: August 1991 - January 1993: Evaluation of the First Eighteen Months
InAct/STOP Program Overview
InAct/STOP Client Handbook
InAct Personal Intake Form (includes employment, substance abuse, criminal, medical and other history)
InAct, Inc.: Consent for Release of Confidential Information
Orientation Treatment Plan

Informed Consent to Receive Treatment
STOP Client Fee Contract
Intake and Orientation Check-Off
Notice to Defendants Regarding STOP Program
Eligibility and Participation Requirements
Defendant's Petition to Enter the STOP Program
Waiver and Agreement of Defendants Petitioning to
Enter the STOP Program

OREGON (cont.)

Multnomah County (Portland), Oregon Deferred Prosecution (STOP) Program (cont.)

Court Order in response to Defendant's Petition to Enter STOP STOP Program Decline Statement Participant Certificate of STOP Program Completion Request for Proposals for Outpatient Drug and Acupuncture Treatment Services. August 1992

> Contact for further information: Judge Harl Haas Multnomah County Circuit Court 1021 Southwest Fourth, Room 512

Portland, Oregon 97204

Tel.: 503/248-3052

James Hennings
Executive Director
Metropolitan Public Defenders, Inc.
630 S.W., 5th Avenue
Portland, Oregon 97250

Valerie Moore, Director InAct, Inc. 310 S.W. Fourth, Suite # 700 Board of Trade Building Portland, Oregon 97204 Tel.: 503/228-9229

Judge Roosevelt Robinson, Multnomah County District Court 1021 Southwest Fourth Portland, Oregon 97204 Tel.: 503/248-3731

Hon. Michael Schrunk
District Attorney, Multnomah County
1020 West S.W., 4th Street
Room 600
Portland, Oregon 07204-1193

Tel.: 503/248-3143

PENNSYLVANIA

Philadelphia Expedited Drug Case Management Program

Adult Probation and Parole Department:
Differentiated Case Management Pretrial Evaluation form
Court's Notice to the Bar Announcing Expedited
Drug Case Management (EDCM) Program
Implementation
Sample Monthly EDCM Program Case Management Report

American Bar Association. Strategies for Courts to Cope with the Caseload Pressures of Drug Cases.

November 1991. (one of four special drug case management/treatment programs evaluated in State Justice Institute-sponsored study)

Contact for further information: Judge Legrome D. Davis Court of Common Pleas 506 City Hall Philadelphia, Pennsylvania 19107 Tel.: 215/686-9534

Joseph Cairone
Deputy Court Administrator of
Criminal Listings
City Hall, Room 617
Philadelphia, Pennsylvania 19107
Tel.: 215/686-2208

TEXAS

Jefferson County Drug Intervention Court

Motion and Agreement for Pre-Trial Intervention

Contact for further information:
Walter M. Sekaly, Magistrate
Jefferson County Drug Intervention And
Diversion Program
Longfellow Building
1110 Longfellow
Beaumont, Texas 77704
Tel.: 409/899-2051

TEXAS (cont.)

Jefferson County Drug Intervention Court (cont.)

Cheryl N. Davis, Coordinator
Jefferson County Drug Intervention Program
Jefferson County Courthouse
1149 Pearl Street
Beaumont, Texas 77706
Tel.: 409/839-2388

Travis County (Austin) Drug Diversion Court

Travis County Pretrial Services and Austin-Travis
County Mental Health Mental Retardation Center
SHORT (System of Healthy Options for Release
and Treatment) Drug Diversion Court and
Treatment Program
Agreement for Participation in the Travis County
Drug Diversion Court Treatment Program S.H.O.R.T.

Contact for further information
Judge Joel B. Bennett
Travis County Drug Diversion Court
316 W. 12th Street
Austin, Texas 78701
Tel.: 512/476-8596

Diane Magliolo, Drug Court Coordinator Pretrial Services Office, Room 105 P.O. Box 1748 Austin, Texas 78767 Tel.: 512/473-9381 ext. 5381

WASHINGTON

Pierce County (Tacoma) Superior Court Criminal Differentiated Case Management Program

Order for Continuance of Trial Date
Order to Appear for Pretrial Hearing
Scheduling Conference Order Setting Trial Date
and Omnibus Hearing
Sample Computer Screens for Case Management/
Monitoring Functions
Sample Daily Docket Sheet
Sample Pending Case Status Report

WASHINGTON (cont.)

Pierce County (Tacoma) Superior Court Criminal Differentiated Case Management Program (cont.)

Contact for further information Judge J. Kelley Arnold Pierce County Superior Court 930 Tacoma Avenue, South Tacoma, Washington 98402 Tel. 206/591-3655

WISCONSIN

Milwaukee County Felony Drug Court

Milwaukee County Speedy Trial Courts: Summary Description Pretrial Scheduling Orders
Felony Drug Court Rules
American Bar Association. Strategies for Courts to
Cope with the Caseload Pressures of Drug Cases.
November 1991. (one of four special drug case management/treatment programs evaluated in State Justice Institute-sponsored study)

Contact for further information:

Ronald Witkowiak
District Court Administrator
Milwaukee County Courthouse
9012 North Ninth Street, Room 609

Milwaukee, Wisconsin 53233

Tel.: 414/278-5113

Part IV: Sample Operational Materials Developed by Drug Court Programs

- Program Descriptions
- Court Pleadings/Orders/Rules Relevant To Drug Case Program Operations
- Program Procedures
- Participant Information
- Participant Contracts/Agreements
- Certificates of Participant Completion of Treatment Program
- ► Forms Relating To Internal Case
 Intake/Management/Monitoring and Release of
 Information
- Management Information/Data Collection Materials/Sample Computer Screens

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Program Descriptions

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DELAWARE DRUG COURT: OVERVIEW FEBRUARY 1, 1994

INTRODUCTION

Superior Court, in an effort to better manage drug cases and to better control and treat substance-abusing offenders, begins a pilot project on February 1, 1994 to establish Delaware's version of a Drug Court. This project will utilize a system of differentiated case management combined with increased and enhanced treatment alternatives.

There are several goals for this project. First, cases will be expedited to reduce the overall time from arrest to disposition for offenders charged with drug offenses. By reorganizing the way cases are processed, and conditionally diverting a portion of low-level cases from further criminal prosecution, judicial and attorney resources can be more effectively utilized to achieve quicker dispositions. Second, drug treatment will be tied directly to this project. This will enable more effective control, as well as rehabilitate some offenders who are involved in a drug-crime cycle. Finally, case processing improvements that result from this project will be transferred to other court and attorney functions as appropriate.

Drug Courts establish the judge as the central figure to facilitate the effective implementation of sentences imposed. That is, the judge maintains involvement with the offender until completion of the sentence. Using his or her authority, he ensures that treatment and supervision are delivered in a coordinated and effective manner. In some jurisdictions, special courts are established to maintain regular, direct contact between the judge and offenders in treatment. This structure is designed to actively conduct and support the notion of compulsory treatment — utilizing the criminal justice system to facilitate offender retention and successful outcomes in treatment.

The Court, through Criminal Division I, will process cases on four different case tracks. Primary responsibility for track assignment will rest with the Attorney General. Two tracks will focus exclusively on improving case processing time; the other two tracks will be tied to a range of treatment and case management services for offender who are using illicit drugs and can benefit from prison or community-based treatment. Cases in all four tracks will involve offenders accused, or convicted, of one or more felony level drug offenses.

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TRACK I

WHO:

All defendants currently on probation of Superior Court who are arrested for a felony drug offense. (Other probationers who manifest a drug problem may be designated for this track by the Attorney General.)

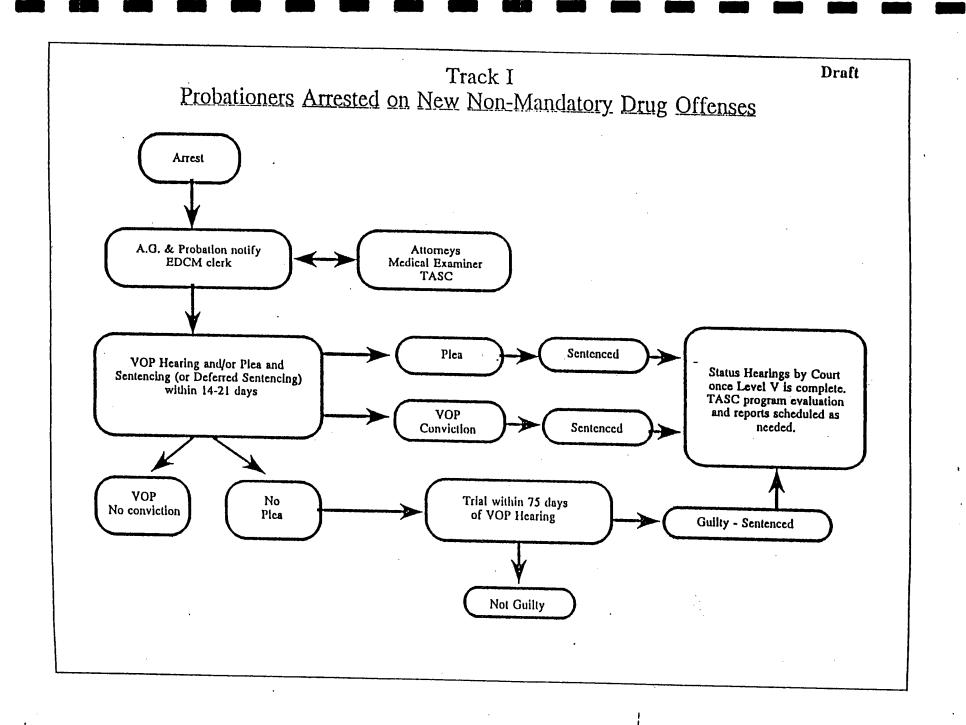
WHAT:

A violation hearing will be scheduled within 14-21 days of arrest to resolve both the violation and new charge simultaneously. If both are resolved by plea agreement, a punishment/treatment program will be established. The case will be monitored actively by the Track I judge. If no agreement is reached, the violation will be heard and trial scheduled within 90 days of arrest.

BY WHOM:

Probation/Pretrial Services and the Attorney General will rapidly identify these defendants as Track I appropriate and notify the Expedited Drug Case Management Clerk at the Case Scheduling Office who will schedule the violation hearing. Notice will immediately be given by the Expedited Drug Case Management Clerk to the attorneys, defendant, Medical Examiner and Treatment Access Center (TASC). TASC will conduct a substance abuse assessment and submit a preliminary treatment recommendation to the Expedited Drug Case Management Clerk for distribution to the attorneys and the Court prior to the violation hearing. TASC will be responsible for program placement and monitoring upon the imposition of a sanctions-with-treatment sentence.

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TRACK II

WHO:

Those defendants arrested for felony drug offenses with no, or minimal, prior felony or drug convictions who are charged with offenses not carrying a mandatory sentence. These defendants are those likely to be placed in intermediate sanctions; that is, they would not usually be considered for Level V (incarceration). They will be designated as Track II offenders by the Attorney General, who will decide that an offer of diversion or a plea with probation is forthcoming.

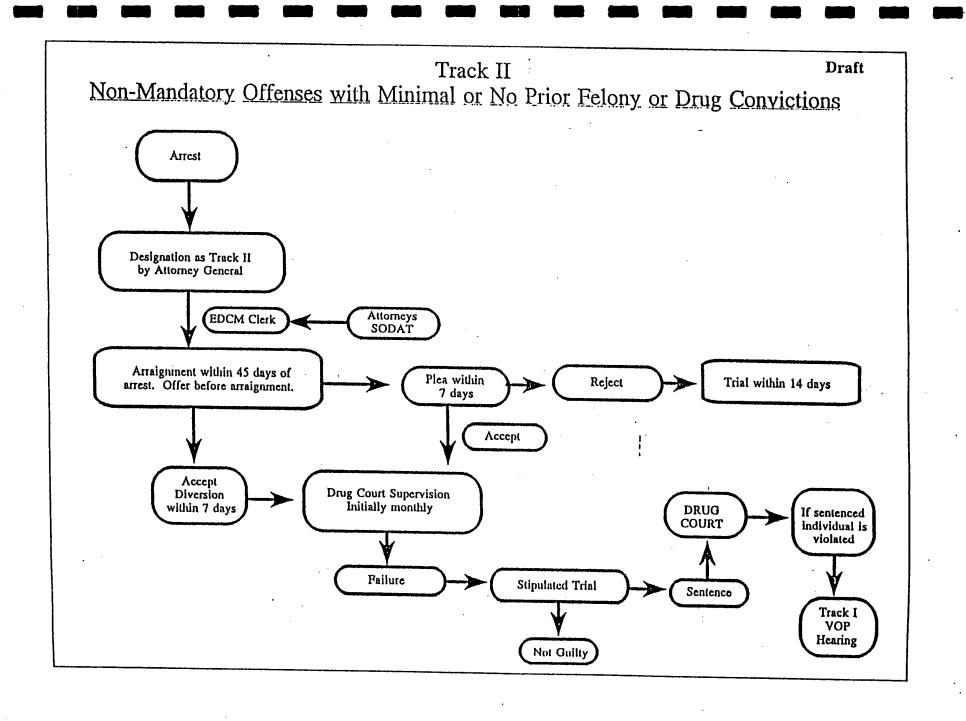
WHAT:

A diversionary track, as well as a track for community supervision after a plea will be established. The Attorney General will decide that for certain defendants, an expedited decision with treatment and control is preferable to a trial. The cases will be monitored actively by the Track II judge. Diverted and supervised offenders who are ordered into urine monitoring or treatment, may keep their driver's licenses and may avoid a judgement of guilty if conditions are met. To participate, the offender must waive a speedy trial, a jury trial, and agree to trial upon stipulated facts if other program conditions are not met.

BY WHOM:

The Attorney General will rapidly identify these defendants as Track II appropriate and notify the Expedited Drug Case Management Clerk at the Case Scheduling Office who will schedule the initial proceedings. Notice will immediately be given by the Expedited Drug Case Management Clerk to the attorneys, defendant, Medical Examiner and SODAT. SODAT will conduct a substance abuse assessment and submit a preliminary treatment recommendation to the Expedited Drug Case Management Clerk for distribution to the attorneys and the Court prior to the hearing. Persons who need services not available through SODAT (residential treatment, for instance) will be referred to the Treatment Access Center (TASC) for treatment placement and monitoring.

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TRACK III

WHO:

Those defendants facing multiple mandatory sentences or enhanced

second offender mandatory sentences.

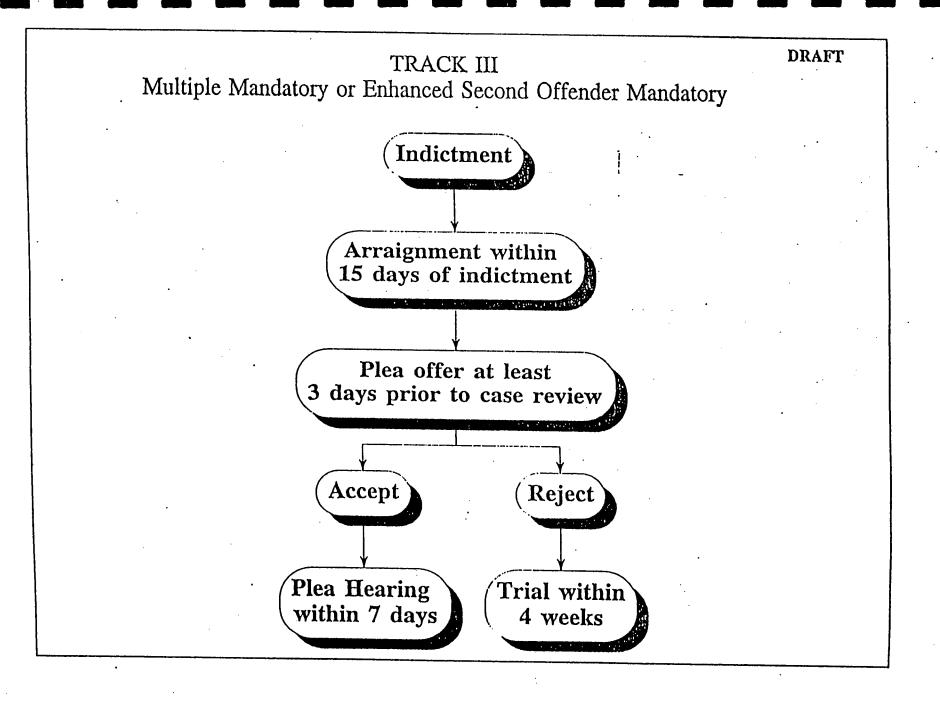
WHAT:

Early plea offers and disposition. Expedited trials. Best offer early.

BY WHOM:

The Attorney General will notify the Expedited Drug Case Management

Clerk for scheduling.



TRACK IV

WHO:

All other drug cases, appeals and transfers.

WHAT:

New case review policies.

BY WHOM:

As currently.

DRAFT

TRACK IV
All Other Drug Cases, Appeals, and Transfers

Indictment

Arraignment within 15 days of indictment

Case Review I within 90 days of arrest

Case Review II within 2 weeks of trial date

Trial within 60 days of Case Review I

Plea hearing within 7 days if requested

TREATMENT AND TRACKING COMPONENT

A range of new offender-dedicated treatment options are tied to Tracks I and II of the Drug Court. The programs are designed to provide comprehensive primary treatment services, as well as providing or brokering ancillary services such as job training and placement assistance, educational remediation, and health care.

Services are provided to offenders in Track I through the Treatment Access Center (TASC). TASC is a well-documented methodology to improve the retention and outcome rates of offenders in treatment by providing thorough assessments, referrals to appropriate treatment and case management services. TASC services a linking function to coordinate services delivered by the criminal justice and treatment systems, provides tracking and database maintenance, and informs the Court of offender progress in treatment on a regular basis.

TASC will perform initial assessments at the earliest possible time after Track I identification and provide a preliminary treatment recommendation to the Court and attorneys for use in disposition. After disposition, TASC will ensure that treatment placement occurs in a timely fashion. TASC will also work with treatment providers and probation officers to ensure effective service delivery and continuity of services as offenders move through both the criminal justice and treatment systems. The judge will receive regular progress reports on all clients, and will receive special reports when additional action needs to be taken on a case. Because the judge is immediately accessible, we have the opportunity to experiment with techniques such as "shock incarceration" (repeated, short periods of incarceration) and other methods to motivate clients in the process of recovery. A consortium of NET and Brandywine Counseling, Inc. will provide residential, intensive outpatient, outpatient, treatment engagement and ancillary services for this population.

