

## **Appendix C: I-SAFE Cooperative Agreement**

# COOPERATIVE AGREEMENT

Between

**[School District / School Name] & I-Safe America**

**PREAMBLE:** *This document is a Cooperative Agreement. It is not, nor is it intended to be, an enforceable contract. This Cooperative Agreement between [School District or School name] and I-Safe America is a general, written expression of their mutual desire, intent and commitment to cooperatively perform certain functions and tasks necessary to successfully implement and expand I-Safe's Education, Outreach and Youth Empowerment programs in [School District or School name]:*

[School District or School name] believes high-tech telecommunications have created a highly dynamic environment in which interpersonal and commercial relations on the Internet are increasing daily, necessitating the need for children, teens, educators, parents and communities to be educated on responsibility and safety within the Internet's global environment and economy.

**I-Safe America** is an Internet safety education foundation who's Education, Outreach and Youth Empowerment programs: 1) provide children and teens with knowledge and skills that enable them to act responsibly and safely online; and 2) motivate and empower them to promote a culture of, and commitment to, continued education and community involvement in Internet safety.

[School District or School name] believes **I-Safe America** has brought together powerful and effective resources to create a dynamic, prevention-oriented Internet safety awareness program dedicated to teaching children and teens how to use the Internet with confidence and responsible behavior.

Therefore, [School District or School name] is entering into a cooperative venture (e.g., professional partnership) with **I-Safe America** for the purpose of educating and empowering youths to responsibly and safely take control of their experiences on the Internet, and to provide [School District or School name] students with the awareness and knowledge to recognize and avoid dangerous, destructive, inappropriate or unlawful online behaviors.

This Cooperative Agreement memorializes the [School District or School name]'s and **I-Safe America's** mutual desire to work together, cooperatively, to implement and expand **I-Safe America's** Safe Schools Initiative and Outreach and Youth Empowerment programs in [School District or School name] and identifies the various general functions and tasks they have agreed to accomplish together (see Attachments 1 and 2).

Dated: \_\_\_\_\_

\_\_\_\_\_  
Name, Title  
[School District / School name]

\_\_\_\_\_  
Teri Schroeder, CEO  
**I-Safe America**

**EDUCATION**  
**(Safe Schools Initiative)**  
**ATTACHMENT 1**

**Function / Task:**

**I-Safe [District / School]**

Develop and adopt a Year One Implementation Plan focused on training a district-wide **I-Safe** Trainer Team and delivering the curricula to all students in grades [grade level(s)] (*attached to and made a part of this Cooperative Agreement*):

	<b>X</b>
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Develop and adopt a Year Two Expansion Plan focused on developing an ongoing delivery procedure that ensures all students receive the **I-Safe** curriculum on a regular basis (*attached to and made a part of this Cooperative Agreement*):

	<b>X</b>
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Design, develop, produce and disseminate **I-Safe** program materials (i.e., Train-the-Trainer manuals, standardized curricula, and web casts), including periodic updates, for grades K-2, 3-4, 5, 6-8, and 9-12 (web casts):

<b>X</b>	
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Conduct faculty/staff meetings to gain support and involvement in the Safe School Initiative and Youth Empowerment program:

	<b>X</b>
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Identify instructors (faculty/staff) to train trainers and/or teach Lessons 1-4:

	<b>X</b>
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Conduct Train-the-Trainer training for faculty/staff, preparing them to train other trainers and/or teach lessons 1-4 for grades K-2, 3-4, 5, 6-8, and 9-12:

<b>X</b>	<b>X</b>
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Conduct Lessons 1-4 training for students in grades K-2; 3-4; 5; 6-8; and 9-12 in accordance with the Year One Education Implementation Plan adopted by [School District or School name]:

	<b>X</b>
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Identify and provide (i.e., arrange for) instructors (law enforcement personnel) to train trainers and/or teach Lesson 5 (law enforcement – LE) to students in grades 5-8:

<b>X</b>	
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**Function / Task:**

Conduct Train-the-Trainer training for law enforcement personnel, preparing them to train other trainers and/or teach lesson 5 for grades 5-8:

Conduct Lesson 5 training for students in grades 5-8 in accordance with the Year One Education Implementation Plan adopted by [School District or School name]:

Develop, produce, disseminate and analyze pre- and post-assessments of students' comprehension of I-Safe curricula and provide statistical analyses of the assessments:

Administer pre- and post-assessments of students' comprehension of I-Safe curricula:

Identify and Appoint a School District Coordinator:

Establish and operate a Materials Production & Distribution department, including a hosted web-based, menu-driven e-commerce store, responsible for producing and distributing all I-Safe education materials:

**I-Safe [District / School]**

X	
	X
X	
	X
	X
X	

**OUTREACH**  
**(Youth Empowerment)**  
**ATTACHMENT 2**

**Function / Task:**

**I-Safe [District / School]**

Develop, adopt and execute a Year One Outreach Implementation Plan for grades 5, 6-8, and 9-12 (*attached to and made a part of this Cooperative Agreement*):

	<b>X</b>
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Develop, adopt and execute a Year Two Outreach Expansion Plan for grades 5, 6-8, and 9-12 (*attached to and made a part of this Cooperative Agreement*):

	<b>X</b>
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Develop, produce and disseminate the following materials:

- 1) Youth Empowerment Campaign;
- 2) Youth Empowerment Volunteer;
- 3) Internet Safety Handbook; and
- 4) Community Action Plan.

<b>X</b>	
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Establish and operate a Materials Production & Distribution department, including a hosted web-based, menu-driven e-commerce store, responsible for producing and distributing all I-Safe Outreach (Youth Empowerment) materials:

<b>X</b>	
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