

*Correctional
and
Juvenile Justice
Training
Directory of
North America*

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Juvenile Justice Trainers Association

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PREFACE

This Directory was compiled by personnel from the Training Resource Center, Department of Correctional Services at Eastern Kentucky University. The information in this Directory was obtained during a telephone survey of correctional training personnel in the United States and Canada. The initial survey instrument was developed by Eastern Kentucky University staff members and reviewed by representatives of the American Association of Correctional Training Personnel (AACTP), Juvenile Justice Trainers Association (JJTA), and the National Academy of Corrections in Boulder, Colorado. A pilot test of the revised survey instrument was conducted. The telephone surveys were conducted from January to December 1989. Each survey participant was sent a summary and asked to review the information collected for his/her jurisdiction.

This publication is the first comprehensive effort to develop a directory of correctional training programs in the United States and Canada. It also includes correctional training efforts in England and Wales. There are, in any effort of this magnitude, inevitably going to be errors, omissions, and changes. We recognize the need for further work on the Directory and plans are already underway for the publication of a second Directory. In anticipation of a future publication, we have included on page 111 an additions and corrections form. If you note changes or additions which should be included in future directories, please complete the form and return it to the Training Resource Center at Eastern Kentucky University.

We greatly appreciate the time and effort given by those individuals who responded to the survey and reviewed draft versions. Special thanks is given to the individuals who served in an advisory capacity to this project. These special correctional professionals are listed below.

We hope the Directory proves a useful resource to the corrections profession.

Eastern Kentucky University
Training Resource Center

Directory Advisory Panel

<u>Name</u>	<u>Agency Represented</u>
Dianne Carter	National Academy of Corrections
Joseph Mullen	Pennsylvania Center for Juvenile Training & Research
Tommy Norris	Indiana Department of Correction
Gale Smith	Juvenile Justice Trainers Association
Jeanne Stinchcomb	American Association of Correctional Training Personnel
Ron Thompson	Federal Law Enforcement Training Center
Nancy Zang	Illinois Department of Corrections

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NORTH AMERICA**

Contact:

**1991 Correctional Training Directory
Training Resource Center
Eastern Kentucky University
217 Perkins Building
Richmond, KY 40475-3127**

**For Detailed Information, refer to Special Sponsor
Division of this Directory**

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The National Correctional Trainers Conference

Each year the American Association of Correctional Training Personnel and the Juvenile Justice Trainers Association in conjunction with the Eastern Kentucky University Department of Correctional Services Training Resource Center sponsor the National Correctional Trainers Conference (NCTC). The three day conference brings together training professionals from throughout the United States and Canada. With the support of the National Academy of Corrections, the conference provides workshops, seminars, and roundtable discussions along with keynote addresses focusing on issues of interest to correctional and juvenile justice trainers.

<u>YEAR</u>	<u>NCTC LOCATION</u>	<u>PROGRAM CHAIR</u>
1985	Lexington, KY	Bruce Wolford
1986	Lexington, KY	Bruce Wolford
1987	Pittsburgh, PA	Joseph Mullen
1988	Baltimore, MD	Lois Wolfson
1989	Knoxville, TN	Robert McClusky
1990	Albany, NY	Margaret Davis
1991	Seattle, WA	Myra Wall

ADDITIONAL INFORMATION ON FUTURE NCTC

<u>1990</u>	<u>1991</u>
October 21-24, 1990 Albany, New York Program Chair: Margaret Davis NYS Division for Youth 84 Holland Avenue Albany, New York 12208 (418) 473-4474	October 6-9, 1991 Seattle, Washington Program Chair: Myra Wall WA State Criminal Justice Training Commission 2450 South 142nd Seattle, WA 98168 (206) 764-4301

To obtain a registration form and mailings for the 1990 and 1991 NCTC, please contact:

Training Resource Center
 Department of Correctional Services
 Eastern Kentucky University
 217 Perkins Building
 Richmond, Kentucky 40475-3127
 TELEPHONE (606) 622-1497
 FAX (606) 622-6264

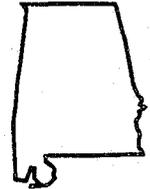
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JUSTICE TRAINING
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CONTACT:

**1991 CORRECTIONAL TRAINING DIRECTORY
TRAINING RESOURCE CENTER
EASTERN KENTUCKY UNIVERSITY
217 PERKINS BUILDING
RICHMOND, KY 40475-3127**



**ALABAMA
CORRECTIONAL TRAINING DIRECTORY**



Adult Services

Alabama Department of Corrections
3rd Floor Gordon Persons Building
50 Ripley Street
Montgomery, AL 36130

Contact: **Charles L. Wood**
Training Division Director

Telephone: (205) 279-0546

Juvenile Services

Alabama Department of Youth Services
P.O. Box 66
Mt. Meigs, AL 36057

Contact: **Thomas Robinson**
Personnel Officer

Telephone: (205) 272-9100

Contact: **Sam Reid**
Training Administrator

Telephone: (205) 272-9100

Adult Parole & Probation

Alabama Board of Pardons and Paroles
Gordon Persons Building
50 North Ripley Street
Plaza Level
Montgomery, AL 36130

Contact: **Harold Walton**
Director of Research
Planning & Development

Telephone: (205) 242-8700

Profile of Correctional Training in Alabama

Four individuals in three agencies were surveyed regarding the delivery of correctional training in Alabama.* The standards/oversights and training were provided by the Peace Officers Standards and Goals in compliance with the American Correctional Association Standards. There were a total of 22 full-time and 11 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, and university/community college based. The minimum annual classroom training requirement for new employees ranged from 40 to 300 hours. The minimum annual in-service classroom training was 16 to 40 hours. On-the-job training for new and in-service employees ranged from 20 to 64 hours. The Department of Corrections and the Department of Youth Services provided specific in-house management training for department heads and senior staff. The Department of Human Resources provided some of the standards regarding the training courses in Alabama; while other training courses were designed in compliance with the American Correctional Association Standards. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were identified to be 40 hours in length.

*** Alabama Agencies Surveyed**

Alabama Board of Pardons & Paroles: Serving Adult Parole.

Alabama Department of Corrections: Serving Adult Corrections and Community Based Corrections.

Alabama Department of Youth Services: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Parole.



**ALASKA
CORRECTIONAL TRAINING DIRECTORY**



Adult and Juvenile Services

Alaska Department of Corrections
Training Center
800 "A" Street, Suite 207
Anchorage, AK 99501

Contact: **Lynn Freeman**
Criminal Justice Planner

Telephone: (907) 276-6006

Juvenile Services

Alaska Social Services & Youth Corrections
Division of Family & Youth Services
1001 Noble Street, Suite 370
Fairbanks, AK 99701

Contact: **Steve Wilson**
Social Services Program Coordinator

Telephone: (907) 452-6044

Profile of Correctional Training in Alaska

Two individuals in two agencies were surveyed regarding the delivery of correctional training in Alaska.* The American Correctional Association Standards were used in regard to the standards/oversights and training. There were a total of 8 full-time and 10 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, private contracting, in-house, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 150 hours. The minimum annual in-service classroom training was typically 40 hours in length. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. Both agencies provided specific in-house management training for department heads and senior staff. Various agencies provided the training courses for trainers in Alaska, some of these agencies included the American Correctional Association, Institute for Human Services, and other contracting agencies. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 40 hours in length.

*** Alaska Agencies Surveyed**

Alaska Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, and Community Based Corrections.

Alaska Social Services & Youth Corrections: Division of Family & Youth Services: Serving Youth Services and Youth Corrections (Juvenile Institutions and Juvenile Probation Services).



**ARIZONA
CORRECTIONAL TRAINING DIRECTORY**

Adult and Juvenile Services

Arizona Department of Corrections
1645 West Jefferson
Phoenix, AZ 85007

Contact: **Colleen McManus**
Selection & Testing Specialist

Telephone: (602) 542-3320

Contact: **Darla Elliott**
Training Officer III

Telephone: (602) 542-3320

Arizona Department of Corrections
100 North Stone, Suite 608
Tucson, AZ 85701

Contact: **David Gaspar**
Administrator
Staff Development/Training Bureau

Telephone: (602) 622-8896

Contact: **Robert Hawk**
Administrator
Recruitment Unit for Selection &
Hiring of Correctional Services
Officers

Telephone: (602) 628-5973

Arizona Department of Corrections
5601 West Trails End Road
Tucson, AZ 85748

Contact: **Karl Tucker**
Commander
Correctional Officer Training
Academy

Telephone: (602) 623-5832

Adult Parole

Arizona Board of Pardons and Paroles
1645 West Jefferson
Suite 326
Phoenix, AZ 85007

Contact: **Mike Garvey**
Executive Director

Telephone: (602) 542-5656

**Juvenile Detention and Jails/Local
Detention**

Maricopa County Sheriff's Office
3225 West Darango
Phoenix, AZ 85051

Contact: **Captain D. W. Moose**
Detention Training Commander

Telephone: (602) 252-1985

Profile of Correctional Training in Arizona

Seven individuals in three agencies were surveyed regarding the delivery of correctional training in Arizona.* The Arizona Law Enforcement Officer Advisory Council provided some of the standards/oversights and training for the agencies throughout the state. There were a total of 77 full-time and 15 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40

to 320 hours. The minimum annual in-service classroom training ranged from 16 to 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Arizona Department of Corrections and the Maricopa County Sheriff's Office provided specific in-house management training for department heads and senior staff. The Department of Corrections provided Supervision I and Supervision II training courses for entry level supervisors and second line supervisors. The National Institute of Corrections and the Maricopa County Sheriff's Office Detention Training Unit provided some of the training courses for trainers in Arizona. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 40 hours in length.

* Arizona Agencies Surveyed

Arizona Board of Pardons and Paroles: Serving Adult Corrections and Adult Parole.

Arizona Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Parole.

Maricopa County Sheriff's Office: Serving Juvenile Detention and Jails/Local Detention.

This is Eastern

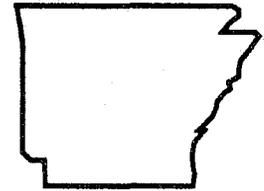
Eastern Kentucky University has been serving the needs of Kentucky and the nation since 1906.

The University's historic commitment to teacher education has produced outstanding academic programs for teachers and school personnel. But Eastern's role has expanded far beyond its original mission of teacher education.

It is now a comprehensive regional university with more than 60,000 alumni.

Innovative programs in business, law enforcement, industrial technology, allied health and nursing, and other areas reflect a commitment to serve in unique ways. Responsive public service, research and special programs further illustrate ECU's concern for the needs of the Commonwealth.

More than 150 degree programs and options are offered to students through nine colleges and the graduate school. Seventy percent of the 750 full- and part-time faculty members hold the doctoral degree, and most senior-level faculty teach introductory courses. The student-faculty ratio is 16 to 1.



**ARKANSAS
CORRECTIONAL TRAINING DIRECTORY**

Adult Services

Arkansas Department of Correction
P.O. Box 8707
Pine Bluff, AR 71611

Contact: **Fred W. Campbell**
Training Director

Telephone: (501) 247-1800

Arkansas Correctional Training Center
Parole Division
P.O. Box 8707
Pine Bluff, AR 71611

Contact: **Sherry Bethea**
Program Administrator Secretary

Telephone: (501) 247-1800

Division of Pardons & Parole
P.O. Box 8707
Pine Bluff, AR 71611

Contact: **Terry L. Campbell**
Administrator

Telephone: (501) 247-1800

Arkansas Adult Probation Commission
Tower Building, Suite 1210
323 Center Street
Little Rock, AR 72201

Contact: **Veter T. Howard**
Research Manager

Telephone: (501) 371-5222

Juvenile Services

Arkansas Department of Human Services
Division of Children and Family Services
P.O. Box 1437, Slot 745
Little Rock, AR 72203-1437

Contact: **June McCullar**
Staff Education Coordinator

Telephone: (501) 682-8573

Pine Bluff Youth Services Center
Division of Children and Family Services
Route 8, Box 970
Pine Bluff, AR 71602

Contact: **Margaret Davis**
Staff Trainer

Telephone: (501) 879-0661

Alexander Youth Services Center
Division of Children and Family Services
Route 4, Box 322
Alexander, AR 72002

Contact: **Bob Sebourn**
Staff Trainer

Telephone: (501) 847-3091

Profile of Correctional Training In Arkansas

Seven individuals in five agencies were surveyed regarding the delivery of correctional training in Arkansas.* The Arkansas Correctional Training Center and the Arkansas Adult Probation Commission provided the standards/oversights and training that were used in Arkansas. There were a total of 194 full-time and 3 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 200 hours. The minimum annual in-service classroom training ranged from 20 to 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Correctional Training Center, the Department of Children and Family Services, and the Division of Pardons and Parole provided specific in-house management training for department heads and senior staff. Training courses for trainers were preferred but not required in Arkansas for either full or part-time trainers.

* Arkansas Agencies Surveyed

Arkansas Adult Probation Commission: Serving Adult Probation.

Arkansas Correctional Training Center: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, and Juvenile Institutions.

Arkansas Department of Correction: Serving Adult Corrections.

Arkansas Department of Human Services: Division of Children and Family Services: Serving Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

Arkansas Division of Pardons and Parole: Serving Adult Parole.

National
Juvenile
Detention
Association

NJDA

The National Juvenile Detention Association (NJDA) is a group of professionals dedicated to promoting adequate detention services for juveniles.

NJDA membership encompasses a range of areas in the juvenile detention field. Members include professionals from detention facilities, the justice system, detention education, and other programs/services related to maintaining standards of excellence in juvenile detention. Members' job titles run the gamut from line staff worker to facility administrator.

For additional information on the National Juvenile Detention Association, call or write:

National Juvenile Detention Association
Eastern Kentucky University
217 Perkins Building
Richmond, Kentucky 40475-3127
606-622-6259



CALIFORNIA CORRECTIONAL TRAINING DIRECTORY

Juvenile and Youth Services

California Department of Youth Authority
4241 Williamsborough Drive
Sacramento, CA 95823

Contact: **Silas Mariano**
Chief of Training Services

Telephone: (916) 427-4700

Contact: **George H. McKinney**
Assistant Deputy Director

Telephone: (916) 427-4748

Adult Services

California Department of Corrections
Training Services Branch
2201 Broadway
Room 202
Sacramento, CA 95818

Contact: **Susan Yearwood**
Chief of Training

Telephone: (916) 739-2995

Contact: **Mary Williams**
Assistant Chief

Telephone: (916) 739-2995

Adult and Juvenile Services

California Board of Corrections
Standards and Training for Corrections
Division
600 Bercut Drive
Sacramento, CA 95814

Contact: **Charles W. Page**
Manager
Selection and Training
Standards

Telephone: (916) 445-5074

Contact: **Noel Goforth**
Administrative Services Officer

Telephone: (916) 323-8630

Profile of Correctional Training in California

Six individuals in three agencies were surveyed regarding the delivery of correctional training in California.* The Commission on Peace Officers Standards and Training and the Board of Corrections - Standards and Training (STC) provided some of the standards/oversights and training in California. There were a total of 69 full-time and 229 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, private contracting, and university/community college based. The minimum annual classroom training requirements for new employees ranged from 40 to 300 hours. The minimum annual in-service classroom training ranged from 24 to 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. However, the Board of Corrections specified hours of subject matter for county and city participants. All three agencies provided specific in-house supervisory management training for department heads and senior staff. The California Academy provided some of the training courses for trainers in California. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 40 hours in length.

*** California Agencies Surveyed**

California Board of Corrections: Certification of Standards and Funding for Adult Local Corrections, Adult Probation, Local Juvenile Corrections, Juvenile Institutions, Juvenile Probation, and Local Jails/Detention at the City and County Level.

California Department of Corrections: Serving State Adult Corrections and Adult Parole.

California Department of Youth Authority: Serving State Juvenile and Youth Corrections, Juvenile and Youth Parole, and Local Juvenile Institutions.

Carl D. Perkins Conference Center Eastern Kentucky University

The Carl D. Perkins Building is a multi-purpose, three-story, brick structure, designed for public use as a conference center and site for short-term non-credit special activities.

The 38,982 square-foot main floor contains a large lobby and reception area and features 14 conference rooms designed to accommodate small-to-large groups in special, non-credit courses, seminars, conferences and workshops. This floor also contains a large meeting room which will accommodate up to 600 participants and is designed to be subdivided for multi-purpose activities. Also available are exhibit spaces and work rooms. A food preparation center on the main floor is designed to provide catering service for conferences and special activities in the building.

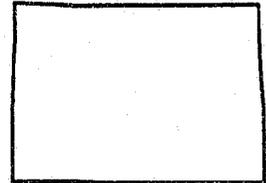
In addition to the main floor, the first floor houses Eastern's television and radio center. It includes two color-capable TV production studios, six radio studios and announcer booths, a newswork area for editing and writing, areas for engineering functions and offices and supporting space for staff members of EKV-TV and WEKUFM, the University's 50,000 watt FM radio station.

The third floor houses the facilities of the divisions of Academic Computing and Administrative Computing, and the Jonathan Truman Dorris Museum.

The Arnim D. Hummel Planetarium, attached to the southwest end of the building, includes a 180-seat theatre, the planetarium instrument, referred to as a Space Transit Simulator, a projection booth, and three stories of lobbies, offices, and other work spaces. The four-story planetarium is the most sophisticated and the second largest on any campus of higher education. Of the 900 planetaria throughout the U.S., the Hummel Planetarium ranks 10th in size. In the lobby area are a gift shop, exhibit area and offices.



**COLORADO
CORRECTIONAL TRAINING DIRECTORY**



Adult Services

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Colorado Department of Corrections
2862 S. Circle Drive, Suite 400
Colorado Springs, CO 80906-4122

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Human Resource Administrator

Telephone: (719) 579-9580

Contact: **Ron Dittmore**
Director
Division of Management &
Development

Telephone: (719) 579-9580

Contact: **John Perko**
Director
Division of Correctional Industrial
Administrative Office

Telephone: (719) 579-9580

Colorado Law Enforcement Training Academy
15000 Golden Road
Golden, CO 80401

Contact: **Bob Bing**
Director

Telephone: (303) 273-1618

Adult and Juvenile Probation

Colorado Judicial Department
1301 Pennsylvania Street
Suite 300
Denver, CO 80203-2416

Contact: **James D. Thomas**
State Court
Administrator

Telephone: (303) 861-1111

Juvenile Services

Colorado Division of Youth Services
4255 S. Knox Court
Denver, CO 80236

Contact: **Oriando Martinez**
Director

Telephone: (303) 762-4695

Contact: **Ivan G. Tate**
Assistant Director

Telephone: (303) 762-4695

Adult Parole

Colorado Department of Corrections
7255 Irvine Street #107
Westminster, CO 80030

Contact: **Thomas Coogan**
Director

Telephone: (303) 894-2469

Profile of Correctional Training in Colorado

Eight individuals in five agencies were surveyed regarding the delivery of correctional training in Colorado.* The Department of Corrections provided some of the standards/oversights and training in Colorado. There were a total of 29 full-time and 83 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, university/community college based, inter-agency, regional training sites, and private contracting. The minimum annual classroom training requirements for new employees ranged from 40 to 160 hours. The minimum annual in-service classroom training was 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. All five agencies provided specific in-house management training for department heads and senior staff. The National Institute of Corrections and the Colorado Department of Corrections provided some of the training courses for trainers in adult corrections but not for juvenile corrections. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 40 hours in length.

* Colorado Agencies Surveyed

Colorado Department of Corrections: Serving Adult Parole & Probation.

Colorado Division of Youth Services: Serving Juvenile Institutions, Detention, and Probation & Parole Aftercare.

Colorado Judicial Department: Serving Adult Parole & Probation and Juvenile Probation & Aftercare.

Colorado Law Enforcement Training Academy: Serving Jails/Local Detention.

Division of Management & Development: Colorado Department of Corrections: Serving Adult Corrections, Adult Parole, and Jails/Local Detention.