SODAT will perform initial assessments at the earliest possible time after Track II identification, and provide a preliminary recommendation to the Court and attorneys. They have expanded their program to provide outpatient services to the Track II population, as well as to maintain a liaison relationship with the Track II judge. In addition, a urine monitoring-only program, currently out for bid, will be tied to the Track II component of the Drug Court.

Court Pleadings/Orders/Rules Relevant
To Drug Case Program Operations

Signature of Judge

COURT JACKET

E-DEFENDANT

PINK-U.S. ATTORNEY

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YOU ARE NOT TO COMMIT ANY CRIMINAL OFFENSE.

ANY REARREST FOR ANY OFFENSE BASED ON PROBABLE CAUSE MAY BE GROUNDS FOR REVOCATION OF THIS ORDER.

- VIOLATIONS OF CONDITIONS: You are further instructed that a warrant for your arrest will be issued immediately upon any violation of a condition of this release. Any violation of these conditions shall subject you to revocation of release, an order of detention, and prosecution for contempt of court (a fine of not more than \$1000 or imprisonment not more than 6 months of both).
- FAILURE TO APPEAR: For any failure to appear as required before a judge or other judicial officer, you shall be subject to prosecution and subject to the following penalties.
 - (IF FELONY CHARGE) A fine of not more than \$5000 and imprisonment for not less than one year and not more than 5 years; (IF MISDEMEANOR CHARGE) A fine of not more than the maximum provided for the offense for which you are presently charged and
 - imprisonment for not less than ninety days and not more than one year.

 Any failure to appear after conviction of any offense (felony or misdemeanor) while awaiting sentence or pending appeal or certificar prior to commencement of sentence shall subject you to a fine of not more than \$5000 and imprisonment for not less than one year and not more than 5 years.
- DFFENSES COMITTED DURING RELEASE: You are further instructed that if you are convicted of an offense committed while released, you shall be subject to the following penalties in addition to any other applicable penalties: imprisonment of not less than one year and not more than 5 years if convicted of committing a felony while released; and imprisonment of not less than 90 days and not more than one year if convicted of committing a misdemeanor while released; such to be consecutive to any other sentence of imprisonment.

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IN THE CIRCUIT COURT OF THE FIRST JUDICIAL CIRCUIT OF FLORIDA IN AND FOR ESCAMBIA COUNTY, CRIMINAL DIVISION

STATE OF FLORIDA	CASE NO	
vs		
	 .	
	PRETRIAL RELEASE ORDER	, •• · ·
the recommendation of the Escan to participate and successfully co- release, and the Defendant having	ard before me and the Court being advised in the pro- nbia County Pretrial Services Release Program and to implete the Substance Abuse Diversion and Treatment to been advised of the requirements of the program incommon urinalysis; remaining drug free; compliance with counseling sessions.	the Defendant having ag nt Program as a conditio luding but not limited to
IT IS HEREBY CONSIDERED A	ND ORDERED that the Defendant herein is released epartment of Corrections upon admittance to the S	d in the custody of and un Substance Abuse Treatm
Program.		
Program. IT IS FURTHER CONSIDERED aforementioned conditions, or if Defendant unacceptable for release of S	AND ORDERED that if the Defendant is no longer e additional information by the Florida Department e under the aforementioned conditions, alternate bond	of Corrections renders d is hereby set in the amo
Program. IT IS FURTHER CONSIDERED aforementioned conditions, or if Defendant unacceptable for release of S	AND ORDERED that if the Defendant is no longer eadditional information by the Florida Department	of Corrections renders d is hereby set in the amo
Program. IT IS FURTHER CONSIDERED aforementioned conditions, or if Defendant unacceptable for release of S	AND ORDERED that if the Defendant is no longer of additional information by the Florida Department of under the aforementioned conditions, alternate bond mbia County, Florida, this day of	of Corrections renders d is hereby set in the amo
Program. IT IS FURTHER CONSIDERED aforementioned conditions, or if Defendant unacceptable for release of S	AND ORDERED that if the Defendant is no longer e additional information by the Florida Department e under the aforementioned conditions, alternate bond	of Corrections renders d is hereby set in the amo
Program. IT IS FURTHER CONSIDERED aforementioned conditions, or if Defendant unacceptable for release of S DONE AND ORDERED at Escat I HEREBY CERTIFY THAT I HE INSTRUCTIONS THEREIN CONSIDERED IN THE	AND ORDERED that if the Defendant is no longer of additional information by the Florida Department of under the aforementioned conditions, alternate bond in the county, Florida, this day of	of Corrections renders d is hereby set in the amount of the set in the se
Program. IT IS FURTHER CONSIDERED aforementioned conditions, or if Defendant unacceptable for release of S DONE AND ORDERED at Escar I HEREBY CERTIFY THAT I HINSTRUCTIONS THEREIN CON	AND ORDERED that if the Defendant is no longer of additional information by the Florida Department of under the aforementioned conditions, alternate bond in the county, Florida, this day of	of Corrections renders d is hereby set in the amount of the set in the se
Program. IT IS FURTHER CONSIDERED aforementioned conditions, or if Defendant unacceptable for release of S DONE AND ORDERED at Escate the Escate	AND ORDERED that if the Defendant is no longer of additional information by the Florida Department of under the aforementioned conditions, alternate bond in the county, Florida, this day of	of Corrections renders d is hereby set in the amo 1993. TO COMPLY WITH T EEDINGS OF THIS CA

RESPOND TO THE NOTICE TO APPEAR, A WARRANT OR ARREST SHALL BE ISSUED PURSUANT TO

THE RULE 3.121-FLORIDA RULES OF CRIMINAL PROCEDURES.

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IN THE CIRCUIT COURT OF THE FIRST JUDICIAL CIRCUIT OF FLORIDA IN AND FOR OKALOOSA COUNTY - CRIMINAL DIVISION

STATE OF FLORIDA

CASE NO.

VS
PRETRIAL RELEASE ORDER
The Court being advised by and having reviewed the recommendation of the Okaloosa County Pretrial Services Release Program and the Defendant having agreed to participate and successfully complete the Substance Abuse Diversion and Treatment Program as a condition of release, and the Defendant having been advised of the requirements of the program including but not limited to: no new arrest; random urinalysis; remaining drug free; compliance with all phases of the treatment program including therapy and counseling sessions.
IT IS HEREBY CONSIDERED AND ORDERED that the Defendant herein is released in the custody of and under the supervision of the Florida Department of Corrections upon admittance to the Drug Abuse Treatment Program (DATP).
DONE AND ORDERED at Okaloosa County, Florida, this day of
JUDGE
I HEREBY CERTIFY THAT I HAVE READ THE ABOVE ORDER AND AGREE TO COMPLY WITH THE INSTRUCTIONS. I FURTHER AGREE THAT THE PROCEEDINGS OF THIS CASE SHALL BE CONDUCTED IN THE SPECIAL DRUG COURT AND WAIVE ANY OBJECTION.
COURT DATE:
DEFENDANT (Signature)
FAILURE TO APPEAR IS A CRIMINAL OFFENSE AND IF YOU FAIL TO APPEAR AFTER NOTICE HAS BEEN GIVEN TO YOU, A WARRANT SHALL BE ISSUED FOR YOUR ARREST.

IN THE CIRCUIT COURT IN AND FOR OKALOOSA COUNTY, FLORIDA
STATE OF FLORIDA Plaintiff,
VS. CASE NO.: ~ DIVISION: ~
Defendant.
STIPULATED ORDER OF REFERRAL TO DRUG COURT
THIS CAUSE coming before the Court upon joint stipulated
motion of counsel for the State and counsel for the defendant as
designated by their signatures below and the Court finding said
motion to be well founded it is hereby
ORDERED AND ADJUDGED that counsel for the defendant shall
arrange for defendant's appearance in drug court within seven (7)
working days for the Court's consideration of defendant's
eligibility for entry into the drug court program. It is further
ordered that counsel for the defendant is to notify the undersigned
Assistant State Attorney and coordinate with the Clerk of Court,
Okaloosa County Courthouse, at (904) 689-5000, defendant's
anticipated appearance in the Drug Court no less than twenty-four
hours prior to that appearance.
DONE AND ORDERED in Chambers thisday of
, 199 <u></u> .
CIRCUIT JUDGE
COUNSEL FOR DEFENDANT DATE COUNSEL FOR STATE DATE
Conformed copies to: Counsel for State Counsel for Defense

STATE OF ILLINOIS) SS. COUNTY OF C O O K)	
IN THE CIRCUIT COURT OF COOK COCOUNTY DEPARTMENT - CRIMINAL DI	OUNTY VISION
People of the State of Illinois) vs.) No.)	o
ORDER	
This matter comes on for hearing following Presiding Judge and arraignment, the parties through their respective counsel, and the Control advised in the premises:	present by and
IT IS HEREBY ORDERED:	•
 On Motion of the defendant, a Pre-Tr is ordered and shall be available wi 	
2. State is ordered to provide Discover	y within 3 days.
3. On Motion of the defendant this case days and will be considered for "Fas if appropriate and requested by the	t-Track" Procedures
ENTER:	
DATED:	

STATE OF MICHIGAN

IN THE DRUG COURT FOR THE COUNTY OF BERRIEN THE PEOPLE OF THE STATE OF MICHIGAN (Plaintiff)

VS

(Defendant)

File No

DRUG COURT SCHEDULING ORDER	
The defendant being convicted on a charge of, by Court, by Court	
The court having reviewed the above captioned cause with counsel, and having determined that to expediously move this matter to disposition it is necessary to establish various action dates herein, and the Court being fully advised, IT IS HEREBY ORDERED, that the parties to this action shall comply with following dates:	e the
PRE-LIM EXAM	
MOTION FILING DEADLINE	
OMNIBUS/MOTION/STATUS CONF.	
TRIAL DATE(S)	
PRE-SENTENCE REVIEW (Report to Circuit Court on the second floor)	
SENTENCING (Report to Circuit Court on the second floor)	
IT IS SO ORDERED ON THIS DATE OF <u>SEPTEMBER</u> . 1994	
Drug Court Judge	
CC: Defense Attorney Prosecutor	
Court File	

☐ THIRD JUDICIAL CIRCUIT COURT☐ RECORDER'S COURT	ORDER GRANTIN DISCOVE	G	CASE NO.
PEOPLE OF THE STATE OF MICHIGAN,			
v 3.			
·	·		
		•	
	At Fr	a session of sai ank Murphy Hall	d Court held in the of Justice, on
	PRESENT: HON		·
			Judge
IT IS DEDEBY CORES			
IT IS HEREBY ORDERED that defens following:	se counsel be allowed	to examine, and	for be furnished copies o
ionowing.			
All statements known to the police	and prosecutor of all e	endorsed witness	ses;
All statements known to the police All statements of the defendant(s),	and prosecutor of all e	endorsed witness	ses; been reduced to writing
All statements known to the police	and prosecutor of all e which statements are r minary complaint reports	endorsed witness	ses; been reduced to writing
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Form #68 (Flor. \$/88)

USUAL USTRILING LINGUMES

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1 2 3 4	MORGAN D. HARRIS PUBLIC DEFENDER Nevada Bar #1879 309 South Third Street, #226 Las Vegas, NV 89155 (702) 455-4685
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6	DISTRICT COURT
7	CLARK COUNTY, NEVADA
8	
9	IN THE MATTER OF THE PETITION) Case No.
10	OF) Dept. No
11	FOR ADMISSION TO THE DRUG) Date of Hearing:
12	COURT PROGRAM) Time of Hearing:
13	
14	PETITION
15	The undersigned,
16	petitions the Court for admission to the Drug Court Program.
17	In support of this Petition, the Petitioner has executed
18	a document entitled Drug Court Agreement and Waiver which lists
19	the terms and conditions to which Patitioner agrees if accepted by
20	the Court for participation in that Program.
21	Said Drug Court Agreement and Waiver is attached hereto,
22	marked Exhibit "A", and incorporated herein by reference.
23	Dated this day of, 19,
24	PETITIONER
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26	CLARK COUNTY PUBLIC DEFENDER
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MORGAN D. HARRIS PUBLIC DEFENDER Nevada Bar #1879 309 South Third Street, \$226 Las Vegas, NV 89155 (702) 455-46854 5 DISTRICT COURT 6 CLARK COUNTY, NEVADA 7 8 IN THE MATTER OF THE PETITION) 9 Case No. OF 10 Dept. No. FOR ADMISSION TO THE DRUG 11 ORDER COURT PROGRAM 12 13 The Petition of 14 enter the Drug Court Program is: 15 DENIED 16 ALLOWED, and 17 Based on the agreements and waivers therein: 18 19

A. Petitioner shall report (or continue to report if already enrolled) to the Choices Unlimited Treatment Center to begin the program of drug evaluation and treatment within 24 hours of the date of this Order.

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B. During Petitioner's satisfactory participation in the Drug Court Program any criminal charge that meets the eligibility criteria for that program which is filed in Justice Court will, upon proper waivers executed by Petitioner, be transferred to the above District Court and all proceedings

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1	completion of that program.
2	C. Petitioner shall pay to the Clark County District
3	Court a fee for the benefit of the Clark County Drug Program in an
4	amount to be determined by the Court.
5	D. Petitioner shall report to the above court at all
6	future dates and times to be scheduled and set by the Court.
7	DATED this, 19,
8	
8	JACK LEHMAN
10	DISTRICT COURT JUDGE
11	
12	SUBMITTED BY:
13	MORGAN D. HARRIS CLARK COUNTY PUBLIC DEFENDER
14	CDS.III COULT STORY
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IN THE CIRCUIT COURT OF THE STATE OF OREGON Issued on Day of Dis FOR THE COUNTY OF MULTNOMAH position)

TEMPORARY SENTENCING ORDER FOR DRU AND UNIT A CASES ON EDCM Dist Aty @ Plea	STATE OF OR V.	EGON		COURT # omey#	
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IN THE CIRCUIT COURT OF THE STATE OF OREGON FOR THE COUNTY OF MULTNOMAH

STATE OF OREGON.

Circuit Court No.: C9202-30966 District Attorney No.: 461544

JUDGMENT OF CONVICTION AND SENTENCE

Date of Proceeding: 04-09-92

ef. Atty: C. Rovics Dist. Atty: J. Pakula Bar No. 90149 Bar No. 88284

ape Number: CTA 165667

Custody Status: Custody; XX Recognizance; Security

Defendant is convicted of the following offense(s):

Count Offense PCS I

Date of Incident 01-25-92

Defendant is unrepresented and knowingly waived counsel; Defendant waived two-calendar-day delay before sentencing.

T IS ADJUDGED THAT DEFENDANT HAS BEEN CONVICTED on defendant's plea of:

Guilty;

No contest;

Not guilty and verdict of guilty, by jury trial; Not guilty and verdict of guilty, by court trial.

Defendant is acquitted of the following count(s):

b. All other counts contained in the charging instrument in this case are hereby dismissed on the motion of the District Attorney in the interest of justice.

le security posted is to be:

applied to other court-ordered obligations owed by the defendant or surety in this or any other case, and the balance, if any, is to be refunded;

refunded to the person who posted it less the applicable security release fee.

Defendant was advised of the right to appeal (ORS 135.020).

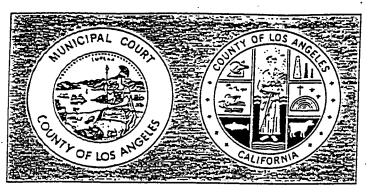
DGMENT OF CONVICTION AND SENTENCE PAGE 1
COURT; DIST. ATTY; PROB; DEF ATTY; JAIL; JUDGE

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Program Procedures

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County of Los Angeles
Countywide Criminal Justice Coordination Committee
Municipal Court of California I Los Angeles Judicial District



Drug Court Pilot Project Manual of Procedures

June, 1994

Honorable Stephen A. Marcus Judge of the Municipal Court

Project Staff: Miriam Docter Los Angeles Municipal Court Carol Morris Lowe

Countywide Criminal Justice Coordination Committee

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SECTION III - PROGRAM DESCRIPTION

The purpose of the Drug Court program is to channel non-violent defendants arrested on specified felony drug possession charges into a comprehensive program of drug treatment and rehabilitation services. The goal of the program is to break the cycle of drugs and crime by substituting an effective treatment alternative that is strictly enforced by the court. The program relies on the personal involvement of a single Drug Court Judge who closely monitors the participation of the defendant in treatment. It is a rigorous and demanding program that will last 6 to 9 months and involve an integrated structure of treatment and rehabilitation services including: individual and group counseling, acupuncture, 12-step programs and a comprehensive program of educational, vocational training and job placement. All defendants will be admitted to the program by the Drug Court Judge who will also monitor compliance of the participants through regular urine testing and frequent court appearances. Those defendants who successfully complete all phases of the treatment program will have their criminal cases dismissed.

The Drug Court will provide comprehensive drug treatment and rehabilitation under direct court supervision for defendants who are:

- Arrested for violation of Health and Safety Code Sections 11350 and 11377.
- 2. First time offenders who qualify for diversion under Penal Code Section 1000.
- 3. Offenders who do not qualify for diversion under Penal Code Section 1000 due to having previously completed a diversion program, and/or having a prior drug conviction.
- 4. Defendants who have failed diversion programs under Penal Code Section 1000.

Defendants qualifying for treatment in the Drug Court will enter the treatment program on a voluntary basis.

SECTION IV - THE COURT PROCESS

Initially, The Drug Court Program will be limited to *only* those felony cases filed in Los Angeles Municipal Court's Central Operations Bureau - Criminal Division. Defendants will be screened for eligibility by the District Attorney's Narcotic Complaint Section and the Probation Department's Pretrial Services Division and for suitability by

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LOS ANGELES COUNTY DRUG COURT

SECTION 1 - INTRODUCTION

The development of the Drug Court model is part of a trend toward criminal justice programs that respond directly to and are directly involved with the communities. Traditionally, the judge's role has been as an objective, impartial player in the criminal justice process. However, given the increasing and explosive nature of the drug problem in Los Angeles County, as well as other counties in the United States, the Court has taken the lead and become a leader in development of a coordinated effort to address the underlying problem of drug abuse.

Drug addiction is a serious, debilitating disease that demands an intensive and carefully monitored treatment program. The present policy of incarcerating drug defendants has not reduced drug addiction or lessened crime. The Drug Court is a new approach to the overwhelming impact of drug defendants on the criminal justice system.

