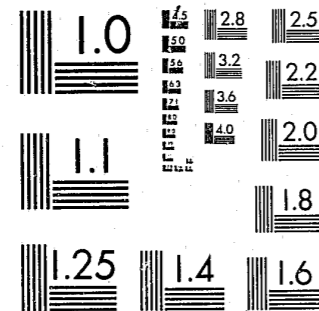


National Criminal Justice Reference Service



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National Institute of Justice
United States Department of Justice
Washington, D. C. 20531

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COMMONWEALTH OF VIRGINIA

CRIMINAL JUSTICE SERVICES COMMISSION



ANNUAL REPORT
1977

U.S. Department of Justice
National Institute of Justice

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COMMONWEALTH of VIRGINIA

CRIMINAL JUSTICE SERVICES COMMISSION

June 19, 1978

9 NORTH TWELFTH STREET
RICHMOND, VIRGINIA 23219
804-786-2159
804-786-0553

To Governor John N. Dalton and
Members of the General Assembly
Commonwealth of Virginia

On behalf of the Criminal Justice Services Commission, I am pleased to forward the Annual Report for the period January 1, 1977 through December 31, 1977. The members of the Commission are grateful for the assistance and guidance rendered by the Executive, Legislative and Judicial branches of the Commonwealth. With the assistance of these three segments it is the hope of this Commission to enhance the quality of services to the people of the Commonwealth through the personnel who are entrusted with the criminal justice duties.