Eastern Kentucky University

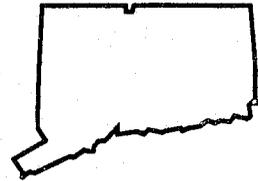
Department of Correctional Services

The Department of Correctional Services offers a multidisciplinary study of crime and social control by criminal justice agencies. Course offerings also include emphasis on human services and management roles. Through theoretical orientations and practical experience, students are prepared for careers in court services, correctional institutions, community-based programs for adults and juveniles, and related professional areas such as correctional education and victim services. In addition to the academic offerings, the Department of Correctional Services is actively involved in research and service activities with local, state, and federal governments.





CONNECTICUT CORRECTIONAL TRAINING DIRECTORY



Adult Services

Center for Training and Staff Development
Connecticut Department of Correction
275 Middle Turnpike
Storrs, CT 06268

Contact: **Theresa C. Lantz**
Director, Training and
Staff Development

Telephone: (203) 429-2838

Juvenile Services

Connecticut Superior Court
Family Division
28 Grand Street
Hartford, CT 06106

Contact: **Salvatore A. D'Amico**
Assistant to State Director

Telephone: (203) 566-8187

Adult Probation

Connecticut Department of Adult Probation
643 Maple Avenue
Hartford, CT 06114

Contact: **Terry Borjeson**
Deputy Director

Telephone: (203) 566-8450

Contact: **Paul Dodd**
Training Officer

Telephone: (203) 566-8350

Profile of Correctional Training in Connecticut

Four individuals in three agencies were surveyed regarding the delivery of correctional training in Connecticut.* There were a total of 14 full-time and 30 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, university/community college based, inter-agency, itinerant, and private contracting. The minimum annual classroom training requirements for new employees ranged from 40 to 150 hours. The minimum annual in-service classroom training was 20 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. All three of the agencies provided specific in-house management training for department heads and senior staff. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full-time trainers ranged from 8 to 24 hours in length.

* Connecticut Agencies Surveyed

Center for Training and Staff Development: Connecticut Department of Correction: Serving Adult Corrections and Jails/Local Detention.

Connecticut Department of Adult Probation: Serving Adult Probation.

Connecticut Superior Court, Family Division: Serving Juvenile Detention and Probation.



DELAWARE CORRECTIONAL TRAINING DIRECTORY



Adult Services

Delaware Department of Correction
80 Monrovia Avenue
Smyrna, DE 19977-1597

Contact: **Kathleen Mickle-Askin**
Executive Assistant to The
Commissioner of Correction

Telephone: (302) 736-5601

Contact: **Tony Powell**
Director of Training

Telephone: (302) 736-5601

Contact: **Fred Franze**
Staff Development and
Training Officer

Telephone: (302) 736-5601

Juvenile Services

The Department of Services for Children,
Youth and Their Families
Division of Youth Rehabilitative Services
Training Office
Delaware Youth and Family Center
1825 Faulkland Road
Wilmington, DE 19805

Contact: **William J. Holstein, Jr.**
Training & Staff Development
Officer

Telephone: (302) 633-2634

Contact: **Maurice Moore**
Deputy Director

Telephone: (302) 633-2622

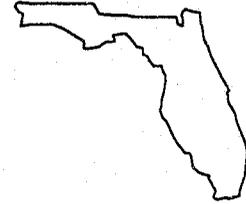
Profile of Correctional Training in Delaware

Five individuals in two agencies were surveyed regarding the delivery of correctional training in Delaware.* The standards/oversights and training in Delaware were provided by the Delaware Commission on Crime which followed the American Correctional Association Standards. There were a total of 31 full-time and 36 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, university/community college based, inter-agency, and private contracting. The minimum annual classroom training requirements for new employees ranged from 40 to 240 hours. The minimum annual in-service classroom training ranged from 20 to 40 hours. Each agency recognized new employee on-the-job training which ranged from 16 to 40 hours. Both agencies also provided specific in-house management training for department heads and senior staff. Both agencies had 40 hour training of trainers courses for full-time trainers.

* Delaware Agencies Surveyed

Delaware Department of Correction: Serving Adult Corrections, Parole & Probation, Local Detention, and Community Based Corrections.

Department of Services for Children, Youth and Their Families: Division of Youth Rehabilitative Services: Serving Juvenile Institutions, Detention, and Probation & Aftercare.



**FLORIDA
CORRECTIONAL TRAINING DIRECTORY**

Adult Services

Florida Department of Corrections
1311 Winewood Boulevard
Tallahassee, FL 32399-2500

Contact: **Bernard R. Cohen**
Chief
Bureau of Staff Development

Telephone: (904) 487-2875

Contact: **David S. Skipper**
Correctional Training Manager

Telephone: (904) 487-2875

Florida Department of Probation & Parole
Department of Corrections
Tall North Office
Monticello Square, Suite 102
1018 Thomasville Road
Tallahassee, FL 32303

Contact: **John Day**
Correctional Probation
Supervisor II

Telephone: (904) 487-6509

Adult and Juvenile Services

Florida Department of Health &
Rehabilitative Services
Winewood Boulevard
Tallahassee, FL 32399-2500

Contact: **Patricia J. Buck**
Administrative Lieutenant

Telephone: (904) 375-8484

Profile of Correctional Training in Florida

Four individuals in three agencies were surveyed regarding the delivery of correctional training in Florida.* The Florida Department of Corrections, Department of Health & Rehabilitative Services, and the Criminal Justice Standards and Training Commission provided the standards/oversights and training in Florida. There were a total of 70 correctional training officers and training coordinators at major institutions with the department, in addition, 10 correctional training managers and two Florida Corrections Academies (each staffed with an Academy Director, two training managers, and four correctional training officers). Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 411 hours. The minimum annual in-service classroom training was 40 hours. On-the-job training for new and in-service employees was 40 hours in length. The Department of Corrections was previously involved with the Certified Public Manager training program to provide management training for department heads and senior staff.

*** Florida Agencies Surveyed**

Florida Department of Corrections: Serving Adult Corrections.

Florida Department of Health & Rehabilitative Services: Serving Adult and Juvenile Corrections.

Florida Department of Probation & Parole: Serving Adult Parole & Probation, Jails, and Community Based Corrections.



GEORGIA CORRECTIONAL TRAINING DIRECTORY



Adult and Juvenile Services

Georgia Public Safety Training Center
1000 Indian Springs Drive
Forsyth, GA 31029

Contact: **Bill Dean**
Director, Instructional
Services

Telephone: (912) 993-4000

Georgia Corrections Academy
1000 Indian Springs Drive
Forsyth, GA 31029

Contact: **Harriet Laurence**
Academy Director

Telephone: (912) 993-4000

Adult Parole

Georgia Board of Pardons & Paroles
1000 Indian Springs Road
Forsyth, GA 31209

Contact: **Charles Polk**
Training Program Coordinator

Telephone: (912) 993-4654

Adult Services

Georgia Department of Corrections
2 Martin Luther King, Jr. Drive, SE
Twin Tower East, 7th Floor
Atlanta, GA 30334

Contact: **Alan Bell**
Director of Training and Staff
Development

Telephone: (404) 244-5185

Juvenile Services

Department of Human Resources
Division of Youth Services
878 Peachtree Street, NE
Room 822
Atlanta, GA 30309

Contact: **Yvonne L. McBride**
Director, DYS Program Support
& Staff Development

Telephone: (404) 894-4576

Contact: **Marjorie Young**
Director, Division of Youth
Services

Telephone: (404) 894-5922

Profile of Correctional Training In Georgia

Six individuals in five agencies were surveyed regarding the delivery of correctional training in Georgia.* The Georgia Peace Officers' Standards and Training Council provided some of the standards/oversights and training for the agencies throughout the state. There were a total of 153 full-time and over 100 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 16 to 240 hours. The minimum annual in-service classroom training ranged from 20 to 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. All five agencies provided specific in-house management training for department heads and senior staff. Although there were a number of agencies that provided the training courses for trainers in Georgia, some of these agencies included the Georgia Peace Officers' Standards and Training Council; the Division of Youth Services Training; and the Department of Corrections, Corrections Academy. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers typically ranged from 18 to 80 hours in length.

*** Georgia Agencies Surveyed**

Department of Human Resources, Division of Youth Services: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

Georgia Board of Pardons & Paroles: Serving Adult Parole.

Georgia Corrections Academy: Serving Adult Corrections, Adult Probation, and Community Based Corrections.

Georgia Department of Corrections: Serving Adult Corrections, Adult Probation, and Community Based Corrections.

Georgia Public Safety Training Center: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

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PHONE: (606) 622-3565



**HAWAII
CORRECTIONAL TRAINING DIRECTORY**

Adult and Juvenile Services

Hawaii Department of Corrections
42-477 Kalaniana'ole Highway
Kailua, HI 96734

Contact: **Agnes Baro**
 Acting Training Development
 Center Administrator

Telephone: (808) 262-2361

Hale Ho'omaluu
Juvenile Detention Facilities
902 Alder Street
Honolulu, HI 96814

Contact: **Ronald C. T. Yap**
 Administrator
 Detention Services Branch

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Adult Parole

Hawaii Paroling Authority
250 South King Street
Room 400
Honolulu, HI 96814

Contact: **Freddie Esperanza**
 Parole Board Administrator

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Adult Probation

Adult Probation Division
1st Circuit Court
777 Punchbowl Street
Honolulu, HI 96813

Contact: **Nathaniel Kim**
 Probation Administrator

Telephone: (808) 548-7667

Contact: **Linda Suyat**
 Program Specialist

Telephone: (808) 548-4098

Profile of Correctional Training In Hawaii

Five individuals in four agencies were surveyed regarding the delivery of correctional training in Hawaii.* The Training Advisory Committee, State Department of Personnel Services, and the Department of Corrections provided the standards/oversights and training in Hawaii. There were a total of 9 full-time and 47 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 32 to 320 hours. The minimum annual in-service classroom training ranged from 8 to 40 hours. On-the-job training for new and in-service employees ranged from 20 to 60 hours. The Paroling Authority and the Department of Corrections provided specific in-house management training for department heads and senior staff. The National Institute of Corrections provided some of the training courses for trainers in Hawaii. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers typically ranged from 36 to 40 hours in length.

*** Hawaii Agencies Surveyed**

Adult Probation Division: 1st Circuit Court: Serving Adult Probation and Community Based Corrections.

Hale Ho'omaluu: Serving Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

Hawaii Department of Corrections: Serving Adult Corrections, Jails/Local Detention, Juvenile Institutions, and Juvenile Aftercare.

Hawaii Paroling Authority: Serving Adult Parole.



**IDAHO
CORRECTIONAL TRAINING DIRECTORY**

Adult Services

Idaho Department of Corrections
1075 Park Boulevard
Statehouse Mail
Boise, ID 83720

Contact: **Tom Tomtan**
Assistant Deputy
Director of Training

Telephone: (208) 334-3232

Juvenile Services

Idaho Department of Health & Welfare
Division of Family & Children's Services
Bureau of Juvenile Justice
Boise, ID 83720

Contact: **Steven L. Woodworth**
Chief
Bureau of Juvenile Justice

Telephone: (208) 334-5700

Profile of Correctional Training in Idaho

Two individuals in two agencies were surveyed regarding the delivery of correctional training in Idaho.* There were a total of 6 full-time and 4 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, itinerant, and facility based. The minimum annual classroom training requirements for new employees was 320 hours. The minimum annual in-service classroom training requirement was 40 hours. On-the-job training for new and in-service employees was not specified. Neither agency provided specific in-house management training for department heads and senior staff on a regular basis. The Department of Corrections provided the training of trainers courses which were 40 hours in length.

*** Idaho Agencies Surveyed**

Idaho Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, and Community Based Corrections.

Idaho Department of Health & Welfare: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



ILLINOIS CORRECTIONAL TRAINING DIRECTORY

Adult and Juvenile Services

Administrative Office of the Illinois Courts
413 West Monroe Street
Springfield, IL 62704

Contact: **R. Barry Bollensen**
Chief

Telephone: (217) 785-0413

Contact: **Nancy Zang**
Judicial Education Manager

Telephone: (217) 785-0413

Illinois Department of Corrections
1301 Concordia Court
P.O. Box 19277
Springfield, IL 62794-9277

Contact: **Walter A. Groesch, Ph.D.**
Superintendent
Corrections Training Academy

Telephone: (217) 522-2666

Juvenile and Community Based Services

Cook County Juvenile Court
Personnel Training Division
1100 South Hamilton
Chicago, IL 60612

Contact: **Linnie Parrillo**
Deputy Chief Probation Officer
Personnel Training Division

Telephone: (312) 738-6636

Contact: **Renate Reichs**
Training Coordinator

Telephone: (312) 738-6637

Adult Probation

Cook County Adult Probation
2650 South California
Lower Level
Chicago, IL 60608

Contact: **Lynn Diller**
Training Coordinator

Telephone: (312) 890-7198

Profile of Correctional Training in Illinois

Six individuals in four agencies were surveyed regarding the delivery of correctional training in Illinois.* The Administrative Office of the Illinois Courts provided some of the standards/oversights and training for the agencies throughout the state. There were a total of 25 full-time and over 30 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirement for new employees was 40 hours. The minimum annual in-service classroom training ranged from 20 to 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. All four agencies provided specific in-house management training for department heads and senior staff. In most cases, the Department of Corrections was responsible for the policies regarding the requirement for training of trainers courses which were typically 80 hours in length.

* Illinois Agencies Surveyed

Administrative Office of the Illinois Courts: Serving Adult Parole & Probation, Juvenile Detention, and Juvenile Probation & Aftercare.

Cook County Adult Probation: Serving Adult Probation.

Cook County Juvenile Court, Personnel Training Division: Serving Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

Illinois Department of Corrections: Serving Adult Corrections, Adult Parole, Jails/Local Detention, Community Based Corrections, and Juvenile Institutions.



INDIANA CORRECTIONAL TRAINING DIRECTORY



Adult and Juvenile Services

Indiana Department of Correction
Correctional Training Institute
Box 473
Westville, IN 46391

Contact: **Michael Scott**
Acting Supervisor
Staff Training

Telephone: (219) 785-2511

Adult and Juvenile Probation & Juvenile Services

Probation & Juvenile Services
Indiana Judicial Center
1800 N. Meridan Street
Indianapolis, IN 46202

Contact: **Jeff Bercovitz**
Director of Probation and
Juvenile Services

Telephone: (317) 232-1313

Profile of Correctional Training In Indiana

Two individuals in two agencies were surveyed regarding the delivery of correctional training in Indiana.* The Department of Correction and the State Court Administration, Judicial Center provided the standards/oversights and training that were used in Indiana. There were a total of 18 full-time and 19 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, inter-agency, university/community college based, and private contracting. The minimum annual classroom training requirements for new employees ranged from 40 to 200 hours. The minimum annual in-service classroom training was 40 hours. On-the-job training requirements for new and in-service employees ranged from 40 to 240 hours. The Department of Correction provided specific in-house management training for department heads and senior staff; whereas, Probation & Juvenile Services Department heads and senior staff training requirements were not established. Training of trainers courses that were recognized as a requirement before assuming training responsibility were typically 40 hours in length.

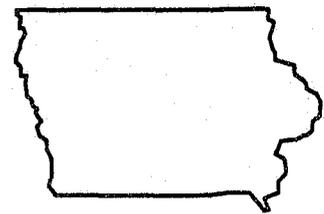
* Indiana Agencies Surveyed

Indiana Department of Correction: Correctional Training Institute: Serving Adult Corrections, Adult Parole, Adult Local Detention, Community Based Corrections, Juvenile Institutions, and Juvenile Detention.

Indiana Probation & Juvenile Services: Serving Adult Probation, Juvenile Probation, and Juvenile Aftercare.



**IOWA
CORRECTIONAL TRAINING DIRECTORY**



Adult Services

Iowa Department of Corrections
Capitol Annex Building
523 East 12th Street
Des Moines, IA 50319

Contact: **Merrile J. Murray**
Superintendent

Telephone: (515) 281-6784

Juvenile Services

Iowa Department of Human Services
Hoover Building, 5th Floor
Des Moines, IA 50319

Contact: **Wayne McCracken**
Unit Manager
Juvenile Court Related Services

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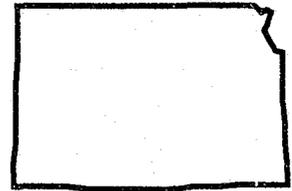
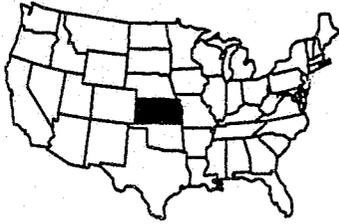
Profile of Correctional Training in Iowa

Two individuals in two agencies were surveyed regarding the delivery of correctional training in Iowa.* The Iowa Department of Personnel provided the standards/oversights and training for some of the state agencies. There were a total of 4 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, university/community college based, inter-agency, and private contracting. The minimum annual classroom training requirements for new employees ranged from 30 to 200 hours. The minimum annual in-service classroom training was 40 hours. The Department of Human Services provided specific in-house management training for department heads and senior staff. The training of trainers courses were provided in part by the Iowa Management Training Systems in which the courses were 13 hours in length.

*** Iowa Agencies Surveyed**

Iowa Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, and Community Based Corrections.

Iowa Department of Human Services: Serving Juvenile Institutions and Juvenile Services.



KANSAS CORRECTIONAL TRAINING DIRECTORY

Adult Services

Kansas Department of Corrections
Landon State Office Building
900 S.W. Jackson, 4th Floor
Topeka, KS 66612-1284

Contact: **Richard L. Buehler**
Director of Training

Telephone: (913) 296-4495

Contact: **Keven Pellant**
Community Corrections Administrator

Telephone: (913) 296-4520

Juvenile Services

Kansas Youth Services
Smith-Wilson Building
300 SW Oakley
Topeka, KS 66606

Contact: **Robert B. Hedberg**
Institutional Program
Administrator

Telephone: (913) 296-4652

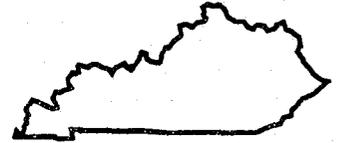
Profile of Correctional Training In Kansas

Three individuals in two agencies were surveyed regarding the delivery of correctional training in Kansas.* The Department of Corrections and the Kansas Department of Social and Rehabilitation Services Staff Development provided the standards/oversights and training that were used in Kansas. There were a total of 1 part-time and 20 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 160 hours. The minimum annual in-service classroom training ranged from 40 to 80 hours in length. On-the-job training for new and in-service employees was 40 hours. Both agencies provided specific in-house management training for department heads and senior staff. The training courses for trainers were provided by the Kansas Department of Social and Rehabilitative Staff Development.

* Kansas Agencies Surveyed

Kansas Department of Corrections: Serving Adult Corrections, Adult Parole, and Community Based Corrections.

Kansas Youth Services: Serving Juvenile Institutions and Juveniles in Custody of the Kansas Department of Social and Rehabilitation Services placed in the Community or in Aftercare Placements.



KENTUCKY CORRECTIONAL TRAINING DIRECTORY

Adult and Juvenile Services

Kentucky Corrections Cabinet
Office of Corrections Training
University of Louisville
Shelby Campus
P.O. Box 22207
Louisville, KY 40222

Contact: **Gary Dennis**
Acting Executive Director
Office of Corrections Training

Telephone: (502) 426-0454

Juvenile Services

Department for Social Services
Division of Family Services Training &
Program Development Branch
404 Ann Street
Frankfort, KY 40601

Contact: **Diane Simmons**
Branch Manager

Telephone: (502) 564-3748

Department for Social Services
Division of Children's Residential
Services
404 Ann Street
Frankfort, KY 40601

Contact: **Michele Foley**
Branch Manager
Program Development and
Training

Telephone: (502) 564-3706

Profile of Correctional Training in Kentucky

Three individuals in three agencies were surveyed regarding the delivery of correctional training in Kentucky.* The American Correctional Association Standards provided some of the basis for training. There were a total of 62 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 160 hours. The minimum annual in-service classroom training was typically 40 hours in length. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. All three agencies provided specific in-house management training for department heads and senior staff. Although there were a variety of agencies that provided the training courses for trainers in Kentucky, some of these agencies included the American Correctional Association, the National Institute of Corrections, and Eastern Kentucky University's Training Resource Center. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers typically ranged from 40 to 80 hours in length.

* Kentucky Agencies Surveyed

Department for Social Services: Division of Family Services Training & Program Development Branch: Serving Juvenile Probation & Aftercare.