The project premise is that immediate and intensive intervention after initial arrest and release from custody creates a significant opportunity for successful supervision and treatment of drug-addicted defendants. This project changes the manner in which drug-addicted defendants are processed through the criminal justice system. Instead of handling the cases in a strictly punitive manner, the Drug Court contemplates treating the addict for the addiction which is the primary reason for his/her incarceration.

The Drug Court model is not the traditional, "adversarial" way of doing business in the criminal justice system. It has the prosecutor and defense attorney working together as a team to ensure the defendant receives the best treatment possible for his/her addiction problem with the ultimate goals being a drug-free individual and a less congested criminal justice system.

SECTION II - GOALS FOR DRUG COURT

The goals of the Drug Court are: (1) to introduce clients to an ongoing process of recovery designed to achieve total abstinence from illicit/illegal drugs; (2) reduce contact with the criminal justice system; (3) reduce costs associated with case processing and rearrest; (4) reduce jail overcrowding; and (5) educate the public and the judiciary on alternatives to deal with the exploding drug problem.

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is available in fiscal year 1994/95, the remaining period of the pilot will allow a higher number of defendants the opportunity for treatment under the program.

Eligible new felony filings for violation of Health & Safety Code Sections 11350 and 11377, based on preliminary review by the District Attorney at pre-arraignment, will be calendared for the Drug Court. The cases will be screened for eligibility and suitability through a joint effort of the County Probation Department's Pretrial Services Division and Impact Drug and Alcohol Treatment Center, a private treatment provider under contract to the County. Space near the Drug Court and at Parker Center has been assigned to staff for interview/evaluation purposes.

The population of the Drug Court will come from several sources including video arraignments, Division 30 arraignments, both custody and non-custody; Penal Code Section 1000 Diversion failures for both Municipal and Superior Courts; felony probation violation referrals from the Superior Court as a condition of probation; and possibly misdemeanor drug cases. This constitutes approximately 3400 potential defendants, annually. Attachment 2 summarizes the potential sources for the Drug Court. Attachment 3 indicates the flow of the cases through the Drug Court.

Based on workload projections, the Drug Court will initially operate on a half-time basis. The Division assigned as the Drug Court will operate as a Drug Court in the afternoon and revert to standard court operations in the morning. This afternoon operation will allow Pretrial Services, as well as Impact staff, the time necessary to determine the eligibility and suitability of the defendants for the program.

SECTION V - TREATMENT COMPONENT

The Drug Court treatment program will differ from the present Diversion Program under Penal Code Section 1000 insofar as it will require frequent urine testing, group and individual counseling, attendance at Narcotics/Alcoholics Anonymous meetings; and if needed, 30 days of inpatient care. From a judicial perspective, the most important difference between the present diversion program and the new Drug Court will be frequent monitoring of the drug defendant by the judge, as the defendant passes through each phase of the program.

Impact Drug and Alcohol Treatment Center has developed a treatment protocol for the Drug Court, which is included as attachment 4. It includes several components and options for treatment, determined by the needs of the client. Treatment includes acupuncture/meditation; individual and group counseling; attendance at Narcotics/Alcoholics Anonymous meetings, case evaluations and urinalysis testing. Through the reallocation of an existing contract with Health Services, \$250,000 is available for treatment for six months.

qualified staff from the Impact Drug and Alcohol Treatment Center. A recommendation will be submitted at the first court hearing. Participation in the program is voluntary. All matters will be heard by Los Angeles Municipal Court Judge Stephen Marcus at the Criminal Courts Building.

To qualify, the defendants must be charged with possessing drugs, and the District Attorney must agree to diversion. Defendants with histories of convictions for violent crimes and/or drug trafficking/sales are ineligible.

The Court will have full jurisdiction of the entire process. Defendants will be ordered into treatment immediately following their first court appearance and/or upon failure of a prior grant of diversion pursuant to Penal Code 1000. Regular appearances in front of Judge Marcus will be scheduled. Through the use of computerized records, the Judge will have immediate access to each defendant's progress throughout the program.

The Drug Court will differ from the current diversion program through a philosophical change towards relapse, which is viewed as part of the treatment process. A positive drug test or failure to report for a treatment session will not result in automatic termination. The program includes graduated treatment interventions, including increased counseling sessions, more frequent urine testing, and when necessary, residential treatment for a specified time, or incarceration for up to fourteen days of intensive treatment in the County Jail. These interventions will be employed at the Judge's discretion to assist the defendant in complying with the program. The detention aspect of the Drug Court will be implemented in conjunction with Impact's existing drug treatment program located at the Sheriff's Biscailuz Center jail facility and tentatively Sybil Brand Institute for women.

Defendants who successfully complete the program will have their pending criminal case dismissed. However, for those participants who fail to cooperate with the treatment program or consistently fail to stop drug use or who are arrested on new charges, a judicial determination will be made as to the immediate reinstitution of criminal proceedings on the original charge. Due to the therapeutic emphasis of the Drug Court Program, positive drug tests and/or self-incriminating statements made while in treatment will not be used against the defendants in any criminal proceeding.

Operation of the Pilot Court

Los Angeles Municipal Court Judge Stephen A. Marcus will oversee the pilot for the Drug Court. The pilot will be located in the Criminal Courts Building and is scheduled to begin operation in May, 1994. Subject to the availability of additional funding, the plan is to have a one to three year pilot phase. For the first 6 months, between 100 and 125 defendants will be able to voluntarily participate in treatment, if they are found to be eligible and suitable. (See Attachment 1 for eligibility criteria) If funding

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services to set and collect fees using a system approved by the County Drug Program Administrator. The initial assessment will be made by Impact and a fee recommendation made to the Court based on the Client Fee Determination System (CFDS). Impact will collect the fees and handle all necessary bookkeeping. The fees collected will be used to augment the existing treatment contract for the Drug Court between Impact Drug and Alcohol Treatment Center and the County's Department of Health Services.

SECTION VII - DATA COLLECTION AND EVALUATION PROCESS

The Probation Department and Los Angeles Municipal Court will establish and maintain a comprehensive Drug Court participant database utilizing a pretrial services case management system known as "PC Pretrial +." Developed by the Probation Department and Scotia Consulting, this software system will serve two primary functions:

- 1. Provide case management and participant tracking information to support day-to-day operations of the Drug Court
- 2. Provide a statistical basis for monitoring and evaluating the extent to which the Drug Court Project accomplishes the following overall goals:
 - Reduce recidivism caused by substance abuse
 - Reduce drug-related court work load
 - Reduce jail overcrowding
 - Reduce justice system costs
 - Develop and test an operational model for Drug Court Programs which can be replicated at other courts in Los Angeles County

SYSTEM OVERVIEW

The Drug Court Project will use PC workstations and Pretrial + to generate a comprehensive participant database. This system will support day-to-day Drug Court operations and provide information required for project monitoring and evaluation. Participant and case data will be drawn from a variety of sources including mainframe justice data systems and the treatment services provider. Additional information may also be manually captured during Drug Court proceedings. All data will be consolidated on the Drug Court PC(s) which will perform program support functions including but not limited to: daily report generation, case and defendant tracking, workload management and data analysis report generation. Pretrial + will also be made available to other courts as new drug court programs are developed in Los

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<u>Facilities</u>

Impact Drug and Alcohol Treatment Center is located in northwest Pasadena. Travel time is approximately one and one-half hours by bus from downtown Los Angeles. Since the target population for the pilot Drug Court is located in the Central Los Angeles area, an outpatient treatment facility is necessary within close proximity to the Criminal Courts Building.

The Brunswig Building, located near the Criminal Courts Building, will serve as the outpatient services location in the downtown area. All necessary services, including acupuncture, drug testing and individual/group counseling, will be provided at this facility.

SECTION VI - PROJECT COSTS AND COLLECTION OF FEES

Project Costs

For the initial six-month phase of the pilot, no new funding will be requested. Courtroom personnel, including Deputy District Attorney, Deputy Public Defender, and Pretrial Services Investigator Aide will be provided from existing staff resources through shifting workload assignments. The Project Director will be provided through reassignment from existing L. A. Municipal Court staff. Treatment/rehabilitation services will be provided through reallocation of an existing contract between the Department of Health Services and Impact Drug and Alcohol Treatment Center.

Supervisor Edmund D. Edelman, Third District, donated funding for the operating expenses of the Treatment Center for one year and William F. Stewart, Director, Internal Services Department, donated services to renovate and refurbish the facility. Sheriff Sherman Block donated surplus furniture to furnish the Treatment Center.

After the initial six months, staffing will be funded in the same manner subject to the availability of adequate resources. Grant proposals seeking additional funding are being pursued.

Collection of Fees

Fach defendant/client accepted into the Drug Court treatment program will be required to pay a fee based on his/her ability to pay. Responsible fee payment is considered an integral part of the treatment program. This will be done in accordance with Section 1991.5 of the Health and Safety Code and County policy under the Los Angeles county Drug Program Plan. Said policy requires all providers of drug treatment

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Angeles County. Use of the same software program will allow for countywide consolidation of drug court data as well as provision for comparisons of programs and participant populations from different areas of the County.

Concurrent with the collection of information on Drug Court participants, a similar database will also be developed on a non-equivalent comparison group. This group will consist of persons accepted for drug education/treatment diversion pursuant to Penal Code Section 1000, during the same timeframe at an alternate court location.

DRUG COURT DATABASE SYSTEM DESIGN CRITERIA

- Maximum use of existing automated justice information systems and system interfaces
- 2. Maximum use of existing County data communication networks
- 3. Minimum manual data entry to reduce redundancy and errors
- Development of manual records system prior to project implementation to meet immediate data collection and reporting requirements of the project while software and system interfaces are under development, and to serve as a back-up in the event of a failure in the automated records system
- 5. Safeguards to ensure data integrity for all affected systems
- 6. Safeguards to ensure privacy and security of treatment records

PRIMARY COMPONENTS OF THE DRUG COURT DATA COLLECTION PLAN

1. Case management and participant tracking

Purpose: Provide the Drug Court Judge and Court staff with daily reports on individual participant compliance with the treatment and drug testing orders

Examples of information that will be drawn from the data base and provided to the judge on a same or next-day basis:

- O Cumulative and trend data re. treatment appointments and attendance
- O Cumulative and trend data re. urinalysis results

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implemented.

- Solicit funding and resources from community based agencies and governmental entities to financially support Drug Court.
- . Work closely with drug treatment provider to give services to drug offenders.
- . Assist in the collection of data from Drug Court for evaluation purposes.
- . Assist in preparing grant proposals for additional funding.
- Serve as liaison to other judges concerning the dissemination of information about Drug Court and the inter-court transfer of cases to Drug Court.
- Help sponsor regional Drug Courts in Los Angeles County and assist other jurisdictions in starting "Drug Courts" in their area.
- Help create employment, housing, and educational opportunities for graduates of Drug Court programs.

Clerk's Office

- Provide clerical support for the operation of the Drug Court.
- Gather data to document success/failure of Drug Court.

Project Manager

- Overall project management.
- Administrative liaison between treatment program and Drug Court Judge.
- Overall case management/tracking.
- Liaison to Project Steering Committee.
- Coordinate development of case management and reporting system.
- Monitor Program and evaluate results.
- Assist in development of grant proposals.

District Attorney

 In addition to regular prosecutorial duties, will initially screen cases for eligibility and note potential participants on all cases filed.

Public Defender/Alternate Public Defender/Private Attorney

- Conduct thorough initial interviews of all clients including eligibility, suitability, and advisability of Drug Court.
- Counsel Clients regarding Drug Court Program as well as Defendant's duties and obligations.
 - Explain to Client waivers necessary to participate in Drug Court.
 - Identify Legal issues and present same to DDA and Court, if necessary.
- Represent Clients in Court (Non Adversarial/Adversarial).
- Achieve familiarity with treatment modalities.

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- . Effect Liaison with Superior Court bench for potential referral re: Probationers.
- Establish continual liaison with treatment provider re: Client Progress.
- Liaison to Deputy Public Defenders considering referring clients to Drug Court.
- Participate in the preparation of an evaluation tool for Drug Court: Collect necessary data where appropriate.
- . Assemble and manage client files.

Sheriff

- Provide transportation for defendants found eligible for Drug Court from Parker Center and Rampart Division of the Los Angeles Police Department.
- Provide bed space at Biscailuz for Drug Court defendants ordered into custody for a specific number of days
- Provide courtroom/holding facility security

Los Angeles Police Department

- Provide case filing status to a felony clerk for all "Drug Court" eligible defendants after initial screening by the D.A.'s office. (Narcotics Division Complaint Team)
- Treat the drug analysis for "Drug Court" eligible defendants as a priority.
 (Scientific Investigation Division)
- Provide a work area and assistance with arrestee access for the purpose of screening "Drug Court" eligible defendants being held at Parker Center. (Jail Division)
- Assist in the transfer of selected "Drug Court" defendant's case folders to Division 42 from Division 30. (Detective Headquarters Division Court Liaison)

Probation

- Interview eligible defendants in court lockup or Parker Center
- . Conduct search of criminal history records
- Review for Drug Court eligibility
- Prepare all necessary paperwork
- Liaison with other court officers and/or justice agencies as appropriate

Department of Health Services - Alcohol and Drug Program Administration

- . Make necessary modifications to treatment provider contract
- Monitor treatment services
- Assist treatment provider in locating additional services for Drug Court clientele as necessary (housing, child care, etc.)
- Assist in identification of possible funding sources

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Assist in development of grant proposals

Treatment Provider

- Assign appropriate staff to conduct initial screening interview and coordinate with Pretrial Services staff in preparation of suitability report
- Courtroom staff to serve as direct liaison between treatment program and drug court judge
- Ensure all records of treatment compliance and testing are accurate, current and available to the Drug Court judge
- . Escort defendants from courtroom to treatment facility
- Conduct same-day initial treatment assessment/orientation/drug test
- Provide and monitor treatment services at the primary site(Hall of Justice), at Biscailuz Center and at Impact's residential facility
- . Assist in development of grant proposals

SECTION IX - POLICIES AND PROCEDURES FOR INDIVIDUAL PARTICIPANTS IN PROGRAM

The Drug Court Judge

The Drug Court judge has a multifaceted role in the Drug Court program inasmuch as he must interface with all of the participants involved in the treatment of drug offenders.

Drug Offenders

The primary role of the Drug Court judge is to motivate and monitor the drug defendants who appear in the court. It is the Drug Court judge's role to convince the drug offender to successfully complete the one year treatment program. In a courtroom setting, the Drug Court judge wears several hats. The Drug Court judge must be supportive to those individuals who struggle to overcome a lifetime of addiction. The Drug Court judge must be part big brother, cheerleader and taskmaster when he wears the first hat. In short, the Drug Court judge must be one of the key motivational factors to convince the drug offender to seek rehabilitation. In fulfilling this role, the Drug Court judge may need to have frequent contacts with the drug offender and be willing to speak and listen in a manner more informal than normal courtroom proceedings. The Drug Court judge must also be strong enough to inspire respect in the drug offender so that he will practice principles of recovery and not succumb to the cycle of failure which has become the drug offender's millstone. In this role, the Drug Court judge must pierce the web of lies that the drug offender has used in the past to cover his compulsive need for drugs and attempt to convince the drug defendant to be honest with the court and the treatment counselors. The final

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for graduation, by congratulating offenders who moved from one phase of the program to another and by recognizing incomplete success by an offender when it is clear the individual is trying to change his behavior. On the other hand, the Drug Court judge must be prepared to utilize negative reinforcement by handing out a variety of sanctions to drug offenders who fail the program. The other court participants, especially the attorneys, can enhance the impact of these behavior modification techniques by creating a united front. This teamwork approach is important because it will prevent the drug offenders from trying to blame someone else for their problems and will require them to take responsibility for achieving success in the drug treatment program.

Superior and Municipal Court Judges

The Drug Court judge must try to persuade his judicial colleagues to participate in the Drug Court program and should seek input and feedback from them concerning the interaction between his Drug Court and their courts. The decision as to whether particular drug offenders from other courts are qualified for the drug court must be made in an independent fashion with an eye to the eligibility standards that have been formulated and the drug treatment resources that are available.

The Criminal Justice Agencies Involved in Drug Court

The Drug Court judge must encourage participation and cooperation by all appropriate criminal justice agencies involved in the drug treatment program. Due to the fact that the Drug Court judge must interact with a large number of criminal justice agencies, he is in the unique position of being both a facilitator and educator for everyone who is working on the Drug Court program. The Drug Court judge can issue memoranda to members of the criminal justice family to inform them of new developments and alert members when problems develop. It is also the job of the Drug Court judge to eliminate bottlenecks in the delivery of services to drug offenders and the handling of Drug Court cases. The Drug Court in Los Angeles will include at a minimum bimonthly meetings where representatives of the criminal justice agencies will be updated and share information.

Drug Treatment Provider

The Drug Court judge in the Los Angeles model must work closely with the directors and staff of the treatment provider. The Drug Court judge must open lines of communication so that he receives sufficient information from the treatment provider to make individual decisions about the progress of drug offenders. Similarly, he must attempt to convey the eligibility and program standards that must be satisfied so that the court will grant a defendant the benefits of Drug Court diversion and dismiss the felony case. This sub-group, like others previously mentioned, will require teamwork and a united front when confronting the drug offender and his problems. The

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hat that the Drug Court judge wears vis-a-vis the drug offender is that of patience. The Drug Court judge must accept that relapse will be part of the drug addict's recovery and that it will take time for many of the drug offenders to become "drug free."

In carrying out these roles, the Drug Court judge must be mindful that the defendants have been charged with criminal violations of the law and that it may be necessary to use negative reinforcement such as jail to encourage these offenders to live up to the requirements of the Drug Court diversion program. If the Drug Court judge concludes that an individual drug offender is not making a good faith effort to comply with the program, the Drug Court judge will terminate the drug offender from the program and reinstate criminal proceedings.

Drug Court Judge's Role in Community

The Drug Court judge must actively represent the Drug Court program in the community and will be expected to appear before governmental agencies, public commissions, legislative hearings and public forums. An important secondary role of the Drug Court judge will be to seek funding for the Drug Court program. The financial viability of the Drug Court will not continue unless there are sustained efforts to obtain funding from governmental and private sources. The Drug Court judge will also be expected to act as a spokesman for the program and will have an obligation to develop good relations with the local print and electronic media. As a member of the judiciary, the Drug Court judge will also be required to interact with the legislative branch and to make legislative proposals which help to maximize the benefits of the Drug Court. Furthermore, the Drug Court judge may be asked to explain the Drug Court program to other jurisdictions and help them set up similar programs in their jurisdiction. The ultimate goal of the Drug Court judge in the community is to promote the Drug Court concept and provide leadership for its implementation.

