SYSTEM OVERVIEW AND REPORT FORMATS
FOR PROMIS
(PROSECUTOR'S MANAGEMENT INFORMATION SYSTEM)
A COMPUTER-BASED SYSTEM FOR THE
UNITED STATES ATTORNEY'S OFFICE

FOR THE DISTRICT OF COLUMBIA

PREPARED FOR

THE DISTRICT OF COLUMBIA GOVERNMENT
OFFICE OF CRIME ANALYSIS
UNDER A GRANT FROM THE

LAW ENFORCEMENT ASSISTANCE ADMINISTRATION

PREPARED BY

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MAY 1971

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ABSTRACT

This volume contains a system overview of PROMIS (Prosecutor's Management Information System), as well as a presentation and discussion of all reports produced by the system.

PROMIS was developed under contract to the District of Columbia Government, Office of Crime Analysis, by Peat, Marwick, Mitchell & Co. in close collaboration with the staffs of the Office of Crime Analysis and the United States Attorney's Office for the District of Columbia. The system, funded by a grant from the Law Enforcement Assistance Administration, is operated by the United States Attorney's Office.

PROMIS has a twofold purpose: to assist the United States Attorney's Office in the management and processing of criminal court cases and to serve as the critical component in a larger system known as TRACE (Tracking, Retrieval, and Analysis of Criminal Events), which provides a means for tracking offenders through the entire criminal justice system in the District of Columbia.

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I INTRODUCTION

THE CRIMINAL COURT SYSTEM

There is a growing awareness in the country that criminal courts, particularly in large metropolitan areas, are not functioning well. Words such as "congestion," "delay," "postponement," and "overcrowded calendars" appear frequently in newspaper accounts and professional articles when the criminal court system is discussed. The image created is one of a drastically overloaded system which is operating in a fitful and unpredictable, as opposed to a dependable and consistent, fashion. As the system strains to accommodate the overload, its dysfunctions threaten to undermine public confidence by jeopardizing the rights of the community to swift and sure administration of justice and the rights of the accused to have the charges against them promptly resolved.

The environment is ripe for exploitation by the habitual criminal. His recidivism buried in the anonymity of large-scale, assembly-line case processing, he seeks one delay and postponement after another until the government's witnesses are so exasperated and worn out, or their memories of the crime so obscured, that the charges against him are either dropped or dismissed. If his case does go to trial, the court is too often oblivious of the fact that there are other cases pending against him, or that he is a fugitive from other cases before the court.

Even without these efforts by defendants to frustrate the system, effective administration of justice is often obstructed by management and operational problems. There are scheduling conflicts that require police officers, expert witnesses, and defense attorneys to appear at the same time in different courts on different cases, with the court too often unaware that the conflicts exist until the day of the trial. With massive and constantly shifting calendars, police officers, witnesses, defendants, and defense counsels often are not notified of expected court appearances or of changes and cancellations. Analysis of evidence by chemists, handwriting experts, and other

specialists, and vital reports on additional police investigative work are often unavailable on the day of a trial because of the difficulty of scheduling, coordinating, and monitoring the completion of these activities for large volumes of cases at a time. Finally, essential records or files are often misplaced or lost.

The performance of the criminal court system is becoming a matter of growing alarm. On August 10, 1970, Chief Justice Burger described the state of the criminal court system to the American Bar Association in these words:

"There is widespread public complaint reflected in the news media, in editorials and letters to the editor, that the present system of criminal justice does not deter criminal conduct. That is correct, so far as the crimes which trouble most Americans today. Whatever deterrent effect may have existed in the past has now virtually vanished as to such crimes.

"If ever the law is to have genuine deterrent effect on the criminal conduct giving us immediate concern, we must make some drastic changes."

THE ROLE OF THE PROSECUTOR

The prosecutor, from his critical vantage point, can play a decisive role in helping to stabilize the criminal court system and to limit the harmful effects of its strained condition.

The prosecutor has discretionary power, in many jurisdictions, in deciding what criminal cases are filed with the court. He can use this discretionary power to carefully screen the input of cases into the

system, thereby preventing it from becoming unnecessarily glutted by cases which do not merit prosecution. He has the concomitant duty to initiate charges and modify charges, when appropriate, and to diagnose the problems in cases he rejects so that investigative and police agencies can improve their performance. The prosecutor can also control input to the system by diverting from the courts, when appropriate, the cases of certain first offenders and violators whose culpability is diminished by problems of alcoholism or mental incompetency and by enrolling these people in rehabilitation or job training programs or arranging civil commitments for them. When criminal prosecution is merited, the prosecutor can help to limit the harmful effects of overcrowded calendars by devoting special resources to those cases which more urgently require prosecution and by establishing controls and monitoring procedures for all cases in the system.

It may not be practical in a mass production environment to have every case individually attended by a single assistant prosecutor throughout its stay in the system. However, the prosecutor can remove the anonymity from the recidivist's case and from the cases involving more serious crimes by designating them for special attention by experienced prosecuting attorneys during the entire period of time they are in the system awaiting trial.

In the following manner, the prosecutor can institute controls and monitoring procedures to help prevent any case, regardless of its relative urgency for trial, from being inadvertently kept from trial by the dysfunctions of the system:

- He can monitor the number of postponements, and the reasons for the postponements, to spot cases which are headed for dismissal unless prompt action is taken.
- He can take action on his own to ensure that all principals in each case are notified promptly of all scheduled
 court appearances and of all changes and cancellations.

- He can monitor cases requiring expert analyses and additional police investigative work to assure that these tasks are completed in time for trial.
- He can take action to ensure that cases do not languish in the system because of misplaced or lost records.

In addition, the prosecutor can evaluate the overall performance of the criminal justice system to identify problems and opportunities for improvements:

- He can document the incidence of crime while on bail.
- . He can pinpoint where delays occur in the criminal court system and recommend remedies for them in order to enhance the deterrent effect of the system.
- . He can evaluate his own prosecutive efforts to determine if the limited resources of his office are being used most effectively.
- . He can take steps to prevent and reduce the incidence of crime by educating the public and informing appropriate government agencies about trends and patterns in criminal activity and profiles of criminal offenders.

COMPUTER ASSISTANCE FOR THE PROSECUTOR

To succeed in his efforts to bring additional stability to the court system, the prosecutor must possess, in the context of mass production problems, not only zeal and intelligence but also improved methods of management. The need for new methods of management in the criminal court system was underscored by Chief Justice Burger in his, August 1970 speech, as follows:

"More money and more judges alone is not the real problem. Some of what is wrong is due to the failure to apply the techniques of modern

business to the administration of the purely mechanical operations of the courts -- of modern record keeping, systems planning for handling the movement of cases."

Having recognized the aforementioned problems and the potential of the prosecutor to help alleviate them, the District of Columbia Government, Office of Crime Analysis and the United States Attorney's Office for the District of Columbia jointly decided to develop a computer-based information and processing system. The Office of Crime Analysis envisioned the system as the critical link in its project TRACE (a system for the Tracking, Retrieval, and Analysis of Criminal Events), which provides a capability for tracking offenders through the entire criminal justice system, from arrest through sentencing and incarceration, noting all exits and departures. The Law Enforcement Assistance Administration provided funding for Project TRACE and for the component serving the prosecutor, which is known as PROMIS (Prosecutor's Management Information System).

The Office of Crime Analysis and the United States Attorney's Office assembled a team of prosecutors, criminologists, statisticians, and systems analysts for the development of PROMIS. Peat, Marwick, Mitchell & Co. was engaged to assist in the design and implementation of PROMIS, which became operational on January 1, 1971. PROMIS is intended to help the prosecutor achieve improvements in five major functional areas:

- Resource Allocation assignment of scarce manpower in the prosecutor's office to criminal cases in a manner that will lead to maximum effectiveness of prosecution based on the importance of the cases and their urgency for trial;
- Operational Processing automatic notification of police officers, lay witnesses, expert witnesses, defendants, and defense attorneys of the date, time, and place of all required court appearances, and the automatic generation of lists of cases scheduled for special hearings or actions;
- Management Control monitoring of administrative and scheduling problems in the orderly and timely prosecution of criminal cases;
- Research and Analysis the means to identify trends in criminal activity and to assess the effectiveness of prosecution policies and the means to perform studies of special issues such as plea bargaining; and
- Interagency Coordination automatic generation of reports to the Police Department, the court, the bail agency, the chemist, and the corrections department on the status and disposition of cases to assist in scheduling and coordinating actions relating to the court system.

While PROMIS was designed to directly help the prosecutor achieve improvements in those five functional areas and to help improve the tracking of offenders through the entire criminal justice system, it provides additional benefits. Thus the forms and procedures adopted for capturing vital data about each case for the computer system were also tailored to improve the quality and uniformity of the screening of cases by forcing relatively inexperienced prosecuting attorneys to subject each case they screen to a

The team was headed by Mrs. Joan E. Jacoby, Director of the Office of Crime Analysis, and Mr. Charles Work, Deputy Director of the Superior Court Division of the United States Attorney's Office. The other members of the team were: Mr. James Etheridge, Mr. Frederick L. Lander, III, Miss Soo Lee, and Dr. Stanley Turner, assistant directors of the Office of Crime Analysis; and Mr. Frederick Watts, Chief of the Grand Jury Section of the Superior Court Division of the United States Attorney's Office.

highly structured and rigorous analytical examination process.

As part of Project TRACE, compatability and linkages between PROMIS and the manual and computerbased systems of the police, court, and correctional agencies were assured. Thus, vital identification numbers from other agencies have been built into PROMIS. Examples include the Police Department Identification Number, which uniquely identifies, on the basis of fingerprints, persons who are arrested, and which provides the basis for recognizing recidivism and for developing criminal history files; the Criminal Complaint Record Number of the Police Department, which identifies the criminal event from which charges arose, and which enables the computer to link co-defendants together; and the Case Number assigned by the court, which is the means for tracking the case while it is in the court system.

The following section describes the assistance which PROMIS provides to the prosecutor in the five major functional areas identified above.

Resource Allocation

With a court calendar overcrowded to the point where only a fraction of the cases scheduled for trial each day can actually be heard on that day, and with most cases being seen for the first time by the prosecuting attorney just minutes before trial because of the assembly-line nature of the operations, there is a clear need to be able to identify the more important cases so they will not inadvertently fail to be tried.

To judge the importance of the cases, four criteria were established:

- the seriousness of the crime (assessed by using a version of the scale developed by the criminologists Thorsten Sellin and Marvin E. Wolfgang, which primarily measures the amount of personal injury and property loss, or damage, modified to include the type of narcotic sold or possessed);
- the seriousness of the criminal record of the defendant (assessed by a modified version of the scale developed by the criminologist bon Gottfredson, which is principally based on the number and density of prior arrests, indications of a history of drug abuse, and the offense committed;

Gottfredson, D.M. and Ballard, K., Jr., "Differences in Parole Decisions Associated with Decision Makers," Journal of Research in Crime and Delinquency, July 1966.

Gottfredson, D.M., and Beverly, R.F., "Development and Operational Use of Prediction Methods in Correctional Work," Proceedings of Social Statistics Section of American Statistical Association, Washington, D.C., 1962.

Gottfredson, D.M., and Bonds, J.A., A Manual for Intake Base Expectancy Scoring (Form CDC - BEGIA), Research Division California Department of Corrections, Sacramento, California, April 1, 1961.

Sellin, Thorsten and Wolfgang, Marvin, The Measurement of Delinquency, New York, John Wiley and Son, 1964.

- the age of the case (assessed in terms of the number of continuances or postponements in the case); and
- the probability of winning the case (assessed subjectively by the prosecuting attorney who originally screens the case and files the charges).

Special evaluation forms were developed to capture the data required for measuring the importance of cases and statistical methodologies were developed to enable the computer to interpret data and to assign a score to each case that reflects its importance.

Fourteen days before each trial date, the computer automatically provides a ranking and summary of each case appearing on the calendar. This information is updated and repeated one day before trial. The rank of the case is a function of its computer-assigned importance score; however, co-defendant cases receive the rank of the co-defendant whose case has the highest importance score, and cases individually tagged by the prosecutor as especially important and those statutorily requiring trial within 60 days are automatically given top ranking. The case summary highlights problems with the defendant, the victim, the evidence, and the essential witnesses. The prosecutor can use the 14day and 1-day reports to specially assign prosecuting attorneys to prepare some of the more important cases, based on a consideration of both the urgency of the cases and the complexity of the problems involved in them.