Department for Social Services: Division of Children's Residential Services: Serving Juvenile Institutions, Group Homes, and Day Treatment Facilities.

Kentucky Corrections Cabinet: Office of Corrections Training: Shelby Campus: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, and Juvenile Detention.



LOUISIANA CORRECTIONAL TRAINING DIRECTORY

Adult Services

Louisiana Department of Public Safety &
Corrections
Corrections Training Academy
Louisiana State Penitentiary
Angola, LA 70712

Contact: **Ernest R. Gremillion, Jr.**
Academy Director

Telephone: (504) 655-4411

Adult Probation & Parole

Louisiana Department of Public Safety &
Corrections
Division of Probation & Parole
P.O. Box 94304
Capitol Station
Baton Rouge, LA 70804-9304

Contact: **Morris E. Easley, Jr.**
Director
Probation & Parole

Telephone: (504) 342-6609

Juvenile Services

Office of Juvenile Services
P.O. Box 94304
Baton Rouge, LA 70804-9304

Contact: **Don Wydra**
Assistant Secretary

Telephone: (504) 342-6001

Profile of Correctional Training in Louisiana

Three individuals in three agencies were surveyed regarding the delivery of correctional training in Louisiana.* The National Academy of Corrections provided some of the training of trainers courses for the Department of Public Safety and Corrections which were typically 40 hours in length. There were a total of 4 full-time and 43 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 8 to 80 hours. The minimum annual in-service classroom training ranged from 40 to 80 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Division of Probation & Parole provided specific in-house management training for department heads and senior staff.

* Louisiana Agencies Surveyed

Louisiana Department of Public Safety & Corrections: Corrections Training Academy: Serving Adult Corrections.

Louisiana Department of Public Safety & Corrections: Division of Probation and Parole: Serving Adult Parole & Probation.

Office of Juvenile Services: Serving Juvenile Institutions, Detention, Probation & Aftercare, and Community Based Corrections.



**MAINE
CORRECTIONAL TRAINING DIRECTORY**

Adult and Juvenile Services

Maine Department of Corrections
State Office Building
Station 111, Room 400
Augusta, ME 04333

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Personnel Director

Telephone: (207) 289-2711

Contact: **Debra Davis**
Personnel Officer

Telephone: (207) 289-2711

Contact: **A. L. Carlisle**
Associate Commissioner

Telephone: (207) 289-2711

Child Protective Services

Maine Department of Human Services
Child Protective Services
Statehouse Station 11
Augusta, ME 04333

Contact: **Sandy Hodge**
Program Director
Child Protective Services

Telephone: (207) 289-5060

Adult and Juvenile Probation and Parole

Maine Department of Corrections
Division of Probation & Parole
Station 111
State Office Building
Augusta, ME 04333

Contact: **Phillip Hatch**
Assistant Director of Probation
& Parole - Adults

Telephone: (207) 289-4381

Contact: **Mark Boger**
Assistant Director of Probation
& Parole - Juveniles

Telephone: (207) 298-4381

Profile of Correctional Training in Maine

Six individuals in three agencies were surveyed regarding the delivery of correctional training in Maine.* The American Correctional Association Standards were used in regard to the standards/oversights and training that were used in Maine. There were a total of 1 part-time and 9 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 80 to 90 hours. The minimum annual in-service classroom training ranged from 20 to 72 hours. Although some agencies recognized on-the-job training, in most cases, specific hour requirements were not established. The Department of Corrections provided specific in-house management training for department heads and senior staff. The Department of Corrections provided some of the training courses for trainers. Maine law mandated Correctional Officer training through the Maine Criminal Justice Academy, which certified Correctional Officers based on skills and knowledge. Annual continued education was also required to maintain certification.



**MARYLAND
CORRECTIONAL TRAINING DIRECTORY**

Adult Services

Maryland Division of Correction
6776 Reisterstown Road
Suite 309
Baltimore, MD 21215-2342

Contact: **Susan Murphy**
Director
Staff Development & Training

Telephone: (301) 764-4230

Maryland Correctional Training Commission
3085 Hernwood Road
Woodstock, MD 21163

Contact: **John Schuyler**
Executive Director

Telephone: (301) 442-2700

Contact: **Donald Hopkins**
Deputy Director

Telephone: (301) 442-2700

Adult Parole and Probation

Maryland Division of Parole and Probation
Banneker Building, Suite 205
5829 Banneker Road
Columbia, MD 21044

Contact: **John Flynn**
Manager
Staff Development & Training

Telephone: (301) 995-3836

Juvenile Services

Maryland Department of Juvenile Services
321 Fallsway
Baltimore, MD 21202

Contact: **Irvin Jones**
Director
Staff Development & Training

Telephone: (301) 461-0348

Contact: **Linda D'Amarlo Rossi**
Secretary
Department of Juvenile Services

Telephone: (301) 333-6751

Profile of Correctional Training in Maryland

Six individuals in four agencies were surveyed regarding the delivery of correctional training in Maryland.* The Maryland Commission on Correctional Standards, Maryland Correctional Training Commission, and the Department of Public Safety and Correctional Services were responsible for providing some of the standards/oversights and training in Maryland. There were a total of 34 full-time and 486 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 18 to 232 hours. The minimum annual in-service classroom training ranged from 18 to 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Correctional Training Commission and the Department of Juvenile Services provided specific in-house management training for department heads and senior staff. The Correctional Training Commission and the Department of Public Safety and Correctional Services provided some of the training courses for trainers which typically ranged from 35 to 40 hours in length.

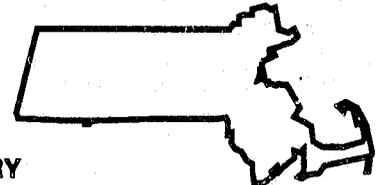
*** Maryland Agencies Surveyed**

Maryland Correctional Training Commission: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, and Community Based Corrections.

Maryland Department of Juvenile Services: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

Maryland Division of Correction: Serving Adult Corrections and Community Based Corrections.

Maryland Division of Parole and Probation: Serving Adult Parole & Probation.



MASSACHUSETTS CORRECTIONAL TRAINING DIRECTORY

Adult Services

Massachusetts Department of Correction
Training Academy
P.O. Box 188
Medfield, MA 02052

Contact: **Kathleen Dennehy**
Director
Division of Staff Development

Telephone: (617) 727-5911

Plymouth County Sheriff's Department
Training Center
Obery Street
Plymouth, MA 02360

Contact: **Raymond Burton**
Training Coordinator

Telephone: (508) 746-0610

Adult Parole & Probation

Massachusetts Department of Parole & Probation
Fort Point Place
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Director of Training

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Juvenile Services

Massachusetts Department of Youth Services
P.O. Box 1380
Westboro, MA 01581

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Director of Training

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Massachusetts Department of Youth Services
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27-43 Wormwood Street
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Director of Personnel

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Profile of Correctional Training in Massachusetts

Five individuals in four agencies were surveyed regarding the delivery of correctional training in Massachusetts.* The Massachusetts Criminal Justice Training Council provided some of the standards/oversights and training throughout the state. There were a total of 33 full-time and 47 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, university/community college based, itinerant, inter-agency, and private contracting. The minimum annual classroom training requirements for new employees ranged from 40 to 120 hours. The minimum annual in-service classroom training was 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Department of Youth Services, Department of Correction, and the Plymouth County Sheriff's Department provided specific in-house management training for department heads and senior staff. The Massachusetts Criminal Justice Training Council, the Department of Correction, and the National Institute of Corrections provided some of the training courses for trainers. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers typically ranged from 21 to 80 hours in length.

* Massachusetts Agencies Surveyed

Massachusetts Department of Correction: Serving Adult Corrections.

Massachusetts Department of Parole & Probation: Serving Adult Corrections and Adult Parole & Probation.

Massachusetts Department of Youth Services: Serving Juvenile Detention, Juvenile Treatment Centers, and Aftercare.

Plymouth County Sheriff's Department: Serving Adult Corrections, Adult Parole, and Adult Jails/Local Detention.

Classification: Innovative Correctional Programs

Bruce I Wolford

Classification: Innovative Correctional Programs provides seven timely articles on correctional classification. The contributors to this publication are a mixture of practitioners and researchers all with a sense of the need for application of correctional information.

The articles in this publication were drawn from selected papers presented at the Fourth Annual Correctional Symposium (November, 1987). The theme of the Symposium was Casework and Classification. The annual event is held in Lexington, Kentucky, and is co-sponsored by the Federal Correctional Institution, Lexington, the Kentucky Corrections Cabinet and the Department of Correctional Services at Eastern Kentucky University.

The monograph opens and closes with articles by Michael Forcier, Deputy Director of Research for the Massachusetts Department of Corrections. The opening article provides a concise review of major historical trends in the development of correctional classification. This section also provides the reader with a clear delineation between the objective and subjective approaches to classification.

The concluding article by Forcier is a report on the Massachusetts Department of Corrections' Classification and Program Agreement (CAPA) System. CAPA is described as an effort to provide an equitable and open system with the capacity for a reliable population management tool. Along with a discussion of the evaluation of a classification system the article includes samples of a CAPA form and the Standard Movement Chronology in use in Massachusetts.

The assessment planning intervention model is the focus of the second article written by Carl B. Clements. The author discusses the integration of the various trends in correctional classification. Measurement criteria for determining the adequacy of correctional assessment, planning, intervention and linkages are illustrated.

The contribution by Robert H. Hoellein and Nancy H. Yauger focuses on the needs of learning handicapped youthful offenders. The authors provide a thorough review of the correctional/special evaluation literature. The primary focus of the article is the psychoeducational assessment process used at George Junior Republic, a private non-profit facility for boys operated in Pennsylvania. The authors provide a variety of practical recommendations for the assessment of special needs populations in correctional settings.

A common sense twelve-step process for the development, implementing and revision of an objective classification system is presented in the fourth article. Karen L. Whitlow and Robert A. Buchanan review the efforts of various jurisdictions which have adopted an objective classification model. The authors provide an easily readable and practical guide for the development of a correctional classification system.

The developing case/unit management approach to classification and the delivery of services is examined in the fifth article. William Carter Smith reports on a study of the effect of case management on the social climate of a correctional institution. The author provides data based upon the administration of the Correctional Institution Environmental Scale.

A review of the direct supervision system in a large metropolitan detention center is included in the sixth article. Sandra Denise Thacker discusses the effect of direct supervision on the classification process. Key issues in both detention classification and supervision are identified.

About the Author:

Bruce I Wolford is a Professor of Correctional Services at Eastern Kentucky University where he also directs the Training Resource Center. He is a coordinator of the Annual Correctional Symposium which provided the manuscripts for this publication. He is a past president of the Correctional Education Association and a member of the American Correctional Association Board of Governors.



MICHIGAN CORRECTIONAL TRAINING DIRECTORY

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Contact: **Mark Larsen**
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Operations Deputy

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Profile of Correctional Training in Michigan

Three individuals in two agency divisions were surveyed regarding the delivery of correctional training in Michigan.* The Michigan Correctional Officers' Training Council provided the standards/oversights and training throughout the state. There were a total of 67 full-time and 30 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, private contracting, and university/community college based. The minimum annual classroom training requirements for new employees ranged from 40 to 320 hours. The minimum annual in-service classroom training ranged from 16 to 40 hours. Specific Bureau hour requirements established for on-the-job training for new corrections officers and new parole/probation agents were 320 hours. Specific in-house management training was provided by the Department for heads and senior staff. The National Institute of Corrections provided some of the training courses for trainers in Michigan.

* Michigan Agencies Surveyed

Michigan Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, and Community Based Corrections.

Michigan Department of Corrections: Operations Division: Training Division: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, and Community Based Corrections.



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Training Center Director
Department of Corrections
Training Center

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Minnesota Department of Corrections
300 Bigelow Building
450 North Syndicate Street
St. Paul, MN 55104

Contact: **Jerry Anderson**
Training Director

Telephone: (612) 642-0229

Contact: **Tom Reid**
Trainer for Jailers

Telephone: (612) 642-0249

Profile of Correctional Training in Minnesota

Four individuals in three divisions of the Department of Corrections were surveyed regarding the delivery of correctional training in Minnesota.* The American Correctional Association Standards were used in regards to the standards/oversights and training along with the guidelines set forth by the Department of Corrections, the Training Academy, and the State Jail Standards. There were a total of 11 full-time and 26 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 24 to 180 hours. The minimum annual in-service classroom training ranged from 16 to 40 hours. On-the-job training for new and in-service employees ranged from 40 to 80 hours. The Department of Corrections provided specific in-house management training for department heads and senior staff. Although there were a variety of agencies that provided the training courses for trainers in Minnesota, some of these agencies included the American Correctional Association Standards, the National Institute of Corrections, and the Department of Corrections. Although these agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers typically ranged from 30 to 75 hours in length.

*** Minnesota Agency Surveyed**

Minnesota Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



**MISSISSIPPI
CORRECTIONAL TRAINING DIRECTORY**

Adult and Juvenile Services

Mississippi Department of Corrections
Training Department
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Academy Director

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Juvenile Services

Mississippi Department of Human Services
Office of Youth Services
301 North Lamar Street
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Director

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Contact: **Claire Crofford**
Training Director

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Administrative Assistant

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Profile of Correctional Training in Mississippi

Four individuals in two agencies were surveyed regarding the delivery of correctional training in Mississippi.* Adult Correctional Training Standards were set by the Mississippi Department of Corrections, but were directed by the American Correctional Association, and required by sections of a court order. Custody staff were required to complete a 200 hour Basic Training course; other staff were required to attend a 40 hour Orientation Training course; and all categories of correctional staff were required to receive an additional 40 hours of training each year. There were a total of 18 full-time and 17 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, and private contracting. The Department of Corrections provided specific in-house management training for department heads and senior staff. Supplemental training was received via National Institute of Corrections and the United States Office of Personnel Management (OPM). The Department of Corrections and the National Institute of Corrections provided most of the training courses for trainers. The basic 40 hour Training For Trainers course was standard for full-time and part-time trainers.

*** Mississippi Agencies Surveyed**

Mississippi Department of Corrections: Serving Adult Corrections and Adult Parole & Probation.

Mississippi Department of Human Services: Office of Youth Services: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



MISSOURI CORRECTIONAL TRAINING DIRECTORY



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Adult Parole

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Chief State Supervisor

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Missouri Division of Youth Services
Broadway Building 5th Floor
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Jefferson City, MO 65102

Contact: **Dennis Seldner**
Personnel Officer

Telephone: (314) 751-2039

Profile of Correctional Training in Missouri

Three individuals in two agencies were surveyed regarding the delivery of correctional training in Missouri.* The Department of Corrections recognized the statewide system as providing the standards/oversights and training in Missouri. There were a total of 29 full-time and 110 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 80 to 160 hours. The minimum annual in-service classroom training for some agencies was 40 hours; while other agencies did not recognize a specific number of hours. Although some agencies recognized on-the-job training for new employees, in most cases, specific hour requirements were not established. Both agencies provided specific in-house management training for department heads and senior staff. Several different agencies throughout the state were responsible for providing the training of trainers courses in Missouri. Although the agencies had varying policies regarding the training of trainers requirements, courses typically ranged from 24 to 40 hours in length.

* Missouri Agencies Surveyed

Missouri Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, and Community Based Corrections; Board of Parole & Probation: Serving Adult Parole & Probation.

Missouri Division of Youth Services: Serving Juvenile Institutions and Probation & Aftercare.



MONTANA CORRECTIONAL TRAINING DIRECTORY

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Contact: **Thomas D. Blaz**
Staff Development Specialist

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Montana Corrections Division
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Helena, MT 59620

Contact: **Douglas Barnes**
Staff Development Director

Telephone: (406) 444-4910

Juvenile Services

Montana Department of Family Services
P.O. Box 8005
Helena, MT 59601

Contact: **Peter Guthridge**
Training Officer

Telephone: (406) 444-5900

Profile of Correctional Training in Montana

Four individuals in three agencies were surveyed regarding the delivery of correctional training in Montana.* No statewide agency or commission was recognized for providing the standards/oversights or training. There were a total of 5 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, and university/community college based. The minimum annual classroom requirements for new employees ranged from 16 to 120 hours. The minimum annual in-service classroom training ranged from 8 to 40 hours. On-the-job training for new and in-service employees ranged from 8 hours to 6 months. The Montana Corrections Division and the Montana State Prison provided specific in-house management training for department heads and senior staff. The National Institute of Corrections provided some of the training courses for trainers prior to their assuming training responsibility. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 20 to 40 hours in length.

* Montana Agencies Surveyed

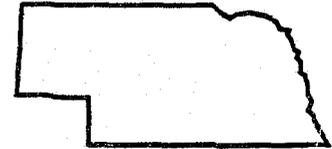
Montana Corrections Division: Serving Adult Corrections, Adult Parole & Probation, and Community Based Corrections.

Montana Department of Family Services: Serving Juvenile Institutions and Juvenile Probation & Aftercare.

Montana State Prison: Serving Adult Corrections and Parole & Probation.



**NEBRASKA
CORRECTIONAL TRAINING DIRECTORY**



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Adult and Juvenile Probation

State Probation Administration
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Jails/Local Detention

Nebraska Commission on Law Enforcement
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Lincoln, NE 68509-4946

Contact: **Mark Martin**
Jail Standards Division

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Nebraska Law Enforcement Training Center
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Juvenile Probation & Aftercare

Nebraska Juvenile Court
District 20 Probation
City County Building
555 South 10th
Lincoln, NE 68508

Contact: **Brenda Sallee**
Juvenile Probation Officer

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Profile of Correctional Training in Nebraska

Five individuals in five agencies were surveyed regarding the delivery of correctional training in Nebraska.* The Department of Correctional Services, the Criminal Justice Training Academy for Corrections, the Nebraska Crime Commission, and the State Probation Administration provided some of the standards/oversights and training within Nebraska. There were a total of 7 full-time and 22 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 24 to 136 hours. The minimum annual in-service classroom training ranged from 16 to 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Nebraska Department of Correctional Services and the Nebraska Juvenile Court provided specific in-house management training for department heads and senior staff. The National Institute of Corrections and the Nebraska Training Center provided some training of trainers courses for new trainers prior to their assuming training responsibility.

*** Nebraska Agencies Surveyed**

Nebraska Commission on Law Enforcement and Criminal Justice: Serving Jails/Local Detention.

Nebraska Department of Correctional Services: Serving Adult Corrections, Adult Parole, Community Based Corrections, Juvenile Institutions, and Juvenile Aftercare.

Nebraska Juvenile Court: Serving Juvenile Probation & Aftercare.

Nebraska Law Enforcement Training Center: Serving Jails/Local Detention.

State Probation Administration: Serving Adult Parole & Probation and Juvenile Probation & Aftercare.

Video Tapes Available

Liability Issues in Juvenile Detention & Corrections

Presenters: Mark I. Soler and Lynn Lund

This 165 minute video covers constitutional requirements for conditions of juvenile confinement, including classification of confined youth, health services, access to attorneys and family, programming, training of staff, environmental and sanitation issues, and use of restraints, isolation, and discipline. The presentation covers liability of cities, counties, and individuals, for injunctions and for damages, including punitive damages. The recent Supreme court decision in *City of Canton v. Harris* is also discussed.

The tape features two of the nations leading attorneys in the field of Juvenile Justice, **Mark Soler**, Ex-Director of the Youth Law Center and **Lynn Lund**, Director of the Loss Control Division for the Utah Local Governments Trust. This tape was produced for the National Juvenile Detention Association by Eastern Kentucky University with support from the Kentucky Department for Social Services Division of Children's Residential Services.

About the Presenters

Mark Soler graduated in 1973 from Yale Law School, where he was an editor of the Yale Law Journal. He worked one year as a clerk for the Hon. M. Joseph Blumenfeld, Chief Judge of the U.S. District Court in Connecticut, then was in private practice for four years in San Francisco and Oakland, California, specializing in criminal defense and civil rights litigation. In 1978 he joined the Youth Law Center as Senior Staff Attorney and in 1980 became Executive Director. At the Youth Law Center he has litigated civil rights cases involving conditions of juvenile confinement throughout the country and written many articles on children's rights for professional and lay publications. He has also taught at Boston University School of Law and the University of Nebraska Law School. In 1987 he received the American Psychological Association's award for Distinguished Contributions to Child Advocacy.