Drug Court Judge's Role with Courtroom Staff

The most difficult task of the Drug Court judge is to insure a cooperative atmosphere where attorneys, court clerks, probation officers, pretrial personnel and treatment counselors can focus on the task of providing the drug offender with treatment. Given the fact that the criminal justice system is an adversarial one, the Drug Court judge must attempt to change the warrior status of opposing counsel -- prosecutors and defense attorneys -- and persuade them to work together. This disarming of the attorneys requires that the Drug Court judge create a "team approach" and avoid as much as possible "confrontations in the courtroom." The psychological aspect of the Drug Court environment is critical to its success. Thus, the Drug Court judge must use the court hearing to reinforce good behavior by the drug offender and to make it clear that there are consequences to drug offenders who fail the program. In this way, Drug Court judges can provide positive reinforcement by handing out diplomas

 treatment provider also plays a critical role in data collection. Hence, the Drug Court judge must establish procedures which guarantee that records of the drug offender's progress are carefully maintained and that the Drug Court has a method of identifying success and failure in the program.

Community Based Social Programs and Ancillary Services for Drug Offenders

The Drug Court judge is once again in the pivotal position of soliciting help from community based social programs. By virtue of his position, the Drug Court judge must convince both public and private institutions to become supporters of the Drug Court concept. For example, it will be necessary to involve community colleges, social welfare agencies, private and public housing programs, private employers and job training programs if phase III of the Drug Court treatment program is to be successful. In this role, the Drug Court judge must make contacts in the community and utilize the resources provided by community agencies and organizations so as to insure the comprehensive nature of the services offered to the drug offender.

Clerk's Office

The role of the Clerk's Office will be to provide clerical support and ensure that all paperwork is prepared and processed in an expedient and accurate manner. Specifically, the Clerk's Office's responsibilities will include the following:

- Initial filing of all "Drug Court" cases into Municipal Court Information (MCI), the Court's Automated Criminal System
- Setting up case files, preparing courtroom calendars and delivering them to Division 42 prior to the afternoon calendar call.
- Providing a "runner" to Parker Center and delivering all necessary paperwork to the Public Defender's and Sheriff's personnel in a timely manner
- . Making MCI arraignment entries in a timely manner
- Assisting the District Attorney's Office with clerical support. Specifically, a deputy clerk from the Felony Section will be assigned to the D.A.'s Narcotic Unit from 8:30 to 11:30 a.m. The clerk's responsibilities will include completing the "Drug Court" Eligibility Roster which identifies eligible "Drug Court" defendants for each day, faxing the roster to Pre-trial Services and Impact Drug and Alcohol Treatment Center, and faxing it to the Public Defender's Office and Division 42.
- The courtroom clerk's responsibilities will include processing all Judicial orders, completing the "Drug Court" calendar and preparing all necessary paperwork. The clerk will assist in the data collection process which includes compiling statistics to document the success or failure of Drug Court
- The Clerk's Office is in the process of preparing Policies and Procedures for both the clerical staff and courtroom clerk

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District Attorney

The role of the District Attorney's office in the inaugural Los Angeles County Drug Court project - a comprehensive program of drug treatment and rehabilitation services now nationally recognized as an effective diversionary alternative - is to assist in the identification and supervision of non-violent defendants arrested on specified felony drug possession charges.

Recognizing the pervasive impact of drug abuse and related criminal activity in Los Angeles - one 1992 study estimates that more than 70% of the 22,000 inmates in the County Jail system are in custody directly or indirectly as a result of substance abuse - the District Attorney's Office subscribes to the goal of the program to help break the cycle of drugs and crime by substituting an effective treatment alternative that is strictly enforced by the court.

While the traditional prosecutorial role of the District Attorney's Office for drug traffickers and non-eligible drug abusers continues, in this inaugural project arrestees will be initially screened for eligibility by the Complaints Division of Central Operations. Ultimately, if a Drug Court candidate is determined to be both eligible and suitable, the District Attorney will agree to Drug Court diversion.

Defendants who successfully complete the program will have their pending criminal case dismissed. However, for those participants who fail to cooperate with the treatment program or consistently fail to stop drug use or who are arrested on new charges, the District Attorney will make appropriate recommendations as to the immediate reinstitution of criminal proceedings on the original charge.

Sheriff

The Sheriff's Transportation Bureau will ensure that on a daily basis, a Civic Center area transportation crew will pick up pre-identified eligible drug court clients from L.A.P.D. Rampart Division(at approximately 0940 hours) and from Parker Center(at approximately 1140 hours) and deliver them to the Criminal Courts Building by 1200 hours.

The Sheriff's Custody Division will process male drug court clients who have been remanded to custody for short time periods. They will be processed through the booking process in an expedient manner and barring any specific need to do otherwise, be placed in the male drug treatment barrack at Biscailuz Center for the duration of their incarceration period.

Female clients similarly remanded will be housed at Sybil Brand Institute for Women. Consideration will be given to housing these clients in the R.E.A.C.H. dormitory.

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Los Angeles Police Department

The primary role of the Los Angeles Police Department will be to prioritize processing of filings for defendants who have been identified as "Drug Court eligible" during the initial screening by the District Attorney's office. This will require the earliest possible analysis of narcotics evidence by Scientific Investigation Division for defendants who have been flagged as potential candidates. Filing information will be provided by Narcotics Division, Complaint Detail, to a coordinator for Division 42 throughout the morning. The goal is that the agencies who are responsible for screening Drug Court defendants have the latest filing information, and that all such cases have been resolved by 11:00 a.m.

In further support of this program, additional resources will be made available to assist the court in achieving its goals. The Commanding Officers of Jail Division and Scientific Investigation Division will be designated as Liaison Officers. Jail Division will provide a work area and assistance with arrestee access for the purpose of screening Drug Court eligible defendants who are confined at Parker Center. Finally, the Detective Headquarters Division, Court Liaison Officer, who is assigned to Division 30, will assist with the transfer of case folders to Division 42, when necessary.

Department of Health Services-Alcohol and Drug Program Administration Office

The Alcohol and Drug Program Administration (ADPA) will evaluate the contracted agency's performance for contract compliance and quality assurance. This evaluation will include:

- Periodic visits by ADPA contract program auditors to ensure program compliance, fiscal compliance and quality assurance
- Annual Fiscal Review by Financial Services
- A review of accuracy and timely submission of required data collection reports

Treatment Provider

Impact Drug and Alcohol Treatment Center has been providing Chemical Dependency Treatment Services to incarcerated and non-incarcerated persons for 25 years.

The proposed Drug Court Program will include treatment services to be provided by Impact's Options Program. Our responsibility will be to provide all clinical services including but not limited to; suitability interviews, all aspects of court representation regarding treatment issues, the provision of all clinical services (assessments, referrals, and resource coordination), maintenance of accurate client records, provide residential treatment services at Impact in Pasadena, and provide in custody treatment services at Biscailuz Center.

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fire development and maintenance of clearly defined lines of communication between treatment components and the judge will be of primary importance. Providing florration concerning client progress or lack thereof will be crucial to the judge in efforts to promote positive treatment participation and outcomes.

Drug Court involved agencies, such as, but not limited to, Los Angeles County Alcohol Drug Program Administration, of Los Angeles County Administratively Unified Courts. Countywide Criminal Justice Coordinating Committee, Los Angeles County Public Defender's Office, Los Angeles County Sheriff's Department, Los Angeles Police Department, State of California Employment Development Department, State Department of Vocational Rehabilitation, Los Angeles County Department of Social Services and all other appropriate service providers.

finally, impact administrative personnel will be available for ongoing community education, presentations, public forums, press conferences and for assistance in Drug Court replication efforts in other Los Angeles County courts.

Probation Department

The Propertion Department is committed to the concept of Drug Court as envisioned in Los Angeles County. We have identified the following activities as comprising the role of the Department in the ongoing support to the success of the Court.

- Participating in the ongoing development of the evolving program
- Participating in the program's master steering committee
- Participating in the appropriate program planning subcommittees
 - Participating in the ongoing development of the program's data system(s)
- Participating in providing the ongoing daily eligibility assessments on defendants referred to the court

ANCILLARY AGENCIES .

SECTION X - OPERATIONAL OVERSIGHT COMMITTEE

After the Drug Court begins operation, there will be monthly meetings held with the operational participants to resolve problems which may occur. The core committee of members will include, but not limited to, the following agencies:

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Drug Court Judge

Drug Court Project Director

. Administratively Unified Courts Clerk's Office

District Attorney

Public Defender

Probation

Impact Drug and Alcohol Treatment Center

Sheriff

Los Angeles Police Department

Chair, Municipal Court Presiding Judges Association

. Chair, Municipal Court Judges Association

. County-wide Criminal Justice Coordinating Committee

Attachment 6/7/94 BM:Ajk a:\T2a

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ELIGIBILITY CRITERIA FOR DRUG COURT

Defendants eligible for consideration for participation in the Drug Court:

Charge:

- Violation of Health and Safety Code Sections 11350 & 11377.

Eligible:

- All defendants who meet eligibility criteria for Diversion as defined in Penal Code Section 1000.
- Defendants who do not meet criteria as defined by Penal Code 1000 due to:
 - Failure to comply with previous order for Diversion and are pending reinstitution of criminal proceedings.
 - Limited number of referrals from Superior Court for those defendants presently on a grant of felony probation.
 - Previous order for Diversion within last 5 years. (Technically ineligible for new grant.)
 - Felony and/or misdemeanor drug conviction (no sales/trafficking) within last 5 years:

Ineligible:

- Criminal history includes conviction for violent felony offense, drug sales/trafficking, or child molestation and/or sexual offenses.
- Prior history of mental illness.
- Currently on an active parole or felony probation grant.
- * This eligibility category will be discretionary.

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Participant Information

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InAct/S.T.O.P. Client Handbook

InAct, Inc. 1135 SE Salmon St. Portland, OR 97214 (503)234-4993

Revised: October 1, 1993

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PURPOSE AND PHILOSOPHY STATEMENT

Welcome to the InAct Outpatient Treatment Program. The purpose of this handbook is to acquaint you with the client rights, program rules, expectations, and general policies of our Outpatient Program. In order to help ensure your recovery success we want you to be fully informed about the Program itself and about your rights and responsibilities while in the Program. This Handbook is for your use. You are requested to read this Handbook and to ask staff members for clarification of anything in it that you may not understand. Please keep and refer to this Handbook as any further questions arise in the course of your treatment.

InAct MISSION STATEMENT

The mission of InAct, Inc. is to provide a structured innovative environment where qualified individuals throughout the Pacific Northwest can choose to learn how to become effective, self-reliant people. We do so by providing an integrated system for personal growth which includes training, counseling and acupuncture.

We achieve our mission through a healthy, effective teamwork approach and are perceived as client-centered; highly-organized; cost-effective; reliable; clinically advanced; and as adapting rapidly to meet changes in the marketplace.

Approved by the Board of Directors - May 26, 1993

OUTPATIENT PROGRAM TREATMENT SERVICES:

We provide the following services directly:

Assessment and evaluation

Alcohol and drug educational lectures and films

Individual counseling

Relapse prevention planning

Group counseling

Family counseling

Crisis Intervention

HIV prevention education

We also provide community referrals to the following services:

Self-help groups

Prevocational, Occupational, and Educational services (including assistance in obtaining a GED)

Vocational service

Life skills services

Recreational programs and activities for those who are HIV infected

Legal services

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HOURS OF OPERATION

Office Hours -

Monday through Friday 8:00 a.m. thru 7:00 p.m.

We will be closed between the hours of 12:00 and 1:00. The office will be closed at 7:00 each evening and you will not be allowed entry or reentry after this time.

Acupuncture Clinic Hours -

8:00 to 9:15 Monday through Saturday, and 5:00 to 6:15 Monday through Friday.

UA Collection Hours

1:30 p.m. - 6:30 p.m. Monday through Friday

Group Session Hours-Monday through Thursday

8:00 a.m. to 10:00 a.m.

11:00 a.m. to 1:00 p.m.

3:00 p.m. to 5:00 p.m.

6:00 p.m. to 8:00 p.m.

Phase I Education -

10:00 a.m. to 11:00 a.m. Tuesdays and Thursdays. 7:00 pm To 8:00 pm Mondays and Werresdays

TREATMENT SERVICES

PHASE I:

The Orientation/Assessment/Education Phase lasts at least four weeks. During that time, you will receive an assessment of drug and other problems. You will participate in a minimum of two one hour sessions per week focusing on the concepts of addiction, relapse, and recovery. You will receive six acupuncture treatment per week and will undergo random drug testing twice a month. In order to enter Phase II, you must complete all requirements of the Orienation/Phase I Treatment Plan.

PHASE II:

The Treatment Phase lasts at least eight weeks and up to forty-four weeks. You will participate in counseling and acupuncture groups twice per week, and continue to undergo random drug testing at a minimum of twice per month. These groups will focus on denial, relapse, recovery, health and other topics related to maintaining a clean and sober lifestyle. You will receive acupuncture while in group. Your treatment team will work with you if it appears that you would benefit from additional acupuncture during the weeks. In addition to attending group, your treatment team may also recommend or require you attend NA/AA meetings and submit verification. In order to enter Phase III, you must have authorization from your treatment team.

PHASE III:

The Stabilization Phase lasts at least eight weeks and up to forty-four weeks. You will attend a support and acupuncture group once a week, and continue to undergo random drug testing at a minimum of twice per month. In addition to attending group, your treatment team may also recommend or require you attend NA/AA meetings and submit verification. In order to enter Phase IV, you must have approval from your Treatment Team.

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PHASE IV:

The Monitoring Phase lasts at least eight weeks and up to forty four weeks. During this phase you must continue random drug testing. A positive drug test may result in placement in a Recovery Group or another group working specifically with relapsing clients for stabilization. Once stabilized in your recovery efforts, you may continue with Phase IV. Two months prior to graduation you will be required to submit weekly UA's and to attend a NA/AA meeting at least five times a week.

Please Note: Movement between Phases is based on individual progress. The above week durations are a guide and each client will be assessed for movement through the Phases on a individual basis.

GENERAL PROGRAM POLICIES

1. Client Intake

Each potential client will receive an intake interview from treatment staff. The purpose of this interview is to determine whether it is appropriate for you to receive our Outpatient Services. If it is appropriate you will be accepted into the program. If it is not, treatment staff will explain to you why not and will assist in referring you to other treatment providers and/or to other community services. We will make a recommendation along with the reason and a suggested list of other providers or types of treatment deemed appropriate by InAct staff.

2. Assessment and Evaluation

Within thirty days upon acceptance into the program you will receive an assessment and evaluation of your treatment needs by staff. The assessment and evaluation will include: (a) alcohol/drug use; (b) family and interpersonal history; (c) educational, employment, and vocational history; (d) medical history; (e) legal history; (f) psychological history; (g) presenting problems; (h) history of previous treatment; and (i) problem definition and treatment recommendations. Your assistance in providing accurate and complete information during your assessment session will help us to make informed decisions concerning your treatment needs.

3. Counselors/Treatment Team

You will be assigned a counselor who is part of a treatment team consisting of a Counselor and Acupuncturist/Well Health Practitioner. The primary role of your treatment team is to help you benefit as much as possible from the Outpatient Program. Contact with your counselor is generally by appointment only or at scheduled group sessions. Emergencies will be handled on a case-by-case basis. When possible, questions and concerns regarding your treatment should be addressed to your primary counselor.

4. Treatment Fees

A. The Court collects a \$300.00 Diversion fee for your participation in S.T.O.P. The schedule for payment of the fee is arranged by the court and you.

B. If you request additional treatment or have a partner that is in need of treatment, In Act will

charge you or your partner for treatment services according to your ability to pay.

C. For non-S.T.O.P. clients or for circumstance mentioned in "B" above, you will be charged for your treatment services according to your ability to pay. Your assessed fees are based on your income and are determined on a sliding fee scale. A fee contract will be signed between you and InAct regarding your treatment fees. It is your responsibility to renegotiate this contract if you have a redion or increase in your income. Prompt payment of treatment fees is expected. Failure to fulfill

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the terms of your fee contract or to update it can be grounds for termination. If you consent to perform labor in lieu of treatment fees you will have the opportunity to agree in writing to that labor.

No one will be denied treatment services solely because of an inability to pay.

5. Treatment Plan

You will receive a Treatment Plan based on your assessed needs. You will be asked to actively participate in the development of your plan. Once it is developed, you are expected to follow the plan. You will receive your initial Treatment Plan within thirty days of your admittance into the program.

6. Attendance

You are required to be on time for all treatment activities. If for some reason you will not be able to attend a scheduled activity you will need to call the InAct message line and leave a message for your counselor. It is important that you identify your counselor in the message. This is the same number you call to hear the UA number for the day (291-8935). It is your responsibility to explain to the court the reasons for your absence. InAct will not excuse an absence except in extreme conditions. All attendance and absences will be reported to the court during your monthly status hearing.

Absence from Treatment will only be excused if we receive written verification from a doctor that you have been ill and unable to treat. You need to contact the program if you anticipate being gone for longer than two days. Travel out of the state needs to be authorized by the court. In an emergency, when contact with the court is not possible, InAct Treatment Staff can authorize travel. Failure to communicate with InAct during an extended absence could result in Program Suspension or a Bench Warrant being issued for your arrest.

Once a group seesion has begun, you may not leave to smoke a cigarette, use the restroom or for any other reason.

7. Program Suspension

Program Suspension will occur when a client has had less then acceptable attendance or intermittent/sporadic attendance (i.e. show for one appointment and miss two, show for two miss two, patern of showing for one and missing one). Once a client has been placed on Program Suspension they are unable to receive treatment untill they have met with the judge during a special hearing. The judge will receive a written explanation and history of attendance, reasons for program non-compliance, and recommendations for return to program. Being placed on Program Suspension is very serious. Program Suspension is being used as an alternative to a Bench Warrant. It is not our goal to see you go to jail, our goal is to see you commit and attend treatment.

If you are placed on Program Suspension speak with the front desk personnel and they will schedule you on the docket to appear before the judge. Failure to appear for your Program Suspension hearing or any court appearance will result in a Bench Warrant.

Program Suspension will occur when the following are true:

Phase I-Three missed appointments, or intermittent or sporadic attendance.