Other reports produced by the computer which augment the 14-day and 1-day reports as aids to the prosecutor in the effective allocation of resources are the "Hits on Bench Warrants Outstanding Report," which automatically alerts the prosecutor when a defendant who is a fugitive from a pending case reappears in a new case; and the "Work List Report," which automatically notifies the prosecutor when certain offenders are defendants in cases.

Operational Processing

The computer automatically generates subpoenas or notices for arresting police officers, assisting police officers, lay witnesses, expert witnesses, defense attorneys, and defendants before each trial date, preliminary hearing date, and motion hearing date, and automatically re-notifies them when scheduled dates are changed or cancelled. If there is not enough time for the subpoena to be sent by mail, the information is automatically printed on a special list for telephone notifications.

The 1-day reports identify all witnesses in each case and indicate whether they are essential to the case, and serve as an aid to the prosecutor on the day of trial in assembling witnesses. They give the prosecuting attorney who tries the case a capsule summary of the problems in the case as well as a measure of its importance to assist him in the few minutes he has to prepare for trial.

The computer also automatically generates the following reports on cases scheduled for special hearings:

- the Mental Observation List, which summarizes all cases for which hearings will be held one day later to determine the mental competency of the defendants;
- the Line-Up List, which summarizes all cases for which court-ordered line-ups are scheduled the following day;
- the <u>Diversion List</u>, which summarizes all cases which the prosecutor is diverting from the criminal process and which are scheduled for review;
- the <u>Sentencing List</u>, which summarizes all cases scheduled for sentencing the following day, and which includes any sentencing recommendation arrived at in the course of plea bargaining; and

the <u>List of New Narcotics Cases</u> and the <u>Chemist Report Status List</u>, which keep the chemist apprised of the progress of cases in which he is involved.

Management Control

There are a number of reports which help the prosecutor monitor problems in the timely and orderly processing of cases.

- The "Screw-up List" reports cases that are languishing in the system. These are cases whose last scheduled trial or hearing date has passed without any report of a final disposition or new trial date. The list also reports failures to name a prosecutor to a case which was previously designated for special assignment.
- . The Chemist Report Status List notifies the prosecutor 14 days ahead of trial whether required analyses by chemists have been completed. An updated report on the same matter is made one day before trial in the 1-day list of cases.
- The 14-Day, 1-Day, and Preliminary Hearing Lists inform the prosecutor of the number and reasons for continuances or postponements in each case, and also inform him whether individual police investigative work ordered in particular cases has been completed.
- The special query reports on arresting police officers and defense attorneys permit the prosecutor to identify quickly all pending cases involving specified police officers or defense attorneys in the event of retirement, resignation, and so forth.

- . The Specially Assigned Cases List allows the prosecutor to monitor the progress of cases which he has specially assigned to assistants.
- . The Notification Status List of Principals in Cases notifies the prosecutor when computer-produced subpoenas or notices are not produced for a particular principal in a case and explains why it was not possible to produce them.
- . The 14-Day List alerts the prosecutor when an out-of-state witness must be brought in for trial.

Moreover, the prosecutor can monitor problems in the performance of other agencies and of his own staff. For example, deficiencies in the investigation and documentation of cases can be diagnosed in order to help the Police Department improve its training program, since the reasons for any rejections and modifications of police charges are captured in the system along with the names and district units of the arresting police officers; and problems in staffing and training within the prosecutor's office can be assessed since the name of the assistant prosecutor responsible for each transaction in a case is stored in the system along with the outcome of the transaction and reasons for the outcome.

Research and Analysis

Numerous possibilities exist for research and analysis of criminal activity and of the court system using the computerized data base of PROMIS. The following is only a partial list of the research capabilities of PROMIS.

- Recidivism studies can be made since each defendant is given a unique fingerprintbased identification number which he retains in the event of future arrests.
- . The plea bargaining process can be analyzed and appropriate strategies devised and tested since the sentences the prosecutor recommends in a case involving plea bargaining are available in the data base along with the actual sentence imposed and the final disposition of each charge in the case.
- . The effectiveness of various prosecution policies can be evaluated in terms of their actual results and altered in light of the findings.
- A simulation model of the court process can easily be built to explore the probable consequences of alternative policy and program actions.
- Patterns and profiles of criminal activity by specific neighborhoods, times of day, month of the year, and types of offenders can be made since locations, dates, and times of offenses and arrests, specific codes precisely describing each charge, and biographical data on each defendant are available in the data base for each case.

Interagency Coordination

PROMIS produces the following reports to help coordinate activities of other criminal justice agencies.

• For the Police Department, the system produces hard-copy and computer-readable magnetic tape outputs to update police arrest records with the final disposition of all charges and lists of cases scheduled for court-ordered line-ups conducted

by the police. Also, the problems of developing an automated criminal history file are simplified by the automated updating of arrest records with final dispositions.

For the Court, the system produces reports of defendants in new cases who are wanted by the court as fugitives from other cases.

For the Bail Agency, the system produces hard-copy outputs containing data on defendants released under its jurisdiction.

For the Chemist, the system produces reports on new narcotics cases requiring chemist reports, and on the status of required chemist reports.

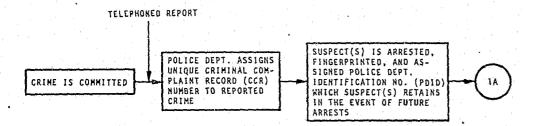
For the Corrections Department, the system produces a computer-readable magnetic tape containing pertinent data about defendants who have just received correctional sentences, thus enabling the department to establish computer-based files on new inmates.

PROMIS is believed to be the first system of its kind addressed to major problems in the management of a large metropolitan area prosecutor's office. It provides a unique capability to the prosecutor in planning the proper use of limited resources, in notifying and assembling witnesses for trial, in monitoring administrative and scheduling problems, and in evaluating the performance of his office and the entire criminal court system.

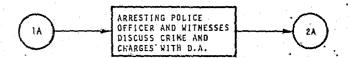
The Process Flow Chart contained on the following pages depicts the overall relationship between the manual and computer processing for PROMIS.

PROCESS CHART OF PROSECUTOR'S INFORMATION SYSTEM

MANUAL PROCESSING



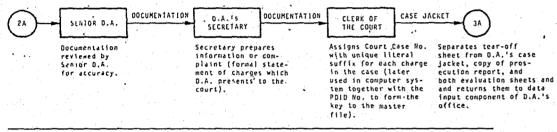
MANUAL PROCESSING



Following documentation is collected or compiled by D.A.:

- The "olice "Prosecution Report," which contains a narrative description of the crime and the following data elements which are later captured for the computer system:
 - , defendant's name and biographical data;
 - PDID No. for defendant (later used in computer system to trace recidivism and to note multiple cases pending against the same defendant);
 - . CCR No. identifying criminal event (later used in computer system to link co-defendants in a case); and
 - . offense and arrest data.
- The D.A.'s case jacket with tear-off sheet; which is used to record the following data elements which are later captured for the computer system;
 - . original Police Department charges; and
 - charges D.A. actually brings and their relationship to original Police Bepartment charges.

HARUAL PROCESSING



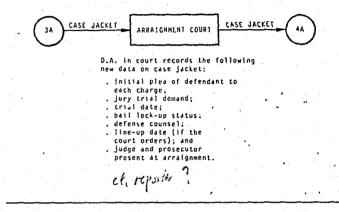
COMPUTER PROCESSING

DATA INPUT COMPONENT JB

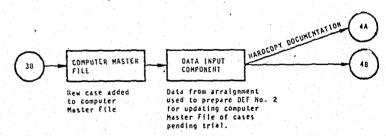
Data Entry Form No. 1 (DEF) prepared for input of new case to system. DEF No. 1 data extracted from:

- . tear-off sheet
- . copy of prosecution report
- , both evaluation sheets

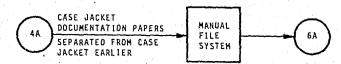
MANUAL PROCESSING



COMPUTER PROCESSING



MANUAL PROCESSING



The documentation papers, which were separated from D.A.'s case jacket at clerk of court's office for preparation of DEF No. 1, are now reinserted in the case jacket, which has just been returned from arraignment court.

The O.A.'s case jacket is then filed by next continued date in file room of D.A.'s office.

COMPUTER PROCESSING



The computer master file of case is updated with arraignment information. System generates:/

- preliminary hearing notices for felony cases;
- list of new narcotics cases for chemist;
- . list for bail agency of new cases, under its jurisdiction;
- list of defendants in new cases who are fugitives from other pending court cases.

COMPUTER PROCESSING

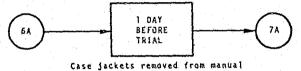


System generates:

- A ranking of all misdemeanor cases scheduled for trial 14 days later according to relative urgency for prosecution (based on computer estimate of seriousness of crime and criminal history of defendant plus age of the case and D.A.'s estimate of likelihood of winning case).
- Appearance notices to inform the following principals of trial dates:
 - . defendant
 - . defense counsel
 - , arresting police officer
 - . witnesses
 - . bail agency (if applicable)
- A summary of each case, identifying problems requiring special attention such as:
 - . chemist report required for trial but not yet received by D.A.;
 - . additional police investigation work ordered by D.A. but not yet completed;
 - out-of-state witnesses who must be summoned for trial;
 - . certain witnesses reluctant or disabled;
 - . compromising relationships among principals in case.
- 4. Diversion List

Summary of cases scheduled for trial 14 days later in which defendants are first offenders who are participating in special diversion programs which may lead to a dismissal of charges

MANUAL PROCESSING



file and sent to D.A. in assignment court.

COMPUTER PROCESSING



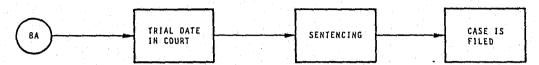
System generates:

- 1. 1-day preliminary hearing list for all felony cases and 1-day lists for all misdemeanor cases. Cases are ranked and summarized in the same manner as the 14day misdemeanor list. (1-day misdemeanor cases are re-ranked to reflect the changes in the cases since the 14-day ranking.)
- 2. Hental Observation List Summary of cases on which court-ordered mental observation hearings will be held on

the following day.

3. Line-Up List Summary of cases scheduled for court-ordered line-ups the following day.

MANUAL PROCESSING



If case was actually tried, D.A. records the following data on case jacket:

- 1, judge's name
- 2. defense attorney's name
- assistant D.A.'s name
- final disposition
- of each charge reason for final
- disposition date for sentencing (if applicable)
- D.A.'s recommendations for sentencing
- B. length of trial

If case is not tried but continued to later date, prosecutor records the following data on case iacket:

- 1. new continued date
- 2. reason for continuance
- 3. motion date and type (if applicable)

At sentencing, D.A. records the following data on case jacket:

- 1. judge's name
- 2. defense attorney's
- 3. assistant D.A.'s name
- minimum sentence*
- maximum sentence* 6. fine*

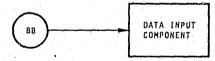
5.

- 7. type of sentence* (concurrent, consecutive, probation)
- *for each charge

. If case is tried and final disposition is reached, the case jacket goes to the repository for retired cases.

. If the case is continued to a new trial date, the case jacket is returned to the D.A.'s manual file system and filed by the next continued date.

COMPUTER PROCESSING



If case is tried and final disposition is reached, DEF form No. 4 is prepared and system generates:

- , final disposition list for police and bail agency summarizing disposition of all charges in case:
- . computer tape for police to update their files to show final dispositions for all charges;
- . sentencing list summarizing each case scheduled for sentencing the following day,

If case is continued, DEF Form No. 3 is prepared and the system generates:

- , new appearance notices for all principals in case;
- , motion appearance notices;
- . 14-day and 1-day lists.

A. CALENDAR LISTS

UNITED STATES ATTORNEY'S OFFICE, SUPERIOR COURT DIVISION PAGE 9 1-DAY JURY LIST FOR CASES CONTINUED TO 05/11/71 DATE 05/08/71 COMPL INVES SPECIALLY ASSIGNED O C Y/N AUSA NAME COMP NO. WIN DEFENDANT NAME DEFENSE COUNSEL NAME CRT. CASE NO 00950671 INT APO NAME CONT. REASONS CASE FEL. SUF CHARGE N/P ATT LARCENY SIMPLE ASSAULT D PRESENT. WITNESS NAME E/N STATE WITNESS NAME 31 31 31 1-Day Jury List The 1-Day Jury List, generated daily, provides a ranking and summary of all misdemeanor cases scheduled for jury trial the following day. Each case is ranked according to its urgency for prosecution in relation to all other jury cases to be tried on the same day.