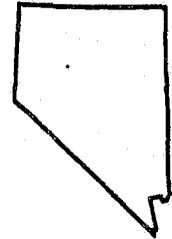
Lynn Lund is the Chief Defense Counsel for civil rights litigation and the Director of the Loss Control Division for the Utah Local Governments Trust. His areas of expertise include: the criminal justice system, civil rights law, corrections law, governmental liability law, and personnel management law. Mr. Lund holds a Juris Doctorate from the University of Utah, a Masters Degree in Delinquency Control from the University of Southern California, a Masters of Public Administration from Brigham Young University, and a Bachelor of Science in Psychology and Education from the University of Utah.

For more information on the NJDA tapes please contact:

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217 Perkins Building
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**NEVADA
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POST Coordinator

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Nevada Department of Prisons
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Personnel Officer III

Telephone: (702) 887-3273

Contact: **John R. Percy, Jr.**
Personnel Officer II
Training Manager

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Contact: **Celester Johnson**
Training Sergeant, Northern Division

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Sergeant

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Nevada Department of Prisons
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Southern Desert Correctional Center
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Training Sergeant, Southern Division

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Ely State Prison
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Contact: **Debra Giardina**
Training Sergeant, Rural Division

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Juvenile Services - State

Nevada Youth Parole Bureau
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Las Vegas, NV 89158

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Chief

Telephone: (702) 486-5661

Nevada Youth Services Division
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Carson City, NV 89710

Contact: **Robert Cavakis**
Administrator

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Juvenile Services - County

Clark County Juvenile Court Services
3401 East Bonanza Road
Las Vegas, NV 89101

Contact: **Robert J. Ranney**
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Adult Parole and Probation

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Capitol Complex
Carson City, NV 89710

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Profile of Correctional Training In Nevada

Eleven individuals in seven agencies were surveyed regarding the delivery of correctional training in Nevada.* The Nevada Peace Officers Standards and Training Committee was responsible for providing the standards/oversights and training that were used in Nevada. There were a total of 14 full-time and 103 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 440 hours. The minimum annual in-service classroom training ranged from 24 to 40 hours in length. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Department of Prisons, Department of Parole and Probation, Youth Services Division, and the Peace Officers Standards and Training Committee provided specific in-house management training for department heads and senior staff. The Peace Officers Standards and Training Committee and the Department of Prisons provided most of the training courses for trainers in Nevada. The policies regarding the requirement for training of trainers courses for full and part-time trainers were typically 40 hours in length.

* Nevada Agencies Surveyed

Clark County Juvenile Court Services: Serving County Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

Ely State Prison: Serving Adult Corrections.

Nevada Department of Parole and Probation: Serving Adult Parole & Probation.

Nevada Department of Prisons: Serving Adult Corrections.

Nevada Youth Parole Bureau: Serving State Juvenile Institutions and Juvenile Parole.

Nevada Youth Services Division: Serving State Juvenile Institutions and Juvenile Parole.

Peace Officers Standards and Training Committee: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



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**NEW HAMPSHIRE
CORRECTIONAL TRAINING DIRECTORY**



Adult Services

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Police Standards and Training Council
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Commandant
NH Corrections Academy

Telephone: (603) 271-2133

Contact: **Shirley Anderson**
DOC Training Coordinator

Telephone: (603) 271-2133

New Hampshire Department of Corrections
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Chief, Division Training Officer

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Juvenile Services

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Division for Children & Youth Services
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Bureau of Residential Services
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Chief
Training & Staff Development

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Division for Children and Youth Services
Bureau of Children
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Contact: **Winston J. Grady, Jr.**
Administrator For Training

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Contact: **Raymond Biladeau**
Program Manager

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Contact: **Angele M. Parker**
Administrator for Bureau of
Children

Telephone: (603) 271-4684

Profile of Correctional Training In New Hampshire

Eight individuals in three agencies were surveyed regarding the delivery of correctional training in New Hampshire.* The New Hampshire Police Standards and Training Council, the Department of Corrections, and the National Institute of Corrections provided some of the standards/oversights and training throughout the state. There were a total of 12 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 80 to 286 hours. The minimum annual in-service classroom

training was 40 hours in length. On-the-job training for new and in-service employees ranged from 20 to 160 hours. The Police Standards and Training Council, New Hampshire Department of Corrections, and the Division for Children and Youth Services provided specific in-house management training for department heads and senior staff. Training of trainer courses were provided by the New Hampshire Police Standards and Training Council and the National Institute of Corrections. These courses were typically 72 hours in length.

*** New Hampshire Agencies Surveyed**

Bureau of Residential Services: Division for Children & Youth Services & Bureau of Children: Serving Juvenile Institutions, Detention, and Probation & Aftercare.

New Hampshire Correctional Academy: Police Standards and Training Council: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

New Hampshire Department of Corrections: Serving Adult Corrections and Adult Parole & Probation.

**Issues in Correctional Training and Casework
Volume 5**

TITLE	AUTHORS
Protection and Preservation of the Crime Scene in Correctional Institutions	Edward Hopkins
Programming for the Developmentally Retarded/ Developmentally Disabled Offender	Joann B. Morton
Problems with Correctional Officer Trainees: Designing a Training Program to Best Counter These Problems	David W. Hayeslip Derral Cheatwood
An Approach to Differentiating between Malingering, Hypochondriasis, Psychopathy, and the Factitious Disorders	Robert G. Meyer
The Prevalence of Mental Illness in a State Institution for Men	Anthony Swetz, Marcel W. Salive, Thomas Stough, T. Fordham Brewer
Action Methods in Correctional Training	Joann K. Thacker
An Analysis of Why Inmates Drop Out of High School Education Programs	Thelma Yarborough
The Golden Rule in Corrections: Staff and Inmates Reducing Each Other's Stress	Gary Cornelius

Publication Available

Issues in Correctional Training and Casework, Volume 5 is a collection of 8 topical articles on issues facing correctional trainers, caseworkers and administrators. The articles in this publication were drawn from selected papers from the 4th Annual National Correctional Trainers Conference held in Baltimore, Maryland (October, 1988) and the 5th Annual Correctional Symposium: Casework and Mental Health Services held in Lexington, Kentucky (November, 1988). For more information, call or write: Eastern Kentucky University, Training Resource Center, 217 Perkins Building, Richmond, Kentucky 40475-3127 — Telephone: 606-622-1497 — FAX: 606-622-6264.



**NEW JERSEY
CORRECTIONAL TRAINING DIRECTORY**

Adult Services

New Jersey Department of Corrections
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Chief Administrator

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Adult and Juvenile Parole

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Adult and Juvenile Probation

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Chief of Training and Development

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Profile of Correctional Training in New Jersey

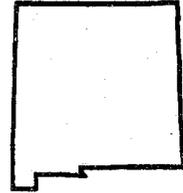
Three individuals in three agencies were surveyed regarding the delivery of correctional training in New Jersey.* The Statewide Advisory Commission for Probation, the Police Training Commission, and the Bureau of Parole were each responsible for providing the standards/oversights and training throughout the state. There were a total of 39 full-time and 278 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 100 hours. The minimum annual in-service classroom training was 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Department of Corrections and the Administrative Office for the Courts provided specific in-house management training for department heads and senior staff. The Police Training Commission provided some of the training courses for the Department of Corrections trainers in New Jersey.

*** New Jersey Agencies Surveyed**

Administrative Office for the Courts: Serving Adult and Juvenile Probation and Judiciary Services.

New Jersey Bureau of Parole: Serving Adult and Juvenile Parole.

New Jersey Department of Corrections: Serving Adult Corrections, Jails/Local Detention, Juvenile Institutions, and Juvenile Detention.



NEW MEXICO CORRECTIONAL TRAINING DIRECTORY

Adult Services

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New Mexico Adult Probation
Staff Development Academy
3405 Pan Am Freeway NE
Albuquerque, NM 87107

Contact: **Jim Kidd**
Deputy Director
Probation and Parole Division

Telephone: (505) 827-8837

Adult Jails

New Mexico Association of Counties -
Jail Affiliate
P.O. Box 1822
Clovis, NM 88101

Contact: **Terri Morgan**
Jail Affiliate Chair

Telephone: (505) 763-6016

Juvenile Services

New Mexico Youth Authority
Department of Juvenile Probation
2020 Rosina Avenue
Santa Fe, NM 87501

Contact: **William Ontiveros**
Staff Development Coordinator I

Telephone: (505) 827-8709

Profile of Correctional Training in New Mexico

Four individuals in four agencies were surveyed regarding the delivery of correctional training in New Mexico.* There were no specific statewide agencies or commissions identified that provided the standards/oversights or training in New Mexico. They did, however, follow the American Correctional Association Standards. There were a total of 44 full-time and 8 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, private contracting, and university/community college based. The minimum annual classroom training requirements for new employees ranged from 180 to 360 hours. The minimum annual in-service classroom training was 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. All four agencies provided specific in-house management training for department heads and senior staff. The National Institute of Corrections provided some of the training courses for trainers. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 20 to 40 hours in length.

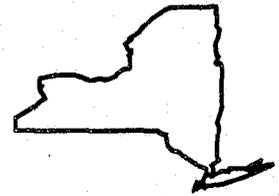
* New Mexico Agencies Surveyed

New Mexico Adult Probation: Serving Adult Corrections, Adult Parole & Probation, Community Based Corrections, Juvenile Institutions, and Juvenile Probation & Aftercare.

New Mexico Association of Counties - Jail Affiliate: Serving Jails.

New Mexico Corrections Department, Corrections Academy: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, and Juvenile County Detention Facilities.

New Mexico Juvenile Probation: Serving Juvenile Institutions and Juvenile Probation & Aftercare.



**NEW YORK
CORRECTIONAL TRAINING DIRECTORY**

Adult Services

New York Department of Correctional Services
Training Academy
1134 New Scotland Road
Albany, NY 12208

Contact: **Joseph J. Marchese**
Associate Training Technician

Telephone: (518) 453-1903

New York State Commission of Corrections
Training Academy
1134 New Scotland Road
Albany, NY 12208

Contact: **Merlin Lewis**
Director of Training

Telephone: (518) 453-1701

Adult Parole

New York Division of Parole
97 Central Avenue
Albany, NY 12206

Contact: **Paulette T. Strong**
Director of Staff Development

Telephone: (518) 473-9666

Adult and Juvenile Probation

New York City Department of Probation
115 Leonard Street
New York, NY 10013

Contact: **Phillip Crimaldi**
Deputy Commissioner

Telephone: (212) 374-3767

Juvenile Services

Bureau of Planning & Policy Development
Division for Youth
84 Holland Avenue
Albany, NY 12208

Contact: **Roger Borgen**
Director
Bureau of Planning & Policy Development

Telephone: (518) 473-1370

Contact: **Judith Blair**
Director
Bureau of Staff Development & Training

Telephone: (518) 473-4474

Profile of Correctional Training in New York

Six individuals in five agencies were surveyed regarding the delivery of correctional training in New York.* The New York State Bureau for Municipal Police, Municipal Training Council, Governor's Office of Employee Relations, and the Civil Service Employee Advancement Programs provided some of the standards/oversights and training in New York. There were a total of 136 full-time and 400 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 48 to 195 hours. The minimum annual in-service classroom training ranged from 20 to 90 hours. On-the-job training for new and in-service employees ranged from 40 to 80 hours. The Department of Correctional Services, the Division of Parole, and the Division for Youth provided specific in-house management training for department heads and senior staff. The Bureau for Municipal Police and the Training Academy provided some of the training of trainer courses which typically ranged from 60 to 160 hours.

* New York Agencies Surveyed

New York City Department of Probation: Serving Adult Corrections, Adult Parole & Probation, Community Based Corrections, Juvenile Institutions, and Juvenile Probation & Aftercare.

New York Department of Correctional Services: Training Academy: Serving Adult Corrections.

New York Division of Parole: Serving Adult Corrections, Adult Parole, Jails/Local Detention, and Juvenile Institutions, as related to parole.

New York State Commission of Corrections: Training Academy: Serving Jails/Local Detention.

New York State Division for Youth: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



NORTH CAROLINA CORRECTIONAL TRAINING DIRECTORY

Adult Services

North Carolina Department of Corrections
4012 Glenwood Avenue
Raleigh, NC 27603

Contact: **Bert Sellers**
Director of Staff Training

Telephone: (919) 733-2731

Juvenile Institutions & Detention

North Carolina Division of Youth Services
705 Palmer Drive
Raleigh, NC 27603

Contact: **Cindy Thacker**
Staff Development Director

Telephone: (919) 733-3011

Juvenile Probation & Aftercare

Administrative Office of the Courts
P.O. Box 448
Raleigh, NC 27602

Contact: **Harold Rogerson**
Program Specialist

Telephone: (919) 733-2459

Profile of Correctional Training in North Carolina

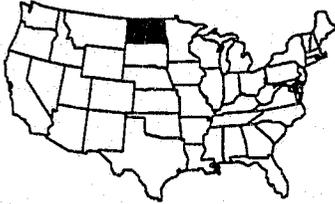
Three individuals in three agencies were surveyed regarding the delivery of correctional training in North Carolina.* The North Carolina Criminal Justice Education and Training Standard Commission provided some of the standards/oversights and training throughout the state. There were a total of 25 full-time and 35 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, private contracting, university/community college based, and external agency workshops and seminars. The minimum annual classroom training requirements for new employees ranged from 16 to 167 hours. The minimum annual in-service classroom training ranged from 16 to 154 hours. Specific hours for on-the-job training for new and in-service employees were not recognized. All three agencies provided specific in-house management training for department heads and senior staff. The Department of Corrections Staff Development and Training Division and the Justice Academy provided some of the training courses for trainers. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers ranged from 82 to 90 hours in length.

* North Carolina Agencies Surveyed

Administrative Office of the Courts: Serving Juvenile Probation & Aftercare.

North Carolina Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, and Jails/Local Detention.

North Carolina Division of Youth Services: Serving Juvenile Institutions and Detention.



NORTH DAKOTA CORRECTIONAL TRAINING DIRECTORY

Adult Services

North Dakota State Penitentiary
P.O. Box 5521
Bismarck, ND 58502

Contact: **Don Redmann**
Director of Training

Telephone: (701) 221-6100

Juvenile Services

North Dakota Division of Juvenile Services
Department of Corrections and Rehabilitation
State Capitol
Bismarck, ND 58505

Contact: **Alton Lick**
Director

Telephone: (701) 224-2471

Profile of Correctional Training in North Dakota

Two individuals in two agencies were surveyed regarding the delivery of correctional training in North Dakota.* The Attorney General was recognized as providing some of the standards/oversights and training within the state. There were a total of 1 full-time and 12 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees were 40 hours. The minimum annual in-service classroom training was 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. Both agencies provided specific in-house management training for department heads and senior staff. The Attorney General provided some of the guidelines for the training courses for trainers prior to their assuming training responsibility in North Dakota. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 40 hours in length.

*** North Dakota Agencies Surveyed**

North Dakota Division of Juvenile Services: Serving Community Based Corrections, Juvenile Institutions, Juvenile Detention, Alternatives to Detention, Juvenile Treatment, and Juvenile Rehabilitation.

North Dakota State Penitentiary: Serving Adult Corrections and Juvenile Detention.



**OHIO
CORRECTIONAL TRAINING DIRECTORY**

Adult Services

Corrections Training Academy
P.O. Box 207
Orient, OH 43146

Contact: Janis Lane
Superintendent

Telephone: (614) 877-4345

Division of Parole and Community Services
Adult Parole Authority
1050 Freeway Drive, North
Columbus, OH 43229

Contact: Lori Agriesti-Oliver
Training Coordinator

Telephone: (614) 431-3235

Juvenile Services

Ohio Department of Youth Services
5993 Home Avenue
Delaware, OH 43015

Contact: Robert J. Zuercher
Administrator of Staff
Training Academy

Telephone: (614) 881-5531

Profile of Correctional Training In Ohio

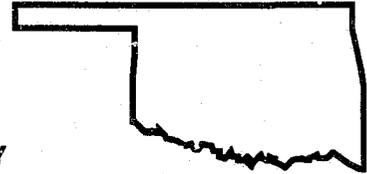
Three individuals in three agencies were surveyed regarding the delivery of correctional training in Ohio.* There were a total of 49 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, centralized training centers, facility based, private contracting, and university/community college based. The minimum annual classroom training requirements for new employees ranged from 16 to 120 hours. The minimum annual in-service classroom training was 24 hours. On-the-job training for new and in-service employees ranged from 40 to 120 hours. The Corrections Training Academy and the Division of Parole and Community Services provided specific in-house management training for department heads and senior staff. The Corrections Training Academy provided most of the training courses for trainers in Ohio. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 40 hours in length.

*** Ohio Agencies Surveyed**

Corrections Training Academy: Ohio Department of Rehabilitation and Corrections: Serving Adult Corrections and Adult Parole & Probation.

Division of Parole and Community Services: Adult Parole Authority: Serving Adult Parole and Community Services.

Ohio Department of Youth Services: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



**OKLAHOMA
CORRECTIONAL TRAINING DIRECTORY**

Juvenile Services

Oklahoma Department of Human Services
Division of Children and Youth Services
Sequoyah Memorial Office Building
P.O. Box 25352
Oklahoma City, OK 73111

Contact: **Jack Campbell**
Institutional Services
Supervisor

Telephone: (405) 521-3545

Contact: **William Freeman**
Program Field Representative

Telephone: (405) 521-2238

Oklahoma Department of Human Services
444 South Houston
Tulsa, OK 74127

Contact: **Richard Bland**
Program Field Representative

Telephone: (918) 581-2710

Adult Services

Oklahoma Department of Corrections
3400 Martin Luther King Avenue
P.O. Box 11400
Oklahoma City, OK 73137-0400

Contact: **Janice Slegerist**
Curriculum Development
Specialist

Telephone: (405) 425-2621

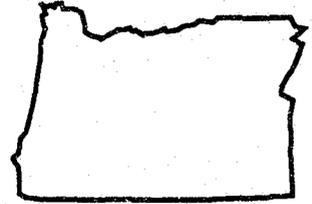
Profile of Correctional Training in Oklahoma

Four individuals in two agencies were surveyed regarding the delivery of correctional training in Oklahoma.* The Department of Human Services and the Training & Development Association provided some of the standards/oversights, and training throughout the state. There were a total of 49 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, private contracting, and university/community college based. The minimum annual classroom training requirements for new employees ranged from 40 to 480 hours. The minimum annual in-service classroom training was 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. Both agencies provided specific in-house management training for department heads and senior staff. The National Institute of Corrections was one of the agencies identified that provided the training courses for trainers. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 40 hours in length.

*** Oklahoma Agencies Surveyed**

Oklahoma Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, and Community Based Corrections.

Oklahoma Department of Human Services: Division of Children and Youth Services: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



OREGON CORRECTIONAL TRAINING DIRECTORY

Adult and Juvenile Services

Oregon Department of Corrections
2575 Center Street, N.E.
Salem, OR 97310

Contact: **Ann Breckatimer**
Management Assistant for
Staff Training

Telephone: (503) 378-2498

Juvenile Services

Juvenile Corrections Division
198 Commercial Street
Salem, OR 97310

Contact: **Craig Van**
Training Coordinator

Telephone: (503) 378-3621

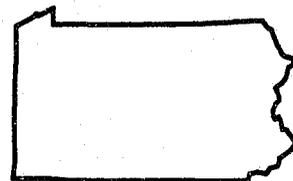
Profile of Correctional Training in Oregon

Two individuals in two agencies were surveyed regarding the delivery of correctional training in Oregon.* The Board of Police Standards and Training provided the standards/oversights and training that were used in Oregon. There were a total of 1 part-time and 6 full-time trainers identified within the state. Training was regularly provided in the following settings: facility based, itinerant, private contracting, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 16 to 120 hours. The minimum annual in-service classroom training ranged from 8 to 40 hours. On-the-job training for new and in-service employees ranged from 80 to 120 hours. The Department of Corrections provided specific in-house management training for department heads and senior staff. Various agencies provided the training courses for trainers throughout the state, and these courses typically ranged from 8 to 40 hours in length.