Phase II - Two missed appointments, or intermittent or sporadic attendance.

Phase III - One missed appointment.

Phase IV - One missed UA.

(Appointment = Group Session, Education, Acupuncture or UA)

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8. Assignments 12-Step Meeting Attendance

Your treatment services at InAct is only part of your total recovery. You may be requested/
required to do homework or carry out assignments in between treatment sessions. In addition, you
will be expected to become a member of one or more of the 12-Step support programs of AA,NA,
CA and will be required to submit proof of that attendance. Attendance at other 12-Step programs
such as Al-Anon, ACOA, or CODA may also be requested.

9. Off-Limits Areas

You are to enter the Shannon Building only through the S.E. 12th Street door. Once in the building, the following areas are off-limits: the entire third floor and all areas of the second floor except the counseling rooms. When waiting for an appointment or to speak with a counselor you must wait in the reception area. You may go to the rest room without first asking permission. All other traffic to the lower level areas must be in the company of a staff member. Please ask front desk personnel to inform a staff member of your need to see him/her. You must exit the building through the lower level door. There is to be no loitering on the sidewalks around the building — 12th Street or Salmon Street. There is to be no loitering on the front porch on the Salmon street side. There is an area on the front porch to lock your bicycle and this should be the only reason for your presence there.

10. Smoking

Smoking is prohibited inside of the InAct facility. You may smoke outside of the building near the 12th Street entrance. Receptacles are available for disposing of cigarette butts. This is your treatment facility, take pride in its appearance and clean up after your self. Once a group seesion has begun, you may not leave to smoke a cigarette or for any other reason.

11. Appropriate Dress and Hygiene

You are expected to dress appropriately for all in-house treatment activities. Any clothing bearing pictures or printing suggestive of alcohol, drugs, sex or violence are prohibited. You must wear close toed shoes and shirts while in the facility. Treatment staff reserve the right to determine further what may or may not be appropriate dress.

12. Weapons

No weapons of any kind will be allowed on the premises. No firearms, switch blades or knifes (other than pocket knifes with blades no longer then 3.5 inches), or objects that could be used as a club or bludgeoning weapon. If a weapon is found on your person you will be asked to leave the premises or the weapon will be confiscated and returned to you when you are exiting the building.

13. AppropriateLanguage

You are requested not to engage in "bar talking" or glamorization of your past use of alcohol/drugs. You are also requested to not make any racist, sexist, homophobic, sexually provocative, or other comments which may be offensive to others during your treatment activities.

14. Appropriate Behavior

Any abusive behavior in the form of insulting language, physical gestures, aggression or otherwise offensive behavior will be grounds for immediate termination from the program for that day. A report will be sent to the Courts (and Parole/Probation Office, if applicable) and you may be requested to sign a contract with InAct staff regarding the behavior before treatment services will begin again.

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15. Alcohol/Drug Screens

InAct will conduct visually supervised urine screens and/or breath analysis at the time of admission, if deemed necessary, and randomly during the course of treatment. The information will help assess your use of mood-altering chemicals prior to and during treatment. Results from the screen will be kept in your client file, and forwarded to the court during your next status hearing.

Random Drug Testing Instructions

You will be assigned a number between 0-9 at orientation. Numbers 99 and 55 are for people who are required by the judge or staff to submit weekly UA's. If a weekly assignment occurs, you are to respond to the new number for the duration of the weekly assignment.

You will need to call 291-8935 daily and listen to the recorded UA number for the day. If the number announced matches your number you will need to submit a sample that day. The number is changed each morning by 9:00 a.m. Monday thru Friday. If you are already scheduled for a group or acupuncture appointment that day you may submit a sample when you are in the office. If you do not have a scheduled appointment you will need to come in between 1:00 and 6:00 p.m. to submit a sample. (You must arrive before 6:00 p.m., Late arrivals will not be able to submit and will be logged as a no show.) If you have an evening group on your UA day you need to arrive twenty minutes early to provide time to submit a sample and still be on time for group. No UA's will be collected on Saturday or Sunday.

It is better to submit a positive UA then to no show. If you do not agree with the your urinaylisis results you may request confirmation of the test. Your cost for this is \$25.00 and takes several weeks to complete. Your Counselor can assist you with this process.

Infectious Disease Control

If you have an airborne disease such as a cold or the flu call in and let staff know that you are missing your appointments due to illness during at least the highly contagious period of the illness (generally the first one to three days of the illness). If attending treatment sessions with a lingering illness, make sure that you bring tissue or hankerchief. Wash your hands after using the rest room.

17. Childcare

At this time, In Act does not have the ability to provide any on-site childcare. Please do not bring any children with you to any appointment. Parents who arrive with their children will not be admitted to group session or acupuncture, and will be counted as a no show.

18. Visitors

No visitors will be allowed on site. The InAct/S.T.O.P. office is for S.T.O.P. clients, InAct staff, and business associates of InAct, Inc. Visitors will be asked to leave the premises.

19. Grievance Procedures

If you have a grievance regarding any aspect of your treatment you have the right to appeal. You should begin the grievance process by appealing first to your counselor and attempting resolution. If satisfactory resolution is not reached with your counselor, appeal secondly to the Clinical Supervisor. If resolution is still not reached appeal finally to the Executive Director of InAct, Inc. In all steps of the grievance process you need to submit a written statement of your grievance. The written statement should include a statement of the problem, the date/s of occurrence, the people involved, and any other pertinent details. Upon receipt of your written grievance your counselor, the Clinical Supervisor, or the Executive Director will either personally investigate or they will

 appoint someone not directly involved with the grievance to investigate the facts surrounding the stated problem. The purpose if this investigation will be either to support or disprove the grievance. If the grievance is substantiated by such investigation, appropriate and necessary action will be taken within five working days from the completion of the investigation. Documentation will occur in your client record of receipt, investigation, and action taken regarding your written grievance.

20. Acupuncture

Acupuncture, a 3000 year old Chinese medical technique that balances energy, is being used successfully in alcohol and drug treatment programs throughout the United States. Acupuncture is an important component of treatment programs since it helps relieve withdrawal symptoms in active detoxification and reduces cravings, anxiety, and stress during maintenance of sobriety.

Auricular acupuncture, used in drug programs, consists of placing three to five needles in each ear. The needles are left in place for 35 to 45 minutes. During this time you will feel relaxed and may even fall asleep. A series of acupuncture treatments eventually helps balance energy, restores health, and promotes a sense of well being.

Acupuncture, combined with counseling, creates an effective program to help substance abusers maintain sobriety and a drug-free lifestyle.

Acupuncture will occur during group sessions for Phase II and III clients. Phase I clients will receive acupuncture in the main clinic on the lower level. Phase I clients may arrive at any time between 8:00 and 9:15 a.m. Monday - Saturday, and 5:00 and 6:15 Monday - Friday. No food or drink is allowed in the Acupuncture room. You are asked to be quiet and respectful of others while receiving acupuncture.

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CLIENT RIGHTS

You have the right ...

- 1) To receive a written copy of your client rights prior to admission to the program.
- 2) To give your informed, written consent to receiving these treatment services.
- To receive nondiscriminatory treatment and care. You will be treated without regard to race, religion, sex, ethnicity, age (you must be 18 years or older to be allowed in S.T.O.P.) handicap, sexual orientation, national origin, or marital status.
- 4) To have your treatment fees individually assessed according to the program's sliding fee scale, and to receive accurate information regarding your fees.
- 5) To considerate, respectful care and to privacy concerning care.
- 6) To reasonable continuity of care.
- 7) To confidentiality of all communication and clients records. In Act staffmay not, by law, release or request any information about you and your participation in treatment without your written permission. Your permission may be revoked by you at any time except for permission you give to keep the criminal justice system informed of your treatment status and progress. That particular release can be revoked when the particular legal obligations under which you are receiving treatment are completed.
- 3) To obtain complete, current information concerning diagnosis, treatment plan, and prognosis in terms you can understand.
- 9) To individual treatment and an individualized treatment plan. You have the right to participate in the creation of and any subsequent modifications of your treatment plan. At a minimum this participation will consist of you signing the plan and initialing and modifications.
- 10) To an explanation of the rules and regulations which apply to your conduct as a client.
- 11) To receive a discharge plan from treatment staffupon completion of your treatment services.
- 12) To utilize the Program's grievance procedures.
- 13) To privacy and advance notification regarding facility visitors.
- 14) To agree in writing if you are ever going to perform labor for InAct in lieu of client fees. You will not be asked to perform labor for InAct as part of your treatment plan or standard program expectations.
- 15) To be informed of any significant alternatives for care and treatment that exist.
- 16) To refuse treatment and be informed of the consequences.

CLIENT RESPONSIBILITIES

You have the responsibility ...

- 1) To be as accurate and complete as possible when asked for information during your client intake, assessment, and ongoing treatment.
- 2) To follow the program rules and regulations and to accept the consequences if you do not follow them.
- 3) To be actively involved in following your treatment plan.
- 4) To actively participate in decisions regarding your treatment and tell staff if you can not or will not follow any of your treatment plan's goals or activities.
- 5) To ask for clarification if you do not understand something you have been asked to do by treatment staff or if you do not understand why you have been asked to do something.
- 6) To accept the consequences if you refuse treatment.
- 7) To arrive on time for scheduled treatment appointments, and when unable to do so for any reason, to notify treatment staffin a timely manner.
- 8) To inform treatment staff of any internal or external changes or circumstances that are either enhancing or hindering your abstinence and recovery.
- 10) To be considerate and respectful of treatment staff and for other clients, including their rights to privacy and confidentiality.
- 11) To pay treatment fees promptly and to initiate a reassessment of fees if your financial situation changes.

CLIENT RULES

Violation of any of the following may be grounds for termination from the Program:

1) Alcohol/Drug Use

No one is allowed to be inside the InAct facility while under the influence of alcohol or other mood altering drugs. If staff have reason to believe that you are under the influence you will be asked to leave and not return until you are alcohol and drug free.

2) Absences

Repeated, unexcused absence from (or lateness to) assigned treatment activities is prohibited. Extended absences will result in Program Suspension or a Bench Warrant. A client who is program suspended or Bench Warranted can not return to treatment until they have been before the judge to explain their lapse in treatment.

3) Theft

Theft of anything from InAct or its staff is prohibited. All Thefts will be investigated, reported to the judge and if appropriate reported to the police and charges pressed.

Immediate termination rule: If you commit physical violence, make a verbal threat towards another while on InAct property, or bring a weapon onto InAct property you will be immediately terminated from services. If necessary, the police will be called for assistance and a full report will be provided the Courts.

Note: In Act staff also reserve the right to terminate any client not in compliance with program policies and expectations or not following his or her treatment plan. Such cases will be judged on an individual basis. Decisions made will be based on the infraction/s made, the reason for the infraction/s, the repetition of occurrence, and the perceived likelihood for change.

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LPLINES PORTANT NUMBERS

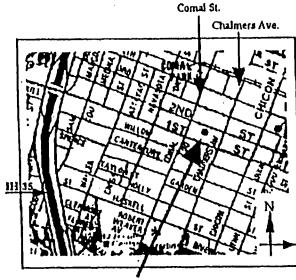
PORTANT NUMBERS
HORT Program476-9751 iagnostic (10-5 M-F)476-9752 .A.R.E. (5-8 M-F)
ARE Program473-2273 HIV Testing - TB)
HOTLINE (Crisis)472-HELP
'ES (Psychiatric Imergency Services)454-3521
Alcoholics Anonymous451-3071
Varcotics Anonymous480-0004
Cocaine Anonymous479-9327
Abuse Hotline1-800-252-5400
Pretrial Services (SHORT Program Coordinator)473-4200
TTY473-8470
Black Christians Against

he Public Responsibility Committee was created to romote and protect the rights of consumers of the tustin-Travis County Mental Health and Mental letardation Center. Consumers wishing to make a complaint should first consult the staff of the program from which they are receiving services. If results are not satisfactory, send a written complaint to:

Substance Abuse476-6611

Public Responsibility Committee P.O. Box 3601 Austin, Texas 78764 "I beneve man mes a cerain digetty he is uncover in himself and help others to do the same."

...Malcolm C. MacDonald, 1970



SHORT Treatment Center
MHMR's 1643 Bast 2nd St. Location

MIIMR-SHORT Program
Becky Cartier, Treatment Coordinator

1643 East 2nd St. Austin, Texas 78702

512-476-9751 Pax 512-473-8304

Travis County Pretrial Services SHORT Program
Judge Joel Bennett, Court Magistrate
Diane Magliolo, Program Coordinator

Travis County Courthouse 1100 Guadalupe - Room 117 Austin, Texas 78701

> 512-473-4200 Pax 512-708-4458

Travis County Pretrial Services and Austin-Travis County Mental Health Mental Retardation Center



System of Healthy Options for Release and Treatment

Drug Diversion Court and Treatment Program

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Ission and treatment philosophy. The mission of the Travis County ORT Program (System of Healthy ions for Release and Treatment) is to v the revolving prison door for drug inders, reduce drug use and criminality promote effective treatment programs which the client is treated as an addictive than as a criminal.

fravis County, this new kind of "drug ersion court" will...

- treat the client as an addict rather than a criminal;
- give the judge an active role in the treatment program;
- rely on frequent drug screening (urinalysis) to promote the client's self-responsibility for becoming and remaining drug free;
- offer a broad array of treatment approaches (e.g., acu-detox, drug counseling, cognitive skills training, support groups, employment and vocational services); and
- dismiss drug charges when the client successfully completes the SHORT program.

The SHORT treatment will consist of the following:

A. Phase I - Approx. 2 Weeks

- Psychosocial assessment (ASI)
- Daily acu-detox treatment
- Daily urinalysis
- Counseling sessions
- Fellowship meetings
- Develop and monitor case plan
- TB testing

B. Phase II - 14 Weeks

- Acu-detox treatment
- Urinalysis
- Counseling sessions
- Vocational/employment need assessment
- Family needs assessment
- Educational needs assessment
- Monlloring case plan
- HIV testing/education
- Referrals as needed
- Fellowship meetings

C. Phase III - 36 Weeks

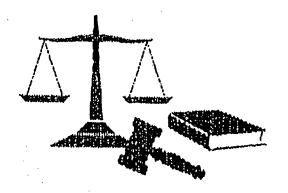
- Educational /vocational follow-up
- Employment
- Outpatient-continuing care counseling
- HIV counseling
- TB health monitoring if necessary
- Monitoring case plan
- Acu-detox (on request)
- Urinalysis
- Pellowship meetings
- Family programs

Each participant will be assigned a Primary.

Counselor to assist with the successful completion of the SHORT Program...

During every phase of the program, participants will be required to appear in court for progress reports. Frequency of appearance is at the discretion of the Judge. The court is always the ultimate authority over each case...

The cost of this program will be set on a sliding scale. Fees may also be reduced based on successful completion of treatment phases...



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Participant Contracts/Agreements

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Bridgeway Centerinc.

Human Services

ounseiling, Specialized Programs, Residential Centers & Substance Abuse Services

Daniel Cobbs, MPA, ACHE - Executive Director

TYPES:	APPOINTMENT AN	ND FEE CONTRACT	
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Bridgeway Center.c.

Human Services

Counseling, Specialized Programs, Residental Centers & Substance Abuse Services

Daniel Cobbs, MPA. ACHE - Executive Director

SERVICES: "

DRUG COURT TREATMENT PROGRAM

PARTICIPATION AGRESMENT

Following assignment by the Okaloosa County Drug Court

Judge to the Drug Court Program, I will be transported to

An assessment will be conducted to determine whether my

participation in the Drug Court Treatment Program is

If treatment is indicated, I will begin attendance the

following day or as instructed. Treatment will continue

Counseling & Psychological 137 HOWAY ON A water seed, A 223.7466

I agree to the following as conditions of my participation:

Bridgeway Center for intake and assessment.

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Psychletric Aftercare & Emergency m ou in it P! HOLEDT BOOCH, FI

23-1700

Children & Femily 137 Howard Dine Western Sesson, FI 744

Crizis Line ALTIBI - PHS MILHH . CY

Addiction & Substance

Abuse 200 Shed Am., S.E. A preson Jeson, Fl 32546 ETAM M (ACTION) Danie H (Dereil

Probability Designment 137 Hospital Drive PL present beach, Pl 32546 ATL/144

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DESTRUCTION OF 66.7843 (Propulation)

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TASE 728 N Ferdon Blvd Orestone, FI 32578 pps-7876

Specialized Joed Ave Opening, FL 37538 MG-7548

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770 M, Fertin BM Onelwee, FL 22536

Gerietric & Adult

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Specialized

Treatment will be in three (3) phases: Phase I Day Treatment: Three (3) hours per day, four

for approximately ONE (1) YEAR.

clinically appropriate.

(4) days per week, for up to four (4) weeks. Phase II Intensive Outpatient: Three (3) hours per

day, these (3) days per week, for a total of NING (9) b. hours, for up to 9 weeks. Three (3) hours per

Phase III Intensive Outpatient: week, for up to 39 weeks.

I agree to provide a urine specimen to be tested for the 5. presence of drugs as follows:

Twice per week Phase I:

b. Phase II and III: Once per week

I agree to sign an individualized plan for treatment and to participate in the accomplishment of goals and 6. objectives as designated.

TASC Seed Provi

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ESCAMBIA COUNTY, FLORIDA

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1221 W. Lakeview Ave. Pensacola, FL 32501 (904) 432-1222

CLIENT RESPONSIBILITY STATEMENT/AGREEMENT

BASIC FEE .

I understand it is the policy of Lakeview Center that clients pay for services received. The basic charge for services I am scheduled to receive is:

SERVICE

BASIC CHARGE (Standard Fee)

INSURANCE

I hereby authorize Lakeview Center, Inc. to bill my insurance company or other third party payors for all services received. Billing will be at the basic fee as listed above. In case of MEDICAID eligibility, Lakeview Center agrees to accept what MEDICAID pays as payment in full.

I understand that I am to pay my portion of the above charge at each visit.

I also understand that if the insurance company, or other party, fails to pay, or pays only a portion of the bill, that I am responsible for the remaining balance.

DISCOUNTED FEE

If I have no insurance, or if insurance fails to pay any or a part of my charges, then I am responsible for payment at Lakeview Center's Fee Schedule.

INITIAL SERVICE ______. FEE \$ _____ hour/day.

I understand that I am to pay this amount at the time I receive service. If I am unable to pay for service, payment arrangements must be made through Client Accounts at the time of service.