- 1. The Watts-Work Score Assigned. This is the actual ranking assigned to the case in relation to the other cases that day. This assigned rank is based on the raw score in Item 2. The case with the highest raw score is ranked No. 1, the case with the second highest raw score is ranked No. 2, and so forth. Co-defendants are all assigned the same rank, the highest rank that any of the co-defendant cases could receive based on its raw score.
- 2. The Watts-Work Score Computed. This is the raw score computed by the computer for the case based on weights assigned for the seriousness of the crime, the seriousness of the criminal history of the defendant, the age of the case, and the prosecutor's subjective estimate of winning the case.
- 3. Complaint Number. This is the number assigned by the Metropolitan Police Department to the criminal event out of which the charges arose. This number is used by the computer to link together all co-defendants who, by definition, were involved in the same criminal event.
- 4. Probability of Winning. This is a percentage estimate, made by the prosecutor at the time he filed the charges, of the likelihood of winning the case.
- 5. The Defendant's Name,
- 6. The Defense Counsel's Name.
- 7. Investigation Ordered. If the prosecutor ordered additional investigative work at the time he filed the charges, "Y" for "yes" is displayed.
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UNITED STATES ATTORNEY'S OFFICE, SUPERIOR COURT DIVISION

PAGE 2

14-DAY JURY LIST FOR CASES CONTINUED TO 04/15/71

DATE 04/01/71

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14-Day Jury List

The 14-Day Jury List, generated daily, provides a ranking and summary of all misdemeanor cases scheduled for jury trial 14 days later. Each case is ranked according to its urgency for prosecution in relation to all other jury cases to be tried on the same day.

- 1. The Watts-Work Score Assigned. This is the actual ranking assigned to the case in relation to the other cases that day. This assigned rank is based on the raw score in Item 2. The case with the highest raw score is ranked No. 1, the case with the second highest raw score is ranked No. 2, and so forth. Co-defendants are all assigned the same rank, the highest rank that any of the co-defendant cases could receive based on its raw score.
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UNITED STATES ATTORNEY'S OFFICE, SUPERIOR COURT DIVISION 14-DAY NON-JURY LIST FOR CASES CONTINUED TO 06/08/71

PAGE 17

DATE 05/25/71

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14-Day Non-Jury List

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- 1. The Watts-Work Score Assigned. This is the actual ranking assigned to the case in relation to the other cases that day. This assigned rank is based on the raw score in Item 2. The case with the highest raw score is ranked No. 1, the case with the second highest raw score is ranked No. 2, and so forth. Co-defendants are all assigned the same rank, the highest rank that any of the co-defendant cases could receive based on its raw score.
- 2. The Watts-Work Score Computed. This is the raw score computed by the computer for the case based on weights assigned for the seriousness of the crime, the seriousness of the criminal history of the defendant, the age of the case, and the prosecutor's subjective estimate of winning the case.
- 3. Complaint Number this is the number assigned by the Metropolitan Police Department to the criminal event out of which the charges arose. This number is used by the computer to link together all co-defendants who, by definition, were involved in the same criminal event.
- 4. Probability of Winning. This is a percentage estimate, made by the prosecutor at the time he filed the charges, of the likelihood of winning the case.
- 5. The Defendant's Name.
- 6. The Defense Counsel's Name.
- 7. Investigation Ordered. If the prosecutor ordered additional investigative work at the time he filed the charges, "Y" for "yes" is displayed.
- 8. Investigation Completed. A "Y" for "yes" or an "N" for "no" indicates whether additional investigative work ordered by the prosecutor at the time he filed the charges has been completed.

- 9. Specially Assigned Yes/No. This indicates whether the case has been designated for assignment to a particular assistant prosecutor.
- 10. Specially Assigned AUSA Name. This is the name of the assistant prosecutor (Assistant United States Attorney) to whom the case has been assigned.
- 11. Court Case Number. This is the case number assigned by the court.
- 12. APO Name. This is the name of the arresting police officer.
- 13. APO Unit. This is the unit of the arresting police officer.
- 14. Bail Status. This indicates whether the defendant is locked up or, if released, the type of pre-trial release.

The following abbreviations are used:

PTD = Pre-trial Detention

PR = Personal Recognizance

PD = Percent Deposit

SB = Surety Bond

CB = Cash Bond

TPC = Third-Party Custody

OR = Other Release ·

DOC = Dock or Lock-Up

STE = St. Elizabeth's Mental Hospital

RCA = Rehabilitation Center for Alcoholics

- 15. Bail Violation Date. If the defendant has violated conditions of bail, the date of the violation is displayed here.
- 16. Positive Urinalysis. If the defendant had a urinalysis examination and it proved positive for drug use, "Y" for "yes" is displayed.
- 17. Chemist Report In. If the case involves narcotics charges, "Y" for "yes" or "N" for "no" is displayed to indicate whether the report from the chemist has been received.

- 18. First Offender Program. If the defendant has been enrolled in a diversionary program for first offenders, "Y" for "yes" is displayed.
- 19. Arrest Date. This is the date on which the defendant was arrested for the charges in this case.
- 20. Number of Continuances. This shows the total number of continuances to date in the case.
- 21. Continuation Reasons. This shows, from left to right, which party ("C" for the court, "G" for the government, or "D" for the defense) each of the last five continuances in the case was attributed to.
- 22. Pending Case. "Y" for "yes" or "N" for "no" indicates whether this defendant has any other cases pending trial in the same court.
- 23. Pending Felonies. "Y" for "yes" or "N" for "no" indicates whether the defendant has any other felony cases pending trial in the same court at the time.
- 24. Suffixes. These are the literal suffixes to the court case number in Item 11 which are assigned by the court for each charge within the case.
- 25. Charges. This is the abbreviated English text for each of the charges which has been filed.
- 26. Intent to Nolle or Plea. "N" for "nolle prosequi" and "P" for "plea" are displayed alongside any charges which the prosecutor plans to drop or to which the defendant plans to plead guilty.
- 27. Defendant. There are six different conditions regarding the defendant, any or all of which are noted here if applicable. These conditions are: special circumstances (potential racial problem); disability; aider/abettor; luck impeachment possible because of prior record; related to victim; present at scene of crime when arrested.

- 28. Evidence. There are five conditions affecting the evidence in the case, any or all of which are shown here if applicable. These are: evidence recovered; scientific evidence available; other corroborating evidence available; exculpatory evidence present; no chemist report received.
- 29. Essential Witness. There are seven conditions affecting the essential witness in the case, any or all of which are noted here if applicable. These are: special circumstances; related to defendant; has problem with clarity of observation; reluctant to testify; has criminal record; is eyewitness in case; is aider/abettor in case.
- 30. Victim. There are seven conditions regarding the victim in the case, any or all of which are noted here if applicable. These are: special circumstances; is a law officer; has criminal record; has narcotic/alcoholic problem; has age problem; has physical disability; is reluctant to testify.
- 31. Witness Name.
- 32. Essential or Non-Essential. "E" for "essential" and "N" for "non-essential" indicate whether the prosecutor considers the witness to be essential to the successful prosecution of the case.
- 33. State. This is the abbreviation for the state of residence of the witness.

UNITED STATES ATTORNEY'S OFFICE, SUPERIOR COURT DIVISION

PAGE 2

| CASE | COMPLAINT | DEFENDANT NAME | DEFENSE ATTORN | EY NAME | BAIL VIOLATION | OTHER CA | SES PENDING | ميا در برويم <u>در اي برويم اي در برويم</u> | |
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- 1. Case Number. This is the case number assigned by the court.
- 2. Complaint Number. This is the number assigned by the Metropolitan Police Department to the criminal event out of which the charge arose. This number is used by the computer to link together all co-defendants who, by definition, were involved in the same criminal event.
- 3. Defendant's Name.
- 4. Defense Attorney's Name.
- 5. Buil Violation Date. If the defendant has violated conditions of bail, the date of the violation is displayed.
- 6. Other Cases Pending. If the defendant has any other misdemeanor or felony cases pending trial in the same court at the same time, the court case numbers are displayed.
- Charge. This is the abbreviated English text for each of the charges in the case.
- 8. District Attorney's Recommended Sentence. If a decision has been made by the prosecutor to recommend a particular sentence to the court, the number of months to be recommended at the sentencing hearing is displayed.
- District Attorney's Recommended Fine. If a decision has been made by the prosecutor to recommend a particular fine to the court, the dollar amount to be recommended at the sentencing hearing is displayed.
- 10. District Attorney's Recommended Type of Sentence. If a decision has been made by the prosecutor to recommend a particular sentence to the court, the type of sentence recommended ("CC" for "concurrent," "CS" for "consecutive," "PRO" for "probation," "WR" for "work release," and "ISS" for "imposition of suspended sentence") is displayed.

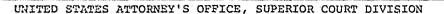
UNITED STATES ATTORNEY'S OFFICE, SUPERIOR COURT DIVISION MENTAL OBSERVATION LIST FOR CASES CONTINUED TO 04/20/71

PAGE 2

DATE 04/17/71

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- 3. Police Department Identification Number. This is a fingerprint-based identification number assigned by the Metropolitan Police Department to each defendant. The defendant retains the number for any subsequent arrests. The number is used by the computer to recognize recidivism.
- 4. True Name of Defendant. This is the true identity of the defendant based on fingerprints.
- 5. Stated Name of Defendant. This is the name which the defendant used at the time of his arrest if different from the true name of the defendant in Item 4.
- 6. Arrest Date. This is the date when the defendant was arrested for the charges in this case.
- 7. Defense Attorney.
- 8. Prosecutor's Charges. This is the abbreviated English text for the charges filed with the court in this case.



PAGE 1

DIVERSION LIST FOR FIRST OFFENDER TREATMENT CASES CONTINUED TO 06/18/71

DATE 06/05/71

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- 1. Program Name. The name of a particular first offender treatment program.
- 2. Court Case Number. The number assigned to the case by the court.
- 3. Defendant's Name.
- 4. Defence Attorney's Name.
- 5. Arresting Police Officer's Name.
- 6. Arresting Police Officer's Rank.
- 7. Arresting Police Officer's Unit.
- 8. Arresting Police Officer's Badge Number.
- 9. Presecutor's Charges. The abbreviated English text for each of the charges filed by the prosecutor.

UNITED STATES ATTORNEY'S OFFICE, RIOR COURT DIVISION

PAGE 1

LINE-UP LIST FOR CASES SCHEDULED FOR 02/11/71 AT 18.30

DATE 03/10/71 '

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Line-Up List

The Line-Up List, generated on the day before each court-ordered line-up, lists all defendants scheduled for line-up the following day, together with partinent information about their court cases.

- 1. Police E-parament identification Number.
 This is the fingerprint-based number assigned by the Metropolitan Police Department to the defendant. The defendant retains the number in the event of fature arrests. It is used in the computer system to recognize recidivism.
- 2. Court Case Number. This is the number assigned to the case by the court.
- 3. Cricical Complaint Number. This is the number assigned by the Matropolitan Police Department to the criminal event from which the charges in the case arose. It is used by the computer to link together all co-defendants who, by definition, have the same criminal event number.
- 4. True Home of the Befordant.
- 5. Stated Name of the Defendant. This is the name given by the defendant at the time of arrest, if different from his fingerprint-based, true name in Item 4.
- 6. Race of har endant.
- 7. Date of Birth of Defendant.
- 8. Buil/Luck-up Status of Defendant. This indicates whether the defendant is being kept incorporated prior to trial or, if release, the type of pre-trial release.
- 9. Defense Attorney's Name.
- 10. Street Name for the Location Where the Offense (Criminal Event) Occarred.
- 11. <u>Nate on Which the Offense (Criminal Event)</u>
 Took Place.
- 12. Time at Which the Offense (Criminal Event)
 Took Place.

- 13. Prosecutor's Charges. This is the abbreviated English text for the charges filed by the prosecutor in this case.
- 14. Witness Name.
- 15. Witness Type Code. This indicates the type of witness, as follows:
 - A. . Arresting Police Officer
 - B. Assisting Police Officer
 - C. Non-Narcotics Chemist
 - 1. Other Metropolitan Police Department
 - 2. Complaining Witness
 - 3. Eye Witness
 - 4. Other Lay Witness
 - 5. Narcotics Chemist
 - . 6. Fingerprint Expert
 - 7. Special Police Officer
 - 8. Handwriting Expert
 - 9. Other Expert

B. SPECIAL PURPOSE LISTS

UNITED STATES ATTORNEY'S OFFICE, SUPERIOR COURT DIVISION

NEW NARCOTICS CASES

| 0246803 00490871 0028568 06/08/71 PIC 0250211 03147171 0260731 06/18/71 LARCENY 0250211 03147171 0260731 06/18/71 UNA RECORDS | #2.94H-044H | 0168314 | CT_CASE (2) 00371071 | CCR (3) 0033258 | TRUE NAME | CON_DATE (5) 06/08/71 | APO NAME | COURT CHARGE (7) UNA RECORDS | and the second s |
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New Narcotica Cases

The New Narcotics Cases report is produced whenever new narcotic cases are entered into the computer system. A copy is furnished to the chemist in order to assure that the chemist report will be ready in time for trial.