* Oregon Agencies Surveyed

Juvenile Corrections Division: Serving Juvenile Institutions and Juvenile Probation & Aftercare.

Oregon Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, and Community Based Corrections.



**PENNSYLVANIA
CORRECTIONAL TRAINING DIRECTORY**

Adult Services

Pennsylvania Department of Corrections
Bureau of Human Resources
Box 598
Camp Hill, PA 17011-0598

Contact: **William D. Sprenkle**
Chief
Staff Development &
Training Division

Telephone: (717) 975-0770

Adult Services - County Agency

Department of Human Services
Philadelphia Prisons
Holmesburg Prison
8215 Torresdale Avenue
Philadelphia, PA 19136

Contact: **Willie E. Gray**
Warden

Telephone: (215) 335-8341

Adult Parole & Probation

Pennsylvania Board of Probation & Parole
Box 1661
Harrisburg, PA 17105-1661

Contact: **James O. Smith**
Director, Staff Development

Telephone: (717) 787-6151

Adult Probation - County Agency

Philadelphia Adult Probation
121 North Broad Street
Philadelphia, PA 19107

Contact: **Leonard K. Triplett**
Training Specialist

Telephone: (215) 686-9587

Juvenile Services

Pennsylvania Department of Public Welfare
Office of Children, Youth & Families
Health & Welfare Building
P.O. Box 2675
Harrisburg, PA 17105

Contact: **Talmadge Owens, Jr.**
Director
Bureau of State Children and
Youth Programs

Telephone: (717) 787-9532

Pennsylvania Center for Juvenile Justice
Training & Research
Horton Hall, Shippensburg University
Shippensburg, PA 17257

Contact: **Joseph K. Mullen**
Director
Correctional Training

Telephone: (717) 532-1411

Contact: **John A. Herb**
Director
Probation Training

Telephone: (717) 532-1185

Juvenile Services - County Agency

Woodside Detention Center
451 Mall Road
Harrisburg, PA 17111

Contact: **Al Hook**
Director

Telephone: (717) 558-1150

Profile of Correctional Training in Pennsylvania

Eight individuals in seven agencies were surveyed regarding the delivery of correctional training in Pennsylvania.* The Pennsylvania Board of Parole; Governor's Office of Administration, Training Division; Center for Juvenile Justice Training & Research; Pennsylvania Juvenile Court Judges Commission; Pennsylvania Department of Public Welfare; and the American Correctional Association Standards provided some of the standards/oversights and training that were used in Pennsylvania. There were a total of 31 full-time and 362 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 360 hours. The minimum annual in-service classroom training ranged from 20 to 40 hours in length. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Department of Corrections, the Center for Juvenile Justice Training & Research, the Philadelphia Prisons, and the Board of Probation and Parole provided specific in-house management training for department heads and senior staff. The Center for Juvenile Justice Training & Research and the National Institute of Corrections provided most of the training courses for trainers which were typically 40 hours in length.

* Pennsylvania Agencies Surveyed

Department of Human Services, Philadelphia Prisons; County Agency: Serving Adult Corrections and Jails/Local Detention.

Pennsylvania Board of Probation & Parole: Serving Adult Parole & Probation.

Pennsylvania Center for Juvenile Justice Training & Research: Serving Juvenile Institutions, Juvenile Detention, Juvenile Probation & Aftercare, and Community Based Corrections.

Pennsylvania Department of Corrections: Serving Adult Corrections and Community Based Corrections.

Pennsylvania Department of Public Welfare: Office of Children, Youth & Families: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

Philadelphia Adult Probation; County Agency: Serving Adult Probation.

Woodside Detention Center; County Agency: Serving Juvenile Detention and Jails/Local Detention.





RHODE ISLAND CORRECTIONAL TRAINING DIRECTORY



Adult Services

Rhode Island Department of Corrections
75 Howard Avenue
Cranston, RI 02920

Contact: **Joseph A. Dinitto**
Assistant to the Director

Telephone: (401) 464-2611

Adult Institutions

Rhode Island Adult Institutions
750 New London Avenue
Cranston, RI 02920

Contact: **Paul Kennedy**
Chief of Recruitment & Training

Telephone: (401) 277-6808

Adult Probation & Parole

Rhode Island Division of Probation
& Parole
Garrahy Complex
1 Dorrance Plaza
Providence, RI 02903

Contact: **William Laurie**
Assistant Director of Probation
& Parole

Telephone: (401) 277-3496

Juvenile Services

Rhode Island Division of Juvenile
Correctional Services
340 New London Avenue
Cranston, RI 02920

Contact: **Warren W. Hurlbut**
Assistant Director

Telephone: (401) 464-2898

Rhode Island Department for
Children & Families
Division of Juvenile Corrections
300 New London Avenue
Cranston, RI 02920

Contact: **David Hedden**
Administrator

Telephone: (401) 464-2055

Rhode Island Juvenile Probation
Garrahy Complex
1 Dorrance Plaza
Providence, RI 02903

Contact: **Richard Gaskell**
Assistant Probation & Parole
Administrator

Telephone: (401) 277-3376

Profile of Correctional Training in Rhode Island

Six individuals in six agencies were surveyed regarding the delivery of correctional training in Rhode Island.* Although there were no specific commissions that provided the standards/oversights and training, the state provided guidelines for training in accordance with the American Correctional Association Standards. There were a total of 12 full-time and 10 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 320 hours. The minimum annual in-service classroom training was 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in

most cases, specific hour requirements were not established. The Rhode Island Adult Institutions, Department for Children & Families, and Juvenile Probation provided specific in-house management training for department heads and senior staff. Various agencies were responsible for providing the training courses for trainers in Rhode Island. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 40 hours in length.

*** Rhode Island Agencies Surveyed**

Rhode Island Adult Institutions: Serving Adult Corrections and Adult Parole & Probation.

Rhode Island Department for Children & Families, Division of Juvenile Corrections: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

Rhode Island Department of Corrections: Serving Adult Corrections and Adult Parole & Probation.

Rhode Island Division of Juvenile Correctional Services: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

Rhode Island Division of Probation & Parole: Serving Adult Parole & Probation.

Rhode Island Juvenile Probation: Serving Juvenile Institutions and Juvenile Probation & Aftercare.

**TRAINING RESOURCE CENTER
AT
EASTERN KENTUCKY UNIVERSITY**

The Goal of the Center

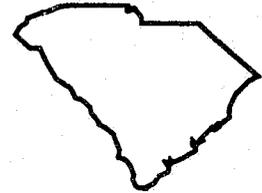
The Training Resource Center is an adult professional development program which provides training support to social, human services and correctional agencies of local, state, and federal governments as well as professional associations and other organizations. The primary goal of the Training Resource Center is to enhance the delivery of training and professional development activities.

How to Achieve the Goal

- Provide quality and timely service
- Demonstrate friendliness and sincerity
- Make the center a good place to work
- Provide quality training opportunities
- Help create exemplary programs and training
- Encourage the development of outstanding staff and students



SOUTH CAROLINA CORRECTIONAL TRAINING DIRECTORY



Adult Services

South Carolina Department of Corrections
4446 Broad River Road
Columbia, SC 29210

Contact: **W. T. Cave**
Director
South Carolina Training
Academy

Telephone: (803) 737-3737

South Carolina Department of Probation,
Parole & Pardon Services
P.O. Box 50666
Columbia, SC 29250

Contact: **Renee Bergeron**
Director

Telephone: (803) 734-9244

Juvenile Services

South Carolina Department of Youth
Services
4900 Broad River Road
Columbia, SC 29210

Contact: **Dan Lawther**
Training Director

Telephone: (803) 737-9127

Profile of Correctional Training In South Carolina

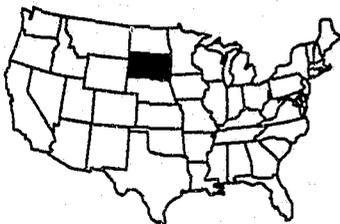
Three individuals in three agencies were surveyed regarding the delivery of correctional training in South Carolina.* The South Carolina Criminal Justice Training Academy, Law Enforcement Training Council, and the Human Resource Department provided the standards/oversights and training within South Carolina. There were a total of 44 full-time and 41 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and institutional. The minimum annual classroom training requirements for new employees ranged from 40 to 160 hours. The minimum annual in-service classroom training was 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. All three agencies provided specific in-house management training for department heads and senior staff. The National Institute of Corrections, American Correctional Association, Department of Corrections, and the South Carolina Criminal Justice Training Academy provided the training courses for trainers in South Carolina prior to their assuming training responsibility. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers were typically 40 hours in length.

* South Carolina Agencies Surveyed

South Carolina Department of Corrections: Serving Adult Corrections and Community Based Corrections.

South Carolina Department of Probation, Parole & Pardon Services: Serving Adult Pardons and Parole & Probation.

South Carolina Department of Youth Services: Serving Juvenile Institutions and Probation & Aftercare.



SOUTH DAKOTA CORRECTIONAL TRAINING DIRECTORY

Adult and Juvenile Services

South Dakota Court Services Department
State Capitol Building
Pierre, SD 57501

Contact: **Jay Newberger**
Interstate Compact Coordinator

Telephone: (605) 773-4871

South Dakota Department of Corrections
P.O. Box 322
Springfield, SD 57062

Contact: **Glenn Stanley**
Training Officer

Telephone: (605) 369-2201

Adult Services

South Dakota State Penitentiary
P.O. Box 911
Sioux Falls, SD 57117-0911

Contact: **Dan Jacobson**
Executive Director

Telephone: (605) 339-6780

Profile of Correctional Training in South Dakota

Three individuals in three agencies were surveyed regarding the delivery of correctional training in South Dakota.* The Department of Corrections provided the standards/oversights and training that were used in South Dakota. There were a total of 2 full-time and 3 part-time trainers identified within the state. Training was regularly provided in the following settings: regional training centers, facility based, private contracting, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 16 to 150 hours. The minimum annual in-service classroom training ranged from 16 to 40 hours in length. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Court Services Department provided specific in-house management training for department heads and senior staff. The National Institute of Corrections provided the training courses for trainers which were typically 40 hours in length.

* South Dakota Agencies Surveyed

South Dakota Court Services Department: Serving Adult Probation and Juvenile Probation & Aftercare.

South Dakota Department of Corrections: Serving Adult Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

South Dakota State Penitentiary: Serving Adult Corrections and Adult Parole & Probation.



TENNESSEE CORRECTIONAL TRAINING DIRECTORY

Adult and Juvenile Services

Tennessee Correctional Institute
500 James Robertson Parkway
Volunteer Plaza, Suite 750
Nashville, TN 37219

Contact: **R. Douglas Morgan**
Executive Director

Telephone: (615) 741-3816

Contact: **Robert A. McCluskey**
Correctional Institutional Trainer
Juvenile Division

Telephone: (615) 741-3816

Contact: **James Coleman**
Training Director
Adult Division

Telephone: (615) 741-3816

Adult Services

Tennessee Department of Corrections
Tennessee Correction Academy
P.O. Box 1510
Tullahoma, TN 37388

Contact: **Brenda White**
Executive Administrative
Assistant

Telephone: (615) 741-2071

Contact: **David Poindexter**
Superintendent

Telephone: (615) 455-5413

Adult Parole

State of Tennessee
Board of Paroles
Suite 1300 Parkway Towers
404 James Robertson Parkway
Nashville, TN 37219

Contact: **Michele Morton**
Training Director

Telephone: (615) 741-4163

Profile of Correctional Training in Tennessee

Six individuals in three agencies were surveyed regarding the delivery of correctional training in Tennessee.* The standards/oversights and training were provided by the Tennessee Peace Officer Standards and Training Commission, Tennessee Board of Control of the Tennessee Corrections Institute, and the American Correctional Association Standards. There were a total of 77 full-time and 13 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, university/community college based, inter-agency, itinerant, regional training sites, and private contracting. The minimum annual classroom training requirements for new employees ranged from 12 to 120 hours. The minimum annual in-service classroom training was typically 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. All three agencies provided specific in-house management training for department heads and senior staff. Although these agencies had varying policies regarding the requirement for training of trainers, courses for full-time trainers were typically 40 hours in length.

* Tennessee Agencies Surveyed

State of Tennessee: Board of Paroles: Serving Adult Parole.

Tennessee Correctional Institute: Serving Adult Corrections, Jails/Local Detention, Juvenile Institutions, and Juvenile Detention.

Tennessee Department of Corrections: Tennessee Correction Academy: Serving Adult Corrections, Adult Probation, Juvenile Institutions, and Juvenile Probation & Aftercare.



**TEXAS
CORRECTIONAL TRAINING DIRECTORY**



Adult Services

Texas Department of Criminal Justice
Institutional Division
P.O. Box 99
Huntsville, TX 77342-0099

Contact: **Artis B. Mosley, Jr.**
Assistant Director for Personnel
& Training

Telephone: (409) 294-2023

Texas Department of Criminal Justice
Board of Pardons/Paroles Division
Staff Development Section
3410 Far West Boulevard
Suite 201
Austin, TX 78731

Contact: **Greg Markley**
Director of Staff Development

Telephone: (512) 343-4808

Criminal Justice Assistance Division
8100 Cameron Road
Suite 600, Building B
Austin, TX 78753

Contact: **George Pryor, Ph.D.**
Director of Training &
Staff Development

Telephone: (512) 834-8188

Texas Department of Public Safety
5805 North Lamar Boulevard
Austin, TX 78752

Contact: **Jim Taylor**
Director of Training

Telephone: (512) 465-2000

Adult Services

Texas Commission on Jail Standards
611 South Congress, Suite 200
Austin, TX 78704

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Austin, TX 78765

Contact: **Gordon Johnson**
Executive Director

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Texas Commission on Law Enforcement
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Contact: **Kenneth Joyce**
Officer Standards &
Education

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Juvenile Services

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Capitol Station
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Contact: **Vicki Wright**
Director of Training & Staff
Development

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Profile of Correctional Training In Texas

Nine individuals in eight agencies were surveyed regarding the delivery of correctional training in Texas.* There were a total of 94 full-time and 30 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, itinerant, private contracting, and university/community college based. The minimum annual classroom training requirements for new employees ranged from 40 to 124 hours. The minimum annual in-service classroom training was 40 hours. The Department of Corrections recognized 80 hours of on-the-job training for new employees. The Juvenile Probation Commission and the Department of Criminal Justice provided specific in-house management training for department heads and senior staff. The Juvenile Probation Commission and a centralized training academy provided the training courses for juvenile probation trainers. The Department of Corrections consulted with outside agencies to provide training courses for trainers prior to their accepting training responsibilities.

* Texas Agencies Surveyed

Criminal Justice Assistance Division: Serving Adult Corrections.

Texas Commission on Jail Standards: Serving Adult Corrections and Jails/Local Detention.

Texas Commission on Law Enforcement: Serving Adult Corrections.

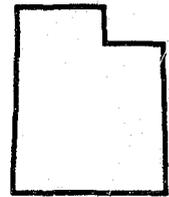
Texas Department of Criminal Justice, Board of Pardons/Paroles Division, Staff Development Section:
Serving Adult Corrections and Adult Parole.

Texas Department of Criminal Justice - Institutional Division: Serving Adult Corrections.

Texas Department of Public Safety: Serving Adult Corrections.

Texas Juvenile Probation Commission: Serving Juvenile Probation & Aftercare.

Sheriff's Association of Texas: Serving Adult and Juvenile Corrections.



**UTAH
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Judicial Education Officer

Telephone: (801) 533-6371

Profile of Correctional Training in Utah

Five individuals in four agencies were surveyed regarding the delivery of correctional training in Utah.* The Peace Officers Standards and Training Commission provided some of the standards/oversights and training in Utah. There were a total of 9 full-time and 43 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 490 hours. The minimum annual in-service classroom training ranged from 40 to 80 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The Department of Corrections and the Juvenile Parole Division provided specific in-house management training for department heads and senior staff. The Department of Corrections provided some of the training courses for trainers. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers typically ranged from 40 to 80 hours in length.

*** Utah Agencies Surveyed**

Administrative Office of the Utah Courts: Serving Juvenile Probation.

Utah Department of Corrections: Serving Adult Corrections and Adult Parole & Probation.

Utah Department of Social Services, Division of Youth Corrections: Serving Juvenile Institutions, Juvenile Detention, Aftercare, and Community Alternative Programs.

Utah Juvenile Parole: Serving Juvenile Parole.

Transitional Services for Troubled Youth

TITLE	AUTHORS
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The authors who contributed manuscripts and the professionals who donated their time and talents to review and comment on their work are primarily responsible for this publication. Without the continuing commitment of the Kentucky Department for Social Services to improving services for troubled youth the conference and this monograph would never have been possible. To order this publication, contact: Training Resource Center, Eastern Kentucky University, 217 Perkins Building, Richmond, KY 40475-3127. Phone: 606-622-1497. FAX: 606-622-6264.



VERMONT CORRECTIONAL TRAINING DIRECTORY

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Profile of Correctional Training in Vermont

Two individuals in two agencies were surveyed regarding the delivery of correctional training in Vermont.* The Department of Corrections; Human Resource Development provided the standards/oversights and training that were used in Vermont. There were a total of 3 full-time and 21 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, private contracting, and university/community college based. The minimum annual classroom training requirements for new employees ranged from 40 to 120 hours. The minimum annual in-service classroom training was typically 40 hours. Although the agencies recognized on-the-job training for new and in-service employees, there were not specific hour requirements established. Both agencies provided specific in-house management training for department heads and senior staff. The training of trainers courses for the Woodside Juvenile Rehabilitation Center were provided by the Learning Center of Vermont in which the courses were 24 hours in length.

* Vermont Agencies Surveyed

Vermont Department of Corrections: Agency of Human Services: Serving Adult Corrections, Adult Parole & Probation, and Jails/Local Detention.

Vermont Department of Social & Rehabilitation Services: Woodside Juvenile Rehabilitation Center: Serving Juvenile Institutions, Juvenile Detention, Juvenile Probation & Aftercare, and Juvenile Rehabilitation.



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Profile of Correctional Training in Virginia

Three individuals in three divisions of the Department of Corrections were surveyed regarding the delivery of correctional training in Virginia.* The Department of Criminal Justice Services provided the standards/oversights and training that were used in Virginia. There were a total of 48 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 80 to 280 hours. The minimum annual in-service classroom training ranged from 24 to 40 hours. Although the agencies recognized on-the-job training for new and in-service employees, there were not specific hour requirements established. The Virginia Department of Corrections provided specific in-house management training for department heads and senior staff. The training courses for trainers were provided by the Academy for Staff Development and the Department of Criminal Justice Services. Although the agencies had varying policies regarding the requirement for training of trainers, courses for full and part-time trainers typically ranged from 40 to 350 hours in length.

*** Virginia Agency Surveyed**

Virginia Department of Corrections: Academy for Staff Development: Local Facilities: Adult Institutions:
Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



WASHINGTON CORRECTIONAL TRAINING DIRECTORY



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Olympia, WA 98504

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DSHS/DJR Program Services

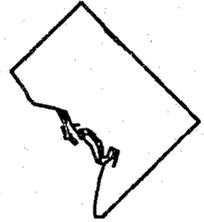
Telephone: (206) 753-7402

Profile of Correctional Training in Washington

Five individuals in four agencies were surveyed regarding the delivery of correctional training in Washington.* The Criminal Justice Training Commission provided the state-wide standards and oversight for training in Washington. The Commission conducted the mandatory training for all newly hired adult and juvenile personnel. There were a total of 10 full-time and 287 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, university/community college based, inter-agency, itinerant, regional training sites, and private contracting. The minimum annual classroom training requirements for new employees ranged from 20 to 160 hours. Although most agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. All four agencies provided specific in-house management training for department heads and senior staff. Agencies had varying policies regarding the requirement for training of trainers courses for full and part-time trainers. Training of trainers courses were typically 40 hours in length and were provided by both internal and external sources.



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Adult and Juvenile Probation

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Social Services Division
500 Indiana Avenue, N.W.
Washington, D.C. 20001-2131

Contact: **Alan M. Schuman**
Director

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Profile of Correctional Training in the District of Columbia

Three individuals in two agencies were surveyed regarding the delivery of correctional training in the District of Columbia.* The National Institute of Corrections provided the training of trainers courses. There were a total of 14 full-time and 48 part-time trainers identified within the District of Columbia. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, private contracting, and university/community college based. The minimum annual classroom training requirements for new employees ranged from 80 to 240 hours. The minimum annual in-service classroom training ranged from 40 to 80 hours. Both agencies provided specific in-house management training for department heads and senior staff.