Respectfully yours,

John N. Lampros
John N. Lampros
Chairman

JNL:vt

Enclosure

NCJRS
JUL 1 1981
ACQUISITIONS

CRIMINAL JUSTICE SERVICES COMMISSION

The Honorable John N. Lampros, Chairman
Commonwealth's Attorney
Roanoke County

Sheriff John F. Atwood, Vice-Chairman
Prince George County

Chief George C. Austin
Newport News Police Department

Colonel Richard A. King
Chief of Police
Fairfax County Police Department

Mr. Robert N. Baldwin
Executive Secretary
Supreme Court of Virginia

Sheriff Robert W. Legard
Loudoun County

The Honorable Leslie A. Ballard
Tazewell County Board of Supervisors

Mr. Thomas B. Noland
City Manager
Martinsville

The Honorable Robert E. Curtis
Louisa County Board of Supervisors

Dr. Emma Schulken
President
Virginia Highlands Community College
Abingdon

Mr. Cole Hendrix
City Manager
Charlottesville

Colonel D. M. Slane
Superintendent
Department of State Police

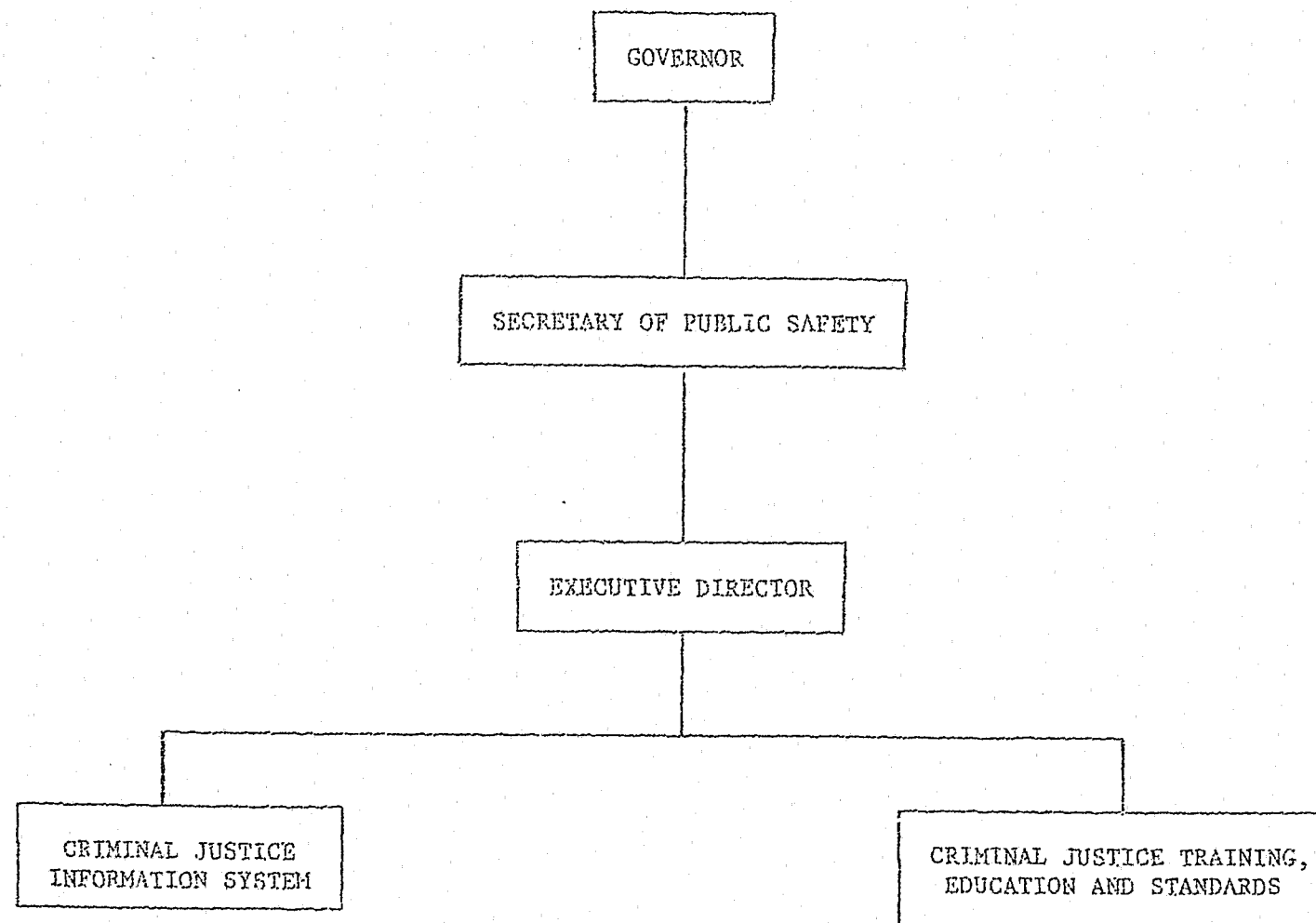
Mr. T. D. Hutto
Director
Department of Corrections

The Honorable J. M. H. Willis, Jr.
Judge
Fifteenth Judicial Circuit
Fredericksburg

Chief Roy F. Jamison
Culpeper Police Department

R. H. Geisen
Executive Director

AGENCY ORGANIZATION CHART



BACKGROUND AND GENERAL STATEMENT

The Law Enforcement Officers Training Standards Commission was created by the 1968 General Assembly. Funds were appropriated in 1970 and training programs were initiated in 1971. In 1974 the General Assembly changed the name to the Criminal Justice Officers Training and Standards Commission and in 1976 to the present name of Criminal Justice Services Commission. In 1976 the Commission was placed under the newly created Secretary of Public Safety, headed by The Honorable H. Selwyn Smith.

The Commission has the responsibility of establishing compulsory minimum training standards for all permanent law enforcement officers, officers designated to provide courthouse and courtroom security, jailors or custodial officers of local law enforcement agencies and correctional officers of the Department of Corrections, Division of Adult Services and local fire marshals and their assistants.

In addition, the Commission establishes, approves and coordinates required in-service and advanced training schools within the criminal justice system.

The 1976 General Assembly assigned to the Commission the task of promulgating rules for compulsory minimum training standards for private security services business personnel employed as armored car personnel, couriers, guards, guard dog handlers, and private investigators/private detectives. Also, in 1976 the Commission was given the authority to formulate rules and regulations concerning the collection, storage, dissemination of criminal history record information, as well as the security and privacy of such records.

The Commission's thrust is directed in the main at three major areas: (1) provide rules and regulations to up-grade criminal justice officers through training, research and development; (2) promulgate rules and regulations for the training of private security services business personnel; and (3) issue rules and regulations regarding the collection, storage, dissemination, privacy and security of criminal history record information.

The Commission met seven times during this year and conducted four public hearings on various matters under their purview and in compliance with existing law.

TRAINING - MANDATED

The Commission realized full operation of all six mandated training programs during 1977. All programs remained at the previously approved minimum required hours except the courthouse and courtroom security program. This program was increased from 40 to 60 hours with the additional emphasis being placed on firearms training.