- 1. Police Department Identification Number. This is the fingerprint-based number assigned by the Matropolitan Police Department to the defendant. It is retained by the defendant in the event of future arrests. It is used in the computer system to recognize recidivism.
- Court Case Number. This is the number assigned to the case by the court.
- 3. Criminal Complaint Number. This is the number assigned by the Metropolitan Police Department to the criminal event from which the charges in the case arose. It is used by the computer to link together all co-defendants who, by definition, have the same criminal event number.
- 4. True Name of the Defendant.
- 5. Continued Date. This is the next scheduled trial date for the case.
- 6. Arresting Police Officer's Name.
- 7. <u>Court Charges</u>. This is the abbreviated English text for the charges filed with the court by the prosecutor in this case.

UNITED STATES ATTORNEY'S DEEL SUPERIOR COURT DIVISION PAGE 2 CHEMIST REPORT STATUS LIST FOR CASES CONTINUED TO 06/16/71 DATE 06/01/71 CHEMIST POID CASE COMPLAINT REPORT IN DEFENDANT NAME APO NAME 0195126 01843271A Chemist Report Status List The Chemist Report Status List, generated daily, lists all cases scheduled for trial 14 days later for which a chemist report is required. A copy of this list is furnished to the chemist.

- 1. PDID Number. This is the fingerprint-based number assigned by the Metropolitan Police Department to each defendant. The number is retained by the defendant in the event of future arrests.
- 2. Court Case Number. This is the number assigned to the case by the court.
- 3. <u>Complaint Number</u>. This is the number assigned by the Ketropolitan Police Department to the criminal event from which the charges arose. It is used by the computer to link together all co-defendants who, by definition, have the same complaint number.
- 4. Chemist Report In. "Yes" is printed if the report from the chemist on the case has already been received by the prosecutor. Otherwise, "No" is printed.
- 5. Defendant's Name.
- 6. Arresting Police Officer's Name.
- 7. Prosecutor's Charges. This is the abbreviated English text for each of the charges filed by the prosecutor.

UNITED STATES ATTORNEY'S LEET -SUPERIOR COURT DIVISION HITS ON BENCH WARRANTS GUTSTANDING AS OF 05/19/71 DATE 05/19/71 DEFENDANT NAMES (TRUEY 2 ento ADMEESS COURT CASE BALL COMPLY EST HO STATEU 3 6 0175564 BENGH WARRANTS FOR CT CASE 00505071 DATE ISSUED 03/19/71 Hits on Bench Warrants Outstanding The Hits on Bench Warrants Outstanding is produced whenever a new case is entered into the computer system and the defendant is a fugitive from another case pending trial in the same court.

- 1. PDID Number. This is the fingerprint-based identification number assigned by the Metropolitan Police Department to the defendant. The defendant retains the same number in the event of any future arrests.
- 2. Defendant's True Name.
- 3. Defendant's Stated Name. This name is the name used by the defendant when arrested if different from the fingerprint-based true name in Item 2.
- 4. Defendant's Address.
- 5. Defendant's Date of Birth.
- 6. Court Case Number: This is the number assigned by the court to the latest case against the defendant.
- 7. Bail Lock-Up Status. This indicates whether the defendant is being incarcerated pending the trial of the latest case or whether he has been released pending trial. The type or release is also indicated.
- 8. Complaint Number. This is the number assigned by the Metropolitan Police Department to the criminal event from which the charges arose. It is used by the computer to link together all co-defendants who, by definition, have the same complaint number.
- 9. <u>F.B.I.</u> Number. This is the fingerprint-based number assigned by the Federal Bureau of Investigation to the defendant.
- 10. Continued Date. This is the continued date or next trial date for the latest case against the defendant:
- 11. Prosecutor's Charges. This is the abbreviated English text for the charges filed by the prosecutor against the defendant in the latest case.

- 12. Court Case Number. This is the number of the case pending trial from which the defendant is a fugitive.
- 13. <u>Date Issued</u>. This is the date when the bench warrant was issued for the defendant in the case from which he is a fugitive.

CONTINUED 10F3

| DEFENDANT NAMES (TRUE/ 2 ADDRESS AG OF 06/15/71 DCB COURT CASE B/L CONFID FB] NO 1 COURT CASE B/L CONFID FB] NO 3 4 G G 7 8 9 O O O O O O O O O | | | | DISTRICT OF COLUMBIA BAIL AGENCY | - | ar is non- risolatic a o con s ancomento de la cine di en parico | e was a superioration of | DATE 06/05/ |
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- 1. PDID Number. This is the fingerprint-based identification number assigned by the Metropolitan Police Department to the defendant. The defendant retains the same number in the event of any future arrests.
- 2. Defendant's True Name.
- 3. Defendant's Stated Name. This name is the name used by the defendant when arrested if different from the fingerprint-based true name in Item 2.
- 4. Defendant's Address.
- 5. Defendant's Date of Birth.
- 6. Court Case Number. This is the number assigned by the court to the case.
- 7. Bail/Lock-Up Status. This indicates whether the defendant is being incarcerated pending the trial of the latest case or whether he has been released pending trial. The type of release is also indicated.
- 8. Complaint Number. This is the number assigned by the Metropolitan Police Department to the criminal event from which the charges arose. It is used by the computer to link together all co-defendants who, by definition, have the same complaint number.
- 9. F.B.I. Number. This is the fingerprint-based number assigned by the Federal Bureau of Investigation to the defendant.
- 10. Continued Date. This is the continued date or next trial date of the case.
- 11. Prosecutor's Charges. This is the abbreviated English text for the charges filed by the prosecutor in this case.

FINAL DISPOSITION REPORT FOR METROPOLITAN POLICE DEPT

PAGE

DATE 06/01/71

DID TRUE/STATED NAME 0242950 -406 CONDON TERR SE WASH DC COURT CASE PROSECUTOR CHG DISPSSITION MIN-SENT SENT-BOL 01611871A POSSESSION OF IMPLEMENTS OF CRIME PDIO TRUE/STATED NAME ADDRESS COMPLNT DISP DATE 0243361 05/14/71 2010 KALORAMA RD =34 06/07/49 0181645 WASH, DC COURT CASE PROSECUTOR CHG DISPOSITION HPD CHARGE MIN SENT SENT DOL TYPE 01852771A GUILTY D.C. UNIFORM NARCOTIC ACT (1ST OFFENSE) 01852771B POSSESSION OF IMPLEMENTS OF CRIME GUILTY 01852771C DANGEROUS DRUGS GUILTY \$0 ' ADDRESS DOB TRUE/STATED NAME COMPLNT DISP DATE 623 C ST NE 10/31/51 WASH, DC COURT CASE PROSECUTOR CHG DISPOSITION MIN SENT SENT DOL TYPE HPD CHARGE 018862714 GUILTY CARR OPENLY OR CONC POST, 1ST OFF Final Disposition Report for Metropolitan Police Department The Final Disposition Report for the Metropolitan Police Department is printed whenever a final disposition is reached for all charges in a case for which the Metropolitan Police Department is the arresting agency. A copy of this report is furnished to the Metropolitan Police Department. A computer-readable magnetic tape containing the same information is also furnished to the Metropolitan Police Department so that it can automatically update its computerized arrest records.

- i. PDID Number. This is a fingerprint-based identification number assigned by the Metropolitan Police Department to each defendant. The defendant retains the same number in the event of future arrests. The number is used by the computer to recognize recidivism.
- 2. Defendant's True Name.
- 3. Defendant's Stated Name. This is the name used by the defendant when arrested if different from the fingerprint-Lased true name in Item 2.
- 4. Defendant's Address.
- 5. Defendant's Date of Birth.
- 6. <u>F.B.I. Number</u>. This is the fingerprint-based number assigned by the Federal Bureau of Investigation to the defendant.
- 7. Complaint Number. This is the number assigned by the Metropolitan Police Department to the criminal event from which the charges arose. It is used by the computer to link together all co-defendants who, by definition, have the same complaint number.
- 8. Disposition Date. This is the date of final disposition of the case.
- 9. Court Case Number. This is the number assigned by the court to the case.
- 10. Prosecutor's Charges. This is the abbreviated English text for those charges filed by the prosecutor that differ from the charges originally brought by the Metropolitan Police Department.
- 11. Disposition. This shows the final disposition of each charge in the case, including both the original police charges and the charges actually filed by the prosecutor, when there is a difference between them.

- 12. Minimum Sentence. This shows the number of days imposed by the court as the minimum sentence.
- Dollar Amount of Fine Imposed at Sentencing.
- 14. Type of Sentence Imposed. This indicates the type of sentence imposed ("CC" for "concurrent," "CS" for "consecutive," "PRO" for "probation," "WR" for "Work release," and "ISS" for "imposition of suspended sentence").
- 15. Metropolitan Police Department Charges. This is the English text for the original charges brought by the police at the time of arrest.

UNITED STATES ATTORNEY'S OFFICE - SUPERIOR COURT DIVISION

| | FINAL DISPOSITION RI FOR DC BAIL AGENCY | EPORT | PAGE 1 DATE 06/03/71 |
|---------------------------------------|--|---|----------------------------|
| 0199434 TRUE7SANTED MA 0199434 (3) | ADDRESS 1354 FAIRMONT ST NW WASH, DC | 11/01/43 EB COMPLNI (5) 0100850 | DISP-DATE 8 03/18/71 |
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| B f: | The Final Disposition Report for the District of the Final Disposition Report for the District of the Fail Agency is produced whenever a final district charges in a case involving a defer cleased prior to trial under the supervisit copy of this report is furnished to the Dail Agency. | District of Columbia sposition is reached dant who had been on of the bail agency. | |
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- 1. PDID Number. This is a fingerprint-based identification number assigned by the Metropolitan Police Department to each defendant. The defendant retains the same number in the event of future arrests. The number is used by the computer to recognize recidivism.
- 2. Defendant's True Name.
- 3. Defendant's Stated Name. This is the name used by the defendant when arrested if different from the fingerprint-based true name in Item 2.
- 4. Defendant's Address.
- 5. Defendant's Date of Birth.
- 6. F.B.I. Number. This is the fingerprint-based number assigned by the Federal Bureau of Investigation to the defendant.
- 7. Complaint Number. This is the number assigned by the Metropolitan Police Department to the criminal event from which the charges arose. It is used by the computer to link together all co-defendants who, by definition, have the same complaint number.
- 8. <u>Disposition Date</u>. This is the date of final disposition of the case.
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- 10. Prosecutor's Charges. This is the abbreviated English text for those charges filed by the prosecutor that differ from the charges originally brought by the Metropolitan Police Department.
- 11. <u>Disposition</u>. This shows the final disposition of each charge in the case, including both the original police charges and the charges actually filed by the prosecutor, when there is a difference between them.

- 12. Minimum Sentence, This shows the number of days imposed by the court as the minimum sentence.
- 13. Dollar Amount of Fine Imposed at Sentencing.
- 14. Type of Sentence Imposed. This indicates the type of sentence imposed ("CC" for "concurrent," "CS" for "consecutive," "PRO" for "probation," "WR" for "work release," and "ISS" for "imposition of suspended sentence").
- 15. Metropolitan Police Department Charges. This is the English text for the original charges brought by the police at the time of arrest.

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| 70070 | 17/707/71 | 0221870 | 01009171A | 10092975 | Management of the property of | | 02/27/71 | 3 | SIMPLE ASSAULT |

Specially Assigned Cases

The Specially Assigned Cases Report, generated daily, lists all cases pending trial which have been assigned to a specific assistant prosecutor.