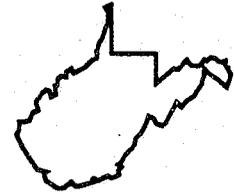
*** Washington, D. C. Agencies Surveyed**

Department of Corrections: Serving Adult Corrections.

Superior Court of the District of Columbia: Social Services Division: Serving Adult and Juvenile Probation.



**WEST VIRGINIA
CORRECTIONAL TRAINING DIRECTORY**



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College of Graduate Studies
Institute, WV 25112

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Profile of Correctional Training in West Virginia

Five individuals in four agencies were surveyed regarding the delivery of correctional training in West Virginia.* There were no specific agencies or commissions identified for providing the standards/oversights or training. There were a total of 28 full-time and 30 part-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 40 to 120 hours. The minimum annual in-service classroom training ranged from 15 to 40 hours. The Department of Human Services and the Department of Corrections provided specific in-house management training for department heads and senior staff. The West Virginia Correctional Academy following the National Institute of Corrections guidelines provided some of the training courses for trainers in West Virginia. These courses were typically 40 hours in length.

*** West Virginia Agencies Surveyed**

University of West Virginia, College of Graduate Studies: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.

West Virginia Department of Corrections: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, and Juvenile Aftercare.

West Virginia Department of Human Services, Division of Training: Serving Juvenile Institutions, Juvenile Detention, and Probation & Aftercare.

West Virginia Supreme Court of Appeals: Serving Adult and Juvenile Probation.

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3. **Treating the Substance Abusing Offender** - Bettye J. Harrison, Northside Correctional Center, South Carolina
4. **Compulsions....** Terry Adair and Mac Bell, Kentucky Department for Mental Health and Mental Retardation Services
5. **Training and Rehabilitation....** Eugene Williams, Mt. McGregor Correctional Facility, New York, Judy DeLong, New York

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Correctional Services
Eastern Kentucky University
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**WISCONSIN
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Administrator

Telephone: (608) 266-8099

Profile of Correctional Training in Wisconsin

Five individuals in four agencies were surveyed regarding the delivery of correctional training in Wisconsin.* The Wisconsin Training Bureau provided the standards/oversights and training for some agencies; while other agencies followed the standards provided by legislative mandates. There were a total of 23 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 30 to 480 hours. The minimum annual in-service classroom training was typically 40 hours in length. Although the agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. All three agencies provided specific in-house management training for department heads and senior staff. The National Institute of Corrections provided some of the training of trainers courses which were typically 40 hours in length.

*** Wisconsin Agencies Surveyed**

Wisconsin Department of Corrections: Serving Adult Corrections.

Wisconsin Department of Corrections: Parole & Probation Services: Serving Adult Parole & Probation.

Wisconsin Department of Health and Social Services: Division of Community Services: Bureau of Children, Youth and Families: Serving Adult Services and Child Care Institutions.

Wisconsin Department of Health and Social Services: Division of Youth Services: Serving Youth Services.

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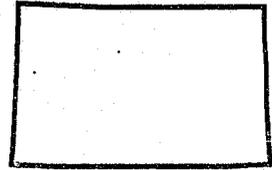
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WYOMING CORRECTIONAL TRAINING DIRECTORY



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Hathaway Building
Cheyenne, WY 82002

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Cheyenne, WY 82002

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Special Services Supervisor

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Profile of Correctional Training In Wyoming

Three individuals in three agencies were surveyed regarding the delivery of correctional training in Wyoming.* There were a total of 1 part-time and 7 full-time trainers identified within the state. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 32 to 60 hours. The minimum annual in-service classroom training ranged from 20 to 40 hours. Although some agencies recognized on-the-job training for new and in-service employees, in most cases, specific hour requirements were not established. The three agencies did not have requirements regarding specific in-house management training for department heads and senior staff. A 40 hour training course for trainers was provided in part by the National Institute of Corrections.

* Wyoming Agencies Surveyed

Wyoming Board of Charities and Reform: Serving Adult Corrections and Community Based Corrections.

Wyoming Department of Probation and Parole: Serving Adult Parole & Probation and Juvenile Probation.

Wyoming Division of Public Assistance and Social Services: Serving Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



FEDERAL BUREAU OF PRISONS

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Staff Training Academy
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Chief

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Federal Bureau of Prisons
Trust Fund/Food Management Training Center
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Contact: **Robert B. Habeeb**
Trust Fund Training Center
Director

Telephone: (817) 535-2111
Ext. 322

Federal Bureau of Prisons

The Federal Bureau of Prisons offers comprehensive training programs that run the gamut from pre-service, to in-service, to management and specialty training. The training operation is managed centrally by the Human Resources Division in the Bureau's Central Office in Washington.

Pre-service training is delivered at the institution level in a minimum 40 hour institution familiarization program and is followed by a three week course that all employees are required to complete at the Bureau's Training Academy at the Federal Law Enforcement Training Center at Glynco, Georgia. In-service training is provided at the institution level with each employee required to complete a minimum of 40 hours of training annually.

Management and specialized training is provided at the Bureau's Management and Specialty Training Center in Aurora, Colorado, just outside of Denver. In addition to the Aurora and Glynco facilities, the Bureau provides food service management and inmate commissary management as well as paralegal training at training facilities in the Ft. Worth, Texas area.

There is at least one Employee Development Manager at each of the Bureau's major facilities as well as a Regional Employee Development Manager for each of the Bureau's five regions. These individuals are responsible for training activities in each of their respective regions. All Employee Development Managers as well as all instructors at the Bureau's various training facilities are required to complete a 40 hour training for trainers course.

Transitional Services for Troubled Youth

Adaptations to change are difficult for most people and often there is a need for professional intervention. Perhaps no group of individuals is more deserving or in need of assistance during transition than those youth who are attempting to return from residential to community settings. The 11 articles in this monograph provide an examination of the history, current status, best practices and future needs in the area of transitional services for troubled youth.

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The authors who contributed manuscripts and the professionals who donated their time and talents to review and comment on their work are primarily responsible for this publication. Without the continuing commitment of the Kentucky Department for Social Services to improving services for troubled youth the conference and this monograph would never have been possible.

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AUTHORS

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Profile of Correctional Training of The Federal Judicial Center

The Federal Judicial Center was surveyed regarding the delivery of correctional training.* There were a total of 4 full-time and over 50 part-time trainers identified within the Center. Training was regularly provided for Federal Probation and Pretrial Officers in the 94 Judicial Districts throughout the country. The minimum annual classroom training for new employees was 80 hours. The minimum annual in-service classroom training was 40 hours in length. On-the-job training was provided. The Center provided specific in-house management training for department heads, senior staff, and experienced officers. The training of trainers courses for full and part-time trainers was 32 hours.

* Agency Surveyed

Federal Judicial Center: Serving Adult Corrections.



THE NATIONAL ACADEMY OF CORRECTIONS

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1790 30th Street, Suite 430
Boulder, CO 80301

Contact: **Dr. Dianne Carter**
President

Telephone: (303) 939-8855

Profile of Correctional Training of The National Academy of Corrections

The National Academy of Corrections provides seminars on management, trainer development, and special issues seminars for correctional practitioners from federal, state, and local correctional agencies. The Academy, one of four divisions of the National Institute of Corrections provides training that promotes constructive organizational change and that maximizes correctional ability to operate in a fair, safe, efficient, humane, and constitutional manner.

The Academy accomplishes its mission through the development and delivery of seminars for correctional administrators, trainers, and on special issues identified by the field. Academy training is provided at no cost for tuition, travel or lodging to participants or their agencies. Most training is provided at the Academy's training facility near Boulder, Colorado. On occasion, Academy sponsored training is hosted by an agency or is held in conjunction with a national conference.

Services are also provided to the field through technical assistance. Specifically, the Academy is authorized to respond to requests to assist agencies to identify training needs, develop curriculum, identify strategies for training development and delivery, evaluate training programs, assess the management of the training system, and to develop the capacity for an agency to train their own trainers.

The support of regionally based training activities is a new and important initiative of the Academy. Twenty-four regional field coordinators have been identified who have volunteered their time and energy to assist the Academy in the coordination and delivery of services within a specific geographic area. The regional field coordinators serve as a local catalyst to extend the impact of Academy sponsored training events as well as provide a ready resource for training events sponsored by other correctional agencies. As a result of regionalization, it is anticipated that managers responsible for training functions can meet with those from neighboring systems to exchange ideas and materials as well as attend workshops of regional interest. Even more importantly, they can begin to build networks through which they can share resources and work together on an ongoing basis.

**NATIONAL ACADEMY OF CORRECTIONS
REGIONAL FIELD COORDINATORS
1990**

NORTHEAST REGION

Peter A. Harubin
Adult Probation-Parole Department
1800 Markley-Logan Square
Norristown, PA 19401

Terry Borjeson
Office of Adult Probation
2275 Silas Deane Highway
Rocky Hill, CT 06067

Robert M. Smith
Director
Human Resource Development
103 South Main Street
Waterbury, VT 05676

William Sprenkle
Department of Corrections
P.O. Box 598
Camp Hill, PA 17001-0598

Carl Makariak
Office of the Sheriff
Fairfax County
4110 Chain Bridge Road
Fairfax, VA 22030

Joseph Marchese
N.Y. State Comm. of Corrections
1134 New Scotland Road
Albany, NY 12208

CENTRAL REGION

Lori Agriesti-Oliver
Training Coordinator
Ohio Dept. of Rehabilitation & Corrections
Division of Parole & Community Services
1050 Freeway Drive, North, Suite 403
Columbus, OH 43229

Bruce I Wolford
Director
Training Resource Center
Eastern Kentucky University
Richmond, KY 40475-3127

J. Alan Hansen
Training Administrator
State of Nebraska Dept. of Corr. Services
Box 94661
Lincoln, NE 68509-4661

Don Redmann
Training Director
North Dakota State Penitentiary
Box 5521
Bismarck, ND 58502-5521

Carol Engel
Program Resource Manager
Bureau of Community Corrections
C-2353 Government Center
Minneapolis, MN 55487-0543

Ronald L. Boyer
Director
Michigan Comm. Corr. Train. Project
U.S. 31 South, Alpha Center
P.O. Box 506
Traverse City, MI 49685-0506

SOUTHERN REGION

Renee Bergeron
Training Director
S.C. Dept. of Probation, Parole & Pardons
P.O. Box 50666
Columbia, SC 29250

John W. Sisson, Jr.
Chief Probation Officer
U.S. District Court-Probation Officer
846 U.S. Courthouse
P.O. Box 25790
Raleigh, NC 27611

James Coleman
Director of Training
Tennessee Corrections Institute
500 James Robertson Parkway
Volunteer Plaza, Suite 750
Nashville, TN 37219

Greg Markley
Director, Staff Development
Texas Board of Pardons & Parole
8610 Shoals Boulevard
P.O. Box 13401, Capitol Station
Austin, TX 78711

Marcus Kenter
Coordinator, Professional Program
Criminal Justice Center
Sam Houston Justice Center
Huntsville, TX 77341

John Sells
Chief Deputy
Caddo Parish Detention Center
7990 Caddo Drive
Keithville, LA 71047

WESTERN REGION

Carol Perko
Administrative Services
Colorado Department of Corrections
2862 South Circle Drive, Suite 400
Colorado Springs, CO 80906-4112

Myra Wall
Training Manager
Criminal Justice Training Commission
2450 South 142
Seattle, WA 98168

Jerry Hawley
Correctional Program Manager
Oregon Police Academy
P.O. Box 70
Mammoth, OR 97361

Richard DeGraff
Arizona Department of Corrections
Staff Development Training Bureau
P.O. Box 52185
Phoenix, AZ 85072

Terri Morgan
Jail Affiliate Chair
Curry County Manager's Office
P.O. Box 1822
Clovas, NM 88101

Robert E. Ortega
Director, Probation/Parole
5801 Osage, Suite B
Cheyenne, WY 82002



UNITED STATES PAROLE COMMISSION



United States Parole Commission
5550 Friendship Boulevard
Chevy Chase, MD 20815

Contact: **Linda Wines Marble**
Director
Case Operations and Program Development

Telephone: (301) 492-5952

Profile of Correctional Training of The United States Parole Commission

The United States Parole Commission was surveyed regarding the delivery of correctional training.* The American Correctional Association Standards were used in regard to the standards/oversights and training that were provided. There were a total of 2 part-time trainers identified within the Commission. Training was regularly provided through private contracting and inter-agency agreement. The minimum annual classroom training for new employees was 40 hours. The minimum annual in-service classroom training was 40 hours in length. On-the-job training for new and in-service employees was not established as a specified number of hours. The Commission provided specific in-house management training for department heads and senior staff. The Commission did not recognize a specific provider for the training courses for trainers.

*** Agency Surveyed**

United States Parole Commission: Serving Adult Corrections and Adult Parole.



UNITED STATES DEPARTMENT OF THE AIR FORCE

**Air Force Office of Security Police
3320th Correction & Rehabilitation Squadron
Lowry Air Force Base, CO 80230-5000**

**Contact: Captain Michael Bailey
 Chief**

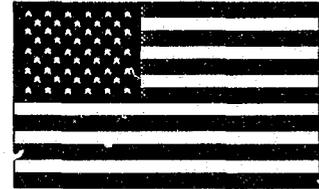
Telephone: (303) 370-3566

United States Department of the Air Force

The Air Force Office of Security Police was surveyed regarding the delivery of correctional training.* There were a total of 235 full-time trainers identified within the Department. Training was regularly provided in a facility based setting. The minimum annual classroom training for new employees was 60 hours. On-the-job training for new and in-service employees was 40 hours in length. The Department provided specific in-house management training for department heads and senior staff. A training course for trainers was required.

*** Agency Surveyed**

Air Force Office of Security Police: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, and Community Based Corrections.



ARMY CLEMENCY AND PAROLE BOARD

Adult and Juvenile Services

**Army Clemency and Parole Board
Washington, D.C. 20310-0300**

**Contact: Robert J. McGowan
Lieutenant Colonel**

Telephone: (202) 697-7775

Profile of Correctional Training In The Army Clemency and Parole Board

The Army Clemency and Parole Board was surveyed regarding the delivery of correctional training.* Officers within the department served as part-time trainers in addition to their other occupational duties. Training was regularly provided in an itinerant method. The training requirements were not established in specific hours because officers received on-going training throughout their employment. Specific in-house management training for department heads and senior staff was provided in the continuous training. The Department of the Army provided the training courses for trainers in the Department.

*** Agency Surveyed**

Army Clemency and Parole Board: Serving Adult Corrections and Adult Parole & Probation.



UNITED STATES MARINE CORPS

United States Marine Corps
Corrections Branch
Code MHC
Headquarters
Washington, D.C. 20380-0001

Contact: **Lt. Col. Julius Hopkins**
Head Corrections Branch

Telephone: (703) 640-3980

Contact: **Capt. Don J. Anderson**
Assistant Director of Corrections

Telephone: (703) 640-3974

Profile of Correctional Training in The United States Marine Corps Corrections Branch

The United States Marine Corps Corrections Branch was surveyed regarding the delivery of correctional training.* There were a total of 8 full-time trainers identified within the Department. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, university/community college based, and inter-agency. The minimum annual classroom training requirement for new employees was 8 weeks. The minimum annual in-service classroom training was a continuous process throughout employment. On-the-job training for new employees ranged from 60 to 100 hours. The Department provided specific in-house management training for department heads and senior staff. Training courses for trainers were provided by the Department and were 2 weeks in length.

* Agency Surveyed

United States Marine Corps: Corrections Branch: Serving Adult Corrections.



UNITED STATES DEPARTMENT OF THE NAVY

**Naval Military Personnel Command
Corrections and Programs Division
Washington, D.C. 20370-5841**

**Contact: William E. Peck
Branch Head**

Telephone: (202) 694-2794

**Contact: Jerald F. Angell
Corrections Program Specialist**

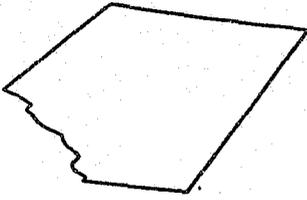
Telephone: (202) 694-2794

**Profile of Correctional Training in The Navy Corrections
United States Department of the Navy**

The Navy Corrections Branch, Naval Military Personnel Command, was surveyed regarding their correctional training program.* There were a total of 17 full-time corrections trainers identified within the Department of the Navy. Training was regularly provided by means of a centralized institute augmented by periodic satellite training on either coast. The minimum annual classroom training requirement for line staff at ashore facilities was 5 weeks. The minimum annual in-service classroom training was 40 hours in length. On-the-job training for new personnel averaged one month. The Department provided specific in-house management training for department heads and other senior staff. For trainers and other key staff, the Department has used training provided by the National Institute of Corrections, the American Correctional Association, and other agencies.

*** Agency Surveyed**

Naval Military Personnel Command: Corrections and Programs Division: Serving Adult Corrections, Adult Parole & Probation, and Jails/Local Detention.



**ALBERTA
CORRECTIONAL TRAINING DIRECTORY**

Alberta Solicitor General
Correctional Services Division
10th Floor
John E. Brownlee Building
10365-97 Street
Edmonton, Alberta
Canada T5J 3W7

Contact: **Jack Davis**
Assistant Deputy Minister

Telephone: (403) 427-3440

Profile of Correctional Training in Alberta

The Solicitor General was surveyed regarding the delivery of correctional training in Alberta.* There were a total of 1 part-time and 11 full-time trainers identified within the province. Training was regularly provided in the following settings: centralized academies, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees were 216 hours. The minimum annual in-service classroom training was 7 hours. On-the-job training for new employees was 20 hours in length. Specific in-house management training for department heads and senior staff was provided. The Staff College provided a 72 hour training course for trainers.

*** Alberta Agency Surveyed**

Alberta Solicitor General: Correctional Services Division: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



BRITISH COLUMBIA CORRECTIONAL TRAINING DIRECTORY

Justice Institute of British Columbia
4180 West 4th Avenue
Vancouver, British Columbia
Canada V6R 4J5

Contact: **John Laverock**
Director
Corrections Academy

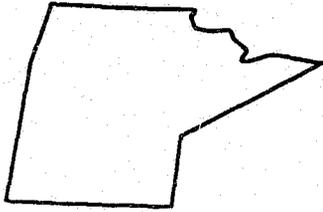
Telephone: (604) 228-9771

Profile of Correctional Training in British Columbia

The Justice Institute of British Columbia was surveyed regarding the delivery of correctional training.* The Corrections Branch of the Department of Corrections provided the standards/oversights and training that were used in British Columbia. There were a total of 12 full-time and 20 part-time trainers identified within the province. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees were 140 hours. The minimum annual in-service classroom training was 35 hours. On-the-job training for new and in-service employees ranged from 35 to 75 hours. Specific in-house management training for department heads and senior staff was provided. The Justice Institute of British Columbia provided the training courses for trainers which ranged from 35 to 70 hours.

*** British Columbia Agency Surveyed**

Justice Institute of British Columbia: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



MANITOBA CORRECTIONAL TRAINING DIRECTORY

Manitoba Corrections
Building 21-139
Tuxedo Avenue
Winnipeg, Manitoba
Canada R3N 0H6

Contact: **Tom Paulley**
Program Analyst

Telephone: (204) 945-7294

Community and Youth Corrections Services
172 Doncaster Street
Winnipeg, Manitoba
Canada R3N 1X9

Contact: **Jean Kopstein**
Coordinator
Staff Training and Development

Telephone: (204) 945-7804

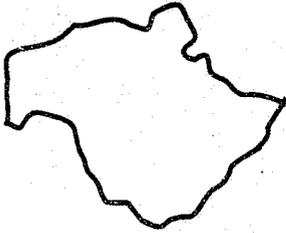
Profile of Correctional Training in Manitoba

Two agencies were surveyed regarding the delivery of correctional training in Manitoba.* The Community and Youth Corrections Services and Manitoba Corrections provided the standards/oversights and training that were used in Manitoba. There were a total of 20 full-time and 2 part-time trainers identified within the province. Training was regularly provided in the following settings: regional training centers, facility based, itinerant, university/community college based, and inter-agency. The minimum annual classroom training for new employees was 240 hours. The minimum annual in-service classroom training was 18 hours. On-the-job training for new and in-service employees was 18 hours in length. The Community and Youth Corrections Services provided specific in-house management training for department heads and senior staff. A 40 hour training course for trainers was provided by the Internal Training Department.