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- 7. The Okaloosa County Drug Court Judge and the Special Probation Officer will be informed of my attendance in counseling, results of urinalysis and progress in the program.
- 8. Pailure to attend counseling and/or AA/NA meetings, to remain drug and alcohol free, or to demonstrate progress in treatment will result in a review of my case by the Okaloosa County Drug Court Judge to determine my continued participation in the Drug Court Program.
- 9. I understand and accept the contents and ramifications of this form which I have read or have had read to me.

Signature of	· Client	•	Date	
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Witness			Date	

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ECTION ACTION

THAT I AM TO PAY FOR THE SERVICES AS THEY ARE ALSO UNDERSTAND FINERED. I FURTHER UNDERSTAND THAT IF INSURANCE OR ANY OTHER FORM OF THIRD Y PAYMENT DOES NOT FULFILL MY FINANCIAL OBLIGATION TO THE CENTER, THEN IT MY RESPONSIBILITY TO PAY THE FEE AND THAT IF I FAIL TO PAY OR MAKE RRENGEMENTS FOR PAYMENT, THE CENTER WILL REFER MY ACCOUNT TO AN OFFICE OR CY OTHER THAN LAKEVIEW CENTER FOR COLLECTION ACTION. LECTION AGENCY, LAWYER, OR SUMMARY CLAIMS COURT FOR COLLECTION, AND WILL E REPORTED TO THE CREDIT BUREAU. IF THE CENTER MUST TAKE LEGAL ACTION, THEY THE RIGHT TO INCLUDE IN THE LEGAL ACTION ANY ATTORNEY FEES AND COURT FAILURE TO PAY MAY, ALSO, RESULT IN SERVICES BEING RECORD KEEPING PROCESS AND RECORD RETENTION S INCURRED. AINED. I FURTHER UNDERSTAND THAT I, OR MY LEGAL GUARDIAN, WILL BE FULLY ILSCONTINUED. ONSIBLE FOR PAYMENT OF ANY MEDICAL, DENTAL, OR PRESCRIPTION COSTS CURRED BY ME RESULTING FROM AN ILLNESS OR INJURY SUSTAINED WHILE A CLIENT TOR IN ANY LAKEVIEW CENTER FACILITY OR PROGRAM.

Agreement is in effect until services provided are paid in full.

ess's Signature	Date	Client's Signature	Date
less's Signature	Date	Guarantor's Signature	Date

CONFIDENTIALITY OF PATIENT RECORDS

The confidentiality of patient records maintained by this program is protected by Federal law and regulations. Generally, the program may not say to a person outside the program that a patient attends the program, or close any information identifying a patient unless:

The patient consents in writing

The disclosure is allowed by a court order, or

The disclosure is made to medical personnel in a medical emergency or to qualified personnel for research, audit, or program evaluation.

Violation of the Federal law and regulations by a program is a crime. Sumpected violations may be reported to appropriate authorities in accordance h Federal regulations.

Federal law and regulations do not protect any information about a crime romitted by a patient either at the program or against any person who works of the program or about any threat to commit such a crime.

Federal laws and regulations do not protect any information about pected child abuse or neglect from being reported under State law to ppropriate State or local authorities. See 43 U.S.C. 290dd-3 and 42 U.S.C. 633-3 or Federal laws and 42 CFR Part 2 for Federal regulations.

Approved by the Office of Management and Budget under Control No. J<u>93</u>0-0099

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STATE OF MARYLAND

N THE

vs.

- * DISTRICT COURT
- * FOR

CASE NO.

* BALTIMORE CITY

STEP PROGRAM

DRUG TREATMENT COURT ACREEMENT

DIVERSION TRACK

This agreement, between the captioned defendant, the undersigned Assistant State's Attorney, on behalf of the State of Maryland, and the undersigned judge on behalf of the Drug Treatment Court Program (STEP) of the District Court for Baltimore City, is intended to secure the participation of the defendant in the treatment and rehabilitation programs offered by the Drug Treatment Court program of the District Court for Baltimore City.

In return for the opportunity to participate in the Drug Treatment Court program, and in consideration of agreements by the State to be set forth below, the Defendant agrees as follows:

- 1. Defendant agrees to all postponements of his/her trial necessary for his/her participation in the program and waives all Constitutional Speedy trial rights or other rights imposed by rule or statute during these postponements. Defendant states that he/she is represented by counsel, whose signature appears on this agreement, and that he/she has been fully advised of such rights and knowingly, intelligently and voluntarily waives same. Defendant is aware that the normally expected period of participation in the program is one year to 18 months unless termination or successful completion occurs sconer.
- 2. Defendant agrees to remain under the supervision of the Alternative Sentencing Unit and the assigned case manager throughout this program and to report to his/her case manager as directed and follow the case manager's lawful instructions.

3. Defendant agrees to:

- work and attend school regularly as directed by the case manager;
- b. get permission from the case manager before changing his/her home address; changing his/her job, school, counseling program, or course of instruction; leaving the State of Maryland; and owning, possessing, using, or having under his/ her control any firearm or dangerous weapon of any sort;

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- c. obey all laws;
- d. notify his/her case manager at once if arrested;
- e. permit his/her case manager to visit his/her home or other place of residence;
- f. appear in Court when notified to do so;
- g. shall not illegally possess, use, sell, or distribute any narcotic drug or controlled dangerous substance or related paraphernalia, nor any alcoholic beverage if so ordered;

h.	shall pay in the manner	directed,	the sum of S	<u> </u>
	as follows:			
	restitution of \$	to		
	whose address is			

- in such installments as the case manager shall determine and direct during the course of the program.
- 4. Defendant agrees to special conditions as follows:

- 5. Defendant agrees to sign all authorizations for the release of information requested by his/her case manager and/or any treatment provider(s) and other resource providers. Defendant realizes that this condition is necessary to allow cross-reporting of his/her compliance with program conditions.
- 6. Defendant agrees to keep all appointments required of him/her by his/her case manager and all program resource providers in the areas of:
 - a. treatment programs
 - b. counseling programs
 - c. education programs
 - d. vocational programs
 - e. day reporting centers
 - f. other reasonable rehabilitation requirements

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- Defendant agrees to submit to urine testing as directed.
- 8. Defendant agrees that, in the event he/she fails to keep any program appointment (in the absence of an explanation satisfactory to his/her case manager), fails to comply with any reasonable requests or requirements of his/her case manager and resource providers, or tests positive for any non-prescribed drug (and alcohol, if prohibited), his/her case manager may immediately make necessary adjustments (sanctions) in the following areas:
 - a. increased reporting to case manager
 - increased reporting to Wednesday drug treatment court dockets (known as "status conferences".)
 - c. increased urinalysis
 - d. alteration or imposition of a curfew

Defendant agrees that he/she will comply with immediate impositions in these areas until review by the Court at his/her next scheduled status conference.

If defendant does not agree that he/she committed the alleged breach of this agreement, defendant shall continue on the program until the next status conference and shall continue to obey all lawful orders of his/her case manager. Defendant has the right to be heard at the next status conference, but defendant is aware that the Court is not limited by the above sanctions in the event of a finding that this agreement has been violated. The Court can impose any legal sanction including, but not limited to, community service, house detention, and incarceration. Defendant acknowledges that he/she has been informed that a finding by the Court, is its sole discretion, of a willful failure to comply with all treatment and rehabilitation requirements may result in his/her termination from the program.

9. Defendant agrees to remain on pre-trial status while participating in the program, working toward the completion of his/her goals. Defendant is aware that after completion of all goals (as defined by the assessment report, the Court, and the case manager's individualized supervision plan, including any amendments made at status conferences during defendant's participation in the program) and after compliance with all after—care requirements, including remaining drug—free for a period of time satisfactory to the Court (not to exceed six months following completion of all goals), the captioned criminal case against the defendant will be placed on a Stet docket.

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The State, by the undersigned Assistant State's Attorney, agrees as follows;

- 1. to request and agree to postponement of trial in the captioned case in order to allow defendant to continue in pre-trial status to participate in the Drug Treatment Court program until such time as defendant is terminated from the program or successfully completes the program.
- 2. upon successful completion of the program and compliance with all after-care requirements by the defendant (in accordance with defendant's paragraph 9 above), the State agrees to offer the defendant a STET in lieu of criminal prosecution in the captioned case.
- 3. The State agrees that no communications made by defendant in connection with his/her assessment or participation in the Drug Treatment Court program, and no treatment information obtained in connection with these matters, will be used in the case-in-chief of the captioned criminal charges in the event that a breach of this agreement necessitates a trial or other criminal proceeding.

The STEP program of the District Court for Baltimore City, by the undersigned judge, agrees, if the defendant completes all obligations as outlined in this agreement, to grant the State's motion to place this matter on the STET docket, conditioned upon the defendant's continuing to obey all laws.

	/		
Defendant		Date	
Defense Counsel Public Defender's Office Private Counsel Panel Attorney	- /-	Date	
Assistant State's Attorney	_ / -	Date	
JUDGE, District Court for Baltimore City	_ /	Date	

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Certificates of Participant Completion of Treatment Program

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AWARDS THIS CERTIFICATE OF RECOGNITION TO

I.M. CLEAN

FOR HAVING SUCCESSEULLY COMPLETED PROBATION BY MEETING ALL THE REQUIREMENTS OF DRUC COURT

THIS SIZED DAY OF SELTENDER, 1993

THIS WITCH DESCRIPTION OFFICERS

JUDCK SUSAN D. ISOLIYON

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Schrunk, Public Defenderecognition of	these presents that District Attorney Michael ler Jim Hennings, and Judge Harl Haas in's dedicated effort and successful O.P. program do confer upon
pertaining thereto.	nplishment, with all the rights and privileges have affixed our signatures and seal this day of
Michael Schrunk District Attorney	James Hennings Public Defender
Harl Haas Circuit Cou	urt Judge

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Forms Relating to Internal Case Intake,
Management and Monitoring

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ADMISSION DATA

	Month Day Year
KLMZ	TODAY'S DATE
ADDR	DATE OF BIRTS
CITY	AGŽ SEX H F
STATE ZIP COUNTY BOKE PRONE PRONE NO. NO.	SSX Zducation Grade Completed
Party Responsible for Payment (Circle One): Self Family Me	edicaid Medicare Insurance Other:
Employer's Name:	
Spouse's Employer:	Spouse's Work Number:
Number of Dependents:	
Referral Source - Who referred you for services:	
Are you currently or have you ever received Bridgeway Services (II yes, When & Where)	7 YES/NO
Enve you received Alcohol/Drug Abuse and/or Mental Sealth Servi elsewhere? YES/NO (If yes, When & Where)	ices /
List know allergies:	
Who should we contact in case of an emergency? (Name, Address, Pl	tone Number)
Next of Rin?	
(Name, Address, Phone Number)	sine balou
Enter the appropriate number in the block provided in each sect	TIENICITY
RACE 1-White 4-Asian/Pacific Islander 2-Black 5-Alaskan Native 3-American Indian 6-Other	1-Puerto Rican 4-Other Hispanic 2-Hexican 5-Not of Hispanic Origin 1-Cuban
INSURANCE	1- 0 - 2,999 6- 15,600 - 18,000
1-None 5-Blue Cross/Blue Shield 2-Medicare 6-EMO 3-Medicaid 7-CEAMPUS 4-Private Insurance 8-Unknown	2- 3,000 - 5,199
MARITAL STATUS	EMPLOYMENT STATUS
1-Never Married 4-Divorced 2-Married 5-Separated 3-Widowed	1-Implayed Full-Time 4-Not in Labor Force 2-Implayed Fart-Time (e.g. student, disabled) 3-Unemplayed 5-Not Seeking Implayment
CLIENT NAME:	CLIENT NUMBER:

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INCOME SOURCE Amou	nt Documentation
Self	
Spouse Child Support	
Rental Income	
Retirement	
A.F.D.C S.S.I	
Worker's Comp.	
Periodic Income	
-	
TOTAL	
counseling, or other serving understand Bridgeway will I have been informed of the also understand that I am I further understand that payment does not fulfill mesponsibility to pay the scale fee. I further understand that fully responsible for the scale feer and the scale for the fully responsible for the fully responsible for the scale feer and the scale feer the scale for the fully responsible for the scale feer the scale feer the scale for the scale feer the scale for the scale feer the scale	certify that the information to provide therapy, ize Bridgeway Center, Inc. to provide therapy, ices as deemed necessary for the client. I charge fees for services and I acknowledge that he specific fee for this initial service. I to pay for the services as they are delivered. If insurance or any other form of third party my financial obligation to Bridgeway, it is my lessor of my co-insurance payment or my sliding erstand that I, or my legal guardian, will be payment of my medical, dental, or prescription ling from an illness or injury sustained while igeway facility or program.
Client Signature	Signature of Guardian (If Applicable)
Signature of Admissions Wo	orker Date
MEDICAID NUMBER:	
MEDICAID NUMBER:	
INSURANCE NAME AND NUMBER:	
INSURANCE NAME AND NUMBER:	:
INSURANCE NAME AND NUMBER:	

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CLIENT NAME:		CLI	ENT NUMBER:
SEX:		DAT	E:
	-duoree drug re	actio	ons:
	es or adverse drug re		
List all the medica	ations that you are	curren	ntly taking:
FAMILY MEDICAL HIS	TORY: Relative that	may h	have had any of the following:
Mental Illness			- Alconolism
Mental Retardation			- Heart Disease - Cancer/Tumor - Venereal Disease
Epilepsy ———			- Venereal Disease
Other ———			
	5 - 5 - 5 - 1	lowing	conditions that you have had:
CLIENT HISTORY: C.	ircle any of the for.	rowring	conditions that you have had:
· · · · ·	Fractures		Seizures
Alcoholism	Hearing Problems		Sinusitis
	Repatitis		Small Pox
Anemia	Hernia		Stroke
Appendicitis Asthma	High Blood Pressure		Thyroid Problems
Bronchitis	Kidney Disease		Tonsillitis
Cancer/Tumor	Measles		Whooping Cough
Chicken Pox	Mumos		Tuberculosis
Concussions	Neurological Diseas	e	Venereal Disease
Diabetes	Pneumonia		Pregnancies(#)
Drug Abuse	Poliomyelitis		Abortions(#)
Eating Problems	Rheumatic Fever		Miscarriages(#) Living Children.(#)
Epilepsy	Scarlet Fever		Living Children:(#/
	HAVE ANY OF THE FOLL	OWING?	Circle all that apply.
			Numbness
Abdominal Pain	Diarrhea	-:05	Sleep Disturbance
Bed Wetting	Ear Infec	CTON	Sore Throat
Breathing Problems	Fainting Frequent	nzivat	tion Stomach Ache
Chest Pains	rrequenc Menstrual	Dain	AOIIIT CT113 .
Colds		E 07711	Toothaches
Constipation	Headaches		Vision/Eye Proble
Coughs	Nausea Nosebleed	c	Other
Decreased Appetite	4.4		TOUG FOR MEDICAL
LIST ANY OPERATION	S, MEDICAL PROCEDURE	s, or	HOSPITALIZATIONS FOR MEDICAL
MENTAL, EMOTIONAL,	DRUG, OR ALCOHOL PR	OBURWE	5:
NAME OF FAMILY PHY	SICIAN:		
LAST DATE SEEN BY	PHYSICIAN:		
CLIENT NAME:			CLIENT NUMBER:
			
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INSURANCE DATA DOB:___/__ Client Legal Hame:_ HI First Last INSURANCE INFORMATION: Hedicald B: _____ Effective Date: _____ Attach legible copy Attach legible copy _ Bffective Date:___/_ Hedicare 9:_____ CHAMPUS INFORMATION: Branch of Service: ____ Grade: ____ Active: ___ Retired: ___ Deceased: ___ Client's relationship to sponsor: Spouse:____ Daughter:___ Bon:___. Effective Date: ___/___ :ponsor's Hame:____ Attach legible copy of ponsor's Social Security Number. D card. RIHARY INSURANCE: ____ Policy Womber: ompany Name: ompany Address: ______and \$5%;_____ olicyholders Mase:____ - 元 :::(2¹ oup Name: ______ calld: ___ spouse: _____ ients relationship to policyholder: Self: ____ calld: ___ spouse: _____ :oup Mame: tach legible copy of insurance card. HER INSURINCE! Policy proder:_ The second secon apany Name:_____ spany Address:____ _ and ssm:____ licyholders Hame:_____ Group Number oloyers Hame______. ents relationship to policyholder:self: __ child: __ spouse: __ other: __

CLIENT NUMBER: NT HAHE:____ --04/01/91

ach legible copy of insurance card.