- 1. Specially Assigned AUSA Name. This is the name of the assistant prosecutor to whom the case has been assigned.
- 2. Continued Date. This is the continued date or next trial date for the case.
- 3. PDID Number. This fingerprint-based number assigned to each defendant is the Metropolitan Police Department identification number. The defendant retains the same number in the event of future arrests.
- 4. Court Case Number. This is the number assigned to the case by the court.
- 5. <u>CCR</u>. This is the complaint number assigned by the Metropolitan Police Department to the criminal event from which the charges in the case arose.
- 6. Defendant's Name.
- Initial Processing Date. This is the date when the prosecutor filed the charges in the case with the court.
- 8. Number of Continuances. This is the total number of continuances or postponements in the case to date.
- 9. Prosecutor's Charges. This is the abbreviated English text of the charges filed by the prosecutor in the case.



| APR 29, 1971 UNITED | STATES ATTORNEY'S D | FFICE - S | UPERIOR COURT DIV | TSION | | | PAGE · 1 |
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- 1. Witness Name. This is the name of the arresting police officer witness for whom the query is being made.
- 2. Last Continued Date. This is the latest continued date for each pending case in which the witness is involved.
- 3. Court Case Number. This is the court case number for each pending case in which the witness is involved.
- 4. Specially Assigned AUSA Name. If the case has been assigned to a particular assistant prosecutor for the pre-trial preparation, the name of the assistant prosecutor is displayed here.
- 5. True Name of the Defendant.
- 6. Sum of Weights. This is the score earned by each case based on points earned for the seriousness of the crime, the seriousness of the criminal history of the defendant, the prosecutor's estimate of the likelihood of winning the case, and the number of continuances or postponements in the case.
- 7. Probability of Winning. This is the estimate of the probability of winning the case made by the assistant prosecutor who filed the charges.

DEF COUNSEL QUERY

| APR 29. 1971 UNITED STATES ATTORN | EY'S OFFICE - SUPERIOR COURT DIVISION PAGE 3 |
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| | Defense Counsel Query |
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| | The Defense Counsel Query, generated on request, lists all pending court cases for any specified defense |
| | counsel. |
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- 1: Defense Counsel. This is the name of the defense counsel for whom the query is being made.
- 2. True Name of the Defendant.
- 3. Sum of Weights. This is the score earned by each case based on points earned for the scricusness of the crime, the seriousness of the criminal history of the defendant, the prosecutor's estimate of the likelihood of winning the case, and the number of continuances or postponements in the case.
- 4. Probability of Winning. This is the estimate of the probability of winning the case made by the assistant prosecutor who filed the charges.
- 5. <u>Last Continued Date</u>. This is the latest continued date for each pending case in which he is involved.
- Court Case Number. This is the court case number for each pending case in which he is involved.
- 7. Specially Assigned AUSA Name. If the case has been assigned to a particular assistant prosecutor for pre-trial preparation, the name of the assistant prosecutor is displayed here.

| APR 29. 1971 UNITED STATES AT | TORNEY'S OFFICE - SUPERIOR COURT DIVISION | | PAGE 5 |
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- Judge. This is the name of the judge for whom the query is being made.
- 2. True Name of the Defendant.
- 3. Sum of Weights. This is the score earned by each case based on points earned for the seriousness of the crime, the seriousness of the criminal history of the defendant, the prosecutor's estimate of the likelihood of winning the case, and the number of continuances or postponements in the case.
- 4. Probability of Winning. This is the estimate of the probability of 'nning the case made by the assistant prosector who filed the charges.
- 5. Last Continued Date. This is the latest continued date for each pending case in which he is involved.
- 6. <u>Court Case Number</u>. This is the court case number for each pending case in which he is involved.
- 7. Specially Assigned AUSA Name. If the case has been assigned to a particular assistant prosecutor for pre-trial preparation, the name of the assistant prosecutor is displayed here.

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Work List

PERSONAL RECOGNIZANCE

6/14/71 INITIAL CONT'D

The Work List Report is produced whenever a new case is entered into the system against a defendant on the Work List.

LARCENY

- Match Type. This the basis for the match between the new case and the name on the Work List. There are six possible sources of matches:
 - a. Police Department identification number
 - b. Federal Bureau of Investigation number
 - c. True name of defendant
 - d. Stated name of defendant
 - e. Phonetic match of the true name of defendant
 - f. Phonetic match of the stated name of defendant
- 2. Police Department Identification Number. This is the fingerprint-based number assigned by the Metropolitan Police Department to the defendant. It is retained by the defendant in the event of future arrests. It is used in the computer system to recognize recidivism.
- 3. Court Case Number. This is the number assigned by the court to the case.
- 4. Complaint Number. This is the number assigned by the Metropolitan Police Department to the criminal event from which the charges arose. It is used by the computer to link together all co-defendants who, by definition, have the same criminal event number.
- 5. True Name of the Defendant.
- 6. Stated Name of the Defendant. This is the name given by the defendant at the time of arrest if different from his true name (which is based on fingerprints).
- 7. Defendant's Address.
- 8. Court Case. This shows the numbers of other cases pending against the defendant in the same court.
- 9. Dates. The trial dates for any pending cases in Item 8.

- 10. Submission Code. This indicates the name of the person in the United States Attorney's Office who submitted the defendant's name to the Work List.
- 11. Offense Date. This is the date on which the offense in the new case was committed.
- 12. Offense Time. This is the time when the offense in the new case was committed.
- 13. Offense Place. This is the street code for the location of the offense in the new case.
- 14. Arresting Police Officer's Name.
- 15. Arresting Police Officer's Rank.
- 16. Arresting Police Officer's Unit.
- 17. Continued Date. The is the next scheduled trial date for the new case.
- 18. Action Reason. This is the reason for the last continuance or other court transaction in the case.
- 19. Bail/Lock-Up Status. This indicates the status of the defendant while awaiting trial, whether he is incarcerated or the type of bail on which he was released.
- 20. Prosecutor's Charges. This is in the English text for the criminal charges filed by the prosecutor in the new case.

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123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012345678901 CHAR121-240 DEFENDANTS NAME IS WHETSTONE CECIT --THE ABOVE RECORD CONTAINS NON-NAME DATA IN FIELD WIT.NAME STARTING IN COL 29. SPACES OR ZEROS SUBSTITUTED--<u>DÉFENDANTS NAME IS F</u> -- THE ABOVE RECORD CONTAINS NON-NUMERIC DATA IN FIELD DPZ .= PREV. ARR STARTING IN COL 105. SPACES OR ZEROS SUBSTITUTED-CHAR 1-120 015425000621071A005521001302047120452NY02057110703107001 DEFENDANTS NAME IS -- THE ABOVE RECORD CONTAINS NON-ALPHABETIC DATA IN FIELD OPZ.1ST.ARR.AUTO STARTING IN COL 115. SPACES OR ZEROS SUBSTITUTED-CHAR 1-120 015425000621C71A005521001302047120452NY02057110703107001 ___UU00000000000 UY0000007069 8YUUU ____ CHAR121-240 UUYTOYNUUUY ULUGUUUOOUGELUUUUUUUUUUUUUUUUUUUUUU DEFENDANTS NAME IS -THE ABOVE RECORD CONTAINS NON-ALPHABETIC DATA IN FIELD OPZ-OPIATE STARTING IN COL 116. SPACES OR ZEROS SUBSTITUTED-CHAR 1-120 015425000621071A005521001302047120452NY02057110703107001 DEFENDANTS NAME IS THE ABOVE RECORD CONTAINS NOW-ALPHABETIC DATA IN FIELD PRB. EMCUL. EVID. PRENSTARTING IN COL 124. SPACES OR ZEROS SUBSTITUTED-Diagnostic Listing CHAR 1-120 015425000621071A00552100130 UU0000000000 UY0000007069 YUUU CHARISI-240 DUY OYNULUIX LICULUUUOOUTUUU DEFENDANTS NAME ISE The Diagnostic Listing, generated daily, lists ES DR ZEROS SUBSTITUTED---- THE ABOVE RECORD CONTAINS NON-ALPHABE all new cases or updates to cases already in the computer system which contain faulty or invalid data. If the invalid data are in any of three key fields UU0000000000 UY0000007069 YUUU CHAR 1-120 C15425000621071A00552100130 CHAR121-240 UUY YNUUUY UUUUUUUOOUUUUU (the PDID, Court Case Number, or Complaint Number . DEFENDANTS NAME IS MCNAIR, JOHNNIE W. fields), the input is rejected and a message is printed S SUBSTITUTED ---THE ABOVE RECORD CONTAINS NON-NUMERIC to that effect. If invalid data are found in any field except key fields, they are edited and zeros or blanks CHAR 1-120 015425000621071A00552100130 are substituted as appropriate. υμορορορορορ υγορροόρ7069 Υυμυ CHAR121-240 UUY YNUUUY UUUUUOOOUUUUU DEFENDANTS NAME IS

-- THE ABOVE RECORD CONTAINS NON-ALPHABETIC DATA IN FIELD VIC. SPEC. CIRCUM STARTING IN COL 142. SPACES OR ZEROS SUBSTITUTED--

- 1. The numbers printed here, ranging from 001 to 120, should be read vertically from top to bottom. The numbers are an aid in locating column numbers in the input record. Thus, in a particular case, if there is an indication of invalid data in the First Offender Treatment Field which begins in Column 76, find 076 at the top of the page and Item 2 (the input data for the first 120 positions in the input record) of the case in question; then use a straight edge to locate column 076 in the input data. If invalid data are found in a field whose starting column is between 121 and 240 (e.g., in a field starting in column 204), find the column number at the top of the page which, when added to 120, will equal 204. Then find Item 3 (the input data for the second 120 positions of the input record) of the case in question and use a straight edge to locate column 204 in the input data. Item 6 identifies the starting column of the field containing the invalid data unless it is one of the key fields.
- The data in Column 1 through 120 of the input record.
- The data in Column 121 through 240 of the input record.
- 4. The name of the defendant if it is available in the input data.
- The continued date for the case if it is available in the input data.
- 6. This is the diagnostic message which identifies the field containing invalid data and which indicates whether the input was rejected entirely or edited and accepted.

UNITED STATES ATTORNEY'S OFFICE, SUPERIOR COURT DIVISION

UPDATE ERROR LISTING

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- --RECORD NO. 539 IS OUT OF SORT OR DOES NOT MATCH EXISTING CASE DATA--
- --FILE 'UPDTIN' PASSED TO NEXT VALID OPERATION--

UPDT 0207795 03006871C 715

- -- RECORD NO. 541 IS OUT OF SORT OR DOES NOT MATCH EXISTING CASE DATA--
- --File-"updath" Passed-to-Next-Valid-Operation--

UPDT 0207795 03006871C 655

- -- HECORD NO. 543 IS OUT OF SORT OR DOES NOT MATCH EXISTING CASE DATA--
- --FILE 'UPDTIN' PASSED TO NEXT VALID OPERATION--

UPDT 0207795 03006871C 650

--RECORD NO. 545 IS OUT OF SORT OR DOES NOT MATCH EXISTING CASE DATA--

Update Error List

The Update Error List, generated daily, lists updates to the computer file which were rejected and indicates the reason for the rejection. Almost always, the reason for rejection is either A - a discrepancy between the key (Police Department Identification Number and the Court Case Number) in the update and the key in the case material for which the update is intended; or B - the case material for which the update is intended is not on the Master File of the computer.

- 1. Police Department Identification Number in update.
- 2. Court Case number in update.
- 3. Field number for which the update is intended.
- 4. Reason update was rejected.
- 5. Indication that normal computer update processing resumed after rejecting the update.

SCREW-UP LIST

DATE 05/25/71

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- 1. Continued Date. This is the next scheduled court date for the case.
- 2. Defendant's Name.
- Court Case Number. This is the number assigned to the case by the court.
- 4. Complaint Number. This is the number assigned by the Metropolitan Police Department to the criminal event from which the charges in the case arose. It is used by the computer to link together all co-defendants who, by definition, have the same criminal event number.
- 5. PDID Number. This Metropolitan Police Department identification number is a fingerprint-based number assigned to the defendant. The defendant retains the same number in the event of future arrests. It is used by the computer to recognize recidivism.
- 6. Arresting Police Officer Name.
- 7. Arresting Police Officer Unit.
- 8. Arresting Police Officer Badge Number.
- 9. Arresting Police Officer Rank.
- 10. Specially Assigned AUSA Name. This is the name of the assistant prosecutor responsible for the case if it is a case which has been specially assigned.
- 11. Reason. This is the apparent processing problem which caused the case to appear on the Screw-Up List. The following are the problems which can cause a case to appear on the Screw-Up List:
 - a. The absence of any continued date or trial date for a case (a new case has been entered into the computer system but the trial date has been omitted).

- b. The latest continued date on record for the case has expired and no new information has been received that the case was disposed of or that a new trial date has been set.
- c. The case was flagged for special assignment to a particular assistant prosecutor, but five days have elapsed and the name of the assistant prosecutor has still not been input.
- d. A court transaction affecting the case was input without the reason code, which explains why the transaction resulted as it did.