* Manitoba Agencies Surveyed

Community and Youth Corrections Services: Serving Adult Corrections, Adult Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, and Juvenile Probation & Aftercare.

Manitoba Corrections: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



**NEW BRUNSWICK
CORRECTIONAL TRAINING DIRECTORY**

Department of the Solicitor General
Correctional Services Division
P.O. Box 6000
Fredericton, New Brunswick
Canada E3B 5H1

Contact: **Michael Dalgie**
Supervisor
Staff Training & Development

Telephone: (506) 453-2846

Profile of Correctional Training in New Brunswick

The Department of the Solicitor General was surveyed regarding the delivery of correctional training in New Brunswick.* There were a total of 2 full-time and 15 part-time trainers identified within the province. Training was regularly provided on a private contracting basis. The minimum annual classroom training for new employees was 235 hours. On-the-job training for new employees was 75 hours. Specific in-house management training for supervisors and senior staff was a mandatory requirement.

*** New Brunswick Agency Surveyed**

Department of the Solicitor General: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



**NEWFOUNDLAND
CORRECTIONAL TRAINING DIRECTORY**

Adult Services

Government of Newfoundland and Labrador
Department of Justice
P.O. Box 6084
210 Water Street
St. John's, Newfoundland
Canada A1C 5X8

Contact: **Marvin J. McNutt**
Director of Adult Corrections

Telephone: (709) 576-3880

H.M. Penitentiary
P.O. Box 5459
St. John's, Newfoundland
Canada A1C 5W4

Contact: **Wayne H. Payne**
Staff Training Coordinator

Telephone: (709) 576-2270

Juvenile Services

St. John's Youth Center
P.O. Box 5085
St. John's, Newfoundland
Canada A1C 5V3

Contact: **Michael Berry**
Administrator

Telephone: (709) 576-6680

Profile of Correctional Training in Newfoundland

Three individuals in three agencies were surveyed regarding the delivery of correctional training in Newfoundland.* There were a total of 1 full-time and 5 part-time trainers identified within the province. Training was regularly provided in the following settings: facility based, private contracting, university/community college based, and inter-agency. The minimum annual classroom training requirements for new employees ranged from 240 to 320 hours. On-the-job training for new and in-service employees was 40 hours in length. Specific in-house management training for department heads and senior staff was provided by St. John's Youth Center and the Public Service Commission as part of the employees regular occupational qualifications. The Public Service Commission also provided the training courses for trainers in Newfoundland which were 40 hours in length.

*** Newfoundland Agencies Surveyed**

Department of Justice: Serving Adult Corrections.

H. M. Penitentiary: Serving Adult Corrections and Jails/Local Detention.

St. John's Youth Center: Serving Juvenile Institutions, Secure Custody, Temporary Detention, and Juvenile Probation & Aftercare.



**NORTHWEST TERRITORIES
CORRECTIONAL TRAINING DIRECTORY**

Adult Corrections

Adult Corrections Services
Brian Mason
Director/Corrections Service
(403) 920-8922

Baffin Correctional Centre
P.O. Box 368
Iqaluit, NWT
Canada X0A 0H0

Contact: **J. Eil**
Warden

Telephone: (819) 979-5366

South Mackenzie Correctional Centre
P.O. Box 1660
Hay River
Canada X0E 0P0

Contact: **D. Farnham**
Warden

Telephone: (403) 874-2798

Yellowknife Correctional Centre
P.O. Box 278
Yellowknife, NWT
Canada X1A 2N2

Contact: **D. Paul**
Warden

Telephone: (403) 873-4465

Young Offender Secure Facilities

Doug Friesen
Superintendent/Secure Facilities
(403) 920-8922

River Ridge
P.O. Box 388
Ft. Smith, NWT
Canada X0E 0P0

Contact: **G. Villebrun**
Manager

Telephone: (403) 872-7372

Hay River Secure
P.O. Box 370
Hay River, NWT
Canada X0E 0R0

Contact: **P. Stanford**
Manager

Telephone: (403) 874-6404

Isumaqsunngittut
P.O. Box 1000
Iqaluit, NWT
Canada X0A 0H0

Contact: **M. Sanders**
A/Manager

Telephone: (819) 979-4452

Department of Social Services
P.O. Box 1320
Yellowknife, Northwest Territories
Canada X1A 2L9

Contact: **Jeanne Marie-Jewell**
Minister

Telephone: (403) 873-7959

Contact: **B. Doyle**
Deputy Minister

Telephone: (403) 920-7119

Contact: **D. Smith**
Training & Inspections Officer

Telephone: (403) 920-8922

Profile of Correctional Training in the Northwest Territories

The Department of Social Services and several institutions were surveyed regarding the delivery of 'correctional training in the Northwest Territories.* There were a total of 1 full-time and 15 part-time trainers identified within the province. Training was regularly provided in regional training centres and facility based settings. The minimum annual classroom training requirements for new employees were 75 hours. This training ran every 3 months. The minimum annual in-service classroom training was 37.5 hours. The Department of Education ran a two day training course for trainers. The Department of Social Services used the Department of Education's Resources and Arctic College for in-house training for department heads and senior staff.

*** Northwest Territories Agencies Surveyed**

Baffin Correctional Centre: Serving Adult Corrections.

Department of Social Services: Serving Adult Corrections, Adult Probation, Community Based Corrections, Young Offender Institutions, Young Offender Detention, and Young Offender Probation & Aftercare.

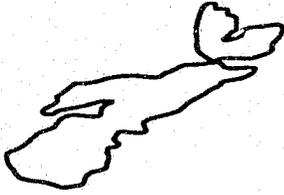
Hay River Secure: Serving Young Offender Secure Facilities.

Isumaqsunngittut: Serving Young Offender Secure Facilities.

River Ridge: Serving Young Offender Secure Facilities.

South Mackenzie Correctional Centre: Serving Adult Corrections.

Yellowknife Correctional Centre: Serving Adult Corrections.



**NOVA SCOTIA
CORRECTIONAL TRAINING DIRECTORY**

Department of the Attorney General
P.O. Box 968
Station M
Halifax, Nova Scotia
Canada B3J 2V9

Contact: **Wayne R. Maxwell**
Coordinator
Staff Training and Development

Telephone: (902) 424-5331

Profile of Correctional Training in Nova Scotia

The Department of the Attorney General was surveyed regarding the delivery of correctional training in Nova Scotia.* There were a total of 3 full-time and 20 part-time trainers identified within the province. Training was regularly provided in the following settings: facility based, private contracting, and university/community college based. The minimum annual classroom training for new employees was 180 hours. The minimum annual in-service classroom training ranged from 6 to 40 hours. On-the-job training for new and in-service employees was provided; however, the hour requirements varied with different positions. Specific in-house management training for department heads and senior staff was provided.

*** Nova Scotia Agency Surveyed**

Department of the Attorney General: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions, Juvenile Detention, and Juvenile Probation & Aftercare.



ONTARIO CORRECTIONAL TRAINING DIRECTORY

Ministry of Correctional Services
2001 Eglinton Avenue, East
Scarborough, Ontario
Canada M1L 4P1

Contact: **Ingrid Richter**
 Manager
 Staff Training & Development

Telephone: (416) 750-3403

Profile of Correctional Training in Ontario

The Ministry of Correctional Services was surveyed regarding the delivery of correctional training in Ontario.* There were a total of 20 full-time trainers identified within the province. Training was regularly provided in the following settings: centralized academies, regional training centers, facility based, itinerant, private contracting, university/community college based, and inter-agency. The annual classroom training, in-service training and on-the-job training requirements for new and in-service training varied with the position of employment. Specific in-house management training for department heads and senior staff was provided.

* Ontario Agency Surveyed

Ministry of Correctional Services: Serving Adult Corrections, Adult Parole & Probation, Jails/Local Detention, Community Based Corrections, Juvenile Institutions (served juveniles aged 16 and 17 only, juveniles from 12 to 14 were served by the Ministry of Community and Social Services), Juvenile Detention, and Juvenile Probation & Aftercare.



**PRINCE EDWARD ISLAND
CORRECTIONAL TRAINING DIRECTORY**

Department of Justice and Attorney General
Corrections Division
P.O. Box 2000
Shaw Building
Charlottetown, Prince Edward Island
Canada C1A 7N8

Contact: **J. Phillip Arbling**
Director of Community and
Correctional Services

Telephone: (902) 368-4578

Profile of Correctional Training in Prince Edward Island

The Department of Justice and Attorney General was surveyed regarding the delivery of correctional training in Prince Edward Island.* The Civil Service Commission and the Crown Agency provided the standards/oversights and training. There was one part-time trainer identified within the province; however, training was also provided by qualified employees as the need occurred. Training was regularly provided in private contracting and university/community college based settings. The minimum annual classroom training requirements for new employees varied with the occupational position. On-the-job training for new and in-service employees also varied with the position of employment. In-house management training for department heads and senior staff was provided by the Civil Service Commission.

*** Prince Edward Island Agency Surveyed**

Department of Justice and Attorney General: Serving Adult Corrections, Adult Probation, Jails/Local Detention, Programs for Youth, Secure Centers and Open Custody for Youth, and Youth Probation & Aftercare.



**QUEBEC
CORRECTIONAL TRAINING DIRECTORY**

Adult Services

**Office of Correctional Policies and
Community Development
Office of Detention
1200 Route de l'Elise
Sainte-Foy, Quebec
Canada G1V 4T4**

**Contact: Brigitte Whittom
Advisor in Human Resources
Management**

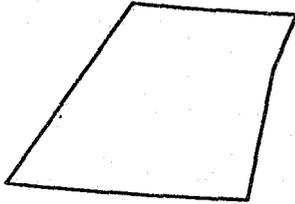
Telephone: (418) 644-9479

Profile of Correctional Training in Quebec

The Government of Quebec was surveyed regarding the delivery of correctional training.* There were a total of one full-time and 24 part-time trainers identified within the province. Training was regularly provided in an itinerant and private contracting agreement. The minimum annual classroom training requirements for new employees were 80 hours. The minimum annual in-service classroom training was typically 40 hours in length. On-the-job training for employee annual in-service was 16 hours. Specific in-house management training for department heads and senior staff was provided. An 8 hour training course for trainers was provided.

*** Quebec Agency Surveyed**

Office of Correctional Policies and Community Development; Office of Detention: Serving Adult Corrections.



SASKATCHEWAN CORRECTIONAL TRAINING DIRECTORY

Adult Services

Department of Justice
Human Resources Branch
4th Floor 1874 Scarth Street
Regina, Saskatchewan
Canada S4P 3V7

Contact: **Donna A. Foster**
Staff Development
Administrator

Telephone: (306) 787-3579

Young Offender Services

Department of Social Services
Young Offenders Program Division
12th Floor, 1920 Broad Street
Regina, Saskatchewan
Canada S4P 3V6

Contact: **Tom Stickland**
Co-ordinator of Staff Training
Young Offenders Program
Division

Telephone: (306) 787-9237

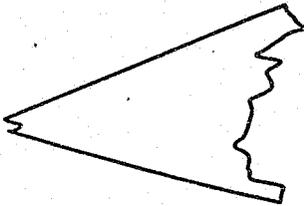
Profile of Corrections and Young Offenders Services Training in Saskatchewan

Two individuals in two government departments were surveyed regarding the delivery of correctional training in Saskatchewan.* The Department of Social Services (young offenders services) and the Department of Justice (adult services) each provided the standards/oversights and training in relation to their own staff requirements in Saskatchewan. Between both departments, there were a total of 6 full-time and 50 part-time trainers identified within the province. Training was regularly provided in the following settings: centralized academies, university/community college facilities, custody facilities, and privately contracted resources. The minimum annual classroom training requirements for new employees ranged from 40 to 360 hours. The minimum annual in-service classroom training was typically 37 hours in length. Both departments provided specific in-house management training for department heads and senior staff.

* Saskatchewan Agencies Surveyed

Department of Justice: Human Resources Branch: Serving Adult Corrections, Adult Probation, Jails, and Community Based Corrections.

Department of Social Services: Young Offenders Program Division: Serving Young Offender Institutions, Young Offender Probation, and Community Programs.



**YUKON TERRITORY
CORRECTIONAL TRAINING DIRECTORY**

Corrections & Law Enforcement Department
P.O. Box 2703
Whitehorse, Yukon Territory
Canada Y1A 2C6

Contact: **R. W. Daniels**
Deputy Director
Technical Services

Telephone: (403) 667-5364

Profile of Correctional Training in the Yukon Territory

The Corrections & Law Enforcement Department was surveyed regarding the delivery of correctional training in the Yukon Territory.* One part-time trainer was identified within the province. Training was regularly provided in the following settings: regional training centers, facility based, university/community college based, and inter-agency. The minimum annual classroom training for new employees was 40 hours. The minimum annual in-service classroom training was 40 hours. On-the-job training for new and in-service employees ranged from 24 to 40 hours. Specific in-house management training for department heads and senior staff was provided by the Public Service Commission. Training courses for trainers were provided for both full and part-time trainers.

*** Yukon Territory Agency Surveyed**

Corrections & Law Enforcement Department: Serving Adult Corrections, Adult Parole & Probation, and Community Based Corrections.



CORRECTIONAL SERVICE OF CANADA

Federal Institutions

Correctional Service of Canada
Sir Wilfred Laurier Building
340 Laurier Avenue, West
Ottawa, Ontario
Canada K1A 0P9

Contact: **Sidney Marinoff**
Director of Staff Training

Telephone: (613) 995-8899

Profile of the Correctional Service of Canada

The Correctional Service of Canada was surveyed regarding the delivery of correctional training.* The Correctional Service of Canada provided the standards/oversights and training that were used in Canada. A total of 100 full-time trainers were identified within the province. Training was regularly provided in the following settings: regional training centers, itinerant, and private contracting. The minimum annual classroom training requirements for new employees ranged from 40 to 270 hours. The minimum annual in-service classroom training was 24 hours. Specific in-house management training for department heads and senior staff was provided.

*** Canadian Agency Surveyed**

Correctional Service of Canada: Serving Adult Corrections and Adult Parole & Probation.



NATIONAL PAROLE BOARD



National Parole Board
340 Laurier Avenue West
Ottawa, Ontario
Canada K1A 0R1

Contact: **Jacques Belanger**
Manager
Public Affairs

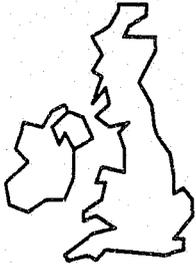
Telephone: (613) 995-1308

Profile of Correctional Training of The National Parole Board

The National Parole Board was surveyed regarding the delivery of correctional training in Canada.* One full-time and 5 part-time trainers were identified. Training was regularly provided in the following settings: centralized academies, regional training centers, itinerant, private contracting, and inter-agency. Management training for departmental heads and senior staff was compulsory and provided through the Canadian Center for Management Development.

*** Canadian Agency Surveyed**

National Parole Board: Serving Adult Corrections and Adult Parole & Probation.



ENGLAND and WALES CORRECTIONAL TRAINING DIRECTORY

HM Prison Service College
Newbold Revel
Rugby, Warwickshire
CV230TN
England

Contact: **John Staples**
Head of Prison Service College

Telephone: 0788 83266

FAX: 0788 833231

HM Prison Service Museum
Newbold Revel
Rugby, Warwickshire
CV230TN
England

Contact: **P. J. Davis**
Curator

Telephone: 0788 832666

Profile of Correctional Training In England and Wales

The Prison Service College for Her Majesty's Prison Service for England and Wales was surveyed regarding the delivery of correctional training. Three sites provided staff training for the Prison Service: Newbold Revel (the training headquarters), Wakefield, and Leicester. There were a total of approximately 200 full-time trainers in the Service. Training was provided at four centralized academies (called colleges) and at each of the 120 correctional facilities in the system. New correctional officers were required to attend 360 hours of classroom instruction and 120 hours of on-the-job training. Other new employees were required to complete an 80 hour training program. A national standard for a minimum number of hours of in-service training did not exist; however, the average was approximately 40 hours per year. There was a special Prison Service College for manager (governor grade) training. A 200 hour training of trainers course was completed by all full-time trainers. This certificated course was offered by the Civil Service College. A National Prison Service Museum operated on the grounds of the Newbold Revel Staff College.

Publications Available

Publication Title	# of Pages	Date of Pub.	Cost
1. Youth in Transition: From Incarceration to Reintegration	85	1988	\$7.50
2. Issues in Correctional Training and Casework, Volume 5 Volumes 2-5 (Special Price)	40	1989	\$13.50 \$33.00
3. Classification: Innovative Correctional Programs	52	1988	\$15.00
4. Transitional Services for Troubled Youth	72	1990	\$15.00
5. Mental Health Services in State Correctional Systems	25	1988	\$10.00
6. Correctional Wardens and Superintendents: Changing Profiles	10	1988	\$8.00
7. T.I.E. (Correctional Training, Industries, Education)	32	1990	\$10.00
8. Directory of Correctional and Juvenile Justice Training in North America	75	1990	\$20.00

Make checks payable (in U.S. funds only) to EKV. Local, state and federal invoices/interaccounts are acceptable. Send payment to:

**Department of Correctional Services
Eastern Kentucky University
217 Perkins Building
Richmond, Kentucky 40475-3127**



Three ways to order:

 By phone: 606-622-1497



 By FAX: 606-622-6264



 By Mail:
Department of
Correctional Services
Eastern Kentucky University
217 Perkins
Richmond, KY 40475-3127





AMERICAN ASSOCIATION OF CORRECTIONAL TRAINING PERSONNEL

WHAT IS THE AMERICAN ASSOCIATION OF CORRECTIONAL TRAINING PERSONNEL?

AACTP is a national organization of correctional trainers and training administrators representing all aspects in the field of corrections.

- Local Adult Corrections
- State Adult Corrections
- Federal Bureau of Prisons
- Military Corrections
- Field Services
(Probation, Parole, Community Services)
- Juvenile Justice
- Higher Education
- Private Consultants
- Training Commissions
- Training Academies

AACTP has members throughout the United States, Canada, and Puerto Rico.

JOURNAL OF CORRECTIONAL TRAINING

One of the primary benefits of membership in AACTP is receiving the **Journal of Correctional Training**. The **Journal** is published quarterly and contains articles and information on:

- Training and staff development.
- Employment announcements.
- A calendar of upcoming training events.
- Regional reports on activities in your area of the country.

Each issue focuses on a particular theme, and members are encouraged to contribute articles on innovative programs, training techniques, new ideas, and research projects.

(See next page for AACTP Application Form)

WHAT IS THE PURPOSE OF AACTP?

The American Association of Correctional Training Personnel is committed to:

- Promoting the continuous improvement of correctional training programs.
- Encouraging greater communication among trainers and training administrators throughout the country.
- Distributing information on new correctional training programs, trends, concepts, and developments.
- Upgrading standards and promoting professionalism at all levels of correctional training.
- Representing the interests of correctional trainers.

As a professional affiliate of the American Correctional Association, AACTP strives to influence the future of staff development in corrections.

NATIONAL AWARDS PROGRAM

AACTP's annual **Awards of Excellence** are presented to the top correctional training programs in the country. Participants in the program submit exemplary works of their agency in one of the following categories:

- Specialized Topics in Correctional Training.
- Innovative Approaches.
- Outstanding Correctional Training System.

Award winners are honored at the National Correctional Trainers Conference and highlighted in the **Journal of Correctional Training**.

MISCELLANEOUS BENEFITS

Vendors and suppliers of training-related merchandise offer AACTP members discounts on some of their products and services. For example, AIMS Media, Inc. offers a 15% discount on selected titles in their correctional officer video series.

Members also receive a hand-lettered membership certificate suitable for framing and a handsome lapel pin. For an additional \$21.50, members can elect to receive their certificate mounted on an attractive walnut frame.