During this period, two working committees were established to thoroughly review the present mandates relating to compulsory minimum training standards for local jailors and custodial officers and corrections officers of the Department of Corrections, Division of Adult Services. It is anticipated that preliminary reports on these revisions will be submitted in the Spring, 1978, with implementation scheduled for the Fall, 1978.

Further, during this year a sub-committee reviewed the in-service firearms course, resulting in a change which will be effective June 1, 1978.

Please refer to Appendix 1 for a statistical composite of mandated training for Calendar Year 1977.

TRAINING - PRIVATE SECURITY

Compulsory minimum training standards for private security services business personnel is divided into the following categories: unarmed guard requiring 12 hours of training; armed guard/courier requiring 16 hours of training; armored car personnel requiring 22-1/2 hours of training; guard dog handler requiring 28 hours of training; and private detective/private investigator requiring 48 hours of training.

November 1, 1976, was the effective date of this act and the compulsory minimum training requirements became effective on April 18, 1977.

In essence, the statute requires personnel employed subsequent to November 1, 1976, who were not employed as a guard, courier, armored car personnel, guard dog handler, or private detective/private investigator for the six months immediately preceding November 1, 1976, to meet the compulsory minimum training.

Please refer to Appendix 2 for a statistical composite of mandated training for Calendar Year 1977.

TRAINING - SPECIALIZED/ADVANCED

During May 10-12, 1977, the Third Annual Training Directors Conference was held at Virginia Polytechnic Institute & State University. Approximately forty-five training directors/administrators and Commission members were in attendance.

The Commission continues to conduct and sponsor schools for firearms instructors and the basic instructors school.

The school for first line supervisors continues to be highly successful and requests for space exceed allocations. This program was initiated in 1976.

A new program for driver training instructors was started in 1977 with two programs conducted in October with twenty-five graduates. Additional schools are being planned for 1978.

The Commission continues to concentrate heavily on the development of local instructors. The majority of the specialized/advanced programs conducted/sponsored are designed to assist local criminal justice agencies to develop in-house expertise. The need for these programs has been necessitated due to the shortage of available, qualified instructors.

Please refer to Appendix 3 for a statistical composite of specialized/advanced training for Calendar Year 1977.

CRIMINAL HISTORY RECORD INFORMATION

During the 1976 General Assembly legislation was adopted empowering the Commission to establish and issue rules and regulations for the collection, storage, and dissemination of criminal history record information and correctional status information. Further, review state and federal statutes, federal regulations and court orders and thereby issue rules to insure mandates of these bodies are being complied with, in regard to privacy, confidentiality and security of criminal history records and systems.

To achieve these ends the Commission established an advisory committee on criminal history record information which committee formulated rules and regulations concerning the handling, collection, storage, and dissemination of criminal history record information. These rules and regulations were adopted by the Commission on September 15, 1977. Included in these rules and regulations were procedures to be followed concerning access, review and challenge by an individual of his criminal history record. Also established were the procedures for the purging and expunging of a criminal history record in accordance with the Code of Virginia (1950), as amended.

In Calendar Year 1977 thirty-six court orders were received to expunge criminal history records and the Commission received seven petitions to purge criminal history records on the authority of § 9-111.9, Code of Virginia (1950), as amended.

The advisory committee on criminal history record information during the final quarter of 1977 reviewed and studied the provision of the privacy and security aspect of criminal history records and presented to the Commission appropriate amended rules and regulations for final adoption and to take effect June 1, 1978.

RESOURCES

The Commission currently maintains a film library for use by all criminal justice agencies and approved training schools throughout the state. These films are used as audio visual aids in basic, in-service and specialized training. They are housed and coordinated by the Virginia State Police Training School, Richmond, Virginia. This library has over 250 films in approximately 25 subject matter categories and are circulated free of charge to criminal justice schools.

In addition, a library is maintained by the Virginia State Police of some 50 copies on various aspects of criminal justice. Through the assistance of the Attorney General's Office, copies of the "Legal Handbook for Criminal Justice Officers" were distributed to officers attending the basic course. This handbook which was prepared by the Attorney General's Office has five sections: Laws of Arrest; Search and Seizure; Rules of Evidence; Juvenile Procedures; and Riot Law. Handouts for basic, jailors and corrections schools in the form of pamphlets entitled "Law and the Courts" and "Recognizing and Handling Abnormal Persons" were distributed. Information regarding the use of eye and ear protectors in firearms training was sent to the training officers of local and regional academies.