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- 1. Court Case Number. This is the digital part of the number assigned to the case by the court.
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 There is a unique suffix for each charge in the case.
- 3. Police Department Identification Number. This is the fingerprint-based number assigned by the Metropolitan Police Department to the defendant. The defendant retains the same number in the event of future arrests. It is used by the computer to recognize recidivism.
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- 1. Court Case Number. This is the digital part of the number assigned to the case by the court.
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- 3. Folice Department Identification Number. This is the fingerprint-based number assigned by the Metropolitan Police Department to the defendant. The defendant retains the same number in the event of future arrests. It is used by the computer to recognize recidivism.
- 4. Defendant's Name.

C. NOTIFICATION LISTS

DATE 06/01/7

| CASE NO NAME OF INDIVIDUAL | NOTIFIED YES (NO | TYPE-OF PRINCIPAL | ESSENTIAL YES NO | IF NOTIFIED, REASON | nach no woods herotentespen was thomas charles, adaptur morango. | and with the management of the contraction of the c |
|----------------------------|------------------|-------------------|------------------|--|--|--|
| 02/06/0710 | 一下。 | DEFENDANT | YES | | | |
| 023623716 | NO | DEFENSE ATTORNEY | YES | ADDRESS INCOMPLETE | | |
| 029628718 | YES | OTHER LAY | YES | | | |
| 629628718] | YES | ASSISTING PO | YES | : - Anne protessive (Co., Paris programment and the production of the control of | ye, iya ili makka da abkayibini balanda akkayibini balanda akkayibini akkayibini ya iya. | entermination in the tenthedrophic confidence of the confidence of |
| 029628713 | YES | ARRESTING PO | YES | | | |
| 027/26718 | YES | OTHER LAY | YES | ing in the second of the secon | луж Баруацияция под Авин вай на интенфирму на нацыящих по | Printing (Prophenical St. Steller), also also in English and a printing of the second section of the second section of the section of the second section of the section of |
| 029628118 | YES | OTHER LAY | YE2 | ** | | |
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| 020966714 |) NO | DEFENSE ATTORNEY | YES | ADDRESS INCOMPLETE | | |
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| 62096671A | YES | COMPLAINING | YES | | | |
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| 029203710 [| YES | DEFENDANT | YES | | | |
| 029283718 [| YES | DEFUNSE ATTORNEY | AE2 | | | |
| 027283718 { | YES | ARRESTING PO | YES | | | |
| 027283716 | NO | LAW ENFURCEMENT | YES . | ADDRESS INCOMPLETE | - Name of the Control | Markembrade - 616(2) 15 antenhancespari, April 1-1 cutta Stages, |
| 025203715 | YES | CHEMIST ' | YES | | | |
| 0.79263716 | NO | LAW ENFORCEMENT | YES | ADDRESS INCOMPLETE | THE THE WAY ARE SHOULD AND SHOP THE SHOP THE | AND THE CONTRACTOR OF THE PART |
| 029637718 | YES | DEFENDANT | YES | | | |
| 329637718 | 9 | DEFENSE ATTURNEY | 7E3 | ADDRESS INCOMPLETE | | |
| 029637718 | YES | OTHER LAY | YES | | | |
| 029637718 | YES | ARRESTING PO | YES | Marie - Andrews | au au paus firmities (* - Arabin aprinci de Marches de Cale - Care - | ging to make constitutibles one added to the constitution of |
| 027537710 | YES | ASSISTING PO | YES | | | |
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| 03900714 | NO | DEFENSE ATTORNEY | YES | ADDRESS INCOMPLETE | | |
| Altaeris | YES | ASSISTING PO | YES | | | |
| \$ A174060E0 | YES | ARRESTING PO | YES | | | • |
| 03000671A | YES | SPECIAL PO | ายา | uh kansamatan 1901-ya 1914 ya katini safi disenimbirai sabishinna kitarin da ayangtai dispansamatayina binsama A | Statement of the parameter of the Balance of the Statement of the Statemen | is dip replace framedor. Admirello están y mentinado en plan con visigan que representado del las. E |
| 03000671A L | YES | SPECIAL PO | סא | | | |

Notification Status List

The Notification Status List, generated daily, lists all principals in cases scheduled for trial 14 days later for whom the computer is supposed to print subpoenas. The list indicates whether the subpoenas were actually printed.

- Court Case Number. This is the number assigned by the court to the case.
- 2. Name of the Principal. This is the name of the principal for whom a subpoena should have been printed.
- Notified Yes/No. This indicates whether a subpoena was actually printed for the principal in question.
- 4. Type of Principal. This indicates whether the principal in question is the defendant, defense counsel, arresting police officer, assisting police officer, or a witness. If the principal in question is a witness, it indicates the type of witness, such as chemist, complaining witness, or special police officer.
- 5. Essential Yes/No. This indicates whether the principal in question is essential to the case.
- 6. If Not Notified, the Reason. If a subpoena is not printed for a particular principal, the reason is shown.

APPEARANCE NOTICE DATE 06/05/71 BY TELEPHONE CONT_DATE DEFENDANT COURT CASE PERSON TO BE NOTIFIED 05/09/71 03145371 * _ BADGE 1634 UNIT 40 03146271 * 06/08/71 BADGE 4103 UNIT 3D 06/08/71 02640871 * BADGE 0531 UNIT USCP 17/01/30 03147771 # BADGE 1505 UNIT 1D Appearance Notice by Telephone The Appearance Notice by Telephone Report, generated whenever required by the data, lists all

- 72 -

cases whose next trial date is less than three days away. There is not sufficient time to notify the

principals in these cases by mail.

- 1. Continued Date. This is the next scheduled trial date for the case.
- 2. Dafendont's Name.
- 3. Court Case Number. This is the number assigned to the case by the court.
- 4. Person to be Notified. This is the name of the principal in the case to be notified. The asterick indicates a police officer.
- 5. Address. This is the address of the principal to be notified. If the principal is a police officer, his badge and unit numbers comprise his address.

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- 1. Provious Date. This is the former date on which the case was set for trial.
- 2. Defendant's Name.
- 3. Court Case Number. This is the number assigned to the case by the court.
- 4. Ferson to be Notified. This is the name of the principal in the case to be notified. The asterisk indicates a police officer.
- 5. Address. This is the address of the principal to be notified. If the principal is a police officer, his badge and unit numbers comprise his address.
- 6. New Date. This is the new trial date.

U.S. ATTORNEY'S OFFICE, SUPERTOR COURT DEVISION

NON-APPEARANCE NOTICE

PAGE 1 DATE 05/13/71

BY TELEPHONE

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| | Non-Appearance Notice by Telephone |
| | The Non-Appearance Notice by Telephone Report, generated whenever required by the data, lists those cases which have been disposed of less than three days in advance of the next scheduled trial date. There is not sufficient time to notify the principals in these cases by mail. |
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- 1. Providus Date. This is the former date on which the case was set for trial.
- 2. Wefghelant's Name.
- 3. Court Case Number. This is the number assigned to the case by the court.
- 4. Person to be Notified. This is the name of the principal in the case to be notified of the charge in trial dates. The asterisk indicates a police officer.
- 5. Address. This is the address of the principal.
 If the principal is a police officer, his badge and unit numbers comprise his address.



D. NOTIFICATIONS

The Superior Court of the District of Columbia

United States Of Stravica

The President Of The United States To

724 SEASSESSIES ST SE WASH, BC 20032

THE ARC HUBERT COMMANDED TO APPEAR BEFORE THE CAMBILAL CALIDDAR CONTROL SECTION OF THE SUPERIOR CAUST OF THE DESTRICT OF COLUMNIA AT 9:00 A.M. ON SPIL 14, 1971 AS A WITHESS FOR THE UNITED STATES AND NOT STPART THE COURT WITHOUT LEAVE THEREOF.

WITHESS, THE HONORABLE HAROLD H. GREENE, CHIEF JUDGE OF THE SUPERIOR COURT OF THE DISTRICT OF COLUMBIA.

OSEPH M. BURTON
CLERK, SUPERIOR COURT OF
THE DISTRICT OF COLUMBIA

SUPERIOR COURT OF THE DISTRICT OF CHIMBIA CHIMBIS A CHIMBIS A WASHINGTON, D.C. REOR 310

(PLEASE BRING THIS NOTIFICATION WITH YOU WHEN YOU COME TO COURT)

- 1. Name of defendant.
- 2. Name and address of witness.

Witness Trial Appearance Notice

The Witness Trial Appearance Notice is automatically produced by the computer 14 days in advance of each trial date for misdemeanor cases or, if the trial date is less than 14 days away, at the earliest possible date. If the trial date is less than three days away no notice is printed, but the case is printed on the Appearance Notice By Telephone List.

Separate notices are printed for the arresting police officer, the assisting police officer, and each witness.

The Superior Court of the District of Columbia

United Hales Of Incrica

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WER ART HUMBER CONTINUED TO APPEAR BEFORE THE EXPERIENCE COURT OF THE DESCRIPTION OF THE SUPERIOR COURT OF THE DESCRIPTION OF COMMUNICATION OF THE PROPERTY THE LONG THE UNITED STATES AND NOT DEPART THE LONG THEORY.

THE SECTION OF THE PREVIOUS NOTIFICATION ON THIS COURT, WHICH CONTINUE YOUR APPRADANCE ON JUN. 21, 1971.

WITHOUT, THE MONORABLE MAROLD H. GREENE, CHIEF JUDGE OF THE SUPERIOR COURT OF THE DISTRICT OF COLUMNIA.

JOSEPH M. BURTON CLERK, SUPERIOR COURT OF THE DISTRICT OF COLUMNIA

present to service of the district of comment of the services, b.M. the services, b.M. the services, b.C.

REPUBLIC DIENG THIS SUPPORNA NITH YOU WHEN YOU COME TO COURT)

- 1. Name of defendant.
- Name and address of witness (badge number and unit are used as the address for police officers).

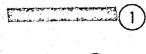
Witness Trial Change of Date Notice

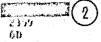
The Witness Trial Change of Date Notice is automatically produced by the computer whenever data are input that indicate a change in the scheduled trial date of a misdemeanor case. If the new trial date is less than three days away no notice is printed, but the case is printed on the Change of Data Notice By Telephone List.

Separate notices are printed for the arresting police officer, the assisting police officer, and each witness.

UNITED STATES DEPARTMENT OF JUSTICE OFFICE OF THE UNITED STATES ATTORNEY WASHINGTON, D. C. 20001

In the case of U.S. vs.





NOTICE OF CANCELLATION OF SUBPOENA

YOU ARE HEREBY NOTIFIED THAT YOU ARE NO LONGER REQUIRED TO APPEAR BEFORE THE CRIMINAL CALENDAR CONTROL SECTION OF THE SUPERIOR COURT OF THE DISTRICT OF COLUMBIA AT 9:00 A.M. ON APP. 23, 1971. YOUR PRESENCE AS WITNESS FOR THE UNITED STATES IN THE ABOVE-MENTIONED CASE WILL NO LONGER BE REQUIRED.

THOMAS A. FLANNERY
U. S. ATTORNEY FOR
THE DISTRICT OF COLUMBIA

- 1. Name of defendant.
- Name and address of witness (badge number and unit are used for police officers).

Witness Trial Non-Appearance Notice

The Witness Trial Non-Appearance Notice is automatically produced by the computer whenever a final disposition in a misdemeanor case is input prior to the trial date of the case. This happens when data are input which indicate an intent on the part of the prosecutor to "nolle prosequi" the case, or an intent on the part of the defendant to plead guilty, or by a combination of these two planned dispositions. If the trial date is less than three days away no notice is printed, but the case is printed on the Non-Appearance Notice by Telephone List.

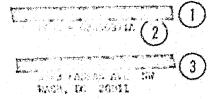
Separate notices are printed for the arresting police officer, the assisting police officer, and all witnesses.

UNITED STATES DEPARTMENT OF JUSTICE

OFFICE OF THE UNITED STATES ATTORNEY

WASHINGTON, D.C. 20001

in the case of U.S. vs.



YOU ARE MORNLY NOTIFIED THAT ACCORDING TO OUR RECORDS THE ASSEMBLANTICELD CASE WILL BE CALLED IN THE CRIMINAL CALLED ACCORDED SECTION OF THE SUPERIOR COURT OF THE DISTRICT OF COLUMNA AT 9:00 A.M. ON JUN. 14, 1971.

THOMAS A. FLANNERY U. S. ATTORNLY FOR THE DISTRICT OF COLUMBIA

FEDERAL TO
SERVICION COLUMN OF THE DISTRICT OF COLUMNIA
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EPLEASE DRING THIS NOTIFICATION WITH YOU WHEN YOU COME TO COURT)

- . Name of defendant.
- 2. Court case number.
- 3. Name and address of defendant.