Juvenile Justice



TRAINERS ASSOCIATION

Who we are:

The Juvenile Justice Trainers Association (JJTA) is an organization that is concerned with the growth and advancement of a highly specialized system of staff development and training for juvenile justice professionals. Composed primarily of staff development and training specialists, the Association provides a national network for sharing information, providing technical services and developing other support mechanisms for juvenile justice trainers.

What we do:

JUVENILE JUSTICE TRAINERS ASSOCIATION

- Objectives**
- Serves as a resource for the exchange of juvenile justice training programs and materials.
 - Provides ongoing opportunities for the professional growth and development of juvenile justice trainers.
 - Establishes standards for a staff development and training process that empowers juvenile justice workers to take a preventive and holistic approach in dealing with youth and their families.
- Conferences** JJTA sponsors membership conferences on a semi-annual basis; spring and fall. The fall conference is held in conjunction with the National Correctional Trainers Conference.
- Publications** The association produces and distributes a newsletter to all members at least twice a year.

APPLICATION FOR MEMBERSHIP IN JUVENILE
JUSTICE TRAINERS ASSOCIATION

PLEASE PRINT OR TYPE

NAME: _____ TITLE: _____
(Last) (First) (M.I.)

AGENCY: _____

ADDRESS: _____
(Street or P.O. Box)

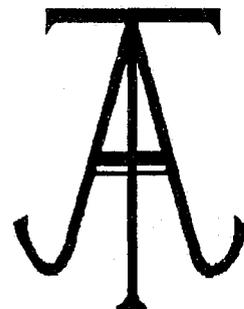
(City) (State) (Zip)

TELEPHONE: Area Code () Fee Enclosed (\$15.00 U.S. Currency) []

Make Checks Payable to:
Mail to:

Juvenile Justice Trainers Association
J.K. Mullen, Director of Correctional Training
CJJT&R, Rm 228 Horton Hall, SU
Shippensburg, PA 17257

**Juvenile
Justice**



TRAINERS ASSOCIATION

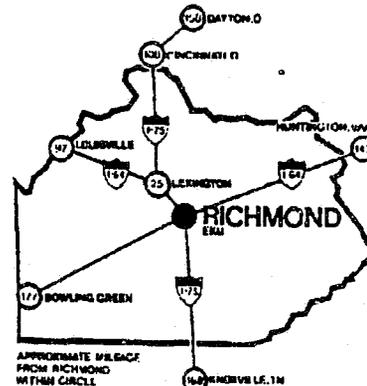
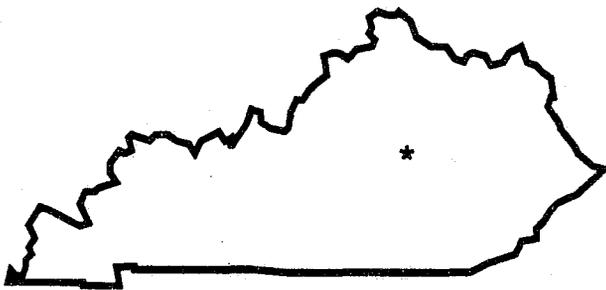
TRAINING RESOURCE CENTER

EASTERN KENTUCKY UNIVERSITY

The Training Resource Center (TRC) of the Department of Correctional Services is an adult/professional development program which provides training support to social/human services and correctional agencies of local, state, and federal governments as well as professional associations and other organizations. The primary purpose of the TRC is to enhance the delivery of training for social/human services and correctional professionals.

LOCATION

The Training Resource Center is located on the beautiful campus of Eastern Kentucky University in Richmond, Kentucky, a college community of 25,000. I-75 (north and south) passes within a mile of the campus and I-64 (east and west) is only thirty minutes to the north - Kentucky Expressways - The Bluegrass Parkway, Mountain Parkway, Daniel Boone Parkway, and Cumberland Parkway - are less than an hours drive from Richmond. Lexington's Blue Grass Field, located 25 miles from campus, is served by five major airlines.



The Training Resource Center is housed in the Perkins Conference Center on Eastern's Campus and has access to over fourteen meeting and conference rooms in a variety of sizes. The TRC works cooperatively with the Division of Special Programs which offers special interest activities and adult non-credit programs. The Division of Special Programs currently assists the Center by providing meeting rooms, support personnel and a variety of training related services. The TRC presently employs a full/part-time staff of over 50 professionals dedicated to assisting the delivery of quality training. The Center provides numerous consultants, curriculum and graphic designers, media specialists, and instructors. A complete television/radio studio and desktop publishing center provide support services to the Center.

To obtain additional information, contact:

Training Resource Center
Eastern Kentucky University
217 Perkins Building
Richmond, Kentucky 40475-3127

Telephone (606) 622-1497
FAX (606) 622-6264



Eastern Kentucky University College of Law Enforcement



Career Opportunities

Graduates from the Department of Correctional Services may pursue careers as juvenile or adult probation officers; counselors in institutions, halfway houses or community centers; institutional caseworkers or parole officers; and working with rape victims, spouse abuse, battered children, court administration, pre-trial diversion, and related social service and criminal justice fields.

Fire and Safety Engineering Technology graduates may qualify for careers in industrial fire protection, arson investigation safety areas, fire protection equipment industry, state fire training agencies, insurance adjusting, municipal and county fire departments, structural design for fire protection, state safety programs, federal fire departments, and others.

Graduates of the Police Administration program are prepared for careers such as patrolmen, troopers, state policemen, narcotics agents, customs agents, military policemen, immigration inspectors, special agents for the Intelligence Division of IRS, postal inspectors, and FBI agents.

Students majoring in Security and Loss Prevention are prepared for a career in the following fields of loss prevention at the supervisory or management level: Governmental (military, education, health, banking); industrial (private, public); retail (hotel/motel, restaurant, department stores); transportation (railroad, airport/airline, maritime); insurance (investigation, adjusting, inspection); health care facilities (hospital); and financial (banks).

The Traffic Safety Institute students may pursue careers in driver education, law enforcement, accident investigation, commercial driver education, safety agencies, and organizations in both private and public sectors.

For additional information on Graduate and Undergraduate Programs at Eastern Kentucky University contact:

College of Law Enforcement
Office of the Dean
467 Stratton/EKU
Richmond, Kentucky 40475-3131

(606) 622-3565



Conference Calendar

Department of Correctional Services • Eastern Kentucky University
105 Stratton • Richmond, Kentucky 40475-3131
(606) 622-1155/1497



1990

JANUARY

S	M	T	W	T	F	S
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FEBRUARY

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NOVEMBER

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JUNE

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DECEMBER

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* Circled date denotes major holiday Boxed date denotes Conference

SEE REVERSE SIDE FOR DETAILS ON CONFERENCES

DETACH

1990 Conferences

North American Association of Wardens and Superintendents, Nashville, TN	January 12-13, 1990
American Correctional Association Winter Conference, Nashville, TN	January 15-17, 1990
Juvenile Services Leadership Forum, Washington, D.C.	February 24-27, 1990
Correctional Services Speaker Series, Richmond, KY	March 2, 1990
Juvenile Justice Trainers Association Annual Meeting, Hilton Head, SC	March 22-24, 1990
Correctional Services Speaker Series, Richmond, KY	April 2, 1990
College of Law Enforcement Career Days, Richmond, KY	April 3-4, 1990
Eastern Kentucky University Police Studies/Air Force Speaker Series, Richmond, KY	April 6, 1990
National Juvenile Services Training Institute, Richmond, KY	May 5-9, 1990
Second National Transition for Independent Living Conference, Indianapolis, IN	May 13-16, 1990
1990 American Jail Association 9th Annual Training Conference and Jail Expo, Reno, NV	May 20-22, 1990
Kentucky Mental Health Institute, Richmond, KY	May 29-June 2, 1990
National Conference for Women in Corrections and Juvenile Justice, Charleston, SC	June 10-13, 1990
National Council of Juvenile and Family Court Judges/National Juvenile Detention Association - Detention Issues For The 90's, Las Vegas, NV	June 24-27, 1990
American Correctional Association's 120th Congress of Correction, San Diego, CA	August 12-15, 1990
Department of Training Basic Academy Class 200th Graduation, Richmond, KY	August 24, 1990
American Probation and Parole Association Annual Meeting, Reno, NV	August 26-29, 1990
Education is Treatment Conference, Louisville, KY	September 17-21, 1990
Correctional Services Speaker Series, Richmond, KY	September 28, 1990
Kentucky Family-Based Services Association, Inc. Conference, Louisville, KY	September 25-26, 1990
Residential Treatment and the Family: Bridging the Gap, Louisville, KY	September 27-29, 1990
Correctional Services Speaker Series, Richmond, KY	October 19, 1990
Eastern Kentucky University Police Studies/Air Force Speaker Series, Richmond, KY	October 19, 1990
College of Law Enforcement Silver Anniversary, Richmond, KY	October 19, 1990
Sixth Annual National Correctional Trainers Conference, Albany, NY	October 21-24, 1990
National Juvenile Detention Association Annual Conference, Virginia Beach, VA	October 28-November 1, 1990
Juvenile Justice Conference, Richmond, KY	October 30-31, 1990
Empowering Families Fourth Annual Conference, Detroit, MI	November 5-7, 1990
Seventh Annual Correctional Symposium, Lexington, KY	November 26-28, 1990

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Agriesti-Oliver, L.	OH	46
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Anderson, J.	MN	30
Anderson, S.	NH	38
Anderson, W.	TX	56
Angell, J.	USDN	79
Appelgren, D.	MN	30
Arbing, J.	PEI	89
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Banyard, T.	WA	62
Barnes, D.	MT	33
Baro, A.	HI	16
Bash, D.	NV	36
Beck, W.	DC	64
Belanger, J.	NPB	94
Bell, A.	GA	14
Bercovitz, J.	IN	19
Bergeron, R.	SC	53
	NAC	74
Berry, M.	Nfld.	84
Bestick, L.	MA	27
Bethea, S.	AR	5
Biladeau, R.	NH	38
Bing, B.	CO	9
Blair, J.	NY	42
Bland, R.	OK	47
Blatt, P.	WY	69
Blaz, T.	MT	33
Boger, M.	ME	24
Bollensen, R.	IL	18
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Boyer, R.	NAC	74
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Buck, P.	FL	13
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Campbell, J.	OK	47
Campbell, T.	AR	5
Candido, J.	VT	60
Carlisle, A.	ME	24
Carter, D.	NAC	73
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Cavakis, R.	NV	36
Cave, W.	SC	53
Clark, J.	NH	38
Cohen, B.	FL	13
Coleman, J.	TN	55
	NAC	74
Coogan, T.	CO	9
Cooper, T.	NJ	40
Crimaldi, P.	NY	42
Crofford, C.	MS	31
Crump, J.	TX	56
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Dean, B.	GA	14
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Dennehy, K.	MA	27
Dennis, G.	KY	22
Diller, L.	IL	18
Dinitto, J.	RI	51
Ditmore, R.	CO	9
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Ell, J.	N.W.T.	85
Elliott, D.	AZ	3
Engel, C.	NAC	74
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Esperanza, F.	HI	16
Farnham, D.	N.W.T.	85
Fisk, T.	NV	36
Fitzpatrick, K.	MA	27
Flynn, J.	MD	26
Foley, M.	KY	22
Foster, D.	Sask.	91
Fowler, C.	NJ	40
Franze, F.	DE	12
Freeman, L.	AK	2
Freeman, W.	OK	47
Friesen, D.	N.W.T.	85
Gabrielsen, E.	WA	62
Garvey, M.	AZ	3
Gaskell, R.	RI	51
Gaspar, D.	AZ	3
Giardina, D.	NV	36
Goforth, N.	CA	7
Grady, W.	NH	38
Graham, C.	MS	31
Gray, W.	PA	49
Greene, B.	NV	36
Gremillion, E.	LA	23
Groesch, W.	IL	18
Guthridge, P.	MT	33
Habeeb, R.	FBP	70
Hansen, J.	NE	34
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Harubin, P.	NAC	74
Hatch, P.	ME	24
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Hedberg, R.	KS	21
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Herb, J.	PA	49
Herman, P.	MO	32
Herring, L.	MS	31
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Holland, M.	WV	65
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Holstein, W.	DE	12
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Hopkins, D.	MD	26
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Howard, V.	AR	5
Hudson, R.	MO	32
Hurlbut, W.	RI	51
Hurley, J.	FBP	70
Jacobson, D.	SD	54
Jarrell, V.	UT	58
Johnson, B.	WA	62
Johnson, C.	NV	36
Johnson, G.	TX	56
Johnson, J.	MT	33
Jones, I.	MD	26
Joyce, K.	TX	56
Kennedy, P.	RI	51
Kenter, M.	NAC	74
Kidd, J.	NM	41
Kim, N.	HI	16
King-Wessels, A.	FBP	70
Kopstein, J.	Man.	82
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Marchese, J.	NY	42
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Mariano, S.	CA	7
Marie-Jewell, J.	N.W.T.	86
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Markley, G.	TX	56
	NAC	74
Martin, M.	NE	34
Martinez, O.	CO	9
Mason, B.	N.W.T.	85
Maxwell, W.	N.S.	87
McBeath, S.	WI	67
McBride, Y.	GA	14
McCluskey, R.	TN	55
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McCullar, J.	AR	5
McGowan, R.	DAC	77
McKinney, G.	CA	7
McManus, C.	AZ	3
McNamara, D.	NV	36
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Meiser, T.	ME	24
Mickle-Askin, K.	DE	12
Minerick, C.	MI	29
Moore, M.	DE	12
Moose, D.	AZ	3
Morgan, R.	TN	55
Morgan, T.	NM	41
	NAC	74
Morton, M.	TN	55
Mosley, A.	TX	56
Mullen, J.	PA	49
	Adv. Pan.	i
Murphy, A.	NM	41
Murphy, S.	MD	26
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Ortega, R.	NAC	74
Owens, T.	PA	49
Page, C.	CA	7
Palmer, D.	VA	61
Parker, A.	NH	38
Parrillo, L.	IL	18
Paul, D.	N.W.T.	85
Paulley, T.	Man.	82
Payne, W.	Nfld.	84
Pearcy, J.	NV	36
Peck, W.	USDN	79
Pellant, K.	KS	21
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Simmons, D.	KY	22
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Skvorc, C.	FBP	70
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Swearingen, K.	NV	36
Tate, I.	CO	9
Taylor, J.	TX	56
Thacker, C.	NC	44
Thomas, J.	CO	9
Thompson, J.	VA	61
Thompson, R.	Adv. Pan.	i
Tomtan, T.	ID	17

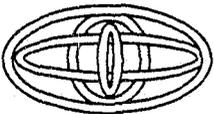
NAME	STATE/PROV	PAGE
Trent, G.	WV	65
Triplet, L.	PA	49
Tucker, K.	AZ	3
Vachss, S.	NH	38
Van, C.	OR	48
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	Adv. Pan.	i
Zipay, B.	NE	34
Zuercher, R.	OH	46

1991 CORRECTIONAL AND JUVENILE JUSTICE TRAINING DIRECTORY
OF NORTH AMERICA

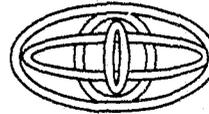
SPECIAL SPONSOR DIVISION

The 1991 Directory will feature a sponsor section in which your agency may advertise.
Simply send in your business card and we will publish it in the 1991 Directory at the cost of \$25.

1991 CORRECTIONAL AND JUVENILE TRAINING DIRECTORY OF
NORTH AMERICA



SPECIAL SPONSOR DIVISION



_____ YES, I would like to be in the Special Sponsor Division of the 1991 Directory. I have enclosed my business card and payment of \$25.

_____ YES, I would like to purchase advertising space the size of a typical business card (2 x 3 1/2"). I have enclosed the camera-ready advertising copy for that advertisement and payment of \$25.

_____ YES, I would like to reserve advertising space the size of a business card. Enclosed is the information that I would like to use and payment of \$25. Please create the advertisement for me. (I understand that I will receive a proof of this advertisement for my approval.)

PLEASE TYPE OR PRINT INFORMATION BELOW:

NAME: _____ TITLE: _____

AGENCY: _____

ADDRESS: _____

CITY: _____

STATE: _____ ZIP CODE:

--	--	--	--	--	--	--	--

TELEPHONE: _____ FAX: _____

RETURN YOUR SPECIAL SPONSOR DIVISION RESERVATION BY DECEMBER 1, 1990 TO:

TRAINING DIRECTORY
EASTERN KENTUCKY UNIVERSITY
DEPARTMENT OF CORRECTIONAL SERVICES
217 PERKINS BUILDING
RICHMOND, KENTUCKY 40475-3127

_____ To speed process: Fax form, business card & payment information to (606) 622-6264 _____

If you wish to pay by either VISA or MASTERCARD, please complete the following:

Please circle preferred credit card: VISA MASTERCARD

Name _____ Card Number _____

Inter Bank Number (not for use with VISA) _____

Expiration Date: Month _____ Year _____ Signature _____

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Special Sponsor Division**

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**Special Sponsor Division
Training Resource Center
Eastern Kentucky University
217 Perkins Building
Richmond, Kentucky 40475-3127**

WE WELCOME CHANGE

In an attempt to develop this directory with hundreds of names and addresses we are certain that there are mistakes! If you notice any errors, whether it be a typo or incorrect information, please don't hesitate to contact us. We would also like to hear your comments on how we can make the Second Edition an even better one! Please send your changes and suggestions to:

Correctional Training Directory
Training Resource Center
217 Perkins Building
Richmond, Kentucky 40475-3127
TELEPHONE (606) 622-1497
FAX (606) 622-6264

Thank you for your assistance.

Bruce Wolford
Beth Holbrook

ADDITIONS AND CORRECTIONS TO CORRECTIONAL AND JUVENILE JUSTICE TRAINING DIRECTORY OF NORTH AMERICA (1990)

Please Type or Print

Please check one: Addition Correction Page # _____

Agency Name: _____

Agency Address: _____

City: _____ State: _____ Zip Code: -

Contact Person: _____

Title: _____ Telephone: _____

Fax Number: _____

Please Provide the following information regarding training in your state/jurisdiction:

Employee Groups Trainee: (Adult/Juvenile/Instruction/Community, etc.) _____

Number of Full-Time Trainers: _____ Number of Part-Time Trainers: _____

Minimum Number of Annual Pre-Service Hours: _____

Minimum Number of Annual In-Service Hours: _____

Is management training provided by your agency? Yes No

Is there a formal on-the-job training program? Yes No

Is a training of trainers program required for training personnel? Yes No

What are the minimum number of hours for training of trainers courses? _____

Information For Trainers

The Training Resource Center would also invite you to submit the names and work addresses of all correctional trainers in your agency. We will include these individuals on future mailings regarding correctional training programs, resources and services.

Eastern Kentucky University

Before Mailing: Please attach a copy of the page(s) where correction(s) are recommended. Indicate on the copied page the noted changes. Thank you for your assistance.

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Corrections/Additions**

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Training Directory
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Eastern Kentucky University
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Richmond, Kentucky 40475-3127

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AND JUVENILE JUSTICE
TRAINING DIRECTORY
OF
NORTH AMERICA
ORDER FORM**



NAME: _____

TITLE: _____

ORGANIZATION/AGENCY: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: +

TELEPHONE: (_____) _____

NUMBER OF COPIES: _____ x \$20.00 = \$ _____

Make checks payable (in U.S. funds) to **Eastern Kentucky University** (local, state, and federal invoices/interaccounts are accepted). Send completed form to:

**Training Resource Center
Eastern Kentucky University
217 Perkins Building
Richmond, Kentucky 40475-3127
ATTN: Correctional Training Directory**

_____ To speed process: Fax form and payment information to (606) 622-6264 _____

If you wish to pay by either VISA or MASTERCARD, please complete the following:

Please circle preferred credit card: VISA MASTERCARD

Name _____ Card Number _____

Inter Bank Number (not for use with VISA) _____

Expiration Date: Month _____ Year _____ Signature _____

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**Correctional Directory
Publications Department**

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DIRECTORY OF
NORTH AMERICA**

Contact:

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Training Resource Center
Eastern Kentucky University
217 Perkins Building
Richmond, KY 40475-3127

For Detailed Information, refer to Special Sponsor
Division of this Directory



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