Funds for these resources were provided through the Virginia Council on Criminal Justice.

FUNDING

Funding for the Criminal Justice Services Commission came from the General Fund, the Council on Criminal Justice, Highway Safety Division and the Department of Professional and Occupational Regulation.

Grants obtained from the Council on Criminal Justice enabled the Commission to provide services to the law enforcement community that it could not have provided otherwise. These funds were used during 1977 to sponsor courses for first line supervisors, firearms instructors, and to update the Commission's film library. In addition, the Commission was able to provide books, legal handouts and reference materials to officers attending Commission approved schools.

The Commission conducted two defensive driving instructor schools during 1977 in an effort to prepare officers as defensive driving instructors. Upon completion of the 40 hour course, the officers are qualified to instruct defensive driving at their departments and regional training academies. Funds to conduct these schools were made available from the Highway Safety Division.

In 1977, rules relating to compulsory minimum training standards for private security services business personnel were adopted. Schools approved to conduct the minimum training are evaluated and reviewed by the Commission staff in an effort to insure that minimum training standards are being met. Special funds to meet the Commission's responsibilities as they relate to private security are provided by the Department of Professional and Occupational Regulation.

SUMMATION

The Commission has continued to carry out its mandates and overall work responsibilities through the use of advisory committees and work groups of practitioners or Commission and staff members who are guided and responsible to a Commission sub-committee who in turn is responsible to the entire Commission. The use of this method to achieve effective and organized results, at the same time affords individual segments of the criminal justice community and other interested groups to freely participate.

The sincere appreciation is extended to all the Commission members who gave freely of their time, effort and talent to accomplish the tasks and goals. Concurrently much impetus was needed to overcome the obstacles and difficulties inherent in any operation and these were fulfilled. The Commission also wishes to commend the General Assembly, Secretary of Public Safety, Attorney General's Office, Virginia State Police, Department of Corrections, Division of Justice and Crime Prevention, State Crime Commission, chiefs of police, sheriff's departments, school directors of regional and departmental academies and staff who worked with dedication for a most noble cause. The final product during this year was a better trained and more capable officer. The Commission is proud to have served and attained the accomplishments during 1977.

APPENDIX 1

CRIMINAL JUSTICE SERVICES COMMISSION
MANDATED TRAININGCALENDAR YEAR 1977

	<u>NO. APPROVED SCHOOLS</u>	<u>NO. SESSIONS</u>	<u>NO. STUDENTS SATISFACTORY COMPLETING</u>
Basic (249 total hours)	37	42	887
In-Service (40 hours every 24 months)	41	176	4911
Courtroom Security (60 total hours)	22	7	87
Jailors/Custodial Officers (124 total hours)	27	27	393
Department of Corrections (252 total hours)	1	10	735
Fire Marshals (40 total hours)	5	3	34

APPENDIX 2

CRIMINAL JUSTICE SERVICES COMMISSION
PRIVATE SECURITY SERVICES BUSINESS PERSONNEL TRAININGCALENDAR YEAR 1977

	<u>NO. APPROVED SCHOOLS</u>	<u>NO. SESSIONS</u>	<u>NO. STUDENTS SATISFACTORY COMPLETING</u>
Unarmed Guard	8	36	502
Armed Guard/Courier	30	142	825
Armored Car Personnel	3	4	45
Private Detective/ Private Investigator	4	2	23
Guard Dog Handlers	1	0	0

CRIMINAL JUSTICE SERVICES COMMISSION
SPECIALIZED/ADVANCED TRAINING

CALENDAR YEAR 1977

	<u>NO. APPROVED SCHOOLS</u>	<u>NO. SESSIONS</u>	<u>NO. STUDENTS SATISFACTORY COMPLETING</u>
Instructors (80 total hours)	3	2	71
Firearms Instructors (40 total hours)	1	2	36
First Line Supervisors (40 total hours)	2	3	98
Driver Training Instructors (40 total hours)	1	2	25

END