Defendant Appearance Notice

The Defendant Appearance Notice is automatically produced by the computer 14 days in advance of each trial date for misdemeanor cases or, if the trial date is less than 14 days away, at the earliest possible date. If the trial date is less than three days away no notice is printed, but the case is printed on the Appearance Notice By Telephone List.

UNITED STATES DEPARTMENT OF JUSTICE OFFICE OF THE UNITED STATES ATTORNEY WASHINGTON, D. C. 20001

in the case of U.S. vs.

Whole world banel of 3 170.54, 66 20019

THE ABSTRUCTION CASE WILL BE CALLED IN THE CRIMINAL CASELLED ASSETTION OF THE SUPERIOR COURT OF THE DISTRICT OF COLLEGE AT 9:00 A.M. ON JUN, 29, 1971.

THIS SUPERSCOES THE PREVIOUS NOTIFICATION ON THIS GASE.

THOMAS A. FLANNERY U. S. ATTORNEY FOR THE DISTRICT OF COLUMBIA

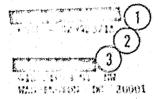
- 1, Name of defendant.
- 2. Court case number.
- 3. Name and address of defendant.

Defendant Change of Date Notice

The Defendant Change of Date Notice is automatically produced by the computer whenever data are input that indicate a change in the scheduled trial date of a misdemeanor case. If the new trial date is less than three days away no notice is printed, but the case is printed on the Change of Date Notice By Telephone List.

UNITED STATES DEPARTMENT OF JUSTICE OFFICE OF THE UNITED STATES ATTORNEY WASHINGTON, D. C. 20001

In the case of U.S. vs.



CON ACT, HORSEN NOTIFIED THAT ACCORDING TO OUR RECORDS AND ACCORDANCE PARTICIPED CASE WILL BE GALARD IN THE CRIMINAL CALORING CONTROL SECTION OF THE SUPERIOR COURT OF THE DISTRICT OF COMMUNIA AT 9:00 A.M. ON JUN. 11, 1971.

THOMAS A. FLANNERY U. S. ATTORNEY FOR THE DISTRICT OF COLUMBIA

- 1. Name of defendant.
- 2. Court case number.
- 3. Name and address of defense counsel.

Defense Counsel Appearance Notice

The Defense Counsel Appearance Notice is automatically produced by the computer 14 days in advance of each trial date for misdemeanor cases or, if the trial date is less than 14 days away, at the earliest possible date. If the trial date is less than three days away no notice is printed, but the case is printed on the Appearance Notice by Telephone List.

UNITED STATES DEPARTMENT OF JUSTICE

OFFICE OF THE UNITED STATES ATTORNEY

WASHINGTON, D. C. 20001

CASE - 02889371 2 3 3502 14TH ST NW -611 WASH DC 20011

YOU ARE HEREBY NOTIFIED THAT ACCORDING TO OUR RECORDS THE ABOVE-CAPTIONED CASE WILL BE CALLED IN THE CRIMINAL CALENDAR CONTROL SECTION OF THE SUPERIOR COURT OF THE DISTRICT OF COLUMBIA AT 9:00 A.M. ON JUN. 9, 1971.

THIS SUPERSEDES THE PREVIOUS NOTIFICATION OF THIS CASE.

THOMAS A. FLANNERY U. S. ATTORNEY FOR THE DISTRICT OF COLUMBIA

- 1. Name of defendant.
- 2. Court case number.
- 3. Name and address of defense counsel.

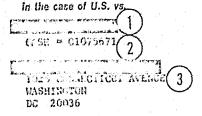
Defense Counsel Change of Date Notice

The Defense Coursel Change of Date Notice is automatically produced by the computer whenever data are input that indicate a change in the trial date of a misdeameanor case. If the new trial date is lass than three days away no notice is printed, but the case is printed on the Change of Date Notice by Telephone List.

UNITED STATES DEPARTMENT OF JUSTICE

OFFICE OF THE UNITED STATES ATTORNEY

WASHINGTON, D.C. 20001



NOTICE OF CANCELLATION

YOU ARE HEREBY NOTIFIED THAT ACCORDING TO OUR RECORDS THE AROVE-CAPTIONED CASE SCHEDULED FOR JUN. 18, 1971, HAS BEEN CANCELLED.

THOMAS A. FLANNERY U. S. ATTORNEY FOR THE DISTRICT OF COLUMBIA

- 1. Name of defendant.
- 2. Court case number.
- Name and address of defense counsel.

Defense Counsel Non-Appearance Notice

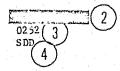
The Defense Counsel Non-Appearance Notice is automatically produced by the computer whenever a final disposition in the misdemeanor case is input prior to the trial date of the case. This happens when data are input which indicate an intent on the part of the prosecutor to "nolle prosequi" the case, or an intent on the part of the defendant to plead guilty, or by a combination of these two planned dispositions. If the trial date is less than three days away no notice is printed, but the case is printed on the Non-Appearance Notice By Telephone List.

The Superior Court of the District of Columbia

United States Of America

1 orsus (1)

The President Of The United States To



YOU ARE HEREBY COMMANDED TO APPEAR BEFORE THE SHORT PROCEEDINGS SECTION IN COURTROOM 12 OF THE SUPERIOR COURT OF THE DISTRICT OF COLUMBIA AT 1:00 P.M. ON JUN. 22, 1971 AS A WITNESS FOR THE UNITED STATES AND NOT DEPART THE COURT WITHOUT LEAVE THEREOF.

WITNESS, THE HONORABLE HAROLD H. GREYNE, CHIEF JUDGE OF THE SUPERIOR COURT OF THE DISTRICT OF COLUMBIA.

JOSEPH M. BURTON CLERK, SUPERIOR COURT OF THE DISTRICT OF COLUMBIA

REPORT TO
SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
BUILDING A
5TH & E STREETS, N.W.
WASHINGTON, D.C.
COURTROOM 12

(PLEASE BRING THIS NOTIFICATION WITH YOU WHEN YOU COME TO COURT)

- 1. Name of defendant.
- 2. Name of arresting police officer.
- Badge number of arresting police officer.
- 4. Unit of arresting police officer.

Preliminary Hearing Appearance Notice

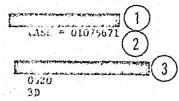
The Preliminary Hearing Appearance Notice is automatically produced by the computer whenever a felony case is input to the system. The notice is printed for the arresting police officer only.

UNITED STATES DEPARTMENT OF JUSTICE

OFFICE OF THE UNITED STATES ATTORNEY

WASHINGTON, D. C. 20001

in the case of U.S. vs.



NOTICE OF CANCELLATION

YOU ARE HEREBY NOTIFIED THAT ACCORDING TO OUR RECORDS THE ABOVE-CAPTIONED CASE SCHEDULED FOR JUN. 18, 1971, HAS BEEN CANCELLED.

THOMAS A. FLANNERY U. S. ATTORNEY FOR THE DISTRICT OF COLUMBIA

- 1. Name of defendant.
- Court case number.
- Name, badge number, and unit of arresting police officer.

Preliminary Hearing Non-Appearance Notice

The Preliminary Mearing Non-Appearance Notice is automatically produced by the computer whenever data are input which indicate that a scheduled preliminary hearing in a felony case has been cancelled. If the scheduled preliminary hearing is less than three days away no notice is printed, but the case is printed on the Non-Appearance Notice By Telephone List.

The notice is printed for the arresting police officer only.

UNITED STATES DEPARTMENT OF JUSTICE OFFICE OF THE UNITED STATES ATTORNEY

WASHINGTON, D. C. 20001

In the case of U.S. CS

COURT CASE = 00885471 2

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2D

YOU ARE HEREBY NOTIFIED THAT THE ABOVE-CAPTIONED CASE WILL BE CALLED IN THE SUPERIOR COURT OF THE DISTRICT OF COLUMBIA AT 9:00 A.M. ON JUN. 18, 1971 FOR A PRE-TRIAL MOTION.

THOMAS A. FLANNERY
U. S. ATTORNEY FOR
THE DISTRICT OF COLUMBIA

REPORT TO
U.S. ATTORNEY'S OFFICE
SUPERIOR COURT DIVISION
8:30 A.M.

- 1. Name of defendant.
- 2. Court case number.
- Name, badge number, and unit of arresting police officer.

Motion Appearance Notice

The Motion Appearance Notice is automatically produced by the computer whenever data are input which indicate that a Motion Hearing will be held. The notice is printed for the arresting police officer only.

APPENDICES

CONTINUED 20F3

APPENDIX A

BLOCK DIAGRAMS

The block diagrams (Exhibit A.1) depict the overall processing of PROMIS from the initial program, which converts the input data from Magnetic Tape Selectric Typewriter cartridges to computer-readable tape, to the final program, which purges the system of cases for which final dispositions have been reached.

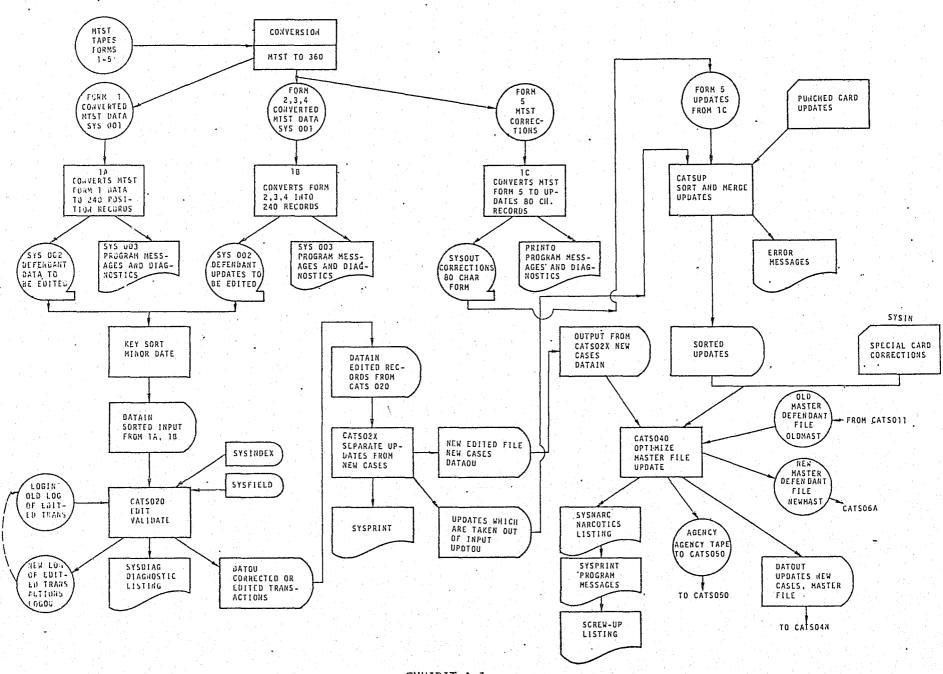
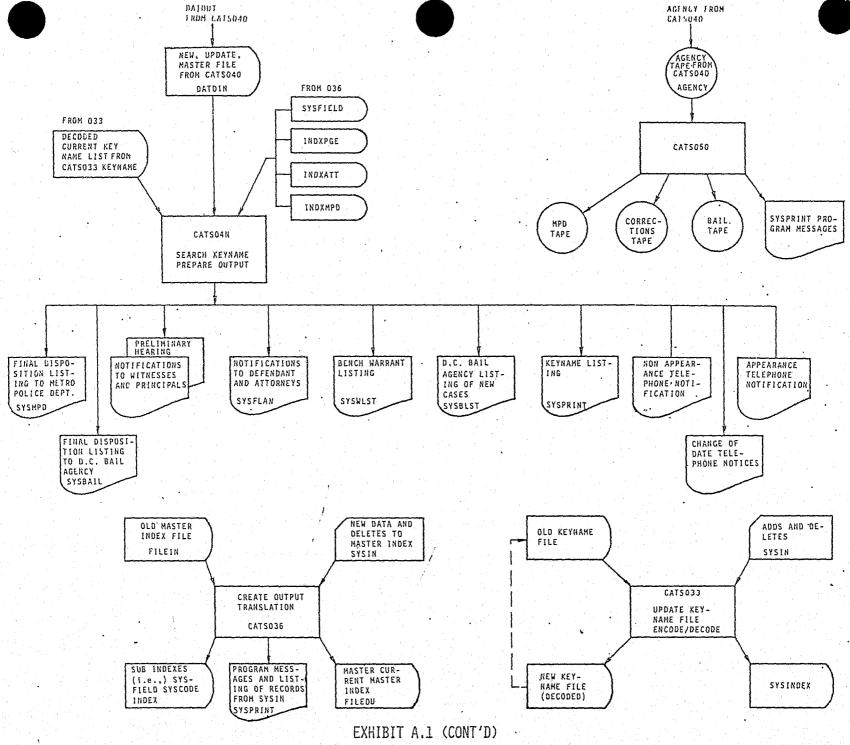