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T.A.S.C. INTAKE/PSYCHOSOCIAL ASSESSMENT WORKSHEET

Name:	Race:
Sex: Male Female Age:	Date of Birth:/
Marital Status: Never Mar Wid Div Sep	Client #:
Evaluation Date:/ Evaluator	:
Location of Evaluation: Prob A/DA TA	
2. Mode of Entry: Date of Arrest:/_	
Charge(s):	
Referral Source:	
Events surrounding arrest:	
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	DUI BAC:
3. Legal History/Status:	·
Number of Arrests within last 2 years: Where When	Charge
Felony Conviction Status: None First Re Other Arrests and Prison Terms:	71.a.m.a
Felony Conviction Status: None First Re Other Arrests and Prison Terms: Where When	Charge .
Other Arrests and Prison Terms:	Charge .
Other Arrests and Prison Terms: Where When	
Other Arrests and Prison Terms: Where When	
Other Arrests and Prison Terms: Where When Charges Pending outside of Okaloosa County:	No Yes Explain:
Other Arrests and Prison Terms: Where When	No Yes Explain:

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Initial intoxication with Alcohol: Age	
Initial use of: Age:	
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Use of alcohol in past 30-days: time	
Use of in past 30-days: time Use of in past 30-days: time	

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Mother: Dr Father: Dr	rinker:					
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6. Develop	omental Histor	-Y:				
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7. Medical	History/Phys	sical Conditi	ion: Physic	cal Condition:	Good	Oth
7. Medical	History/Phys	sical Conditi	ion: Physic	cal Condition:	Good	Oth
7. Medical	History/Phys	sical Conditi	ion: Physic	cal Condition:	Good	Oth
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7. Medical	History/Phys	sical Conditi	ion: Physic	cal Condition:	Good	Oth

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Screened for	high risk behaviors	: Yes		
9. Previous	Psychological/Subst	ance Abuse Treatm	ent:	
			<u> </u>	
ADAAP Level:	I II Reterred r	or further treatm		
0 500101/1	nuironmental Status	 Living With: 		
	with household memb			
Relationship	with household memb		:	
Relationship	with household memb	ers: Good Other	:	
Relationship	with household memb	ers: Good Other		
Relationship	es Assessment: nal/Vocational Hist	ers: Good Other	grad: Yes	No GE
Relationship	with household memb	ers: Good Other	grad: Yes	No GE
Relationship	es Assessment: nal/Vocational Hist	ers: Good Other	grad: Yes	No GE

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Position:	:	Length of time:
Wateran: No Yes	s Condition of	discharge: Honorable
veteran. No re-		
la Peligious/Sp	niritual Assessm	ent: Preference:
•	•	Appearance:
		N-V Comm.:
Affect:		mood.
Count.:	· · · · · · · · · · · · · · · · · · ·	
Suicidal Thoughts	: No Yes With	hin last two weeks:
Jaroraar 1110agiito		
		•
	No Yes Explain	1:
Rallucinations:	- -	
		olain:
		olain:
Iomicidal Thought:	s: No Yes Exp	
Hallucinations: Homicidal Thought: .6. Summary of C	s: No Yes Exp	

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17.	INITIAL TREATMENT PLAN:
Inii	tial Assessment:
	CERTIFICATION STATEMENT I certify that the above information is true and correct to the bes my knowledge.
2.	I agree to participate in the recommended treatment as outlined about
3.	I have been notified of the following:
	Urinalysis: free Initial appointment: \$15 & proof of income or insurance
	If I have a previous balance, I will need to bring 25% of that bala to my initial appointment.
Clie	ent: Date:/

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	•	LIENT'S NAME
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		CHEMICAL EVALUATION
٥	<u>sm</u> 1	. When you drink, do you usually drink 4 or more? Yes No
_	1) 2	No vou drink do you usually become intoxicated? Yes No
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	4	Do you ever drink/use in the morning? Yes No
1	5	you start? Yes No
2	2 6	Do you sometimes drink/use when you had planned not to? Yes No
_	7	Do you ever hide your drinking/using from others? Yes No
(1) 8	Do you find it hard to stop once you start drinking/using?Yes No
2	•	Have you ever set rules or limits on your drinking/using that you failed to follow? Yes No
3	10.	Do you find yourself thinking about, planning or looking forward to drinking or getting high? Yes No If "Yes", Explain
7	11 -	Has your capacity to drink/use increased or decreased over time? Yes No
2	12.	have you ever cut down or stopped your drinking/using because . you thought it was becoming a problem. Yes No
	13.	Do you ever drink to relieve emotional discomfort (such as being nervous around other people, tension, worry, sadness, anger or boredom)? Yes No
4	14.	Do you ever drink/use at work or school? Yes No
1	15.	Do you sometimes go through your supply of alcohol/drugs faster than you planned when you bought it? Yes No
	16.	Have you ever had a blackout? Yes No
1	17.	Is your drinking/using different than you would like it to be? Yes No If "Yes", how would you like it to be?

18.

Does your drinking/using ever interfere with your carrying out your family plans or work or school responsibilities? Yes No If "Yes", how?

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		Does your personality change when you drink or use? Yes No
	19.	If "Yes", how?
		If les , non-
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		Have you changed your lifestyle in any way (your friends Have you changed your lifestyle in any way (your friends 'Y
		Have you changed your lifestyle in any add to the No If "Y
•	20.	Have you changed your lifestyle in any way (your filtered by activities) because of your drinking/using Yes No If "Y
5)	how?
		Do you ever have the shakes following an episode of drinking?
8	21.	Do you ever have the shakes following an episods of shakes? Yes No If 'Yes', do you ever drink to stop the shakes?
9		N= (+ + + + + + + + + + + + + + + + + + +
•		he client has a history of heavy narcotics or sedative/hypnotic
	(If t	he client has a history of hour,
	use,	ask about withdrawals).
		Has your drinking/using ever caused you problems with friends
6	22.	Has your drinking/dsing
	•	or family? Yes No
		Has anyone close to you ever expressed worry or concern about
6	23.	Has anyone close to your drinking/using? Yes No
		your drinking, do not discusted with
		Do you sometimes feel ashamed, embarrassed, or disgusted with
6	24.	
		Do you feel you spend more money on drinking/drugs than you
	~ =	Do you feel you spend more money on drinking, a
6	25.	chauldz Yes No
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6	26.	Has your drinking/using caused you problems with a job or Has your drinking/using caused performance, reprimends,
0	20.	Has your drinking/using caused you problems alt. ————————————————————————————————————
		Is your drinking/using causing you any physical health problems Is your drinking/using causing you any physical health problems
6	27.	Is your drinking/using causing /care is your drinking/using /care i
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		Have you ever had a DUI? Yes No If "Yes", how many, the year
6	28.	Have you ever had a bul. 100
		of each, and the BAC's?
		Have you ever had a car accident (reported or not) when you wer
		way ever had a car accident (reported or not) when have you
6	29.	Have you ever had a car accident (reported or not) who have you drinking/using? Yes No Approximately how many times have you drinking/using? Yes No Approximately how many times have you
	•	drinking/using? Yes No Apploated and the last year?
		- + . Yes N
,	20 .	Do you ever regret or feel bad about how you drink/use? Yes N
6		
		hacause of your
	31.	Have you ever had counseling or treatment because of your
6	J	Have you ever had counseling of treatment by where? drinking/using? Yes No If "Yes". When and where?
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- 32. Have you ever attended an AA or NA meeting? Yes No If "Yes", when and where______
- 33. Do you feel you have a problem with alcohol or drugs? Yes No If "Yes" with what a. Alcohol b. Cocaine C. Marijuana
 - d. Heroin/Narcotics e. Hallucinogens f. Inhalants

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OREGON Instructions: Please complete all items neatly and completely. The information you provide will remain confidential and will be used for the purpose of assisting you with your treatment. If an item does not apply to you please draw a line through it or indicate it is not applicable with N/A. Any items shaded in grey must be completed or the form will not be accepted. Please let us know if you require assistance or have any questions. Thank you. InAct Personal Intake Form Today's Date: ___/__/___ M.I. Other Names Last ST City How Long? Address Work # Phone # Message # Date of Birth Age Social Security Number Male/Female Valid Drivers License? Y/N Is a English a second language Highest Grade Completed YM Y/N for you? Access to vehicle? Addrass Phone Emergency Contact Person Marital Status: How many times have you Ethnic Group: moved in the last five years? Afro American Single None Hispanic Married Once Native American Separated Twice Caucasian Divorced 3-4 Times Asian Widowed Living with someone 5 or more Pacific Islander ☐ Yes ☐ No ☐ N/A Are you a Veteran of the United States Armed Forces? From ___/___To___/____ Branch Honorable Dishonorable Discharge? Additional Questions: Who do you live with? [] N/A What is the relationship to you? [] N/A ☐ Yes ☐ No ☐ N/A Is your partner/roommate clean and sober? [] Yes [] No [] N/A Is your partner/roommate under some type of court supervison? If so what type? Yes No NA Are you a parent? []Yes[]No[]N/A Are you a single parent? How many children do you have?_____ [] N/A [] N/A What are the ages of your children? How many males, and how many females? [] N/A What ethnic group(s) do your children belong? [] N/A Do you live with the child/childrens other parent? ☐ Yes [] No [] N/A

Do the children reside with you?

If no, do you anticipate the children to be living with you/returned to your custody within:

_____0-3 months _____3-6 months _____6-12 months _____Unknown

∐ Yes [] No[] N/A

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You will n	eed to comple	te a relea	se of info	mation to	allow us to	speak	with y
narole/pro	hation office	r. Please	see the fro	nt desk or	orientatio	n perso	nneL
יי יוברט הביק							
If not curre	ently on Parole	or probat	ion have y	ou ever beer	1?		
	cted of? Please ind Are you cut If yes, Pa You will n	Part Time Source/s of the state of they are justice of the state of they are justice of the state of they are justice of the state o	Howlong employed? Part Time Source/s of Income	How long employed?	It Time	Il Time / Part Time How long employed? What hours do y Monthly income Monthly i	in this program? IT Time

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		ıbsta												
Please indicate which substances choice, Method of use, and the i	you have used requency which	i in the pair in best ma	est. In	hont ba	nen c	use, if the fuse.	e drug	is	Aont u	rst sec	ond or	third d	rug of	
Drugof Addiction:										er week		er month		er year
Drug of Choice:	Choice	Last Used	First Use	Flighest Use	Lukaling	Injecting	Oral		Daily	2 to 3 times per week	Weekly	2 to 3 times per month	Monthly	2 to 3 times per year
Drug	1,2,3	When	A	ge		Metho	d			1	Free	quen	су	
Cocaine							<u> </u>	<u> </u>				1		
Opiates (heroin, et	c.)					_				1	<u> </u>	1	<u> </u>	<u> </u>
Marijuana								_		1	<u> </u>			<u> </u>
Alcohol						<u> </u>		1		 	<u> </u>	<u> </u>	<u> </u>	
Amphetamine			·						<u> </u>	1	1		 	<u> </u>
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[] Yes [] No [] WA														
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TreamentPro	ogram -	Year	Completed?	Length clean time?	Туре
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∐ Yes ∐ No	[] N/A Areyo	ou involved with ot	her social service a	gencies in the commu id)? If yes, please list:	nity (such as AFS)
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				Medical I	History					
■ Dateo:	flast Ph	ysical E	xam?//_	Who perfrome	ed exam and	where?	?			
	s [] N	ło 2	Are you currently being the where and how long his	ng treated for any n	nedical prob	olems?	lfyes, for what, by whom,			
		-	·							
Yes No Do you currently have a medical problem for which you are not receiving treatment, but you should be checked? If yes, for what, and how long have you had this these conditions.							not receiving treatment, but believe you had this/these condition(s)?			
└∐ Yes	Yes No In the last year have you had any other medical problems, and were they treated? If yes, for what, by whom, where and how long have you had this/ these condition(s)?									
∐ Yes	Yes No Have you had any hospitalizations, surgeries or other unusual diseases? If yes, what and when?									
∐ Yes	и П		re you currently takir nd for what condition		or over the co	ounter n	nedications? If yes, what medication			
Do уоц	have n	ow or b	ave you had in the p	past any of the fol	llowing con	ditions	s?			
Now	Past	Never	Condition ·	Date	Cur	rent St	atus			
			Skin Disease			•				
			Hypertension				•			
		<u> </u>	Heart Disease							
			Cardiac Pacemake	r						
			Respiratory Diseas	e						
			GIDisturbances							
_			Gastritis							
			GIBleeding							
			GIUlcers							
			Liver Disease							
			Kidney Disease							
			Diabetes			n-m				
			Hemophillia				-			

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[] Yes [] No				Result:
[] Yes [] No	Venereal	Disease If yes, test	date://_	Result:
[] Yes [] No		qually Transmitted Di		
		If yes, test	date://	Result:
[] Yes [] No		If yes, test	date://	Result:
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WOMEN ON	LY	•		,
∐ Yes ∐ No	∐ N/A	Are you pregnant?	If yes, how many	weeks?
☐ Yes ☐ No	∐ N/A	Are you receiving p	pre-natal care? If	yes, who is your treatment provider?
			<u> </u>	·
[] Yes [] No	. ∐ N/A	Areyou having any	complications wi	th this pregnancy? If yes, what are they; when
		they occur?		
[]Yes []No	[] N/A	Have you had comp	lications during ar	ny previous pregnancies (including miscar-
		riages)? If yes, wha	it were they and in	which month?
[]Yes []No	[] N/A	Do you have regula	r menstrual cycles	?
[] Yes [] No				e (PMS) or problems with your cycle? If yes,
	_	please explain:		
Client Signature				Date:
StaffSignature				Date:
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Management Information/Data Collection

Materials/Sample Computer Screens

DTMS Overview

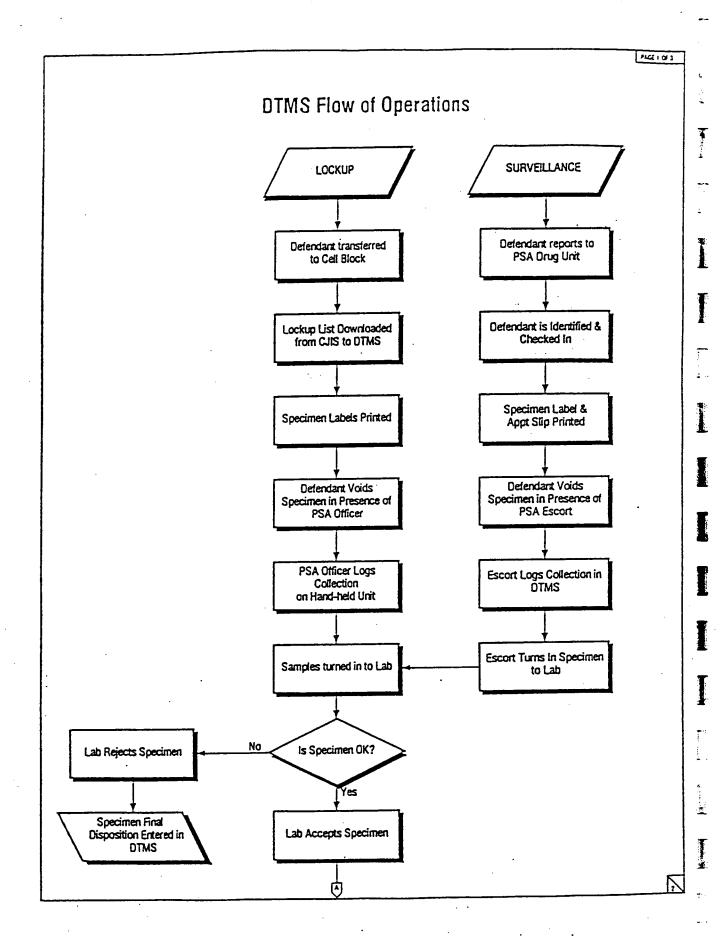
One of the primary duties of the Pretrial Services Agency is to perform drug tests on all arrestees and those defendants who are placed in court-ordered drug surveillance. Testing is done in the Agency's own drug laboratory. Samples are run on a Hitachi 717 analyzer, which can perform 600 tests per hour.

All drug testing operations are supported by the Drug Test Management System (DTMS), a computer system running on the Agency's Local Area Network (LAN). DTMS takes full advantage of barcode technology, using barcoded specimen labels, scanners, and handheld data collection units to provide a totally automated vehicle for test processing. Test selections and results are transmitted between the network and the Hitachi 717 analyzer through an electronic interface. The system is totally paperless, eliminating the chance of human error transcribing test results. DTMS retains the chain-of-custody for each sample in a database. Each testing event — check-in, collection, receipt by the lab, test, re-test, and final release of results — is logged, along with the specimen number, date, time and ID of the Agency employee connected with that event.

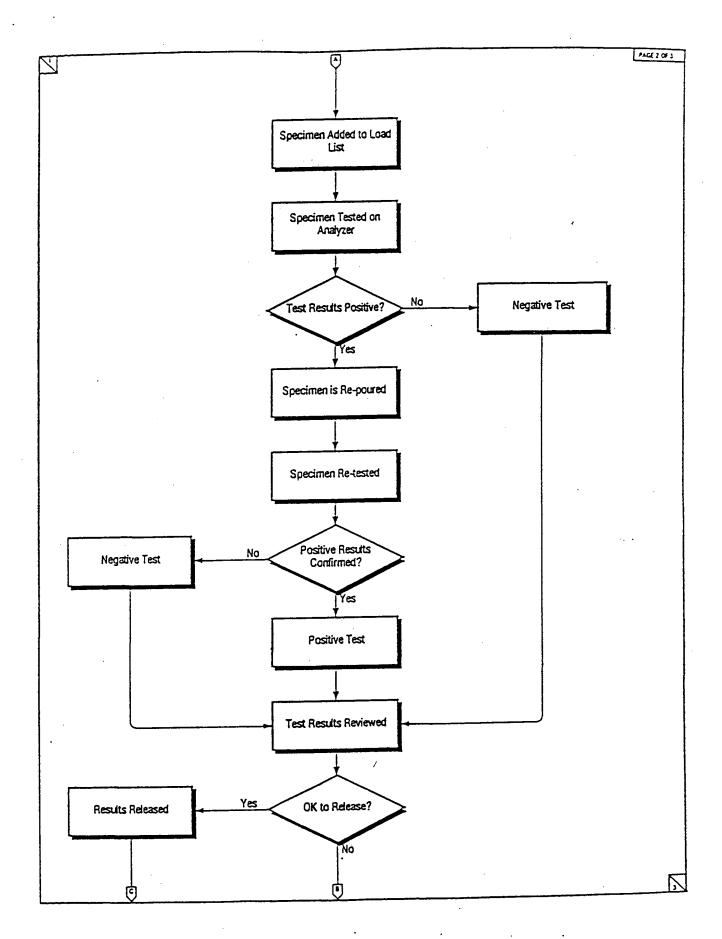
DTMS meets the following goals:

- Provide an efficient tool for processing defendants reporting for testing.
- Reduce the possibility of human error by minimizing keystrokes and data entry.
- Insure system integrity and quality control through a direct interface between the analyzer and the computer network, removing the necessity for any human intervention in the testing process.
- Implement the system while staying within budget and personnel constraints.