EXHIBIT A.1



- 94 -

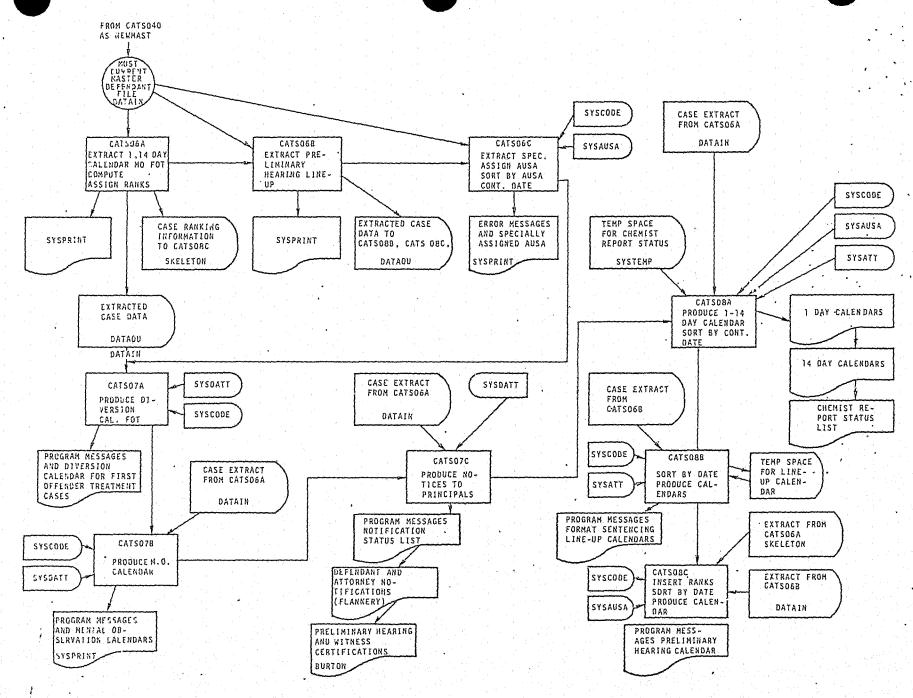


EXHIBIT A.1 (CONT'D)

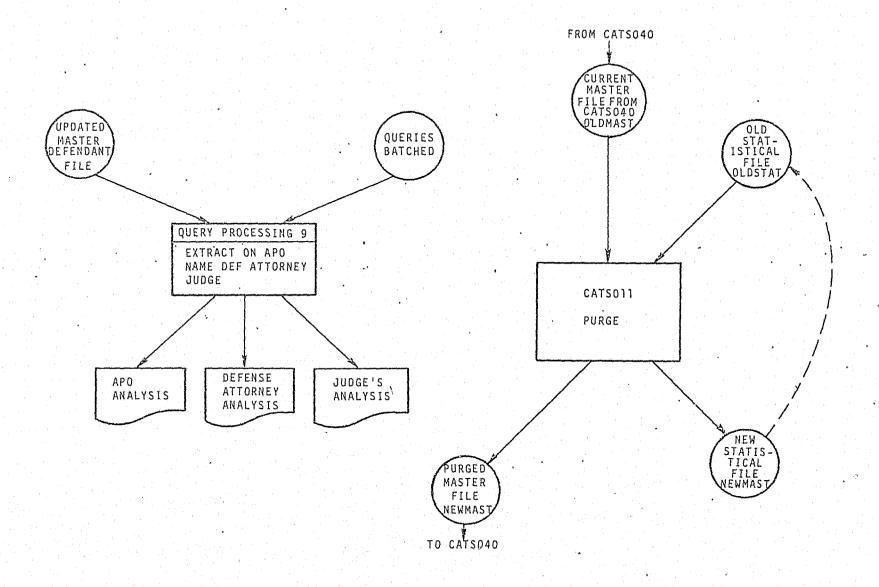


EXHIBIT A.1 (CONT'D)

APPENDIX B

SOURCE DOCUMENTS

There are four source documents from which data are extracted for input to PROMIS:

- . the U.S. Attorney's Office case jacket and tear-off sheet;
- . the Defendant Evaluation Data Form;
- . the Offense Evaluation Data Form; and
- . the Prosecution Report of the Metropolitan Police Department:

THE U.S. ATTORNEY'S OFFICE CASE JACKET

The case jacket (Exhibit B.1) is the primary source document for capturing data for PROMIS. The tear-off sheet on the front of the jacket is completed by the prosecutor at the time of screening and filing of charges. Most of the data on the tear-off sheet automatically print through to the case jacket to become a permanent part of the case's documentation. As soon as charges are filed, he tear-off sheet is separated from the case jacket and sent to the source data automation section along with the Defendant Evaluation Data Form, the Offense Evaluation Data Form, and the Police Department's Prosecution Report in order to initiate the computer file on the case.

The bottom half of the front of the jacket is used to record the initial charges, the final dispositions, and the sentencing for charges, and to record plea bargaining information, such as intent to "nolle prosequi" a charge and the sentence recommended by the prosecutor.

The last entry on the front of the case jacket is used to record the first court hearing on the case (either the arraignment or the presentment).

The back of the case jacket is used to record all intermediate court actions in a case which occur between the initial hearing and the final disposition. These include postponements and motion hearings.

DEFENDANT EVALUATION DATA AND OFFENSE EVALUATION DATA FORMS

The Defendant Evaluation Data Form (Exhibit B.2) and the Offense Evaluation Data Form (Exhibit B.3) are completed by the prosecutor for each case at the time the charges are filed. Some of the items are used by the computer to measure the seriousness of the crime; some are used to measure the seriousness of the criminal history of the defendant. The remaining items, which are primarily related to evidence problems and problems with various principals in the case, are believed to influence the probability of winning the case. Eventually, . it is hoped that studies of the cases automated in PROMIS will make it possible to have the computer determine the probability of winning the case based on an evaluation of some or all of these items. In the meantime, that determination, which is a vital ingredient in the computer scoring of the urgency of cases for prosecution, is being done subjectively by the prosecutor at the time that charges are filed. Many of these items are displayed on the various 1-day and 14-day lists produced by PROMIS to highlight, for the prosecutor, problems associated with the defendant, the evidence, the victim, or the most essential witness.

PROSECUTION REPORT

The Prosecution Report (Exhibit B.4) is a document of the Metropolitan Police Department which has been adapted to the requirements of PROMIS. It is used as one of the source documents for input of data into PROMIS.

The items on the Prosectuion Report which are specially noted are the items which are extracted for input to the computer system.

The reverse side of the Prosecution Report contains a narrative statement of facts which is used by the prosecutor in screening incoming cases.

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EXHIBIT B.1

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| Probability of Winning | 40 | Any Indication of Alcohol | |
| DEFENDANT | | Abuse? yes-y | 56 |
| Employed? yes-y | 41 | Any Alias Ever Used? yes-y | 57 |
| Time in D.C. less than 1 year-1 1-5 years-m | 42 | Was Present (or Last) Job Held for Less Than 6 Months? yes-y | 58 |
| over 5 years-n unknown-u | | EVIDENCE Is Scientific Evidence Available | |
| Special Circumstances? yes-y | 43 | (fingerprint/handwriting, etc.)? yes-y | 59 |
| Physical or Health Disability? yes-y | 44 | Was Defendant Arrested On or Near Scene? yes-y | 60 |
| Aider or Abettor Only? yes-y | 45 | Other Corroboration that Crime | |
| Presently on Conditional Release bail-j | 46 | Was Committed (admission or other physical corroboration)? yes-y | . 61 |
| probation-k parole-l | | Exculpatory Evidence Present? yes-y | 62 |
| unknown-u | | CLOSEST RELATIONSHIPS | |
| Luck Inpeachment Possible? (must be disposition) yes-y | 47 | Most Essential Witness to Defendant spouse-j | 63 |
| Possess a Weapon at Event? gun/PPW-j knife/other-k none-l | 48 | other family-k neighbor-1 friend-m | |
| Arrested in Past 5 years? yes-y | 49 | acquaintance-n none of above-u | |
| Number of Previous Arrests (excluding drunk or disorderly) (blank if unknown) | .50 | Most Essential Witness to Primary Victim If Not Same Person spouse-j | 64 |
| Number of Previous Arrests for Crines Against Person (blank if unknown) | 51 | other family-k neighbor-l friend-m | |
| Years of Last Three Arrests (blank if unknown) | 52 | acquaintance-n none of above-u | <u> </u> |
| Was First Arrest for Auto Theft? yes-y' | 53 | Relationship of Victim to . Defendant spouse-j | 55 |
| Any Indication of Opiate Use at Any Time? yes-y | 54 | other family-k neighbor-l friend-m | |
| | | acquaintance-n none of above-u | |

| OFFENSE I | EVALUAT | LION | DATA |
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| Field | Field |
|---|--|
| Override? yes-y 1 | - Is Most Essential Lay Witness |
| No. of Victims of Bodily Harm | Reluctant? yes-y 18 |
| Receiving Minor Injuries 2 Treated and Released 3 | Lay Witness Employed? yes-y 19 |
| Treated and Released . 3 | no-n |
| Killed 5 | unknown-u Lay Witness Criminal Record yes-y 20 |
| No. of Victims of Sexual Crimes | |
| Forcible Sexual Intercourse 6 | Lay Witness Age in Years 21 |
| Other Sexual Assault | Witness Special Circumstances? (include APO) yes-y 22 |
| No. of Persons Intimidated (Non-Sex) | Lay Witness Physical Disability? yes-y 23 |
| Physical or Verbal Only | Lay Witness Aider or Abettor yes-y 24 |
| By Weapon10 | Witness Eye Witness? (include APO) yes-y 25 |
| No. of Premises Forcibly Entered 11 | no-n more than one-m |
| No. of Motor Vehicles Stolen 12 | VICTIM |
| Dollar Value of Property Stolen (excluding recovered auto- | Corporation/Business ONLY? yes-y 26 |
| mobiles) \$1-4-h 13 | Victim a Law Officer? yes-y 27 |
| \$5-10-j \$11-49-k | Victim Facilitation |
| \$11-49-K \$50-99-7 | (provocation)? yes-y 28 |
| \$101-250-m | Victim Participation? yes-y 29 |
| \$251-2,000-n \$2,001-9,000-p | Victim Criminal Record? yes-y 30 |
| \$9,001-30,000-y | Victim Ever Had Narcotics |
| \$30,001-80,000-i \$80,000 & up-b | Involvement? yes-y 31 |
| Narcotics (in this case) 14 | . Victim Ever Had Alcohol Involvement? yes-y 32 |
| Marijuana | Victim Sex male-m 33 |
| Amphetamines | fémale-n |
| Barbiturates | Victim Age in Years 34 |
| | Victim Special Circumstances? yes-y 35 |
| Heroin/PIC (or other possess-m | Victim Physical Disability? yes-y 36 |
| sell-n | Victim Reluctant? yes-y 37 |
| de type of trime | Victim Employed? yes-y 38 |
| Consensual? yes-y 15 | unknown-u |
| Arson ONLY | Time in D.C. less than 1 year-j 39 |
| High Potential for Injury? yes-y 16 | 1-5 years-k |
| WITNESS - MOST ESSENTIAL | over 5 years-1 unknown-u |
| Possible Problem with Clarity of Witness Observation (include | |
| APO) yes-y 17 | |

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APPENDIX C

INPUT FORMS

There are five Data Entry Forms (DEFs) which are the input forms for PROMIS. Each form is prepared on a Magnetic Tape Selectric Typewriter.

DEF 1 is a continuous-feed form which is used to input all data related to a case prior to arraignment if a misdemeanor or prior to presentment if a felony. Data for DEF 1 are extracted from the tear-off sheet, the Defendant Evaluation Data and Offense Evaluation Data Forms, and the Prosecution Report.

DEF 2 is used to input arraignment or presentment data. Data are extracted from the case jacket.

DEF 3 is used to input intermediate court transactions in a case. Data are extracted from the case jacket.

DEF 4 is used to input final dispositions and sentencing in a case. Data are extracted from the case jacket.

DEF 5 is used to input corrections, deletions, or additions to a case already input to the computer system.

Keypunch cards are used to update the Master Index, which contains the English text for coded data elements such as the codes for defense counsels, charges, street addresses, and so forth.

END