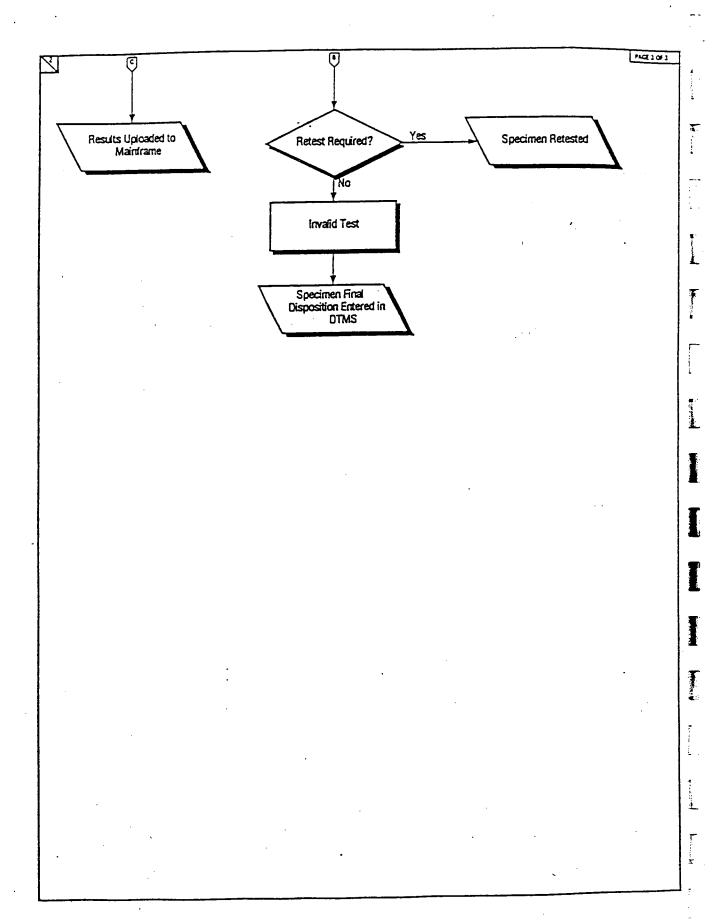
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DTMS Sample Screens

DC PRETRIAL SERVICES AGENCY

DRUG TEST MANAGEMENT SYSTEM

CHECK-IN

MAIN MENU

Adult Drug Unit Check-In Adult Drug Unit Evaluation Adult Drug Unit Placement Drug Court Call-Back Intensive/Post Release Check-In Log Drug Treatment Events Print Lockup Labels Drug Court Contact Management Exit

Highest Lockup Number: 73

Last Lockup Printed: 0

DRUG TEST MANAGEMENT SYSTEM

DEFENDANT SEARCH

SEARCH BY ID# OR NAME

LAST NAME :

(1 to 4 characters)

[F3]=Add New Person w/Temporary ID [F10]=Begin Search [Esc]=Exit

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ID # : P DOWNLOAD LAST : MU FIRST: TI	RECORD TRRAY	FOUND	GI SC	ROUP CHEDUL	: D: E: Z	S DRUG MON-	COUF THU	r.		DOB : SEX : RACE: BAID:	н В	
EVENT DT	TYPE	AMP	coc			RESUL PCP		ALC	T08	T09	T10	Tl
02-17-94	S	NEG	NEG	POS	NEG	NEG	NEG	-				
02-14-94	s	NEG	NEG	POS	POS	NEG	NEG	-				
02-10-94	s	***	DID N	OT RE	PORT	***						
02-09-94 DEFENDANT		NEG ACED I									361-9	4.
02-08-94	s	NEG	POS	POS	POS	NEG	NEG	-	-			
02-03-94	S	NEG	POS	POS	POS	NEG	NEG	-	-			
02-01-94	s	NEG	POS	POS	POS	NEG	NEG	-	-			
01-27-94	s	***	DID N	OT RE	PORT	***						
01-25-94	s	NEG	POS	POS	POS	POS	NEG		-			
01-20-94 COURT CLO							ABLE	***				
01-18-94	s	NEG	POS	POS	POS	NEG	NEG	-	-			
POSITIVE	TECTC		_	O-DAY						\R		
02-17-94 02-14-94	MTH				NON			02-1	0-94			
MOST RECENT TREATMENT EVENT 01-31-94 KMR PARTICIPATING IN DRUG TREATMENT DEFENDANT REPORTED FOR METHADONE TREATMENT AT ADASA.												

[F1]=Edit Group/Schedule [F4]=Show Treatment Detail [F3]=Add New Drug Record [F5]=Show Violation Detail [F4]=Show Treatment Detail [Alt-F1]=Cancel [F10]=Continue

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TYPE : S SURVEILLANCE TEST DOB : 09-11-57 ID # : P 294-342 DOWNLOAD RECORD FOUND GROUP : DS DRUG COURT SEX : M

SCHEDULE: Z MON-THU RACE: B LAST : MURRAY

PROFILE : F FULL SCREEN BAID: 83062993 FIRST: TIM

TREATMENT DETAIL

EVENT DT TYPE

OPERATOR

01-31-94 T PARTICIPATING IN DRUG TREATMENT DEFENDANT REPORTED FOR METHADONE TREATMENT AT ADASA.

01-13-94 R REFERRED TO DRUG TREATMENT APPT DT: 01-18-94 DEFENDANT WAS REFERRED TO ADASA FOR DRUG TREATMENT IN CASE F361-94. HE WAS TOLD TO REPORT ON 01-18-94.

[F3] = Add New Treatment Event [F5] = Violation Detail [F10] = Continue

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MURRAY, TIM P 294-342

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ADDRESS #1
                                               QUAD: NE APT:
           STREET: 5TH STREET
NO.: 836
                                               PHONE: (202) 547-0650
CITY: WASHINGTON
                                               UNLISTED?:
STATE: DC ZIP CODE: 20002
HOW LONG AT THIS ADDRESS?: 20 YEARS
STATUS: C (C=Current P=Prior T=Permanent M=Mail)
                                               VERIFIED? : (Y/N)
WILL STAY AT THIS ADDRESS IF RELEASED?: Y
                                               VERIFIED BY:
ENTER APPROPRIATE CODE:
 R (R=Residence M=Receive Mail)
 P (P=Private Home R=Room A=Apt H=Hotel M=Motel E=Employer S=Shelter)
 N (B=Buy R=Rent N=Neither)
                                  PROVIDED BY:
LIVES WITH: RUTHIE/ISSAC TAYLOR
                                 RELATION :
RELATION : PS PARENTS
LIVES W/COMPLAINING WITNESS: N (Y/N) PHONE NO:
MAIL c/o LIVES WITH: N (Y/N)
                            ADDRESS #2
                                                        APT:
                                               QUAD:
           STREET:
NO.:
                                               PHONE: ( )
CITY:
                                               UNLISTED?:
          ZIP CODE:
STATE:
HOW LONG AT THIS ADDRESS?:
          (C=Current P=Prior T=Permanent M=Mail)
                                              VERIFIED? : (Y/N)
WILL STAY AT THIS ADDRESS IF RELEASED?:
                                               VERIFIED BY:
ENTER APPROPRIATE CODE:
    (R=Residence M=Receive Mail)
    (P=Private Home R=Room A=Apt H=Hotel M=Motel E=Employer S=Shelter)
    (B=Buy R=Rent N=Neither)
                                  PROVIDED BY:
LIVES WITH:
                                  RELATION :
RELATION :
LIVES W/COMPLAINING WITNESS: (Y/N) PHONE NO: ( )
MAIL c/o LIVES WITH: (Y/N)
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[F1]=Edit Address #1 [F3]=Add New Address [F9]=Back [F10]=Continue

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MURRAY, TIM P 294-342

	CASE ST.			
DOCKET REL	EASE DATE/CONDITIONS	BACE	COURT DATE	ACK?
CS COURT ORDER GS GRADUATED S SJ MAINTAIN DR	02-09-94 SURVEILLANCE ANCTIONS PROGRAM UG TREATMENT AT ADASA UG TREATMENT AT ADASA	94013954	03-01-94	¥
·				

[Alt-F1]=Cancel

[F9]=Back

CHECK-IN REMARKS

DEFENDANT STATES HIS COURT DATE IS 03-15-94.

[F10]=Continue

MURRAY, TIM P 294-342

MESSAGES

MESSAGE TEXT

DATE FROM DELIVERED?

1. SEE BRENDA GREENE IN C-301

02-24-94 RLH

Y

2.

3.

4.

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MURRAY, TIM

P 294-342

NEXT APPOINTMENT INFORMATION

GROUP : DS DRUG COURT

SCHEDULE : Z

MON-THU TESTING

NEXT TEST: 02-28-94 MONDAY

REPORT TIMES: 7:30 AM - 7:00 PM

OUTPUT OPTIONS

PRINT OUTPUT : LA L=Label

N=No Printed Output

E=Evaluation Slip

A=Appointment Slip R=Referral Sheet

LANGUAGE : E E=English S=Spanish

CHECK-IN OPTIONS

LOG CHECK-IN?: Y Y=Yes N=No

CHECK-IN TYPE: D P=In-Person T=Telephone

D=Drug

[Alt-F1]=Cancel

[F9]=Back

[F10]=Save & Print

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TIM MURRAY P 294-342

CONTACT MANAGEMENT FUNCTIONS

Display Contact History Enter New Contact Records Exit MURRAY, TIM

P 294-342

CONTACT HISTORY

EVENT DT TIME

EVENT DESCRIPTION

LOGGED BY

02-18-94 11:09a

CONTACT WITH DEFENDANT

KMR

Defendant's participation in Methadone Maintenance program was verified this morning. Mr. Murray was informed that he need not report to Court based upon his positive result for methadone.

02-06-94 11:37a

CONTACT WITH DEFENDANT

KMR

Case manager met with Mr. Murray after Court to explain in detail the program's requirement to remain drug free and to call our office for his results after every test.

NO MORE RECORDS

[Esc]=Return to Main Menu [F3]=Add New Contact Record

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	SPECIMEN	DATE						ESUL:							
	NUMBER	TESTED	AMP	COC	MTH	OPI	PCP	MAR	ALC	T08	T09	T10	TYP	GRP	SCH
=>	94055-004	02-24-94		Sch	nedu.	led :	for '	Test:	ing				s	D	z
	94048-122	02-17-94	N	N	POS	N	N	N	-	-	-	-	S	D	Z
	94045-150	02-14-94	N	N	POS	POS	N,	N	-	-	-	-	S	D	Z
	94041-125	02-10-94		Dic	i Not	: Rej	port					•	S	D	Z
	94040-325	02-09-94	N	POS	N	POS	N	N	-	-	-	-	P	D	Z
	94039-116	02-08-94	N	POS	POS	POS	N	N	-	-	-	-	S	D	G
	94034-135	02-03-94	N	POS	POS	POS	N	N		-	-	-	S	D	G
	94032-126	02-01-94	N	POS	POS	POS	N	N	-	-	-	-	S	D	G
	94027-151	01-27-94		Dic	1 Not	: Rej	port						S	D	G ,
1	94025-123	01-25-94	N	POS	POS	POS	POS	N	-	-	-	₹	S	D	G
	94018-180	01-18-94	N	POS	POS	POS	N	N	-	-	-	-	S	D	G
	94013-208	01-13-94	N	POS	POS	POS	N	-	-	-	_	-	L		036

Move pointer to desired specimen and press [Enter] to display Chain-of-Custody [F4]=Search for Another ID [Up,Down]=Move Pointer [PgDn]=More [Esc]=Exit

RESULT QUERY BY ID NUMBER

CHAIN OF CUSTODY INQUIRY

SPECIMEN# :	94045-150							P	294-34	2
NAME : TI	4 MURRAY							TY	PE :	s
NAME : II	1 11010012		SE	x :	M			GR	OUP :	D
DOB : 09	-11-57		RA	CE :	В			sc	HED:	z
TEST			AMP	COC	MTH	OPI	PCP	MAR	ALC	
RESULTS	02-14-94	7:04p	N	N	POS	POS	N	N .	-	
02-14 6:18	o Defendant o	hecked	IN OF	fron	t des	k (W	WILLI	AMS)		
							•			
	Specimen to	rned in	ı to l	ab (C	GREE	N)	•			
02-14 6:24	p Specimen to p Specimen re	rned in ceived	i to l	.ab (С b (G	GREE BROWN	(N)	•			
02-14 6:24 02-14 6:24	Specimen to Specimen re Specimen ac	rned ir ceived lded to	n to l in la load	ab (C b (G list	GREE BROWN (G BF	in) I) lown)	•			
02-14 6:24 02-14 6:24 02-14 6:25	Specimen to Specimen re Specimen ac	rned in ceived ded to d to lo	in la in la load bad li	ab (C b (G list st (G	GREE BROWN (G BR BROW	IN) LOWN) IN)	·			

[F12]=Print

[Esc]=Exit

DTMS Code Tables

Even	t Types	Origin	Remark
L	Lockup Test	DTMS	optional
S	Surveillance Test	DTMS	optional
S E	Evaluation Test	DTMS	optional
		DTMS	optional
0	Other Test	DTMS	optional
P	Placement -	DTMS	required
K	Remark	DTMS	required
J*	Treatment Remark	DTMS	required
R*	Referred to Drug Treatment		-
A*	Accepted into Drug Treatment	DTMS	required
C*	Completed Drug Treatment	DTMS	required
T*	Participating in Drug Treatment	DTMS	required
B*	Referred for Drug & Alcohol Treatment	DTMS	required
F*	Failed in Drug Treatment	DTMS	required
N*	Sanction	DTMS	required
	Sanction Remark	DTMS	required
M*	-	Viol Rpt	standardized
V*	Violation Report Generated	•	
Ι	Pretrial Services Interview	Mainframe	optional

Events w/asterisks cannot have results or drug status.

Drug Status Flags

- Other
- No Test Result Available 0
- Defendant Incarcerated J
- Did Not Submit Sample D
- Did Not Report for Testing F
- Insufficient Quantity for Testing I
- Contaminated Sample C
- Unreadable Sample U
- Bogus Sample В
- T Test in Progress
- Sample Rejected R
- Duplicate or Invalid Specimen # X

Note: Valid tests will have a blank drug status flag.

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Groups (2 characters)

First Character:

С	Control		O	Court-Ordered Testing
S	Surveillance		P	Pending
ī	Intensive		R	Probation
T	Treatment		D	Drug Court
B	Treatment w/Surveillance		X	Out-of-State Case
DS	Drug Court Sanction			
		·		
DT	Drug Court Treatment			

Second Character: V indicates defendant is in violation

Schedules

Monday
Tuesday
Wednesday
Thursday
Friday
Mon-Wed
Tue-Thu
Wed-Fri
Mon-Thu
Mon-Wed-Fri
5 Times per week
Discontinue Testing
Biweekly - Monday
Biweekly - Tuesday
Biweekly - Wednesday
Biweekly - Thursday
Biweekly - Friday
Monthly - Monday
Monthly - Tuesday
Monthly - Wednesday
Monthly - Thursday
Monthly - Friday
2 FTA's

.

Sample Event Text

Evaluation and Other Tests

Defendant reported for evaluation in case	
No further testing required after negative lock-up/evaluation test.	
Defendant failed to report for evaluation test.	
Spot-check drug test ordered by Judge in case	

Placement

Defendant was placed in Pretrial Services drug testing program.

Defendant was placed in Pretrial Services drug testing program pending enrollment in tratment program.

Defendant ordered into Pretrial Services drug testing program and treatment.

Defendant ordered to maintain participation in Pretrial Services drug testing program and treatment.

Defendant failed to report for placement after positive evaluation test.

Defendant failed to report for placement after court order.

Surveillance Tests

	Defendant reports taking prescription drug which may cause a false positive test
fo	Defendant reports taking drug which may cause a false positive test for
	Defendant provided prescription for which may cause a false positive test for
	Defendant resumed drug testing. Defendant declined drug treatment referral at this time.

Remarks

Defendant reported for test on wrong day. He/she was given an appointment slip for the next test. No sample was collected.

Defendant completed drug testing.

No further testing required. Defendant active in treatment.

No further testing required.

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Treatment and Referrals

Defendant remanded to spend one day in court cellblock after first positive test/after failing to report for testing.

Defendant remanded to a detox program for 6 days after second positive test/after failing to report for testing.

Defendant remanded to jail for 12 days after third positive test/after failing to report for testing.

Defendant remanded to jail for 24 days after fourth positive test/after failing to report for testing.

Sanction Remarks

After testing positive, defendant was instructed to report to courtroom 302 at 9:00 AM on the next business day.

Defendant failed to contact Pretrial Services after a positive test result.

DS

D.C. PRETRIAL SERVICES AGENCY COURT DRUG INTERVENTION PROJECT

400 F Street, NW Washington, DC 20001 Telephone: (202) 724-1302

Name:

STEPHEN A AXELROD

February 25, 1994

PDID:

P 466-851

You have been released under the supervision of this Agency. You are required to report to this office every MONDAY & THURSDAY and submit a urine specimen in the presence of an Agency employee. Your next appointment is:

Monday, February 28, 1994

Report between 7:30 AM and 7:00 PM.

When reporting, you must bring with you this notice and a picture ID. Failure to appear for this appointment constitutes a violation of your conditions of release.

You are required to contact Pretrial Services at (202) 727-2800 this evening between the hours of 8:00 pm and 10:00 pm to receive your drug test results.

Signed:	 	
Witness:		

Pretrial Services copy

DS

D.C. PRETRIAL SERVICES AGENCY COURT DRUG INTERVENTION PROJECT

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DISTRICT OF COLUMBIA PRETRIAL SERVICES AGENCY

500 INDIANA AVENUE. N.W. ROOM C-225 WASHINGTON, D.C. 20001

ADULT ORUG TESTING UNIT (202) 727-6491

November 29, 1993

REFERRAL TO TREATMENT PROGRAM

To: TIM MURRAY Docket#: Court Date: 1409 NORTH CAROLINA AVENUE F5374-93 12-14-93 WASHINGTON, DC 20002 F3306-93 12-20-93 (202) 547-8364

PDID#:

P 227-795

DOB: 07-23-50

In accordance with the conditions of your release, you are to report in person to the following program by December 1, 1993 for drug treatment:

ADASA (33 N ST. OFFICE) 33 N Street N.E. Rm #209 Washington, D.C. 20002 Phone: (202) 727-0202

You are also reminded that you will continue drug testing at the Pretrial Services Agency until you are notified otherwise by this agency. Additionally, you are reminded of the penalties set forth on your release order dated August 3, 1993 for failure to comply with this requirement. Please call the Pretrial Services Agency upon enrolling in the program. If you have any questions or problems, please contact the Pretrial Services Agency at 727-6491.

SUBSTANCE ABUSE HISTORY

Date Tested	AMP	COC	METH	OPI	PCP	MAR
11-18-93	Neg	Neg	Neg	POS POS	Neg Nea	
11-16-93 11-09-93	Neg Neg	POS Neg	Neg Neg	POS	Neg	· _

RELEASE OF INFORMATION

The undersigned authorizes the above-named agency to release any confidential information requested by the Pretrial Services Agency as provided by federal regulations (CRF 42, part 2, Section 2.39, July 1, 1975). My consent for disclosure and redisclosure will expire when I owe no further obligation to the Court as indicated by the final disposition of this case.

Pretrial Services Officer	Defendant
2 10411=1 0-1 1-1-1-1	

PROPERTY OF
National Criminal Justice Reference Service (NCJRS)
Box 6000
Rockville, MD 20849-6000

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